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City of St. Helens COUNCIL AGENDA

Wednesday, September 6, 2017

City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **VISITOR COMMENTS** – *Limited to five (5) minutes per speaker.*
4. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Agreement with Inflow Communications for Maintenance of ShoreTel Telephone System
 - B. Contract Payments
5. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
6. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Arts & Cultural Commission Minutes dated April 25, May 23 and June 27, 2017
 - B. Bicycle & Pedestrian Commission Minutes dated February 23, 2017
7. **CONSENT AGENDA FOR APPROVAL**
 - A. Council Work Session and Regular Session Minutes dated August 16, 2017
 - B. Exclusive Use Permits
 - C. Accounts Payable Bill Lists
8. **MAYOR SCHOLL REPORTS**
9. **COUNCIL MEMBER REPORTS**
10. **DEPARTMENT REPORTS**
11. **ADJOURN**

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.



Gold Maintenance Plan (No Phones)

Thank you for choosing Inflow Communications as your ShoreTel Unified Communications partner!

Customer service is a top priority here at Inflow. That's why we offer flexible maintenance and support plans to provide you with around the clock support and frequent system upgrades to keep your system operating at peak performance.

ShoreTel Support Features

Feature	Gold	Platinum
Advanced Hardware Replacement (phone coverage optional)	x	x
Software Updates/Upgrades with Guaranteed Next Day Support	x	x
Unlimited Phone, Email & Web Chat Support (6AM-5PM PST M-F)	x	x
Emergency After-Hours Support (7x24)	x	x
Proactive Monitoring & Response to Critical Alarms (We know when your server, T-1 and other services are in trouble before you do)	x	x
Inflow Backup Service (Encrypted server backup to Inflow's secure data center)	x	x
Inflow Analytics (Enhanced usage, tracking and system configuration reports)	x	x
Monthly Live User Training (We provide monthly training webinars for your continued education free of charge)	x	x
Monthly Live Administration Training (We provide monthly training webinars for your continued education free of charge)	x	x
Access to Inflow's Knowledgebase (Training videos, tech articles & whitepapers)	x	x
Professional Voice Talent for System Recordings	x	x
Server Migrations (Remote support and 2 hours per upgrade)	x	x
Inflow Restoration Service (If your server should fail, for any reason, we can remotely assist with restoring the backup on a new virtual machine or physical server. If one is not available Inflow can provide a server on location)		x
Unlimited Remote Moves, Adds, and Changes		x
Telephone Carrier Liaison Services (Assist with Issue Ticket Creation, Follow-Up and Escalation until Resolution)		x
25% Labor Discount on Billable Professional Services		x
Dedicated Client Success Manager (CSM): Dedicated point of contact for projects, service escalations, and quarterly and annual review to ensure customer is receiving optimal service and value.		x

Additional services including those below are also available at a time and materials rate.

Feature
Any Platinum services performed for Gold customers
Server, network router and switch, firewall, and other data equipment design configuration and troubleshooting
Professional services associated with upgrading customer's server hardware

Please select one of the maintenance plans below:

City of St. Helens 2017 Support Renewal	
Current Plan	Gold Support - No Phones
Expiration Date	10/14/2017
New Contract Start Date	10/15/2017

Gold Maintenance (No Phones)

Length	Savings for Multi-Year Contract	Total
<input type="checkbox"/> One Year		\$3,233.00
<input type="checkbox"/> Three Years	\$1,157.00	\$8,542.00
<input type="checkbox"/> Five Years	\$3,012.00	\$13,153.00

Upgrade to Platinum Maintenance

Length	Savings for Multi-Year Contract	Total
<input type="checkbox"/> One Year		\$6,465.00
<input type="checkbox"/> Three Years	\$2,312.00	\$17,083.00
<input type="checkbox"/> Five Years	\$6,019.00	\$26,306.00

Date _____ Company _____

Name _____ Phone _____

Email _____

SUPPORT TERMS & CONDITIONS

Inflow Gold and Platinum Support Services

ShoreTel Telephone System Customers may purchase an Inflow Gold Support Plan or Inflow Platinum Support Plan as described below.

a. **Inflow Gold Support Services.** Inflow Gold Support Service Plans consist of the following:

i. **Telephone Support and E-Mail Support.** Telephone Support and E-mail support during On-Hours (M- F 8:00 a.m. – 5:00 p.m. Pacific Time, excluding Holidays). Emergency after hours and holiday support is offered. All remote access Moves, Adds, and Changes (MACs) are beyond the scope of Inflow Gold Support, but are available and may be purchased.

ii. **Hardware Support.** Hardware support includes the support described above as well as overnight replacement of ShoreGear Switches. Phone coverage is optional under both Gold and Platinum plans. Ground shipping is standard for replacement of defective phones that are currently under support. For International Deployments, unless otherwise agreed to in writing and signed by Inflow and the Customer shall be delivered via reasonable efforts utilizing the most expedient shipping method available at the time the part replacement is requested by Customer. Network switches, routers and servers are not covered under Inflow Gold Support.

iii. **On-Site Services.** On-site support services are provided on a last resort basis for product troubleshooting, repair, and/or replacement issues. Standard service calls (adds/moves/changes) are beyond the scope of Inflow Gold Support but are available and may be purchased. Travel outside the one-hour radius of Portland, Oregon, San Jose, California and Seattle, Washington for onsite visits will be billed to the Customer.

iv. **Software Updates and New Releases.** Customer will receive new software releases and applicable software maintenance updates during the term of the Inflow Gold Support Plan upon request. Installation of such software releases and updates are included. These updates will be accomplished by Inflow remotely. If onsite service is required, Inflow's hourly rates apply. Software support does not entitle the Customer to new software designed to add additional applications or to provide functions not included in the software originally licensed. Such new software may be licensed separately from Inflow and/or the manufacturer.

v. **Hardware Updates.** In the event Inflow or the manufacturer deems it necessary to issue critical Engineering Change Orders, ("ECO's"), Inflow Customers will receive a replacement switch with those ECO's installed during the term of the agreement. The installation of replacement switches is included as part of Inflow Gold Support. It is the responsibility of the Customer to accommodate Inflow's schedule for onsite replacement.

vi. **Failure to Accept Updates.** If Customer elects not to install two successive updates of either hardware or software, Customer will be subject to an update charge or may incur additional charges for support due to the additional costs associated with supporting older versions of the product.

vii. **Access.** Inflow reserves the right to remotely access Customer's system to a) review the final installation for quality assurance purposes, b) provide remote installation support, c) to provide event log and other monitoring and proactive response services, and/or d) for system auditing and license compliance reviews. Customer may elect to provide this access to the Communication System server as well as any remote control

software on the server as specified by Inflow; provided, however, that if Customer does not elect to provide remote access, Inflow shall charge Customer fees for on-site access in accordance with Inflow's then-current price list.

b. **Inflow Platinum Support Services.** Customer may elect to receive Inflow Platinum Support Services in addition to the services offered with the Inflow Gold Support Services. Inflow Platinum Support Services include unlimited remote moves, adds, changes and integration, carrier management services, and unlimited remote user training. Inflow may make other services available to Customer from time to time. All Inflow Platinum Support Services are provided and accepted subject to the Agreement and these Terms and Conditions.

c. **Time and Material.** Services not covered under the Support Plan selected by Customer may be provided by Inflow on a time and material basis at its then published hourly rates pursuant to the terms of an executed statement of work. Such Services would include troubleshooting and configuring non-VOIP phone system equipment including network switches, routers, and servers, configuring Customer's routers, firewalls, and internet connection to facilitate remote access for Inflow personnel.

d. **Customer Responsibilities.**

i. **Help Desk.** Customer shall establish a Help Desk within its organization to be the support interface with Inflow's Customer Response Center ("CRC"). Customer shall designate specific individuals within its Help Desk as Authorized Contacts. Customer shall promptly notify Inflow Contract Administration via fax, mail, or email in the event of any changes of Authorized Contacts. Inflow will provide Authorized Contacts with initial product training before they will be allowed to contact the Inflow CRC for system assistance and updated training thereafter.

ii. **Authorized Contacts.** Authorized Contacts may contact the CRC by logging on to the Inflow web site, sending an e-mail, or by telephone. Each specified Authorized Contact shall be provided with a unique user account for the Inflow web site and/or manufacturer support web site. Employees who bypass the Help Desk will be referred back to the Customer's Help Desk by Inflow's CRC staff.

iii. **On Site Contacts.** In situations in which the Customer has multiple locations, Customer shall provide at least one individual per location to work with Inflow personnel to resolve cases if initial efforts to resolve the incident with the Customer's Help Desk are unsuccessful. These contacts can be system administrators and/or trainers that have received training per the initial installation.

iv. **Maintenance of Systems.** Customer shall maintain the Switch room cable plant, server, including software updates, client PC's, LAN/WAN equipment, telephone sets, and all other third party products or applications. In the event that product issues assigned to Inflow are ultimately defined as third party issues, Customer may be charged an appropriate hourly rate from Inflow's then current price list for Inflow's efforts.

e. **Term and Renewal.** Unless otherwise specified by Inflow, Support Plans may be renewed on a 1 year, 3 year or 5 year term through the execution of a new Purchase Agreement, the form of which will be delivered by Inflow at least 45 days prior to the expiration date of the current Support Plan.

f. **Financial Terms.** A separate invoice will be generated after the new Purchase Agreement is executed. Unless otherwise specified by Inflow, all support renewal invoices are due 100% upon receipt. Applicable taxes will be added to the final invoice. A signed Purchase Agreement and payment of the final invoice are required before Inflow will process the Support Plan renewal with ShoreTel. If the signed Purchase Agreement and payment of the renewal invoice are not received by Inflow prior to the expiration date of the current Support Plan, Customer's renewal will be subject to a 20% reinstatement fee charged by ShoreTel.

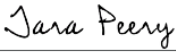
g. **Loaned/Rented Equipment.** Customer agrees that any equipment utilized by Inflow in the delivery of any Services that is not expressly purchased by Customer shall remain the property of Inflow and must be immediately returned if requested.

CUSTOMER

Signature: _____

Title: _____

INFLOW COMMUNICATIONS, INC.

Signature: DocuSigned by:

E180A73CD8D3454...

Title: **Chief Financial Officer** _____

Additional Contacts

Primary Contact

Name:
Title:
Email:
Phone:

Accounting Contact

Name:
Title:
Email:
Phone:

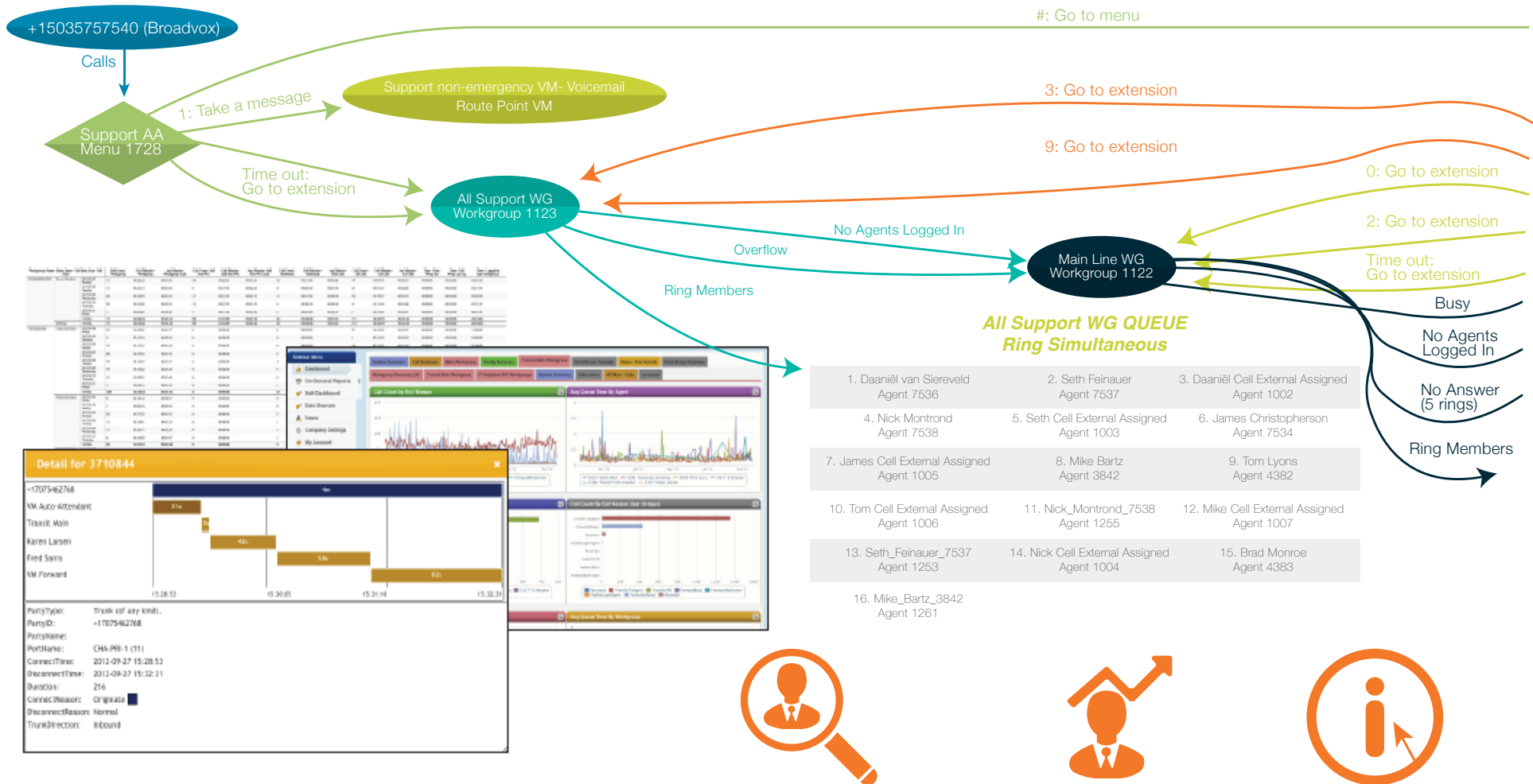
Technical Contact

Name:
Title:
Email:
Phone:

Other

Name:
Title:
Email:
Phone:

Inflow Analytics



Understand your
Customer's Experience

Manage Employee
Productivity

Enable Access to
Information

Enhanced usage, tracking, and system configuration reports



Brightmetrics Makes It Possible

ShoreTel Reporting & Data Analytics Services

**For more information about Brightmetrics, or a free trial
contact your Inflow Communications Representative**

Your company has made an excellent investment in purchasing the ShoreTel phone system. This system is so much more than just dial tone to your desk. It has the capability of being a truly strategic asset for your organization.

But being a strategic asset includes being able to use all of the system. Including tapping into the vast amount of data that the ShoreTel system collects to gain valuable insights. And Brightmetrics makes that easy.

With Brightmetrics you can:



Understand your
Customer's Experience



Manage Employee
Productivity



Enable Access to
Information



Understand your Customers Experience

For most companies, the greatest number of customer touches happen through the phone system. These touches can be positive, neutral or negative. Do you really know what the experience of your customer is when they call your company?

Are they transferred unnecessarily? Do they get to the right person quickly and on the first try? How long do they wait on hold?

You may even be overstaffing your groups. If there is elasticity in your call groups queue times (ie. Customers are willing to wait longer than they are), then you could be saving a significant amount of money in those groups that could be better spent in other areas to improve customer service.

Brightmetrics helps you to build stronger relationships with your customers by enabling you to understand their experience when they call your company.

"Part of managing a world class sales organization means having data points on the productivity of your team at your fingertips. Brightmetrics makes it incredibly easy to determine what a successful inside sales person looks like and where we need to focus our efforts."

Mark Swendsen
VP Sales
Axcient

"We depend on Brightmetrics to deliver key data on track sales volume, operator activity & trends. Brightmetrics shows me how busy our call center is and how I need to staff it. This data ultimately helps us facilitate and deliver world class events and until now, we have never been able to get this kind of information."

Gary Phillips
VP, Ticket Sales & Customer Relations
Sonoma Raceway



Manage Employee Productivity

The productivity of your employees is a direct relationship to how productive your company is. But what is employee productivity?

If you run a customer service group it comes down to how effective your agents are at assisting your customers. This includes how long it takes to handle a call, what percent of handled on the first touch as opposed to ones that need to be transferred to other parties, or many other factors.

If you manage an inside sales group productivity (leads, sales, etc) comes from numbers like how many calls they make, how consultative they are in the process (correlating to how long they are on a call), or any number of other metrics.

The end result is that you may know who the top performers are in your group, but Brightmetrics allows you to quantify what makes them a top performer and where other agents need to improve in order to get them to that high performing level.

With Brightmetrics you'll not only know where things are running smoothly but also where you need to focus your efforts in order to dramatically improve employee productivity.



Enable Access to Information

The most powerful information is useless unless you can easily get it into the hands of people that can use it.

With Brightmetrics, we make it easy to get information to the people that need it in the format that makes the most sense for them. Our entire service is web based. All that is needed is a web browser, a user name and a password. In addition, Brightmetrics offers the most powerful ShoreTel automatic reporting scheduling system in the industry.



Brightmetrics Makes It Possible

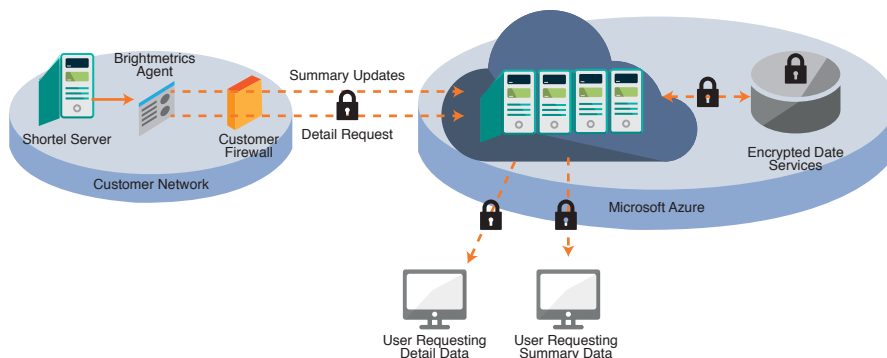
ShoreTel Reporting & Data Analytics Services

**For more information about Brightmetrics, or a free trial
contact your Inflow Communications Representative**

Brightmetrics takes data security very seriously. Our service provides multiple levels of protection to make sure customer data is never exposed to unauthorized parties. We break our security into four distinct areas.

Secure Hosted Facilities

Our first level of protection is a secure hosting environment. Brightmetrics is powered by Microsoft's Windows Azure, which means our services run in one of Microsoft's secure Azure data centers. Microsoft's Azure platform is ISO 27001, SAS70 Type II and HIPAA certified. You can read more about Microsoft Azure's commitment to security on their [Azure Trust Center Site](#).



Beyond the security offered by the Azure platform itself, we further protect customer data by encrypting it within our database. Numeric data is not encrypted because it is needed for calculations, but all identifiable text data such as workgroup names, trunk group names, employee names and extensions, site names, etc, are all encrypted using 256-bit AES encryption¹, the same level of encryption required by the U.S. government for top-secret information².

Encrypted Data Storage

Moreover, the data is not encrypted with a single key that our front-end systems use to connect to the database, as is the case with many database encryption systems, but rather with each user's password, which means that the application-level controls that restrict each user to their own company's data can not be subverted to allow access to another company's data -- unless you have a valid username and password that has been granted access to a company's data, that company's data simply can not be decrypted.

Think of it like this: each company's data is stored inside a locked box. Each user who has been granted access to the company has a copy of the key to that lockbox, which is stored in another locked box. The key to each of those user's boxes is that user's password. If a user is removed from a company, their lockbox and the key it contains are destroyed and they can no longer unlock the company's data.

As is best practice, we do not store any user passwords in the clear or even with reversible encryption, we store only a one-way SHA-256 hash³ of each user's password, which is sufficient to determine if the correct password has been provided when the user logs in but does not give anyone a way to determine the actual password itself -- only the person who sets the password knows it.

For system maintenance we do have our own key to the lockbox as well, which we need if you forget your password (otherwise if you lost the only key the data would be completely irretrievable and you would have to delete your company and start over). You can think of it like an emergency key that's kept in a safe in a different building that only authorized people can access. Our general support and systems management staff does not have access to this master key. For example -- for support, or assistance in creating reports on your account, you will need to explicitly add a Brightmetrics engineer as a user on your company and can then remove them after any necessary support is provided.

Limited Data Storage

All of those protections are in place for what is a limited set of data to begin with. We do not store detailed call records, only summary aggregate data. The total number of calls and call minutes for a given user during a given hour according to call type, for example. We do not store the CallerID of callers, the numbers users dial out to, the length of a given call, or any such detailed or protected information, only the bare minimum that is required to provide our dashboard data and to run summary reports. Whenever you drill down through the charts to the individual call level or run a detail report, we are making a live query to the ShoreTel MySQL database to get that data and then sending the results to the browser -- it is not retained in any permanent storage.

Encrypted Transmissions

Finally, all data transmitted from the agent to our servers and from our servers to the end user is encrypted with the highest level of SSL encryption available. Brightmetrics has a 2048-bit Extended Validation (EV) SSL certificate, capable of 256-bit AES data encryption.

¹ http://en.wikipedia.org/wiki/Advanced_Encryption_Standard

² <http://csrc.nist.gov/groups/ST/toolkit/documents/aes/CNSS15FS.pdf>

³ <http://en.wikipedia.org/wiki/SHA-2>

CONTRACT PAYMENTS

City Council Meeting
September 6, 2017

Emery & Sons Construction Group

Project: S-644 2017 Sanitary Sewer Rehab (PR#2)	\$	102,271.30
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Due to the need to close out the 2016/17 books, the following invoices have been paid but need Council ratification:

James W. Fowler Co.

Project: SD-146 Godfrey Park Storm (PE#10.2)	\$	222,016.47
Project: SD-146 Godfrey Park Storm (Retainage)	\$	<u>110,051.03</u>
TOTAL	\$	332,067.50

KP



City of St. Helens
265 Strand Street, St. Helens, Oregon 97051
Phone: 503.397.6272 | Fax: 503.366.3782

Payment Request #02

CONTRACTOR:

EMERY & SONS CONSTRUCTION GROUP

PO Box 13069

Salem, Oregon 97309

PROJECT: **2017 SANITARY SEWER REHABILITATION PROJECT**

PROJECT #: S-644

DATE: 8/29/2017

DEPARTMENT: Engineering

Total Contract Amount	\$240,176.00	Total Earned This Month	\$107,654.00
Total Amount Earned To Date	\$243,566.00	Less 5% Retainage	\$5,382.70
Previous Payment Requests			
PP# Previous Billing With Retainage	Retainage	Previous Amounts Paid	Invoice Date
1 \$135,912.00	\$6,795.60	\$129,116.40	07/31/17
Less Total of Previously Earned			\$129,116.40
Total Retainage of Previous Payments			\$6,795.60

Total Amount Due

\$102,271.30

Item No.	Description	Unit	Qty	Contract Unit Price	Total Contract Price	Completed This Month	Quantity Completed This Month	Quantity Completed Prior Billing	Quantity Completed To Date	Total Earned To-Date
1	Mobilization, bonds, insurance and demobilization	LS	1	\$24,000.00	\$24,000.00	\$0.00		1.00	1.00	\$24,000.00
2	Replace Sanitary Pipe by Pipe Bursting Method									
	(a) 6-inch diameter HDPE	LF	426	\$64.00	\$27,264.00	\$27,264.00	426.00		426.00	\$27,264.00
	(b) 8-inch diameter HDPE	LF	108	\$94.00	\$10,152.00	\$17,296.00	184.00	108.00	292.00	\$27,448.00
	(c) 10-inch diameter HDPE	LF	222	\$95.00	\$21,090.00	\$0.00		222.00	222.00	\$21,090.00
3	Install New 6-inch Ductile Iron Sanitary Sewer Pipe by Open Trench Methods									
	(a) 0.0 ft - 5.0 ft depth	LF	100	\$126.00	\$12,600.00	\$0.00			0.00	\$0.00
4	Sanitary Sewer Point Repairs	EA	5	\$2,800.00	\$14,000.00	\$2,800.00	1.00	6.00	7.00	\$19,600.00
5	Sanitary Sewer Point Repair Special: SEE PLAN SHEET S5	EA	1	\$5,200.00	\$5,200.00	\$0.00		1.00	1.00	\$5,200.00
6	Replacement of existing sanitary service laterals									
	(a) Lateral reconnection to Sanitary Main	EA	26	\$1,900.00	\$49,400.00	\$30,400.00	16.00	9.00	25.00	\$47,500.00
	(b) Install New 4-inch or 6-inch ASTM D3034 SDR 35 PVC Sanitary Sewer Lateral Service Pipe	LF	40	\$138.00	\$5,520.00	\$1,794.00	13.00		13.00	\$1,794.00
7	New Sewer Cleanout to Replace Existing Structure or Bend									
	(a) 0.0 ft - 5.0 ft depth	EA	5	\$2,000.00	\$10,000.00	\$4,000.00	2.00	2.00	4.00	\$8,000.00
8	New 48-inch Sanitary Sewer Manhole to Replace Existing Structure or Bend									
	(a) 0.0 ft - 5.0 ft depth	EA	4	\$5,500.00	\$22,000.00	\$0.00		1.00	1.00	\$5,500.00
	(b) 5.1 ft - 10.0 ft depth	EA	2	\$6,600.00	\$13,200.00	\$6,600.00	1.00	1.00	2.00	\$13,200.00
9	Sanitary Sewer Manhole Rehabilitation - Bench & Channel	EA	1	\$1,500.00	\$1,500.00	\$10,500.00	7.00	2.00	9.00	\$13,500.00
10	Sanitary Sewer Manhole Rehabilitation - Grout & Seal Pipes	EA	1	\$800.00	\$800.00	\$0.00		4.00	4.00	\$3,200.00
11	Fencing									
	(a) Temporary Removal and Reinstallation of Existing Fence	LF	20	\$80.00	\$1,600.00	\$3,600.00	45.00	113.00	158.00	\$12,640.00
	(b) New Fence Installation	LF	10	\$120.00	\$1,200.00	\$0.00		56.00	56.00	\$6,720.00
12	Rock Excavation	CY	50	\$110.00	\$5,500.00	\$0.00		1.00	1.00	\$110.00
13	Post-Construction CCTV of Sewer Lines	LF	900	\$4.00	\$3,600.00	\$0.00			0.00	\$0.00
14	Removal and Disposal of Contaminated Soils	CY	25	\$190.00	\$4,750.00	\$0.00			0.00	\$0.00
15	Erosion and Sedimentation Control	LS	1	\$2,000.00	\$2,000.00	\$1,000.00	0.50	0.50	1.00	\$2,000.00
16	Traffic Control	LS	1	\$4,800.00	\$4,800.00	\$2,400.00	0.50	0.50	1.00	\$4,800.00
Original Contract Subtotal					\$240,176.00	\$107,654.00				\$243,566.00

APPROVED FOR PAYMENT

INIT _____ DATE _____
 ACCOUNTS PAYABLE
 FINANCE
 SUPERVISOR

603-000-053009

Contractor's Application for Payment No.

To:	City of St. Helens	Application Period: From (Contractor):	Aug-17 Emery & Sons Construction Group	Application Date: Via (Engineer):	25-Aug-2017
Project:	2017 Sanitary Sewer Rehab	Contract:			
Owner's Contract No.:	S-644	Contractor's Project No.:	24156	Engineer's Project No.:	

Change Order Summary					
Approved Change Orders					
Number	Additions	Deductions			
1	\$1,500.00				
2	\$7,880.00				
3	\$13,508.00				
Totals	\$22,888.00	\$0.00			
Net Changes by Change Orders			\$22,888.00		


1. ORIGINAL CONTRACT PRICE	\$ 240,176.00
2. Net change by Change Orders	\$22,888.00
3. CURRENT CONTRACT PRICE (Line 1 + 2)	\$ 263,064.00
4. TOTAL COMPLETED AND STORED TO DATE <small>(From Paymaster Spreadsheet)</small>	\$ 243,566.00
5. RETAINAGE:	N/A
a. Retainage Bond Submitted - NA	N/A
b. 0% x \$0.00 - Stored Material	
c. Total Retainage (5%)	12,178.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 231,387.70
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) <small>(From Paymaster Spreadsheet)</small>	\$ 129,116.40
8. AMOUNT DUE THIS APPLICATION	\$ 102,271.30

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 

Date: 8/29/17

Payment of: \$102,271.30
(Line 8 or other - attach explanation of other amount; rounded to nearest dollar)

is recommended by:  8/29/17
(Date)

Payment of: \$ 102,271.30
(Line 8 or other - attach explanation of other amount)

is approved by: _____
City Engineer _____ (Date) _____

Work Order No: S-644 Name: 2017 Sanitary Sewer Rehab		Estimate No: 2 Pay Period Aug	
Emery & Sons Construction Group		TOTALS	

527614

CUSTOMER'S ORDER NO. 5-644		DEPARTMENT ENG		DATE 8/17/17	
NAME Emery & Sons					
ADDRESS					
CITY, STATE, ZIP					
SOLD BY T. M. H.		CASH	C.O.D.	CHARGE	ON ACCT.
		MDSE. RETD.	PAID OUT		

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	200LF (2A) 6" Pipe Burst		
2	5-5 SF2A-SF2B 7/28/17		
3	4ea (6A) SS. Lat connect		
4	7/29/17 SF2A-SF2B 5-5		
5	13LF (6D) SS 4" PVC Lat		
6	7/29/17 5-5 424 40 13 ^{1/2}		
7	1ea (8D) New SS MH 5'-10'		
8	7/28 5-5 SF2A 6' Deep		
9	45LF (11A) Temp R&R Fence		
10	7/29/17 5-5 SF2A-SF2B		
11	226LF (2A) 6" Pipe Burst		
12	8/8/17 5-5 SB2A-SB2		
13	1ea (9) SS. MH Rehab Break/ck		
14	8/8/17 5-5 SB2		
15	9ea (6A) SS. Lat Reconnect to main		
16	8/8/17 5-5 SB2-SB2A		
17			
18			

RECEIVED BY **[Signature]**

A-5808
T-4520/4850

KEEP THIS SLIP FOR REFERENCE

James W. Fowler Co.
12775 Westview Drive
Dallas, OR 97338

Godfrey Park Storm Sewer Replacement Project

Date 8/16/2017
Pay Estimate 10.2

Invoice: Pay Estimate #10.2 - Undisputed Items to City of St. Helens

Bid Item No.	Description	Bid Quantity	UM	Unit Price	Contract Amount	Current Billing Quantity	Current Billing Amount	Previously Paid Quantity	Previously Paid Amount	Total To Date Quantity	Total To Date Amount
46	T&M Billing - C.O. 2 - Scope of work for Construction STA "SD2" 2+65 to 4+35						\$ 222,016.47		\$ 65,332.10		\$ 287,348.57

Contract Totals:				\$ 222,016.47		\$ 65,332.10		\$ 287,348.57
Retainage (0%):				\$ -		\$ -		\$ -
Amount Due:				\$ 222,016.47		\$ 65,332.10		\$ 287,348.57

F/y 2016/2017
SD-146 Godfrey Park Storm
010-304-653409

APPROVED FOR PAYMENT

INIT	DATE
ACCOUNTS PAYABLE	
FINANCE	8-18-17
SUPERVISOR	8-18-17

James W. Fowler Co.



General Contractors

Date	Equipment Total	Material Total	Labor Total	Special Services Total	Subcontract Total	Daily Total
13-Sep-16	\$ 431.36	\$ -	\$ 293.63	\$ -	\$ 525.00	\$ 1,249.99
15-Sep-16	\$ 1,085.82	\$ -	\$ 704.55	\$ -	\$ -	\$ 1,790.37
16-Sep-16	\$ 1,205.22	\$ -	\$ 704.55	\$ -	\$ -	\$ 1,909.77
19-Sep-16	\$ 1,463.90	\$ -	\$ 1,697.41	\$ -	\$ -	\$ 3,161.31
20-Sep-16	\$ 1,806.88	\$ -	\$ 2,284.67	\$ -	\$ -	\$ 4,091.55
21-Sep-16	\$ 2,568.27	\$ 148.47	\$ 2,797.41	\$ -	\$ -	\$ 5,514.15
22-Sep-16	\$ 3,095.96	\$ -	\$ 3,256.38	\$ -	\$ -	\$ 6,352.34
23-Sep-16	\$ 2,959.07	\$ -	\$ 2,338.45	\$ -	\$ -	\$ 5,297.52
24-Sep-16	\$ 2,350.81	\$ -	\$ 3,080.44	\$ -	\$ -	\$ 5,431.25
26-Sep-16	\$ 1,917.72	\$ -	\$ 3,256.38	\$ -	\$ -	\$ 5,174.10
27-Sep-16	\$ 3,080.32	\$ 594.23	\$ 2,569.59	\$ -	\$ -	\$ 6,244.14
28-Sep-16	\$ 2,752.57	\$ 699.26	\$ 3,015.23	\$ -	\$ -	\$ 6,467.06
29-Sep-16	\$ 2,318.98	\$ 558.94	\$ 3,245.69	\$ 234.00	\$ -	\$ 6,357.62
30-Sep-16	\$ 2,510.77	\$ 873.29	\$ 972.82	\$ -	\$ 2,875.50	\$ 7,232.38
3-Oct-16	\$ 3,426.99	\$ 294.84	\$ 2,097.75	\$ -	\$ 495.00	\$ 6,314.58
4-Oct-16	\$ 3,426.99	\$ 968.41	\$ 2,753.83	\$ -	\$ -	\$ 7,149.23
5-Oct-16	\$ 3,213.29	\$ 1,860.30	\$ 2,788.95	\$ 405.99	\$ 1,591.00	\$ 9,859.53
6-Oct-16	\$ 4,238.63	\$ 442.26	\$ 3,099.31	\$ 4,427.28	\$ -	\$ 12,207.48
7-Oct-16	\$ 2,921.49	\$ -	\$ 2,128.57	\$ -	\$ -	\$ 5,050.06
8-Oct-16	\$ 374.47	\$ -	\$ 1,813.77	\$ 3,993.37	\$ -	\$ 6,181.61
10-Oct-16	\$ 6,028.78	\$ -	\$ 2,960.87	\$ -	\$ -	\$ 8,989.64
11-Oct-16	\$ 6,568.86	\$ 443.31	\$ 3,878.79	\$ -	\$ -	\$ 10,890.97
12-Oct-16	\$ 3,541.58	\$ 592.84	\$ 1,574.43	\$ -	\$ -	\$ 5,708.85
13-Oct-16	\$ 3,912.25	\$ 137.08	\$ 1,560.08	\$ -	\$ -	\$ 5,609.40
14-Oct-16	\$ 1,235.16	\$ -	\$ -	\$ -	\$ -	\$ 1,235.16
17-Oct-16	\$ 3,605.69	\$ -	\$ 1,693.48	\$ 3,510.00	\$ -	\$ 8,749.18
18-Oct-16	\$ 3,951.90	\$ -	\$ 1,729.59	\$ -	\$ -	\$ 5,681.49
19-Oct-16	\$ 4,697.60	\$ -	\$ 2,689.90	\$ -	\$ -	\$ 7,387.50
20-Oct-16	\$ 2,512.88	\$ 9,828.00	\$ 1,681.54	\$ -	\$ -	\$ 14,022.42
21-Oct-16	\$ 3,666.22	\$ -	\$ 2,092.45	\$ -	\$ -	\$ 5,758.66
22-Oct-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23-Oct-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24-Oct-16	\$ 352.60	\$ -	\$ -	\$ -	\$ -	\$ 352.60
25-Oct-16	\$ 479.90	\$ -	\$ -	\$ -	\$ -	\$ 479.90
26-Oct-16	\$ 479.90	\$ -	\$ -	\$ -	\$ -	\$ 479.90
27-Oct-16	\$ 2,261.04	\$ 265.64	\$ 1,339.85	\$ -	\$ -	\$ 3,866.53
28-Oct-16	\$ 2,411.59	\$ -	\$ 3,239.54	\$ -	\$ -	\$ 5,651.13
29-Oct-16	\$ 3,055.10	\$ -	\$ 2,919.70	\$ -	\$ -	\$ 5,974.81
31-Oct-16	\$ 4,135.39	\$ 1,031.94	\$ 1,761.78	\$ -	\$ -	\$ 6,929.11
1-Nov-16	\$ 4,126.71	\$ -	\$ 1,761.78	\$ 125.00	\$ 2,123.55	\$ 8,137.03
2-Nov-16	\$ 3,934.62	\$ -	\$ 1,761.78	\$ -	\$ -	\$ 5,696.39
3-Nov-16	\$ 3,779.80	\$ -	\$ 2,219.16	\$ -	\$ -	\$ 5,998.96
4-Nov-16	\$ 4,259.31	\$ -	\$ 2,387.61	\$ -	\$ -	\$ 6,646.93
7-Nov-16	\$ 2,261.29	\$ -	\$ 1,220.48	\$ -	\$ -	\$ 3,481.77
8-Nov-16	\$ 736.82	\$ 521.82	\$ 1,637.34	\$ -	\$ -	\$ 2,895.98
9-Nov-16	\$ 356.85	\$ -	\$ 587.26	\$ 1,421.55	\$ -	\$ 2,365.66
10-Nov-16	\$ 323.21	\$ -	\$ 1,710.82	\$ -	\$ -	\$ 2,034.03
11-Nov-16	\$ 63.65	\$ -	\$ -	\$ -	\$ -	\$ 63.65
14-Nov-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15-Nov-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16-Nov-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18-Nov-16	\$ 73.30	\$ -	\$ 188.15	\$ -	\$ -	\$ 261.45
Pacwest Invoice	32,052.03				\$	32,052.03
Excavator Services Invoice	6,911.42				\$	6,911.42
					\$	287,348.57

James W. Fowler Co.
12775 Westview Drive
Dallas, OR 97338

Godfrey Park Storm Sewer Replacement Project

Date 8/17/2017

Invoice: Retainage Release

Amount Paid to Date:	\$	2,090,969.50
Retainage withheld to Date (5%):	\$	110,051.03
Amount Due on this Invoice:	\$	110,051.03

F/y 2016/2017

SD-146 Godfrey Park Storm
010-304-653409

APPROVED FOR PAYMENT

INIT	DATE
_____	_____
ACCOUNTS PAYABLE	_____
FINANCE	_____
SUPERVISOR	8-18-17

APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

City Council Meeting ~ September 6, 2017

Pending applications received:

<u>Name</u>	<u>Interest</u>	<u>Date Application Received</u>	<u>Referred by Email To Committee(s)</u>
• Joann Nelson	Arts & Cultural Commission	9/19/16	9/19/16
• Leticia Juarez Sisson	Arts & Cultural Commission	6/2/17	6/6/17
• Janet Anderson	Arts & Cultural Commission	6/20/17	6/22/17

Arts & Cultural Commission (3-year terms)

- Rosemary Imhoff resigned. Her term expires 9/30/2017.
- Kevin Chaves resigned. His term expires 9/30/2019.
- Diane Dunn resigned. Her term expires 9/30/2018.

Status: There is currently three vacancies. A couple press releases have been sent out. There are three possible candidates. A display ad and another press release were sent out mid-August. The deadline to apply is September 22, 2017.

Next Meeting: September 26, 2017

Recommendation: At their August meeting, the Commission recommended that the Council appoint Leticia Sisson and Janet Anderson to two of the vacant positions and re-appoint Jenn Farrington.

Bicycle & Pedestrian Commission (3-year terms)

- Cynthia Sweet resigned. Her term expired 12/31/2016.

Status: Currently, the Commission has 4 members and 1-7 vacancies. The Code requires 5-11 members. A display ad and another press release were sent out mid-August. The deadline to apply is September 22, 2017.

Next Meeting: October 26, 2017

Recommendation: None at this time.

Library Board (4-year terms)

- The Board added positions.

Status: Currently, there is one vacancy.

Next Meeting: September 18, 2017

Recommendation: None at this time.

City of St. Helens
Arts & Cultural Commission
Minutes from Tuesday April 25, 2017
City Council Chambers

Members Present

Diane Dunn, Chair
Rosemary Imhof, Vice Chair
Kannikar Petersen
Diane Dillard
Kimberly O'Hanlon
Jenn Farrington

Members Absent

Kevin Chavez

Guests

Councilors in Attendance

Susan Conn

Staff Present

Jamie Edwards, Secretary
Margaret Jeffries, Library Director



CALL MEETING TO ORDER

Chair Diane Dunn called the meeting to order at 6:31 p.m.

VISITORS

None

APPROVAL OF MINUTES FOR MARCH 28, 2017

Motion: Commissioner Dillard moved to approve minutes for March 28, 2017. Commissioner Petersen seconded. All in favor; none opposed; motion carries.

FISCAL REPORT

The Arts and Cultural Commission reviewed the fiscal report and accepted as submitted.

GATEWAY PROJECT PHASE 2

Commissioner Petersen reported the contract with the artist was finalized and signed last Thursday. The permit documentation and invoice for \$3,000 has been submitted for engineering and is being reviewed by ODOT. The Commission received the invoice for the bracket for \$2,799.

Motion:

Commissioner Petersen moved to pay our structural engineer \$2,799. Vice Chair Imhof seconded. All in favor; none opposed; motion carries.

BANNER REPLACEMENT UPDATE

Commissioner Petersen reported that the contract for the artist Antonia Doggett was approved by Council last week. Doggett will be out of the country for two weeks and will begin working on the banner when she is back.

BIKE RACKS UPDATE

Vice Chair Imhof reported the bike racks are completed and ready to be picked up. The invoice has been submitted for \$260. Commissioner Dillard suggested having Chair Dunn and Vice Chair Imhof pick up the bike racks and issue a press release and having it advertised on the City website. Imhof reported one rack is going in front of Top Notch and the other in front of Market Fresh.

Commissioner Petersen suggested that Vice Chair Imhof store the bike racks at the city workshop behind the court and have Building Maintenance Utility Worker Roger Stauffer install them.

BUDGET UPDATES

Commissioner Petersen reported the budget was reviewed with Finance Director Matt Brown. The concern is around the pending grant money and showing our bills exceeding the amount in the account. No other update at this time.

PROJECTS FOR 2017: (SUBMISSIONS/LEADERSHIP)

Chair Dunn provided a matrix for each project the Arts and Cultural Commission has scheduled with tasks and time frames. She asked that the Commission review them and decide which project they would like to lead.

Commissioner Petersen cannot participate in the Trash Can painting this year so whomever takes over will need to get a lot of tips and be organized for all the different tasks.

ARTS AND CULTURAL RETREAT

Chair Dunn reported was getting ready to put on a retreat with United Way and thought it would be wise for the Commission to do one to get to know each other better outside the meeting. Dunn has someone willing to donate hours to put on a retreat to help facilitate. Dunn will send out an email with some date options.

Commission Members:

Vice Chair Imhof submitted her letter of resignation due to moving out of town. Commission requested a press release to be issued for the open position.

COMMUNITY NEWS

Commissioner Dillard advised Councilor Ginny Carlson will be undergoing some medical treatments; please keep her in your thoughts and prayers.

Commissioner Dunn reported that Spring into Art is Saturday, April 29 from 10 a.m. – 4 p.m. at the Library. Bring family and friends for free art projects.

Library Director Jeffries reported the Ukulele group is playing Saturday, April 29 in the morning along with hands-on art projects on the porch by the Art Hive all day.

ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

NEXT MEETING

The next is scheduled for Tuesday, May 23, 2017 at 7:11 p.m.



Submitted by:

Jamie Edwards
Utility Billing Specialist

Present=P Absent=A

Date	Dunn	Petersen	Dillard	O'Hanlon	Imhof	Chavez	JENN
December 20, 2016 Meeting canceled							
January 24, 2017	P	P	P	P	P	A	
February 28, 2017	P	P	P	P	P	A	
March 28, 2017	P	P	P	P	A	A	
April 25, 2017	P	P	P	P	P	A	P

City of St. Helens
Arts & Cultural Commission
Minutes from Tuesday May 23, 2017
City Council Chambers

Members Present

Rosemary Imhof, Vice Chair
Kannikar Petersen
Kimberly O'Hanlon
Jenn Farrington
Kevin Chavez

Members Absent

Diane Dunn, Chair
Diane Dillard

Guests

High School Student

Councilors in Attendance

Susan Conn

Staff Present

Jamie Edwards, Secretary



CALL MEETING TO ORDER

Vice Chair Imhof called the meeting to order at 6:30 p.m.

VISITORS

None

APPROVAL OF MINUTES FOR APRIL 25, 2017

Not discussed; minutes will be reviewed next meeting on June 27, 2017.

FISCAL REPORT

The Arts and Cultural Commission reviewed the fiscal report and accepted as submitted.

GATEWAY PROJECT PHASE 2

Commissioner Petersen reported she went with the technician to do radar scanning to locate the rebar wires for the sculpture and make sure the bolts will fit. Petersen went to Semling Construction to get a bid to drill the 16 holes and make sure it will not hit the rebar. The bid came in at \$2,900; each bolt is \$40. City Administrator John Walsh and Petersen advise the bid is reasonable.

Revenue:

- The Commission received the \$10,000 grant from Oregon Community Foundation. The check should be received by the end of May.
- \$2,000 grant is coming from Columbia County Cultural Coalition
- Potential donation of the mounting plate and bracket from Pacific Stainless

Next steps:

- Semling Construction to drill holes
- Build template
- Pacific Stainless to fabricate the brackets and mounting plate. If the cost is \$5,000 or higher, would have to get three different bids.
- Petersen will search for bids for contractors to install the bracket and sculpture and hire an electrician to hook up the power.

BANNER REPLACEMENT UPDATE

Commissioner Petersen reported that the artist Antonia Doggett is back from vacation and has reviewed the type of paint needed and where to purchase the supplies. Doggett went to the Library to pick up the blank panel and is confident to have it finished and turned in to us by July 1, 2017.

BIKE RACKS UPDATE: INSTALLATION PROGRESS

Vice Chair Imhof reported the bike racks are completed and just need to be installed. Commissioner Petersen advised installing them is a little tricky when trying to install public art on private property. Agreements are needed stating the private entity would have to contact the City if they wanted to move it or give it back and who is responsible for maintenance and repairs. Sidewalks are easy because it is on public property. The one going to IGA is private property so it would need an agreement.

Next Steps:

- Obtain a signed agreement for IGA installation for maintenance and liability.
- Install bike racks.

Imhof advised someone would need to take over the Bike Racks Project, getting the contract or finding a location on City property to have it installed. Commissioners Farrington and O'Hanlon agreed to team up and take over.

TRASH CAN PAINTING CONTEST: VOLUNTEER COMMITMENTS NEEDED

Commissioner Chavez reported Chair Dunn is picking up trash cans from Michael Curry Design; they are open and clean but will need to be primed. The commission will need 12 more for a total of 16 cans. Commissioner Petersen advised Wilcox and Flegel have trash cans but need to know in advance if they are needed. Chavez will help with this project. Petersen advised there are several steps for this project and a leader is needed for this to keep it all organized. Chavez will lead the project and Commissioner Farrington will work this project too. Petersen advised to recruit outside volunteers to lift and move the trash cans and pop up tents; they should have four or five additional hands for set up. The Commission usually has posters, flyers advertising the trash can painting; a digital one can be sent out for the press release inviting people to sign up. Chavez will work with Dunn on the number of trash cans and send out a to-do list of tasks needed.

NOMINATE NEW VICE CHAIR

Commissioner Chavez reported he is planning to resign. The next meeting in June will be his last meeting, but he will help with the transition of information for the ongoing projects and will continue with the trash can competition.

Motion: Commissioner Petersen moved to recommend Commissioner Dillard as Vice Chair and Commissioner Chavez seconded. All in favor, none opposed. Motion carries.

COMMUNITY NEWS

None

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

NEXT MEETING

The next is scheduled for Tuesday, June 27, 2017 at 6:30 p.m.



Submitted by:

Jamie Edwards
Utility Billing Specialist

Present=P Absent=A

Date	Dunn	Petersen	Dillard	O'Hanlon	Imhof	Chavez	Farrington
January 24, 2017	P	P	P	P	P	A	
February 28, 2017	P	P	P	P	P	A	
March 28, 2017	P	P	P	P	A	A	
April 25, 2017	P	P	P	P	P	A	P
May 23, 2017	A	P	A	P	P	P	P

City of St. Helens
Arts & Cultural Commission
Minutes from Tuesday June 27, 2017
City Council Chambers

Members Present

Diane Dunn, Chair
Diane Dillard, Vice Chair
Kimberly O'Hanlon
Jenn Farrington
Kevin Chavez

Members Absent

Kannikar Petersen

Guests

Councilors in Attendance

Susan Conn

Staff Present

Jamie Edwards, Secretary
Margaret Jeffries, Library Director



CALL MEETING TO ORDER

Chair Dunn called the meeting to order at 6:35 p.m.

VISITORS

None

APPROVAL OF MINUTES FOR APRIL 25, 2017

Motion: Vice Chair Dillard moved to approve minutes for April 25, 2017. Commissioner Chavez seconded. All in favor; none opposed; motion carries.

APPROVAL OF MINUTES FOR MAY 23, 2017

Motion: Vice Chair Dillard moved to approve minutes for May 23, 2017. Commissioner Chavez seconded. All in favor; none opposed; motion carries.

FISCAL REPORT

Not reviewed; fiscal report will be reviewed next meeting July 25, 2017.

GATEWAY PROJECT PHASE 2

Vice Chair Dillard advised Pacific Stainless will donate the engineering of the brackets.

BANNER REPLACEMENT UPDATE

Library Director Jeffries reported she dropped off the brackets to Commissioner Petersen for the Artist Antonia Doggett to pick up and install. Once complete the City of St Helens Building Maintenance Utility Worker Roger Stauffer would be the one to install the banner but it will have to wait until the work being done to City Hall is completed.

TRASH CAN PAINTING CONTEST: REVIEW APPLICATIONS & TIMELINE/TASKS

Commission reviewed the 10 applications received and accepted them all. Commissioner Chavez advised the applicants need to be emailed to let them know they are approved. Secretary Jamie Edwards will contact.

Commission discussed tasks items for the day of and before for set up:

- 22 total cans available; walk in applicants can be accepted the day of in addition to late entries.
- Chavez advised that the tables will be moved from other parks and Commissioner Farrington will bring two other tables.
- Tents: The Columbia River PUD tent is available Wednesday or Thursday for pick up. Commissioner Dillard reported the fire district said the ACC can use their tent, they need to locate it first. SHEDCO has one tent possibly available.

Vice Chair Dillard requested a schedule be put together for the day of for volunteering so people could sign up for times. Commissioner Farrington will start an email with a tentative schedule for the day and people can reply with times they can volunteer.

REVIEW ACC APPLICANTS

Chair Dunn reported the Commission received two applicants for the ACC position and in the past a few members had volunteered to interview them. Vice Chair Dillard advised Anderson has a lot of artistic skills. Dunn advised Leticia taught a class at the Library. Commissioners O'Hanlon and Farrington would pair up to interview the two applicants. Jefferies advised in the past ACC has used the conference room at the Library for the interviews and to ask for the Armstrong room.

COMMUNITY NEWS

Library Director Jeffries reported the Columbia County Arts Guild applied for a grant from the Columbia County Cultural Coalition that was approved and they almost have all the match needed to build the new display cases.

Jeffries advised the Columbia County Museum Association had a lot of WWI posters up with display lighting. The Public Library auditorium has the same hanging system but has never had anything displayed. They asked the Museum Association if they would like to hang items and they accepted.

Friends of the St. Helens Public Library have quarterly art displays at the Library and feature local artists. The Columbia Arts Guild meets every week at the Library. Their community of artists is really growing.

Vice Chair Dillard reported City of St. Helens' Associate Planner Jenny Dimsho went to the Oregon Community Foundation training for Grant training and was told they have money available for Columbia County. They receive very few grant requests from Columbia County.

BIKE RACKS UPDATE:

Commissioner O'Hanlon reported an email was sent to Judge Cindy Phillips about the verbiage for the contracts but has not heard back yet. IGA does not have their own contracts; they usually use the vendors contracts.

Jeffries advised the bike rack at the Library has a plaque and would be nice to have similar plaques for the other bike racks.

ADJOURNMENT

The meeting was adjourned at 7:18 p.m.

NEXT MEETING

The next is scheduled for Tuesday, July 25, 2017 at 6:30 p.m.



Submitted by:

Jamie Edwards
Utility Billing Specialist

Present=P Absent=A

Date	Dunn	Petersen	Dillard	O'Hanlon	Imhof	Chavez	Farrington
February 28, 2017	P	P	P	P	P	A	
March 28, 2017	P	P	P	P	A	A	
April 25, 2017	P	P	P	P	P	A	P
May 23, 2017	A	P	A	P	P	P	P
June 27, 2017	P	A	P	P	N/A	P	P

City of St. Helens
Bicycle & Pedestrian Commission

Meeting Minutes

February 23, 2017

Members Present: Paul Barlow, Chair
Sean Cearley, Commissioner
Benjamin Tiscareno, Vice Chair

Staff Present: Shanna Duggan, Secretary
Keith Locke, City Council

Members Absent: Cindy Sutliff, Commissioner
Cynthia Sweet, Commissioner

Visitors: Stan Chiotti, Parks Commission
Braden Green, St. Helens High School

Call Meeting to Order-
6:30pm meeting called to order.

Public Comment-
Braden Green is attending from the St. Helens High School. He is a Senior at the High School and is writing a paper for citizenship.

Stan Chiotti is attending from the St. Helens Parks Commission.

Approval of minutes October 27, 2016-
Vice Chair Tiscareno moved to approve the minutes. Chair Barlow seconded. All in favor; none opposed; motion carries.

Review Account Fund Balance – Payments to be approved
No new updates.

Parks Commission- Trails in the parks
Stan Chiotti from the Parks Commission expressed interest for the two commissions to work together to utilize the trails we have and also connect existing/new trails. There are lots of opportunities coming in with the property. He suggested a kiosk and better signage advertising what St. Helens has to offer. Some of the ideas are from the Trails Masterplan and some are ideas the parks has.

The joint meeting was scheduled for March 30, 2017 at 6:30pm. Secretarys note: Rescheduled to April 6, 2017 at 6:30pm.

Open commission positions- Reappointment of Vice Chair Tiscareno and Commissioner Sweet-
Chair Barlow moved that Vice Chair Ben Tiscareno be reappointed to the Commission. Commissioner Cearley seconded. All in favor; none opposed; motion carries. Commissioner Sweet was not at the meeting.

Adopting bylaws-
Commissioner Cearley moved to adopt the Bicycle and Pedestrian Commission Bylaws. Commissioner Tiscareno seconded. All in favor; none opposed; motion carries.

Columbia Century Challenge – Community Grant Program- Chair Barlow

Bicycle Friendly Community Program – (Let's do it again) Chair Barlow

Other – Anything Else

Commissioner Cearley would like to have a bike rental service that the Bicycle and Pedestrian Commission could partner with the City to run. The bikes would be available to community members and visitors to use for a fee.

Adjournment –

8:00 pm

	Barlow	Sutliff	Sweet	Clearly	Tiscareno	Open	Open
2/25/2016	P	P	P	P	P		
4/28/2016	P	P	P	P	P		
10/29/2016	P	A	A	P	P		
2/23/2017	P	A	A	P	P		

City of St. Helens
Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 6th day of September, 2017 are the following Council minutes:

2017

- Work Session and Regular Session Minutes dated August 16, 2017

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name of Word document
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Post PDFs to website
- ☐ Email minutes to distribution list
- ☐ Add minutes to HP Trim
- ☐ File Original in Vault

City of St. Helens

CITY COUNCIL

Work Session Minutes

August 16, 2017

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Kathy Payne, City Recorder
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Bob Johnston, Building Official
Jacob Graichen, City Planner
Jenny Dimsho, Associate Planner

Others: Steve Topaz Brady Preheim Jennifer Anderson
Bill Blank Agnes Petersen Paul Joe
Nicole Thill Cheryl Young Natasha Parvey
Roger Finger Julie Thompson

Mayor Rick Scholl called the meeting to order at 1:00 p.m.

Visitor Comments

♦ Agnes Petersen. 1) She complimented Council on Code Enforcement Officer Hartless. He is very professional and very accommodating. He's the kind of representative that puts a good face on the City of St. Helens. 2) She reiterated her support to continue Municipal Court. She hopes the Council is working towards that. 3) Bing's plans to make a short presentation. As a citizen and a friend of Bing's, she hopes the Council will consider what they have to say.

♦ Paul Joe. He owns Bing's Restaurant. He distributed documents to the Council. A copy is included in the archive meeting packet. He would like to have a meeting with the City Council, Bing's, the City's attorney, and Bing's attorney to resolve the dispute.

Mayor Scholl asked Finance Director Brown to report on the status for the City. Brown explained that the City's attorney has responded to Bing's attorney. The City stated in writing that they are not ready to agree with Paul that there is a leak caused by the City.

Paul believes the rates are not being calculated correctly. The rate should be adjusted now that the leak has been repaired.

It was the consensus of the Council to schedule a meeting with two Council members, staff, and Bing's representatives. Mayor Scholl will be in contact with Paul.

♦Natasha Parvey and Brady Preheim, representing Keep It Local Columbia County. Natasha reviewed the program and website. They requested \$5,000 from the City Council to support Keep It Local Columbia County.

Council expressed their appreciation of the program. It will be added to a future work session agenda for further consideration.

♦Steve Topaz. There is talk about putting a marijuana grow operation in St. Helens that proposes to create 1,000 jobs. He talked about the needs for that type of business. He doesn't believe that many people can fit in the area proposed. Money for the renewal area has to be borrowed from banks. We know that banks can't take money from marijuana grow facilities. Since the City is renting the space, are we really in the marijuana business? Will banks lend to us knowing we are in the marijuana business? Will the federal government continue to grant us money? If the City takes cash for rent, are we in the money laundering business? Steve recalled when the renewal project was first discussed that the mill, waterfront, and Nob Hill Nature Park were all included in the proposed area. Now they've lost part of the area. Is it fraud when we show the bank an area that we're not going to include?

Mayor Scholl interjected and said the agreement was drawn up by attorneys. It is 9.58 acres. The proposal is for medical marijuana and the federal government is not going to touch that. The potential is up to 1,000 employees. There will be no smell. Scholl has been clean and sober for over a decade. He works with a lot of people. It was a smart business decision.

Steve is worried about how the banks will see it. Mayor Scholl responded that Wauna Federal Credit Union is now accepting marijuana money. [*Secretary's note: At the time of the meeting, Wauna was/is not accepting marijuana money.*]

Steve is worried that the City will get halfway into this and then be sued.

Employee Length of Service Award

We have one employee who has reached a milestone in their employment with the City of St. Helens. The following individual will receive a certificate and pin at the August 16 Council work session.

John Walsh came to work for the City in July of 2012. He was hired as the City Administrator and also has the duty of being the Community Development Director. John has been a tremendous asset to the City, especially in recent years where he has been instrumental in acquiring the Boise properties and working on plans for future development. He has pursued and been successful at getting grants for the City.

Congratulations, John, and **thank you** for your service!

Semi-Annual Report from Senior Center

Cheryl Young, Senior Center Manager, was in attendance to give a report. She distributed and read a copy of her report to the Council, a copy of which is also available in the archive meeting packet. The Senior Center usually has a pretty good working relationship with the City and she doesn't want to take away from that. She has tried for years to get help with the building conditions during hot weather. It has been very harsh for them to work in that hot environment. She wants the Council to know how passionate she is and will remain passionate until the City pays attention to the seniors. She has asked TCMS for proposals and apparently they are sent to the City but they are never acted upon. She is very mad about this. The Senior Center just added a fifth Meals on Wheels route. They need better working conditions.

Council President Morten asked who TCMS is. Cheryl responded that they are the contractor who maintains the City's heating and cooling systems.

It was the consensus of the Council for Cheryl to have three contractors come out to assess what needs to be done and send proposals to her and the City.

Cheryl understands the City is having financial problems but they need help. The Senior Center will go out of business if they don't get financial help. They need \$60,000 to operate the meal program.

Discuss Live-Feed Camera System for Website

Roger Finger from Watch Point Video was in attendance. He came out about 6-8 weeks ago to survey the area. He proposes two camera locations. The County Courthouse bell tower is the best location. It will be visible but not subtract from the historical appearance. He described what viewers will see from the website.

Council President Morten believes that the camera locations leave out the City's icons, such as the bell tower. He suggested mounting it on top of the Muckle building, since the park and waterfront will be growing that direction. Roger agreed that the courthouse is the iconic view of downtown but it's not where the people are. People are in the parks. However, he would be happy to place the camera anywhere the Council would like. Councilor Carlson agreed with Morten and the importance of the County Courthouse remaining visible.

Roger reviewed the proposal:

- Three cameras.
- Under \$4,000.
- Additional cameras would cost about \$1,000 each.
- Web services provided by someone else for approximately \$1,500.

Discussion of the cameras being sponsored. Roger is able to add an overlay of the business logo.

Mayor Scholl is in favor of recording the footage for short-term review in case something happens.

Finance Director Brown will work with Roger to bring back more information and cost estimates.

Habitat for Humanity Request

Habitat for Humanity Executive Director Jennifer Anderson and Community Outreach and Development Director Bill Blank were in attendance to make their request. A copy of the request is included in the archive meeting packet. Habitat for Humanity provides low interest or zero interest mortgage loans. They are requesting the system development fees be waived for the proposed home on N. 12th Street.

The Council was in consensus to waive 100% of the system development charges for their next house.

Discuss Increasing 0.5FTE Building Inspector Position to 1.0FTE

Tabled until the next Council meeting.

Update on Activity Going on at Old Boise Mill Site

City Administrator Walsh reported that the City has been working with Mark Comfort to clean the site. He's made really good progress. The new industrial tenant has also been helping remove materials off the site.

Councilor Locke added that it's pretty clean now. Everything from the new tenant's building has been moved to one of the City's buildings. He is working with Cascades to remove their stuff from one of the City's buildings. The new tenant has done some demo and cleanup. They are in the process of acquiring permits.

Councilor Carlson asked if the new development will undergo a Site Development Review or go before the Planning Commission for review. City Planner Graichen explained that it's a new use and a permitted use because it's heavy industrial. It is an administrative review. He will come to the Council when new buildings are proposed since it is City-owned property.

Discuss Amending City Codes to Include Parks in Proposed Subdivisions

City Planner Graichen and Associate Planner Dimsho were in attendance to discuss this matter with the Council. Graichen explained that it would require an amendment to the Subdivision Ordinance, a change to the Development Code. Staff would send a proposal to the Planning Commission and then they would make a recommendation to City Council. The simplest solution would be for the developer to designate one lot as open space tract. It gets more complicated when you move lot lines. Graichen talked about other code amendments that need to be made. This could be included at the same time.

Council President Morten suggested that it be a donation to the City from the developer. That way they can write it off. Mayor Scholl agreed.

To be considered:

- Public versus private.
 - If the park is made public, the citizens in the subdivision are not paying for it but it does become the City's maintenance obligation and liability.
 - If the park is made private, dues paid to a Homeowners Association will pay for it.
- What size of subdivisions should be required to have a park.
- Charge a fee in lieu of when the subdivision is within a certain distance of an existing park.
- Mandatory versus incentives.

Direct Access Franchise Fees

City Administrator Walsh said that the City is not currently collecting direct access franchise fees but we could be.

The Council was in support of pursuing any franchise fees they can.

Department Reports

Police Chief Moss reported...

- Two new police officers attended the academy. One was not successful and was let go.
- Police officer interviews were conducted on Monday. They have two successful candidates. He gave a background packet to one of them this morning. He hopes to have him on board October 1st.
- Questions have come up about the canon. The ATF has signed the paperwork allowing the City to keep the canon for official use only. Heller Enterprises altered it back to the way it was prior to being stolen. It needs to be painted and then will be placed back in the park. Council President Morten added that a location in McCormick Park Veterans Plaza has been designated for the Howitzer to sit securely on a pedestal.
- Code Enforcement Officer Adam Hartless is a great guy. People appreciate his effort. He will pass on the earlier compliment.

- He encouraged the Council to download the Police Department's new mobile app on their phone's. Notifications are released immediately through the app.
- The Emergency Management group for Spirit of Halloweentown met last week. It was the consensus of the group to not change the route from Highway 30 to downtown. Tina is working with the business community to encourage visitors to go uptown. Mayor Scholl emphasized the need for traffic to travel down Columbia Blvd. as well.

Public Works Engineering Director Nelson reported...

- Thanked Mayor Scholl for Citizens Day in the Park. It went really well. It was nice to see so many local businesses donate to the event.
- The Council awarded the contract for the 2017 paving project to TFT Construction at the last Council meeting. Paving begins next week, including several gravel streets and overlays. First Street, between Columbia Blvd. and Cowlitz Street, is included.
- The County released the RFQ for consulting services for the Gable Road project. They received three proposals yesterday. She will be reviewing those tomorrow with the County.

Finance Director Brown reported...

- A gentleman came to the last meeting to talk about the cost associated with distributing the Water Quality report. We spend about \$1,100 to have them printed at Bemis, about two hours of staff time folding and labeling them, and about \$2,100 to mail them. He contacted Metro Presort, who prints and mails our utility bills, to get an estimate. To keep printing them at Bemis and include them in the Metro Presort mailings would cost about \$455. The gentleman who came to the meeting would charge about \$1,002. Mayor Scholl agreed that it makes sense for Metro Presort to take over the distribution.
- He is still working with Communication Action Team (CAT) on the utility assistance program. To begin the process, the City has to sign a vendor agreement. There were no concerns from the City attorney. It was the consensus of the Council for the City Administrator or Mayor to sign the agreement.
- The aesthetics of the room has greatly improved. There is still some work to be done.
- There was discussion at the last meeting about streaming on Comcast. The Comcast streaming box no longer works. It's approximately \$14,000 to replace it. It was the consensus of the Council for Brown to return with a quote and more information. They emphasized the importance of maintaining transparency.
- He is working with Walsh on a process for funding requests that come to Council.
- Huge strides have been made in Court.
 - Over 250 cases were closed in July that were sitting on the books.
 - Last July, Court brought in about \$16,000.
 - This July, Court brought in about \$22,000.
 - Changing the contract staff to an hourly pay has also saved money.
- SDC admin fees are proposed to be changed from 1.34% to 5%. That 1.34% is still sitting in the SDC funds, which should have been transferred to the appropriate fund. From 2011-2017, that total is about \$24,129. He requested those funds be transferred into the General Fund facility maintenance. Council concurred.
- He heard back from our attorney about donating land for a park in a subdivision. If it's donated for public use, it could be used as a donation but they need to confirm it with their own tax attorney. If it's donated for private use, it's not part of the City and not seen as a donation.
- Thinking into the future, he has been working with staff on plans to renovate the Annex building and make better use of it. Another idea is combining City Hall, Court, and the Police Department. It was the consensus of the Council for Brown to continue discussions with staff and bring back a proposal to Council.

City Recorder Payne reported...

- Commended Mayor Scholl for a successful Citizens Day in the Park. It came out so much better than she expected. She created a list to make it even better next year. Contact her if anyone has anything to add.
- Voting delegates need to be designated for the Annual Membership Meeting at the LOC Conference. Council President Morten volunteered to vote and Councilor Conn volunteered to be the alternate.

City Administrator Walsh reported...

- Kudos to Citizens Day in the Park.
- He appreciates the five-year recognition. It is a pleasure to serve.
- Spirit of Halloweentown has officially launched. Marnie and her movie family will be in attendance.
- Discussion of Eclipse. There were no concerns from Council to close City buildings during the time of the Eclipse.

Council Reports

Councilor Locke reported...

- The Bicycle & Pedestrian Commission is low in numbers. Council needs to aggressively recruit new members.
- Kudos to Code Enforcement Officer Hartless and all the new officers. We have a great force.
- A streetscape was done for First Street. He would like to review that proposal again.

Councilor Carlson reported...

- She suggested having an open house in October. It would give the committees an opportunity to showcase their projects and recruit for new members.
- We are very lucky to have Chief Moss as our Police Chief. He is making a difference in our community and her daughter's life.
- Police Officer Coy will begin attending Youth Council meetings.
- She is sorry to have missed Citizens Day.

Council President Morten reported...

- Thanked the City for being the hub of Relay for Life. He is very proud of staff for being involved.
- Parks Commission recommendations:
 - Requests staff to evaluate the Boise parking lot behind FARA building for RV parking. Council concurred.
 - Redefine the day use park on the Boise property. Council concurred.
 - Trail connectivity from the RV parking area to the proposed park and possibly to the waterfront area by way of the old railroad track and trestle. Council concurred.
 - Encouraged the passage of the proposed SDCs and the proportions for the Parks.
 - A 1% soda tax, which was a split vote.
- Nob Hill Nature Park has a new parking area on S. 4th Street.
- Received several calls about the nuisance abatement on the 2nd Street property. There are still issues and it is not moving forward.
- Downtown merchants had a meeting and want to get involved with Spirit of Halloweentown events.
- Great news for Public Works paving gravel streets!
- He is happy to report that staff is testing the water for more than what the State requires.

Councilor Conn reported...

- Thanked Mayor Scholl and staff for their work on Citizens Day in the Park. It was good to see

- a broader demographic participating.
- The Arts & Cultural Commission is close to the installation of the salmon tree sculpture and ribbon cutting ceremony.
- The Library Board is continuing to facilitate the Strategic Planning implementation.

Mayor Scholl reported...

- Thanked everyone for help with Citizens Day in the Park. He will be distributing letters of appreciation to the participating businesses. And thanks to the Council for financially supporting the event.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

ORS 192.660(2)(h) Consult with Counsel

Motion: At 4:07 p.m., upon Conn's motion and Carlson's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions and (h) Consult with Counsel.

There were technical difficulties with the recording system. A recess was held to fix the system.

Motion: At 4:30 p.m., upon completion of the executive session, Conn moved to go back into work session, seconded by Carlson, and unanimously approved.

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens CITY COUNCIL

Regular Session Minutes

August 16, 2017

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Kathy Payne, City Recorder
Terry Moss, Police Chief
Sue Nelson, Public Works Engineering Director

Others: Howard Blumenthal Doug Knight Shannon Vaerywyck
Kellie Hart Frank N. Doug Stokes
A lot of people were here to comment on the soda tax



7:00PM – Call Regular Session to Order – Mayor Scholl

Pledge of Allegiance – Mayor Scholl

Mayor Scholl informed the audience that a public forum on the soda tax will be held on October 4th at 6 p.m. No decisions will be made prior to that date.

Visitor Comments

♦Doug Stokes. He is the liquor agent for the city of St. Helens. The proposal for the City's beverage tax represents about 75% of his item's income. That's a devastating amount to lose. If he loses business, the City will lose business. People will start buying outside the city. He would think we would want people to stay in the city and buy in the city. It's a personal decision to buy or not buy. Some of the mixes have sugar, will those be included?

Mayor Scholl encouraged Doug and those in attendance to attend the public forum on October 4th at 6 p.m. Council President Morten added that a decision will be made after the public forum.

♦Howard Blumenthal. He presented a few concerns to Council:

- They started building the staircase up to Nob Hill Nature Park. He will be talking to the Scappoose Bay Watershed Council about landscaping and connecting the trails with plants.
- There is a graffiti problem on the Waterfront property. He requested it be painted over soon. He suggested Council adopt a graffiti ordinance.
- He is disgusted by the amount of cigarette butts on the ground in the downtown area. He estimates that he picked up about 100 of them downtown, including Columbia View Park.

Ordinances – Final Readings

- A. **Ordinance No. 3217:** An Ordinance Making Certain Determinations and Findings Relating to and Approving the St. Helens Urban Renewal Plan and Directing that Notice of Approval be Published

Mayor Scholl read Ordinance No. 3217 by title for the final time. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Ordinance No. 3217. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

Resolutions

- A. **Resolution No. 1795:** A Resolution of the Common Council of the City of St. Helens, Oregon, Authorizing Interfund Loan from City Water and Sewer Fund to the Community Development Fund for Fiscal Year 2017-18

Mayor Scholl read Resolution No. 1795 by title. **Motion:** Upon Morten's motion and Conn's second, the Council unanimously adopted Resolution No. 1795. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

- B. **Resolution No. 1796:** A Resolution Amending the City of St. Helens' System Development Charges for Water, Wastewater, Stormwater, and Parks, and Superseding Such Rates in Resolution Nos. 1469 and 1641

Mayor Scholl read Resolution No. 1796 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1796. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

- C. **Resolution No. 1797:** A Resolution Establishing a Methodology to Annually Adjust System Development Charges for Inflation

Mayor Scholl read Resolution No. 1797 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1797. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

- D. **Resolution No. 1798:** A Resolution Establishing the Economic Index Used to Annually Adjust Water, Wastewater, and Stormwater Monthly User Charges

Mayor Scholl read Resolution No. 1798 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1798. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

Approve and/or Authorize for Signature

- A. Amendment No. 2 to State of Oregon 2008-2013 Fund Exchange Agreement for Various Street Improvement Projects
- B. Agreement with E2C Corp. for Special Events Managements
- C. Sewer Connection and Pretreatment Program Implementation Agreement with Columbia City
- D. Agreement with ODOT for Artistic Landmark Sculpture Maintenance for New Gateway Sculpture
- E. Contract Payments

Motion: Upon Morten's motion and Locke's second, the Council unanimously approved 'A' through 'E' above.

Consent Agenda for Acceptance

- A. Planning Commission Minutes dated July 11, 2017

Motion: Upon Locke's motion and Carlson's second, the Council unanimously accepted 'A' above.

Consent Agenda for Approval

- A. Council Work Session, Public Hearing and Regular Session Minutes dated June 21 and July 19, 2017
- B. Exclusive Use Permits
- C. OLCC Licenses
- D. Animal Facility Licenses
- E. Accounts Payable Bill Lists

Motion: Upon Conn's motion and Locke's second, the Council unanimously approved 'A' through 'E' above.

Council Reports

Mayor Scholl reported...

- He clarified a statement made in the work session. Wauna Federal Credit Union is not accepting marijuana money at this time. They are currently exploring and researching the possibility. He appreciates the great things they have done for the City and community.
- Citizens Day in the Park was a huge success. A donation from Dutch Bros. will be coming in for the Youth Council.
- It's fishing season. He invited Council members to join him on his boat.

Councilor Locke reported...

- The Bicycle & Pedestrian Commission and the Arts & Cultural Commission is recruiting new members.

Councilor Carlson reported...

- Nothing to report.

Council President Morten reported...

- Thanked the Council for their support of the Parks Commission recommendations.
- Howard brought up the issue about graffiti. Morten directed staff to add that to an agenda to discuss.

Councilor Conn reported...

- Nothing to report.

Department Reports

Police Chief Moss reported...

- Officer Coy is looking forward to going to the next Youth Council meeting.
- He applied for a grant through the Community Oriented Policing (COPS) program. It would provide a second student resource officer. Associate Planner Jenny Dimsho helped him with the match grant application.
- We are lacking an officer that can focus on neighborhood and traffic enforcement. Interviews were held on Monday and they came out with two great candidates. Discussion ensued about the need to hire a second officer.

Motion: Carlson moved to hire a second officer, pending the Finance Director's review of the budget. Conn seconded.

Discussion. Council President Morten expressed discomfort with the motion since they hadn't spoken with the Finance Director first.

Finance Director Brown believes it will initially take a hit to the General Fund but the increased enforcement and service level is very much needed. It will pay for itself over the next year.

Council President Morten cautioned the Council on making budget decisions too quickly.

Vote: All in favor; none opposed; motion carries.

Public Works Engineering Director Nelson reported...

- She received an email from a contractor during today's work session with a pay request for a storm project that was completed last year. It needs to be paid by the end of August to be included in last year's budget. Finance Director Brown will email the Council for consensus before processing the payment.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- At the last meeting, Toni Doggett had brought up concerns about transient boaters on the docks. Walsh has been researching it and it comes down to needing enforcement. The Columbia River Yachting Association (CRYA) has basically blacklisted St. Helens docks. He wants to take steps to bring them back.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

ORS 192.660(2)(h) Consult with Counsel

Motion: At 7:49 p.m., upon Conn's motion and Carlson's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions and (h) Consult with Counsel.

The audio recording stopped on its own during the executive session. The recording was restarted.

Motion: At 8:50 p.m., upon completion of the executive session, Conn moved to go back into work session, seconded by Locke, and unanimously approved.

Other Business

No other business.

Adjourn - There being no further business, the meeting adjourned at 8:50 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens
Consent Agenda for Approval

EXCLUSIVE USE PERMITS

The following Exclusive Use Permit applications were received and approved by the Parks Commission:

2017 Season

<u>Applicant Name</u>	<u>Park/Field(s)</u>	<u>Dates</u>
• Columbia County Competitive Sports	Campbell Park Fields 1&2	9/5, 9/12, 9/19, 9/26, 10/3



City of St. Helens
 265 Strand Street ♦ P.O. Box 278 ♦ St. Helens, Oregon 97051
 Phone: (503)397-6272 ♦ Fax: (503)397-4016
 www.ci.st-helens.or.us

Exclusive Use Permit

Group/Organization Name Col. Co. Comp. Sports Phone 503-757-9987
 Authorized Agent Name Misty Casey Phone 503-757-9987
 Address 59531 Yarmer Ln. City, State, Zip St. Helens, OR 97051
 Mailing Address (if different) _____

Park/Field Campbell Park Fields 1 & 2

Activity Description Softball Practice

Term (Dates) September 5, 2017 to October 3, 2017

Days/Hours of Use: Monday _____
 Tuesday 4:30 pm to 8 pm – 2 fields
 Wednesday _____
 Thursday _____
 Friday _____
 Saturday _____
 Sunday _____



AUTHORIZATION

Proof of Insurance Received ☐ Yes ☐ No
 Commercial Use ☐ Authorized ☒ Not ☐ Concessions Authorized
 Parks Commission ☒ Approved 8/30/17 ☐ Denied _____
 Meeting Date Meeting Date
 City Council ☐ Approved _____ ☐ Denied _____
 Meeting Date Meeting Date

Notes Insurance not required – less than 50 people.



Approved _____
 Neal Sheppard, Public Works Supervisor Date Signed _____

This permit may be revoked at any time, upon notice to applicant, its agent, or employees, for noncompliance with the Agreements & Conditions (attached) and Rules & Regulations (attached) of this permit or for the preservation of the public peace, health, safety, or general welfare.

Fee Schedule

Fee Type	Check All That Apply	Amount Due
Athletic Fields (not more than 2 weeks)	<input checked="" type="checkbox"/> \$10.00 per day x <u>2</u> fields x <u>5</u> days	\$100.00
Use of Field Lights (Add'l)	<input checked="" type="checkbox"/> \$10.00 per day x _____ fields x _____ days	\$0.00
TOTAL AMOUNT DUE:		\$100.00

Amount Paid \$ 100.00 Date Paid 8/30/17 Receipt No. 102525 Initials SLI

City of St. Helens

Exclusive Use Application

As per Ordinance Nos. 2003 and 2250 and all amending ordinances.



Athletic Fields

Please complete this application for periods of exclusive use over two weeks.



SECTION 1 Applicant Information

Group/Organization Name Columbia County Competitive Sports Inc Phone 503-757-9987
 Authorized Agent Name Misty Casey Phone _____
 Address 59531 Yarrow Ln City, State, Zip St. Helens, OR
 Mailing Address (if different) _____

SECTION 2 Permit Information

Park/Field Campbell Park 100/120
 Activity Description (i.e. softball, soccer, etc.) Softball Practice
 Dates 9/5/17 to 10/3/17

Days/Hours of Use:

Monday _____
 Tuesday 4:30pm - 8pm
 Wednesday _____
 Thursday _____
 Friday _____
 Saturday _____
 Sunday _____

Do you intend to sell any merchandise or service? ☒ No ☐ Yes

If "yes", describe _____

Will you require use of the concessions stand? ☒ No ☐ Yes

Other Comments/Information _____

FOR OFFICE USE

Application date 8-30-17

☐ Insurance

☐ Summary Report

☒ Fee paid

Receipt # 102525

☒ Calendar

☒ Parks → ☐ Council

Approval dates

☒ Parks 8-30-17

☐ Council _____

☐ Permit issued _____

DECLARATION

By signing this application, you declare that you have read and agree to the attached "Agreements and Conditions" and "Rules and Regulations" for use of City-owned properties including public right-of-ways.

Misty Casey
 Signature of Authorized Agent

8-30-17
 Date signed

FEE SCHEDULE

ATHLETIC FIELDS = \$10 PER FIELD, PER DAY

USE OF FIELD LIGHTS, additional = \$10 PER FIELD, PER DAY

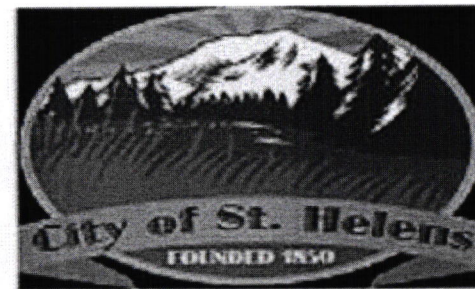
Athletic Fields	<input checked="" type="checkbox"/> \$10.00 per day X <u>5</u> fields X <u>2</u> days =	\$ <u>100.00</u>
Use of field lights (add'l fee)	<input type="checkbox"/> \$10.00 per day X _____ fields X _____ days =	\$ _____
TOTAL AMOUNT DUE		\$ <u>100.00</u>

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/14/2017 - 2:21PM
 Batch: 00009.08.2017 - AP 8/14/17 FY 17-18

112



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
OREGON CORPORATION DIVISION									
21523									
08142017	8/14/2017	50.00	0.00	08/14/2017				False	0
201-000-052011 Public Information					TRADEMARK HALLOWEENTOWN LOGO				
	08142017 Total:	50.00	✓						
08142017-2	8/14/2017	50.00	0.00	08/14/2017				False	0
201-000-052011 Public Information					TRADEMARK SPIRIT OF HALLOWEENTOWN LOGO				
	08142017-2 Total:	50.00	✓						
	OREGON CORPORATION	100.00							
	Report Total:	100.00	MP						

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/16/2017 - 11:22AM
 Batch: 00012.08.2017 - AP 8/16/17 FY 17-18



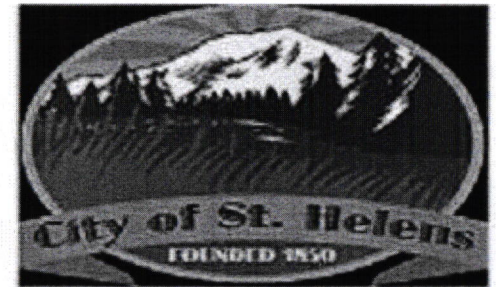
Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
E2C CORPORATION									
E2C									
4103	8/8/2017	10,000.00	0.00	08/16/2017				False	0
201-000-052019 Professional Services					TINA CURRY CONSULTING MARKETING MONTHLY				
4103 Total:		10,000.00							
E2C CORPORATION Tota		10,000.00							
Report Total:		10,000.00							



Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/17/2017 - 10:19AM
 Batch: 00006.08.2017 - AP 8/18/17 FY 17-18

144



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
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AIRGAS USA, LLC									
AIRGAS									
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601-731-052001 Operating Supplies				CO2					
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AIRGAS USA, LLC Total:		<hr/>							
BEMIS PRINTING									
002701									
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100-715-052004 Office Supplies				NOTARY STAMP H. DAVIS					
7641 Total:		<hr/>							
7642	7/31/2017	464.50	0.00	08/18/2017				False	0
202-724-052001 Operating Supplies				DAILY ENTRY PERMIT					
7642 Total:		<hr/>							
BEMIS PRINTING Total:		<hr/>							
Boise White Paper, LLC									
003720									
08152017	8/15/2017	12,500.00	0.00	08/18/2017				False	0
202-722-055001 Principal				SEPTEMBER 2017 NOTE PAYMENT					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
08152017 Total:		12,500.00							
Boise White Paper, LLC To		12,500.00	✓						
CARQUEST AUTO PARTS STORES									
005845									
07312017	7/31/2017	187.55	0.00	08/18/2017				False	0
701-000-052001 Operating Supplies				AUTO PARTS					
07312017	7/31/2017	155.55	0.00	08/18/2017				False	0
100-705-052001 Operating Supplies				AUTO PARTS					
07312017 Total:		343.10							
CARQUEST AUTO PART		343.10	✓						
CENTURY LINK									
034002									
08052017	8/5/2017	77.95	0.00	08/18/2017				False	0
702-000-052010 Telephone				162B CITY HALL					
08052017	8/5/2017	39.31	0.00	08/18/2017				False	0
702-000-052010 Telephone				651B CITY HALL					
08052017	8/5/2017	47.93	0.00	08/18/2017				False	0
702-000-052010 Telephone				131B POLICE					
08052017	8/5/2017	39.67	0.00	08/18/2017				False	0
702-000-052010 Telephone				799B POLICE					
08052017	8/5/2017	318.00	0.00	08/18/2017				False	0
702-000-052010 Telephone				818B WFF					
08052017 Total:		522.86							
CENTURY LINK Total:		522.86	✓						
CITY OF COLUMBIA CITY									
007370									
08082017	8/8/2017	42.67	0.00	08/18/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
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601-731-052003 Utilities				001754-002 FINAL BILL					
08082017 Total:		42.67							
CITY OF COLUMBIA CIT		42.67	✓						
COLUMBIA COUNTY TRANSFER STATION									
007579									
5760	7/31/2017	10.88	0.00	08/18/2017				False	0
603-736-052001 Operating Supplies				MUN SOLID WASTE					
5760	7/31/2017	76.87	0.00	08/18/2017				False	0
603-737-052001 Operating Supplies				MUN SOLID WASTE					
5760	7/31/2017	42.24	0.00	08/18/2017				False	0
100-708-052001 Operating Supplies				MUN SOLID WASTE					
5760 Total:		129.99							
COLUMBIA COUNTY TR		129.99	✓						
COMCAST									
COMCAST									
08072017	8/7/2017	94.85	0.00	08/18/2017				False	0
702-000-052003 Utilities				9144 PUBLIC WORKS					
08072017 Total:		94.85							
08092017	8/9/2017	62.45	0.00	08/18/2017				False	0
603-736-052003 Utilities				0082 WWTP					
08092017	8/9/2017	62.45	0.00	08/18/2017				False	0
603-737-052003 Utilities				0082 WWTP					
08092017 Total:		124.90							
COMCAST Total:		219.75	✓						
CONSOLIDATED SUPPLY									
009000									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
S8306719.004	7/24/2017	2,472.48	0.00	08/18/2017				False	0
601-731-052001 Operating Supplies				COUPLING SHOPCOAT					
S8306719.004 Total:		2,472.48							
S8349423.001	8/1/2017	174.48	0.00	08/18/2017				False	0
601-731-052001 Operating Supplies				MATERIALS					
S8349423.001 Total:		174.48							
S8358757.001	8/8/2017	464.55	0.00	08/18/2017				False	0
603-735-052001 Operating Supplies				CONCRETE FATBOY PVC SEWER					
S8358757.001 Total:		464.55							
CONSOLIDATED SUPPL		3,111.51	✓						
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
07252017	7/25/2017	2.88	0.00	08/18/2017				False	0
601-000-056101 Water Main Replacement				MATERIALS					
07252017	7/25/2017	11.99	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				MATERIALS					
07252017	7/25/2017	42.48	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				MATERIALS					
07252017	7/25/2017	47.27	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				MATERIALS					
07252017	7/25/2017	19.98	0.00	08/18/2017				False	0
601-000-011300 Accounts Receivable				MATERIALS CONTRACTOR BROKE LINE					
07252017 Total:		124.60							
DAHLGRENS DO IT BES		124.60	✓						
DND ELECTRICAL CONTRACTORS									
010649									
20006	8/8/2017	1,930.45	0.00	08/18/2017				False	0
603-737-052021 Equipment Maintenance				EMT CONDUIT RT COUPLING / EMT SS CONNECTOR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
20006 Total:		1,930.45							
DND ELECTRICAL CON		1,930.45							
DONNELLY, CHARLENE DAHLEN									
DONNE									
08102017	8/10/2017	20.00	0.00	08/18/2017				False	0
100-000-034001 Dockside Services				REFUND ELECRCITY AT DOCK PED					
08102017 Total:		20.00							
DONNELLY, CHARLENE		20.00							
DON'S RENTAL									
010700									
502607	8/3/2017	13.02	0.00	08/18/2017				False	0
603-736-052001 Operating Supplies				PROPANE WWTP					
502607	8/3/2017	13.03	0.00	08/18/2017				False	0
603-737-052001 Operating Supplies				PROPANE WWTP					
502607 Total:		26.05							
DON'S RENTAL Total:		26.05							
DUKE'S ROOT CONTROL, INC.									
010933									
13108	7/26/2017	13,373.71	0.00	08/18/2017				False	0
603-000-053010 Sewer Main Replacement				SEWER ROOT CONTROL					
13108 Total:		13,373.71							
DUKE'S ROOT CONTRO		13,373.71							
E2C CORPORATION									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
E2C									
4101	7/26/2017	52,512.20	0.00	08/18/2017				False	0
201-000-052019 Professional Services					CONSULTING MARKETING MONTHLY JAN-JULY 30 ;				
4101 Total:		52,512.20							
E2C CORPORATION Tota		52,512.20	✓						
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
32743	7/25/2017	281.98	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies					ROCK STREETS				
32743 Total:		281.98							
32752	7/26/2017	128.75	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies					ROCK N 4TH ST STORM				
32752 Total:		128.75							
32788	8/3/2017	143.68	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies					ROCK N 4TH ST STORM				
32788 Total:		143.68							
32794	8/4/2017	260.40	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies					ROCK N 4TH ST STORM				
32794 Total:		260.40							
32806	8/8/2017	274.82	0.00	08/18/2017				False	0
601-731-052001 Operating Supplies					ROCK S 17TH WATER				
32806 Total:		274.82							
EAGLE STAR ROCK PRO		1,089.63	✓						
EATON'S TIRE AND SERVICE CENTER									
011000									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
68389	8/9/2017	30.00	0.00	08/18/2017				False	0
100-708-052001 Operating Supplies					LAWN MOWER TUBE				
68389 Total:		30.00							
EATON'S TIRE AND SER		30.00							
ECONORTHWEST									
011130									
18678	7/31/2017	525.00	0.00	08/18/2017				False	0
202-721-052019 Professional Services					URBAN RENEWAL PLAN PROJECT 22668.00				
18678 Total:		525.00							
ECONORTHWEST Total:		525.00							
EMERY & SONS CONSTRUCTION GROUP									
02068									
01	7/31/2017	129,116.40	0.00	08/18/2017				False	0
603-000-053009 South Trunk Upgrades					2017 SANITARY SEWER REHAB PROJECT S-644				
01 Total:		129,116.40							
EMERY & SONS CONST		129,116.40							
ENVI ROAD									
011440									
5472	8/4/2017	1,882.50	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies					EARTHBIND 100				
5472 Total:		1,882.50							
ENVI ROAD Total:		1,882.50							

HACH COMPANY

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
014200									
10567855	8/1/2017	62.49	0.00	08/18/2017				False	0
601-731-052001 Operating Supplies					REAGENT SET CHLORINE FREE				
10567855	8/1/2017	124.97	0.00	08/18/2017				False	0
601-732-052083 Chemicals					REAGENT SET CHLORINE FREE				
	10567855 Total:	187.46							
	HACH COMPANY Total:	187.46							
HELLER ENTERPRISES									
015064									
24510	3/30/2017	40.00	0.00	08/18/2017				False	0
701-000-052001 Operating Supplies					MATERIALS				
	24510 Total:	40.00							
	HELLER ENTERPRISES	40.00							
LANCE, CLAYTON J.									
007544									
5	8/16/2017	1,912.00	0.00	08/18/2017				False	0
100-704-052019 Professional Services					CITY PROSECUTOR 8/13-8/16				
	5 Total:	1,912.00							
	LANCE, CLAYTON J. Tot	1,912.00							
METRO PLANNING INC.									
020291									
4153	8/8/2017	210.00	0.00	08/18/2017				False	0
100-710-052027 IT Fund Charges					GIS WEB HOSTING				
4153	8/8/2017	135.00	0.00	08/18/2017				False	0
703-733-052026 Equipment Fund Charges					GIS WEB HOSTING				
	4153 Total:	345.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
METRO PLANNING INC		345.00							
NAS ASSOCIATES, INC.									
028148									
19744	8/8/2017	4,300.00	0.00	08/18/2017				False	0
603-737-052064 Lab Testing				TOXICITY TEST					
19744 Total:		4,300.00							
NAS ASSOCIATES, INC.		4,300.00							
NORTHWEST NATURAL GAS									
021400									
08112017	8/11/2017	18.82	0.00	08/18/2017				False	0
100-708-052003 Utilities				3047					
08112017	8/11/2017	32.60	0.00	08/18/2017				False	0
603-736-052003 Utilities				5750					
08112017	8/11/2017	15.82	0.00	08/18/2017				False	0
100-705-052003 Utilities				5638					
08112017	8/11/2017	26.84	0.00	08/18/2017				False	0
100-706-052003 Utilities				7673					
08112017	8/11/2017	35.15	0.00	08/18/2017				False	0
100-708-052003 Utilities				8563					
08112017	8/11/2017	15.82	0.00	08/18/2017				False	0
100-715-052003 Utilities				2848					
08112017	8/11/2017	15.82	0.00	08/18/2017				False	0
100-715-052003 Utilities				5285					
08112017	8/11/2017	15.82	0.00	08/18/2017				False	0
601-732-052003 Utilities				2942					
08112017	8/11/2017	7.91	0.00	08/18/2017				False	0
601-731-052003 Utilities				7720					
08112017	8/11/2017	7.91	0.00	08/18/2017				False	0
603-735-052003 Utilities				7720					
08112017	8/11/2017	31.64	0.00	08/18/2017				False	0
703-734-052003 Utilities				8675					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
08112017 Total:		224.15							
NORTHWEST NATURAL		224.15							
<hr/>									
OREGON ANIMAL CONTROL COUNCIL, ATTN: LAURA I. BRAXL									
022001									
08152017	8/15/2017	160.00	0.00	08/18/2017				False	0
100-705-052018 Professional Development				ADAM HARTLESS OR ANIMAL CONTROL COUNCIL					
08152017 Total:		160.00							
OREGON ANIMAL CONT		160.00							
<hr/>									
OREGON DMV									
023150									
61018-073117	7/31/2017	17.50	0.00	08/18/2017				False	0
100-704-052024 Miscellaneous				CERT COURT PRINT					
61018-073117 Total:		17.50							
OREGON DMV Total:		17.50							
<hr/>									
PAULSON PRINTING									
025300									
D11816	7/31/2017	27.50	0.00	08/18/2017				False	0
603-736-052001 Operating Supplies				BUS CARDS LEAVY 500					
D11816	7/31/2017	27.50	0.00	08/18/2017				False	0
603-737-052001 Operating Supplies				BUS CARDS LEAVY 500					
D11816 Total:		55.00							
PAULSON PRINTING To		55.00							

PHILLIPS, CYNTHIA

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
025515									
08152017	8/15/2017	1,870.00	0.00	08/18/2017				False	0
100-704-052019 Professional Services				JUDICIAL SERVICES 8/7-8/15					
08152017 Total:		1,870.00							
PHILLIPS, CYNTHIA Tot		1,870.00	✓						
PORTLAND ENGINEERING INC									
025641									
7176	8/8/2017	1,287.00	0.00	08/18/2017				False	0
601-731-052019 Professional Services				INSTRUMENT AND CONTROLS SERVICES					
7176 Total:		1,287.00							
PORTLAND ENGINEERI		1,287.00	✓						
PORTLAND GENERAL ELECTRIC									
025702									
08042017	8/4/2017	16.72	0.00	08/18/2017				False	0
202-722-052003 Utilities				9275					
08042017 Total:		16.72							
08042017-2	8/4/2017	51.35	0.00	08/18/2017				False	0
202-722-052003 Utilities				7687					
08042017-2 Total:		51.35							
PORTLAND GENERAL E		68.07	✓						
REED ELECTRIC CO.									
027100									
91939	8/10/2017	15,141.48	0.00	08/18/2017				False	0
603-737-052001 Operating Supplies				NEW MOTOR AND PUMP PARTS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
91939 Total:		15,141.48							
REED ELECTRIC CO. To		15,141.48	✓						
RICOH USA, INC. 027294									
99212558	8/4/2017	192.45	0.00	08/18/2017				False	0
100-705-052023 Facility Maintenance				1496666-3356313					
99212558 Total:		192.45							
RICOH USA, INC. Total:		192.45	✓						
SHERWIN-WILLIAMS 031345									
5914-4	7/26/2017	10.90	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies				ASE FLT BLACK PAINT					
5914-4 Total:		10.90							
9319-7	7/28/2017	174.49	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies				PAINT					
9319-7 Total:		174.49							
9320-5	7/28/2017	-126.95	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies				PAINT CREDIT					
9320-5 Total:		-126.95							
9484-9	8/1/2017	148.58	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				PAINT COUNCIL CHAMBERS					
9484-9 Total:		148.58							
9486-4	8/1/2017	66.93	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				PAINT COUNCIL CHAMBERS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
9486-4 Total:		66.93							
9572-1	8/3/2017	14.44	0.00	08/18/2017				False	0
704-000-052028 Projects & Programs				PAINT COUNCIL CHAMBERS					
9572-1 Total:		14.44							
SHERWIN-WILLIAMS To		288.39							
SOLUTIONS YES									
013581									
INV114472	8/9/2017	135.57	0.00	08/18/2017				False	0
100-715-052005 Small Equipment				C11379-01					
INV114472 Total:		135.57							
SOLUTIONS YES Total:		135.57							
STAPLES BUSINESS ADVANTAGE									
031983									
3347866277	7/29/2017	26.99	0.00	08/18/2017				False	0
703-733-052004 Office Supplies				OFFICE SUPPLIES SHARON D.					
3347866277	7/29/2017	33.18	0.00	08/18/2017				False	0
703-733-052004 Office Supplies				OFFICE SUPPLIES SHARON D.					
3347866277	7/29/2017	9.32	0.00	08/18/2017				False	0
100-715-052004 Office Supplies				OFFICE SUPPLIES SHANNA D					
3347866277	7/29/2017	9.21	0.00	08/18/2017				False	0
100-715-052004 Office Supplies				OFFICE SUPPLIES SHANNA D					
3347866277 Total:		78.70							
3348746760	8/5/2017	151.48	0.00	08/18/2017				False	0
100-715-052004 Office Supplies				OFFICE SUPPLIES					
3348746760	8/5/2017	15.95	0.00	08/18/2017				False	0
100-704-052004 Office Supplies				OFFICE SUPPLIES					
3348746760	8/5/2017	9.14	0.00	08/18/2017				False	0
100-707-052004 Office Supplies				OFFICE SUPPLIES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
3348746760 Total:		176.57							
3348746761	8/5/2017	15.68	0.00	08/18/2017				False	0
100-715-052004 Office Supplies				OFFICE SUPPLIES					
3348746761 Total:		15.68							
STAPLES BUSINESS AD		270.95							
TRAFFIC SAFETY SUPPLY CO., INC									
033600									
130908	7/26/2017	24.18	0.00	08/18/2017				False	0
603-736-052001 Operating Supplies				CUSTOM SIGN					
130908	7/26/2017	24.18	0.00	08/18/2017				False	0
603-737-052001 Operating Supplies				CUSTOM SIGN					
130908 Total:		48.36							
131638	8/1/2017	54.30	0.00	08/18/2017				False	0
205-000-052001 Operating Supplies				CUSTOM SIGN					
131638 Total:		54.30							
TRAFFIC SAFETY SUPP		102.66							
UPPER VALLEY CONSTRUCTION									
03355									
08142017	8/14/2017	40.00	0.00	08/18/2017				False	0
100-000-035002 Business Licenses				REFUND OVERPAYMENT 2017 BUS LICENSE					
08142017 Total:		40.00							
UPPER VALLEY CONST		40.00							
VERIZON WIRELESS									
000720									

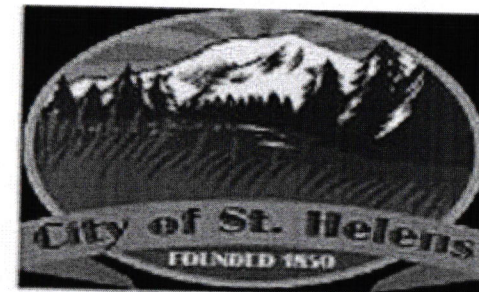
Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
08012017	8/1/2017	167.92	0.00	08/18/2017				False	0
702-000-052010 Telephone				242060134-00001 PUBLIC WORKS WATER					
08012017 Total:		167.92							
VERIZON WIRELESS To		167.92	✓						
WILCOX & FLEGEL 037003									
C021982-IN	8/9/2017	102.98	0.00	08/18/2017				False	0
703-734-052022 Fuel / Oil				SHOP FUEL 52.6 D5					
C021982-IN Total:		102.98							
C022052-IN	8/7/2017	2,822.85	0.00	08/18/2017				False	0
703-734-052022 Fuel / Oil				SHOP FUEL 600.000 / 680.500					
C022052-IN Total:		2,822.85							
WILCOX & FLEGEL Total		2,925.83	✓						
Report Total:		247,749.77							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/17/2017 - 10:19AM
 Batch: 00011.08.2017 - AP 8/18/17 FY 16-17

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number	Description				Reference					
HOFFMAN SOUTHWEST CORP										
026111										
01	8/8/2017	22,697.32	0.00	08/18/2017						
010-303-653301	Sewer main replacement				2017 INFLOW & INFILTRATION SEWER INSPECTION				False	0
01 Total:		22,697.32								
HOFFMAN SOUTHWEST		22,697.32								
Report Total:		22,697.32								

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Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/24/2017 - 2:47PM
 Batch: 00014.08.2017 - AP 8/25/17 FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CAIN, JACK									
0056									
08212017	8/21/2017	10.00	0.00	08/25/2017				False	0
100-000-034001 Dockside Services				REFUND 1 NIGHT ECETRIC DID NOT WORK ON 2ND					
	08212017 Total:	10.00							
	CAIN, JACK Total:	10.00							
CENTURY LINK									
034002									
08172017	8/17/2017	40.71	0.00	08/25/2017				False	0
702-000-052010 Telephone				369B WATER PUBLIC WORKS					
08172017	8/17/2017	20.35	0.00	08/25/2017				False	0
603-737-052010 Telephone				025B WWTP					
08172017	8/17/2017	20.36	0.00	08/25/2017				False	0
603-736-052010 Telephone				025B WWTP					
	08172017 Total:	81.42							
	CENTURY LINK Total:	81.42							
CENTURY LINK- ACCESS BILLING									
034004									
3263X204S17223	8/11/2017	82.22	0.00	08/25/2017				False	0
702-000-052010 Telephone				05S3 POLICE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
3263X204S17223 Total:		82.22							
CENTURY LINK- ACCES		82.22							
COASTAL ENTERPRISES									
00715									
658345	8/16/2017	26.75	0.00	08/25/2017				False	0
100-715-052004 Office Supplies			WATER						
658345 Total:		26.75							
COASTAL ENTERPRISES		26.75							
COLUMBIA RIVER P.U.D.									
008325									
08142017	8/14/2017	548.01	0.00	08/25/2017				False	0
100-705-052003 Utilities			7493						
08142017	8/14/2017	1,047.08	0.00	08/25/2017				False	0
100-706-052003 Utilities			7493						
08142017	8/14/2017	181.75	0.00	08/25/2017				False	0
100-708-052003 Utilities			7493						
08142017	8/14/2017	2,221.06	0.00	08/25/2017				False	0
205-000-052003 Utilities			7493						
08142017	8/14/2017	1,145.99	0.00	08/25/2017				False	0
100-715-052003 Utilities			7493						
08142017	8/14/2017	293.46	0.00	08/25/2017				False	0
703-734-052003 Utilities			7493						
08142017	8/14/2017	3,383.00	0.00	08/25/2017				False	0
601-731-052003 Utilities			7493						
08142017	8/14/2017	6,260.14	0.00	08/25/2017				False	0
601-732-052003 Utilities			7493						
08142017	8/14/2017	1,620.75	0.00	08/25/2017				False	0
603-737-052003 Utilities			7493						
08142017	8/14/2017	4,862.24	0.00	08/25/2017				False	0
603-736-052003 Utilities			7493						
08142017	8/14/2017	24.95	0.00	08/25/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
605-000-052003 Utilities				7493					
08142017	8/14/2017	556.24	0.00	08/25/2017				False	0
603-738-052003 Utilities				7493					
08142017	8/14/2017	1,081.93	0.00	08/25/2017				False	0
100-708-052003 Utilities				7493					
	08142017 Total:	23,226.60							
	COLUMBIA RIVER P.U.D	23,226.60							
COMCAST									
COMCAST									
08122017	8/12/2017	136.93	0.00	08/25/2017				False	0
702-000-052003 Utilities				3238 WFF					
	08122017 Total:	136.93							
08142017	8/14/2017	96.99	0.00	08/25/2017				False	0
702-000-052003 Utilities				9228 PARKS					
	08142017 Total:	96.99							
	COMCAST Total:	233.92							
CONSOLIDATED SUPPLY									
009000									
S8348393.001	8/1/2017	248.79	0.00	08/25/2017				False	0
603-736-052023 Facility Maintenance				BACKFLOW PREVENTER					
S8348393.001	8/1/2017	248.80	0.00	08/25/2017				False	0
603-737-052023 Facility Maintenance				BACKFLOW PREVENTER					
	S8348393.001 Total:	497.59							
	CONSOLIDATED SUPPL	497.59							
E2C CORPORATION									
e2c									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
4106	8/23/2017	7,823.24	0.00	08/25/2017				False	0
201-000-052074 Events - 13 Nights				BANDS / AUDIO FOR 13 NIHGHTS ON THE RIVER					
4106 Total:		7,823.24							
4107	8/23/2017	2,800.28	0.00	08/25/2017				False	0
201-000-052058 Events - Holloween				SHUTTLE COINS PROPS CROWND CONTROL					
4107 Total:		2,800.28							
4108	8/23/2017	926.51	0.00	08/25/2017				False	0
201-000-052058 Events - Holloween				STUART LUX ST. HELENS JACK WAGON PROPS					
4108 Total:		926.51							
E2C CORPORATION Tota		11,550.03							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
32823	8/11/2017	271.84	0.00	08/25/2017				False	0
605-000-052001 Operating Supplies				ROCK LAMONT STREET					
32823 Total:		271.84							
32835	8/15/2017	267.55	0.00	08/25/2017				False	0
605-000-052001 Operating Supplies				ROCK LAMONT STREET					
32835 Total:		267.55							
EAGLE STAR ROCK PRO		539.39							
INGRAM LIBRARY SERVICES, INC.									
016240									
99598587	8/3/2017	19.76	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99598587 Total:		19.76							
99598588	8/3/2017	28.35	0.00	08/25/2017				False	0


Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-706-052033 Printed Materials				BOOKS 20C7921					
99598588 Total:		28.35							
99598589	8/9/2017	45.69	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99598589 Total:		45.69							
99598590	8/3/2017	958.18	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99598590 Total:		958.18							
99696232	8/9/2017	-9.57	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				CREDIT					
99696232 Total:		-9.57							
99736913	8/11/2017	105.54	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99736913 Total:		105.54							
99804715	8/16/2017	23.64	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99804715 Total:		23.64							
99804716	8/16/2017	50.16	0.00	08/25/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99804716 Total:		50.16							
INGRAM LIBRARY SERV		1,221.75							
LANCE, CLAYTON J. 007544									
6	8/24/2017	807.00	0.00	08/25/2017				False	0
100-704-052019 Professional Services				CITY PROSECUTOR 8/19-8/22					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
6 Total:		807.00							
LANCE, CLAYTON J. Tot		807.00							
MAUL FOSTER ALONGI, INC. 019555									
29146	8/10/2017	2,215.00	0.00	08/25/2017				False	0
202-721-052019 Professional Services					PROJECTS 0830.0203 / 0830.03.03/ 0830.05.01 BWP / W\				
29146 Total:		2,215.00							
MAUL FOSTER ALONGI		2,215.00							
NICK S. CLARK MASONRY, INC 51125									
236	8/15/2017	5,400.00	0.00	08/25/2017				False	0
704-000-052028 Projects & Programs					RE- POINT CITY HALL ROCK 72 HOURS THROUGH 8				
236 Total:		5,400.00							
NICK S. CLARK MASON		5,400.00							
NORTHSTAR CHEMICAL, INC. 021556									
107817	8/16/2017	394.05	0.00	08/25/2017				False	0
601-732-052083 Chemicals					SODIUM HYPOCHLORITE 12.5				
107817 Total:		394.05							
NORTHSTAR CHEMICAL		394.05							
PITNEY BOWES 025600									
1004510221	6/20/2017	403.70	0.00	08/25/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100-715-052004 Office Supplies					ROLL TAPE / INK FOR MAIL MACHINE 0011583350				
1004510221 Total:		403.70							
1004510222	6/20/2017	45.99	0.00	08/25/2017				False	0
100-715-052004 Office Supplies					CLEANING KIT FOR MAIL MACHINE 0011583350				
1004510222 Total:		45.99							
PITNEY BOWES Total:		449.69							
SCAPPOOSE SAND & GRAVEL 030050									
T19443	8/15/2017	287.64	0.00	08/25/2017				False	0
100-708-052001 Operating Supplies					MASON SAND				
T19443 Total:		287.64							
SCAPPOOSE SAND & GR		287.64							
SHERWIN-WILLIAMS 031345									
9806-3	8/9/2017	52.47	0.00	08/25/2017				False	0
205-000-052001 Operating Supplies					PAINT				
9806-3 Total:		52.47							
SHERWIN-WILLIAMS To		52.47							
STAPLES BUSINESS ADVANTAGE 031983									
3349323106	8/12/2017	33.19	0.00	08/25/2017				False	0
100-704-052004 Office Supplies					OFFICE SUPPLIES				
3349323106	8/12/2017	96.76	0.00	08/25/2017				False	0
100-715-052004 Office Supplies					OFFICE SUPPLIES				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
3349323106 Total:		129.95							
STAPLES BUSINESS AD		129.95							
STEVE CLARK MASONRY, INC. 032350									
237	8/15/2017	12,600.00	0.00	08/25/2017				False	0
704-000-052028 Projects & Programs				RE POINT CITY HALL ROCK 168 HOURS					
237 Total:		12,600.00							
STEVE CLARK MASONR		12,600.00							
U.S. BANK EQUIPMENT FINANCE 033955									
337416101	8/15/2017	150.00	0.00	08/25/2017				False	0
100-715-052021 Equipment Maintenance				EQUIPMENT ID M12531 CONTRACT 500-0499325-000					
337416101 Total:		150.00							
U.S. BANK EQUIPMENT		150.00							
WILCOX & FLEGEL 037003									
C022181-IN	8/16/2017	1,330.56	0.00	08/25/2017				False	0
100-705-052022 Fuel / Oil				POLICE DEPT GUEL 541.5					
C022181-IN Total:		1,330.56							
C022186-IN	8/16/2017	67.41	0.00	08/25/2017				False	0
703-734-052022 Fuel / Oil				PW SHOP FUEL 33.5					
C022186-IN Total:		67.41							
WILCOX & FLEGEL Tota		1,397.97							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	<div><div></div><div>61,353.44</div><div></div></div> <div></div>
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Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/24/2017 - 2:47PM
 Batch: 00015.08.2017 - AP 8/25/17 FY 16-17



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
<hr/>									
JAMES W. FOWLER CO. 012675									
08162017	8/16/2017	222,016.47	0.00	08/25/2017				False	0
010-304-653409 Godfrey Outfall				SD-146 GODFREY PARK STORM					
08162017 Total:		222,016.47							
08172017	8/17/2017	110,051.03	0.00	08/25/2017				False	0
010-304-653409 Godfrey Outfall				GODFREY PARK STORM SEWER REP. PROJECT SD-1					
08172017 Total:		110,051.03							
JAMES W. FOWLER CO.		332,067.50							
Report Total:		332,067.50							

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Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 08/31/2017 - 10:46AM
 Batch: 00017.08.2017 - AP 9/1/17 FY 17-18

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ALEXIN ANALYTICAL LABS, INC.									
001650									
31061	8/25/2017	1,798.00	0.00	09/01/2017				False	0
601-731-052064 Lab Testing				TESTING					
31061 Total:		1,798.00							
ALEXIN ANALYTICAL L		1,798.00							
BEAVER BARK, INC.									
002520									
182022	8/2/2017	199.00	0.00	09/01/2017				False	0
205-000-052001 Operating Supplies				BB MIX					
182022 Total:		199.00							
BEAVER BARK, INC. Tot		199.00							
BULLARD LAW									
004880									
29942	8/31/2017	380.00	0.00	09/01/2017				False	0
703-734-052019 Professional Services				LEGAL SERVICES GENERAL					
29942	8/31/2017	1,254.00	0.00	09/01/2017				False	0
100-705-052019 Professional Services				LEGAL SERVICES BARGAINING					
29942	8/31/2017	76.00	0.00	09/01/2017				False	0
100-705-052019 Professional Services				LEGAL SERVICES BARGAINING					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
29942 Total:		1,710.00							
BULLARD LAW Total:		1,710.00							
CINTAS CORPORATION									
037620									
5007469358	3/24/2017	74.11	0.00	09/01/2017				False	0
100-708-052001 Operating Supplies					CABINET REFILL PARKS				
5007469358 Total:		74.11							
5008501964	7/25/2017	92.00	0.00	09/01/2017				False	0
100-708-052001 Operating Supplies					CABINET REFILL PARKS				
5008501964 Total:		92.00							
5008686614	8/23/2017	94.76	0.00	09/01/2017				False	0
100-705-052001 Operating Supplies					CABINET REFILL POLICE				
5008686614 Total:		94.76							
5008686616	8/23/2017	110.76	0.00	09/01/2017				False	0
100-708-052001 Operating Supplies					CABINET REFILL PARKS				
5008686616 Total:		110.76							
5008686617	8/23/2017	102.95	0.00	09/01/2017				False	0
100-708-052001 Operating Supplies					CABINET REFILL PARKS				
5008686617 Total:		102.95							
5008686621	8/23/2017	130.19	0.00	09/01/2017				False	0
100-715-052004 Office Supplies					CABINET REFILL CITY HALL				
5008686621 Total:		130.19							
CINTAS CORPORATION		604.77							

COHEN, DONNA L.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
0084									
08302017	8/30/2017	300.00	0.00	09/01/2017				False	0
100-706-052028 Projects & Programs					CIVICS FOR ADULTS PROGRAMS				
08302017 Total:		300.00							
COHEN, DONNA L. Total		300.00							
COLUMBIA COUNTY CLERK									
007500									
08282017	8/28/2017	381.00	0.00	09/01/2017				False	0
202-721-052051 Urban Renewal					RECORDING FEE URBAN RENEWAL PLAN AND ATT				
08282017 Total:		381.00							
COLUMBIA COUNTY CL		381.00							
COLUMBIA RIVER FIRE & RESCUE									
029270									
17-06 JUN	8/15/2017	7,065.38	0.00	09/01/2017				False	0
701-000-052021 Equipment Maintenance					1/1/2017-6/30/2017 JOINT MAINTENANCE				
17-06 JUN Total:		7,065.38							
COLUMBIA RIVER FIRE		7,065.38							
CORRECT EQUIPMENT									
009210									
35699	8/15/2017	4,834.00	0.00	09/01/2017				False	0
603-738-052001 Operating Supplies					ANTENNA CABLE				
35699 Total:		4,834.00							
35753	8/16/2017	6,658.00	0.00	09/01/2017				False	0
603-738-052001 Operating Supplies					RTU REAL TIME ALARM SYSTEM				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
35753 Total:		6,658.00							
35761	8/16/2017	1,777.40	0.00	09/01/2017				False	0
603-738-052001 Operating Supplies				RTU REAL TIME ALARM SYSTEM					
35761 Total:		1,777.40							
CORRECT EQUIPMENT		13,269.40							
E2C CORPORATION									
E2C									
4109	8/30/2017	3,429.78	0.00	09/01/2017				False	0
201-000-052058 Events - Holloween				TOURISM EVENTS PROPS					
4109 Total:		3,429.78							
4110	8/30/2017	10,000.00	0.00	09/01/2017				False	0
201-000-052019 Professional Services				SEPTEMBER 2017					
4110 Total:		10,000.00							
E2C CORPORATION Tota		13,429.78							
ETTER, TERRI R.									
ETTER.T									
08282017	8/28/2017	1,175.00	0.00	09/01/2017				False	0
100-705-052019 Professional Services				AUGUST 2017 47 HOURS					
08282017 Total:		1,175.00							
ETTER, TERRI R. Total:		1,175.00							
FORKLIFT SERVICES OF OREGON									
012605									
SI107791	8/11/2017	401.52	0.00	09/01/2017				False	0
701-000-052001 Operating Supplies				PARTS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SI107791 Total:		401.52							
FORKLIFT SERVICES OF		401.52							
HARTLEY, STEWART									
014669									
08242017	8/24/2017	83.85	0.00	09/01/2017				False	0
603-736-052018 Professional Development				OAWU CONF. MEALS / MILEAGE					
08242017	8/24/2017	83.86	0.00	09/01/2017				False	0
603-737-052018 Professional Development				OAWU CONF. MEALS / MILEAGE					
08242017 Total:		167.71	✓						
08242017-2	8/24/2017	40.07	0.00	09/01/2017				False	0
603-737-052018 Professional Development				LAB DOC WORKSHOP					
08242017-2	8/24/2017	40.07	0.00	09/01/2017				False	0
603-736-052018 Professional Development				LAB DOC WORKSHOP					
08242017-2 Total:		80.14	✓						
HARTLEY, STEWART To		247.85							
INGRAM LIBRARY SERVICES, INC.									
016240									
99736914	8/11/2017	703.65	0.00	09/01/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99736914 Total:		703.65	✓						
99804717	8/16/2017	142.61	0.00	09/01/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
99804717 Total:		142.61	✓						
INGRAM LIBRARY SERV		846.26							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
JAURON, SCOTT J.									
016902									
08242017	8/24/2017	732.14	0.00	09/01/2017				False	0
703-734-052018	Professional Development				SCOTT JAURON OAWU SUMMER CONF. MILEAGE/ I				
	08242017 Total:	<div>732.14</div>							
	JAURON, SCOTT J. Total	<div>732.14</div> ✓							
KJ SECURITY SOLUTIONS & LOCKSMITH, LLC									
KJSECUR									
0001681	8/22/2017	93.00	0.00	09/01/2017				False	0
100-706-052023	Facility Maintenance				REPLACEMENT LCOK				
	0001681 Total:	<div>93.00</div>							
	KJ SECURITY SOLUTIO	<div>93.00</div> ✓							
LANCE, CLAYTON J.									
007544									
7	8/31/2017	1,232.00	0.00	09/01/2017				False	0
100-704-052019	Professional Services				CITY PROSECUTOR				
	7 Total:	<div>1,232.00</div>							
	LANCE, CLAYTON J. Tot	<div>1,232.00</div> ✓							
MIDWEST TAPE									
020427									
95296636	8/10/2017	12.99	0.00	09/01/2017				False	0
100-706-052034	Visual Materials				DVD				
	95296636 Total:	<div>12.99</div> ✓							
	MIDWEST TAPE Total:	<div>12.99</div>							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
PAMPLIN MEDIA GROUP, COMMUNITY NEWSPAPERS/									
031685									
16047267	8/18/2017	23.31	0.00	09/01/2017				False	0
202-721-052051 Urban Renewal					NOTICE OF ADOPTION URAN RENEWAL				
16047267 Total:		23.31							
PAMPLIN MEDIA GROU		23.31							
PEAK ELECTRIC GROUP, LLC									
PEAK.ELE									
170441	8/26/2017	711.00	0.00	09/01/2017				False	0
100-708-052019 Professional Services					REPAIR TRIPPED BREAKERS SOFTBALL FIELDS				
170441 Total:		711.00							
170463	8/26/2017	119.00	0.00	09/01/2017				False	0
703-734-052023 Facility Maintenance					FLUORESCENT BALLASTS				
170463	8/26/2017	360.00	0.00	09/01/2017				False	0
100-715-052023 Facility Maintenance					FLUORESCENT BALLASTS				
170463 Total:		479.00							
PEAK ELECTRIC GROU		1,190.00							
PHILLIPS, CYNTHIA									
025515									
08292017	8/29/2017	680.00	0.00	09/01/2017				False	0
100-704-052019 Professional Services					CONTRACTING ENTRIES 6/8-8/29				
08292017 Total:		680.00							
08292017-2	8/29/2017	1,381.25	0.00	09/01/2017				False	0
100-704-052019 Professional Services					JUDICIAL SERVICES 8/21-8/29				
08292017-2 Total:		1,381.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
<hr/>									
	PHILLIPS, CYNTHIA Tot	2,061.25							
<hr/>									
RHIZA A+D									
002788									
03	8/16/2017	20,000.00	0.00	09/01/2017				False	0
203-716-052076 Gateway Project - Phase 2				GATEWAY SCULPTURE PHASE 2 FABRICATION					
03 Total:		20,000.00							
RHIZA A+D Total:		20,000.00							
<hr/>									
SOLUTIONS YES									
013581									
INV115652	8/23/2017	37.94	0.00	09/01/2017				False	0
100-715-052005 Small Equipment				KYOCERA C11461-01					
INV115652 Total:		37.94							
SOLUTIONS YES Total:		37.94							
<hr/>									
SUPERIOR TIRE SERVICES									
032774									
6450668	8/25/2017	207.00	0.00	09/01/2017				False	0
701-000-052001 Operating Supplies				TIRES					
6450668 Total:		207.00							
SUPERIOR TIRE SERVIC		207.00							
Report Total:		67,017.59							