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City of St. Helens
COUNCIL REGULAR SESSION AGENDA
Wednesday, January 17, 2018, 7:00 p.m.
City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **VISITOR COMMENTS** – *Limited to five (5) minutes per speaker.*
4. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Oregon Public Works Emergency Response Cooperative Assistance Agreement
 - B. Agreement with Columbia River PUD for Non-Custom Project at Existing Non-Residential Facilities
5. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
6. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Planning Commission Minutes dated December 12, 2017
7. **CONSENT AGENDA FOR APPROVAL**
 - A. Accounts Payable Bill Lists
8. **MAYOR SCHOLL REPORTS**
9. **COUNCIL MEMBER REPORTS**
10. **DEPARTMENT REPORTS**
11. **OTHER BUSINESS**
12. **ADJOURN**

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.



Oregon

Kate Brown, Governor

November 28, 2017

City of St. Helens
Public Works, Neal Sheppard
P.O. Box 278
St. Helens, OR 97051

Dear Mr. Sheppard:

The Oregon Public Works Emergency Response Cooperative Assistance Agreement is up for renewal. As stated on Page 5, the Agreement shall remain in effect for five years after the date a party executes the Agreement. Your agency's commitment to the agreement expires 2/19/2018.

The mutual aid agreement:

- Enables public works agencies to support each other during an emergency.
- Provides the mechanism for immediate response to the Requesting Agency when the Responding Agency determines it can provide the needed resources and expertise.
- Sets up the documentation needed to seek maximum reimbursement possible from federal agencies.

Public works agencies in Oregon may sign the agreement or cancel their participation as they wish. The Oregon Department of Transportation (ODOT) maintains the list of all parties to the agreement and sends an updated list to all agencies whenever an agency is added to or removed from the list. Any agency may cancel its participation by giving written notice. The list of current members and guidelines on the ODOT Maintenance and Operations Branch web page at <http://www.oregon.gov/ODOT/HWY/OOM/ERP/pwma.shtml>

To renew your agency's participation in the agreement, send the completed signature page to:

Greg Ek-Collins
ODOT Maintenance and Operations Branch
455 Airport Road, SE Bldg. K
Salem, OR 97301
Fax: (503) 986-3055

If you have any questions about the agreement, please call Greg Ek-Collins, ODOT Statewide Emergency Operations Manager, at (503) 986-3020.

Sincerely,

Luci Moore
State Maintenance Engineer

OREGON PUBLIC WORKS EMERGENCY RESPONSE
COOPERATIVE ASSISTANCE AGREEMENT

THIS AGREEMENT is between the government agencies (local, county, or state) that have executed the Agreement, as indicated by the signatures at the end of this document.

WITNESSETH:

WHEREAS, parties to this agreement are responsible for the construction and maintenance of public facilities such as street, road, highway, sewer, water, and related systems during routine and emergency conditions; and

WHEREAS, each of the parties owns and maintains equipment, and employs personnel who are trained to provide service in the construction and maintenance of street, road, highway, sewer, water, and related systems and other support;

WHEREAS, in the event of a major emergency or disaster as defined in ORS 40 1.025 (5), the parties who have executed this Agreement may need assistance to provide supplemental personnel, equipment, or other support; and

WHEREAS, the parties have the necessary personnel and equipment to provide such services in the event of an emergency; and

WHEREAS, it is necessary and desirable that this Agreement be executed for the exchange of mutual assistance, with the intent to supplement not supplant agency personnel;

WHEREAS, an Agreement would help provide documentation needed to seek the maximum reimbursement possible from appropriate federal agencies during emergencies;

WHEREAS, ORS Chapter 402.010 provides for Cooperative Assistance Agreement among public and private agencies for reciprocal emergency aid and resources; and

WHEREAS, ORS Chapter 190 provides for intergovernmental agreements and the apportionment among the parties of the responsibility for providing funds to pay for expenses incurred in the performance of the agreed upon functions or activities;

NOW THEREFORE, the parties agree as follows:

1. Request

If confronted with an emergency situation requiring personnel, equipment or material not available to it, the requesting party (Requestor) may request assistance from any of the other parties who have executed this Agreement.

2. Response

Upon receipt of such request, the party receiving the request (Responder) shall immediately take the following action:

- A. Determine whether it has the personnel, equipment, or material available to respond to the request.
- B. Determine what available personnel and equipment should be dispatched and/or what material should be supplied.
- C. Dispatch available and appropriate personnel and equipment to the location designated by the Requestor.
- D. Provide appropriate access to the available material.
- E. Advise the Requestor immediately in the event all or some of the requested personnel, equipment, or material is not available.

NOTE: It is understood that the integrity of dedicated funds needs to be protected. Therefore, agencies funded with road funds are limited to providing services for road activities, sewer funds are limited to providing services for sewer activities and so on.

3. Incident Commander

The Incident Commander of the emergency shall be designated by the Requestor, and shall be in overall command of the operations under whom the personnel and equipment of the Responder shall serve. The personnel and equipment of the Responder shall be under the immediate control of a supervisor of the Responder. If the Incident Commander specifically requests a supervisor of the Responder to assume command, the Incident Commander shall not, by relinquishing command, relieve the Requestor of responsibility for the incident.

4. Documentation

Documentation of hours worked, and equipment or materials used or provided will be maintained on a shift by shift basis by the Responder, and provided to the Requestor as needed.

5. Release of Personnel and Equipment

All personnel, equipment, and unused material provided under this Agreement shall be returned to the Responder upon release by the Requestor, or on demand by the Responder.

6. Compensation

It is hereby understood that the Responder will be reimbursed (e.g. labor, equipment, materials and other related expenses as applicable, including loss or damage to equipment) at its adopted usual and customary rates. Compensation may include:

- A. Compensation for workers at the Responder's current pay structure, including call back, overtime, and benefits.
- B. Compensation for equipment at Responder's established rental rate.
- C. Compensation for materials, at Responder's cost. Materials may be replaced at Requestor's discretion in lieu of cash payment upon approval by the Responder for such replacement.
- D. Without prejudice to a Responder's right to indemnification under Section 7.A. herein, compensation for damages to equipment occurring during the emergency incident shall be paid by the Requestor, subject to the following limitations:
 - 1) Maximum liability shall not **exceed** the cost of repair or cost of replacement, whichever is less.
 - 2) No compensation will be paid for equipment damage or loss attributable to natural disasters or acts of God not related to the emergency incident.
 - 3) To the extent of any payment under this section, Requestor will have the right of subrogation for all claims against parties other than parties to this agreement who may be responsible in whole or in part for damage to the equipment.
 - 4) Requestor shall not be liable for damage caused by the neglect of the Responder's operators.

Within 30 days after presentation of bills by Responder entitled to compensation under this section, Requestor will either pay or make mutually acceptable arrangements for payment.

7. Indemnification

This provision applies to all parties only when a Requestor requests and a Responder provides personnel, equipment, or material under the terms of this Agreement. A Responder's act of withdrawing personnel, equipment, or material provided is not considered a party's activity under this Agreement for purposes of this provision.

To the extent permitted by Article XI of the Oregon Constitution and by the Oregon Tort Claims Act, each party shall indemnify, within the limits of the Tort Claims Act, the other parties against liability for damage to life or property arising from the indemnifying party's own activities under this Agreement, provided that a party will not be required to indemnify another party for any such liability arising out of the wrongful acts of employees or agents of that other party.

8. Workers Compensation Withholdings and Employer Liability

Each party shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers compensation and other direct and indirect compensation, benefits,

and related obligations with respect to its own employees. Likewise, each party shall insure, self-insure, or both, its own employees as required by Oregon Revised Statutes.

9. Pre-Incident Plans

The parties may develop pre-incident plans for the type and locations of problem areas where emergency assistance may be needed, the types of personnel and equipment to be dispatched, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responder of its own geographical area.

10. The Agreement

- A. It is understood that all parties may not execute this Agreement at the same time. It is the intention of the parties that any governmental entity in the State of Oregon may enter into this Agreement and that all parties who execute this Agreement will be considered to be equal parties to the Agreement. The individual parties to this Agreement may be "Requestor" or "Responder's" as referred to in Section 1. and 2. above, to all others who have entered this Agreement.
- B. The Oregon Department of Transportation (ODOT) Maintenance and Operations Branch shall maintain the master copy of this Agreement, including a list of all those governmental entities that have executed this Cooperative Assistance Agreement. ODOT will make the list of participants available to any entity that has signed the Agreement. Whenever an entity executes the agreement, ODOT shall notify all others who have executed the Agreement of the new participant. Except as specifically provided in this paragraph, ODOT has no obligations to give notice nor does it have any other or additional obligations than any other party.
- C. This Agreement shall be effective upon approval by two or more parties and shall remain in effect as to a specific party for five years after the date that party executes this Agreement unless sooner terminated as provided in this paragraph. Any party may terminate its participation in this Agreement prior to expiration as follows:
 - 1) Written notice of intent to terminate this Agreement must be given to all other parties on the master list of parties at least 30 days prior to termination date. This notice shall automatically terminate the Agreement as to the terminating party on the date set out in the notice unless rescinded by that party in writing prior to that date.
 - 2) Termination will not affect a party's obligations for payment arising prior to the termination of this Agreement.

11. Non-exclusive

This Agreement is not intended to be exclusive among the parties. Any party may enter into separate cooperative assistance or mutual aid agreements with any other entity. No such separate Agreement shall terminate any responsibility under this Agreement.

12. Parties to This Agreement

Participants in this Agreement are indicated on the following pages, one party per page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

STATE OF OREGON
DEPARTMENT OF TRANSPORTATION



Luci Moore
Statewide Maintenance Engineer

June 1, 2017

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

City of St. Helens, Oregon
Agency

Columbia County
County, Oregon

Authorized Representative: Rick Scholl, Mayor

January 17, 2018
Date

Designated Primary Contact:

<u>Office:</u>	<u>Contact:</u>	<u>Phone Number:</u>
<u>Public Works</u>	<u>Neal Sheppeard</u>	<u>503-397-3532</u> Cell: 503-936-8522

Emergency 24 Hour Phone Number:

Fax Number:

<u>503-397-1521</u>	<u>503-366-3029</u>
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E-mail address (if available):

Neals@ci.st-helens.or.us



Energy Conservation Program Customer Implementation Agreement for Non-Custom Projects at Existing Non-Residential Facilities

This Energy Conservation Program Customer Implementation Agreement (Agreement) is entered into on the date signed by the parties, below, by and between Columbia River PUD, 64001 Columbia River Highway, Deer Island, Oregon 97054 ("CRPUD"), and City of St. Helens ("Customer"), in order to set forth the terms and conditions under which CRPUD will pay financial incentives ("Incentive Award") to Customer under an energy conservation program established by Bonneville Power Administration (BPA). CRPUD and Customer may be referred to individually as "Party" or, collectively, as "Parties."

Recitals

A. CRPUD has adopted a policy to obtain cost-effective resources, including energy conservation measures, in order to cost-effectively meet its customers' electric energy requirements;

B. CRPUD is receiving funds and/or rate incentives through BPA to pay financial incentives for regionally cost-effective conservation measures;

C. Customer is authorized to improve or upgrade the premises located at St Helens Public Works Building, 984 Oregon Street, St Helens, OR 97051; and

D. The Parties wish to enter into this Agreement in order to set forth the terms and conditions under which CRPUD will pay Incentive Awards to Customer under an energy conservation program established by BPA.

The Parties hereby agree as follows:

1. Scope of Work. Customer shall install the energy conservation measures described in Attachment A in accordance with BPA's program requirements set forth in Attachment B, and any addenda thereto detailing measure recommendations, specifications, and/or additional requirements. All work under this Agreement shall be performed pursuant to applicable law and regulation.

2. Award of Funds. Only projects preauthorized in writing by CRPUD shall be eligible for inclusion in the calculation of any Incentive Award. Upon Customer's compliance with the requirements of this agreement, which include: proper installation of the energy conservation measures by Customer (or its contractor) and verification and approval of the energy conservation measures by CRPUD; CRPUD shall pay Customer an estimated Incentive Award of \$1,240.00. This is an estimated amount; the actual Incentive Award calculation shall be subject to the actual measures installed and approved at the site.



3. Inspection of Facilities. Customer shall allow a representative of CRPUD on its premises to inspect the existing equipment before removal and to perform additional inspections as Customer's energy conservation measures are completed. Such inspections shall be performed at CRPUD's convenience during Customer's normal business hours. Any inspection by CRPUD shall not be, nor shall it be construed as, an acceptance by CRPUD of the performance of any of Customer's energy conservation measures.

4. Environmental Requirements. Customer shall develop and implement an appropriate plan to deal with all environmental issues in accordance with applicable legal requirements for the disposal and removal of its equipment and other related materials. Proper disposal of replaced equipment, materials, and any waste must be fully completed and verified in writing before any Incentive Award shall be paid by CRPUD.

5. Codes and Permits. Customer shall secure any necessary or required permits, and comply with all applicable federal, state and local codes or other requirements in the design and installation of all energy conservation measures. Where permits are required, the appropriate building code enforcement officials must approve the installation. Customer agrees to maintain all documents demonstrating compliance with this section in their files and have them available for review during normal business hours upon request by CRPUD.

6. Lien Releases. Customer shall secure the release of all liens from the contractors and suppliers, including all subcontractors and their suppliers, involved with the installation or performance of the energy conservation measures that are the subject of this Agreement. Written verification of all such releases shall be supplied to CRPUD prior to the payment of any Incentive Award.

7. Project Duration. Customer shall complete the project by June 30th, 2018. Any extension shall be granted only at CRPUD's sole discretion.

8. Use of Billing Information. CRPUD is authorized to provide all relevant monthly billing data for energy usage at the premises to BPA or its contractors for evaluation purposes for the period extending from twelve (12) months before the energy conservation measures are installed to the date two (2) years following the completed installation of those measures. Customer shall be responsible for repayment of any amounts paid by CRPUD under this Agreement should this billing information not be made available. Customer shall require a rental condition from all tenants that the monthly electrical billing information for their premises be supplied to BPA or its contractor for the same period. For existing tenants, Customer shall provide CRPUD with the requisite authority to request the release of this information directly from the tenants.

9. Disclaimer. Customer acknowledges that, due to the variability of energy use, it is not possible to accurately predict energy savings, and that by providing information regarding the benefits of energy savings strategies and by entering into this Agreement, CRPUD does not guarantee that energy savings will necessarily result from the activities and energy conservation measures performed under this Agreement.



10. Hold Harmless. Customer, on its behalf and that of its officers, employees, agents, assigns, and successors in interest, shall hold harmless, indemnify and defend, BPA, CRPUD, and their officers, employees, agents and assigns, from and against any and all causes of action, claims, damages and costs arising out of, or in any way connected with, the design, installation or performance of the energy conservation measures or the amount of financial assistance provided for the measures installed or performed under the provisions of this Agreement.

11. Legal Authority. The undersigned represent and warrant that they are the authorized representatives of the Party for which they have executed this Agreement, and that they have the requisite authority to execute this Agreement.

12. Failure to Meet All Measure Requirements. Failure to meet all requirements for the installation of the measures to be installed or performed under this Agreement will result in the reduction or elimination of Incentive Awards for such measures.

13. Merger of Attachments. Attachment A, Attachment B and the addenda thereto are hereby incorporated with and made a part of this Agreement.

14. Performance and Payment Security. Customer acknowledges that CRPUD is subject to a repayment obligation to BPA, or other funding entities, for the Incentive Award funds, or some portion thereof, should the energy conservation measures fail to achieve the results required under the terms and conditions of the BPA program or this Agreement. CRPUD shall have the right to demand, in its sole discretion and at any time, that Customer provide adequate performance and payment security for CRPUD's reasonable estimate of any remaining repayment obligation. Such security shall be in the form of a performance and payment bond, or such other instrument as CRPUD deems acceptable in its sole discretion. CRPUD shall have the right to withhold payment of any Incentive Award until such time as Customer has provided the security required under this section. The amount of the security shall be reassessed each year during which CRPUD is subject to a BPA repayment obligation and adjusted accordingly.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

Customer

Columbia River PUD

Name: _____

Name: John T. Nguyen

Signature: _____

Signature: [Signature]

Title: _____

Title: General Manager

Date: _____

Date: 12-22-17

CUSTOMER/MAILING INFORMATION		PROJECT/SITE INFORMATION	
Project Name	St Helens Public Works Building	Project/Site Address	984 Oregon Street
Company Name	City of St Helens	City/State/Zip Code	Columbia City, OR 97056
Mailing Address	PO Box 278		
City/State/Zip Code	Saint Helens, OR 97051		
Contact Phone Number	(503) 366-8223 xFalse		
Contact Email	sthen@ci.st-helens.or.us		
UTILITY AND TRADE ALLY INFORMATION			
Utility	Columbia River PUD	Trade Ally	Ameresco
Organization	Tim Lammers		
Contact Name	Tim Lammers		
Contact Phone Number	(503) 397-8155		
Contact email	tlammers@crpud.org		
	tscavone@ameresco.com		

ESTIMATED PROJECT SUMMARY			
Estimated Annual Energy Savings	8,888		
Estimated Energy Savings (Percentage)	75%		
Estimated Annual Utility Bill Savings	\$626		
Estimated Install Costs	\$4,289		
Estimated Incentive	\$1,240		

This project is pending utility approval. All figures should be considered estimates.

ITEMIZED PROJECT SUMMARY									
Annual Hours	Measure #	Existing	Proposed	Controls	Baseline Proposed Savings (%) decrease)	kWh/year	Watts per Fixture	Incentives	Notes
4,380 1	Exterior D	2 HID(s) HPS, Magnetic Ballast 70 W/lamp, 1 lamp(s)/fixture	2 LED(s) Exterior, New Fixture or Retrofit kit 20 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	705 175 530(75%)	80 20	Decommissioning : [none] Equipment H1-70%: 2 fixture(s) at \$50/fixture (\$100) Controls: [no controls specified]	
4,380 2	Exterior D	7 HID(s) MH, Magnetic Ballast 250 W/lamp, 1 lamp(s)/fixture	7 LED(s) Exterior, New Fixture or Retrofit kit 60 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	8815 1840 6975(79%)	288 60	Decommissioning : [none] Equipment H3-70%: 7 fixture(s) at \$140/fixture (\$980) Controls: [no controls specified]	
4,380 3	Exterior D	2 HID(s) HPS, Magnetic Ballast 200 W/lamp, 1 lamp(s)/fixture	2 LED(s) Exterior, New Fixture or Retrofit kit 95 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	2015 832 1183(59%)	230 95	Decommissioning : [none] Equipment H3-40%: 2 fixture(s) at \$80/fixture (\$160) Controls: [no controls specified]	

Non-Residential Lighting LED Quick Reference Guide

Trade Allies are encouraged to check with utilities for applicable LED requirements

LEDs by Application	Minimum Required Wattage Reduction for Deemed Measures	Qualified Product List Recommended	Measure
Screw-in/Small LED Fixtures Includes: Reflectors, PAR, BR, A-lamps, MR-16s and Small LED Fixtures including: recessed cans (retrofit included) and track fixtures	$\geq 50\%$ minimum Measure F1 requires a 20% wattage reduction	Yes	F1 – F5
LED Tubes & Troffers Includes all sizes of LED tubes and troffers	$\geq 40\%$ minimum		G1- G3
Exterior General Area Includes: Parking Lot, Street, Wall Packs, Bollards, Floods, Barn/Yard, Pole Lamps, and Canopy.	$\geq 40\%$ minimum		H1- H6
High Bay	$\geq 40\%$ minimum		I1 – I4
Parking Garage	$\geq 40\%$ minimum		J1 – J5
Loading Dock	$\geq 70\%$ minimum		K
Linear LED Applications Includes: refrigerator case lights and accent / cove lighting.	N/A		M
Exit Signs	N/A	No	L

A **Qualified Product List (QPL)** is a third-party-compiled list that validates a product's lab test results (i.e. LM-79). Web links to these QPLs can be accessed on the "Links" tab of the lighting calculator input form.

Medium base screw in lighting fixtures and lamps	- Energy Star
Lighting fixtures / luminaires	- DLC (Design Lights Consortium)
Miscellaneous lighting fixtures and lamps	- LDL (Lighting Design Lab)

City of St. Helens
Planning Commission Meeting
December 12, 2017
Minutes

Members Present: Al Petersen, Chair
Dan Cary, Vice Chair
Greg Cohen, Commissioner
Sheila Semling, Commissioner
Audrey Webster, Commissioner
Kathryn Lawrence, Commissioner
Russell Hubbard, Commissioner

Members Absent: None

Staff Present: Jacob Graichen, City Planner
Jennifer Dimsho, Associate Planner

Councilors Present: Ginny Carlson, City Council Liaison

Others Present: Julie Stenberg

The Planning Commission meeting was called to order by Chair Al Petersen at 7:00 p.m. Chair Petersen led the flag salute.

□

Consent Agenda

Approval of Minutes

Commissioner Webster moved to approve the minutes of the October 10, 2017 Planning Commission meeting. Vice Chair Cary seconded the motion. Motion carried with all in favor. Commissioner Semling did not vote due to her absence from that meeting. Chair Petersen did not vote as per operating rules.

□

Topics From The Floor

Julie Stenberg was in the audience. She stated her interest in joining the Planning Commission. She interviewed last week for Chair Petersen's term, which ends on December 31, 2017.

□

Commission Term Expiration Discussion

City Planner Graichen asked if anyone would like to end their term with the Commission guilt-free. He explained that Stenberg's background makes her a very good fit for the Commission, which is not always the case with incoming applicants. Commissioner Hubbard noted that Stenberg has a background in real estate law and development, which would be great with the upcoming waterfront redevelopment. Councilor Carlson wanted to see if any commissioners were planning on leaving in the next year because of life changes or any other reasons. None of the commissioners volunteered to end their term early.

Chair Petersen asked if the City asked Stenberg to be on the Advisory Committee for the upcoming Riverfront Connector planning process. Graichen said not yet. Stenberg agreed to be on this Committee. Associate Planner Dimsho said she would add her to the list.

Commissioner Cohen said he sat in on the interview with Stenberg. He thinks she is a qualified candidate, which is rare, but he does not feel comfortable removing Chair Petersen because of his experience and tenure on the Commission. Commissioner Cohen likes the idea of having an alternate member for when commissioners are absent. The Commission would like to pursue this as an option. Graichen said he could research the alternate member option for specific rules (depending on the City Council's decision). He said it would take a text amendment to make it happen.

Stenberg said if she is unable to join the Commission at this time, she would be fine with volunteering in other ways for a few years until there is an opening in the future.

MOTION₁

Commissioner Webster moved to recommend to City Council to appoint Commissioner Hubbard for another term. Commissioner Cohen seconded the motion. Motion carried with all in favor.

MOTION₂

Commissioner Cohen moved to recommend to City Council to appoint Chair Petersen for another term. Commissioner Webster seconded the motion. Motion carried with all in favor.

MOTION₃

Commissioner Cohen moved to recommend to City Council to have an alternate commissioner with Julie Stenberg serving this role. Commissioner Webster seconded the motion. Motion carried with all in favor.



Dedication of Open Space Discussion

Graichen explained that this topic is a result of the recently approved Emerald Meadows subdivision. He said the testimony during the City Council public hearing revolved around the fact that it was high density residential lots with little open space. Graichen explained the proposed guidelines and pros and cons for requiring open space dedication with subdivisions, as presented in the memo.

Chair Petersen suggested a Local Improvement District to fund the maintenance of the park, instead of a Homeowner's Association (HOA). Graichen said typically LIDs are based on a specific project and then disband once complete.

Commissioner Cohen said he likes the idea, but he is concerned about the term "open space." That term makes him think of wetlands that are overgrown. He thinks it should be an amenity for recreation that people can actually use. Commissioner Cohen further explained that if the City is going to impose an open space requirement, then it should be well-defined what amenities are provided on the open space. Commissioner Cohen said he is also concerned that if it is only the people within the development paying for it, then it should only be the people who live there who can use it. He asked how that would be enforced.

Commissioner Hubbard said he does not think one lot would be sufficient. He thinks it should be a square footage requirement based on the size of the subdivision. He also noted that City Council approved a zone change to higher density for the Emerald Meadows subdivision. He feels that was part of the reason for the testimony about the lack of open space during the public hearing.

Commissioner Lawrence said she has experience with shared open space. Her HOA maintains the open space, a gazebo, and a ramp down to the river. It is entirely fenced in. She is not sure the shared maintenance would work on a larger scale.

Commissioner Semling said that when all of the lots surround the open space with fencing around the perimeter, it makes people who do not live there hesitant to use the space. She also feels that at least two lots should have been required for a development as big as Emerald Meadows. Commissioner Hubbard said it should be a square footage requirement, not just a number of lots.

Vice Chair Cary said the open space should not be at the edge of the subdivision in an area that is simply not developable, otherwise it will get overgrown and unusable. Chair Petersen agrees; the lot should be well designed. Commissioner Cohen said if the City had a Parks and Recreation District, the District could take maintenance responsibility, instead of an HOA.

Chair Petersen suggested 25 lots and/or dwelling units as the trigger for the open space requirement, since that is what triggers a Transportation Impact Analysis. There was no consensus about this number. The Commission would prefer a square footage requirement instead of requiring a single lot dedication. Commissioner Semling does not think the open space requirement should apply to R10 zoning, since they have large lots and yard requirements. The Commission agreed.

Commissioner Cohen asked how the open space dedication would not overlap with park SDCs. Graichen said he would look into it.

Commissioner Hubbard feels there are more cons than pros with the blanket open space dedication requirement idea. However, he suggested that if there are parks nearby to the development, perhaps the developer can build a better connection to the existing park. Commissioner Webster agreed.

Graichen explained the likely remaining areas to be developed in the City using the exhibit in the memo. He said there are not many large developments remaining. Commissioner Webster does not think it is worth the hassle to develop the open space dedication requirement. Commissioner Cohen said there is only land available to develop five to six more large subdivisions, so he agrees.

Councilor Carlson said the open space dedication requirement seemed like a good idea during the Council meeting, but after hearing this discussion, she feels it might make more sense to have a "livability mitigation" requirement that can be flexible depending on the context of the development. Vice Chair Cary agrees. The Commission likes having a flexible standard for subdivisions that gives the City more power to apply conditions related to parks and open space. Dimsho suggested tying the conditions to the needs of the Parks & Trails Master Plan, so they are tangible improvements. Graichen said ultimately any conditions will have to be clear and objective. The Commission agreed to pursue this option instead of the open space dedication requirement.

□

Acceptance Agenda: Planning Administrator Site Design Review

- a. Site Design Review at 1400 Kaster Road - Use three existing buildings for marijuana production

Commissioner Cohen moved to accept the acceptance agenda. Commissioner Webster seconded. All in favor; none opposed; motion carries.

□

Planning Director Decisions

- a. Sign Permit (3) at 354 N. 15th Street & 474 N. 16th Street - St. Helens School District
- b. Sign Permit (3) at 373 S. Columbia River Highway (Skinny's Texaco) - Dewey's Sign Service
- c. Sign Permit (Banner) at 2100 Block of Columbia Blvd. - Toy N' Joy Auction
- d. Conditional Use Permit (Minor Modification) at 197 N. River Street - Lower Columbia Engineering, LLC
- e. Home Occupation (Type I) at 59368 Alderwood St. - Home office for cleaning services
- f. Temporary Use Permit (Medical Hardship) at 364 N. 1st Street - Jana Brecht
- g. Sign Permits (2) at 124 Eilertson Street - Fast Boyz Automotive, LLC
- h. Sign Permit (Banner) at 2100 Block of Columbia Blvd. - Donut Day
- i. Home Occupation (Type I) at 2154 Oregon Street #90 - Home office for construction business
- j. Home Occupation (Type I) at 34701 Cascade Street - Home office for drywall business
- k. Sign Permit at 58555 McNulty Way - Columbia River Fire & Rescue

There were no comments.

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Planning Department Activity Reports

There were no comments.

□

For Your Information Items

Graichen said the St. Helens Marina street vacation public hearing will not go before the Planning Commission per the City Council. He also said there will be three or four public hearings next month.

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There being no further business before the Planning Commission, the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Jennifer Dimsho
Associate Planner

2017 Planning Commission Attendance Record

P=Present A=Absent Can=Cancelled

Date	Petersen	Hubbard	Lawrence	Cohen	Cary	Semling	Webster
01/10/17	P	P	A	P	P	P	P
02/14/17	P	P	P	P	A	P	P
03/14/17	P	P	A	P	P	P	P
04/11/17	P	P	P	P	P	P	P
05/09/17	P	P	P	A	P	P	P
06/13/17	P	P	P	P	P	P	P
07/11/17	A	P	P	P	P	P	P
08/08/17	P	P	P	P	P	P	P
09/12/17	P	P	P	P	P	P	P
10/10/17	P	P	P	P	P	A	P
11/14/17	CAN	CAN	CAN	CAN	CAN	CAN	CAN
12/12/17	P	P	P	P	P	P	P

Accounts Payable

To Be Paid Proof List

User: Carol
Printed: 12/21/2017 - 10:05AM
Batch: 00012.12.2017 - 12-21-2017 AP FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
E2C CORPORATION									
E2C									
4191	12/20/2017	2,397.48	0.00	12/21/2017				False	0
201-000-052059 Events - General				ENTERTAINERS EARTHFAIREYS CHRIS GAUM IGA F					
4191 Total:		2,397.48							
E2C CORPORATION Tota		2,397.48							
PHILLIPS, CYNTHIA									
025515									
12192017	12/19/2017	2,125.00	0.00	12/21/2017				False	0
100-704-052019 Professional Services				12-11 / 12-19 JUDICIAL SERVICES					
12192017 Total:		2,125.00							
PHILLIPS, CYNTHIA Tot		2,125.00							
Report Total:		4,522.48							

Accounts Payable

To Be Paid Proof List

User: Carol
Printed: 12/22/2017 - 10:15AM
Batch: 00010.12.2017 - 12-21-17 AP FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #				
Account Number				Description	Reference								
AZIMUTH COMMUNICATIONS INC													
AZI													
38666	12/14/2017	3,995.00	0.00	12/21/2017				False	0				
702-000-052019 Professional Services				CITY HALL WORKSTATION CABLING									
38666 Total:		3,995.00											
AZIMUTH COMMUNICA		3,995.00											
BULLARD LAW													
004880													
31422	12/11/2017	1,260.00	0.00	12/21/2017				False	0				
100-705-052019 Professional Services				POLICE ISSUES LEGAL SERVICES									
31422 Total:		1,260.00											
BULLARD LAW Total:		1,260.00											
CARY, DAN													
CARYD													
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0				
100-710-052011 Public Information				PLANNING COMMISSION STIPEND									
12192017 Total:		60.00											
CARY, DAN Total:		60.00											

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CASCADE CONCRETE PRODUCTS,INC.									
005925									
69672	11/27/2017	150.00	0.00	12/21/2017				False	0
603-735-052001	Operating Supplies			BLUELINE					
69672 Total:		150.00							
CASCADE CONCRETE P		150.00							
CENTURY LINK									
034002									
12052017	12/5/2017	77.40	0.00	12/21/2017				False	0
702-000-052010	Telephone			162B CITY HALL					
12052017	12/5/2017	315.69	0.00	12/21/2017				False	0
702-000-052010	Telephone			818B WFF					
12052017	12/5/2017	47.64	0.00	12/21/2017				False	0
702-000-052010	Telephone			131B POLICE					
12052017	12/5/2017	39.38	0.00	12/21/2017				False	0
702-000-052010	Telephone			796B					
12052017	12/5/2017	39.03	0.00	12/21/2017				False	0
702-000-052010	Telephone			651B CITY HALL					
12052017 Total:		519.14							
CENTURY LINK Total:		519.14							
CENTURY LINK- ACCESS BILLING									
034004									
3263X204S17345	12/11/2017	82.22	0.00	12/21/2017				False	0
702-000-052010	Telephone			04S3 POLICE					
3263X204S17345 Total:		82.22							
CENTURY LINK- ACCES		82.22							

CINTAS CORPORATION

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
037620									
5009503341	12/18/2017	48.78	0.00	12/21/2017				False	0
100-715-052004 Office Supplies				CABINET REFILL					
5009503341 Total:		48.78							
CINTAS CORPORATION		48.78							
CINTAS CORPORATION-463									
006830									
463200913	12/11/2017	48.61	0.00	12/21/2017				False	0
703-734-052023 Facility Maintenance				MATS					
463200913 Total:		48.61							
463200915	12/11/2017	53.28	0.00	12/21/2017				False	0
603-736-052023 Facility Maintenance				MATS					
463200915	12/11/2017	53.28	0.00	12/21/2017				False	0
603-737-052023 Facility Maintenance				MATS					
463200915 Total:		106.56							
CINTAS CORPORATION		155.17							
COHEN, GREG									
COHEN									
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0
100-710-052011 Public Information				PLANNING COMMISSION STIPEND					
12192017 Total:		60.00							
COHEN, GREG Total:		60.00							
COLUMBIA PACIFIC ECONOMIC									
008280									
70	12/6/2017	250.00	0.00	12/21/2017				False	0
100-703-052018 Professional Development				ANNUAL CITY MEMBERSHIP DUES TO COL PAC					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
	70 Total:	250.00							
	COLUMBIA PACIFIC EC	250.00							
COMCAST									
COMCAST									
12072017	12/7/2017	94.85	0.00	12/21/2017				False	0
702-000-052003 Utilities				9144 PW					
	12072017 Total:	94.85							
12122017	12/12/2017	130.07	0.00	12/21/2017				False	0
702-000-052003 Utilities				3238 WFF					
	12122017 Total:	130.07							
1292017	12/9/2017	62.45	0.00	12/21/2017				False	0
603-737-052003 Utilities				0082 WWTP					
1292017	12/9/2017	62.45	0.00	12/21/2017				False	0
603-736-052003 Utilities				0082 WWTP					
	1292017 Total:	124.90							
	COMCAST Total:	349.82							
COMMUNICATIONS NORTHWEST									
48721									
65644	11/13/2017	130.13	0.00	12/21/2017				False	0
100-705-052001 Operating Supplies				RADIO					
	65644 Total:	130.13							
	COMMUNICATIONS NO	130.13							
EMMERT MOTORS, INC.									
020693									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
132782	11/27/2017	54.22	0.00	12/21/2017				False	0
701-000-052001 Operating Supplies				LEVER					
132782 Total:		54.22							
132820	12/4/2017	158.84	0.00	12/21/2017				False	0
100-705-052021 Equipment Maintenance				BELT KIT					
132820 Total:		158.84							
18947	11/8/2017	245.04	0.00	12/21/2017				False	0
701-000-052001 Operating Supplies				REPLACE PINS AN DBUSHINGS CHEV TRUCK					
18947 Total:		245.04							
EMMERT MOTORS, INC		458.10							
HAMER ELECTRIC, INC.									
014475									
40256	12/7/2017	5,452.35	0.00	12/21/2017				False	0
603-737-052001 Operating Supplies				AERATOR 18 REPLACE CABLE					
40256 Total:		5,452.35							
HAMER ELECTRIC, INC		5,452.35							
HASA									
014771									
534020	12/11/2017	4,344.94	0.00	12/21/2017				False	0
603-736-052083 Chemicals				MULTI CHLOR					
534020 Total:		4,344.94							
HASA Total:		4,344.94							
HUBBARD, RUSSELL									
HUBBAR.R									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0
100-710-052011 Public Information				PLANNING COMMISSION STIPEND					
12192017 Total:		60.00							
HUBBARD, RUSSELL To		60.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
31859031	12/6/2017	9.86	0.00	12/21/2017				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
31859031 Total:		9.86							
INGRAM LIBRARY SERV		9.86							
KRP DATA SYSTEMS									
KRP.DATA									
SHPD-006	12/4/2017	4,320.00	0.00	12/21/2017				False	0
100-705-052019 Professional Services				WEBLEDS 12 MONTH SUBSCRIPTION SERVICE					
SHPD-006 Total:		4,320.00							
KRP DATA SYSTEMS To		4,320.00							
LAWRENCE, KATHRYN									
LAWREN.K									
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0
100-710-052011 Public Information				PLANNING COMMISSION STIPEND					
12192017 Total:		60.00							
LAWRENCE, KATHRYN		60.00							

MAUL FOSTER ALONGI, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
019555									
30233	12/12/2017	957.50	0.00	12/21/2017				False	0
202-721-052050 Area Wide Planning				PROJECT 0830.03.03 WWTP LAGOON ON CALL SERV					
30233 Total:		957.50							
MAUL FOSTER ALONGI		957.50							
METROPRESORT									
020292									
497860	12/12/2017	642.91	0.00	12/21/2017				False	0
100-707-052019 Professional Services				UB BILL PRINTING SERVICE					
497860 Total:		642.91							
METROPRESORT Total:		642.91							
NORTHSTAR CHEMICAL, INC.									
021556									
115636	12/13/2017	369.00	0.00	12/21/2017				False	0
601-732-052083 Chemicals				SODIUM HYPOCHLORITE 12.5					
115636 Total:		369.00							
NORTHSTAR CHEMICAL		369.00							
NORTHWEST DELI DISTRIBUTION INC									
021184									
314642	12/14/2017	618.98	0.00	12/21/2017				False	0
100-708-052001 Operating Supplies				MATERAILS					
314642 Total:		618.98							
NORTHWEST DELI DIST		618.98							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
NORTHWEST NATURAL GAS									
021400									
12122017	12/12/2017	177.90	0.00	12/21/2017				False	0
603-736-052003 Utilities				5750					
12122017	12/12/2017	114.79	0.00	12/21/2017				False	0
100-715-052003 Utilities				2848					
12122017	12/12/2017	110.23	0.00	12/21/2017				False	0
100-715-052003 Utilities				5285					
12122017	12/12/2017	27.65	0.00	12/21/2017				False	0
100-708-052003 Utilities				8563					
12122017	12/12/2017	104.04	0.00	12/21/2017				False	0
703-734-052003 Utilities				8675					
12122017	12/12/2017	116.96	0.00	12/21/2017				False	0
100-708-052003 Utilities				3047					
12122017	12/12/2017	186.11	0.00	12/21/2017				False	0
100-705-052003 Utilities				5638					
12122017	12/12/2017	712.44	0.00	12/21/2017				False	0
100-706-052003 Utilities				7673					
12122017	12/12/2017	1,421.45	0.00	12/21/2017				False	0
601-732-052003 Utilities				2942					
12122017	12/12/2017	7.93	0.00	12/21/2017				False	0
601-731-052003 Utilities				7720					
12122017	12/12/2017	7.93	0.00	12/21/2017				False	0
603-735-052003 Utilities				7720					
12122017 Total:		2,987.43							
NORTHWEST NATURAL		2,987.43							
NORTHWEST OCCUPATIONAL									
021449									
12052017	12/5/2017	720.00	0.00	12/21/2017				False	0
203-705-052028 Projects & Programs				MEDICAL AND PSYCH SCREENING EVAL					
12052017 Total:		720.00							
NORTHWEST OCCUPAT		720.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
OREGON ASSOCIATION CHIEFS OF POLICE									
022715									
20171202	12/5/2017	112.00	0.00	12/21/2017				False	0
203-705-052028 Projects & Programs				STANDARD AND ASSOCIATES POST TESTS FORM A					
20171202 Total:		112.00							
OREGON ASSOCIATION		112.00							
OREGON DEPARTMENT OF TRANSPORTATION, FINANCIAL SER									
ODOT.H.B									
B2058250000	12/1/2017	1,483.53	0.00	12/21/2017				False	0
201-000-052058 Events - Holloween				RVB22414-000 01 TRAFFIC CONTROL					
B2058250000 Total:		1,483.53							
OREGON DEPARTMENT		1,483.53							
OREGON DMV									
023150									
67431-113017	11/30/2017	25.50	0.00	12/21/2017				False	0
100-705-052001 Operating Supplies				SERVICES POLIC DEPT 67431					
67431-113017 Total:		25.50							
OREGON DMV Total:		25.50							
OREGON GOVERNMENT ETHICS COMMISSION, DAS SHARED F									
022409									
12112017	12/11/2017	665.16	0.00	12/21/2017				False	0
100-703-052018 Professional Development				ANNUAL OREGON ETHICS COMMISSION AIE06163 0					
12112017 Total:		665.16							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	OREGON GOVERNMENT	665.16							
OREGON MAYORS ASSOCIATION 022500									
OMA18-220172	1/1/2018	135.00	0.00	12/21/2017				False	0
100-703-052018 Professional Development					OMA MEMBERSHIP RICK SCHOLL				
	OMA18-220172 Total:	135.00							
	OREGON MAYORS ASSO	135.00							
ORKIN ORKIN									
164734417	12/19/2017	89.04	0.00	12/21/2017				False	0
100-705-052023 Facility Maintenance					DECEMBER PEST CONTROL				
	164734417 Total:	89.04							
	ORKIN Total:	89.04							
PETERSEN, WILLIAM AL PETER.WA									
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0
100-710-052011 Public Information					PLANNING COMMISSION STIPEND				
	12192017 Total:	60.00							
	PETERSEN, WILLIAM A	60.00							
RADLER WHITE PARKS & ALEXANDER LLP 02600									
15341	11/30/2017	847.50	0.00	12/21/2017				False	0
202-721-052050 Area Wide Planning					RELEVANT BUILDING 7TH ST AFFORDABLE HOUSIN				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
15341 Total:		847.50							
RADLER WHITE PARKS		847.50							
REID INVESTIGATIONS, LLC 027134									
165-17 A,B&C	12/18/2017	1,463.91	0.00	12/21/2017				False	0
100-705-052019 Professional Services					MERKWAN CUTRIGHT AND LANCASTER				
165-17 A,B&C Total:		1,463.91							
REID INVESTIGATIONS		1,463.91							
SCAPPOOSE SAND & GRAVEL 030050									
23052	12/8/2017	50.00	0.00	12/21/2017				False	0
603-735-052001 Operating Supplies					DUMP FEE DIRTY CONCRETE				
23052 Total:		50.00							
T23023	12/8/2017	94.80	0.00	12/21/2017				False	0
601-731-052001 Operating Supplies					SALT AND PEP BY THE TON				
T23023 Total:		94.80							
SCAPPOOSE SAND & GR		144.80							
SEMLING, SHIELA SMLNG.SH									
12192017	12/19/2017	30.00	0.00	12/21/2017				False	0
100-710-052011 Public Information					PLANNING COMMISSION STIPEND				
12192017 Total:		30.00							
SEMLING, SHIELA Total		30.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ST. HELENS MARINA, L.L.C.									
029000									
12192017	12/19/2017	1,957.78	0.00	12/21/2017				False	0
100-708-052047 Marine Board				ANNUAL FEE 1/1/18					
12192017 Total:		1,957.78							
ST. HELENS MARINA, L		1,957.78							
ST. HELENS MARKET FRESH IGA									
029225									
11182017	11/18/2017	12.78	0.00	12/21/2017				False	0
100-705-052001 Operating Supplies				ACCOUNT 6763 FOOD ITEMS FOR POLICE DEPT					
11182017 Total:		12.78							
ST. HELENS MARKET F		12.78							
THE AUTOMATION GROUP									
45321									
00002914	11/30/2017	3,712.50	0.00	12/21/2017				False	0
701-000-053001 Capital Outlay				HMI SERVICE CALL					
00002914 Total:		3,712.50							
THE AUTOMATION GRO		3,712.50							
WEBSTER, AUDREY									
WEBSTERA									
12192017	12/19/2017	60.00	0.00	12/21/2017				False	0
100-710-052011 Public Information				PLANNING COMMISSION STIPEND					
12192017 Total:		60.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			

WEBSTER, AUDREY Tot	60.00
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Report Total:	38,860.83
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Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 12/29/2017 - 1:09PM
 Batch: 00014.12.2017 - 12-29-17 AP FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ALS GROUP USA, CORP									
001328									
51-396073-0	8/18/2017	1,158.00	0.00	12/29/2017				False	0
603-737-052064 Lab Testing				QUARTERLY SAMPLING					
51-396073-0 Total:		1,158.00							
ALS GROUP USA, CORP		1,158.00							
COLUMBIA COUNTY CLERK									
007500									
12192017	12/19/2017	138.00	0.00	12/29/2017				False	0
603-735-052019 Professional Services				RECORDING EES COMFORT / HOLCOMB PROPERTIE					
12192017 Total:		138.00							
COLUMBIA COUNTY CL		138.00							
COLUMBIA RIVER P.U.D.									
008325									
12152017	12/15/2017	416.12	0.00	12/29/2017				False	0
100-705-052003 Utilities				7493					
12152017	12/15/2017	765.36	0.00	12/29/2017				False	0
100-706-052003 Utilities				7493					
12152017	12/15/2017	700.17	0.00	12/29/2017				False	0
100-708-052003 Utilities				7493					
12152017	12/15/2017	118.95	0.00	12/29/2017				False	0
100-708-052047 Marine Board				7493					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
12152017	12/15/2017	354.61	0.00	12/29/2017				False	0
100-708-052046 Dock Services				7493					
12152017	12/15/2017	2,261.06	0.00	12/29/2017				False	0
205-000-052003 Utilities				7493					
12152017	12/15/2017	1,281.17	0.00	12/29/2017				False	0
100-715-052003 Utilities				7493					
12152017	12/15/2017	530.04	0.00	12/29/2017				False	0
703-734-052003 Utilities				7493					
12152017	12/15/2017	3,065.58	0.00	12/29/2017				False	0
601-731-052003 Utilities				7493					
12152017	12/15/2017	5,254.43	0.00	12/29/2017				False	0
601-732-052003 Utilities				7493					
12152017	12/15/2017	850.26	0.00	12/29/2017				False	0
603-737-052003 Utilities				7493					
12152017	12/15/2017	2,550.77	0.00	12/29/2017				False	0
603-736-052003 Utilities				7493					
12152017	12/15/2017	133.36	0.00	12/29/2017				False	0
605-000-052003 Utilities				7493					
12152017	12/15/2017	1,076.54	0.00	12/29/2017				False	0
603-738-052003 Utilities				7493					
12152017 Total:		19,358.42							
COLUMBIA RIVER P.U.D		19,358.42							
COMCAST									
COMCAST									
12142017	12/14/2017	90.13	0.00	12/29/2017				False	0
702-000-052003 Utilities				9228 PARKS					
12142017 Total:		90.13							
COMCAST Total:		90.13							
E2C CORPORATION									
e2c									
4192	12/28/2017	10,000.00	0.00	12/29/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
201-000-052019 Professional Services				MONTHLY VONDULTING TINA CURRY JAN 2018					
4192 Total:		10,000.00							
E2C CORPORATION Tota		10,000.00							
EMERY & SONS CONSTRUCTION GROUP									
02068									
03	12/27/2017	15,778.30	0.00	12/29/2017				False	0
603-000-053009 South Trunk Upgrades				PROJECT S-644 SAN SWR REHAB PROJECT					
03 Total:		15,778.30							
04	12/8/2017	2,800.00	0.00	12/29/2017				False	0
603-000-053009 South Trunk Upgrades				PROJECT S-644 SAN SWR REHAB PROJECT					
04 Total:		2,800.00							
EMERY & SONS CONST		18,578.30							
GRANTS PASS WATER LAB									
01414									
18900	12/18/2017	42.00	0.00	12/29/2017				False	0
601-732-052064 Lab Testing				TESTING					
18900 Total:		42.00							
GRANTS PASS WATER L		42.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
31889268	12/7/2017	174.75	0.00	12/29/2017				False	0
100-706-052028 Projects & Programs				BOOKS					
31889268 Total:		174.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number				Description	Reference					
INGRAM LIBRARY SERV		174.75								
JOYCE TAYLOR GALE, SHARON										
454211										
0002811	12/21/2017	20.00	0.00	12/29/2017					False	0
100-000-036002 Fines - Court		OVERAGE REFUND SHARON JOYCE TAYLOR GALE								
0002811 Total:		20.00								
JOYCE TAYLOR GALE, S		20.00								
KINDLEY LAW PC										
48741										
3161	12/26/2017	2,667.00	0.00	12/29/2017					False	0
202-721-052019 Professional Services		LEGAL SERVICES UTILITY SERVICE TO ST. HELENS								
3161 Total:		2,667.00								
KINDLEY LAW PC Total:		2,667.00								
MASONIC BUILDING LLC, C/O ELLIOT MICHAEL										
012950										
12282017	12/28/2017	3,000.00	0.00	12/29/2017					False	0
201-000-052059 Events - General		NOV-JAN LEASE PAYMENTS								
12282017 Total:		3,000.00								
MASONIC BUILDING LL		3,000.00								
MIDWEST TAPE										
020427										
95664327	12/15/2017	31.48	0.00	12/29/2017					False	0
100-706-052035 Audio Materials		ADB								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
95664327 Total:		31.48							
MIDWEST TAPE Total:		31.48							
OPUS:INTERACTIVE, INC.									
021979									
289674	12/15/2017	5.00	0.00	12/29/2017				False	0
702-000-052006 Computer Maintenance				4775					
289674 Total:		5.00							
OPUS:INTERACTIVE, IN		5.00							
ROGERS MACHINERY COMPANY, INC									
027589									
1106484	12/15/2017	1,075.05	0.00	12/29/2017				False	0
601-732-052001 Operating Supplies				MATERIALS					
1106484 Total:		1,075.05							
ROGERS MACHINERY C		1,075.05							
S-2 CONTRACTORS, INC.									
028399									
1705E3	11/20/2017	8,116.50	0.00	12/29/2017				False	0
205-000-053005 Street Patching				PREP AND PAVE PATCHES					
1705E3 Total:		8,116.50							
S-2 CONTRACTORS, INC		8,116.50							
U.S. BANK EQUIPMENT FINANCE									
033955									
346364888	12/15/2017	150.00	0.00	12/29/2017				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-715-052021	Equipment Maintenance			CONTRACT PAYMENT KYOCERA					
	346364888 Total:	150.00							
	U.S. BANK EQUIPMENT	150.00							
	Report Total:	64,604.63							

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
A+ ENGRAVING LLC									
45875									
893	12/22/2017	45.00	0.00	01/04/2018				False	0
100-703-052024	Miscellaneous			A PETERSEN PLAQUE					
	893 Total:	45.00							
	A+ ENGRAVING LLC To	45.00							
ALLMAX SOFTWARE INC									
452222									
23059	12/19/2017	2,457.50	0.00	01/04/2018				False	0
603-736-052001	Operating Supplies			OP 10 DATA MAN SYSTEM					
23059	12/19/2017	2,457.50	0.00	01/04/2018				False	0
603-737-052001	Operating Supplies			OP 10 DATA MAN SYSTEM					
	23059 Total:	4,915.00							
	ALLMAX SOFTWARE IN	4,915.00							
ALLSTREAM									
016479									
15074815	12/21/2017	144.79	0.00	01/04/2018				False	0
702-000-052010	Telephone			754802					
	15074815 Total:	144.79							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
ALLSTREAM Total:		144.79							
BEAN, REBECA C.									
452115									
12282017	12/28/2017	77.68	0.00	01/04/2018				False	0
100-706-052028 Projects & Programs				REFRESHMENTS REIMB. LATE NIGHT WRITE / TGIO					
12282017 Total:		77.68							
BEAN, REBECA C. Total:		77.68							
BOBCAT OF PORTLAND									
003749									
2404243	12/20/2017	668.52	0.00	01/04/2018				False	0
701-000-052001 Operating Supplies				SHOCK SPRING BOLT NUT BUSHING BELT SEAT					
2404243 Total:		668.52							
BOBCAT OF PORTLAND		668.52							
CENTURY LINK									
034002									
12172017	12/17/2017	20.35	0.00	01/04/2018				False	0
603-736-052010 Telephone				025B WWTP					
12172017	12/17/2017	20.36	0.00	01/04/2018				False	0
603-737-052010 Telephone				025B WWTP					
12172017	12/17/2017	40.71	0.00	01/04/2018				False	0
702-000-052010 Telephone				369B PW					
12172017 Total:		81.42							
12252017	12/25/2017	352.70	0.00	01/04/2018				False	0
702-000-052010 Telephone				966B					
12252017 Total:		352.70							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CENTURY LINK Total:		434.12							
CENTURY LINK- ACCESS BILLING									
034004									
3263X201S17348	12/14/2017	82.22	0.00	01/04/2018				False	0
702-000-052010 Telephone				01S3					
3263X201S17348 Total:		82.22							
CENTURY LINK- ACCES		82.22							
CINTAS CORPORATION-463									
006830									
463208167	12/25/2017	53.28	0.00	01/04/2018				False	0
603-736-052023 Facility Maintenance				MATS					
463208167	12/25/2017	53.28	0.00	01/04/2018				False	0
603-737-052023 Facility Maintenance				MATS					
463208167 Total:		106.56							
CINTAS CORPORATION		106.56							
CITY OF COLUMBIA CITY									
007370									
12262017	12/26/2017	75.47	0.00	01/04/2018				False	0
601-732-052003 Utilities				001754-001					
12262017 Total:		75.47							
CITY OF COLUMBIA CIT		75.47							
CLOUD RECORDS MANAGEMENT SOLUTION, CHAVES									
006630									
170534	1/2/2018	259.14	0.00	01/04/2018				False	0
100-702-052019 Professional Services				MONTHLY USER FEE ERMS SAAS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
170534 Total:		259.14							
CLOUD RECORDS MAN		259.14							
COLUMBIA COUNTY									
007452									
12212017	12/21/2017	3,959.72	0.00	01/04/2018				False	0
100-705-052019 Professional Services				HSEMC SUPPORT FEE ACCOUNT 100-44-01-3265					
12212017 Total:		3,959.72							
COLUMBIA COUNTY To		3,959.72							
COMCAST									
COMCAST									
12212017	12/21/2017	1,050.26	0.00	01/04/2018				False	0
702-000-052003 Utilities				4669 LIB CH POLICE					
12212017 Total:		1,050.26							
COMCAST Total:		1,050.26							
EMMERT MOTORS, INC.									
020693									
19249	11/27/2017	1,054.79	0.00	01/04/2018				False	0
100-705-052021 Equipment Maintenance				CHEV TAHOE POLICE REPAIR					
19249 Total:		1,054.79							
EMMERT MOTORS, INC		1,054.79							
EVERBANK COMMERCIAL FINANCE INC									
03522									
4927646	12/21/2017	150.00	0.00	01/04/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-715-052021 Equipment Maintenance				CONTRACT PAYMENT 41452028					
4927646 Total:		150.00							
EVERBANK COMMERC		150.00							
GABLE ROAD PROPERTIES LLC									
GABLE.R									
12292017	12/29/2017	80.00	0.00	01/04/2018				False	0
100-000-035002 Business Licenses				REFUND BUS LIC 2018 OVERPAYMENT					
12292017 Total:		80.00							
GABLE ROAD PROPERT		80.00							
HAMER ELECTRIC, INC.									
014475									
40283	12/15/2018	582.00	0.00	01/04/2018				False	0
100-708-052047 Marine Board				ELECTRIC WORK GENERAL					
40283 Total:		582.00							
HAMER ELECTRIC, INC		582.00							
HASA									
014771									
531849	10/30/2017	4,236.58	0.00	01/04/2018				False	0
603-736-052083 Chemicals				MULTI CHLOR					
531849 Total:		4,236.58							
HASA Total:		4,236.58							
I & E CONSTRUCTION INC									
IECO									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
12292017	12/29/2017	10.00	0.00	01/04/2018				False	0
100-000-035002 Business Licenses				REFUND OVERPAYMENT BUS LIC 2018					
12292017 Total:		10.00							
I & E CONSTRUCTION I		10.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
32105416	12/19/2017	-16.30	0.00	01/04/2018				False	0
100-706-052033 Printed Materials				BOOKS					
32105416 Total:		-16.30							
32210847	12/19/2017	25.50	0.00	01/04/2018				False	0
100-706-052035 Audio Materials				BOOKS					
32210847 Total:		25.50							
32210848	12/19/2017	64.91	0.00	01/04/2018				False	0
100-706-052028 Projects & Programs				BOOKS					
32210848 Total:		64.91							
INGRAM LIBRARY SERV		74.11							
INTIME SERVICES INC									
016061									
8938	1/1/2018	2,280.00	0.00	01/04/2018				False	0
100-705-052019 Professional Services				INTIME SERVICES FEB 1-JAN 31 2018					
8938 Total:		2,280.00							
INTIME SERVICES INC T		2,280.00							
JWC ENVIRONMENTAL									
016698									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
89697	12/7/2017	623.25	0.00	01/04/2018				False	0
603-736-052001	Operating Supplies			BRUSH ASSY BRUSH KIT					
89697 Total:		623.25							
JWC ENVIRONMENTAL		623.25							
KIWANIS CLUB OF ST. HELENS, C/O DON PATTERSON									
017590									
01022018	1/2/2018	7,000.00	0.00	01/04/2018				False	0
201-000-052058	Events - Holloween			PARKING SHUTTLE AND TRACTOR RIDE SERVICES					
01022018 Total:		7,000.00							
KIWANIS CLUB OF ST. H		7,000.00							
LANCE, CLAYTON J.									
007544									
01032018	1/3/2018	2,082.00	0.00	01/04/2018				False	0
100-704-052019	Professional Services			12/22-27 - 1/1-1/3 CITY PROSECUTOR					
01032018 Total:		2,082.00							
LANCE, CLAYTON J. Tot		2,082.00							
LAND DEVELOPMENT SERVICES, COLUMBIA COUNTY									
007550									
NOVEMBER 2017	12/5/2017	1,202.50	0.00	01/04/2018				False	0
100-711-052019	Professional Services			MIKE SMITH BUILDING INSPECTIONS					
NOVEMBER 2017 Total:		1,202.50							
LAND DEVELOPMENT S		1,202.50							

LAWSON PRODUCTS, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
018040									
9305477854	12/22/2017	267.07	0.00	01/04/2018				False	0
701-000-052001 Operating Supplies				MATERIALS					
9305477854 Total:		267.07							
LAWSON PRODUCTS, IN		267.07							
LEAVY, JOHNNY									
LEA									
01022018	1/2/2018	80.00	0.00	01/04/2018				False	0
603-736-052018 Professional Development				WASTEWATER SYSTEM OP CERT RENEWAL REIMB					
01022018	1/2/2018	80.00	0.00	01/04/2018				False	0
603-737-052018 Professional Development				WASTEWATER SYSTEM OP CERT RENEWAL REIMB					
01022018 Total:		160.00							
LEAVY, JOHNNY Total:		160.00							
OPUS:INTERACTIVE, INC.									
021979									
289644	12/15/2017	5.00	0.00	01/04/2018				False	0
100-705-052006 Computer Maintenance				DNS HOSTING					
289644 Total:		5.00							
OPUS:INTERACTIVE, IN		5.00							
PETTY CASH - SHANNA DUGGAN									
018759									
12302017	12/30/2017	15.00	0.00	01/04/2018				False	0
100-702-052018 Professional Development				PETTY CASH REFILL OAMR MEETING LUNCH					
12302017	12/30/2017	6.87	0.00	01/04/2018				False	0
603-736-052018 Professional Development				PETTY CASH REFILL LUNCH ACWA MTG					
12302017	12/30/2017	6.88	0.00	01/04/2018				False	0
603-737-052018 Professional Development				PETTY CASH REFILL LUNCH ACWA MTG					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
12302017 Total:		28.75							
PETTY CASH - SHANNA		28.75							
PETTY CASH LIBRARY- SHANNA DUGGAN									
018754									
12292017	12/29/2017	30.00	0.00	01/04/2018				False	0
100-000-021300 Library Replacement Fines				PETTY CASH REIMB - LOST BOOK					
12292017	12/29/2017	30.00	0.00	01/04/2018				False	0
100-000-021300 Library Replacement Fines				PETTY CASH REIMB - LOST BOOK					
12292017	12/29/2017	10.00	0.00	01/04/2018				False	0
100-000-021300 Library Replacement Fines				PETTY CASH REIMB - LOST BOOK					
12292017	12/29/2017	16.00	0.00	01/04/2018				False	0
100-000-021300 Library Replacement Fines				PETTY CASH REIMB - LOST BOOK					
12292017	12/29/2017	12.00	0.00	01/04/2018				False	0
100-706-052024 Miscellaneous				PETTY CASH REIMB - BROWN BUTTER BAKERY					
12292017 Total:		98.00							
PETTY CASH LIBRARY -		98.00							
PHILLIPS, CYNTHIA									
025515									
12222017	12/24/2017	430.00	0.00	01/04/2018				False	0
100-704-052019 Professional Services				CONTRACT PAYMENTS 10/9-10/22					
12222017 Total:		430.00							
PHILLIPS, CYNTHIA Tot		430.00							
POSTMASTER, U.S. POSTAL SERVICES									
026000									
12202017	12/20/2017	225.00	0.00	01/04/2018				False	0
100-707-052009 Postage				PERMIT FEE FOR PERMIT 58					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
12202017 Total:		225.00							
POSTMASTER, U.S. POS		225.00							
ST. HELENS SCHOOL DISTRICT									
028955									
01022017	1/2/2018	6,945.70	0.00	01/04/2018				False	0
100-000-020400 School Excise Tax				OCT -DEC 2017 SCHOOL EXCISE TAX					
01022017 Total:		6,945.70							
ST. HELENS SCHOOL DI		6,945.70							
TFT CONSTRUCTION, INC.									
012226									
2255451	11/27/2017	19,396.38	0.00	01/04/2018				False	0
205-000-053002 Unimproved Paving & Overlays				2017 HMAC OVERLAY AND PAVING R -658					
2255451 Total:		19,396.38							
TFT CONSTRUCTION, IN		19,396.38							
U.S. BANK EQUIPMENT FINANCE									
033955									
346685837	12/20/2017	99.00	0.00	01/04/2018				False	0
100-715-052021 Equipment Maintenance				CONTRACT PAYMENT					
346685837 Total:		99.00							
U.S. BANK EQUIPMENT		99.00							
VERIZON WIRELESS									
000720									
9798408943	1/2/2018	1,567.08	0.00	01/04/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
702-000-052010 Telephone				271826771-00001 POLICE					
9798408943 Total:		1,567.08							
9798462218	1/2/2018	977.60	0.00	01/04/2018				False	0
702-000-052010 Telephone				871458396-00001 PUBLIC WORKS					
9798462218 Total:		977.60							
VERIZON WIRELESS To		2,544.68							
VERNON, VICKI R. 034920									
12192017	12/19/2017	460.00	0.00	01/04/2018				False	0
100-704-052019 Professional Services				CHRISTINA LOWE					
12192017 Total:		460.00							
121920172	12/19/2017	160.00	0.00	01/04/2018				False	0
100-704-052019 Professional Services				LOGAN JOHANNSSEN					
121920172 Total:		160.00							
VERNON, VICKI R. Total		620.00							
VIRK INVESTMENTS INC 8854									
12292017	12/29/2017	215.00	0.00	01/04/2018				False	0
100-000-035002 Business Licenses				REFUND BUS LIC OVERPAYMENT 2018					
12292017 Total:		215.00							
VIRK INVESTMENTS IN		215.00							
WHELESS CONSTRUCTION 036120									
01032018	1/3/2018	1,400.00	0.00	01/04/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
704-000-052028	Projects & Programs			INSTALL NEW PVC VINYL COATED CLAD METAL CI					
	01032018 Total:	1,400.00							
	WHELESS CONSTRUCT	1,400.00							
WILCOX & FLEGEL									
037003									
0213874-IN	12/27/2018	1,283.60	0.00	01/04/2018				False	0
100-705-052022	Fuel / Oil			POLICE FUEL					
	0213874-IN Total:	1,283.60							
0213877-IN	12/27/2018	2,443.46	0.00	01/04/2018				False	0
703-734-052022	Fuel / Oil			SHOP FUEL					
	0213877-IN Total:	2,443.46							
	WILCOX & FLEGEL Tota	3,727.06							
	Report Total:	67,355.35							

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Account Number				Description	Reference				
ACCELA, INC. #774375									
000496									
INV-ACC36965	12/31/2017	214.00	0.00	01/11/2018				False	0
100-707-052019 Professional Services				WEB PAYMENTS TRAN FEE					
	INV-ACC36965 Total:	214.00							
	ACCELA, INC. #774375 T	214.00							
ALEXIN ANALYTICAL LABS, INC.									
001650									
32042	12/31/2017	1,423.00	0.00	01/11/2018				False	0
601-731-052064 Lab Testing				TESTING					
	32042 Total:	1,423.00							
	ALEXIN ANALYTICAL L	1,423.00							
ALS GROUP USA, CORP									
001328									
51-410942-0	12/27/2017	202.00	0.00	01/11/2018				False	0
603-736-052064 Lab Testing				TESTING					
	51-410942-0 Total:	202.00							
	ALS GROUP USA, CORP	202.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
CENTERLOGIC, INC.									
011595									
43602	12/19/2017	344.99	0.00	01/11/2018				False	0
702-000-052001 Operating Supplies				ADOBE ACROBAT PRO					
43602 Total:		344.99							
43603	12/19/2017	226.00	0.00	01/11/2018				False	0
702-000-052001 Operating Supplies				HP TRANSFER KIT					
43603 Total:		226.00							
43721	12/20/2017	890.00	0.00	01/11/2018				False	0
702-000-052019 Professional Services				IT SUPPORT					
43721	12/20/2017	34.97	0.00	01/11/2018				False	0
702-000-052001 Operating Supplies				SWITCH					
43721 Total:		924.97							
43828	1/4/2018	5,727.00	0.00	01/11/2018				False	0
702-000-052006 Computer Maintenance				MSP AGREEMENT SONIC WALL					
43828 Total:		5,727.00							
43873	1/3/2018	1,095.00	0.00	01/11/2018				False	0
702-000-052019 Professional Services				IT SUPPORT					
43873	1/3/2018	32.55	0.00	01/11/2018				False	0
702-000-052001 Operating Supplies				PATCH CABLES					
43873 Total:		1,127.55							
43894	1/4/2018	325.00	0.00	01/11/2018				False	0
702-000-052006 Computer Maintenance				SECURE BACKUP					
43894 Total:		325.00							
43981	1/4/2018	757.50	0.00	01/11/2018				False	0
702-000-052006 Computer Maintenance				QUARTERLY AGREEMENT					
43981 Total:		757.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CENTERLOGIC, INC. To		9,433.01							
CINTAS CORPORATION									
037620									
5009503343	12/18/2017	32.89	0.00	01/11/2018				False	0
100-708-052001 Operating Supplies				PARKS CABINET REFILL FIRST AID SUPPLIES					
5009503343 Total:		32.89							
CINTAS CORPORATION		32.89							
CINTAS CORPORATION-463									
006830									
463215397	1/8/2018	53.28	0.00	01/11/2018				False	0
603-736-052023 Facility Maintenance				MATS					
463215397	1/8/2018	53.28	0.00	01/11/2018				False	0
603-737-052023 Facility Maintenance				MATS					
463215397 Total:		106.56							
CINTAS CORPORATION		106.56							
COLUMBIA COUNTY									
007452									
01102018	1/10/2018	16,885.32	0.00	01/11/2018				False	0
100-715-052019 Professional Services				SUPPORT HOMELAND SECURITY AND EMERGENCY					
01102018 Total:		16,885.32							
COLUMBIA COUNTY To		16,885.32							
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
12262017	12/26/2017	1,898.21	0.00	01/11/2018				False	0
704-000-052028 Projects & Programs				MATERIALS FOR NEW VAUGHT BUILDING CITY HA					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
12262017	12/26/2017	240.24	0.00	01/11/2018				False	0
100-705-052001 Operating Supplies				MATERIALS					
12262017	12/26/2017	28.22	0.00	01/11/2018				False	0
603-737-052001 Operating Supplies				MATERIALS					
12262017	12/26/2017	28.21	0.00	01/11/2018				False	0
603-736-052001 Operating Supplies				MATERIALS					
12262017	12/26/2017	133.53	0.00	01/11/2018				False	0
201-000-052059 Events - General				MATERIALS					
12262017	12/26/2017	16.77	0.00	01/11/2018				False	0
205-000-052001 Operating Supplies				MATERIALS					
12262017 Total:		2,345.18							
DAHLGRENS DO IT BES		2,345.18							
DCBS- FISCAL SERVICES									
010113									
01032018	1/3/2018	513.22	0.00	01/11/2018				False	0
100-000-035005 Plumbing Permits				LOCAL GOVERNMENT SURCHARGE FEE QT					
01032018	1/3/2018	1,527.81	0.00	01/11/2018				False	0
100-000-035003 Building Permits				LOCAL GOVERNMENT SURCHARGE FEE QT					
01032018	1/3/2018	430.11	0.00	01/11/2018				False	0
100-000-035006 Mechanical Permits				LOCAL GOVERNMENT SURCHARGE FEE QT					
01032018 Total:		2,471.14							
DCBS- FISCAL SERVICE		2,471.14							
DONOVAN ENTERPRISES INC									
010744									
1208	1/3/2018	300.66	0.00	01/11/2018				False	0
601-731-052019 Professional Services				MEETING WITH MATT BROWN					
1208 Total:		300.66							
DONOVAN ENTERPRISE		300.66							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
E2C CORPORATION									
e2c									
4194	1/4/2018	900.83	0.00	01/11/2018				False	0
201-000-052058 Events - Holloween				CHOTSKIES FOR HALLOWEEN STORE CAPS STORE					
4194 Total:		900.83							
E2C CORPORATION Tota		900.83							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
33399	12/14/2017	135.32	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				ROCK 14 ST					
33399 Total:		135.32							
33405	12/15/2017	134.12	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				ROCK 14 ST					
33405 Total:		134.12							
33412	12/18/2017	125.47	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				ROCK 14 ST					
33412 Total:		125.47							
33417	12/19/2017	129.25	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				ROCK 14 ST					
33417 Total:		129.25							
33421	12/20/2017	133.62	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				ROCK 14 ST					
33421 Total:		133.62							
33440	1/2/2018	1,031.32	0.00	01/11/2018				False	0
202-724-052019 Professional Services				ROCK TREE FARM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
33440 Total:		1,031.32							
33447	1/3/2018	790.92	0.00	01/11/2018	ROCK TREE FARM			False	0
202-724-052019 Professional Services									
33447 Total:		790.92							
EAGLE STAR ROCK PRO		2,480.02							
ETTER, TERRI R.									
ETTER.T									
01032018	1/3/2018	1,000.00	0.00	01/11/2018	DECEMBER 2017 40 HOURS			False	0
100-705-052019 Professional Services									
01032018 Total:		1,000.00							
ETTER, TERRI R. Total:		1,000.00							
GRANTS PASS WATER LAB									
01414									
301277	2/1/2018	350.00	0.00	01/11/2018	TESTING			False	0
601-732-052064 Lab Testing									
301277 Total:		350.00							
GRANTS PASS WATER L		350.00							
H.D. FOWLER CO.									
012650									
I4707551	12/8/2017	211.57	0.00	01/11/2018	COLLISION REPAIR KIT			False	0
601-731-052001 Operating Supplies									
I4707551 Total:		211.57							
H.D. FOWLER CO. Total:		211.57							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
HACH COMPANY									
014200									
10771288	12/26/2017	62.49	0.00	01/11/2018				False	0
601-731-052001 Operating Supplies				REAGENT SET CHLORINE FEE					
10771288	12/26/2017	124.97	0.00	01/11/2018				False	0
601-732-052023 Facility Maintenance				REAGENT SET CHLORINE FEE					
10771288 Total:		187.46							
HACH COMPANY Total:		187.46							
HUDSON GARBAGE SERVICE									
015875									
9634698	1/1/2018	79.03	0.00	01/11/2018				False	0
100-706-052003 Utilities				1554					
9634698 Total:		79.03							
9634815	1/1/2018	129.42	0.00	01/11/2018				False	0
603-736-052003 Utilities				8333					
9634815	1/1/2018	129.42	0.00	01/11/2018				False	0
603-737-052003 Utilities				8333					
9634815 Total:		258.84							
9634964	1/1/2018	87.07	0.00	01/11/2018				False	0
100-715-052003 Utilities				7539					
9634964 Total:		87.07							
9634965	1/1/2018	87.07	0.00	01/11/2018				False	0
100-705-052003 Utilities				7547					
9634965 Total:		87.07							
9634966	1/1/2018	81.75	0.00	01/11/2018				False	0
703-734-052003 Utilities				7555					
9634966 Total:		81.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
9634967	1/1/2018	420.39	0.00	01/11/2018				False	0
100-708-052003 Utilities				7598					
9634967 Total:		420.39							
9634968	1/1/2018	320.87	0.00	01/11/2018				False	0
100-715-052003 Utilities				7601					
9634968 Total:		320.87							
9634969	1/1/2018	162.82	0.00	01/11/2018				False	0
100-708-052003 Utilities				7636					
9634969 Total:		162.82							
9635455	1/1/2018	115.26	0.00	01/11/2018				False	0
202-722-052023 Facility Maintenance				1026					
9635455 Total:		115.26							
HUDSON GARBAGE SER		1,613.10							
INGRAM LIBRARY SERVICES, INC.									
016240									
32210849	12/19/2017	402.07	0.00	01/11/2018				False	0
100-706-052033 Printed Materials				BOOKS					
32210849 Total:		402.07							
32332502	12/27/2017	12.99	0.00	01/11/2018				False	0
100-706-052033 Printed Materials				BOOKS					
32332502 Total:		12.99							
32332503	12/27/2017	146.58	0.00	01/11/2018				False	0
100-706-052033 Printed Materials				BOOKS					
32332503 Total:		146.58							
32332504	12/27/2017	86.07	0.00	01/11/2018				False	0
100-706-052035 Audio Materials				BOOKS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	32332504 Total:	86.07							
32332505	12/27/2017	30.01	0.00	01/11/2018				False	0
100-706-052033	Printed Materials			BOOKS					
	32332505 Total:	30.01							
32368705	12/28/2017	31.50	0.00	01/11/2018				False	0
100-706-052033	Printed Materials			BOOKS					
	32368705 Total:	31.50							
32368706	12/28/2017	11.90	0.00	01/11/2018				False	0
100-706-052033	Printed Materials			BOOKS					
	32368706 Total:	11.90							
32368707	12/28/2017	360.98	0.00	01/11/2018				False	0
100-706-052033	Printed Materials			BOOKS					
	32368707 Total:	360.98							
	INGRAM LIBRARY SERV	1,082.10							
JORDAN RAMIS PC									
030274									
142461	12/27/2017	1,949.00	0.00	01/11/2018				False	0
603-735-052019	Professional Services			PUAL JOE LEGAL SERVICES					
	142461 Total:	1,949.00							
143116	12/29/2017	3,474.00	0.00	01/11/2018				False	0
100-701-052019	Professional Services			LEGAL SERVICES					
143116	12/29/2017	1,118.00	0.00	01/11/2018				False	0
100-710-052019	Professional Services			LEGAL SERVICES					
143116	12/29/2017	5,908.00	0.00	01/11/2018				False	0
603-735-052019	Professional Services			LEGAL SERVICES					
	143116 Total:	10,500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
JORDAN RAMIS PC Tota		12,449.00							
LAWRENCE COMPANY									
018028									
12203	1/1/2018	100.00	0.00	01/11/2018				False	0
100-715-052019 Professional Services				1/1/18-3/31/18 UNEMPLOYMENT SERVICES					
12203 Total:		100.00							
LAWRENCE COMPANY		100.00							
NEHLS, TRACY									
NEL									
0002812	1/8/2018	125.00	0.00	01/11/2018				False	0
100-000-020200 Bail Deposit				TRACY NEHLS BOND TRANSFER					
0002812 Total:		125.00							
NEHLS, TRACY Total:		125.00							
ORKIN									
orkin									
165469367	1/1/2018	89.04	0.00	01/11/2018				False	0
100-705-052023 Facility Maintenance				PEST CONTROL JAN 2018					
165469367 Total:		89.04							
ORKIN Total:		89.04							
PACIFIC STAINLESS PRODUCTS, INC.									
PACIFICS									
13658TR-IN	12/20/2017	1,280.00	0.00	01/11/2018				False	0
601-732-052001 Operating Supplies				1 LOT MACHING FRO SOLID STOCK ALUMINUM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
13658	TR-IN Total:	1,280.00							
	PACIFIC STAINLESS PRO	1,280.00							
PAMPLIN MEDIA GROUP, COMMUNITY NEWSPAPERS/									
031685									
01102018	1/10/2018	50.00	0.00	01/11/2018				False	0
100-705-052001	Operating Supplies			80649664	2 YEARS SUBSCRIPTION POLICE DEPT				
	01102018 Total:	50.00							
	PAMPLIN MEDIA GROU	50.00							
PEGASUS PRESS, INC									
025413									
20171205	12/5/2017	167.60	0.00	01/11/2018				False	0
100-706-052033	Printed Materials			BOOKS					
	20171205 Total:	167.60							
	PEGASUS PRESS, INC To	167.60							
PHILLIPS, CYNTHIA									
025515									
01052018	1/5/2018	1,530.00	0.00	01/11/2018				False	0
100-704-052019	Professional Services			JUDICIAL SERVICES 12/27-1/5					
	01052018 Total:	1,530.00							
	PHILLIPS, CYNTHIA Tot	1,530.00							
PORTLAND GENERAL ELECTRIC									
025702									
01102018	1/10/2018	43.01	0.00	01/11/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
205-000-052003 Utilities				9724					
01102018 Total:		43.01							
PORTLAND GENERAL E		43.01							
REED ELECTRIC CO. 027100									
92288	1/2/2018	16,304.33	0.00	01/11/2018				False	0
603-737-052001 Operating Supplies				NEW MOTOR AND AERATOR PARTS AND ASSEMBL					
92288 Total:		16,304.33							
REED ELECTRIC CO. To		16,304.33							
RICOH USA, INC. 027294									
99943240	1/4/2018	195.30	0.00	01/11/2018				False	0
100-705-052023 Facility Maintenance				1496666-3356313 POLICE					
99943240 Total:		195.30							
RICOH USA, INC. Total:		195.30							
SECURE PACIFIC CORPORATION 001384									
155659	1/1/2018	52.50	0.00	01/11/2018				False	0
703-734-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155659 Total:		52.50							
155660	1/1/2018	119.85	0.00	01/11/2018				False	0
100-706-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155660 Total:		119.85							
155661	1/1/2018	98.70	0.00	01/11/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-705-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155661 Total:		98.70							
155662	1/1/2018	89.85	0.00	01/11/2018				False	0
100-705-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155662 Total:		89.85							
155663	1/1/2018	44.85	0.00	01/11/2018				False	0
603-737-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155663	1/1/2018	44.85	0.00	01/11/2018				False	0
603-736-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155663 Total:		89.70							
155664	1/1/2018	149.70	0.00	01/11/2018				False	0
601-732-052023 Facility Maintenance				MONITORING 1/1/18-3/31/18					
155664 Total:		149.70							
SECURE PACIFIC CORP		600.30							
ST. FREDERIC CATHOLIC CHURCH									
ST.FRED									
01032018	1/3/2018	650.00	0.00	01/11/2018				False	0
203-705-052082 CCT - Travel Equip Other Exp				CHURCH RENTAL ONE WEEK					
01032018 Total:		650.00							
ST. FREDERIC CATHOLI		650.00							
TCMS, TEMP CONTROL MECHANICAL SERVICE CORP									
033013									
017397	12/20/2017	288.75	0.00	01/11/2018				False	0
100-715-052023 Facility Maintenance				WORK ORDER CITY HALL REPAIR					
017397 Total:		288.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	TCMS, TEMP CONTROL	288.75							
THE AUTOMATION GROUP									
45321									
00003024	12/28/2017	3,575.00	0.00	01/11/2018				False	0
601-732-052023 Facility Maintenance				IGNITION HMI SERVICE CALL					
	00003024 Total:	3,575.00							
	THE AUTOMATION GRO	3,575.00							
TVW INC									
033827									
0033067-IN	12/29/2017	1,616.22	0.00	01/11/2018				False	0
100-715-052023 Facility Maintenance				JANITORIAL SERVICE CITY HALL					
	0033067-IN Total:	1,616.22							
0033068-IN	12/29/2017	1,472.16	0.00	01/11/2018				False	0
100-706-052023 Facility Maintenance				JANITORIAL SERVICE COLUMBIA CENTER					
	0033068-IN Total:	1,472.16							
0033069-IN	12/29/2017	570.37	0.00	01/11/2018				False	0
100-705-052023 Facility Maintenance				JANITORIAL SERVICE POLICE					
	0033069-IN Total:	570.37							
	TVW INC Total:	3,658.75							
VERIZON WIRELESS									
000720									
9798986523	1/1/2018	168.82	0.00	01/11/2018				False	0
703-734-052010 Telephone				242060134-0001 PUBLIC WORKS					
	9798986523 Total:	168.82							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
VERIZON WIRELESS To		168.82							
WAYNE MARTIN FLOOR CVR., INC.									
019407									
1810	1/8/2018	438.00	0.00	01/11/2018				False	0
704-000-052028 Projects & Programs				GRABER CROSSEWAVE					
1810 Total:		438.00							
WAYNE MARTIN FLOOR		438.00							
WILCOX & FLEGEL									
037003									
0217065-IN	1/8/2018	89.30	0.00	01/11/2018				False	0
703-734-052022 Fuel / Oil				SHOP FUEL					
0217065-IN Total:		89.30							
WILCOX & FLEGEL Tota		89.30							
Report Total:		83,041.04							