



ARTS AND CULTURAL COMMISSION

Tuesday, November 27, 2018

265 Strand Street, St. Helens, OR 97051

www.ci.st-helens.or.us

Welcome!

1. **Call Meeting to Order**
2. **Visitors Address the Commission**
3. **Review Fiscal Report**
 - 3.A. Fiscal Report
[Detailed Trial Balance](#)
4. **Discussion Items**
 - 4.A. City Hall Mural Proposal
[ACC Mural Application](#)
 - 4.B. Application Design
 - 4.C. Recommend New Chair & Vice Chair
 - 4.D. ACC Vacant Positions: Status on applicants received, interviews
 - 4.E. Maintenance on Public Art
 - 4.F. Little Free Libraries Project
 - 4.G. Trunk or Treat Recap

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

**Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.**

[Trunk or Treat Letter from Police Department](#)

4.H. Arts, Culture & Conversation

4.I. Bike Rack Update

4.J. 2019/2020 Projects and Budget

4.K. Christmas Cards

5. **Community News**

6. **Adjournment**

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General Ledger

Detailed Trial Balance

User: jamiee
 Printed: 11/20/2018 - 1:27PM
 Period: 01 to 05, 2019



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
203	COMMUNITY ENHANCEMENT					
REVENUE						
203-716						
203-716-033005	Grants	2,000.00				
	203-716-033005 Totals:	2,000.00	0.00	0.00	0.00	0.00
203-716-034024	PW Projects for Public Art	2,000.00				
	203-716-034024 Totals:	2,000.00	0.00	0.00	0.00	0.00
203-716-037013	Donations - Gateway Funding	0.00				
	203-716-037013 Totals:	0.00	0.00	0.00	0.00	0.00
203-716-037014	Donations	2,000.00				
8/29/2018 CR 2 224	BLUES & FOLK MUSIC WORKSHOP GRANT C # 1499693			0.00	2,000.00	
	Cash Receipts Batch 3029-8-2018					
8/31/2018 GL 2 255				0.00	1,000.00	
	203-716-037014 Totals:	2,000.00	0.00	0.00	3,000.00	-3,000.00
203-716-039001	Beginning Fund Balance	5,400.00				
	203-716-039001 Totals:	5,400.00	0.00	0.00	0.00	0.00
	203-716 REVENUE Totals:	11,400.00	0.00	0.00	3,000.00	-3,000.00
	REVENUE Totals:	11,400.00	0.00	0.00	3,000.00	-3,000.00
EXPENSE						
203-716						
203-716-052011	Public Information	0.00				
9/30/2018 GL 3 221	Country Media Inc			105.35	0.00	
10/19/2018 GL 4 233	Country Media Inc			100.10	0.00	
10/9/2018 GL 4 276	Country Media Inc			100.10	0.00	
10/9/2018 GL 4 277	Reverse JE# 276 Country Media Inc			0.00	100.10	

Account Number	Description				Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	203-716-052011 Totals:				0.00	0.00	305.55	100.10	205.45
203-716-052028	Projects & Programs				6,095.00				
8/10/2018	AP	2	66	00750 - COLUMBIA COUNTY 4-H ASSOCIATIO	Ck# 121625		700.00	0.00	
	203-716-052028 Totals:				6,095.00	0.00	700.00	0.00	700.00
203-716-052069	Summer Arts in the Park				1,000.00				
7/12/2018	AP	1	78	4531 - LISA BROOKE	Ck# 121413		10.00	0.00	
7/12/2018	AP	1	78	A.ANDERS - ALAN H. ANDERSON	Ck# 121412		130.00	0.00	
7/12/2018	AP	1	78	CHRIS - VISHAL CHRISTIAN	Ck# 121415		100.00	0.00	
7/12/2018	AP	1	78	S.A.S. - SCAPPOOSE ADVENTIST SCHOOL	Ck# 121432		100.00	0.00	
7/12/2018	AP	1	78	S.A.S. - SCAPPOOSE ADVENTIST SCHOOL	Ck# 121432		100.00	0.00	
7/12/2018	AP	1	78	YOUNGBER - JOAN YOUNGBERG	Ck# 121438		100.00	0.00	
7/12/2018	AP	1	78	YOUNGBER - JOAN YOUNGBERG	Ck# 121438		100.00	0.00	
7/24/2018	AP	1	169	4531 - LISA BROOKE	Ck# 121474		240.00	0.00	
	203-716-052069 Totals:				1,000.00	0.00	880.00	0.00	880.00
203-716-052070	Maintenance of Public Art				500.00				
	203-716-052070 Totals:				500.00	0.00	0.00	0.00	0.00
203-716-052071	Administration & Marketing				1,100.00				
	203-716-052071 Totals:				1,100.00	0.00	0.00	0.00	0.00
203-716-052073	Free Art & Craft Workshops				250.00				
7/9/2018	GL	1	237	St Helens Ace Hardware			198.94	0.00	
7/9/2018	GL	1	238	Reverse JE# 237 St Helens Ace Hardware			0.00	198.94	
	203-716-052073 Totals:				250.00	0.00	198.94	198.94	0.00
203-716-052075	Gateway Project - Phase 1				2,455.00				
	203-716-052075 Totals:				2,455.00	0.00	0.00	0.00	0.00
203-716-052076	Gateway Project - Phase 2				0.00				
	203-716-052076 Totals:				0.00	0.00	0.00	0.00	0.00
203-716-052089	Event - Folk Blues Workshop				0.00				
	203-716-052089 Totals:				0.00	0.00	0.00	0.00	0.00
	203-716 EXPENSE Totals:				11,400.00	0.00	2,084.49	299.04	1,785.45
	EXPENSE Totals:				11,400.00	0.00	2,084.49	299.04	1,785.45

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	203 Totals:	0.00	0.00	2,084.49	3,299.04	-1,214.55
	Report Totals:	0.00	0.00	2,084.49	3,299.04	-1,214.55

**City of St. Helens, OR - Arts and Cultural Commission
STANDARD APPLICATION FORM**

Project Name Mt St Helens Mural

Site

- ☒ On City Property
Has the project been reviewed by Public Works? Yes/ No
- ☒ Within Historic district.
Has the project been reviewed by Historic Commission? Yes/ No
- ☐ In City Park.
Has the project been reviewed by Park Commission? Yes/ No
- ☐ Other _____

Type of Project

(See APPLICABILITY on the reverse side for projects within Arts & Cultural Commission Jurisdiction)

- ☐ Sculpture/ Monument
- ☒ Display: murals, painting, drawing, mixed media, etc
- ☐ Outdoor furnishings/ fixtures: streetlight, signage, bench, railing, etc. (designed by artists as unique elements or limited editions)
- ☐ Architecture/ Landscape Design
- ☐ Other _____

For

- ☐ Obtaining a recommendation (Application must have all required documents.)
- ☐ Review prior to formal recommendation process
- ☐ Courtesy. Project recommendation not required by the ordinance.

Documents required for recommendation review process and public hearing

- ☐ Vicinity Map
- ☐ Site plan (showing nearby structures to scale)
- ☒ Drawings (showing the complete work of art to scale)
- ☐ Narrative
- o Material information
 - o Cost or Estimate: Initial and operational costs
 - o Maintenance methods/ plan/ schedule

Project owner/ Representative Hope Wirta

Contact's address & phone _____

Site address City St Helens Building

Official Uses Only

Public Hearing Date _____

Received by _____ Date _____

REFERENCE: St Helens Municipal Code, Chapter 2.36 – Arts and Cultural Commission

APPLICABILITY

The processes, standards and guidelines of this article concern visual works of art located on real property owned by the city of St. Helens or such other properties made available to the city for public art use by written agreement. For purposes of this article, visual works of art include but are not limited to:

- (1) Sculptures and monuments in any combination of materials that are freestanding, wall-supported, or suspended; kinetic; or electronic.
- (2) Displays, such as murals, drawings, photographs, prints, calligraphy, or paintings in any combination of materials.
- (3) Earthworks, fibers, neon, glass, mosaics; any combination of forms of medias including sound, literary elements, film and video; hybrids of any media and new genres.
- (4) Furnishings and outdoor fixtures created by an artist as unique elements or limited editions. Examples include, but are not limited to: gates, railings, streetlights, signage, and seating.
- (5) Architecture on new city structures or landscape designs created by an artist that use architecture and landscape as an integral part of their artwork.
- (6) Temporary artworks or installations, if such artworks serve the purpose of providing community and educational outreach. (Ord. 3097 § 1, 2008; Ord. 2978 § 3, 2006; Ord. 2952 § 2, 2005)

DEFINITION

"Public art" means all forms of original works of art accessible to the public and/or public employees, including:

- (a) Painting of all media, including both portable and permanently fixed works, such as murals;
- (b) Sculpture which may be in the round, bas-relief, high-relief, mobile, fountain, kinetic, electronic and others, in any material or combination of materials;
- (c) Artistic or aesthetic elements of overall architecture or landscape design;
- (d) Other visual media including, but not limited to, prints, drawings, stained glass, calligraphy, glass works, mosaics, photography, film, clay, fiber/textiles, wood, metals, plastics or other materials or combination of materials, or crafts or artifacts;
- (e) Visual works utilizing a wide range of materials, disciplines and media which are of specific duration, including performance events, and which are documented for public accessibility after the life of the piece has ended;
- (f) Artworks that possess functional as well as aesthetic qualities, such as unique or limited edition furnishings or fixtures, including but not limited to gates, railings, streetlights, and signage.



CITY OF
ST. HELENS, OREGON
DEPARTMENT OF POLICE

BRIAN GREENWAY
Chief of Police

November 12, 2018

St. Helens Arts & Cultural Commission
City of St. Helens
PO Box 278
St. Helens, OR 97051

On behalf of the officers at the St. Helens Police Department, we would like to extend our gratitude for your participation in our 2nd Annual Trunk or Treat event held at the St. Helens Police Department on October 31, 2018. Community events such as this one go a long way in improving communication and relationships between the community, the area businesses, and our department. The event was a success in large part due to your donation and the efforts of those in our community.

The St. Helens Police Department seeks to build strong and lasting relationships with our residents and community partners. Our officers work every day to protect and serve the community and continue to build long lasting partnerships with community partners like you. Thank you for your continued support of our community, our department, and our St. Helens police officers.

Sincerely,

Brian Greenway, Chief

Joe Hogue, Lieutenant