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## City of St. Helens COUNCIL AGENDA

**Wednesday, November 1, 2017**

City Council Chambers, 265 Strand Street, St. Helens

### City Council Members

Mayor Rick Scholl  
Council President Doug Morten  
Councilor Keith Locke  
Councilor Susan Conn  
Councilor Ginny Carlson

### **Welcome!**

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **VISITOR COMMENTS** – *Limited to five (5) minutes per speaker*
4. **ORDINANCES – First Reading**
  - A. **Ordinance No. 3221:** An Ordinance Vacating a Portion of N. 10<sup>th</sup> Street Right of Way
5. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
6. **CONSENT AGENDA FOR ACCEPTANCE**
  - A. Arts & Cultural Commission Minutes dated August 29, 2017
7. **CONSENT AGENDA FOR APPROVAL**
  - A. Council Work Session, Public Hearing and Regular Session Minutes dated September 6 and 20, 2017
  - B. Accounts Payable Bill Lists
8. **MAYOR SCHOLL REPORTS**
9. **COUNCIL MEMBER REPORTS**
10. **DEPARTMENT REPORTS**
11. **ADJOURN**



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**City of St. Helens**  
**ORDINANCE NO. 3221**

**AN ORDINANCE VACATING A PORTION OF  
N. 10<sup>TH</sup> STREET RIGHT OF WAY**

**WHEREAS**, a petition to vacate a portion of the N. 10<sup>th</sup> Street right of way was filed with the City Recorder on or about August 30, 2017; and

**WHEREAS**, a Notice of Street Vacation was published October 4, 2017 and October 11, 2017 in *The Chronicle* describing the property to be vacated, the date the petition was filed, the date and location for objections, and the date of the hearing; and

**WHEREAS**, copies of the Notice of Street Vacation were posted near the property proposed to be vacated on September 26, 2017; and

**WHEREAS**, a public hearing was held on October 18, 2017 and testimony was received for the record.

**NOW, THEREFORE, THE CITY OF ST. HELENS DOES ORDAIN AS FOLLOWS:**

**Section 1.** The City Council hereby adopts the following findings based on the record:

- a. The Council received notice of the petition and set the public hearing date.
- b. The Notice of Street Vacation was duly published and posted in the manner required by law.
- c. The City Recorder has searched the City records and certified that there are no outstanding liens against the property to be vacated. They also certified that the real estate taxes on this property are also current.
- d. The majority of affected property owners support the street vacation request.

**Section 2.** The portion of the N. 10<sup>th</sup> Street right of way requested to be vacated, hereby vacated from and after the effective date of this ordinance, is unimproved right of way that is described as follows:

**The west 25 feet of the North 10<sup>th</sup> Street right-of-way between the Willamette Street and Columbia Boulevard rights-of-way of the St. Helens Subdivision, St. Helens, Columbia County, Oregon.**

**Section 3.** The City reserves to itself a public utility easement for sanitary sewer over the northerly 100 feet of the vacated street right-of-way for access, maintenance and repair of any existing or future public facility or public utility.

**Section 4.** The City reserves to itself a public access easement over the entire vacated street right-of-way for access to any existing or future public facility or public utility.

**Section 5.** Any future development that utilizes N. 10<sup>th</sup> Street (between the Willamette Street and Columbia Boulevard rights-of-way) for access will require removal and replacement of the existing driveway serving the single-family dwelling located at 1020 Columbia Boulevard. The replacement is to be built within the remaining N. 10<sup>th</sup> Street right-of-way. The access improvement standards of the replacement will be based on the development proposal and City regulations at that time.

**Section 6.** The City Recorder shall file a certified copy of this Ordinance with the County Clerk, the County Assessor, and the County Surveyor of Columbia County, Oregon.

Read the first time: November 1, 2017

Read the second time: November 15, 2017

**APPROVED AND ADOPTED** this 15th day of November, 2017 by the following vote:

Ayes:

Nays:

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Rick Scholl, Mayor

ATTEST:

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Kathy Payne, City Recorder

## **APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS**

City Council Meeting ~ November 1, 2017

### **Pending applications received:**

<u>Name</u>	<u>Interest</u>	<u>Date Application</u>	<u>Referred by Email</u>
		<u>Received</u>	<u>To Committee(s)</u>
• Julie Stenberg	Planning Commission	2/16/17	2/17/17
• Lisa Brooke	Arts & Cultural Commission	9/14/17	9/14/17
• Carly Franklin	Arts & Cultural Commission	9/14/17	9/18/17
• Patrick Nickelson	Arts & Cultural Commission	9/15/17	9/18/17
• April Burbank	Arts & Cultural Commission	9/18/17	9/18/17
• Lori Adsitt	Arts & Bikes Commissions	9/22/17	9/26/17
• Kellie Christenson-Akagi	Arts & Cultural Commission	9/22/17	9/26/17
• Carmin Dunn	Parks Commission	10/18/17	10/19/17

### **Arts & Cultural Commission (3-year terms)**

- Diane Dunn resigned. Her term expires 9/30/2018.

**Status:** There is currently one vacancy. A press release and display ad were published in the Chronicle. There are six possible candidates at this time.

**Next Meeting:** November 28, 2017

**Recommendation:** **Appoint Lisa Brooke to the Commission.**

### **Bicycle & Pedestrian Commission (3-year terms)**

- Cynthia Sweet resigned. Her term expired 12/31/2016.
- Paul Barlow, Cindy Sutliff and Sean Cearley all have terms that expire 12/31/2017

**Status:** Currently, the Commission has 4 members and 1-7 vacancies. The St. Helens Municipal Code requires 5-11 members. A display ad and another press release were sent out mid-August. We have received one application.

**Next Meeting:** February 22, 2018

**Recommendation:** None at this time.

### **Library Board (4-year terms)**

- The Board added positions.

**Status:** Currently, there is one vacancy. The Board is going to consider filling the 9<sup>th</sup> vacancy in 2018.

**Next Meeting:** November 14, 2017

**Recommendation:** None at this time.

### **Budget Committee (3-year terms)**

- Michael Funderburg's, Paul Barlow's and Patrick Birkle's terms expire 12/31/2017. Mike Funderburg does not wish to be reappointed.

**Status:** The Mayor, Councilor Locke and Councilor Carlson have been notified that their appointments' terms are expiring, all of which have been on the Committee for two terms. Therefore, a press release went out on October 19, 2017. The deadline to apply is November 10, 2017.

**Next Meeting:** TBD

**Recommendation:** None at this time.

### **Parks Commission (4-year terms)**

- John Brewington's and Elisa Mann's terms expires 12/31/2017. Both would like to be reappointed. John has served more than two terms. Elisa has not.

**Status:** A press release was sent out on October 10, 2017. We have received one application. The deadline to apply is November 3, 2017.

**Next Meeting:** December 11, 2017

**Recommendation:** **Reappoint Elisa Mann to an additional 4-year term.**



### Planning Commission (4-year terms)

- Al Petersen's and Russ Hubbard's terms expire on 12/31/2017. Both have expressed a desire to be reappointed, however, Al Petersen has served more than two terms.

**Status:** A press release was sent out on October 10, 2017 to solicit applications with a deadline of November 3. We received an application back in February 2017 and Jacob has contacted her and she is still interested.

**Next Meeting:** November 14, 2017

**Recommendation:** None at this time.

**City of St. Helens**  
**RESOLUTION NO. 1648**

**A RESOLUTION ESTABLISHING GUIDELINES FOR THE APPOINTMENT  
OF ST. HELENS BOARD, COMMITTEE AND COMMISSION MEMBERS,  
SUPERSEDING RESOLUTION NO. 1521**

**WHEREAS**, the City Council wished to establish the same guidelines for recruitment, interviews and appointments for all City boards, committees and commissions, and adopted Resolution No. 1521 on August 12, 2009; and

**WHEREAS**, Resolution No. 1521 established general recruitment, selection and appointment guidelines for appointments to the City of St. Helens boards, committees and commissions; and

**WHEREAS**, the Council wishes to update the guidelines adopted in Resolution No. 1521 to better meet the needs of the City.

**NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:**

1. The City Recorder shall send a press release to the local newspaper of record announcing all board, committee and commission vacancies as they become available. A "vacancy" is defined as an unoccupied position, resulting from a voluntary resignation or involuntary termination. A member whose term expired does not create a vacancy, unless that member is resigning at the end of his/her term or the majority of the board, committee or commission wishes to terminate said member.
2. Any individual or group is encouraged to submit names for consideration to the City.
3. All new applicants shall submit a written application to the City Recorder's Office.
4. Members wishing to continue their appointment for another term will inform the City Recorder but need not submit a new application. If a member has served two consecutive full terms, a press release shall be sent to the local newspaper of record, each subsequent term expiration thereafter, to solicit new applications for that position. The incumbent may be reappointed at the discretion of the interview panel and City board, committee or commission. If an individual has been off a City board, committee or commission for a year or more, they must complete a new application.
5. The recruitment period to the board, committee or commission shall be for a finite period. At the end of the advertising period, the Council liaison shall determine if the pool of candidates is sufficient to continue with the selection process or may continue the recruitment period for a set or unlimited period until it is determined there is a sufficient pool of candidates.
6. The Council liaison to the board, committee or commission shall be responsible to assemble an interview committee. The interview committee shall be responsible to make recommendations via the Council liaison to the Mayor and City Council.
7. Appointments must comply with any ordinances, bylaws, Charter provisions, or state or federal laws concerning the board, committee or commission. In the event of any inconsistency between these policies and a chapter relating to a specific board, committee or commission, the specific chapter shall control.
8. In order to become more familiar with each applicant's qualifications, the interview committee may interview all or a shortlist of applicants for a position. The number of applicants to be interviewed is at the interview committee's discretion. The interview committee also has the discretion to reject

all applications in favor of re-advertising if no applicants are found to be suitable for the board, committee or commission.

9. Reappointments to a City board, committee or commission shall be considered in accordance with the guidelines listed in this section, together with the type of service the individual has already given to the board, committee or commission and his/her stated willingness to continue.
10. Consideration should be given to residents outside the City when the board, committee or commission or function serves residents outside City boundaries.
11. Board, committee or commission members shall not participate in any proceeding or action in which there may be a direct or substantial financial interest to the member, the member's relative or a business with which the member or a relative is associated, including any business in which the member is serving on their board or has served within the previous two years; or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential conflict of interest shall be disclosed at the meeting where the action is being taken.
12. Board, committee or commission vacancies are filled by appointment of the Mayor with the consent of Council. Board, committee or commission members shall serve without compensation except the Planning Commission that may receive a monthly stipend at the discretion of the City Council.
13. Individuals appointed to one City board, committee or commission shall not serve on any other City board, committee or commission during the term of their appointment; provided, that the Council may waive this limitation if it is in the public interest to do so.

**PASSED AND ADOPTED** by the City Council on this 18th day of December, 2013, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Peterson

Nays: None

/s/ Randy Peterson  
Randy Peterson, Mayor

ATTEST:

/s/ Kathy Payne  
Kathy Payne, City Recorder

**City of St. Helens**  
**Arts & Cultural Commission**  
**Minutes from Tuesday August 29, 2017**  
City Council Chambers

**Members Present**

Diane Dillard, Vice Chair  
Kannikar Petersen  
Jenn Farrington  
Kimberly O'Hanlon

**Members Absent**

**Guests**

Leticia Sisson  
Janet Anderson

**Councilors in Attendance**

Susan Conn

**Staff Present**

Jamie Edwards, Secretary  
Jenny Dimsho, Associate Planner



**CALL MEETING TO ORDER**

Vice Chair Diane Dillard called the meeting to order at 4:16 p.m.

**VISITORS**

Guests Leticia Sission and Janet Anderson introduced themselves as applicants for the Arts and Cultural Commission.

**APPROVAL OF MINUTES FOR JUNE 27, 2017**

**Motion:** Vice Chair Dillard moved to approve minutes for June 27, 2017. Commissioner Farrington seconded. All in favor; none apposed; motion carries.

**FISCAL REPORT**

The Arts and Cultural Commission reviewed the fiscal report and accepted as submitted.

**GRANT REQUEST FOR MURAL PROJECT**

Associate Planner Jenny Dimsho reported the Commission had received a grant for \$10,000 for the Gateway Sculpture project from the Oregon Community Foundation. She also has been advised the Foundation has additional grant money for our region available for arts & cultural. The small grants program is a maximum of \$5,000. A few years ago, the Arts and Cultural Commission had worked on a mural project with a quote of \$3,000 with a proposed location of the St. Helens Post Office. That project had been discontinued because the Government did not have capacity to review public art requests on private property. The grant deadline is Friday, September 1, 2017. Dimsho has already filled out the application stating they will just need a location, design and needed the Commission's consent to submit the application. If the grant is approved the Commission will have one year to use the funds.

Secretary Jamie Edwards advised if the Commission moves forward with this project a project leader would need to be assigned. Commissioner Kannikar Petersen suggested googling the cost per square footage for murals to get an idea of the average budget costs and call some local artists for an estimate. Petersen suggested the best wall location is either the City Hall parking lot or the wall across the court yard located at 60 Plaza.

Commissioner Jenn Farrington will lead the project with assistance from Vice Chair Diane Dillard and Commissioner Kim O'Hanlon.

Commission agreed to apply for the grant.

### **GATEWAY PROJECT PHASE 2: UPDATE ON CONSTRUCTION & SCHEDULE**

Commissioner Kannikar Petersen reported the sculptures are scheduled for installation at 9 AM tomorrow. Once the sculptures are installed, Peak Electric will connect the electricity to the sculptures then the Commission will be able to call for final inspection. If everything passes, the sculpture will be lit by the end of this week and will have a press release sent out.

Petersen would like to have a custom award to present to Pacific Stainless for the donation of the bracket and other donations. Such as a blown glass award or something artistic for being by far the largest donor.

### **GATEWAY PROJECT PHASE 2: RIBBON CUTTING, REVIEW INVITE LIST, CATERING & PRESS RELEASE**

Dimsho reported she sent an email to the Commission with the wording for the hard copy invites and a copy of the press release. The Commission had no comments or concerns on the invites or the press release. The press release and invites will go to Communication Officer Crystal Farnsworth for final edits and reviews by September 8<sup>th</sup>.

Vice Chair Diane Dillard confirmed the Commission can use the Dollar Tree parking lot for the ribbon cutting. Dimsho reported CERT has confirmed they can assist with traffic control.

Reviewed email invite list and hard copy list. Commission to review in detail and email Edwards and Dimsho with any additions or corrections.

Secretary Jamie Edwards reviewed the catering responses and asked who the Commission would like to go with. The Commission agreed to go with Brown Butter Bakery with a total budget for the ribbon cutting catering of \$750.

Dimsho advised the Commission needs to test the sound system at the Veterinary Clinic. Don's Rental may allow the Commission to borrow the sound equipment. Vice Chair Dillard will go to the site to check out electrical connections.

Commission discussed media outlet options. Visitor Leticia will email a copy of the press release to Art Beat and NPR.

### **RECOMMEND NEW ACC MEMBERS**

**Motion:** Vice Chair Dillard moved to recommend City Council appoint Janet Anderson and Leticia Sisson as new members to the Arts and Cultural Commission. Commissioner Farrington seconded. All in favor; none opposed; motion carries.

### **NOMINATE NEW CHAIR**

Commissioner Petersen advised the new Chair will only be chair until November 2017 then a new Chair will be nominated again.

**Motion:** Commissioner Farrington moved to recommend City Council appoint Kannikar Petersen as Chair. Commissioner O'Hanlon seconded. All in favor; none opposed; motion carries.

### **APPROVE EXPIRING TERMS: JENN FARRINGTON & VACANT**

**Motion:** Commissioner Farrington moved to recommend City Council extend expiring terms for the vacant position and Jenn Farrington's position. Commissioner Petersen seconded. All in Favor; none opposed; motion carries.

### **CHANGE TO ACC MEETING TIME**

Vice Chair Dillard advised that the Commission used to meet at an earlier time but had changed the time to 6:30 PM for a prior member. Since the member is no longer on the Commission she recommends changing the date and time for the regular meeting.

**Motion:** Vice Chair Dillard moved to change the meeting time from 6:30 PM to 5:00 PM on the 4<sup>th</sup> Tuesday of every month. Commissioner Petersen seconded. All in favor; none opposed; motion carries.

### **PUMPKIN CARVING CONTEST: CONFIRM IF HOSTING THIS YEAR OR NOT**

Commissioner Petersen advised would need a lead and the below tasks are involved:

- Submit press release to have applicants submit carved pumpkins
- Need date to submit by, judging date and process
- Posters around town
- Awards and entry tags

Prior years the Commission had done a free pumpkin painting event at the children's Fair and asked farmers to donate pumpkins. The Commission provided paint and brushes. The year this was done there was a huge turn out. They ran out of supplies and it was a lot of work.

Councilor Susan Conn suggested the Commission have a booth at the St. Helens Police Department's Halloween event instead of a separate event. The Commission agrees to have a booth at the St Helens Police Department and will not host a separate Pumpkin Carving Contest this year.



Commissioner O'Hanlon will lead this project and Janet Anderson will help. The Commission will review budget and details at the next meeting.

## COMMUNITY NEWS

None

## ADJOURNMENT

The meeting was adjourned at 5:37 p.m.

## NEXT MEETING

The next is scheduled for Tuesday, September 26, 2017 at 5:00 p.m.



Submitted by:

Jamie Edwards  
Utility Billing Specialist

*Present=P Absent=A*

Date	Dunn	Petersen	Dillard	O'Hanlon	Imhof	Chavez	Farrington
April 25, 2017	P	P	P	P	P	A	P
May 23, 2017	A	P	A	P	P	P	P
June 27, 2017	P	A	P	P	N/A	P	P
July 25, 2017	N/A	P	A	A	N/A	N/A	P
August 29, 2017	N/A	P	P	P	N/A	N/A	P

**City of St. Helens**  
*Consent Agenda for Approval*

**CITY COUNCIL MINUTES**

Presented for approval on this 1<sup>st</sup> day of November, 2017 are the following Council minutes:

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2017

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- Work Session and Regular Session Minutes dated September 6, 2017
- Work Session, Public Hearing, and Regular Session Minutes dated September 20, 2017

**After Approval of Council Minutes:**

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name of Word document
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Post PDFs to website
- ☐ Email minutes to distribution list
- ☐ Add minutes to HP Trim
- ☐ File Original in Vault

# City of St. Helens CITY COUNCIL

Work Session Minutes

September 6, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Terry Moss, Police Chief  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Malinda Duran, Police Support Specialist  
Bob Johnston, Building Official

**Others:** Nicole Thill Julie Thompson

Mayor Rick Scholl called the meeting to order at 1 p.m.

## **Visitor Comments**

No visitor comments.

## **Request from Police Department**

Police Support Specialist Malinda Duran was in attendance to make the request from the Police Department. For the last two years the police department has participated in the Spirit of Halloweentown Scarecrow contest and this year will not be an exception. This year their "scarecrow" will be a children's costume party on the front lawn hosted by Officer Friendly and his K-9 Spike. To tie in with the scarecrow, they will be hosting a community event inviting trick-or-treaters to come by the police station. The Council is invited to participate by hosting a table that offers trick-or-treaters the opportunity to play a game, learn about a program, or otherwise obtain a treat. The event will be held from 5-8 p.m., outdoors weather permitting otherwise in our garage.

The Council was in concurrence to have a table at the event and Mayor Scholl and Councilor Conn agreed to participate. City Recorder Payne said she would help with it, that there are ideas on Pinterest that she's looked at and Oriental Trading has little prizes and candy that are inexpensive.

## **Discuss Amendments to Municipal Code – Graffiti Clean-Up Timeframe**

Building Official Bob Johnston reviewed graffiti as outlined in St. Helens Municipal Code Ch. 8.14.070(1)(i), "No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner or person in charge of the premises to restore said surface to an approved state of maintenance and repair." Chief Moss

polled other cities to find out their timeframe for graffiti clean-up. Responses are included in the archive meeting packet.

After discussion about the definition of graffiti and timeframes, Council directed staff to return with a proposal to amend the Code.

### **Discuss Transient Room Fee Rate**

City Administrator Walsh is proposing to change the rate from 7% to 10%. That seems to be the common rate throughout the state.

The Council was in consensus to look at increasing the rate. Council directed Walsh to come back with a proposal.

### **Discuss Possible Topics and Date/Location for Council Retreat**

The Council was in concurrence to hold the retreat on November 8<sup>th</sup>, 10 a.m. – 3 p.m., and find out if they can use the Columbia Soil & Water Conservation building. Possible agenda items include:

- waterfront development
- Cascade Tissue update
- long range and short range plans of Boise property
  - facilities and space utilization
  - potential marketing
  - signage at entrance
  - clean up entrance
- Urban Renewal
- any concerns staff would like Council to discuss

### **Department Reports**

**Police Chief Moss** reported...

- An upgrade will be done to the panic alarm system at City Hall. The service will be enhanced to include the Library, Police, and Public Works.

**Public Works Engineering Director Nelson** reported...

- Paving should wrap up next week.
- She met with Columbia County Road Department and the Gable Road project consultant today to review the scope of work. They have done several jobs with the same scope.

Council President Morten was asked why the black top on South First Street doesn't go sidewalk to sidewalk. Nelson responded that they hope to redo the entire roadway and sidewalks within a few years. But they need to wait until there is a comprehensive design standard for all of the downtown area.

**Public Works Operations Director Sheppard** reported...

- The stairway that goes from the Waterfront property up to Nob Hill Nature Park is complete.
- The dock at the north end of Sand Island has been deteriorating. Roger repaired it yesterday.

**Library Director Jeffries** reported...

- The Arts & Cultural Commission will have a ribbon cutting ceremony on September 21<sup>st</sup> at 6 p.m. for the Salmon Tree Cycle Sculpture. It will be held in the Columbia Vet parking lot. Parking is behind Dollar Tree. There will be a speaker and light refreshments. It's open to the public and formal invitations were distributed to invited guests and dignitaries.
- There is a Library program starting at 7 p.m. that same evening. It's the first of four

installments of Civics for Adults:

- Misinformation, Fake News, and Political Propaganda, September 21, 2017
- Citizen Activism 101 – Making Change Happen, February 15, 2018
- The Influence of the Constitution on Political Conversation, April 19, 2018
- Beyond Voting: Elections and Campaign Financing, September 20, 2018

**Finance Director Brown** reported...

- Court has been closed on Fridays for the last several months. A lot of changes have been made over there. Staff anticipates being 100% caught up in October or November. He recommends reopening Court on Fridays to increase the service level. Council concurred.
- He's starting to have issues with staffing in Utility Billing and Court. Three staff are in Utility Billing, one in Court, and one is a Legal Assistant to the Prosecutor. On Mondays and Tuesdays, one of Utility Billing staff members goes over to Court to cover. On Wednesday, another Utility Billing staff member helps in the Building Department. He would like to improve efficiencies in a cost effective manner by possibly combining departments. Council was in consensus to pursue it further.
- Violette's Villa property is in the process of being sold. They are requesting the lien payoff be lowered. In 2012, an unpaid utility bill was liened in the amount of \$28,000. Interest has accrued and they now owe \$38,900. The personal representative is requesting the City accept \$15,000 as a payoff. The Council was in consensus to keep it at \$38,900 to maintain consistency with all other citizens.

**City Recorder Payne** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- Scappoose City Council expressed interest in having a joint meeting to discuss common interests. The Council was in concurrence. Walsh will keep the Council updated.
- Spirit of Halloweentown is in full swing. This year is better organized with new and improved events. Bringing on a community liaison has proven to be a huge success.
- Staff is requesting combining the fall/winter Gazette due to the timing of Spirit of Halloweentown activities. Council was in concurrence with the request. They suggested creating a survey to gauge interest.

Mayor Scholl added that a St. Helens video was produced by a PSU student. He will ask Communications Officer Farnsworth to present it to Council.

### **Council Reports**

**Councilor Locke** reported...

- Council has discussed the intersection at St. Helens and South First Street and the lack of visibility. He suggested turning it into a four-way stop. The intersection at Cowlitz Street and South First Street should also be turned into a four-way stop. Nelson explained that staff would need to review the State criteria. It may not warrant a change. She will bring back information to the next work session.

Council watched the video produced by the PSU student. Communications Officer Farnsworth informed the Council that it is a series of videos that will be produced. Associate Planner Dimsho will take the lead on coordinating while she is out of the office.

Farnsworth reviewed upcoming Spirit of Halloweentown media communications.

Event Coordinator Tina Curry reported on Spirit of Halloweentown.

- Lot of new groups and activities involved.
- The entire family will be here for the pumpkin lighting.
- The museum was relocated to the Masonic Ballroom and will be awesome. It is being coordinated by Stephanie Patterson.
- A daily shuttle will run from Wild Currant Catering to Houlton Bakery. There is no charge for businesses to participate in the coin challenge. Coins are picked up at Skinny's Texaco when they complete the challenge.
- Met with the Emergency Management team to coordinate parking and prepare for the number of people coming. This year will be at maximum capacity.
- New photo ops added.
- Hoping Diane Franklin will lead the Lil' Spooks Parade.

**Councilor Carlson** reported...

- She thanked Natasha Parvey and her husband, Judy Thompson, Eddie Dunton, and their families for helping paint the Chamber building. It was extremely hot conditions working out there.
- Riverside will be working with Keep It Local and a local Boy Scout troop to paint Halloween-themed love rocks. They'll be placed around town.
- Saturday, September 23 is the Suicide Prevention Walk in Scappoose.
- Chief Moss is committed to having an officer attend Youth Council meetings. It's a great outreach to young people.
- She suggested hiring a temporary staff member to help Crystal and Heidi during the month of October. October is crazy down here.
- The Mainstreet Conference is October 4-6 in Oregon City. Walsh will review the schedule to see if it warrants having a staff member attend.

**Councilor Conn** reported...

- As Carlson mentioned, the Out of Darkness Walk is sponsored by Scappoose Police Department. It raises funds for suicide prevention. She will be attending and challenged the Council to join her.
- There are subcommittees reviewing the Library's Strategic Plan, one of which is facilities. She reminded the Council that the Library is stretched for space. A lot of activities occur there.
- The next CIT Training is October 9-13. She requested a budget of \$300 to provide snacks. The Council was in concurrence.

**Council President Morten** reported...

- Asked staff to create certificates for the individuals who painted the Chamber building. They should be recognized. Carlson will create a list of volunteers.
- Thanked Brown for participating in City Talk. He spoke and sang well.
- The manager at the St. Helens Moorage, Toni, has come before the Council twice now regarding issues of theft and piracy at the docks. He has encouraged her to report it to the Police Department since she knows who those individuals are. There were some instances on the City docks this last weekend.
- Verified that there are four people participating in the Barbara Bullis Golf Tournament. Morten, Locke, Walsh, and one other person will participate.

**Mayor Scholl** reported...

- The Alano Club offers a lot of self-help meetings and works with a lot of agencies. None of those agencies contribute financially. Recently, the Alano Club put about \$2,000 into landscaping with flowers, new sod, and new bark dust. Unfortunately, they've only had one day of rain in the last three months. He's requesting the Council forgive the additional cost



being spent to water the grass and flowers. Council President Morten suggested a club member present it to the Council. It creates an ethical dilemma for the Mayor, who sits on the Alano Club Board, to request funds from the City.

- He expressed his opposition to the sugar tax and feels it has gone way too far. He declared that he will not attend the public forum.

Councilor's Morten, Carlson, Conn, and Locke expressed their desire to hold the public forum to hear from the community.

### **Executive Session**

#### **ORS 192.660(2)(e) Real Property Transactions**

**Motion:** At 3:01 p.m., upon Locke's motion and Morten's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

**Motion:** At 3:20 p.m., upon completion of the executive session, Conn moved to go back into work session, seconded by Morten, and unanimously approved.

### **Other Business**

No other business.



There being no further business, the meeting was adjourned at 3:21 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

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Kathy Payne, City Recorder

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Rick Scholl, Mayor

# City of St. Helens CITY COUNCIL

Regular Session Minutes

September 6, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Neal Sheppard, Public Works Operations Director

**Others:** Richard Mason      Andy Meyer      John Waikart  
Leah Tillotson      Frank      Doug S.  
Susan Baker

**7:00PM – Call Regular Session to Order – Mayor Scholl**

**Pledge of Allegiance – Mayor Scholl**

## **Visitor Comments**

♦Richard Mason. He is here to talk about the transient boater situation at the City docks. He's been a resident here since 2005 and involved with the boating community for over 20 years. He's seen a decline in the number of boaters coming to St. Helens due to increased transients. He lives within eyesight of the docks and sees the illicit activities occurring. Starting in 2014, he began sending emails to Public Works Engineering Director Sue Nelson. Transients are in violation of stay limits and using the docks for free moorage. It's not fair to the law-abiding boating community.

♦John Waikart. He is a St. Helens resident and a Columbia River Yachting Association Board member. Over the three years he has moored at Yachts Landing, he has called Chief Moss several times about fights on the docks. There are laws and something has to be done. There are five boats down there now that shouldn't be there. There is access to free showers, free bathrooms, and free water. He has watched the transients do drugs from the back of their boats. He creates the cruise schedule. Last year, two clubs cancelled coming here because of the problems. He hopes that something can be done.

♦Andy Meyer. He is the Executive Vice President of the Columbia River Yachting Association which represents 19 yacht clubs and about 2,000 members. He received an email from the Oregon State Marine Board saying that Columbia County Commissioner Heimuller asked why clubs aren't coming to Sand Island and St. Helens docks. St. Helens is a great place to come. His club had a cruise here this past weekend. He spoke to businesses in town and they all expressed a concern about the decline in the boat clubs coming here. The businesses agreed that the transient boaters are keeping boaters from coming. They had the same problem at Riverplace in downtown Portland. The City finally contracted with the Multnomah County Sheriff's Department to patrol

and enforce ordinances. They cleaned up Riverplace. Meyer has been attending the transient boater task force for about three years. He suggests the City contact the Oregon Division of State Lands and the Multnomah County Sheriff to help reclaim their docks. If something isn't done soon, he predicts there will be less clubs coming. This is a great town and he enjoys coming here. A lot of money was put into the new electrical system on the docks. It's great when it works. People are paying for power and then it doesn't work. There needs to be a phone number there for people to call when it doesn't work. These problems need to be corrected if the City wants boaters to continue to eat and shop here. He is willing to help however he can.

Council and staff are aware of the issues. They are frustrated as well. The biggest issue with the electrical is that the wiring is very sensitive due to Code requirements. When boats connect that are wired incorrectly, it throws the breakers. As far as enforcement, the Code Enforcement Officer will be working Wednesdays through Saturdays to catch more Code violations.

♦**Susan Baker.** She represents a couple businesses in town. They would like more information about the soda tax.

Council President Morten informed Susan that a public forum is scheduled for October 4 at 6 p.m.

♦**Leah Tillitson.** She and her husband own Columbia Theater. They are very concerned about the soda tax. Soda is a big portion of their income. Her biggest competition is in Scappoose, who won't have the soda tax. Last month was slow and they basically broke even. If the soda tax is passed, it would cost her an additional \$1,000. They do own another theater that helps support this one during the slow times.

#### **Approve and/or Authorize for Signature**

- A. Agreement with Inflow Communications for Maintenance of ShoreTel Telephone System
- B. Contract Payments

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

#### **Appointments to City Boards/Commissions**

##### **Arts & Cultural Commission (3-year terms)**

- Rosemary Imhoff resigned. Her term expires 9/30/2017.
- Kevin Chaves resigned. His term expires 9/30/2019.
- Diane Dunn resigned. Her term expires 9/30/2018.

**Status:** There are currently three vacancies. A couple press releases have been sent out. There are three possible candidates. A display ad and another press release were sent out mid-August. The deadline to apply is September 22, 2017.

**Next Meeting:** September 26, 2017

**Recommendation:** At their August meeting, the Commission recommended that the Council appoint Leticia Sisson and Janet Anderson to two of the vacant positions and re-appoint Jenn Farrington.

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously appointed Leticia Sisson and Janet Anderson to the Commission and re-appointed Jenn Farrington.

#### **Consent Agenda for Acceptance**

- A. Arts & Cultural Commission Minutes dated April 25, May 23 and June 27, 2017
- B. Bicycle & Pedestrian Commission Minutes dated February 23, 2017

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously accepted 'A' through 'B' above.

### **Consent Agenda for Approval**

- A. Council Work Session and Regular Session Minutes dated August 16, 2017
- B. Exclusive Use Permits
- C. Accounts Payable Bill Lists

**Motion:** Upon Morten's motion and Conn's second, the Council unanimously approved 'A' through 'C' above.

### **Council Reports**

**Mayor Scholl** reported...

- He was elected to represent his community. He talks to community members on the street, in their homes, and in their businesses on a daily basis. His campaign promise was to represent the citizens fairly and honestly. He is tired of politicians telling people what they think they want and acting on their own agendas. He has spent hours talking to people in opposition of the soda tax. It would be a burden on our citizens. Is it a desirable outcome to encourage citizens to shop in other cities? The cost of the public forum is a wasted expense. This country was founded because of taxation without representation. And the Council is "hell-bent" on doing just that.

**Council President Morten** reported...

- He appreciates the yachting members bringing their concerns to the Council.

**Councilor Conn** reported...

- She agreed with Scholl that they were elected to represent the community. They do need to take citizen input into consideration, which is why the public forum was planned. She does not think it's a waste of time.

**Councilor Carlson** reported...

- Nothing to report.

**Councilor Locke** reported...

- He expressed concerns with the electrical problems at the docks. The issue either needs to be resolved or get rid of the electrical panels.

### **Department Reports**

**City Administrator Walsh** reported...

- It was good to hear from members of the boating community. They are taking those complaints seriously.
- Spirit of Halloweentown is looking to be bigger and better than ever.

**City Recorder Payne** reported...

- Nothing to report.

**Finance Director Brown** reported...

- Nothing to report.

**Library Director Jeffries** reported...

- Two Library Board members are working together to launch a book club. Rather than getting multiple copies of the same book, it will be based on a theme. October will be a Halloween theme. Readers should select a mystery that has a Halloween twist. Readers will meet on

October 19<sup>th</sup> and share what they read.

**Public Works Operations Director Sheppeard** reported...

- Nothing to report.

**Adjourn** - There being no further business, the meeting adjourned at 7:40 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

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Kathy Payne, City Recorder

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Rick Scholl, Mayor

DRAFT

# City of St. Helens

## CITY COUNCIL

Work Session Minutes

September 20, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Crystal Farnsworth, Communications Officer  
Margaret Jeffries, Library Director  
Sue Nelson, Public Works Engineering Director  
Gretchen Kolderup, Youth Librarian  
Jacob Graichen, City Planner  
Jenny Dimsho, Associate Planner  
Bob Johnston, Building Official

**Others:** Cheryl Gardner      Amanda Heynemann      Kannikar Petersen  
Les Watters      Jenn Farrington      Mary Ellen Funderburg

Mayor Rick Scholl called the meeting to order at 1 p.m.

### **Visitor Comments**

♦Dennis Hills, St. Helens Alano Club. They rent a building from the City. They serve the recovery community and deal with clients from local service agencies. They recently invested money in landscaping. The hot weather and drought increased their water bill drastically. They are asking the Council for a \$250 reduction.

♦Les Watters. He is here about the N. 2<sup>nd</sup> Street development. Is there a consistent plan to direct how that area will be used? He does not think it's a good idea to develop a street connecting the lower area to 2<sup>nd</sup> Street. He understands that emergency services need access, but access and egress for the marina area is not good.

Council President Morten suggested Les go to the planning department to form a committee. The committee would make recommendations to the Planning Commission, who would then make a proposal to City Council.

♦Steve Topaz. He has questions about the soda tax. Council directed Finance Director Matt Brown to respond.

- Who will handle the tax, distributors or vendors? Brown said the distributors will.
- How will the collection be done and will a fee be charged? Brown said a collection service will collect and tax a 2% service fee.
- Does the City have the power to have these people collect tax fees not in our district? Brown said yes.
- Will it be illegal for people to bring in taxed fluids into the City? Brown said no.
- Will the tax be based on calories? Brown said the tax is based on the number of ounces



in a sugar-sweetened beverage.

- Diet sodas will not be taxed? Brown confirmed that is correct. Steve talked about recent medical research that shows people who drink diet drinks have a higher rate of diabetes than people who drink sugar drinks.
- Beer and wine should also be included. Brown said alcohol is not included because it's already excised by the state.
- Who verifies that stuff being placed on shelves is bought by a certified vendor? Brown said that is handled by the collection service.

Youth Librarian Gretchen Kolderup was invited to report on her proposal so she could return to the Library for an afternoon program.

### **Proposal to Reduce Barriers to Library Access**

Youth Librarian Kolderup was in attendance to present the Library's proposal. A copy of the PowerPoint presentation is included in the archive meeting packet. The Library's Strategic Planning process occurred in 2016 and was approved by the Council in 2017. Resulting from that process, the Access Service Group convened to focus on fines and fees. They used community feedback, an environmental scan of similar libraries in Oregon, and analyzed library data. Five focus areas emerged:

1. Non-Resident Cards
  - a. Want to make non-resident access easier and more accessible.
  - b. Proposal: Reintroduce quarterly payment for non-resident cards.
2. Overdue Fines
  - a. Some stop using the Library because of accumulated fines or afraid of getting fines.
  - b. The rate on most materials is .25/day. That can accumulate quickly if you have a lot of books checked out.
  - c. Proposal: Eliminate youth overdue fines.
  - d. Proposal: Reduce adult overdue fines and lower the per-item fine cap.
3. Lost or Damaged Item Fees
  - a. The \$30 fee was set 20 years ago and no longer reflects current rates. The Library is able to purchase books at a lower cost.
  - b. Proposal: Reduce lost/damaged item replacement fees to reflect the actual cost to the Library.
4. Access to other Libraries
  - a. Community members have expressed a desire to use their Library card at other libraries.
  - b. Proposal: Join the Oregon Library Passport Program.
5. After-Hours Meeting Room Use
  - a. Community members want to be able to use the Columbia Center meeting rooms outside of normal operating hours. They don't have the staff to cover it at this time.
  - b. Proposal: Offer after-hours meeting rooms for an hourly rate.

Councilor Locke asked how it will be monitored? Kolderup responded that the working group will monitor the programs to see what works and what does not.

Council President Morten recognized the good presentation and appreciates seeing staff in attendance. He asked what kind of financial impact the proposals will have on the City. Kolderup said it's hard to estimate. There should be a small increase in non-resident card fees. There will be a loss with overdue fines of about \$4,500 in children and teen materials and about \$1,000 in adult materials. The lost and damaged items would probably see a loss around \$250. After-hours

meeting room use should result in an increase in fees.

Mayor Scholl asked if staff anticipates libraries moving towards a universal library card? Kolderup doesn't expect to see county-wide libraries due to tax intricacies, but sharing library materials across regional libraries will probably be something we see more.

### **Visitor Comments Continued**

♦Bob Johnston, Building Official. At the last meeting, they discussed graffiti and a request for a definition was made. SHMC 1.04.030 Interpretation of Language states, "All words and phrases shall be construed according to the common and approved usage of the language, but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in the law shall be construed and understood according to such peculiar and appropriate meaning." He recommends the Council use the common definition found in the dictionary. Council concurred.

♦Kannikar Petersen, Arts & Cultural Commission (ACC). She invited City Council and staff to the Salmon Tree Cycle dedication tomorrow at 6 p.m. at the parking lot of the Columbia Veterinary Clinic. There's been a lot of confusion with the cost of the project. It cost approximately \$100,000. Only \$35,000 of it came from the City, \$15,000 of which came directly from the ACC. The ACC doesn't have full time staff members dedicated to assisting them. Any staff time spent was a donation from the City. \$50,000 was received in grants and in-kind staff time. We should be trying to create a culture of appreciation instead of throwing mud at each other. She wants to personally thank Public Works Operation Director Neal Sheppard for all his hard work on the project. He helped in any way that he could with Public Works resources to make the project less costly. She also thanked Associate Planner Jenny Dimsho. Because of her initiative in coming up with a Kickstarter campaign, the ACC reached out extensively to the community to seek donations. There was a lot of negativity on social media when the project was installed. It bothers her that Dimsho was really bothered by all the negativity. Hopefully, City Council will build staff up when things like that happen.

The Council thanked Kannikar for her hard work on the project.

Council President Morten said the sculptures are placed on the bridges over waterways in the city. His property growing up includes one of those watersheds and he spent a lot of time in his childhood exploring those creeks. For many residents who drive by the first time, of course they aren't going to get it. But the more we talk about it and explain it, the more people will start to understand. We are a water town. He gets it. He studied art his entire career and appreciates Kannikar's efforts and the rest of the Commission's and staff's efforts.

Mayor Scholl said he will be at the town hall meeting with Suzanne Bonamici but Council President Morten and Councilor Conn will be there. Councilor Locke has a family issue and won't be there.

♦Al Petersen. You may run into people who have their own opinions about the art work. He was taught in architectural school that many structures were panned by the public when they were constructed including the Sydney Opera House, the Eiffel Tower, the Guggenheim Museum, and the Vietnam War Memorial. If you run into people in opposition, he hopes the Council will help educate people about art.

### **Employee Length of Service Awards**

We have three employees who have reached a milestone in their employment with the City of St. Helens. The following individuals will receive a certificate and pin at the September 20 Council work session.

## **10 Years**

**José Castilleja** came to work for the City as a Police Officer in August of 2007. In July of 2013, he was promoted to Sergeant, which is where he currently serves. He was also a Detective at one time during his employment.

**Jacob Graichen** began working for the City as an Assistant Planner in August of 2007. In July of 2011, he was promoted to City Planner, which is where he currently serves.

**Curt LeMont** began working for the City as a Parks Utility Worker in August of 2007. In November of 2008, he was transferred to Public Works Utility Worker where he currently serves.

**Congratulations, José, Jacob and Curt, and thank you** for your service!

## **Request from Cheryl Gardner regarding Easement at 301 S. 2<sup>nd</sup> Street**

City Planner Jacob Graichen presented the request. A copy is included in the archive meeting packet. Once Skip Baker retired, he applied for a street vacation. A public access easement was reserved as part of that street vacation. Cheryl is requesting the easement be extinguished. Graichen said for the good of public interest, he wouldn't recommend getting rid of the easement. But this isn't a public hearing and the request is only to see if the Council would even entertain the proposal.

Councilor Conn declared that she has no financial interest, but she does live in the neighborhood. People do not walk in that area because it is not completely paved. They walk in the street.

Discussion of the fence obstructing the sidewalk. Council President Morten said plans need to be put in place to preserve safe public passages. He doesn't want to force people out into the streets. Sometimes it is hard to see kids in the street. It's a liability.

The Council agreed to retain the public access easement and request the last fence panel be removed.

## **Promotional Insert in Resident Business License Renewals**

Library Director Jeffries will review the request during department reports.

## **Discuss TGM Grant from ODOT for Riverfront Connector Plan**

City Planner Graichen reviewed the grant with the Council. A copy is included in the archive meeting packet. With waterfront development, there are some issues with Plymouth Street and Old Portland Road that need to be addressed. The grant would look at specific intersections. The only cost to the City is in-kind staff time. Mayor Scholl and Councilor Carlson will serve as part of the advisory committee. The grant acceptance is on the agenda for signature tonight.

## **Review of Final Plat for Land Partition at 2554 Columbia Blvd.**

City Planner Graichen review the final plat. A copy is included in the archive meeting packet. It is on tonight's agenda for the Mayor's signature.

## **Discuss Proposed Building Code Amendments**

Building Official Johnston was in attendance to review the proposed amendments to the Building Code. A copy is included in the archive meeting packet. Rather than specifically identifying the building code year, he proposes changing language to "currently adopted building code." It prevents them from having to change the language every time State building codes are updated. Council concurred.

### **Review Proposed Branding & Wayfinding Master Plan**

Associate Planner Jenny Dimsho was in attendance to review the proposed Master Plan. A copy is included in the archive meeting packet. The City was awarded a grant in 2016 to address complaints about lack of wayfinding on Hwy 30 to lead people into the city. Dimsho reviewed the history of the grant project with the Council. She is hoping for final adoption in October 2017. She asked the Council to review the proposed plan and have any changes or recommendations back to her soon.

### **Request to Waive Fees for Halloweentown Events:**

- Scarecrows: Tales in the Dark (Shoestring Community Players)
- Spirit of Halloweentown Parade (Chamber of Commerce)
- Monster Dash (Rotary)

Consensus of Council to waive the fees.

### **Discuss Intersections at 1<sup>st</sup> & Cowlitz Street and 1<sup>st</sup> & St. Helens Streets**

Councilor Locke proposed installing a four-way stop at both intersections. Public Works Engineering Director Sue Nelson researched the issue. To install a four-way stop at a main street, you are required a minimum of 300 cars per hour for an 8-hour period. The minor street coming into the intersection requires a 200-car minimum every day of the week. She does not think those intersections come anywhere close to those minimum requirements. It will be studied during the upcoming connector plan that Graichen presented.

Discussion of the confusion at the intersections to new residents and visitors.

Nelson said the City is potentially liable if they modify the intersections against our adopted guidelines and the state and federal transportation system guidelines. She would recommend against the modifications without the data to back it up.

### **Department Reports**

**Public Works Engineering Director Nelson** reported...

- Nothing to report.

**Library Director Jeffries** reported...

- Requested feedback from Council on Kolderup's proposal. Consensus of Council for staff to write a resolution to move forward with changing fees as proposed.
- Seeking Council permission to put a library insert in the 2018 business license renewals that is sent to resident business owners. The insert would promote library cards to business owners and the advantages it would have to them. Businesses in St. Helens are eligible for free library cards.
- A new event brochure was released.
- Tomorrow night is the first Civics for Adults workshop.
- Next week is Banned Books Week.

**Finance Director Brown** reported...

- The Violets Villa sale went through and a check for the full lien came to the City.
- Tomorrow Roger Stauffer will begin pulling up the carpet and installation will take place next week at City Hall. Some of the used carpet will be used on the stage for 13 Nights. He also received a request from a local church to use the carpet. Council concurred. Staff would like to close the front entrance to City Hall during the installation and direct people to the annex for assistance. It will most likely be Wednesday through Friday of next week. Council concurred, noting the need for clear signage.

**Communications Officer Farnsworth** reported...

- Showed a new promotional video from Brian Trenchard Smith and asked Council for their verbal approval and comments to move forward with publishing. Council liked the video.

**City Administrator Walsh** reported...

- He and Dimsho gave a presentation on the Oregon State Regional Trails program in Salem. St. Helens had the only water trail proposal to make Grey Cliffs safer and easier for non-motorized boat users. They received good feedback on the project.
- Working with EPA technical assistance funds to look at strategies for dealing with the lagoon.
- Staff is working on the community wide assessment grant right now. It will involve Phase I and II of the environmental assessment. It's a three-year project.
- There has been some remodel work in the Council Chambers. Most places use a table for visitor comments and we have a podium that a lot of people trip over. Would the Council agree to move toward a table set up for visitor comments? Council concurred.
- Halloween is progressing well.

**Council Reports**

**Councilor Locke** reported...

- Councilor Locke proposed a dock registration fee of \$2 to limit a lot of the problems happening at the docks. Staff has confirmed that this would not conflict with the State Marine Board requirements to offer day use access to the docks. Councilor Conn said a space should be designated for those day use boaters so that overnight boaters do not take up every available space at the docks. Council concurred with the \$2 fee. Staff will propose changes to the Code.
- There is a light in the County parking lot that is not an LED. Nelson said the LED replacement project only replaced lights in public right-of-way. Council President Morten suggested the City recommend the County align their lighting with the City's. Mayor Scholl will talk to Columbia County General Services Director Casey Garrett about it.

**Councilor Conn** reported...

- The Arts & Cultural Commission meeting next Tuesday will be held at the Columbia Center Auditorium since the carpet is being ripped out in the Council Chambers.
- The Library Board heard the soda tax proposal.
- Saturday is the Out of Darkness Suicide Prevention Walk. They are trying to raise awareness for suicide prevention.
- She invited people to attend the Civics for Adults classes at the Library. It is non-partisan and free.
- She attended the Future Connect event through PCC yesterday. They were celebrating the increase in investments for scholarships. The County and Oregon Aero made sizeable donations that were matched by the PCC Foundation. They also had a tour of new OMIC classrooms.
- She requests to be excused from the next Council meeting to go on a family cruise. Council concurred.

**Council President Morten** reported...

- He would like to consider the \$250 Alano Club request. Mayor Scholl recused himself from the discussion as he is a board member. The Council was in agreement in giving a credit but would like to see a presentation from the Alano Club as was proposed by the presenter. Administratively, those funds would come out of discretionary funds.
- He likes the look of the room upgrades and the historic photos to preserve our history.
- Salmon habitat is essential. The City has come a long way in helping improve Milton Creek habitat for salmon by installing stumps and making other improvements. The art criticism



from people driving by in their cars is a lack of understanding the sculpture. When he first saw the sculpture, he thought "what the heck is that?" But then when he understood what it was, it recalled a lot of his childhood memories and an appreciation for the salmon habitat. He looks forward to seeing what happens as a result of the sculptures. Conn said that an explanation kiosk will also be installed on the sidewalk across the highway from the sculpture that gives an explanation of the sculptures.

- Thanks to the Library for moving forward and keeping pace with other libraries across the nation.

**Mayor Scholl** reported...

- He is looking forward to Halloween. It is going to be a busy month.
- The League of Oregon Cities Conference is coming up. He will be attending the conference and a mayor educational seminar.

### **Executive Session**

#### **ORS 192.660(2)(e) Real Property Transactions**

**Motion:** At 3:18 p.m., upon Locke's motion and Morten's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

**Motion:** At 4:02 p.m., upon completion of the executive session, Councilor Conn moved to go back into work session, seconded by Councilor Morten, and unanimously approved.

### **Other Business**

No other business.

There being no further business, the meeting was adjourned at 4:03 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

\_\_\_\_\_  
Crystal Farnsworth, Communications Officer

\_\_\_\_\_  
Rick Scholl, Mayor



# City of St. Helens CITY COUNCIL

## Public Hearing Minutes

September 20, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Crystal Farnsworth, Communications Officer  
Margaret Jeffries, Library Director  
Jacob Graichen, City Planner  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director

**Others:** Lesley Everett                      Peter Frank                      Bob Johnston  
Dave Coombs                      Jan LeSollen                      Steve LeSollen

### **Public Hearing**

**Applicant:** Lesley Everett

**Owner:** Lesley Everett and Peter & Elaine Frank

**Request:** Zone Map Amendment from Light Industrial (LI) to Apartment Residential (AR) and Comprehensive Plan Amendment from Light Industrial (LI) to General Residential (GR)

**Location:** 1160 & 1170 Deer Island Road

At 6:17 p.m., Mayor Scholl opened the public hearing.

**Ex-Parte Contact/Conflict of Interest** – None.

### **Staff Report**

City Planner Jacob Graichen presented his staff report dated September 12, 2017.

Based upon the facts and findings, the Planning Commission recommends approval of the proposal.

### **Testimony in Favor**

♦ Lesley Everett and Peter Frank. They have owned the property for over three years. The home at 1160 Deer Island Road was recently destroyed by a fire. They are proposing to replace it with a similar use as the duplex on the property to provide more affordable housing.

Council President Morten asked what the project timeline will be. Frank said they would like to do it as soon as possible, but he has been talking to builders and none are currently available, so building probably won't occur until spring 2018.

Council President Morten asked if there will be any access restrictions. Graichen said yes. The City will want to consolidate access as much as possible. A shared access between properties would be a goal of the City during the development process.

### **Testimony in Opposition**

- ◆ None.

### **Rebuttal**

- ◆ None.

There were no requests to leave the record open or continue the public hearing.

### **Close Public Hearing and Record – 6:35 p.m.**

Deliberations will be held during the regular session following this hearing.

### **Public Hearing**

**Applicant/Owner:** Craig & Ronda Melton and David Coombs

**Request:** Easement Extinguishment

**Location:** 2554 Columbia Blvd.

At 6:45 p.m., Mayor Scholl opened the public hearing.

### **Ex-Parte Contact/Conflict of Interest – None.**

### **Staff Report**

City Planner Jacob Graichen presented his staff report dated September 12, 2017.

Staff concluded that the subject easement does not appear to be needed for any known purpose. Thus, it is assumed that extinguishment would not be contrary to public interest.

### **Testimony in Favor**

- ◆ None.

### **Testimony in Opposition**

- ◆ None.

### **Rebuttal**

- ◆ None.

There were no requests to leave the record open or continue the public hearing.

### **Close Public Hearing and Record –6:49 p.m.**

Deliberations will be held during the regular session following this hearing.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

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Crystal Farnsworth, Communications Officer

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Rick Scholl, Mayor

DRAFT

# City of St. Helens CITY COUNCIL

Regular Session Minutes

September 20, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Crystal Farnsworth, Communications Officer  
Margaret Jeffries, Library Director  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Anthony Miltich, Sergeant

**Others:** Lesley Everett                      Peter Frank                      Bob Johnston  
Dave Coombs                      Jan LeSollen                      Steve LeSollen

**7:00PM – Call Regular Session to Order – Mayor Scholl**

**Pledge of Allegiance – Mayor Scholl**

## **Invitation to Citizens for Public Comment**

♦**Steve Topaz.** He has five questions about Urban Renewal.

1. Does the City have a date when the paper mill is going to leave?
2. In order to build, they need to know what's underground. Is the City going to release data on core samples that will be taken?
3. Did the City put out a national RFP for the Veneer and Mill site? City Administrator Walsh responded that it was published in the Daily Journal of Commerce.
4. When the Federal government shuts down marijuana in Oregon, will the City be liable since we're leasing space to a marijuana production facility? Steve went on to talk about the damage marijuana does to young people's brains. Has the City protected itself? Mayor Scholl said the lease agreement was drafted by the City attorney. Copies are available.
5. In the design of the waterfront, did the City Council directly request input or attendance from the school board? Councilor Locke said yes. Superintendent Scott Stockwell sat on the Waterfront Committee.

## **Protest Hearing**

### **Nuisance Abatement at 375 S. 13<sup>th</sup> Street (LeSollen)**

Janet LeSollen is protesting the number of hours put in as charges on their abatement. She thinks they are far too high. She is protesting the labor fee.

Building Official Johnston reviewed the fees. A copy is included in the archive meeting packet. He reminded the Council that the LeSollen's were not charged any fees from City staff time spent on the project.

Council instructed Finance Director Brown to work with City Administrator Walsh and Mayor Scholl to create a payment plan administratively. Brown will report back to Council with what's decided.

### **Deliberations**

**Applicant:** Lesley Everett

**Owner:** Lesley Everett and Peter & Elaine Frank

**Request:** Zone Map Amendment from Light Industrial (LI) to Apartment Residential (AR) and Comprehensive Plan Amendment from Light Industrial (LI) to General Residential (GR)

**Location:** 1160 & 1170 Deer Island Road

Consensus of the Council that the proposal makes sense.

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved the Zone Map Amendment at 1160 Deer Island Road.

### **Deliberations**

**Applicant/Owner:** Craig & Ronda Melton and David Coombs

**Request:** Easement Extinguishment

**Location:** 2554 Columbia Blvd.

Consensus of the Council that the proposal makes sense.

**Motion:** Upon Carlson's motion and Morten's second, the Council unanimously approved the easement extinguishment at 2554 Columbia Boulevard.

### **Ordinances – First Readings**

A. **Ordinance No. 3218:** An Ordinance Amending St. Helens Municipal Code Chapters 15.04 and 15.20 Relating to Oregon State Building Codes and the Code for Abatement of Dangerous Buildings

Mayor Scholl read Ordinance No. 3218 by title for the first time. The final reading will be held at the next regular session.

B. **Ordinance No. 3219:** An Ordinance Relating to the Universal Fee Schedule and Parking Fines, Amending St. Helens Municipal Code Sections 2.32.030, 3.16.020, 5.08.140, 5.08.240(5), 10.04.240, 12.32.030, 12.32.030, 15.08.100, and 10.04.380

Mayor Scholl read Ordinance No. 3219 by title for the first time. The final reading will be held at the next regular session.

### **Resolutions**

#### **Public Comments – Proposed Increase in Drop Box Rates**

♦ There were no comments.

A. **Resolution No. 1799:** A Resolution Establishing Drop Box Rates and Superseding Resolution No. 1761

Mayor Scholl read Resolution No. 1799 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1799. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

### **Approve and/or Authorize for Signature**

- A. IGA with ODOT for TGM Grant for St. Helens Riverfront Connector Plan
- B. Final Plat for Land Partition at 2554 Columbia Blvd.

**Motion:** Upon Carlson's motion and Conn's second, the Council unanimously approved 'A' through 'B' above.

### **Consent Agenda for Acceptance**

- A. Library Board Minutes dated June 20 and July 18, 2017
- B. Planning Commission Minutes dated August 8, 2017

**Motion:** Upon Conn's motion and Morten's second, the Council unanimously accepted 'A' through 'B' above.

### **Consent Agenda for Approval**

- A. Street Closure Requests
- B. Accounts Payable Bill List

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

### **Council Reports**

**Councilor Locke** reported...

- Nothing to report.

**Councilor Carlson** reported...

- CERT is holding an emergency preparedness training on Saturday. It is open to all CERT teams.
- Are there non-profits that would be able to help clean-up nuisance properties? That way the cost doesn't become a financial burden. Councilor Locke pointed out that the City has been trying to work with the LeSollen's for about ten years now and have done due diligence.
- There were several pedestrian accidents in the area recently. People need to be vigilant and watch out when driving so that pedestrians are kept safe. She has to back out of a driveway on Matzen Street that is blocked by a large pickup and seven foot hedge. Mayor Scholl asked if there are any codes that would prevent large hedges and fences that obstruct line of site for drivers. City Planner Graichen said the vision clearance area is in the Code. Enforcement is complaint driven. People can report it directly through the St. Helens Police Department app.

**Councilor Conn** reported...

- The Arts & Cultural Commission Salmon Tree Cycle Ribbon Cutting Ceremony is on Thursday.
- The Library is holding the first of four Civics for Adults workshops on Thursday.
- Congresswoman Suzanne Bonamici is hosting a town hall on Thursday.
- The Walk Out of Darkness suicide prevention walk is on Saturday in Scappoose.

**Council President Morten** reported...

- The League of Oregon Cities (LOC) newsletter just arrived. The LOC is calling for people to sit on their policy boards. He has sat on several of those committees and they are extremely educational. You formulate on the committee what the legislative committee should be focusing on to take to the State legislature and lobby for on behalf of cities in Oregon. He encourages someone on the Council to apply for one of the committees.
- The LOC conference is at the end of this month.

**Mayor Scholl** reported...

- There is a lot going on. It is exciting to be a part of something bigger than us. He feels

fortunate to be able to participate.

### **Department Reports**

**Planner Graichen** reported...

- He would like to clarify that the riverfront connector plan goes to 2019.

**Public Works Engineering Director Nelson** reported...

- An ODOT representative gave a brief update about the Millard Road traffic light at the Columbia County Traffic Safety Commission meeting. They are still working on design. They are also looking at additional safety improvements at the Bennet Road intersection.

**Public Works Operations Director Sheppard** reported...

- Nothing to report.

**Library Director Jeffries** reported...

- Nothing to report.

**Finance Director Brown** reported...

- Nothing to report.

**Communications Officer Farnsworth** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- Halloween is a lot of work and is coming soon. Public Works crews have been very supportive of getting everything ready for Spirit of Halloweentown.
- There have been several grants and money secured for waterfront development. He is excited to be a part of it.

**Adjourn** - There being no further business, the meeting adjourned at 7:45 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

\_\_\_\_\_  
Crystal Farnsworth, Communications Officer

\_\_\_\_\_  
Rick Scholl, Mayor

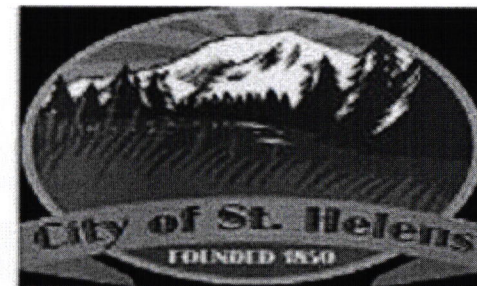


# Accounts Payable

## To Be Paid Proof List

User: jenniferj  
 Printed: 10/12/2017 - 11:06AM  
 Batch: 00004.10.2017 - AP 10/13/17 FY 17-18

JE  
78



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ACE HARDWARE									
000500									
1211	9/30/2017	168.13	0.00	10/13/2017				False	0
100-715-052023 Facility Maintenance				MATERIALS					
1211	9/30/2017	50.51	0.00	10/13/2017				False	0
201-000-052058 Events - Holloween				MATERIALS					
1211	9/30/2017	-21.87	0.00	10/13/2017				False	0
100-715-052023 Facility Maintenance				MATERIALS DISCOUNT					
1211 Total:		196.77							
1213	9/30/2017	202.53	0.00	10/13/2017				False	0
100-708-052001 Operating Supplies				MATERIALS					
1213	9/30/2017	42.10	0.00	10/13/2017				False	0
201-000-052058 Events - Holloween				MATERIALS					
1213	9/30/2017	-23.11	0.00	10/13/2017				False	0
201-000-052058 Events - Holloween				MATERIALS DISCOUNT					
1213 Total:		221.52							
1218	9/30/2017	104.38	0.00	10/13/2017				False	0
601-732-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	18.99	0.00	10/13/2017				False	0
100-715-052004 Office Supplies				MATERIALS					
1218	9/30/2017	32.76	0.00	10/13/2017				False	0
703-734-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	24.97	0.00	10/13/2017				False	0
100-705-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	340.57	0.00	10/13/2017				False	0
601-731-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	218.11	0.00	10/13/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
201-000-052058 Events - Holloween				MATERIALS					
1218	9/30/2017	10.43	0.00	10/13/2017				False	0
601-731-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	7.98	0.00	10/13/2017				False	0
701-000-052001 Operating Supplies				MATERIALS					
1218	9/30/2017	-72.67	0.00	10/13/2017				False	0
601-731-052001 Operating Supplies				MATERIALS DISCOUNT					
1218 Total:		685.52							
ACE HARDWARE Total:		1,103.81							
ALEXIN ANALYTICAL LABS, INC.									
001650									
31394	9/30/2017	719.00	0.00	10/13/2017				False	0
601-731-052064 Lab Testing				ROUTINE COLIFORM AND E COLI BACTERIA TEST					
31394 Total:		719.00							
ALEXIN ANALYTICAL L		719.00							
CANON SOLUTIONS AMERICA, INC									
021694									
4023832697	9/30/2017	8.74	0.00	10/13/2017				False	0
100-706-052024 Miscellaneous				CONTRACT 1539734					
4023832697 Total:		8.74							
CANON SOLUTIONS AM		8.74							
CARQUEST AUTO PARTS STORES									
005845									
09302017	9/30/2017	155.55	0.00	10/13/2017				False	0
100-705-052001 Operating Supplies				AUTO PARTS 315752					
09302017	9/30/2017	235.72	0.00	10/13/2017				False	0
703-734-052001 Operating Supplies				AUTO PARTS 315752					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
09302017	9/30/2017	23.23	0.00	10/13/2017				False	0
701-000-052001 Operating Supplies				AUTO PARTS 315752					
09302017 Total:		414.50							
CARQUEST AUTO PART		414.50							
CENTERLOGIC, INC.									
011595									
42324	10/3/2017	1,466.83	0.00	10/13/2017				False	0
702-000-052005 Small Equipment				NEW COMPUTER					
42324 Total:		1,466.83							
42457	10/3/2017	272.00	0.00	10/13/2017				False	0
100-715-052004 Office Supplies				TONER CITY HALL					
42457	10/3/2017	69.00	0.00	10/13/2017				False	0
603-736-052001 Operating Supplies				TONER WWTP					
42457	10/3/2017	69.00	0.00	10/13/2017				False	0
603-737-052001 Operating Supplies				TONER WWTP					
42457 Total:		410.00							
42464	10/3/2017	1,697.50	0.00	10/13/2017				False	0
702-000-052019 Professional Services				IT SUPPORT					
42464 Total:		1,697.50							
42471	10/3/2017	5,702.00	0.00	10/13/2017				False	0
702-000-052006 Computer Maintenance				MSP AGREEMENT SONIC WALL					
42471 Total:		5,702.00							
42575	10/3/2017	325.00	0.00	10/13/2017				False	0
702-000-052006 Computer Maintenance				SECURE BACKUP					
42575 Total:		325.00							
42618	10/3/2017	757.50	0.00	10/13/2017				False	0
702-000-052006 Computer Maintenance				QUARTERLY AGREEMENT MACAFEE EMAIL PROTE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
42618 Total:		757.50							
<hr/>									
CENTERLOGIC, INC. To		10,358.83							
<hr/>									
CENTURY LINK 034002									
09252017	9/25/2017	346.12	0.00	10/13/2017				False	0
702-000-052010 Telephone				966B CITY HALL					
<hr/>									
09252017 Total:		346.12							
<hr/>									
CENTURY LINK Total:		346.12							
<hr/>									
CITY OF PORTLAND 025638									
10256097	9/27/2017	1,308.00	0.00	10/13/2017				False	0
100-705-052019 Professional Services				RAPID BILLING					
<hr/>									
10256097 Total:		1,308.00							
<hr/>									
CITY OF PORTLAND Tot		1,308.00							
<hr/>									
CLOUD RECORDS MANAGEMENT SOLUTION, CHAVES 006630									
170398	10/2/2017	259.14	0.00	10/13/2017				False	0
100-702-052019 Professional Services				MONTHLY USER FEE OR 0486 ERMS SAAS					
<hr/>									
170398 Total:		259.14							
<hr/>									
CLOUD RECORDS MAN		259.14							
<hr/>									
COLUMBIA COUNTY RIDER 007766									
16-1991	10/3/2017	6.00	0.00	10/13/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100-705-052001 Operating Supplies				VOUCHER FOR RIDE ST. HELENS TO PORTLAND					
16-1991 Total:		6.00							
COLUMBIA COUNTY RI		6.00							
COLUMBIA ELECTRIC FEED & SEED 008000									
5245	10/3/2017	7.99	0.00	10/13/2017				False	0
603-736-052001 Operating Supplies				ONE BITE					
5245	10/3/2017	7.99	0.00	10/13/2017				False	0
603-737-052001 Operating Supplies				ONE BITE					
5245 Total:		15.98							
COLUMBIA ELECTRIC F		15.98							
COLUMBIA RIVER P.U.D. 008325									
10022017	10/2/2017	38,696.78	0.00	10/13/2017				False	0
603-737-052003 Utilities				38633					
10022017 Total:		38,696.78							
COLUMBIA RIVER P.U.D		38,696.78							
COMCAST COMCAST									
10112017	10/11/2017	102.85	0.00	10/13/2017				False	0
702-000-052003 Utilities				3930 MARINE DOCKS					
10112017 Total:		102.85							
COMCAST Total:		102.85							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
<hr/>									
CORNERSTONE DISASTER COR									
10022017	10/2/2017	60.00	0.00	10/13/2017				False	0
100-000-035002 Business Licenses				REFUND OVERPAYMENT BUS LIC 2017					
		<hr/>							
10022017 Total:		60.00							
		<hr/>							
CORNERSTONE DISAST		60.00							
E2C CORPORATION E2C									
4124-4	10/8/2017	2,700.00	0.00	10/13/2017				False	0
201-000-052058 Events - Halloween				BART HAFEMAN					
		<hr/>							
4124-4 Total:		2,700.00							
		<hr/>							
4124-5	10/8/2017	1,500.00	0.00	10/13/2017				False	0
201-000-052058 Events - Halloween				HOCUS POCUS					
		<hr/>							
4124-5 Total:		1,500.00							
		<hr/>							
4128	10/8/2017	2,757.69	0.00	10/13/2017				False	0
201-000-052058 Events - Halloween				ICE CART BEER GARDEN EVENTS BATH TISSUE SUI					
		<hr/>							
4128 Total:		2,757.69							
		<hr/>							
E2C CORPORATION Tota		6,957.69							
EMMERT MOTORS, INC. 020693									
132444	9/13/2017	73.16	0.00	10/13/2017				False	0
100-705-052021 Equipment Maintenance				KEY KEY CODE 2016 CAPRICE					
		<hr/>							
132444 Total:		73.16							
		<hr/>							
EMMERT MOTORS, INC		73.16							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ERS, EMERGENCY RESPONDER SERVICES, INC.									
011515									
17-146 OR	10/3/2017	257.00	0.00	10/13/2017				False	0
100-705-052021 Equipment Maintenance				2015 CHEV TAHOE TROUBLE SHOOT					
	17-146 OR Total:	257.00							
	ERS, EMERGENCY RESP	257.00							
EUSTICE, EVIN									
011560									
09302017	9/30/2017	12.87	0.00	10/13/2017				False	0
100-705-052021 Equipment Maintenance				REIMB. FOR VEHICLE MAINT					
	09302017 Total:	12.87							
	EUSTICE, EVIN Total:	12.87							
GERDES, PAUL R.									
013305									
09272017	9/27/2017	559.16	0.00	10/13/2017				False	0
703-734-052018 Professional Development				PNW ISA CONF P. GERDES					
	09272017 Total:	559.16							
	GERDES, PAUL R. Total:	559.16							
GRANTS PASS WATER LAB									
01414									
18149	9/15/2017	42.00	0.00	10/13/2017				False	0
601-732-052064 Lab Testing				TESTING COLIFORM					
	18149 Total:	42.00							
301242	9/29/2017	350.00	0.00	10/13/2017				False	0
601-732-052064 Lab Testing				TESTING GIARDIA CRYPTOSPORIDIUM					



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
301242 Total:		350.00							
GRANTS PASS WATER L		392.00							
HUDSON GARBAGE SERVICE									
015875									
9500421	10/1/2017	54.03	0.00	10/13/2017				False	0
100-706-052003 Utilities				1554					
9500421 Total:		54.03							
9500538	10/1/2017	99.32	0.00	10/13/2017				False	0
603-737-052003 Utilities				8333					
9500538	10/1/2017	99.33	0.00	10/13/2017				False	0
603-736-052003 Utilities				8333					
9500538 Total:		198.65							
9500691	10/1/2017	87.07	0.00	10/13/2017				False	0
100-715-052003 Utilities				7539					
9500691 Total:		87.07							
9500692	10/1/2017	87.07	0.00	10/13/2017				False	0
100-705-052003 Utilities				7547					
9500692 Total:		87.07							
9500693	10/1/2017	81.75	0.00	10/13/2017				False	0
703-734-052003 Utilities				7555					
9500693 Total:		81.75							
9500694	10/1/2017	420.36	0.00	10/13/2017				False	0
100-708-052003 Utilities				7598					
9500694 Total:		420.36							
9500695	10/1/2017	320.87	0.00	10/13/2017				False	0
100-715-052003 Utilities				7601					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
9500695 Total:		320.87							
9500696	10/1/2017	162.82	0.00	10/13/2017				False	0
100-708-052003 Utilities				7636					
9500696 Total:		162.82							
9501193	10/1/2017	115.26	0.00	10/13/2017				False	0
202-722-052023 Facility Maintenance				1026					
9501193 Total:		115.26							
HUDSON GARBAGE SER		1,527.88							
INGRAM LIBRARY SERVICES, INC.									
016240									
30455792	9/18/2017	-14.98	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30455792 Total:		-14.98							
30679676	9/29/2017	-33.25	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30679676 Total:		-33.25							
30731933	10/3/2017	131.04	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30731933 Total:		131.04							
30731934	10/3/2017	23.88	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30731934 Total:		23.88							
30731935	10/3/2017	99.55	0.00	10/13/2017				False	0
100-706-052035 Audio Materials				BOOKS 00C7921					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
30731935 Total:		99.55							
30746705	10/4/2017	7.40	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30746705 Total:		7.40							
30746706	10/4/2017	13.07	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30746706 Total:		13.07							
30746707	10/4/2017	9.56	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30746707 Total:		9.56							
30746708	10/4/2017	211.11	0.00	10/13/2017				False	0
100-706-052035 Audio Materials				BOOKS 00C7921					
30746708 Total:		211.11							
30746709	10/4/2017	9.17	0.00	10/13/2017				False	0
100-706-052033 Printed Materials				BOOKS 00C7921					
30746709 Total:		9.17							
INGRAM LIBRARY SERV		456.55							
LANCE, CLAYTON J.									
007544									
10122017	10/12/2017	1,445.00	0.00	10/13/2017				False	0
100-704-052019 Professional Services				CITY PROSECUTOR 10/9-10/12					
10122017 Total:		1,445.00							
LANCE, CLAYTON J. Tot		1,445.00							

LANG, ATTORNEY AT LAW, MARK J.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
018006									
1720	10/3/2017	40.00	0.00	10/13/2017				False	0
100-000-037009 Reimb - Courts				MICHAEL GILEY					
1720 Total:		40.00							
LANG, ATTORNEY AT LA		40.00							
LEAGUE OF OREGON CITIES									
018100									
3514	10/3/2017	20.00	0.00	10/13/2017				False	0
100-702-052011 Public Information				JOB POSTING POLICE OFFICER					
3514 Total:		20.00							
3515	10/3/2017	20.00	0.00	10/13/2017				False	0
100-702-052011 Public Information				JOB POSTING BUILDING INSPECTOR					
3515 Total:		20.00							
3516	10/3/2017	20.00	0.00	10/13/2017				False	0
100-702-052011 Public Information				JOB POSTING PARKS UTILITY					
3516 Total:		20.00							
LEAGUE OF OREGON C		60.00							
MAILBOXES NORTHWEST									
019366									
10022017	10/2/2017	110.30	0.00	10/13/2017				False	0
100-705-052009 Postage				POSTAGE FORENSICS LAB					
10022017 Total:		110.30							
MAILBOXES NORTHWE		110.30							

MIDWEST TAPE

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
020427									
95337692	8/25/2017	27.70	0.00	10/13/2017				False	0
100-706-052035 Audio Materials				ADB					
	95337692 Total:	27.70							
	MIDWEST TAPE Total:	27.70							
OPUS:INTERACTIVE, INC.									
021979									
288801	9/14/2017	5.00	0.00	10/13/2017				False	0
702-000-052006 Computer Maintenance				5022 POLICE					
	288801 Total:	5.00							
	OPUS:INTERACTIVE, IN	5.00							
OREGON DEPT. OF ENVIRONMENTAL QUALITY, ATTN: ACCOU									
010137									
WQ18STM-0864	10/1/2017	980.00	0.00	10/13/2017				False	0
603-737-052066 Permit Fees				STORMWATER NPDES PERMIT GEN12Z					
	WQ18STM-0864 Total:	980.00							
	OREGON DEPT. OF ENV	980.00							
ORKIN									
ORKIN									
10102017	10/10/2017	89.04	0.00	10/13/2017				False	0
100-705-052023 Facility Maintenance				PEST CONTROL					
	10102017 Total:	89.04							
	ORKIN Total:	89.04							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number				Description	Reference					
PEACEHEALTH MEDICAL GROUP OCC.HEALTH										
025390										
03-068958	10/2/2017	130.00	0.00	10/13/2017					False	0
703-734-052019 Professional Services				PAUL GERDES DOT PHYSICAL EXAM LAB URINE DI						
03-068958 Total:		130.00								
PEACEHEALTH MEDICA		130.00								
PHILLIPS, CYNTHIA										
025515										
10102017	10/10/2017	2,295.00	0.00	10/13/2017					False	0
100-704-052019 Professional Services				JUDICIAL SERVICES OCT 2-10						
10102017 Total:		2,295.00								
PHILLIPS, CYNTHIA Tot		2,295.00								
PORTLAND GENERAL ELECTRIC										
025702										
10112017	10/11/2017	42.94	0.00	10/13/2017					False	0
205-000-052003 Utilities				9724						
10112017	10/11/2017	16.72	0.00	10/13/2017					False	0
202-722-052003 Utilities				9275						
10112017	10/11/2017	41.90	0.00	10/13/2017					False	0
202-722-052003 Utilities				7687						
10112017 Total:		101.56								
PORTLAND GENERAL E		101.56								
RICOH USA, INC.										
027294										
99499396	10/4/2017	186.50	0.00	10/13/2017					False	0
100-705-052023 Facility Maintenance				1496666-3356313 POLICE						


Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
99499396 Total:		186.50							
RICOH USA, INC. Total:		186.50							
SANDERS MARINE SERVICES									
029625									
9607	9/14/2017	303.01	0.00	10/13/2017				False	0
100-708-052001 Operating Supplies				CHECK MOTOR REMOVE INJECTORS					
9607 Total:		303.01							
SANDERS MARINE SER		303.01							
SCAPPOOSE SAND & GRAVEL									
030050									
20549	9/22/2017	100.00	0.00	10/13/2017				False	0
202-723-052023 Facility Maintenance				DUMP FEES DIRT CONCRETE COS33					
20549 Total:		100.00							
20590	9/25/2017	50.00	0.00	10/13/2017				False	0
202-723-052023 Facility Maintenance				DUMP FEES DIRT CONCRETE COS33					
20590 Total:		50.00							
SCAPPOOSE SAND & GR		150.00							
SECURE PACIFIC CORPORATION									
001384									
143139	10/1/2017	52.50	0.00	10/13/2017				False	0
703-734-052023 Facility Maintenance				MONITOTING 10/1-12/31					
143139 Total:		52.50							
143140	10/1/2017	119.85	0.00	10/13/2017				False	0
100-706-052023 Facility Maintenance				MONITOTING 10/1-12/31					



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
143140 Total:		119.85							
143141	10/1/2017	98.70	0.00	10/13/2017				False	0
100-708-052023 Facility Maintenance					MONITOTING 10/1-12/31				
143141 Total:		98.70							
143142	10/1/2017	89.85	0.00	10/13/2017				False	0
100-705-052023 Facility Maintenance					MONITOTING 10/1-12/31				
143142 Total:		89.85							
143143	10/1/2017	44.85	0.00	10/13/2017				False	0
603-737-052023 Facility Maintenance					MONITOTING 10/1-12/31				
143143	10/1/2017	44.85	0.00	10/13/2017				False	0
603-736-052023 Facility Maintenance					MONITOTING 10/1-12/31				
143143 Total:		89.70							
143144	10/1/2017	149.70	0.00	10/13/2017				False	0
601-732-052023 Facility Maintenance					MONITOTING 10/1-12/31				
143144 Total:		149.70							
SECURE PACIFIC CORP		600.30							
SENSOURCE									
03080									
35132	9/12/2017	150.00	0.00	10/13/2017				False	0
100-706-052006 Computer Maintenance					SITE SERVEY FOR LOCATION				
35132 Total:		150.00							
35133	9/12/2017	1,230.00	0.00	10/13/2017				False	0
100-706-052006 Computer Maintenance					CLEARCOUNT 3D STEREO VIDEO SENSOR				
35133 Total:		1,230.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SENSOURCE Total:		1,380.00							
SHRED-IT USA, LLC									
SHRED-IT									
8123254205	9/30/2017	89.90	0.00	10/13/2017				False	0
100-702-052019 Professional Services				CITY HALL SHRED 13627551					
8123254205 Total:		89.90							
8123257820	9/30/2017	134.39	0.00	10/13/2017				False	0
100-705-052019 Professional Services				POLICE SHRED 13664225					
8123257820 Total:		134.39							
SHRED-IT USA, LLC Tot		224.29							
TCMS, TEMP CONTROL MECHANICAL SERVICE CORP									
033013									
017000	9/26/2017	105.75	0.00	10/13/2017				False	0
100-715-052023 Facility Maintenance				WORK ORDER CITY HALL 82327					
017000 Total:		105.75							
017044	10/3/2017	1,231.25	0.00	10/13/2017				False	0
704-000-052028 Projects & Programs				G10115					
017044	10/3/2017	1,926.00	0.00	10/13/2017				False	0
100-706-052023 Facility Maintenance				G10115					
017044 Total:		3,157.25							
017045	10/3/2017	221.25	0.00	10/13/2017				False	0
703-734-052023 Facility Maintenance				C10245					
017045 Total:		221.25							
TCMS, TEMP CONTROL		3,484.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
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TVW INC									
033827									
0031568-IN	9/29/2017	1,616.22	0.00	10/13/2017				False	0
100-715-052023 Facility Maintenance				JANITORIAL SERVICE CITY HALL					
	0031568-IN Total:	1,616.22							
0031569-IN	9/29/2017	1,472.16	0.00	10/13/2017				False	0
100-706-052023 Facility Maintenance				JANITORIAL SERVICE COL CENTER					
	0031569-IN Total:	1,472.16							
0031570-IN	9/29/2017	570.37	0.00	10/13/2017				False	0
100-705-052023 Facility Maintenance				JANITORIAL SERVICE POLICE					
	0031570-IN Total:	570.37							
	TVW INC Total:	3,658.75							
<hr/>									
VERIZON WIRELESS									
000720									
9793631115	10/1/2017	168.40	0.00	10/13/2017				False	0
702-000-052010 Telephone				242060134-00001 PUBLIC WORKS					
	9793631115 Total:	168.40							
	VERIZON WIRELESS To	168.40							
<hr/>									
WILCOX & FLEGEL									
037003									
C024061-IN	10/3/2017	1,270.49	0.00	10/13/2017				False	0
100-705-052022 Fuel / Oil				POLICE FUEL					
	C024061-IN Total:	1,270.49							
	WILCOX & FLEGEL Tota	1,270.49							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
WILSON, MICHAEL									
WIL									
10052017	10/5/2017	20.00	0.00	10/13/2017				False	0
100-000-037004 Miscellaneous - General				REFUND PUBLIC REC REQUEST M. WILSON 001720					
10052017 Total:		<hr/>							
		20.00							
WILSON, MICHAEL Tota		<hr/>							
		20.00							
Report Total:		<hr/> <hr/>							
		80,365.65							
		<hr/> <hr/>							



# Accounts Payable

## To Be Paid Proof List

User: jenniferj  
 Printed: 10/13/2017 - 11:09AM  
 Batch: 00010.10.2017 - 10-13-17 AP FY 17-18



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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
WALKER, DOUG									
D.WALKER									
10132017	10/13/2017	400.00	0.00	10/13/2017				False	0
203-705-052028 Projects & Programs					SANTA SUIT MATERIALS FOR DONUT DAY DOUG W.				
10132017 Total:		400.00							
WALKER, DOUG Total:		400.00							
Report Total:		400.00							

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# Accounts Payable

## To Be Paid Proof List

User: jenniferj  
 Printed: 10/19/2017 - 9:33AM  
 Batch: 00009.10.2017 - 10-20-17 AP FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description					
ACE HARDWARE									
000500									
1217	9/30/2017	231.71	0.00	10/20/2017				False	0
603-736-052001	Operating Supplies			MATERIALS					
1217	9/30/2017	231.72	0.00	10/20/2017				False	0
603-737-052001	Operating Supplies			MATERIALS					
1217	9/30/2017	100.46	0.00	10/20/2017				False	0
100-708-052001	Operating Supplies			MATERIALS					
1217	9/30/2017	14.04	0.00	10/20/2017				False	0
603-735-052001	Operating Supplies			MATERIALS					
1217 Total:		577.93							
ACE HARDWARE Total:		577.93							
ALLEN, MARILYN									
453									
0002795	10/17/2017	625.00	0.00	10/20/2017				False	0
100-000-020200	Bail Deposit			BOND TRANSFER KIRK M ALLEN / MARILYN ALLEN					
0002795 Total:		625.00							
ALLEN, MARILYN Total:		625.00							
ALTA PLANNING AND DESIGN INC									
00138									
00-2017-040-6	10/9/2017	1,013.75	0.00	10/20/2017				False	0
201-000-052056	Branding and Way Finding			PROJECT 00-2017-040 BRANDING AND WAYFINDING					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	00-2017-040-6 Total:	1,013.75							
	ALTA PLANNING AND D	1,013.75							
Boise White Paper, LLC									
003720									
10152017	10/15/2017	12,500.00	0.00	10/20/2017				False	0
202-722-055001 Principal				NOVEMBER NOTE PAYMENT					
	10152017 Total:	12,500.00							
	Boise White Paper, LLC To	12,500.00							
CENTERLOGIC, INC.									
011595									
42840	10/17/2017	48.77	0.00	10/20/2017				False	0
702-000-052006 Computer Maintenance				HARDWARE SOFTWARE					
	42840 Total:	48.77							
42844	10/17/2017	617.50	0.00	10/20/2017				False	0
702-000-052019 Professional Services				CITY HALL IT SUPPORT					
42844	10/17/2017	295.00	0.00	10/20/2017				False	0
702-000-052005 Small Equipment				AMAZON DRAGON MIC					
	42844 Total:	912.50							
	CENTERLOGIC, INC. To	961.27							
CENTURY LINK									
034002									
10042017	10/4/2017	85.37	0.00	10/20/2017				False	0
702-000-052010 Telephone				798B					
10042017	10/4/2017	98.94	0.00	10/20/2017				False	0
702-000-052010 Telephone				967B					
10042017	10/4/2017	40.03	0.00	10/20/2017				False	0



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
702-000-052010 Telephone				579B					
10042017	10/4/2017	47.62	0.00	10/20/2017				False	0
702-000-052010 Telephone				130B					
10042017	10/4/2017	79.38	0.00	10/20/2017				False	0
702-000-052010 Telephone				228B					
10042017	10/4/2017	64.19	0.00	10/20/2017				False	0
702-000-052010 Telephone				909B					
10042017	10/4/2017	213.25	0.00	10/20/2017				False	0
702-000-052010 Telephone				488B					
10042017	10/4/2017	315.49	0.00	10/20/2017				False	0
702-000-052010 Telephone				818B					
10042017	10/4/2017	47.62	0.00	10/20/2017				False	0
702-000-052010 Telephone				131B					
10042017	10/4/2017	39.36	0.00	10/20/2017				False	0
702-000-052010 Telephone				796B					
10042017	10/4/2017	77.35	0.00	10/20/2017				False	0
702-000-052010 Telephone				162B					
10042017	10/4/2017	39.01	0.00	10/20/2017				False	0
702-000-052010 Telephone				651B					
10042017	10/4/2017	20.01	0.00	10/20/2017				False	0
603-737-052010 Telephone				600B WWTP					
10042017	10/4/2017	20.02	0.00	10/20/2017				False	0
603-736-052010 Telephone				600B WWTP					
10042017	10/4/2017	20.01	0.00	10/20/2017				False	0
603-736-052010 Telephone				654B WWTP					
10042017	10/4/2017	20.02	0.00	10/20/2017				False	0
603-737-052010 Telephone				654B WWTP					
10042017	10/4/2017	20.01	0.00	10/20/2017				False	0
603-737-052010 Telephone				688B WWTP					
10042017	10/4/2017	20.02	0.00	10/20/2017				False	0
603-736-052010 Telephone				688B WWTP					
10042017	10/4/2017	20.01	0.00	10/20/2017				False	0
603-736-052010 Telephone				293B WWTP					
10042017	10/4/2017	20.02	0.00	10/20/2017				False	0
603-737-052010 Telephone				293B WWTP					
10042017 Total:		1,307.73							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
CENTURY LINK Total:		1,307.73							
CINTAS CORPORATION-463									
006830									
463164706	10/2/2017	53.28	0.00	10/20/2017				False	0
603-736-052023 Facility Maintenance				MATS					
463164706	10/2/2017	53.28	0.00	10/20/2017				False	0
603-737-052023 Facility Maintenance				MATS					
463164706 Total:		106.56							
463171928	10/16/2017	53.28	0.00	10/20/2017				False	0
603-736-052023 Facility Maintenance				MATS					
463171928	10/16/2017	53.28	0.00	10/20/2017				False	0
603-737-052023 Facility Maintenance				MATS					
463171928 Total:		106.56							
CINTAS CORPORATION		213.12							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
007581									
201709CSH	10/9/2017	2,250.00	0.00	10/20/2017				False	0
100-708-052019 Professional Services				PARKS WORK CREW 6 DAYS AT \$375 PER DAY					
201709CSH Total:		2,250.00							
COLUMBIA CO. DEPT. O		2,250.00							
COLUMBIA COUNTY TRANSFER STATION									
007579									
5822	9/30/2017	67.95	0.00	10/20/2017				False	0
704-000-053001 Capital Outlay				MUN SOLID WASTE FEE ACCT 17					
5822	9/30/2017	77.19	0.00	10/20/2017				False	0
205-000-052001 Operating Supplies				MUN SOLID WASTE FEE ACCT 17					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
5822 Total:		145.14							
COLUMBIA COUNTY TR		145.14							
COLUMBIA RIVER P.U.D.									
008325									
10122017	10/12/2017	431.66	0.00	10/20/2017				False	0
100-705-052003 Utilities				7493					
10122017	10/12/2017	840.37	0.00	10/20/2017				False	0
100-706-052003 Utilities				7493					
10122017	10/12/2017	1,514.42	0.00	10/20/2017				False	0
100-708-052003 Utilities				7493					
10122017	10/12/2017	234.79	0.00	10/20/2017				False	0
100-705-052003 Utilities				7493					
10122017	10/12/2017	2,230.83	0.00	10/20/2017				False	0
205-000-052003 Utilities				7493					
10122017	10/12/2017	939.13	0.00	10/20/2017				False	0
100-715-052003 Utilities				7493					
10122017	10/12/2017	265.81	0.00	10/20/2017				False	0
703-734-052003 Utilities				7493					
10122017	10/12/2017	2,694.33	0.00	10/20/2017				False	0
601-731-052003 Utilities				7493					
10122017	10/12/2017	4,841.03	0.00	10/20/2017				False	0
601-732-052003 Utilities				7493					
10122017	10/12/2017	1,024.91	0.00	10/20/2017				False	0
603-737-052003 Utilities				7493					
10122017	10/12/2017	3,074.73	0.00	10/20/2017				False	0
603-736-052003 Utilities				7493					
10122017	10/12/2017	33.86	0.00	10/20/2017				False	0
605-000-052003 Utilities				7493					
10122017	10/12/2017	577.29	0.00	10/20/2017				False	0
603-738-052003 Utilities				7493					
10122017	10/12/2017	-4,008.76	0.00	10/20/2017				False	0
205-000-052003 Utilities				7493					
10122017 Total:		14,694.40							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
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	COLUMBIA RIVER P.U.D	14,694.40							
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COMCAST									
COMCAST									
10072017	10/7/2017	94.85	0.00	10/20/2017				False	0
702-000-052003 Utilities				9144 PUBLIC WORKS					
<hr/>									
10072017 Total:		94.85							
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10092017	10/9/2017	62.45	0.00	10/20/2017				False	0
603-736-052003 Utilities				0082 WWTP					
10092017	10/9/2017	62.45	0.00	10/20/2017				False	0
603-737-052003 Utilities				0082 WWTP					
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10092017 Total:		124.90							
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10122017	10/12/2017	130.07	0.00	10/20/2017				False	0
702-000-052003 Utilities				3238 WFF					
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10122017 Total:		130.07							
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COMCAST Total:		349.82							
<hr/>									
CONN, SUSAN									
CONN.SU									
10182017	10/18/2017	173.71	0.00	10/20/2017				False	0
201-000-052058 Events - Holloween				REIMB. S. CONN					
<hr/>									
10182017 Total:		173.71							
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CONN, SUSAN Total:		173.71							
<hr/>									
CONSOLIDATED SUPPLY									
009000									
S8231143.001	5/9/2017	343.69	0.00	10/20/2017				False	0
601-731-052001 Operating Supplies				LL WATTS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
S8231143.001 Total:		343.69							
S8233025.001	5/10/2017	182.74	0.00	10/20/2017				False	0
603-736-052001 Operating Supplies				LL WATTS					
S8233025.001	5/10/2017	182.73	0.00	10/20/2017				False	0
603-737-052001 Operating Supplies				LL WATTS					
S8233025.001 Total:		365.47							
S8401292.001	10/3/2017	4,613.44	0.00	10/20/2017				False	0
601-731-052001 Operating Supplies				COPPER TUBE					
S8401292.001 Total:		4,613.44							
S8411099.002	9/26/2017	435.06	0.00	10/20/2017				False	0
601-731-052001 Operating Supplies				STRAP SADDLE					
S8411099.002 Total:		435.06							
CONSOLIDATED SUPPL		5,757.66							
CORRECT EQUIPMENT									
009210									
36138	10/5/2017	1,150.00	0.00	10/20/2017				False	0
603-738-052001 Operating Supplies				TRANSDUCER SERIES CABLE WWTP					
36138 Total:		1,150.00							
CORRECT EQUIPMENT		1,150.00							
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
09262017	9/26/2017	145.90	0.00	10/20/2017				False	0
100-708-052047 Marine Board				BUILDING MATERIALS					
09262017	9/26/2017	582.31	0.00	10/20/2017				False	0
201-000-052058 Events - Holloween				BUILDING MATERIALS					
09262017	9/26/2017	25.74	0.00	10/20/2017				False	0
704-000-053012 Parks - Nob Hill				BUILDING MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
09262017	9/26/2017	1,366.01	0.00	10/20/2017				False	0
100-708-052001 Operating Supplies				BUILDING MATERIALS					
09262017 Total:		2,119.96							
DAHLGRENS DO IT BES		2,119.96							
DEPT. OF ADMINISTRATIVE SERVICES, DAS SFS-CASHIER									
022409									
AQR17774	9/27/2017	2,000.00	0.00	10/20/2017				False	0
100-701-052019 Professional Services				ORCPP MEMBERSHIP 7/1-6/30/2018					
AQR17774 Total:		2,000.00							
DEPT. OF ADMINISTRAT		2,000.00							
DON'S RENTAL									
010700									
505253	10/8/2017	72.44	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				H. TOWN COSTUMES RICK SCHOLL 7909					
505253 Total:		72.44							
DON'S RENTAL Total:		72.44							
E2C CORPORATION									
e2c									
4129	10/16/2017	10,500.00	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				ENTERTAINMENT					
4129 Total:		10,500.00							
4130	10/16/2017	5,145.30	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				ENTERTAINMENT					
4130 Total:		5,145.30							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
4133	10/17/2017	2,033.94	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				SHOW SUPPLIES COFFEE CORDS SODA MEET GREE					
4133 Total:		2,033.94							
4134	10/17/2017	7,770.42	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				BANNERS PRINTING ENTERAINMENT					
4134 Total:		7,770.42							
4135	10/17/2017	2,705.00	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				T SHIRTS					
4135 Total:		2,705.00							
4136	10/17/2017	218.90	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				SODA SUPPLIES					
4136 Total:		218.90							
4137	10/18/2017	2,768.80	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				TEE SHIRTS					
4137 Total:		2,768.80							
4138	10/18/2017	558.26	0.00	10/20/2017				False	0
201-000-052058 Events - Halloween				VANCOUVER GRANITE					
4138 Total:		558.26							
E2C CORPORATION Tota		31,700.62							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
33047	9/26/2017	212.44	0.00	10/20/2017				False	0
601-731-052001 Operating Supplies				ROCK					
33047 Total:		212.44							



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
EAGLE STAR ROCK PRO		212.44							
EATON'S TIRE AND SERVICE CENTER									
011000									
68820	10/3/2017	26.00	0.00	10/20/2017				False	0
701-000-052001 Operating Supplies				TUBE TIRE					
68820 Total:		26.00							
EATON'S TIRE AND SER		26.00							
EMMERT MOTORS, INC.									
020693									
18035	9/20/2017	308.50	0.00	10/20/2017				False	0
701-000-052001 Operating Supplies				VEHICLE REPAIR 2009 CHEVY COLORADO					
18035 Total:		308.50							
18063	9/27/2017	443.49	0.00	10/20/2017				False	0
100-705-052021 Equipment Maintenance				VEHICLE REPAIR 2016 CHEVY CAPRICE					
18063 Total:		443.49							
EMMERT MOTORS, INC		751.99							
HAMER ELECTRIC, INC.									
014475									
40050	9/29/2017	1,283.38	0.00	10/20/2017				False	0
603-736-052021 Equipment Maintenance				GENERAL WORK AT WWTP STH02					
40050 Total:		1,283.38							
HAMER ELECTRIC, INC		1,283.38							

INGRAM LIBRARY SERVICES, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
016240									
30796209	10/6/2017	22.75	0.00	10/20/2017				False	0
100-706-052035 Audio Materials					BOOKS ACCT 20C7921				
30796209 Total:		22.75							
30796210	10/6/2017	998.69	0.00	10/20/2017				False	0
100-706-052033 Printed Materials					BOOKS ACCT 20C7921				
30796210 Total:		998.69							
INGRAM LIBRARY SERV		1,021.44							
JOHNSTON, ROBERT									
0170									
10182017	10/18/2017	47.75	0.00	10/20/2017				False	0
201-000-052058 Events - Holloween					REIMB. R. JOHNSTON SODA AND CHIPS H TOWN TE				
10182017 Total:		47.75							
JOHNSTON, ROBERT To		47.75							
LEWIS AUDIO VIDEO INC.									
018220									
6390	9/29/2017	579.00	0.00	10/20/2017				False	0
702-000-052005 Small Equipment					DOCUMENT CAMERA 1				
6390 Total:		579.00							
LEWIS AUDIO VIDEO IN		579.00							
METRO PLANNING INC.									
020291									
4303	10/12/2017	112.50	0.00	10/20/2017				False	0
100-710-052027 IT Fund Charges					GIS HOSTING INTERNA. / EXTERNAL				
4303	10/12/2017	37.50	0.00	10/20/2017				False	0
703-733-052026 Equipment Fund Charges					GIS HOSTING INTERNA. / EXTERNAL				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
4303 Total:		150.00							
METRO PLANNING INC		150.00							
<hr/>									
MIDWEST TAPE 020427									
95481918	10/13/2017	22.99	0.00	10/20/2017				False	0
100-706-052034 Visual Materials				DVD					
95481918 Total:		22.99							
MIDWEST TAPE Total:		22.99							
<hr/>									
NORTHSTAR CHEMICAL, INC. 021556									
112628	10/10/2017	369.00	0.00	10/20/2017				False	0
601-732-052083 Chemicals				SODIUM HYPOCHLORITE 12.5					
112628 Total:		369.00							
NORTHSTAR CHEMICAL		369.00							
<hr/>									
NORTHWEST DELI DISTRIBUTION INC 021184									
310991	10/13/2017	162.50	0.00	10/20/2017				False	0
603-736-052001 Operating Supplies				LINERS					
310991	10/13/2017	162.50	0.00	10/20/2017				False	0
603-737-052001 Operating Supplies				LINERS					
310991 Total:		325.00							
NORTHWEST DELI DIST		325.00							
<hr/>									
NORTHWEST NATURAL GAS									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
021400									
10112017	10/11/2017	7.91	0.00	10/20/2017				False	0
601-731-052003 Utilities				7720					
10112017	10/11/2017	7.91	0.00	10/20/2017				False	0
603-735-052003 Utilities				7720					
10112017	10/11/2017	29.31	0.00	10/20/2017				False	0
601-732-052003 Utilities				2942					
10112017	10/11/2017	17.82	0.00	10/20/2017				False	0
100-715-052003 Utilities				5285					
10112017	10/11/2017	19.65	0.00	10/20/2017				False	0
100-715-052003 Utilities				2848					
10112017	10/11/2017	29.31	0.00	10/20/2017				False	0
100-708-052003 Utilities				8563					
10112017	10/11/2017	183.55	0.00	10/20/2017				False	0
100-706-052003 Utilities				7673					
10112017	10/11/2017	39.97	0.00	10/20/2017				False	0
603-736-052003 Utilities				5750					
10112017	10/11/2017	15.82	0.00	10/20/2017				False	0
703-734-052003 Utilities				8675					
10112017	10/11/2017	18.82	0.00	10/20/2017				False	0
100-705-052003 Utilities				5638					
10112017	10/11/2017	19.83	0.00	10/20/2017				False	0
100-708-052003 Utilities				3047					
10112017 Total:		389.90							
NORTHWEST NATURAL		389.90							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
PAULSON PRINTING									
025300									
10936	9/30/2017	47.40	0.00	10/20/2017				False	0
603-736-052001	Operating Supplies			HAULED WASTE FORMS					
10936	9/30/2017	47.40	0.00	10/20/2017				False	0
603-737-052001	Operating Supplies			HAULED WASTE FORMS					
10936 Total:		94.80							
D12091	9/30/2017	55.00	0.00	10/20/2017				False	0
100-704-052004	Office Supplies			BUS CARDS FOR C. LANCE					
D12091 Total:		55.00							
PAULSON PRINTING To		149.80							
PROFESSIONAL TRAINING ASSOCIATION									
45221									
08072017	8/7/2017	95.00	0.00	10/20/2017				False	0
603-736-052018	Professional Development			REGISTRATION FOR LAB DOC WORKSHOP					
08072017	8/7/2017	95.00	0.00	10/20/2017				False	0
603-737-052018	Professional Development			REGISTRATION FOR LAB DOC WORKSHOP					
08072017 Total:		190.00							
PROFESSIONAL TRAINI		190.00							
TFT CONSTRUCTION, INC.									
012226									
10122017	10/12/2017	112.11	0.00	10/20/2017				False	0
601-000-022000	Deposit			WATER HDRANT METER REFUND TFT REC 01455445					
10122017 Total:		112.11							
TFT CONSTRUCTION, IN		112.11							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			

Report Total:

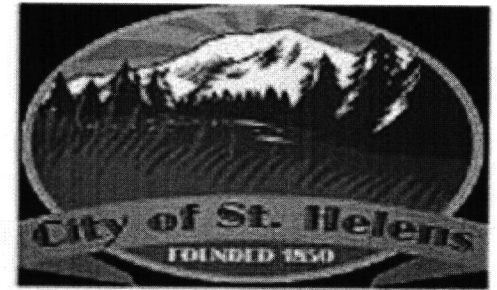
83,414.06



# Accounts Payable

## To Be Paid Proof List

User: jenniferj  
 Printed: 10/26/2017 - 2:16PM  
 Batch: 00011.10.2017 - 10-27-17 AP FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ARMSTRONG, LORI									
ARMST									
10262017	10/26/2017	131.92	0.00	10/27/2017				False	0
601-000-011300 Accounts Receivable				REFUND PAYMENT 003074-001 L. ARMSTRONG					
10262017	10/26/2017	142.67	0.00	10/27/2017				False	0
603-000-011200 Accounts Receivable				REFUND PAYMENT 003074-001 L. ARMSTRONG					
10262017	10/26/2017	26.34	0.00	10/27/2017				False	0
605-000-011300 Accounts Receivable				REFUND PAYMENT 003074-001 L. ARMSTRONG					
10262017 Total:		300.93							
ARMSTRONG, LORI Tota		300.93							
CINTAS CORPORATION									
037620									
5009151828	10/19/2017	74.43	0.00	10/27/2017				False	0
100-715-052004 Office Supplies				CABINET REFILL CITY HALL					
5009151828 Total:		74.43							
5009151830	10/19/2017	53.70	0.00	10/27/2017				False	0
100-708-052001 Operating Supplies				CABINET REFILL PARKS					
5009151830 Total:		53.70							
CINTAS CORPORATION		128.13							

CIS TRUST



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
011090									
STH-I2017-01	10/20/2017	2,040.78	0.00	10/27/2017				False	0
100-715-052016 Insurance - General				AUTO INSURANCE					
	STH-I2017-01 Total:	2,040.78							
	CIS TRUST Total:	2,040.78							
<hr/>									
CITY OF PORTLAND, ATTN: GENERAL AR									
025638									
10258163	10/17/2017	8,107.00	0.00	10/27/2017				False	0
603-736-052064 Lab Testing				LAB SERVICES JUL-SEPT 2017					
10258163	10/17/2017	8,107.00	0.00	10/27/2017				False	0
603-737-052064 Lab Testing				LAB SERVICES JUL-SEPT 2017					
	10258163 Total:	16,214.00							
	CITY OF PORTLAND, AT	16,214.00							
<hr/>									
CITY OF PORTLAND, ATTN: KANDI MARKS									
POLICEBU									
10232017	10/23/2017	96.00	0.00	10/27/2017				False	0
100-705-052018 Professional Development				METROPOLITIAL LAW QUARTERLY DINNER T. MOS					
	10232017 Total:	96.00							
	CITY OF PORTLAND, AT	96.00							
<hr/>									
COLUMBIA COUNTY CLERK									
007500									
10252017	10/25/2017	46.00	0.00	10/27/2017				False	0
100-711-052019 Professional Services				CLAIM OF LIEN 920 PLYMOUTH ST M ALBERTSON					
10252017	10/25/2017	46.00	0.00	10/27/2017				False	0
100-711-052019 Professional Services				CLAIM OF LIEN 375 S 13TH ST S/ J . LESOLLEN					
10252017	10/25/2017	36.00	0.00	10/27/2017				False	0
100-711-052019 Professional Services				SATISFACTION OF LIEN 244 N 2ND ST FED NAT MOR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
10252017 Total:		128.00							
COLUMBIA COUNTY CL		128.00							
COLUMBIA COUNTY TAX COLLECTOR									
007625									
10015	10/24/2017	290.81	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
10015 Total:		290.81							
10021	10/24/2017	846.24	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
10021 Total:		846.24							
10022	10/24/2017	72.53	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
10022 Total:		72.53							
17711	10/24/2017	99.95	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
17711 Total:		99.95							
28810	10/24/2017	186.25	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
28810 Total:		186.25							
28811	10/24/2017	188.92	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
28811 Total:		188.92							
28814	10/24/2017	282.70	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
28814 Total:		282.70							
434032	10/24/2017	18.19	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
434032 Total:		18.19							
434094	10/24/2017	18.19	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
434094 Total:		18.19							
9982	10/24/2017	865.53	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
9982 Total:		865.53							
9983	10/24/2017	423.04	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
9983 Total:		423.04							
9984	10/24/2017	60.43	0.00	10/27/2017				False	0
100-715-052085 City Property Taxes				2017-18 TAX					
9984 Total:		60.43							
COLUMBIA COUNTY TA		3,352.78							
COLUMBIA RIVER P.U.D.									
008325									
0002803	10/20/2017	25.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				RESTITUTION DISBURSEMENT LORI ANN BRADFO					
0002803 Total:		25.00							
COLUMBIA RIVER P.U.D		25.00							

COMCAST

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
COMCAST									
10142017	10/14/2017	90.13	0.00	10/27/2017				False	0
702-000-052003 Utilities				9228 PARKS					
		<hr/>							
10142017 Total:		90.13							
		<hr/>							
COMCAST Total:		90.13							
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DON'S RENTAL									
010700									
505672	10/16/2017	325.00	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				FOLDING CHAIRS RENTAL H. TOWN EVENTS					
		<hr/>							
505672 Total:		325.00							
		<hr/>							
DON'S RENTAL Total:		325.00							
<hr/>									
E2C CORPORATION									
E2C									
4139	10/20/2017	6,327.86	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				ENTERTAINMENT FOG JUICE LODGING					
		<hr/>							
4139 Total:		6,327.86							
<hr/>									
4142	10/23/2017	12,656.40	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				MUSEUM PERSONNEL ENTERTAINMENT MILEGE C.					
		<hr/>							
4142 Total:		12,656.40							
<hr/>									
4143	10/23/2017	1,528.00	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				PROPS CLEANING CREW SIGNAGE CONTEST WINNI					
		<hr/>							
4143 Total:		1,528.00							
<hr/>									
4144	10/25/2017	1,766.54	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				POWER SUPPLIES CHIPS PLAYERS SIGN STANDS TV					
		<hr/>							
4144 Total:		1,766.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
4145	10/25/2017	998.50	0.00	10/27/2017				False	0
201-000-052058 Events - Halloween				PARAMOUNT HOTEL					
4145 Total:		998.50							
4146	10/25/2017	3,405.00	0.00	10/27/2017				False	0
201-000-052058 Events - Halloween				US STRETCH TENTS					
4146 Total:		3,405.00							
E2C CORPORATION Total		26,682.30							
GILBERT LAW LLC									
51426									
072517	7/25/2017	524.00	0.00	10/27/2017				False	0
100-705-052019 Professional Services				TYSON JAMES GECK					
072517 Total:		524.00							
07252017	7/25/2017	228.00	0.00	10/27/2017				False	0
100-705-052019 Professional Services				DANNY DEAN SMITH					
07252017 Total:		228.00							
09132017	9/13/2017	1,292.00	0.00	10/27/2017				False	0
100-705-052019 Professional Services				TYLER WHITTAKER					
09132017 Total:		1,292.00							
GILBERT LAW LLC Total		2,044.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
30796211	10/6/2017	6.25	0.00	10/27/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
30796211 Total:		6.25							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
	INGRAM LIBRARY SERV	6.25							
LANCE, CLAYTON J. 007544									
13	10/26/2017	2,380.00	0.00	10/27/2017				False	0
100-704-052019 Professional Services				CITY PROSECUTOR 10/13-10/26					
13 Total:		2,380.00							
LANCE, CLAYTON J. Tot		2,380.00							
<hr/>									
LANDRETH, KENNY L. LANDRE.K									
0002800	10/20/2017	25.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				RESTITUTION DISBURSEMENT ASHLEY ROSE GRAY					
0002800 Total:		25.00							
LANDRETH, KENNY L. T		25.00							
<hr/>									
MIDWEST TAPE 020427									
95480915	10/12/2017	168.92	0.00	10/27/2017				False	0
100-706-052034 Visual Materials				DVD 2000010011					
95480915 Total:		168.92							
MIDWEST TAPE Total:		168.92							
<hr/>									
NORTHWEST DELI DISTRIBUTION INC 021184									
311261	10/20/2017	2,795.48	0.00	10/27/2017				False	0
100-708-052001 Operating Supplies				SUPPLIES PARKS HANDSOAP PAPER TOWELS LINEF					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
311261 Total:		2,795.48							
NORTHWEST DELI DIST		2,795.48							
ODOT HIGHWAY BUDGET-CAO COORDINATOR MS#22									
ODOT.H.B									
0002806	10/20/2017	50.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				RESTITUTION DISBURSEMENT SCOTT ALLARD CO					
0002806 Total:		50.00							
ODOT HIGHWAY BUDGE		50.00							
OPUS:INTERACTIVE, INC.									
021979									
289097	10/15/2017	5.00	0.00	10/27/2017				False	0
702-000-052006 Computer Maintenance				4775 EMAIL CITY HALL					
289097 Total:		5.00							
OPUS:INTERACTIVE, IN		5.00							
PHILLIPS, CYNTHIA									
025515									
10242017	10/24/2017	2,040.00	0.00	10/27/2017				False	0
100-704-052019 Professional Services				10/16-10/24 JUDICIAL SERVICES					
10242017 Total:		2,040.00							
PHILLIPS, CYNTHIA Tot		2,040.00							
REICHELT, JESSICA M.									
REICH.J									
0002799	10/20/2017	130.00	0.00	10/27/2017				False	0



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT YVONEE MARGARE				
0002799 Total:		130.00							
REICHEL, JESSICA M. T		130.00							
SAFEWAY, INC. #424									
029600									
0002797	10/19/2017	11.88	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT DALLAS LISA MARI				
0002797 Total:		11.88							
0002801	10/19/2017	10.96	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT NICOLE MARIE LOH				
0002801 Total:		10.96							
0002802	10/19/2017	225.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT CHRISTOPHER ROBI				
0002802 Total:		225.00							
0002804	10/19/2017	40.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT RANDY ALLEN KAP				
0002804 Total:		40.00							
0002805	10/19/2017	11.98	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT MICHAEL AARON JR				
0002805 Total:		11.98							
0002807	10/19/2017	42.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments					RESTITUTION DISBURSEMENT JOHN WILLIAM WAI				
0002807 Total:		42.00							
SAFEWAY, INC. #424 Tot		341.82							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SCAPPOOSE SAND & GRAVEL									
030050									
T20891	10/4/2017	153.76	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				MASON SAND BY THE TON					
T20891 Total:		153.76							
T20936	10/5/2017	267.63	0.00	10/27/2017				False	0
201-000-052058 Events - Holloween				MASON SAND BY THE TON					
T20936 Total:		267.63							
T21144	10/11/2017	93.30	0.00	10/27/2017				False	0
601-731-052001 Operating Supplies				SALT AND PEPER BY THE TON					
T21144 Total:		93.30							
SCAPPOOSE SAND & GR		514.69							
STATE OF OREGON, EMPLOYMENT TAX									
023450									
0502106-8	10/26/2017	244.91	0.00	10/27/2017				False	0
100-705-051013 Unemployment				EMPLYOMENT TAX TE DAVIS 3/17					
0502106-8 Total:		244.91							
STATE OF OREGON, EM		244.91							
STEVE CLARK MASONRY, INC.									
032350									
241	10/23/2017	270.00	0.00	10/27/2017				False	0
704-000-052028 Projects & Programs				SEALER 5 GAL CITY HALL FACADE					
241 Total:		270.00							
STEVE CLARK MASONR		270.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
SUBWAY									
SUBWAY									
0002802	10/20/2017	225.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				10/27/2017	RESTITUTION DISBURSEMENT CHRISTOPHER ROB				
	0002802 Total:	225.00							
	SUBWAY Total:	225.00							
<hr/>									
SUPRY, AMANDA									
SUPRY.A									
0002798	10/20/2017	25.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				10/27/2017	RESTITUTION DISBURSEMENT GEORGETTE LINS S				
	0002798 Total:	25.00							
	SUPRY, AMANDA Total:	25.00							
<hr/>									
THOMPSON, VANESSA									
4875									
0002808	10/20/2017	28.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				10/27/2017	RESTITUTION DISBURSEMENT MONICA DAWN DEF				
	0002808 Total:	28.00							
	THOMPSON, VANESSA T	28.00							
<hr/>									
TOP NOTCH THRIFT STORE									
4521									
0002796	10/20/2017	15.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				10/27/2017	RESTITUTION DISBURSEMENT DONALD HARLEY W				
	0002796 Total:	15.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	TOP NOTCH THRIFT STO	15.00							
U.S. BANK EQUIPMENT FINANCE 033955									
341792851	10/13/2017	150.00	0.00	10/27/2017				False	0
100-715-052021 Equipment Maintenance				CONTRACT 5000499325000					
341792851 Total:		150.00							
U.S. BANK EQUIPMENT		150.00							
VALERIA, JACK VAL									
0002809	10/20/2017	25.00	0.00	10/27/2017				False	0
100-000-021000 Court Restitution Payments				RESTITUTION DISBURSEMENT NICHOLAS JEROL A					
0002809 Total:		25.00							
VALERIA, JACK Total:		25.00							
VERNON, VICKI R. 034920									
10102017	10/24/2017	40.00	0.00	10/27/2017				False	0
100-704-052019 Professional Services				CANDY HASSEL					
10102017 Total:		40.00							
10162017	10/16/2017	244.00	0.00	10/27/2017				False	0
100-704-052019 Professional Services				MICHAEL THOMPSON					
10162017 Total:		244.00							
10242017	10/24/2017	180.00	0.00	10/27/2017				False	0
100-704-052019 Professional Services				ISAAC STEARNS					
10242017 Total:		180.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
VERNON, VICKI R. Total		464.00							
Report Total:		61,331.12	