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City of St. Helens

CITY COUNCIL REGULAR SESSION

Wednesday, February 07, 2018

265 Strand Street, St. Helens, OR 97051

City Council Members

Mayor Rick Scholl
President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **Call Regular Session to Order - 7:00 p.m.**
2. **Pledge of Allegiance**
3. **Visitor Comments - Limited to five (5) minutes per speaker.**
4. **Award Bid/Contract**
 - 4.a. Award Purchase of Small Dump Truck to General Equipment, Inc. in the Amount of \$44,221
[2-7-18AwardDumpTruckPurchase](#)
 - 4.b. Award Work for Suction Line Replacement at Sanitary Sewer Lift Station #2 to Semling Construction, Inc. in the Amount of \$9,950
[2-7-18AwardPumpStation#2Rehab](#)
5. **Approve and/or Authorize for Signature**
 - 5.a. Accept St. Helens Community Foundation Assets Agreement
 - 5.b. Display Agreement and Purchase Order with Western Display Fireworks
[Fireworks Agreement](#)
6. **Appointments to Boards/Commissions**
 - 6.a. Appointments to City Boards & Commissions
[020718 Appts to Boards and Commissions](#)
7. **Consent Agenda for Acceptance**

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

- 7.a. Library Board Minutes dated August 22, September 18, October 17 and December 12, 2017
[08222017 LB MINUTES APPROVED](#)
[09182017 LB MINUTES APPROVED](#)
[10172017 LB MINUTES APPROVED](#)
[12122017 LB MINUTES APPROVED](#)

8. Consent Agenda for Approval

- 8.a. Council Work Session, Public Hearing and Regular Session Minutes dated December 6 and 20, 2017 and January 3, 2018
[020718 Council Minutes TO BE APPROVED](#)
- 8.b. OLCC Licenses
[OLCC 02-07-18 CC Mtg](#)
- 8.c. Accounts Payable Bill Lists
[AP Reports](#)

9. Mayor Scholl Reports


10. Council Member Reports

11. Department Reports

12. Other Business

13. Adjourn

COUNCIL ACTION SHEET

| | | |
|-----------------|---|---|
| To: | The Mayor and Members of City Council |  |
| From: | Sue Nelson, Public Works Engineering Director Neal Sheppeard, Public Works Operations Director | |
| Date: | 7 February 2018 | |
| Subject: | Award Small Dump Truck Purchase | |

Background:

The Public Works Department currently has a 1999 Chevrolet 3500 small capacity (1.5 yard) dump truck that is used for small-scale projects when the larger trucks are not necessary. Because of the limited capacity of the dump bed, it is not utilized as often and sometimes the larger dump trucks (10 yard) have to be used, although they can be far oversized for the work being done. A need was identified for a small sized dump truck with a capacity between the 1.5 yard and 10 yard size trucks.

The current 2017/2018 Adopted Budget includes funds for a new dump truck purchase. The budgeted amount is \$85,000. The Maintenance Facility Staff researched appropriate vehicles and found that the Oregon State Procurement competitive bidding price agreement for fleet purchases includes an appropriate model dump truck, a 2018 F-350 chassis with a 3 yard dump body. The quoted purchase price is \$44,221. The Oregon Department of Administrative Services (DAS) Procurement Agreement number is 5549. The existing 1999 model vehicle may be re-assigned to the Parks Department where it can be more consistently useful.

Recommendation:

Council award bid for the 2018 F-350 3-yard Dump Truck to General Equipment, Inc. through the DAS competitive Procurement Agreement No. 5549 in the amount of \$44,221.

Attachments:

General Equipment Company quote.



503-288-7447

City of St. Helens
 Mr. Brett Long
 58555 McNulty Way
 St. Helens, OR 97501

January 31, 2018

Dear Brett,
 General Equipment Company is pleased to provide you with the following quote. Please call me with any questions.

1 - 2018 F-350 Chassis XL 4x4 SD Regular Cab 145" WB DRW
 As per attached specifications – Oregon State contract

With:

1 - Rugby 10ft x 96" dump body 2-3 yard
 1/4 cab shield
 HR550ED electric double acting subframe hoist
 2" Receiver Hitch with D-Rings & 7 Blade Trailer Socket
 Coal Chute in Tailgate
 Electric Actuated Tailgate Release w/Cab Switch
 Body White
 FOB St. Helens, Or.

Total Price **\$44,221.00**

Sincerely,
Pat Kuhnau
 General Equipment Company

16 WEEKS ON CHASSIS
 2-3 WEEKS ON BODY + PAINT



Northside Ford Truck Sales, Inc.
6221 N E Columbia Blvd., Portland, Oregon, 972182995
Office: 503-282-7773

Customer Proposal

Prepared for:

Pat Kuhnau
General Equipment

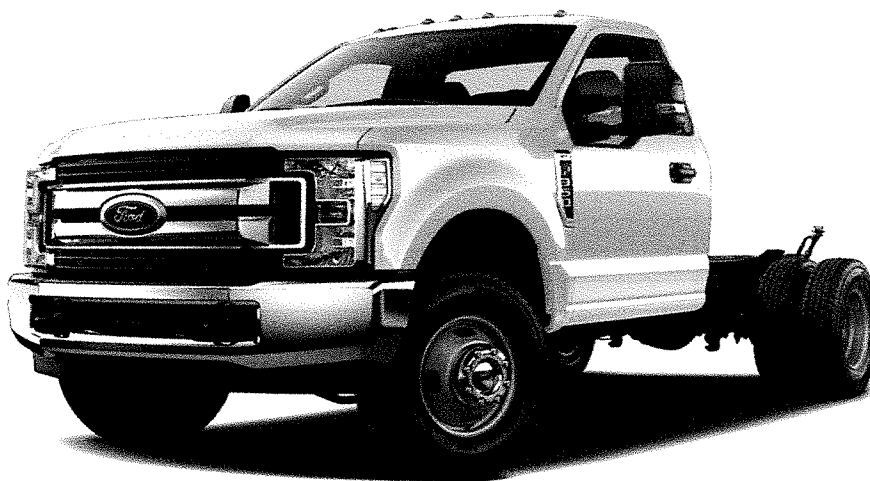
Prepared by:

SHARON TUCKER
Office: 503-282-7773
Email: stucker@northsidetrucks.com

Date: 01/14/2018

Vehicle: 2018 F-350 Chassis XL
4x4 SD Regular Cab 145" WB DRW

Quote ID: GEq18HSt.H





Northside Ford Truck Sales, Inc.
6221 N E Columbia Blvd., Portland, Oregon,
972182995
Office: 503-282-7773

2013 Ford Super Duty, 4x4 Regular Cab
4x4 SD Regular Cab 145" WB DRW XL (F3H)
Price Level: 820 Quote ID: GEq18HSt.H

Selected Options

| Code | Description | MSRP | Invoice |
|-------------------|--|-------------|-------------|
| Base Vehicle | | | |
| F3H | Base Vehicle Price (F3H) | \$38,120.00 | \$36,024.00 |
| Packages | | | |
| 640A | Order Code 640A | N/C | N/C |
| | <i>Includes:</i> - Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel - Transmission: TorqShift 6-Speed Automatic (6R140) Includes SelectShift. - GVWR: 14,000 lb Payload Package - Wheels: 17" Argent Painted Steel Hub covers/center ornaments not included. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo Includes 4-speakers. | | |
| Powertrain | | | |
| 996 | Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel | Included | Included |
| 44P | Transmission: TorqShift 6-Speed Automatic (6R140) | Included | Included |
| | <i>Includes SelectShift.</i> | | |
| X4L | Limited Slip w/4.30 Axle Ratio | \$350.00 | \$323.00 |
| STDGV | GVWR: 14,000 lb Payload Package | Included | Included |
| Wheels & Tires | | | |
| TBM | Tires: LT245/75Rx17E BSW A/T | \$165.00 | \$152.00 |
| 64K | Wheels: 17" Argent Painted Steel | Included | Included |
| | <i>Hub covers/center ornaments not included.</i> | | |
| Seats & Seat Trim | | | |
| A | HD Vinyl 40/20/40 Split Bench Seat | Included | Included |
| | <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i> | | |
| Other Options | | | |
| PAINT | Monotone Paint Application | STD | STD |
| 145WB | 145" Wheelbase | STD | STD |
| 90L | Power Equipment Group | \$915.00 | \$841.00 |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Northside Ford Truck Sales, Inc.
6221 N E Columbia Blvd., Portland, Oregon,
972182995
Office: 503-282-7773

2017 Ford Super Duty, 4x4 Regular Cab 145" WB DRW XL (3H)
Price Level: 820 Quote ID: GEq18HSt.H

Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|-------|--|----------|----------|
| | Deletes passenger side lock cylinder. Includes upgraded door-trim panel. Includes: - Accessory Delay - Trailer Tow Mirrors w/Power Heated Glass Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals. - MyKey Includes owner controls feature. - Perimeter Alarm - Power Front Seat Windows Includes 1-touch up/down driver/passenger window. - Power Locks - Remote Keyless Entry | | |
| 61J | 4-Ton Hydraulic Jack | \$55.00 | \$51.00 |
| | REQUIRED in Rhode Island. | | |
| 62R | Transmission Power Take-Off Provision | \$280.00 | \$257.00 |
| | Includes mobile and stationary PTO modes. | | |
| 86M | Medium Duty Battery - Dual 78 AH | \$210.00 | \$193.00 |
| 18A | Upfitter Interface Module | \$295.00 | \$272.00 |
| 67E | Extra Extra Heavy-Duty Alternator (240 Amp) | N/C | N/C |
| 63A | Utility Lighting System | \$160.00 | \$148.00 |
| | (LED side-mirror spotlights). | | |
| 52B | Trailer Brake Controller | \$270.00 | \$249.00 |
| | Verified to be compatible with electronic actuated drum brakes only. Includes smart trailer tow connector. | | |
| 18B | Platform Running Boards | \$320.00 | \$295.00 |
| 43C | 110V/400W Outlet | \$75.00 | \$69.00 |
| | Includes 1 in-dash mounted outlet. | | |
| STDRD | Radio: AM/FM Stereo | Included | Included |
| | Includes 4-speakers. | | |
| 76C | Exterior Backup Alarm (Pre-Installed) | \$140.00 | \$128.00 |
| | Custom accessory. | | |

Fleet Options

| | | | |
|-----|---|----------|----------|
| 525 | Steering Wheel-Mounted Cruise Control (LPO) | \$235.00 | \$216.00 |
| | REQUIRES valid FIN code. | | |

Emissions

| | | | |
|-----|---------------------------|-----|-----|
| 425 | 50-State Emissions System | STD | STD |
|-----|---------------------------|-----|-----|

Interior Colors

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Northeast Ford Truck Sales, Inc.
6221 N E Columbia Blvd., Portland, Oregon,
972182995
Office: 503-282-7773

2018 Ford Chassis, SD Regular Cab
4x4 SD Regular Cab 145" WB DRW XLT 3H)
Price Level: 820 Quote ID: GEq18HSt.H

Selected Options (cont'd)

| Code | Description | MSRP | Invoice |
|-----------------------|-------------------|-------------|-------------|
| AS_04 | Medium Earth Gray | N/C | N/C |
| Primary Colors | | | |
| Z1_01 | Oxford White | N/C | N/C |
| SUBTOTAL | | \$41,590.00 | \$39,218.00 |
| Fuel Charge | | \$0.00 | \$17.12 |
| Destination Charge | | \$1,295.00 | \$1,295.00 |
| TOTAL | | \$42,885.00 | \$40,530.12 |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Northeast Ford Truck Sales, Inc.
6221 N E Columbia Blvd., Portland, Oregon,
972182995
Office: 503-282-7773

2010 Ford Chassis, 4x4 Regular Cab
4x4 SD Regular Cab 145" WB DRW XLT (3H)
Price Level: 820 Quote ID: GEq18HSt.H

Pricing - Single Vehicle

MSRP

Vehicle Pricing

| | |
|--------------------|-------------|
| Base Vehicle Price | \$38,120.00 |
| Options & Colors | \$3,470.00 |
| Upfitting | \$0.00 |
| Destination Charge | \$1,295.00 |

| | |
|-----------------|--------------------|
| Subtotal | \$42,885.00 |
|-----------------|--------------------|

Pre-Tax Adjustments

Description

| | |
|---|--------------|
| As per state contract #5549. | \$0.00 |
| Delivery per contract \$2.25 per mile after 60. | \$0.00 |
| Government discount | -\$14,219.68 |

| | |
|-----------------|--------------------|
| Subtotal | \$28,665.32 |
|-----------------|--------------------|

Sales Taxes

Description

| | |
|----------------------|----------|
| Oregon Privilege Tax | \$143.32 |
|----------------------|----------|

State of Oregon privilege tax applies to all new vehicles sold into Oregon under 26,000 pound GVWR.

| | |
|-----------------|--------------------|
| Subtotal | \$28,808.64 |
|-----------------|--------------------|

Post-Tax Adjustments

Description

| | |
|--------------------------------|----------|
| License, title, doc (E-Plates) | \$202.00 |
|--------------------------------|----------|

| | |
|--------------|--------------------|
| Total | \$29,010.64 |
|--------------|--------------------|


Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Pat Kuhnau, General Equipment

COUNCIL ACTION SHEET

| | | |
|-----------------|---|---|
| To: | The Mayor and Members of City Council |  |
| From: | Sue Nelson, Public Works Engineering Director | |
| Date: | 7 February 2018 | |
| Subject: | Award Work for Suction Line Replacement at Sanitary Sewer Lift Station #2 | |

Background:

Sanitary Sewer Lift Station No. 2 was constructed in 1959 and was last upgraded in 1990. Recently it has been experiencing issues with the suction lines, the pump lines that pull wastewater from the wet well to the pressure pipe that conveys flow uphill where it feeds into the large gravity interceptor line on N. 4th Street.

The Wastewater Treatment Plant staff discussed the issue with qualified contractors and were able to obtain two quotes:

Bateson Enterprises LLC, Roseburg, Oregon: Not to exceed \$14,000.00 (verbal)

Semling Construction, Inc., St. Helens, Oregon: \$9,950.00

Staff is confident that the proposal provided by Semling Construction will complete the necessary repairs and replacement of the suction pipes.

Recommendation:

Council award contract for the Suction Line Replacement in Wet Well at Lift Station No. 2 to Semling Construction, Inc. in the amount of \$9,950 plus standard contingency.

Attachments:

Semling Proposal



Semling Construction, Inc.
P.O. Box 1082
St. Helens, OR 97051

Phone: (503) 397-1809
Fax: (503) 397-0907
E-Mail: info@semlingconstruction.com
OR #53183 WA #SEMLICI111mg

PROPOSAL

| | | |
|---|-------------------------------------|--|
| TO City of St. Helens Attn: Aaron Kunders | DATE January 31, 2018 | JOB DESCRIPTION/LOCATION Suction Line Replacement in Wet Well at Pump Station #2 |
| PHONE 503-397-2344 | E-MAIL aaronk@ci.st-helens.or.us | |

We propose to provide labor, materials and equipment necessary to replace both suction lines inside the wet well. This quote is based on and includes:

- Doing the work while wet well is in operation.
- Having City personnel assist in the work to manage pumps, maintain low levels in the wet well, etc.
- Having the City assist in all safety requirements such as; lockout/ tagout, confined space entry, etc.
- Installing temporary scaffolding to provide a working platform.
- Replace both lines below the concrete ceiling with 6" CL52 ductile iron pipe.
- Install ROMAC alpha restraint joint couplings (see attached).
- Disposing of old suction lines.
- There will be a horizontal stainless steel strut with all stainless steel components added to the suction lines.

Please contact us with any questions or concerns. Thank you.

Exclusions: Bonds, permits, testing & fees, survey work, solid rock excavation, & removal of unknown underground obstacles if encountered.
All material removed from site must be environmentally friendly and acceptable at any/all dump sites.

We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Nine Thousand Nine Hundred Fifty***Dollars Dollars (\$9950.00)**

Payments to be made as follows:

DUE UPON RECEIPT. Invoices unpaid as of the due date are past due. Past due amounts are billed finance charges at the rate of 1½ % per month. Invoices more than 60 days past due are considered in default. Contractor reserves the right to collect accounts in default using any appropriate collection process. Customer is responsible for all collection costs of unpaid accounts including court costs and reasonable attorney fees.

Contractor's services are limited to that of performing the work described. Contractor makes no warranties or representations regarding site soil conditions. Any damages or additional work resulting from unstable or unsuitable soil conditions, including those that were unforeseeable at the commencement of the work, are the responsibility of the customer. The Customer is advised to enlist the services of a competent geological or soils engineer before proceeding. Any attempt on the part of the contractor to assist the customer with mitigation of unforeseen site conditions shall be performed with full reservation of all rights described herein.

All materials are guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature

ORIGINAL SIGNED

Note: This proposal may be
withdrawn by us if not accepted within

30

days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

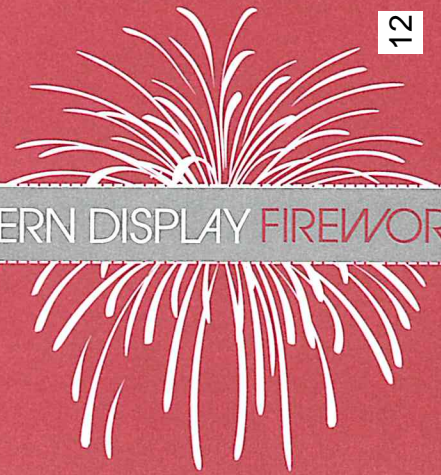
Signature _____

Date of Acceptance _____

Signature _____

FIREWORKS DISPLAY PROPOSAL PRESENTED BY

WESTERN DISPLAY FIREWORKS LTD



City of St. Helens
St. Helens 4th of July
July 4, 2018



p.o. box 932 • canby oregon • 97013
office 503.656.1999 • fax 503.656.6628
info@westerndisplay.com



Fireworks Display Proposal Summary

City of St Helens

St Helens 4th of July

July 4, 2018

Your display proposal includes the following services to be provided by Western Display Fireworks, Ltd:

- Provide display liability insurance with sponsors and property owners listed as additional insured
 - \$5,000,000 (per occurrence) general liability
- Process and pay for a General Fireworks Display Permit issued by the Oregon State Fire Marshal's office and approved by local police and fire authorities
- Prepare and submit the United States Coast Guard Application for Marine Event Permit
- Provide transportation by a properly licensed vehicle and a CDL hazmat driver for all equipment and pyrotechnics to and from the display site
- Provide \$5,000,000 commercial auto insurance to cover transportation
- Supply all necessary labor to conduct the display including a state certified pyrotechnician, assistant and crew covered under worker's compensation insurance
- Supply all pyrotechnics as listed on the attached detailed proposal
 - Complimentary product has been included in your display for signing the 2017-2019 Multi-Year Contract Addendum. These items include (7) spectacular 24-100 count multi-shot boxes.
- Provide all necessary mortars and firing equipment required to pre-load and fire the display



WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

St Helens, City of
PO Box 278
265 Strand St
St Helens, OR 97051

Event Date: 7/4/2018
Proposal #: 18-5762
Show Name: St. Helens 4th of July

Quantity Description

- 1 SHOW OPENER
- 1 3" (24 Shot) Fanned Pixie Dust Willow w/ Crackling Rain Pistil
- 5 4" Pixie Dust Willow w/Stained Glass + Crackling Pistil (Long Duration)
- 5 3" Pixie Dust Willow w/Crackling Rain Pistil (Long Duration)
- 1 MAIN SHOW
- 1 THREE INCH SHELLS
- 10 Ti Salute w / tail
- 1 3" (72) Crown Assorted Shells-A w/Tail (36 Effects, 2 ea)
 - Blue Chrys w/ Blue Tail (2 ea)
 - Blue Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
 - Blue Peony w/ Red Pistil w/ Red Tail (2 ea)
 - Blue to Crackling w/ Green Tail (2 ea)
 - Brocade Crown w/ Strobe Pistil w/ Green Tail (2 ea)
 - Color Diadem w/ Blue Tail (2 ea)
 - Color to Crackling w/ Green Tail (2 ea)
 - Crackling Diadem w/ Blue Tail (2 ea)
 - Diadem Chrys. to Green w/ Green Tail (2 ea)
 - Diadem Chrys. to Red w/ Green Tail (2 ea)
 - Diadem Chrys. to Strobing w/ Green Tail (2 ea)
 - Dragon Eggs w/ Green Tail (2 ea)
 - Glittering Blue w/ Silver Tail (2 ea)
 - Golden Flashing w/ Silver Tail (2 ea)
 - Golden Peony w/ Crackling Pistil w/ Red Tail w/ Red Tail (2 ea)
 - Golden Wave to Blue w/ Silver Tail (2 ea)
 - Golden Wave to Color w/ Silver Tail (2 ea)
 - Green Chrys w/ Red Tail (2 ea)
 - Green Flashing w/ Blue Tail (2ea)
 - Green Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
 - Purple Chrys w/ Blue Tail (2 ea)
 - Purple Chrys. w/ Red Flower Core w/ Blue Tail (2 ea)
 - Red & Purple Glittering w/ Silver Tail (2 ea)
 - Red Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
 - Silver Wave to Green w/ Silver Tail (2 ea)
 - Silver Wave to Red w/ Silver Tail (2 ea)
 - Silver Wave to Yellow w/ Silver Tail (2 ea)
 - Variegated Willow w/ Silver Strobe w/ Green Tail (2 ea)
 - White Chrys w/ Blue Tail (2 ea)
 - White Flashing w/ Silver Tail (2 ea)
 - White Twinkling Chrys w/ Blue Tail (2 ea)
 - Yellow & Blue Chrys w/ Blue Tail (2 ea)
 - Yellow Chrys w/ Red Tail (2 ea)
 - Yellow Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
 - Yellow Peony w/ Purple Pistil w/ Red Tail (2 ea)
 - Yellow to Crackling w/ Green Tail (2 ea)

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 18-5762

Quantity Description

-
- 1 3" (72) Sunny Assortment Package V25
 - 3" Red & Green Tip w/ Silver Coconut (2ea)
 - 3" Red Tip w/Silver Strobe Willow (2ea)
 - 3" Red to Popping Flower (2ea)
 - 3" Green to Popping Flower (2ea)
 - 3" Gold Spider(2ea)
 - 3" Charcoal Chrysanthemum to Red Ring w/Popping Flower Pistil (ea)
 - 3" Red Tip w/Charcoal Willow (2ea)
 - 3" Variegated Shiny Peony (2ea)
 - 3" Lemon & Purple Peony (2ea)
 - 3" Glitter Silver to Red Chrysanthemum (2ea)
 - 3" Charcoal Crackling Chrysanthemum & Red 2ea)
 - 3" Red Tip w/Yellow Strobe Willow (2ea)
 - 3" Red Peony w/Silver Palm (2ea)
 - 3" Silver Wave to Blue Chrysanthemum (2ea)
 - 3" White Strobe & Gold Brocade Ring (2ea)
 - 3" Orange Peony Series (2ea)
 - 3" Red to Green Peony (2ea)
 - 3" Purple Peony w/Glitter Palm Core (2ea)
 - 3" Green Glittering Tail (2ea)
 - 3" Blue Chrysanthemum (2ea)
 - 3" Yellow Chrysanthemum Shell (2ea)
 - 3" White Twinkling Kamuro (2ea)
 - 3" Silver Coconut (2ea)
 - 3" Red Strobe Willow (2ea)
 - 3" Silver Strobe (2ea)
 - 3" Blue & Spangle (2ea)
 - 3" Blue Tip w/Charcoal Crackling Chrysanthemum (2ea)
 - 3" Gold Tip Willow (2ea)
 - 3" Red Crossette Series (2ea)
 - 3" Green Palm Tree (2ea)
 - 3" Red to Silver Strobe (2ea)
 - 3" Green to Silver Strobe (2ea)
 - 3" Blue Tip w/Red Strobe Willow (2ea)
 - 3" White Strobe & Red Ring (2ea)
 - 3" Red Dahlia (2ea)
 - 3" Charcoal Willow (2ea)
 - 1 3" Silver Kamuro w/ Purple Flower (Long Duration)
 - 2 3" Silver Kamuro w/ Green Flower (Long Duration)
 - 2 3" Sunflower: Yellow Cascade Ring w/Green Pistil
 - 2 3" Brocade Double Ring w/ Blue & White Strobe Pistil
 - 2 3" Half Aqua to Crackling Rain/Half Orange to Crackling Rain
 - 2 3" Half Purple to Crackling Rain/Half Green to Crackling Rain
 - 2 3" Sapphire Blue & Twilight Glitter
 - 2 3" Cardinal Purple & Twilight Glitter
 - 2 3" Purple Stained Glass W/ No Tail
 - 1 FOUR INCH SHELLS

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 18-5762

Quantity Description

-
- 1 4" (36) Crown Assorted Shells-A w/Tail (18 Effects 2 ea)
 Blue Chrys w/ Red Tail (2 ea)
 Blue to White Strobe Peony w/ Silver Tail (2 ea)
 Brocade Crown w/Strobe Pistil w/ Silver Tail (2 ea)
 Crackling Willow w/ Green Tail (2 ea)
 Diadem Chrys. to Strobing w/ Green Tail (2 ea)
 Glittering Color w/ Blue Tail (2 ea)
 Glittering White w/ Red Pistil w/ Silver Tail (2 ea)
 Golden Peony w/ Crackling Pistil w/ Red Tail (2 ea)
 Golden Wave to Green w/ Silver Tail (2 ea)
 Green Chrys. w/ Crackling Core w/ Blue Tail (2 ea)
 Green Peony w/ Coconut Tree Pistil w/ Red Tail (2 ea)
 Purple Chrys. w/ Red Flower Core w/ Blue Tail (2 ea)
 Purple to Golden Peony w/ Red Tail (2 ea)
 Red Chrys. w/ Golden Palm Tree Core w/ Blue Tail (2 ea)
 Silver Wave to Blue w/ Blue Tail (2 ea)
 Variegated Willow w/ Green Strobe w/ Green Tail (2 ea)
 White Twinkling Chrys w/ Blue Tail (2 ea)
 Yellow Peony w/ Purple Pistil w/ Red Tail (2 ea)
- 1 4" (36) Vulcan Misc Assortment
 4" Half Twilight Glitter to Blue Half Twilight Glitter to Red Peony w/ Silver Tail
 4" Blue & White Strobe Pistil & 2 Brocade Rings w/ Gold Tail
 4" Blue to Red w/ Red to White Strobe Pistil & Midnight Snow Double Ring
 4" Purple to Crackling Rain w/ Green to Crackling Rain Pistil and Crackling Tail
 4" Twilight Glitter to Sapphire Blue Chrysanthemum w/ Ruby Red Pistil
 4" Twilight Glitter to Cardinal Purple Chrysanthemum w/ Pearly White Pistil
 4" Gold Willow Crown w/ Gold Tail
 4" Typhoon Palm w/Crackling Tail
 4" Green Glitter Palm w/ Gold Tail & Orange Pistil
 4" Silver Flying Go Getters
 4" Crossed Silver Ring w/ Crackling Rain Pistil and Crackling Tail
 4" Stacked Color Bands w/ Whistle Tail
 4" White Strobe Crisscross w/ Whistle Tail
 4" Golden Rain Crossette w/ Gold Tail
 4" Sunflower: Yellow Cascade Ring w/ Purple Pistil
 4" Stained Glass
 4" Starfish Twinkling Silver w/ Silver Tail
 4" Purple Gold Plume

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 18-5762

Quantity Description

1 4" (36) Sunny Assortment Package C 2018 (2 Each)
 Red Glitter w/Tail
 Green to Silver Peony
 Orange Glitter Tail w/Tail
 Purple to Kamuro White Twinkling w/Tail
 Purple to Silver Strobe
 Purple Tail Peony w/Tail
 Sky Blue Peony w/Tail
 Golden Wave to Blue Chrysanthemum w/Silver Tail
 Green Palm Tree
 Silver to Popping Flower
 Green to Gold Strobe w/Tail
 Purple & Spangle
 Super Yellow Glitter Trail w/Tail
 Purple Saturn w Glitter Silver to Red Circle
 Variegated Color w/Tail
 Yellow Glitter
 Red to Popping Flower
 Orange Mag. Dahlia w/Silver Tail

1 4" (36) Sunny Assortment Package V25
 4" Yellow Peony (2ea)
 4" Red to Blue Peony w/ Tail (2ea)
 4" Blue to Silver Peony (2ea)
 4" Purple Dahlia (2ea)
 4" Lemon Dahlia (2ea)
 4" Orange Dahlia w/Silver Tail (2ea)
 4" Red Coconut (2ea)
 4" Yellow Chrysanthemum (2ea)
 4" Blue Chrysanthemum (2ea)
 4" Green Chrysanthemum (2ea)
 4" Purple Chrysanthemum (2ea)
 4" Blue Willow (2ea)
 4" Orange to Green Bees (2ea)
 4" Red to Silver Bees (2ea)
 4" Purple Coconut (2ea)
 4" Gold to Silver Diamond (2ea)
 4 " Orange Bee (2ea)
 4" Red Bee (2ea)

2 4" Green to Blue to Silver Peony
 2 4" Orange Peony
 2 4" Aqua Peony
 2 4" Pink Peony
 2 4" Red to Silver Strobe
 2 4" Green to Silver Strobe
 2 4" Orange to Silver Strobe
 2 4" Purple to Silver Strobe

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 18-5762

Quantity Description

| | |
|---|--|
| 2 | 4" Red Chrysanthemum w/ Silver Palm No Tail |
| 2 | 4" Blue Chrysanthemum |
| 2 | 4" Purple Chrysanthemum |
| 2 | 4" Variegated Chrysanthemum |
| 2 | 4" White Twinkling Chrysanthemum |
| 2 | 4" Half Red & Half Blue Peony |
| 2 | 4" Orange Triple Rings with White Strobe Pistil |
| 2 | 4" Glitter Coconut |
| 2 | 4" Silver Palm Tree |
| 2 | 4" Blue & Crackling Palm with Red Tail |
| 2 | 4" Red Crossette |
| 2 | 4" Green Crossette |
| 2 | 4" Purple Crossette |
| 2 | 4" Blue Crossette |
| 2 | 4" Variegated Crossette |
| 2 | 4" Twinkling (Strobing) Coconut Crossette |
| 2 | 4" Silver to Crackling |
| 2 | 4" Gold Strobe to Crackling Flower |
| 1 | MID SHOW VOLLEY |
| 1 | 2" (36 Shot) Fanned Long Lasting Silver Willow |
| 1 | 2" (36 Shot) Fanned Red & Blue Magic Peony / Silver Palm Tree w/Tail |
| 1 | 2.5" (30 Shot) Fanned Glitter Coconut w/Glitter Tail |
| 1 | 2.5" (30 Shot) Fanned Lemon & Glitter Palm Core / Orange & Green Palm Core / Pink & Glitter Palm Core w/Tail |
| 1 | 2.5" (30 Shot) Fanned Silver Palm Tree / Purple Strobe / Green Crackling Flower w/Silver Tail |

WESTERN DISPLAY FIREWORKS LTD

SHOW SCRIPT

Proposal #: 18-5762

Quantity Description

-
- 1 2.5" (25 Shot) Fanned Diamond Screamer: Red Star Mine + Twilight Glitter to Red Comet, Green Star Mine + Silver Coconut Comet, Multi-Color Star Mine + Crackling Comet, Multi-Color Star Mine + Diamond Screamer
 - 1 2.5" (25 Shot) Fanned Tourbillion Night: Red Diamond Screamer Mine, Golden Whirl w/ Report Mine...
 - 1 GRAND FINALE 1
 - 2 2.5" (30 Shot) Fanned Red Shiny Peony / Blue Shiny Peony / Titanium Salute
 - 1 GRAND FINALE 2
 - 1 3" (24 Shot) Fanned Ruby Red Peony
 - 1 3" (24 Shot) Fanned Sapphire Blue Peony
 - 1 3" (24 Shot) Fanned Silver Kamuro
 - 1 GRAND FINALE 3
 - 1 3" (10) Blue to Popping Flower / Red Tip w/Silver Strobe Willow w/Red Tail
 - 1 3" Finale Chain 10/6 (Ti Salute)
 - 2 4" (5) Red & Blue & White Strobe Trail / Artillery Titanium w/Silver Tail
 - 1 4" (5) Artillery Titanium w/Silver Tail
 - 1 MISC SUPPLIES
 - 7 20 Minute Fusee w/ Handle
 - 6 Safety Glasses
 - 6 Earplugs
 - 30 Match Fuse for Packing - By the Foot
 - 2 1" x 60yd Masking Tape - Roll
 - 1 Foil - Small
 - 1 Rubber Bands (Bag of 350)

DISPLAY AGREEMENT AND PURCHASE ORDER

THIS AGREEMENT ("Agreement") is entered into on this _____ day of _____, 2018 by and between Western Display Fireworks, Ltd., an Oregon corporation, whose address is set forth above, ("Western") and City of St Helens, whose address is PO Box 278, St Helens, OR 97051 ("Sponsor"). Western and Sponsor are sometimes individually referred to as a "Party" and collectively as the "Parties."

In consideration of the mutual terms and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Proposal.** Western agrees to supply, and Sponsor agrees to pay for, a fireworks display on the following designated date(s) and location: July 4, 2018 shot from vacant lot at the end of Cowlitz St, St Helens, OR 97051, as detailed in Proposal #18-5762, which is attached hereto and incorporated herein by this reference, (the "Display") in accordance with the program approved by both Parties.
2. **Price and Payment Terms.** Total price of TWELVE THOUSAND DOLLARS AND NO/100 (\$12,000.00) is to be paid as follows: 25% of the total price, \$3,000.00 is due by MAY 1, 2018; the remaining balance of the price, \$9,000.00, is due in full on or before July 14, 2018. Interest will accrue at 1½% per month (an annual percentage rate of 18% per annum) on all unpaid amounts from the date on which the payment was due.
3. **Western Duties.** As part of the total price Western agrees to the following:
 - a. To supply all shells and other pyrotechnics listed on the Proposal;
 - b. Mortars, firing equipment and all other required materials necessary to perform its services hereunder;
 - c. Proper delivery, set-up, firing and presentation by pyrotechnic operator and crew covered under workers compensation insurance;
 - d. To remove all equipment and spent pyrotechnic devices and clean up debris from the immediate Display site. Sponsor acknowledges that additional debris may remain in the fallout zone after Western's responsibilities of Display site cleanup have been completed; and
 - e. To comply with all local and federal guidelines and obtain any necessary permits to perform the Display, unless otherwise notes in Sponsor duties.
4. **Sponsor Duties.**
 - a. Sponsor shall comply with all duties as detailed under the Compliance with Laws/Sponsor Responsibilities portion of this Agreement;
 - b. Sponsor to obtain city of St Helens Special Use Permit (if required); and
 - c. Sponsor to provide 10 yards of sand to the display site.
5. **Insurance.** Western agrees to provide, at its expense, commercial general liability insurance coverage in an amount not less than \$5,000,000. If requested in writing, Western shall provide Sponsor with a certificate of insurance within two weeks of the Display. All entities/individuals listed on the certificate of insurance will be deemed as additional insured pursuant to this Agreement.
6. **Indemnification.** Western agrees to indemnify, defend, and hold harmless the Sponsor, its agents and employees, and those entities/individuals listed on the certificate of insurance, from and against all

claims, costs, judgments, damages and expenses, including reasonable attorney fees that directly arise from the performance of the fireworks to the extent that such are occasioned by an act or omission of Western, its agents and employees. Sponsor agrees to indemnify, defend, and hold harmless Western, its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that arise from the performance of the fireworks to the extent that such are occasioned by any act or omission of Sponsor, its agents and employees. Each Party agrees to give the other Party prompt notice of any claims. Neither Party shall be responsible for consequential damages.

7. Compliance with Laws.

- a. Sponsor Responsibilities: SPONSOR agrees to perform their requirements in accordance with NFPA 1123 OUTDOOR DISPLAY OF FIREWORKS 2014 Edition (National Fire Protection Association) 8.1 General Requirements. The sponsor of the display shall make provisions for fire protection for the display. 8.1.1 The sponsor shall consult with the AHJ and the operator to determine the level of fire protection required. 8.1.2 The following shall apply to crowd control: (1) Monitors whose sole duty is the enforcement of crowd control shall be located around the display site and at other locations as determined by the sponsor. (2) The AHJ and the operator shall approve the provisions for crowd control. 8.1.2.1 Monitors shall be positioned around the display site to prevent spectators or any other unauthorized persons from entering the discharge site. 8.1.2.2 Where required by the AHJ, approved delineators or barriers shall be used to aid in crowd control. 8.1.2.3 Portions of the display site, other than the discharge site(s), shall be permitted to be open to the public prior to the display as long as the provisions of 4.2.2.2 are maintained. 8.1.2.4 Unescorted public access to the discharge site shall not be permitted where pyrotechnic materials are present during the period before the display. 8.1.2.5 The discharge site shall be restricted throughout the display and until the discharge site has been inspected after the display.
- b. Western's Responsibilities: Western shall secure and maintain any and all licenses, permits or certificates that may be required by any regulatory body having jurisdiction over the materials or performance of the services herein contemplated unless otherwise noted above in Sponsor duties. Western shall exercise full and complete authority over its personnel, shall comply with all workmen's compensation, employer's liability and other federal, state, county and municipal laws, ordinances, rules and regulations required of an employer performing such services, and shall make all reports and remit all withholdings or other deductions from the compensation paid its personnel as may be required by any federal, state, county or municipal law, ordinance, rule or regulation. Western is responsible to insure that all materials and services supplied under this Agreement comply with all laws, rules and regulations of the State and the federal government relating thereto.

8. **Cancellation/Rescheduling by Sponsor.** If the Display is cancelled by the Sponsor after receipt of this signed Agreement but prior to departure from Western's facility, Sponsor agrees to pay 25% of the total price (\$3,000.00) for restocking and costs incurred. If the Display is cancelled by the Sponsor after departure from Western's facility, Sponsor agrees to pay 50% of the total price (\$6,000.00). If the Display is cancelled by the Sponsor after the physical show setup is complete, Sponsor agrees to pay 100% of the total price (\$12,000.00). If the Sponsor elects to reschedule the Display for an alternate

mutually agreeable date, Western agrees to facilitate this rescheduling and Sponsor agrees to reimburse Western for new permit and other additional costs associated with this change.

9. **Safety / Weather Forced Cancellation.** Western agrees that it shall be the responsibility of the pyrotechnic operator in charge, acting on Western's behalf or the Authority Having Jurisdiction, to cancel or delay the Display if in the operator's judgment circumstances beyond the control of either Party pose an extraordinary risk to the health and safety of any persons or property within the vicinity of the Display.

If the product has been damaged as an attempt to execute the Display and cannot be safely reused, 100% of the price is due and Western has no further obligation under this Agreement. If the product is intact and reusable, Western agrees to store the product and execute the Display on a mutually agreeable future date. Sponsor agrees to reimburse Western for reasonable costs associated with the rescheduling of the event.

10. **Force Majeure.** Sponsor assumes the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of Western which may prevent the Display from being safely performed on the scheduled date, which may cause the cancellation of the event for which Sponsor has purchased the Display, or which may affect or damage such portion of the Display as must be replaced and exposed a necessary time before the Display.

11. **Product Performance.** Sponsor recognizes and acknowledges that due to the nature of fireworks, an industry accepted level of 3% of the product used in any display may not function as designed and this level of nonperformance is acceptable as full performance.

12. **Limitation on Damages.** In the event that Sponsor claims that Western has breached this Agreement or was negligent in performing its duties hereunder, Sponsor shall not be entitled to claim or recover monetary damages from Western beyond the amount that Sponsor has paid Western under this Agreement and shall not be entitled to a claim for or recover of consequential damages from Western, including, but not limited to, damages for lost income, business, or profits. Additionally, Western's liability for matters covered by the insurance set forth herein shall be limited to the limits of said insurance.

13. **Time.** Time is of the essence in this agreement. The Parties expressly recognize that in the performance of their respective obligations, each Party is relying on timely performance by the other Party and will schedule operations and incur obligations to third parties in reliance upon timely performances by the other Party and may sustain substantial losses by reason of any failure of timely performance.

14. **Independent Contractor/No Joint Venture.** The Parties agree that Western is an independent contractor, and is not an agent or employee of Sponsor for any purpose. It is further agreed that Western's employees shall be, and remain, the employees of Western and not of Sponsor. Nothing in this Agreement or the actions of Western or Sponsor shall be construed as forming a partnership or joint venture between Sponsor and Western.

15. **Attorney Fees.** In the event that either Party to this Agreement shall enforce any of the provisions hereof by any action at law or in equity, the unsuccessful Party to such litigation agrees to pay to the prevailing Party all costs and expenses, including reasonable attorney fees, incurred therein by the prevailing Party.
16. **Jurisdiction.** This Agreement shall be governed in all respects, whether as to validity, construction, capacity, performance or otherwise, by the laws of the State of Oregon applicable to contracts.
17. **Severability.** In the event a court of competent jurisdiction determines that any provision of this Agreement is in violation of any statute, law, rule, regulation, ordinance or public policy, then the provisions of this Agreement that violate such statute, law, rule, regulation, ordinance or public policy shall be stricken or modified to the extent that such provision no longer violates such statute, law, rule, regulation, ordinance or public policy. All provisions of this Agreement that do not violate any statute, law, rule, regulation, ordinance or public policy shall continue in full force and effect for all purposes. Furthermore, any court order striking or modifying any provision of this Agreement shall modify or strike the provision in as limited a manner as possible to give as much effect as possible to the intentions of the Parties to this Agreement.
18. **Survival.** The terms of paragraphs 5, 6, 12, 15, and 16 shall survive the cancellation or termination of this Agreement.
19. **Entire Agreement.** This Agreement sets forth the entire agreement and understanding between the Parties hereto respecting the matters within its scope and may be modified only in writing signed by both of the Parties hereto.

The pricing and product offered in the Proposal shall remain firm if this Agreement is mutually executed by both Parties on or before February 28, 2018.

Sponsor

Western Display Fireworks, Ltd.

By: _____
Its: _____
Date: _____

By: Heather J. Gobet
Its: President
Date: _____



APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

City Council Meeting ~ February 7, 2018

Pending applications received:

| <u>Name</u> | <u>Interest</u> | <u>Date Application Received</u> | <u>Referred by Email To Committee(s)</u> |
|---------------|---------------------------------|----------------------------------|--|
| • Lori Adsitt | Bicycle & Pedestrian Commission | 9/22/17 | 9/26/17 |
| • Al Petersen | Budget Committee | 12/29/17 | 1/2/18 |

Arts & Cultural Commission (3-year terms)

- Diane Dillard resigned. Her term expires 9/30/2019.

Status: There is currently one vacancy. A press release went out on February 1 with a deadline of February 23.

Next Meeting: February 27, 2018

Recommendation: None at this time.

Bicycle & Pedestrian Commission (3-year terms)

- Cynthia Sweet resigned. Her term expired 12/31/2016.
- Paul Barlow, Cindy Sutliff and Sean Cearley all have terms that expire 12/31/2017

Status: Currently, the Commission has 4 members and 1-7 vacancies. The St. Helens Municipal Code requires 5-11 members. A display ad and another press release were sent out mid-August. We have received one application.

Next Meeting: February 22, 2018

Recommendation: None at this time.

Library Board (4-year terms)

- The Board added positions.

Status: Currently, there is one vacancy. The Board is going to consider filling the 9th vacancy in 2018.

Next Meeting: February 20, 2018

Recommendation: None at this time.

Budget Committee (3-year terms)

- Paul Barlow's and Patrick Birkle's terms expire 12/31/2017. Both wish to be reappointed.

Status: The Mayor, Councilor Locke and Councilor Carlson have been notified that their appointments' terms are expiring, all of which have been on the Committee for two terms. Therefore, a press release went out on October 19, 2017. We received two applications since then. One from Al Petersen and one from Rachael Barry. Rachael was appointed to the Committee on January 17.

Next Meeting: TBD

Recommendation: Reappoint Paul Barlow and Patrick Birkle to additional 3-year terms or appoint new member(s).

City of St. Helens
Library Board
Minutes from Tuesday, August 22, 2017
Columbia Center Auditorium

Members Present

Nancy Herron, Past Chair
Mary Ellen Funderburg, Chair
Barbara Lines
Leanne Murray, Vice-Chair
Melisa Gaelrun-Maggi
Amanda Heynemann

Members Absent

Marsha Caton, Past-Chair
Heather Anderson-Bibler

Guests

Malinda Duran

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director
Nicole Woodruff, Library Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:17 p.m. by Chair Mary Ellen Funderburg.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Malinda Duran from the St. Helens Police Department (SHPD) asked the Board to consider participating in a trick-or-treat event the SHPD is hosting on October 31, 2017 from 5:00 p.m. until 8:00 p.m. The SHPD is looking for volunteers to man tables with activities, games, or treats. The Board will vote at their September meeting whether or not to participate. Youth Librarian Kolderup will be consulted about possible activities.

PREVIOUS MEETING MINUTES: Minutes approved as written.

REPORT FROM WORKING GROUPS:

- **COMMUNICATIONS** – The communications group met with the communications officer for the City of St. Helens about the City's social media practices and the feasibility of the Library creating and maintaining its own social media pages. The group created pro and con lists and compared their results, discussed how to proceed if it was decided that Facebook was not an option for the Library, and will look at what improvements can be made to the current website.

- **COMMUNITY PARTNERS** – Board Members Herron and Anderson-Bibler have been researching access to adult literacy in the community as well as whether or not there is a need. Anderson-Bibler spoke with Sheri Ford at Public Health and with Voc Rehab, and the information she received indicated that there is a current need for an adult literacy program.

Herron spoke with the St. Helens School District. The person she spoke with represented the Title I program. The community partners group will continue to communicate about upcoming events and ways to potentially partner.

- **FACILITIES** – The facilities group met on August 8. They discussed short-term and long-term plans for improving the Library's facility. Chair Funderburg distributed notes from the group's meeting. The group will meet again on August 30, 2017 at the Library.
- **ACCESS** – The access group is working on a proposal to petition City Council for changes to Library Card types, fines & fees structure, and to test the feasibility of joining the Oregon Library Passport Program.

Director Jeffries wants to update the Library website with strategic plan progress by September. At the September meeting, each group will have a short description of the work they have accomplished thus far and fifteen minutes to share progress with the rest of the Board.

LIBRARY DIRECTOR REPORT: The Library will be getting virtual panic buttons. The buttons will be installed citywide. Director Jeffries has also been working with the SHPD code enforcement officer and parole officers in regards to individuals that have caused some concern while on the premises.

The new patron counters are ready to ship as soon as the team from Centerlogic coordinates with the patron counter manufacturer about wireless connections.

COUNCILOR'S REPORT: Councilor Conn congratulated the Board on how much they have accomplished implementing the Library's Strategic Plan.

Conn briefly spoke about the upcoming vote for a soda tax. Finance Director, Matt Brown will present information about the tax at the September Board meeting.

FRIENDS' REPORT: N/A

BOARD MEMBER COMMENTS: The book club is moving forward. The first meeting will be October 19, 2017 at 7:00 p.m. The theme is very loosely Halloween related.

SUMMARIZE ACTION ITEMS:

- Murray and Gaelrun-Maggi will provide information about the book club for the City Newsletter, the Library events calendar and the website.

- Gaelrun-Maggi will send a list of book club title suggestions to staff member Woodruff. The books will be available for patrons to check out for the book club.
- Working groups need to be ready to have accomplishments ready for the website by the September meeting.
- Vice-Chair Murray will create a Google doc for the strategic plan working groups.

NEXT MEETING: The next regularly scheduled meeting will be Monday, September 18, 2017 at 7:15 p.m. in the Columbia Center Auditorium. Please note this is the Monday before the third Tuesday in September.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

Chair Funderburg adjourned the meeting at 9:10 p.m.

CR

Respectfully submitted by:

Library Board Secretary, Nicole Woodruff

2016-2017 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
|------------|-----------------|-------|------------|---------------|--------|-----------|-------|--------|
| 03/21/2017 | P | E | P | E | P | P | P | P |
| 04/18/2017 | P | P | P | P | P | P | P | P |
| 05/16/2017 | P | P | P | P | E | P | P | P |
| 06/20/2017 | P | P | P | P | P | P | E | E |
| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
| 07/18/2017 | P | P | P | P | P | E | P | P |
| 08/15/2017 | E | E | P | P | P | P | P | P |
| 09/18/2017 | | | | | | | | |
| 10/17/2017 | | | | | | | | |
| 11/14/2017 | | | | | | | | |
| 12/12/2017 | | | | | | | | |
| 01/16/2018 | | | | | | | | |
| 02/20/2018 | | | | | | | | |
| 03/20/2018 | | | | | | | | |
| 04/17/2018 | | | | | | | | |
| 05/15/2018 | | | | | | | | |
| 06/19/2018 | | | | | | | | |

City of St. Helens
Library Board
Minutes from Monday, September 18, 2017
Columbia Center Auditorium

Members Present

Nancy Herron, Past Chair
Mary Ellen Funderburg, Chair
Barbara Lines
Leanne Murray, Vice-Chair
Melisa Gaelrun-Maggi
Amanda Heynemann
Marsha Caton
Heather Anderson-Bibler

Members Absent

Guests

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director
Nicole Woodruff, Library Secretary



CALL MEETING TO ORDER: The meeting was called to order at 8:33 p.m. by Chair Mary Ellen Funderburg.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: Finance Director Matt Brown spoke to the Board about a proposed sugar tax before the meeting.

PREVIOUS MEETING MINUTES: Minutes approved with minor changes.

REPORT FROM WORKING GROUPS: Chair Funderburg clarified with Director Jeffries that the information from each working group that was going to be posted on the website should highlight the part of the strategic plan each group is focusing on, and provide assessment of the progress that has been made so far.

- ACCESS – The access group will present their proposal to City Council on Wednesday, September 20 at 1:00 p.m.
- COMMUNITY PARTNERS – Board Member Anderson-Bibler attended an Employment First meeting and identified a person with adult literacy training. She also reported that Riverside Training will re-open.

The Library was offered space in a multi-agency brochure to highlight what services the Library can provide for their clients.

- **COMMUNICATIONS** – Reference Librarian Herren-Kenaga is currently working to bring the website into ADA compliance. She asked for specific examples of what improvements would be desirable to enhance the Library's website. Board members will email Herren-Kenaga with suggestions.
- **FACILITIES** – Chair Funderburg talked about the meeting the facilities group had on August 30. They concluded that the footprint of the facility needs to be larger. The group will explore potential funding sources for an expansion.

The group also identified things that could be done to make the space welcoming and comfortable. Ideas include painting, furniture upgrade, carpet replacement, and ways to reduce clutter.

LIBRARY DIRECTOR REPORT: The Columbia County Library Directors had a small meeting to discuss partnering for an Our Community Reads (OCR) event. Two directors were able to attend. Ideas for a theme are being discussed by the group. If a theme is chosen and the event proceeds, Director Jeffries suggested the OCR title(s) as the April Book Club choice.

COUNCILOR'S REPORT: No updates.

FRIENDS' REPORT: N/A

BOARD MEMBER COMMENTS: The first meeting of the book club will be October 19, 2017 at 7:00 p.m. The theme is very loosely Halloween related.

SUMMARIZE ACTION ITEMS:

- Sub-committee formed to volunteer at St. Helens Police Department Halloween event. Members Herron, Funderburg, Murray, and Lines will meet to plan activities for event and to gather needed supplies from Library Staff.
- Murray and Gaelrun-Maggi will finalize plans for October Book Club.
- Working groups will meet and continue working toward year one strategic plan goals.
- Vice-Chair Murray will continue with the creation of Google docs for the Board.

NEXT MEETING: The next regularly scheduled meeting will be Tuesday, October 17, 2017 at 7:15 p.m. in the Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

Chair Funderburg adjourned the meeting at 9:20 p.m.

✍

Respectfully submitted by:

Library Board Secretary, Nicole Woodruff

2016-2017 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
|------------|-----------------|-------|------------|---------------|--------|-----------|-------|--------|
| 03/21/2017 | P | E | P | E | P | P | P | P |
| 04/18/2017 | P | P | P | P | P | P | P | P |
| 05/16/2017 | P | P | P | P | E | P | P | P |
| 06/20/2017 | P | P | P | P | P | P | E | E |
| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
| 07/18/2017 | P | P | P | P | P | E | P | P |
| 08/15/2017 | E | E | P | P | P | P | P | P |
| 09/18/2017 | P | P | P | P | P | P | P | P |
| 10/17/2017 | | | | | | | | |
| 11/14/2017 | | | | | | | | |
| 12/12/2017 | | | | | | | | |
| 01/16/2018 | | | | | | | | |
| 02/20/2018 | | | | | | | | |
| 03/20/2018 | | | | | | | | |
| 04/17/2018 | | | | | | | | |
| 05/15/2018 | | | | | | | | |
| 06/19/2018 | | | | | | | | |

City of St. Helens
Library Board
Minutes from Tuesday, October 17, 2017
Columbia Center Auditorium

Members Present

Nancy Herron, Past Chair
Mary Ellen Funderburg, Chair
Leanne Murray, Vice-Chair
Amanda Heynemann
Marsha Caton
Heather Anderson-Bibler

Members Absent

Barbara Lines
Melisa Gaelrun-Maggi

Guests

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director
Nicole Woodruff, Library Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:16 p.m. by Chair Mary Ellen Funderburg.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES: Minutes approved with no changes.

DETAILS OF LIBRARY BOARD PARTICIPATION IN HALLOWEEN EVENT: Board Members discussed what to bring to the St. Helens Police Department Trunk or Treat event. The Board is planning to provide an activity for children as well as some candy. They will also have flyers from the Library announcing upcoming events. Participating Board Members will meet at the Library prior to the event to pick-up supplies.

LIBRARY BOOK CLUB: The meeting of the book club has been shared as a Facebook event on the Friends of the St. Helens Public Library Facebook page as well as on the City's Facebook page. Vice-Chair Murray has created the list of questions for the meeting and will bring refreshments. A theme for the January book club has been chosen; it is food. Murray will create a half sheet flyer to distribute at the first club meeting and member Gaelrun-Maggi has compiled a list of titles related to food. This list will be available at the first club meeting and titles owned by the Library will be on a

cart, available for checkout. The January meeting is scheduled for Thursday, January 11, 2018.

In April, the book club theme will be tied to the Our Community Reads title chosen by the libraries from Columbia County who will be participating.

REPORT FROM WORKING GROUPS: Director Jeffries is going to meet with the communications group and community partners group to review the year one goals set out in the strategic plan and clarify the mission for each group, as well as discuss progress that has been made.

- ACCESS – City Council is scheduled to vote on the access group's proposal on October 18, 2017.
- FACILITIES – Youth Librarian Kolderup met with Julie Catt from Head Start to discuss the configuration of the children's room. Kolderup will test some small changes in the room to see if they would work. She shared the highlights of her discussion with the facilities group.

Working group members Lines and Funderburg will look at paint colors schemes for the Library. Director Jeffries will research window options for emergency egress and options for computer chairs. The community partners group will be included in discussions for lobby display options.

The City's building inspector will join the facilities group for their next meeting to discuss emergency egress.

- COMMUNITY PARTNERS – Will meet with Director Jeffries to check strategic plan goals and create a plan to move forward. Past chair Herron suggested compiling the information gathered about community groups into a 3-ring binder as a starting point for easy access to answering which agencies perform which functions for the community.
- COMMUNICATIONS – Will meet with Director Jeffries to check strategic plan goals and create a plan to move forward.

LIBRARY DIRECTOR REPORT: The electrician has given the Library a quote for the cost to install a monitor in the Young Adult section of the Library.

The patron counter will be installed the fourth week of October.

Director Jeffries shared quarterly statistics. The Board discussed the effects of the LSTA grant ending. Digital resource use has increased. Circulation of other materials has decreased. Director Jeffries cited a national trend that indicates library use tends to decline when the economy is strong.

COUNCILOR'S REPORT: No updates.

FRIENDS' REPORT: N/A

BOARD MEMBER COMMENTS: Chair Funderburg reiterated her desire to see changes to the website to make it "better".

SUMMARIZE ACTION ITEMS:

- Vice-Chair Murray will continue with the creation of Google docs for the Board.

NEXT MEETING: The next regularly scheduled meeting will be Tuesday, November 14, 2017 at 7:15 p.m. in the Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

Chair Funderburg adjourned the meeting at 9:02 p.m.



Respectfully submitted by:

Library Board Secretary, Nicole Woodruff

2016-2017 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
|------------|-----------------|-------|------------|---------------|--------|-----------|-------|--------|
| 03/21/2017 | P | E | P | E | P | P | P | P |
| 04/18/2017 | P | P | P | P | P | P | P | P |
| 05/16/2017 | P | P | P | P | E | P | P | P |
| 06/20/2017 | P | P | P | P | P | P | E | E |
| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
| 07/18/2017 | P | P | P | P | P | E | P | P |
| 08/15/2017 | E | E | P | P | P | P | P | P |
| 09/18/2017 | P | P | P | P | P | P | P | P |
| 10/17/2017 | P | P | P | E | P | P | E | P |
| 11/14/2017 | | | | | | | | |
| 12/12/2017 | | | | | | | | |
| 01/16/2018 | | | | | | | | |
| 02/20/2018 | | | | | | | | |
| 03/20/2018 | | | | | | | | |
| 04/17/2018 | | | | | | | | |
| 05/15/2018 | | | | | | | | |
| 06/19/2018 | | | | | | | | |

City of St. Helens
Library Board
Minutes from Tuesday, December 12, 2017
Columbia Center Auditorium

Members Present

Nancy Herron, Past Chair
Mary Ellen Funderburg, Chair
Leanne Murray, Vice-Chair
Amanda Heynemann
Marsha Caton
Barbara Lines

Members Absent

Melisa Gaelrun-Maggi
Heather Anderson-Bibler

Guests

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director
Nicole Woodruff, Library Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:20 p.m. by Chair Mary Ellen Funderburg.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES: Minutes approved with no changes.

PRESENTATION ON THE EDGE INITIATIVE: Postponed until the January meeting.

NEWS FROM THE WORKING GROUPS: Past-Chair Herron requested the format of the minutes compiled for Special Meeting, November 27, 2017, be revised. She asked Director Jeffries about the roles of the Board members within their working groups. Jeffries stated the groups were collaborative and that Board members should give input as to what steps staff could take to meet the goals laid out in the Strategic Plan.

COMMUNICATIONS-The Board discussed the website. Past Chair Herron asked if website updates and changes had been placed on hold. Jeffries replied they had not; Reference Librarian Herren-Kenaga will be attending the January Board meeting to update the Board on changes happening to the website in accordance with the Edge Initiative. Herren-Kenaga is also responsible for updating the website, catalog, and circulation modules to reflect the changes to the fines and fees schedule set to begin on

January 1, 2018. Jeffries outlined opportunities for Board input on other changes that could be made to the website.

Director Jeffries stated that while the changes to the website, catalog, and circulation module were taking place, action to incorporate social media into Library be paused until after January 1, 2018. The Board discussed ways social media could be incorporated into the Library's communications plan in 2018. Jeffries has also been in communication with the City manager about the City's plan for social media use in the future. The City manager stated that the messaging put out by different City departments needs to be unified and that the best way to remain consistent was to have a person in the City who was in charge of communication. This person will oversee the social media content of all departments.

COMMUNITY PARTNERS-Past Chair Herron requested clarification on the scope and focus of the community partners working group. She suggested that the a display space could be created in the lobby of the Columbia Center for information about community partners and that staff could maintain displays by printing and posting information delivered to the Library by different community partners. A discussion about how to display information followed. The Board decided to use part of the next Board meeting to look through catalogs for display options. Herron suggested that rules for using the new display space be posted somewhere. They should include size, language and image restrictions, and who is allowed to use the space.

Board discussed other changes that could be made to the lobby including a new bookshelf for the Friends of the Public Library children's books.

Past Chair Herron stated that the Library should continue to have a presence at the Community Action Team social service roundtable meetings if the meetings continue. Director Jeffries agreed.

FACILITIES-Director Jeffries received a quote to install emergency egress options to the children's room and the area near reference. Grants to pay for the renovation are not available. Funding options were discussed.

Chair Funderburg wants estimates to replace windows, doors, and chairs, as well as the cost to paint the Library.

ACCESS-No meetings. Waiting for fines and fees rollout. Director Jeffries stated that a press release would be published to announce the upcoming changes.

LIBRARY DIRECTOR REPORT: Director Jeffries will meet with other Columbia County Library Directors to discuss Our Community Reads. Vernonia and Scappoose will each host an event and Columbia City will co-sponsor an event with the St. Helens Public Library.

COUNCILOR'S REPORT: City Council and the St. Helens School District superintendent met to discuss ways the City and the School District could work together.

FRIENDS' REPORT: N/A

BOARD MEMBER COMMENTS: Chair Funderburg informed the Board the date the Library Board will make their annual report to City Council is set for May 2, 2018.

SUMMARIZE ACTION ITEMS:

- At the next Board meeting, the Board will look through catalogs for bulletin boards, slat wall fixtures, and computer chairs.
- Board members should bring their laptops.
- Demco catalogs will be supplied by the Library. Member Lines will bring other catalogs.
- Director Jeffries will bring a shopping list.

NEXT MEETING: The next regularly scheduled meeting will be Tuesday, January 16, 2018 at 7:15 p.m. in the Columbia Center Auditorium.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

Chair Funderburg adjourned the meeting at 8:34 p.m.



Respectfully submitted by:

Library Board Secretary, Nicole Woodruff

2016-2017 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
|------------|-------------------|-------|------------|---------------|--------|-----------|-------|--------|
| 03/21/2017 | P | E | P | E | P | P | P | P |
| 04/18/2017 | P | P | P | P | P | P | P | P |
| 05/16/2017 | P | P | P | P | E | P | P | P |
| 06/20/2017 | P | P | P | P | P | P | E | E |
| Date | Anderson-Bibler | Caton | Funderburg | Gaelrun-Maggi | Herron | Heynemann | Lines | Murray |
| 07/18/2017 | P | P | P | P | P | E | P | P |
| 08/15/2017 | E | E | P | P | P | P | P | P |
| 09/18/2017 | P | P | P | P | P | P | P | P |
| 10/17/2017 | P | P | P | E | P | P | E | P |
| 11/14/2017 | MEETING CANCELLED | | | | | | | |
| 12/12/2017 | E | P | P | E | P | P | P | P |
| 01/16/2018 | | | | | | | | |
| 02/20/2018 | | | | | | | | |
| 03/20/2018 | | | | | | | | |
| 04/17/2018 | | | | | | | | |
| 05/15/2018 | | | | | | | | |
| 06/19/2018 | | | | | | | | |

City of St. Helens
Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 7th day of February, 2018 are the following Council minutes:

2017

- Work Session and Regular Session Minutes dated December 6, 2017
- Work Session, Public Hearing, and Regular Session Minutes dated December 20, 2017
- Regular Session Minutes dated January 3, 2018

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name of Word document
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Post PDFs to website
- ☐ Email minutes to distribution list
- ☐ Add minutes to HP Trim
- ☐ File Original in Vault

City of St. Helens City Council

Work Session Minutes

December 6, 2017

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Susan Conn

Members Absent: Councilor Keith Locke
Councilor Ginny Carlson

Staff Present: John Walsh, City Administrator
Margaret Jeffries, Library Director
Matt Brown, Finance Director
Kathy Payne, City Recorder
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Tina Curry, Event Manager

Others: Chuck Daughtry
Julie Thompson

1) **Call Work Session to Order**

2) **Visitor Comments**

No visitor comments.

3) **Discussion Topics**

3.A Semi-Annual Report from Columbia County Economic Team (CCET)
CCET Executive Director Chuck Daughtry was in attendance to give a report to the Council.

- Armstrong World Industries. Their closure was not anticipated. Chuck had been talking with them about expansion. The Employment Office has already been in contact with Armstrong's general manager to help employees with benefits and the transition. CCET will be meeting with Armstrong to see if they'd be willing to change their mind. If not, CCET will work to assist the employees and market the property.
- OMIC. Had another delegation go to Sheffield and are excited about what could be replicated here. Chuck talked about the potential OMIC facility occupants. Councilor Conn requested that Chuck keep the Council updated on the status, so they can prepare.

Mayor Scholl asked about PCC breaking ground on the OMIC site. Columbia County has been promised a school for years. Chuck explained that it is still in the plan. He understands the frustrations. There is potential for not only PCC but also Oregon Tech, OSU, and PSU branches. Mayor Scholl encouraged Columbia County citizens to write letters to the PCC Board of Directors.

- Premier Jets. Purchased land from the Port off of Wagner Court in Scappoose. They have a pending Enterprise Zone application for a \$4.6 million facility, 17 full-time jobs, averaging \$56,000/year, and a 26,000 sq. ft. building. They are a chartered jet service.
- The owners of the Callaway building on Port Avenue are in the process of selling. CCET is helping search for potential buyers.
- He and Commissioner Magruder toured the D.R. Johnson cross-laminator timber plant in Riddle, Oregon. They're the only type of plant in the United States. It's a way to build multi-story buildings almost entirely from wood. They're incredibly strong, able to withstand earthquakes, and fire retardant. There is a need for a company to provide cross-laminated lumber. He's working with nearby counties to provide that type of mill.
- He and City Administrator Walsh met last week to discuss the St. Helens industrial site. He encouraged the Council to improve the site so it shows well.
- Working on funding for the Rock Crest Street intersection in Rainier.
- Distributed the budget for the Columbia County Business Association. He's been working with Keep it Local Columbia County for two years. It started as a volunteer organization. Based on the County's population, we should have about \$600 million/year in retail and commercial sales. We've been averaging about \$400 million/year. That's a \$200 million/year loss due to people working outside the County. A website has been created and staffing has been added. CCET has earmarked \$17,000 to help support the effort. He is requesting financial support from cities in the County.
- Last year, Scappoose Mayor Burge identified funding available from Travel Oregon through Travel Portland. They met with Travel Portland and they're interested in supporting a County-wide organization. An application was submitted and CCET was granted \$50,000 for tourism. They want to create a Columbia County tourism destination marketing plan. Columbia County is last, in terms of per capita tourism dollars. Chuck talked about ideas and forming a County-wide tourism committee.
- There is a city administrators meeting in Clatskanie on Friday. He asked Mike Sykes to attend and talk about development in Scappoose. They have been very successful.
- Attended a meeting with Greater Portland Inc. (GPI) and Metro about regional and industrial lands inventory. Our industrial land base is critical for the Portland metro area. Land that is ready and accessible is the best.

Mayor Scholl emphasized the need for marketing.

3.B Request to Extend Enterprise Zone Benefits for Premier Jets

Chuck reviewed the request. A copy is included in the archive meeting packet.

3.C Discussion Regarding Parks

City Administrator Walsh talked about the creation of park programs for the community. He, Councilor Conn, and Finance Director Brown met with school district representatives last week to discuss the collaboration of resources. How can they work together to build a program? Councilor Conn pointed out the improvements that could be made to students and adults in the community. The City has the organizational skills to make it happen. Council President Morten would really like to see our parks system turned into a parks and recreation program. Consensus of Council to move forward.

3.D Review Urban Renewal Agency Bylaws

City Administrator Walsh reviewed the bylaws. A copy is included in the archive meeting packet. Under section one, the Council needs to determine how the chair and vice chair are selected. They favored option two, to elect a chair and vice chair.

3.E Review Proposed Revisions to Library Rules of Conduct

Library Director Jeffries reviewed the proposed revisions. A copy is included in the archive meeting packet. There were no objections from the Council.

4) Department Reports

Police Chief Moss reported...

- Tonight's agenda includes:
 - Declaration of surplus property that has not been claimed.
 - Recognition of a McBride Elementary School third grade student who submitted the winning drawing to be used in this year's police department Christmas card. All of the submittals will be displayed at the library.
 - Santa Claus will be sworn in. He'll be busy all month with community programs.

Public Works Engineering Director Nelson reported...

- Surveying on Gable Road will be done over the next few weeks. It's the beginning of the Gable Road improvement project.

Public Works Operations Director Sheppard reported...

- The breaker boxes on the docks have been upgraded. Hopefully they work.

Library Director Jeffries reported...

- The Columbia Arts Guild assisted with hanging the student art in the library. They are a 501(c)(3) and meet once a week at the library.

Finance Director Brown reported...

- Mayor Scholl said that Brown will be performing at Running Dogs Brewery on December 14, 6-8 p.m.

City Recorder Payne reported...

- She emailed the Council a letter of support for the CDBG grant application for City of Astoria. Since there were no concerns from the Council, Mayor Scholl will sign it tonight.
- The petition signatures for the, "Yes, Keep St. Helens Groceries Tax Free" have been submitted. The County certified that they submitted the adequate number of signatures. It will be on the ballot in May.
- Staff proposed another clean-up day. There were no objections from Council to close for a day.
- Received a report that the microphones sound good on Granicus. She encouraged Council and staff to speak into their microphones and not lean back.

City Administrator Walsh reported...

- The Christmas tree lighting is on Saturday. The Plaza looks great and the weather will be nice.
- Attended the Oregon Leadership Summit on Sunday. It was a great itinerary. The concepts to keep your community robot-proof were impressive.
- The contract with E2C terminates at the end of the year. He recommends extending it.

5) **Council Reports**

Councilor Conn reported...

- Requested funds to purchase snacks for the CIT training. Council concurred.
- Enjoyed the Oregon Leadership Summit. Excited for future changes.

Council President Morten reported...

- Thanked Payne for distributing the Council evaluations. Charter requires these be done.
- He, Associate Planner Jenny Dimsho, Andrew Niemi, and a veteran's representative met at McCormick Park to work out the details for the Veterans Plaza. The City has designated \$50,000 for the project, veterans have donated over \$40,000, and Andrew is doing in-kind work. The project should be complete by next Veteran's Day.

Mayor Scholl reported...

- Also attended the Oregon Leadership Summit. The projected job loss by 2035, due to technology, is 23%. Need to consider that as new industry comes to St. Helens.
- Going to do everything possible to keep Armstrong here.

6) **Executive Session**

- 6.A ORS 192.660(2)(d) Labor Negotiations
 ORS 192.660(2)(e) Real Property Transactions

Motion: Upon Conn's motion and Morten's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(d) Labor Negotiations and (e) Real Property Transactions.

Motion: Upon completion of the executive session, Morten moved to go back into work session, seconded by Conn, and unanimously approved.

7) **Other Business**

The audio recording did not work after this point. Unfortunately, the motions made were not recorded.

8) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

December 6, 2017

Members Present: Mayor Rick Scholl
Councilor Ginny Carlson
Councilor Susan Conn
Council President Morten
Youth Councilor Jeremiah
Youth Councilor Kaylee Ruff

Members Absent: Councilor Keith Locke

Staff Present: John Walsh, City Administrator
Crystal Farnsworth, Communications Officer
Margaret Jeffries, Library Director
Matt Brown, Finance Director
Sue Nelson, Public Works Engineering Director
Neal Sheppard, Public Works Operations Director
Terry Moss, Police Chief
Santa Claus, Patrol Officer

Others: Mrs. Claus
Steve Topaz
Julie Thompson

1) **Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Swearing In of New Police Officer**

Chief Moss swore in Officer Santa Claus as St. Helens Police Department's newest patrol officer. Welcome, Officer Claus!

4) **Recognition of Student Art Work for Police Department**

Third grade students participated in a contest to create this year's Christmas card for the Police Department. The winning entry was submitted by Haviland Kennedy of McBride Elementary School. Congratulations, Haviland!

5) **Visitor Comments**

- ◆ Jeremiah, Youth Council President and Kaylee Ruff, Youth Council Vice President
 - Volunteering at Donut Day December 9.
 - Have a booth at the Toy 'N Joy bazaar selling reflectors December 9.
 - Serving dinner to the Christmas Ship captains and their first mates December 9.
 - Thankful for the opportunity to volunteer.
 - Meet every other Monday.
 - Talked about upcoming projects.

Council members thanked the Youth Council for their service.

5.a Presentation by Steve Topaz on Cooperative Educational Facility

Steve reviewed his presentation.

- Proposes a vocational center here to train people to do the job and teach the job.
- People smoking marijuana or other drugs don't cut it in machine jobs.
- The co-op would include people who need work done.
- Proposed on the waterfront property. Accessible by boat and vehicle.
- Need a nearby hotel for students attending the co-op.
- Suggests connecting with the OMIC park in Scappoose.

Mayor Scholl pointed out that Steve has attended the public presentations for the waterfront property and knows what the public wants to see. Why is he suggesting to use the waterfront property instead of the Boise industrial property? Steve said it's partially because he doesn't have information about other pieces of property. The actual location is not critical.

6) Resolutions

6.a Resolution No. 1805: A Resolution of the City of St. Helens Authorizing Extended Enterprise Zone Benefits for a Fourth and Fifth Year to Premier Jets Located in the South Columbia County Enterprise Zone

Mayor Scholl read Resolution No. 1805 by title. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1805. [Ayes: Carlson, Conn, Morten, Scholl; Nays: None]

6.b Resolution No. 1806: A Resolution to Adopt Financial Policies for the City of St. Helens, Superseding Resolution No. 1592

Mayor Scholl read Resolution No. 1806 by title. **Motion:** Upon Morten's motion and Conn's second, the Council unanimously adopted Resolution No. 1806. [Ayes: Carlson, Conn, Morten, Scholl; Nays: None]

6.c Resolution No. 1807: A Resolution to Set 2018 City Public Meetings and Holiday Closures Schedule for City of St. Helens Council, Boards and Commissions

Mayor Scholl read Resolution No. 1807 by title. **Motion:** Upon Carlson's motion and Conn's second, the Council unanimously adopted Resolution No. 1807. [Ayes: Carlson, Conn, Morten, Scholl; Nays: None]

7) Approve and/or Authorize for Signature

7.a Agreement with Pauly, Rogers & Co., PC for Auditor Services

7.b Contract Payments

Motion: Upon Morten's motion and Conn's second, the Council unanimously approved '7a' and '7b' above.

8) Appointments to Boards/Commissions

8.a Appointments to City Boards and Commissions

No appointments were made.

9) Consent Agenda for Acceptance

9.a Arts & Cultural Commission Minutes dated September 26 and October 24, 2017

Motion: Upon Conn's motion and Morten's second, the Council unanimously approved '9a' above.

10) Consent Agenda for Approval

- 10.a Council Work Session and Regular Session Minutes dated November 1, 2017
- 10.b Revised Library Rules of Conduct
- 10.c Declare Surplus Property - Police Department
- 10.d Accounts Payable Bill Lists

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved '10a' through '10d' above.

11) Mayor Report

Mayor Scholl reported...

- Welcomed the high school students to the meeting. Encouraged them to join the Youth Council.
- Tree lighting and Christmas ships on Saturday.
- Donut Day on Saturday.

12) Council Member Reports

Council President Morten reported...

- Encouraged the high school students in attendance to join the Youth Council or another board and commission.
- Concerned about the timelines of the industrial property at the Boise site. He gets questions but doesn't have answers. He would like to discuss it further at the next meeting.

Councilor Conn reported...

- Also encouraged the high school students to join one of the City boards or commissions. It will prepare them to run for city councilor or mayor in the future.
- Christmas Tree Lighting at Christmas Ships on Saturday.

Councilor Carlson reported...

- The Youth Council was started by Mr. Meeuwsen and Councilor Locke four years ago. They wanted to give the youth a voice. The students don't want their friends to drop out and not succeed. They want the City to help them reach their goal.
- Santa will be at the Toy 'N Joy bazaar on Sunday with this reindeer.
- Suggested renaming the Veneer and Boise properties to make them easier identified by the community.
- Toured the Oregon City falls last week. Their planning staff member is happy to share ideas and give input.
- Huge thank you to Chief Moss! He is making this a wonderful, safe community for our kids and young adults.

13) Department Reports

Police Chief Moss reported...

- Thanked Councilor Carlson for her kind words.
- Thanked Council for their support of Crisis Intervention Training (CIT). It's appreciated.
- Thanked Communications Officer Farnsworth. The Officer Claus promotion would not happen without her. She makes us all look good.

- Donut Day is Saturday at the Police Department. It's the biggest single-day fundraiser for the Columbia Pacific Food Bank.

Public Works Engineering Director Nelson reported...

- Nothing to report.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- The activities earlier tonight were fun. They add value to the community.
- Asked Council if St. Helens Industrial Business Park is what they would like to call the old Boise Cascade property. Council concurred.

14) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Work Session Minutes

December 20, 2017

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Susan Conn
Councilor Ginny Carlson
Councilor Keith Locke

Members Absent: None

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Kathy Payne, City Recorder
Sue Nelson, Public Works Engineering Director
Neal Sheppard, Public Works Operations Director
Terry Moss, Police Chief
Jacob Graichen, City Planner
Tina Curry, Event Manager
Peter Watts, City Attorney from Jordan Ramis
Angela Johnson, Paralegal from Jordan Ramis

Others: Agnes Petersen Julie Thompson
Steve Topaz Nicole Thill

1) **Call Work Session to Order**

2) **Visitor Comments**

- ◆ Agnes Petersen. She noticed that the contracts for the judge and prosecutor are on the agenda again for discussion. Several months ago, a number of people spoke in opposition of doing away with Municipal Court. As a matter of due process, you need to notify those interested if you're going to enter into that discussion again. She does not have any current cases with Municipal Court but has seen them in action and they are doing a great job. Court is even back in the black. Please take time to think about it.
- ◆ Peter Watts, City Attorney. He came by to deliver cookies and meet the Council. He and Angela have worked together for over 12 years. He currently represents six cities in five different counties. He thanked the Council for the commitment to public service. He talked about his experience with a City turning over Municipal Court responsibilities to Circuit Court. The needs are going to be different for every City. Some things to consider are:
 - The atmosphere in a Municipal Court is very different than Circuit Court. Circuit Court is much more intimidating.
 - The difference in how infractions are being handled.

- ♦ Tina Curry. Reported on the Christmas Tree lighting event.
 - Served about 400 cups of cocoa. Tina made a donation to the Columbia Humane Society to operate the cocoa station.
 - There were a lot of people here for the Christmas Ships and for pictures with Santa and Mrs. Claus.
 - People enjoyed the fire.
 - It was successful.
 - Thanked everyone for the opportunity.

Moving forward with the museum building and the Wauna Credit Union gazebo sign.

- ♦ Steve Topaz. The Council showed no interest in creating jobs or education during his last presentation. Oregon is 18th from the bottom of new job creation. The main reason was excessive fees. He recommends against increasing and adding fees.

3) **Discussion Topics**

3.A **Discuss Proposed Land Use Fees**

City Planner Graichen reviewed the proposed fees. A copy is included in the archive meeting packet. Councilor Carlson requested a comparison of surrounding City fees. Graichen will report back with that tonight.

3.B **Discuss Proposed Utility Rates**

Finance Director Brown reviewed the proposed utility rates. A copy is included in the archive meeting packet. Councilor Carlson was opposed to charging residential renters more of a deposit. She suggested it be based on payment history. Finance Director Brown pointed out that these policies will only be in effect until the monthly billing begins in April. Council President Morten would like to leave the deposit and adjustments to Brown's discretion but wants a regular follow-up. Council concurred.

Public Works Operations Director Sheppard pointed out the fee for tampering with meters. He suggested adding a fee for the shut off as well. That part is labor extensive. Brown agreed to add that.

3.C **Review Proposed Budget Calendar and Appoint Budget Officer for FY18/19**

Finance Director Brown reviewed the proposed budget calendar. The April Budget Committee meetings were moved to the 17th and 24th.

The Council was in consensus to appoint Brown as the Budget Officer.

3.D **Discuss Contracts with Judge and Prosecutor**

Finance Director Brown reviewed the Court report. A copy is included in the archive meeting packet. He estimates the fiscal year ending with \$369,000 in revenue. The cost to operate Court is \$371,000. He understands that improvements still need to be made. This is the six-month review. He recommends keeping Court open.

Councilor Conn asked what progress has been made with investigating County programs. Brown has been in discussions with the County about the agreement for use of their work crew. Conn also mentioned the program to help people get their drivers licenses back sooner to return to work. Brown will look into it and bring back more information to tonight's meeting.

Councilor Carlson is glad to see movement in the right direction.

Councilor Locke is not completely satisfied that we are moving in the right direction. After talking to some of our officers, they would prefer one Court in town. He recommends a six-month contract and then move Court to the County. Councilor Conn agreed that it needs to be considered.

Council President Morten has heard the negative side from people who have to deal with Court. They come out frustrated. He would like to give it another six months and re-evaluate.

Brown will continue to report back to Council on progress.

3.E Request from Library Director Regarding Staffing Needs

Library Director Jeffries reviewed her request. A copy is included in the archive meeting packet.

The Council was in concurrence to allow the \$6,000 re-appropriation to hire a part-time Library Assistant. The other request for an additional part-time Library Assistant for two years should be discussed at the Budget Committee meeting for FY2018/19.

4) Department Reports

Police Chief Moss reported...

- He suggested the Council determine what outcome they are looking for with Court. It should not be based on the experiences with the Police Department. He hopes that it based on how the public is treated.
- They are currently conducting background investigations for three applicants to fill two police officer positions. Physical agility testing will take place next week.
- In the process of hiring two reserve officers. Lt. Hogue will kick-off the reserve academy in January.
- Officer Claus has been very busy. He became an overnight sensation since arresting the Abominable Snowman.
- Donut Day was successful. It brought in 3,700 pounds of food and over \$2,000.

Public Works Engineering Director Nelson reported...

- Tonight's agenda includes a grant agreement with the Oregon State Marine Board for a repair of a boat used to access Sand Island.

PW Operations Director Sheppard reported...

- Requested advertising that Christmas trees can be recycled at the Parks Department. Donations will be accepted for the Food Bank. Council concurred.

Councilor Carlson asked about the paint marks on Gable Road near the high school. Sheppard responded that it's survey marks in preparation for the Gable Road project. Nelson added that construction is scheduled to begin the summer or fall of 2019.

Library Director Jeffries reported...

- Continue to host National Novel Writing Month. The group has been very productive. Last year, our writers had the eighth highest per capita word count in

the nation. This year, it looks like they'll be fifth. She is pleased to have that relationship.

Councilor Carlson asked if the Library has ever tried a young adult book group. Jefferies responded that they have not recently. They are currently working on an adult book group. Maybe a young adult book group could be next. The school district is promoting Oregon Battle of the Books. The Library is supporting that program by supplying multiple copies of the books that kids can check out.

Finance Director Brown reported...

- The City purchased a live feed camera. He was able to get it working and broadcast. Azimuth will be running the wiring to record from the roof.
- Comcast live is working again. Thanked the Council for their patience through the AV and room upgrades.
- Received the GFOA Budget Award again this year!
- Reminded Mayor Scholl he needs to appoint a new member to the Budget Committee.

City Recorder Payne reported...

- Comcast video is up. Unfortunately, audio is not working. Hopefully, it will be working by the next meeting.
- Granicus is live streaming from the website. She is working with AHA to make the link more visible.

City Administrator Walsh reported...

- He does not have anything new to report for executive session.
- Distributed a letter to merchants to leverage tourism. Would like to talk about what can be done better to benefit them.
- The collaboration with the school district for a combined parks and recreation is being discussed.

5) **Council Reports**

Councilor Locke reported...

- He suggested forming a subcommittee to review what has been discussed about Court and bring back a recommendation to Council. Council President Morten agreed that would be beneficial after Brown's six-month report. For now, he suggested conducting a survey of people who have gone through the court system. It would give the subcommittee facts to base their recommendation. Locke agreed and added the need for a survey of merchants, attorneys, neighbors of nuisance violations, etc. After discussion, Council directed Brown to report back with comparisons of other cities that have made the transition and a list of stakeholders.
- This year's Christmas Ship dinner was the largest ever. They brought the largest fleet he's ever seen and continued the parade for over three hours.
- He didn't hear about any problems with electricity at the docks. He asked Nelson if she heard anything. Nelson responded that she did not. The on-call staff did not receive any calls.
- Has concerns about work that was done for the new RV spaces at the marina:

- The bluff has been sheared off and is pavement at the bottom now. There's nothing to break a fall if someone falls off the top. He suggested a fence at the top of the bluff.
- A cement retaining wall was built with a driveway going up. The old blocks are partially blocking the trail and don't fit in with what was put there.
- The sidewalk just below his house is marked to be removed in preparation for more RV spaces. That sidewalk gets used a lot and should not be removed too soon before the new one comes in. Nelson said the City is unable to control when it is taken out and put back in. If they make a dangerous situation, they will have to close the sidewalk. She will pass the concern on to the owner and contractor.
- Asked if the Grimm Halloween props are still on the Waterfront property. Staff confirmed they are still there.
- Has been dealing with the Mill site development. Is it okay that he works with Cascades? His wife does work for them. Council President Morten suggested that Locke check with the Ethics Commission. Walsh confirmed that he has been in contact with the Ethics Commission. Councilor Carlson encouraged Locke to keep Walsh updated on what's going on. Mayor Scholl agreed.

Councilor Carlson reported...

- Youth Council has been busy. Their president will be here tonight to report.
- A PTO was just formed at St. Helens Middle School. They are working on Christmas gifts for the Backpack Program. There are 25 kids who participate. She thanked the bowling alley, Yo Place, Dutch Bros., and the movie theater for contributing. They are also adopting teachers to support them by purchasing supplies.

Councilor Conn reported...

- Thanks to Scappoose Community Club for their donation of holiday decorations.
- Attended a meeting with the Regional Services Director, Councilor Locke, and Walsh. They talked about economic development in St. Helens; including the industrial park, the waterfront property, and Armstrong.
- There was property damage at the Library that is being investigated.
- The Christmas Tree lighting went very well.

Council President Morten reported...

- Thank you to Public Works for the holiday decorations.
- Set goals with Public Works for the coming year and reviewed last year's projects.
- Finished the Godfrey Park Outfall project. Asked Nelson how much grant money funded the project. Nelson responded that there were no grant funds for the storm project. The overall sewer and storm drain was funded through an outright grant for \$2 million and a zero interest loan of \$2 million. That was almost half of the funding. Morten appreciates the oversight staff provides on projects.

Mayor Scholl reported...

- The Spotlight wrote an article about Scappoose having the second lowest sewer rates in Columbia County. Columbia City has the lowest sewer rate. He directed Brown to investigate why Columbia City is so much lower when their sewer is delivered to our wastewater treatment plant? Sheppard pointed out that homeowners in Columbia City periodically pump their own holding tanks out. That's an added cost.
- Merry Christmas and Happy New Year!

6) **Executive Session**

No executive session.

7) **Other Business**

8) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Public Hearing Minutes

December 20, 2017

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke
Youth Councilor David Ryder

Members Absent: None

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Sue Nelson, Public Works Engineering Director
Neal Sheppard, Public Works Operations Director
Margaret Jeffries, Library Director
Kathy Payne, City Recorder
Jacob Graichen, City Planner
Jenny Dimsho, Associate Planner

Others: Andrew Niemi Carmin Dunn
A.J. Allen Brad Hendrickson
C. Allen Steve Topaz
William Allen

1) **Open Public Hearing** – 6 p.m.

2) **Topic**
2.A Street Vacation of Portions of N. 1st Street (St. Helens Marina LLC)

City Planner Jacob Graichen presented the staff report dated December 12, 2017.

Conflicts of Interest or Bias in this Matter

Councilor Locke declared that he lives near there but doesn't have a conflict of interest.

A.J. Allen objects to a couple of Councilors that seemed to have a definite bias about this at the last public hearing. They were pointing out things that have nothing to do with the law; such as bird and deer trails.

Based upon the facts and findings, staff recommends denial of the request. The proposal harms public interest baselessly. There is no compelling argument to warrant this request in light of the complexity it adds to the City and utility companies if this vacation is granted in whole or in part.

Applicant Testimony

- ◆ Andrew Niemi, Lower Columbia Engineering. He represents the applicant.
 1. This proposal does not harm the public interest. He argued that it will benefit the public. Using a map, Andrew pointed out the City infrastructure that is within the proposed vacation area. The sewer line is primarily on private property. He contacted Columbia River PUD about their power infrastructure and they told him the vacation would not harm the public. Columbia River PUD prefers their infrastructure be within an easement and not in public right-of-way.

A very similar street vacation to this was approved in 2012. He understands that the Municipal Code requirements and the Oregon Revised Statutes were essentially the same at that time. If they didn't harm the public's interest then, how do they five years later?

2. It complies with the City's Transportation System Plan (TSP). The TSP right-of-way width is 50 feet. This vacation would bring it into compliance.
3. It meets all the application criteria for a vacation. The criteria for a vacation does not require plans be submitted. The City did not voice any concerns about the vacation during the time signatures were being obtained.

Andrew went on to talk about other benefits.

- Parking is a potential use.
- Room to expand Thanksgiving House, an adult foster care facility.
- The 20 foot alley is important for circulation.

Testimony in Favor

- ◆ William Allen. He owns property on N. 1st Street, along with his brother and sister.
 - This is not to his benefit. He would acquire more taxable property that he's been using for free since the 1940's.
 - He wants to see his neighbor's succeed.
 - He supported the vacation last time and supports it again.
 - Councilor Conn made a comment in the last hearing that the public would not benefit. That's what his brother was referring to earlier; public benefit is not a requirement of the ORS. He thinks that prejudiced the decision last time.
 - His grandfather purchased the property in the 1930's. The grade was improved when his sister built. He maintains the City's property there.
 - The sheds have been there for so long and are temporary if they need to be moved.
 - He paid for all the utilities to be put under ground to have a better view.
 - They know where all the utilities are located in the area.
- ◆ A.J. Allen. He's in favor of the application. The shed on his property is moveable. There are a lot of illegal buildings in the City and this is just one because it's partially in the right-of-way.

Testimony in Neutral

None spoke in neutral.

Testimony in Opposition

None spoke in opposition.

City Planner Graichen clarified some points made earlier:

- The maps showing utilities are not survey-accurate.
- Columbia River PUD responded in writing requesting a public utility easement.
- He did not say that the utility easement was the issue. The utility easement is not a big deal. The issue is needing the road easement, given the concerns from Public Works and Engineering.
- Compliance with the TSP is a guideline for new streets. We have extra wide right-of-ways that we use considerably. It would not be reduced due to the pump station because the building is close to the line. That is not a valid argument.

Councilor Carlson wants to make sure that the record shows that this street vacation was approved by City Council last time but was later overturned. Graichen explained that an attorney was hired by someone and they tacked the procedural aspects of the vacation. Our legal counsel said it was a null and void decision. It made it to the first reading and then was shut down. The application was for the full street. The City only granted 15 feet on each side with access easements. This time, there is no issue with the 15 foot vacation on each side and public utility easements. The issue is the road easement, which would defeat the purpose of vacation.

Rebuttal

- ♦ Andrew Niemi. He argued that the roadway construction easement is really not necessary for approval. He is not arguing the utility easements. The TSP calls for a 50 foot right-of-way for local streets and that's what they plan on having.

Public Works Operations Director Neal Sheppard questioned Andrew's statement about Columbia River PUD. If the power lines are in the easement and they have to be moved, then the PUD would not have to pay for them? But if they're in the street right-of-way, then PUD would pay for them? Niemi explained that he was told by the PUD that if their utilities are in the public right-of-way, which they currently are, and a proposal required modifications, the PUD would pay for the modifications. If they were in an easement on private property, the applicant proposing improvements would pay for it.

3) Close Public Hearing

Deliberations will be held during the regular session following this hearing.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

December 20, 2017

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke
Youth Councilor David Ryder

Members Absent: None

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Sue Nelson, Public Works Engineering Director
Neal Sheppard, Public Works Operations Director
Margaret Jeffries, Library Director
Jacob Graichen, City Planner
Kathy Payne, City Recorder
Jenny Dimsho, Associate Planner

Others: Andrew Niemi Carmin Dunn
A.J. Allen Brad Hendrickson
C. Allen Steve Topaz
William Allen

1) **Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ◆ Steve Topaz. He has more specific questions in relation to what he brought up earlier about fee increases.
 1. What is the actual cost of the Godfrey Park excavation and redo?
 2. What are the results of the core monitoring of the cooling pond?
 3. What is the cost of the undistributed Halloween programs?
 4. When will the City merchant maps be updated? That has been pushed back to SHEDCO. Have they been notified?
 5. What are the results of the request for proposals from outside developers for the Waterfront?
 6. What is the present official desire for the Waterfront?
 7. How many \$20+/hour jobs are expected if St. Helens becomes Halloweentown?
 8. How many Halloweentown businesses will be owned locally?
 9. How many commercial buildings will be owned locally?
 10. What is the status of the toxic waste from Portland Harbor cleanup that is supposed to be brought to St. Helens?

The common thread is that these interact with the outside world. It will either help or hurt us.

Responses from Council and/or staff.

1. The total project was approximately \$1.3 million.
8. The City is leasing the Masonic Temple for a year to use as a Spirit of Halloweentown museum and gift shop.

4) **Deliberations: Street Vacation of Portions of N. 1st Street (St. Helens Marina LLC)**

Councilor Carlson...

- Wants to be a friend to builders and developers when they are making improvements.
- Sees the need for additional ingress and egress.
- Sees the need for compromise.

Council President Morten...

- Concerned about parks.
 - Grey Cliffs Waterfront Park is not fully developed. Where will people park?
 - The Parks Commission has discussed using the right-of-way on N. 1st Street for parking.
 - The dog park was added to the upper level. Where will people park for it?
 - Asked Associate Planner Dimsho to elaborate on the grant. Dimsho said it has not been formalized yet. They are anticipating a grant for restrooms and a non-motorized boat launch at Grey Cliff.
- Parking is already a problem in that area.
- Sees the need for additional ingress and egress, both for vehicles and pedestrians.

Mayor Scholl...

- Residents have been maintaining City property.
- Wants to see Thanksgiving House have the ability to expand. Adult foster care is important to him.
- Sees potential for criminal activity if a street goes through there. Although, the additional egress would be nice.

Councilor Conn...

- Talked about the anticipated development in the area.
- Reluctant to do any street vacations until there is a better plan for the waterfront development.

Councilor Locke...

- Has lived in that area for 35 years. The only development he has seen is what the residents there have done.
- Doesn't see how 15 feet will damage the improvement.

Discussion of conditions.

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved the street vacation as proposed, excluding the portion abutting Lot 11, Block 13, and adding the following requirements:

1. Public Utility Easement over all areas to be vacated.

2. An easement for roadway use, construction and maintenance over all areas proposed to be vacated.
3. Applicant to provide legal description that provides the required alley corner radius.

5) **Resolutions**

Public Comments - Proposed Increase in Planning Department Fees

- 5.a Resolution No. 1808: A Resolution of the St. Helens City Council to Set Planning Department Fees

Mayor Scholl read Resolution No. 1808 by title. **Motion:** Upon Carlson's motion and Conn's second, the Council unanimously adopted Resolution No. 1808. [AYES: Carlson, Conn, Locke, Morten, Scholl; Nays: None]

Public Comments - Proposed Increase in Utility Rates

- 5.b Resolution No. 1809: A Resolution to Establish Water, Sewer, Storm Drainage Utility Rates and Administrative Rules

Finance Director Brown distributed amendments based on discussion during the work session. A copy is included in the archive meeting packet.

Mayor Scholl read Resolution No. 1809 by title. **Motion:** Upon Conn's motion and Morten's second, the Council unanimously adopted Resolution No. 1809. [AYES: Councilor Carlson, Councilor Conn, Councilor Locke, Councilor Morten, Mayor Scholl; Nays: None]

6) **Award Bid/Contract**

- 6.a Award Push Camera Purchase to General Equipment, Inc. for \$10,800

Motion: Upon Carlson's motion and Conn's second, the Council unanimously approved '6a' above.

7) **Approve and/or Authorize for Signature**

- 7.a Agreement with City of Portland for Lab Analytical Services for WWTP
7.b Extension of Agreement with E2C Corp. for Special Event Management
7.c Agreement with Oregon State Marine Board for Repair of Boat Used to Access Sand Island
7.d Contract Payments

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved '7a' through '7d' above.

8) **Appointments to Boards/Commissions**

- 8.a Appointments to City Boards & Commissions

Motion: Upon Carlson's motion and Locke's second, the Council unanimously reappointed Russ Hubbard and appointed Julie Stenberg to the Planning Commission.

Motion: Upon Morten's motion and Carlson's second, the Council unanimously reappointed Elisa Mann and John Brewington and appointed Carmin Dunn to the Parks Commission.

9) **Consent Agenda for Acceptance**

- 9.a Parks Commission Minutes dated October 9, 2017
9.b Planning Commission Minutes dated October 10, 2017

Motion: Upon Morten's motion and Conn's second, the Council unanimously accepted '9a' and '9b' above.

10) **Consent Agenda for Approval**

- 10.a Council Work Session, Public Hearing and Regular Session Minutes dated November 15, 2017
- 10.b Animal Facility Licenses
- 10.c Declare Surplus Property - Various Items
- 10.d Accounts Payable Bill Lists

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved '10a' through '10d' above.

11) **Mayor Scholl Report**

- Good Christmas Tree lighting event.
- The Christmas Ships continued for a long time. People stayed longer and enjoyed themselves.
- Need to make sure no pressure treated or laminated wood goes into the bonfire.
- Merry Christmas!

12) **Council Member Reports**

Council President Morten reported...

- Thanked Al Petersen for his service on the Planning Commission.
- Tonight's hearing had a lot of good discussion. He hopes to see the area continue to grow well.
- Instructed the Council to contact Payne if they want to view the Public Works evaluations and goals.

Councilor Conn reported...

- Received a request from the Columbia Arts Guild for a letter of support from the City. They are applying for a grant for phase two of the display cabinets at the Columbia Center. Council concurred.
- Merry Christmas!

Councilor Carlson reported...

- Merchant meetings will begin in January.
- Very grateful for the contributions Al and Kannikar Petersen have made in the community. Service is an important value.
- Appreciates Council President Morten's voice and all he does.

Councilor Locke reported...

- Attended the Cascades Christmas dinner last week. They have long term plans to stay. They're going to be checking the ground under the clarifier to get it running again.
- The new tenants at the St. Helens Industrial site are still having issues with OLCC. He will contact the Governor's office to see if they can move things forward.
- St. Helens is sponsoring the next City County Quarterly Dinner. They recommended that it not be in February due to the weather. Mayor Scholl suggested holding it at the Roof. Payne will work on it.

Youth Councilor Ryder reported...

- Distributed the last of the helmets at Donut Day.
- Sold reflectors at the high school Christmas bazaar.

- Youth Council is proposing to begin the DARE program again. It would be taught by students for students.

13) **Department Reports**

Public Works Engineering Director Nelson reported...

- Informed Locke that she emailed the owner and engineer for the new RV park about the sidewalk construction. They said it would not be a problem and instructed their contractor to make sure pedestrians have safe passage and to not destroy the sidewalk until the new one is ready to go in.
- Merry Christmas!

Public Works Operations Director Sheppard reported...

- The ugly cement barriers at the end of N. 1st Street were put in when the driveway gave way about 15 years ago. It's holding up the road. He's not sure about the others there.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Emphasized the need to speak into microphones. It does not pick up at all when people speak from the audience. It's very important to document the meeting and be transparent.
- The Annual Employee Banquet will be held on February 9, 2018 at St. Helens Elks Lodge. It will be a Casino Night again.
- Merry Christmas!

City Administrator Walsh reported...

- Appointed to serve on the Community Development and Water/Wastewater Committees for LOC. It's a March through May commitment.
- Received three proposals in response to the Request for Qualifications (RFQ) for the EAP funded \$300,000 Community Wide Assessment Grant. He asked who be interested in being on the evaluation committee. Councilor Carlson and Mayor Scholl volunteered.
- Well wishes for the holidays.

14) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

January 3, 2018

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Susan Conn
Councilor Keith Locke

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Public Works Engineering Director
Terry Moss, Police Chief

Others: Steve Topaz
Julie Thompson
Nicole Thill

1) **Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ◆ Steve Topaz. There were a lot of people here during Halloween. He has a proposal for community spirit. It's called, "Say Hello Thursday." The objective is to say hello to someone in front of you and behind you when you're standing in line. It would encourage people to talk to each other.

Mayor Scholl will talk to Communications Officer Farnsworth about the idea.

4) **Award Bid/Contract**

4.a Award EPA CWA Project Management Services to Maul Foster Alongi

Motion: Upon Carlson's motion and Conn's second, the Council unanimously awarded the EPA CWA Project Management Services to Maul Foster Alongi.

5) **Approve and/or Authorize for Signature**

5.a 2nd Amendment to Legal Services Agreement with Jordan Ramis PC

5.b Contract Payments

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved '5a' and '5b' above.

6) **Consent Agenda for Approval**

- 6.a Declare Surplus Property - Various Items
- 6.a OLCC Licenses
- 6.b Accounts Payable Bill Lists

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved '6a' through '6c' above.

7) **Mayor Scholl Report**

- Looking forward to 2018 and working with the Council. It will be a year of action.
- Happy New Year and be safe!

8) **Council Member Reports**

Council President Morten reported...

- Read in the Chronicle that there was an issue with our Parks and Boy Scouts about Christmas Tree recycling. Discussion ensued. There was no intent to damage the Boy Scouts. It was an added service to the community that benefited the Food Bank.
- Reminder to submit department evaluations.

Councilor Conn reported...

- The Arts & Cultural Commission will be holding Arts, Coffee, and Conversation events. It's an opportunity for more casual interaction with the public.
- CIT trainings will be held January 8-12.
- Hoping for a productive 2018.

Councilor Carlson reported...

- Youth Council had a good year. Looking forward to their first meeting on Monday and preparing for the new year. Excited for the new energy in the group.
- Would like to have a way to recognize employees who go above and beyond their job description.
 - Utility Billing, Banking, and Court Specialist Shanna Duggan worked with Michelle's Love (a nonprofit for single mother's with cancer) to bring Christmas to a family in Wilsonville. The social media response was overwhelming. Carlson is going to write a thank you note to Shanna. She sees this as bringing comradery between Council and staff.

Mayor Scholl suggested this topic be added to the next work session agenda for further discussion.

Councilor Locke reported...

- He and Walsh talked about having a board or committee that would oversee the activities at the St. Helens Industrial site. It would help maintain separation from the Council. Walsh talked about a goal to develop a work plan for that property. It will be added to the next work session for further discussion.

9) **Department Reports**

Police Chief Moss reported...

- Happy New Year!
- Held physical agility testing for three candidates last Friday and Saturday. Now there are two candidates. Psychological and medical testing will likely take place next week.
- Both the Chronicle and Spotlight have asked for DUI enforcement numbers.

- Between December 15 – January 1, this year they had six. Last year there were two.
- For 2017, there were 102.
- For 2016, there were 80.

Public Works Engineering Director Nelson reported...

- Thank you to the Public Works crews who came out on Christmas Eve to sand the roads and keep our community safe. She appreciates them.
- Happy New Year!

Library Director Jeffries reported...

- The Library's new fines and fee structure began with the new year.
- St. Helens is hosting all the Library directors in the County on Friday.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- The Employee Recognition Banquet will be held on February 9 at the Elks Lodge.
- Continuing to make improvements with the AV system.

City Administrator Walsh reported...

- Reviewing year-end and year-beginning goals. Will plan to review with the Council soon.
- Christmas activities and decorations were successful.
- A merchants meeting letter was recently distributed. It was to gage interest on how the City can work collaboratively with merchants. A meeting will be scheduled soon.
- The Spirit of Halloweentown planning meeting is tentatively scheduled for February 15.
- Happy New Year!

10) **Other Business**

11) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens
Consent Agenda for Approval

OLCC LICENSES

The following businesses submitted a processing fee to the City for a Liquor License:

2018 RENEWALS

| <u>Business Name</u> | <u>Applicant Name</u> | <u>Location</u> | <u>Purpose</u> |
|-----------------------------|------------------------------|----------------------------|-----------------------|
| • Chubb's Shell | S&L Enterprises LLC | 745 S. Columbia River Hwy. | Renewal |
| • Skinny's Texaco | Columbia Fast Serv Inc. | 373 S. Columbia River Hwy. | Renewal |
| • Skinny's Texaco | Columbia Fast Serv Inc. | 373 S. Columbia River Hwy. | Renewal |

2018 NEW

A copy of the OLCC application documents submitted for the business listed below was emailed to the Police Department for review. No adverse response was received.

| <u>Business Name</u> | <u>Applicant Name</u> | <u>Location</u> | <u>Purpose</u> |
|-----------------------------|------------------------------|------------------------|-----------------------|
| • Hob Nob Brewery | John & Tamra Stermer | 254 Madrona Court | Brewery |

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 01/18/2018 - 1:17PM
 Batch: 00006.01.2018 - AP 1-18-18 FY 17-18



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------|---------------------|----------|----------|---|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| <hr/> | | | | | | | | | |
| A+ ENGRAVING LLC | | | | | | | | | |
| 45875 | | | | | | | | | |
| 896 | 1/3/2018 | 11.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-710-052011 | Public Information | | | NAME PLATE JULIE STENBERG NEW PLANNING CO | | | | | |
| | | <hr/> | | | | | | | |
| | 896 Total: | 11.00 | | | | | | | |
| | | <hr/> | | | | | | | |
| | A+ ENGRAVING LLC To | 11.00 | | | | | | | |
| | | <hr/> | | | | | | | |
| ACE HARDWARE | | | | | | | | | |
| 000500 | | | | | | | | | |
| 1216 | 12/31/2018 | 7.96 | 0.00 | 01/18/2018 | | | | False | 0 |
| 205-000-052001 | Operating Supplies | | | MATERIALS | | | | | |
| | | <hr/> | | | | | | | |
| | 1216 Total: | 7.96 | | | | | | | |
| | | <hr/> | | | | | | | |
| | ACE HARDWARE Total: | 7.96 | | | | | | | |
| | | <hr/> | | | | | | | |
| AXON ENTERPRISE INC | | | | | | | | | |
| 98541 | | | | | | | | | |
| SI1515231 | 12/20/2017 | 5,958.86 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052005 | Small Equipment | | | HANDLE BLACK CLASS III BATTERY PACK | | | | | |
| | | <hr/> | | | | | | | |
| | SI1515231 Total: | 5,958.86 | | | | | | | |
| | | <hr/> | | | | | | | |
| | AXON ENTERPRISE INC | 5,958.86 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|-----------|----------|-----------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| BEAR INSPECTION & CONSULTING LLC | | | | | | | | | |
| 002511 | | | | | | | | | |
| 315-1-441 | 1/10/2018 | 1,144.72 | 0.00 | 01/18/2018 | | | | False | 0 |
| 601-731-052019 Professional Services | | | | GENERAL INSPECTION | R BERGHUIS | | | | |
| | | | | | | | | | |
| 315-1-441 Total: | | 1,144.72 | | | | | | | |
| | | | | | | | | | |
| BEAR INSPECTION & C | | 1,144.72 | | | | | | | |
| | | | | | | | | | |
| Boise White Paper, LLC | | | | | | | | | |
| 003720 | | | | | | | | | |
| 01152018 | 1/15/2018 | 12,500.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-722-055001 Principal | | | | FEB 2018 NOTE PAYMENT | | | | | |
| | | | | | | | | | |
| 01152018 Total: | | 12,500.00 | | | | | | | |
| | | | | | | | | | |
| Boise White Paper, LLC To | | 12,500.00 | | | | | | | |
| | | | | | | | | | |
| CENTURY LINK | | | | | | | | | |
| 034002 | | | | | | | | | |
| 01042018 | 1/4/2018 | 64.58 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 909B PW | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 654B WWTP | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 654B WWTP | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 293B WWTP | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 293B WWTP | | | | | |
| 01042018 | 1/4/2018 | 47.65 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 130B CITY HALL | | | | | |
| 01042018 | 1/4/2018 | 79.47 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 228B PW | | | | | |
| 01042018 | 1/4/2018 | 213.45 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 488B LIB | | | | | |
| 01042018 | 1/4/2018 | 40.06 | 0.00 | 01/18/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-----------------------------------|--------------|----------|----------|----------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| 702-000-052010 Telephone | | | | 579B | | | | | |
| 01042018 | 1/4/2018 | 98.05 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 967B CITY HALL | | | | | |
| 01042018 | 1/4/2018 | 85.45 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 798B CITY HALL | | | | | |
| 01042018 | 1/4/2018 | 315.80 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 818B WFF | | | | | |
| 01042018 | 1/4/2018 | 39.04 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 651B CH | | | | | |
| 01042018 | 1/4/2018 | 39.39 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 796B POLICE | | | | | |
| 01042018 | 1/4/2018 | 47.65 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 131B POLICE | | | | | |
| 01042018 | 1/4/2018 | 77.43 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 162B CH | | | | | |
| 01042018 | 1/4/2018 | 21.91 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 600B WWTP | | | | | |
| 01042018 | 1/4/2018 | 21.90 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 600B WWTP | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 688B WWTP | | | | | |
| 01042018 | 1/4/2018 | 20.03 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 688B WWTP | | | | | |
| 01042018 Total: | | 1,312.01 | | | | | | | |
| CENTURY LINK Total: | | 1,312.01 | | | | | | | |
| CINTAS CORPORATION | | | | | | | | | |
| 037620 | | | | | | | | | |
| 5009762948 | 1/12/2018 | 28.48 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052001 Operating Supplies | | | | REFILL CABINET | | | | | |
| 5009762948 | 1/12/2018 | 28.48 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052001 Operating Supplies | | | | REFILL CABINET | | | | | |
| 5009762948 Total: | | 56.96 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|------------------------------------|--------------|----------|----------|--------------|---|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| <hr/> | | | | | | | | | |
| CINTAS CORPORATION | | 56.96 | | | | | | | |
| CITY OF PORTLAND, ATTN: GENERAL AR | | | | | | | | | |
| 025638 | | | | | | | | | |
| 10264710 | 1/5/2018 | 4,264.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052064 Lab Testing | | | | | LABORATORY CHARGES COST | | | | |
| 10264710 | 1/5/2018 | 2,046.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052064 Lab Testing | | | | | LABORATORY CHARGES COST | | | | |
| 10264710 | 1/5/2018 | 2,046.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052064 Lab Testing | | | | | LABORATORY CHARGES COST | | | | |
| 10264710 Total: | | 8,356.00 | | | | | | | |
| CITY OF PORTLAND, AT | | 8,356.00 | | | | | | | |
| CITY OF ST. HELENS | | | | | | | | | |
| ST.HELEN | | | | | | | | | |
| 01102018 | 1/10/2018 | 200.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-703-052041 Council Discrenary | | | | | COUPON TOY N JOY UB ACCT 000794-000 S. CONN | | | | |
| 01102018 Total: | | 200.00 | | | | | | | |
| CITY OF ST. HELENS To | | 200.00 | | | | | | | |
| COLUMBIA COUNTY | | | | | | | | | |
| 007452 | | | | | | | | | |
| 151682 | 1/10/2018 | 4.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-710-052011 Public Information | | | | | COPIES ACCOUNT 1036 | | | | |
| 151682 Total: | | 4.00 | | | | | | | |
| COLUMBIA COUNTY To | | 4.00 | | | | | | | |
| COLUMBIA COUNTY RIDER | | | | | | | | | |
| 007766 | | | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|-----------|----------|-------------------------------------|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 16-2195 | 1/3/2018 | 12.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052001 Operating Supplies | | | | RIDE VOUCHER ST. HELENS TO PORTLAND | | | | | |
| 16-2195 Total: | | 12.00 | | | | | | | |
| COLUMBIA COUNTY RI | | 12.00 | | | | | | | |
| COLUMBIA COUNTY TRANSFER STATION 007579 | | | | | | | | | |
| 5884 | 11/30/2017 | 66.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-708-052001 Operating Supplies | | | | MUN SOLID WASTE | | | | | |
| 5884 Total: | | 66.00 | | | | | | | |
| COLUMBIA COUNTY TR | | 66.00 | | | | | | | |
| COLUMBIA RIVER P.U.D. 008325 | | | | | | | | | |
| 01022018 | 1/2/2018 | 40,714.05 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052003 Utilities | | | | 38633 | | | | | |
| 01022018 Total: | | 40,714.05 | | | | | | | |
| COLUMBIA RIVER P.U.D | | 40,714.05 | | | | | | | |
| COMCAST COMCAST | | | | | | | | | |
| 01072018 | 1/7/2018 | 94.85 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052003 Utilities | | | | 9144 | | | | | |
| 01072018 Total: | | 94.85 | | | | | | | |
| 01092018 | 1/9/2018 | 62.45 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052003 Utilities | | | | 0082 | | | | | |
| 01092018 | 1/9/2018 | 62.45 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052003 Utilities | | | | 0082 | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|--------|----------|--|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| | | | | | | | | | |
| 01092018 Total: | | 124.90 | | | | | | | |
| | | | | | | | | | |
| COMCAST Total: | | 219.75 | | | | | | | |
| | | | | | | | | | |
| DAY WIRELESS SYSTEMS | | | | | | | | | |
| 010117 | | | | | | | | | |
| 12182017 | 12/18/2017 | 51.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052021 Equipment Maintenance | | | | H6091 MICROPHONE WITH CLIP | | | | | |
| | | | | | | | | | |
| 12182017 Total: | | 51.00 | | | | | | | |
| | | | | | | | | | |
| DAY WIRELESS SYSTEM | | 51.00 | | | | | | | |
| | | | | | | | | | |
| DRUG FREE AMERICA FOUNDATION | | | | | | | | | |
| 41111 | | | | | | | | | |
| 01172018 | 1/17/2018 | 350.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052018 Professional Development | | | | TERRY MOSS REG FEE SAFE DRUG POLICY SUMMIT | | | | | |
| | | | | | | | | | |
| 01172018 Total: | | 350.00 | | | | | | | |
| | | | | | | | | | |
| DRUG FREE AMERICA F | | 350.00 | | | | | | | |
| | | | | | | | | | |
| EMMERT MOTORS, INC. | | | | | | | | | |
| 020693 | | | | | | | | | |
| 19874 | 1/5/2018 | 391.31 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052021 Equipment Maintenance | | | | AUTO REPAIR CHEV TAHOE 2012 | | | | | |
| | | | | | | | | | |
| 19874 Total: | | 391.31 | | | | | | | |
| | | | | | | | | | |
| EMMERT MOTORS, INC | | 391.31 | | | | | | | |
| | | | | | | | | | |
| INGRAM LIBRARY SERVICES, INC. | | | | | | | | | |
| 016240 | | | | | | | | | |
| 32191666 | 12/19/2017 | -15.59 | 0.00 | 01/18/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|--------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 CREDIT | | | | | |
| 32191666 Total: | | -15.59 | | | | | | | |
| 32486320 | 1/5/2018 | 12.58 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| 32486320 Total: | | 12.58 | | | | | | | |
| 32486321 | 1/5/2018 | 104.84 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| 32486321 Total: | | 104.84 | | | | | | | |
| 32486322 | 1/5/2018 | 309.46 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| 32486322 Total: | | 309.46 | | | | | | | |
| INGRAM LIBRARY SERV | | 411.29 | | | | | | | |
| KINDLEY LAW PC 48741 | | | | | | | | | |
| 3176 | 12/26/2017 | 2,585.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-722-052019 Professional Services | | | | UTILITY SERVE TO ST. HELENS PROPERTY | | | | | |
| 3176 Total: | | 2,585.00 | | | | | | | |
| KINDLEY LAW PC Total: | | 2,585.00 | | | | | | | |
| LANCE, CLAYTON J. 007544 | | | | | | | | | |
| 01182018 | 1/18/2018 | 1,360.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | CITY PROSECUTOR 1/11-1/18 | | | | | |
| 01182018 Total: | | 1,360.00 | | | | | | | |
| LANCE, CLAYTON J. Tot | | 1,360.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|-----------|----------|-----------------------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| LEWIS AUDIO VIDEO INC. | | | | | | | | | |
| 018220 | | | | | | | | | |
| 7099 | 12/26/2017 | 104.99 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | 2M CABLE SATELITE BOX | | | | | |
| 7099 Total: | | 104.99 | | | | | | | |
| 7100 | 12/26/2017 | 1,254.50 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | LEIGHTONIX MATERIALS CREDIT | | | | | |
| 7100 Total: | | 1,254.50 | | | | | | | |
| 7101 | 12/26/2017 | -1,175.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | LEIGHTONIX MATERIALS CREDIT | | | | | |
| 7101 Total: | | -1,175.00 | | | | | | | |
| 7102 | 12/26/2017 | 18,335.42 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | LEIGHTONIX MATERIALS | | | | | |
| 7102 Total: | | 18,335.42 | | | | | | | |
| LEWIS AUDIO VIDEO IN | | 18,519.91 | | | | | | | |
| MAILBOXES NORTHWEST | | | | | | | | | |
| 019366 | | | | | | | | | |
| 01042018 | 1/4/2018 | 6.20 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-736-052064 Lab Testing | | | | USPS MAIL FEE KELSO WA | | | | | |
| 01042018 | 1/4/2018 | 6.21 | 0.00 | 01/18/2018 | | | | False | 0 |
| 603-737-052064 Lab Testing | | | | USPS MAIL FEE KELSO WA | | | | | |
| 01042018 Total: | | 12.41 | | | | | | | |
| MAILBOXES NORTHWE | | 12.41 | | | | | | | |
| MASON, BRUCE, & GIRARD, INC. | | | | | | | | | |
| 019413 | | | | | | | | | |
| 23309 | 1/11/2018 | 1,861.44 | 0.00 | 01/18/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|--|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 202-724-052019 Professional Services | | | | PROJECT 0100308 MILTON CREEK FOREST INV PLAN | | | | | |
| 23309 Total: | | 1,861.44 | | | | | | | |
| MASON, BRUCE, & GIR | | 1,861.44 | | | | | | | |
| MAUL FOSTER ALONGI, INC. | | | | | | | | | |
| 019555 | | | | | | | | | |
| 30512 | 1/11/2018 | 7,287.19 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-722-052019 Professional Services | | | | PROJECT 0830.02.03 BWP ON CALL SERVICES | | | | | |
| 30512 | 1/11/2018 | 2,202.50 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-721-052019 Professional Services | | | | PROJECT 0830.03.03 WWTP LAGOON ON CALL SERV | | | | | |
| 30512 Total: | | 9,489.69 | | | | | | | |
| MAUL FOSTER ALONGI | | 9,489.69 | | | | | | | |
| METROPRESORT | | | | | | | | | |
| 020292 | | | | | | | | | |
| 498644 | 1/11/2018 | 2,983.50 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-707-052019 Professional Services | | | | BILL PRINTING SERVICE | | | | | |
| 498644 Total: | | 2,983.50 | | | | | | | |
| METROPRESORT Total: | | 2,983.50 | | | | | | | |
| NAUTILUS FLOATS | | | | | | | | | |
| 9658 | | | | | | | | | |
| 2017-4814F | 12/28/2017 | 6,533.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-708-052047 Marine Board | | | | DURA FLOAT PONTOON | | | | | |
| 2017-4814F Total: | | 6,533.00 | | | | | | | |
| NAUTILUS FLOATS Total | | 6,533.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|--------|----------|------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| NORTHSTAR CHEMICAL, INC. | | | | | | | | | |
| 021556 | | | | | | | | | |
| 116691 | 1/10/2018 | 482.56 | 0.00 | 01/18/2018 | | | | False | 0 |
| 601-732-052083 Chemicals | | | | SODIUM HYPOCHLORITE 12.5 | | | | | |
| | | | | | | | | | |
| 116691 Total: | | 482.56 | | | | | | | |
| | | | | | | | | | |
| NORTHSTAR CHEMICAL | | 482.56 | | | | | | | |
| | | | | | | | | | |
| NORTHWEST OCCUPATIONAL | | | | | | | | | |
| 021449 | | | | | | | | | |
| 12122017 | 12/12/2017 | 720.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052001 Operating Supplies | | | | MEDICAL AND PSYCH SCREENING | | | | | |
| | | | | | | | | | |
| 12122017 Total: | | 720.00 | | | | | | | |
| | | | | | | | | | |
| NORTHWEST OCCUPAT | | 720.00 | | | | | | | |
| | | | | | | | | | |
| OPTA | | | | | | | | | |
| 021715 | | | | | | | | | |
| 01172018 | 1/17/2018 | 40.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-711-052018 Professional Development | | | | ANNUAL MEMBERSHIP RENEWAL H. DAVIS | | | | | |
| | | | | | | | | | |
| 01172018 Total: | | 40.00 | | | | | | | |
| | | | | | | | | | |
| OPTA Total: | | 40.00 | | | | | | | |
| | | | | | | | | | |
| OPUS:INTERACTIVE, INC. | | | | | | | | | |
| 021979 | | | | | | | | | |
| 7534 | 1/16/2018 | 60.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | DNS HOSTING | | | | | |
| | | | | | | | | | |
| 7534 Total: | | 60.00 | | | | | | | |
| | | | | | | | | | |
| OPUS:INTERACTIVE, IN | | 60.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|--------|----------|-------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| | | | | | | | | | |
| OREGON ASSOC. OF MUNICIPAL RECORDERS | | | | | | | | | |
| OAMR | | | | | | | | | |
| 01112018 | 1/11/2018 | 150.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-702-052018 Professional Development | | | | 2018 MID YEAR ACADEMY KATHY PAYNE | | | | | |
| 01112018 Total: | | 150.00 | | | | | | | |
| OREGON ASSOC. OF MU | | 150.00 | | | | | | | |
| | | | | | | | | | |
| OREGON DMV | | | | | | | | | |
| 023150 | | | | | | | | | |
| 61018-122917 | 12/29/2017 | 49.50 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | METER SKIP | | | | | |
| 61018-122917 Total: | | 49.50 | | | | | | | |
| OREGON DMV Total: | | 49.50 | | | | | | | |
| | | | | | | | | | |
| PAMPLIN MEDIA GROUP, COMMUNITY NEWSPAPERS/ | | | | | | | | | |
| 031685 | | | | | | | | | |
| 17610 | 12/31/2017 | 59.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-702-052011 Public Information | | | | ADV. FRONT OFFICE SPEC. ACCT 104819 | | | | | |
| 17610 Total: | | 59.00 | | | | | | | |
| PAMPLIN MEDIA GROU | | 59.00 | | | | | | | |
| | | | | | | | | | |
| PAULSON PRINTING | | | | | | | | | |
| 025300 | | | | | | | | | |
| D1259 | 12/31/2017 | 55.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-711-052004 Office Supplies | | | | BUS. CARDS JOHNSTON | | | | | |
| D1259 Total: | | 55.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-------------------------------------|--------------|--------|----------|----------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| <hr/> | | | | | | | | | |
| PAULSON PRINTING To | | 55.00 | | | | | | | |
| | | | | | | | | | |
| PEAK ELECTRIC GROUP, LLC | | | | | | | | | |
| PEAK.ELE | | | | | | | | | |
| 170632 | 1/9/2018 | 250.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-706-052023 Facility Maintenance | | | | PRELACED BALLASTS IN LIBRARY | | | | | |
| | | | | | | | | | |
| 170632 Total: | | 250.00 | | | | | | | |
| | | | | | | | | | |
| PEAK ELECTRIC GROU | | 250.00 | | | | | | | |
| | | | | | | | | | |
| PERMA-BOUND | | | | | | | | | |
| 025410 | | | | | | | | | |
| 1759705-00 | 1/17/2018 | 120.56 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | PERMA BOUND BOOKS | | | | | |
| | | | | | | | | | |
| 1759705-00 Total: | | 120.56 | | | | | | | |
| | | | | | | | | | |
| PERMA-BOUND Total: | | 120.56 | | | | | | | |
| | | | | | | | | | |
| PORTLAND GENERAL ELECTRIC | | | | | | | | | |
| 025702 | | | | | | | | | |
| 01122018 | 1/12/2018 | 68.50 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-722-052003 Utilities | | | | 9275 | | | | | |
| 01122018 | 1/12/2018 | 33.84 | 0.00 | 01/18/2018 | | | | False | 0 |
| 202-722-052003 Utilities | | | | 7687 | | | | | |
| | | | | | | | | | |
| 01122018 Total: | | 102.34 | | | | | | | |
| | | | | | | | | | |
| PORTLAND GENERAL E | | 102.34 | | | | | | | |
| | | | | | | | | | |
| SCAPPOOSE OUTFITTERS | | | | | | | | | |
| SCAPP.OU | | | | | | | | | |
| 9143 | 1/5/2018 | 144.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 203-705-052028 Projects & Programs | | | | POLO SHIRT RES OFFICER SHPD LOGO | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|--------|----------|-------------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| | | | | | | | | | |
| 9143 Total: | | 144.00 | | | | | | | |
| | | | | | | | | | |
| SCAPPOOSE OUTFITTE | | 144.00 | | | | | | | |
| | | | | | | | | | |
| SHRED-IT USA, LLC | | | | | | | | | |
| SHRED-IT | | | | | | | | | |
| 8123854470 | 12/31/2017 | 110.28 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-702-052019 Professional Services | | | | CITY HALL SHRED 13627551 | | | | | |
| | | | | | | | | | |
| 8123854470 Total: | | 110.28 | | | | | | | |
| 8123857811 | 12/31/2017 | 202.64 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052019 Professional Services | | | | POLICE SHRED 13664225 | | | | | |
| | | | | | | | | | |
| 8123857811 Total: | | 202.64 | | | | | | | |
| | | | | | | | | | |
| SHRED-IT USA, LLC Tot | | 312.92 | | | | | | | |
| | | | | | | | | | |
| ST. HELENS VETERINARY CLINIC | | | | | | | | | |
| 029480 | | | | | | | | | |
| 12212017 | 12/21/2017 | 67.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052044 K9 | | | | 34727 RYDER CIPRO TABS / URINALYSIS | | | | | |
| | | | | | | | | | |
| 12212017 Total: | | 67.00 | | | | | | | |
| | | | | | | | | | |
| ST. HELENS VETERINA | | 67.00 | | | | | | | |
| | | | | | | | | | |
| SUNSHINE PIZZA | | | | | | | | | |
| 032710 | | | | | | | | | |
| 12213 | 12/28/2017 | 100.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 201-000-052059 Events - General | | | | CHRISTMAS SHIPS PIZZA | | | | | |
| | | | | | | | | | |
| 12213 Total: | | 100.00 | | | | | | | |
| | | | | | | | | | |
| SUNSHINE PIZZA Total: | | 100.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|---------------------|--------|----------|-------------------------------------|-------------|-----------|------|----------|--------|
| Account Number | | | | | Description | Reference | | | |
| | | | | | | | | | |
| TCMS, TEMP CONTROL MECHANICAL SERVICE CORP | | | | | | | | | |
| 033013 | | | | | | | | | |
| 017424 | 12/31/2017 | 803.25 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-715-052023 Facility Maintenance | | | | WORK ORDER SR. CENTER DEFROST BOARD | | | | | |
| | | | | | | | | | |
| | 017424 Total: | 803.25 | | | | | | | |
| | | | | | | | | | |
| | TCMS, TEMP CONTROL | 803.25 | | | | | | | |
| | | | | | | | | | |
| TERRITORIAL SUPPLIES INC. | | | | | | | | | |
| 033015 | | | | | | | | | |
| 13723 | 1/8/2018 | 120.88 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052001 Operating Supplies | | | | NK TEST OPIUM ALKALOIDS | | | | | |
| | | | | | | | | | |
| | 13723 Total: | 120.88 | | | | | | | |
| | | | | | | | | | |
| | TERRITORIAL SUPPLIE | 120.88 | | | | | | | |
| | | | | | | | | | |
| THE ROOF | | | | | | | | | |
| ROOF | | | | | | | | | |
| 01162018 | 1/16/2018 | 40.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-000-035002 Business Licenses | | | | REFUND BUS LIC OVERPAYMENT | | | | | |
| | | | | | | | | | |
| | 01162018 Total: | 40.00 | | | | | | | |
| | | | | | | | | | |
| | THE ROOF Total: | 40.00 | | | | | | | |
| | | | | | | | | | |
| VERNON, VICKI R. | | | | | | | | | |
| 034920 | | | | | | | | | |
| 01042018 | 1/4/2018 | 928.00 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | ERIC NELSON | | | | | |
| | | | | | | | | | |
| | 01042018 Total: | 928.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|----------------|--------------|--------|----------|--------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |

| | | | | | | | | | |
|---------------------------|-----------|------------|------|-------------|--|--|--|-------|---|
| VERNON, VICKI R. Total | | 928.00 | | | | | | | |
| WILCOX & FLEGEL | | | | | | | | | |
| 037003 | | | | | | | | | |
| 0219835-IN | 1/16/2018 | 1,746.07 | 0.00 | 01/18/2018 | | | | False | 0 |
| 100-705-052022 Fuel / Oil | | | | POLICE FUEL | | | | | |
| 0219835-IN Total: | | 1,746.07 | | | | | | | |
| WILCOX & FLEGEL Tota | | 1,746.07 | | | | | | | |
| Report Total: | | 121,462.94 | | | | | | | |

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 01/25/2018 - 1:19PM
 Batch: 00009.01.2018 - AP 1-25-18 FY 17-18



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-----------------------------------|--------------|--------|----------|--------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| ACE HARDWARE | | | | | | | | | |
| 000500 | | | | | | | | | |
| 1211 | 12/31/2017 | 4.98 | 0.00 | 01/25/2018 | | | | False | 0 |
| 201-000-052059 Events - General | | | | MATERIALS | | | | | |
| 1211 | 12/31/2017 | 10.17 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-715-052004 Office Supplies | | | | MATERIALS | | | | | |
| 1211 Total: | | 15.15 | | | | | | | |
| 1213 | 12/31/2017 | 81.47 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1213 | 12/31/2017 | 381.48 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1213 Total: | | 462.95 | | | | | | | |
| 1214 | 12/31/2017 | 4.99 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-705-052044 K9 | | | | MATERIALS | | | | | |
| 1214 | 12/31/2017 | 105.65 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-705-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1214 Total: | | 110.64 | | | | | | | |
| 1217 | 12/31/2017 | 164.51 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-736-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1217 | 12/31/2017 | 164.52 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-737-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1217 | 12/31/2017 | 58.66 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-735-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1217 | 12/31/2017 | 118.74 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-736-052001 Operating Supplies | | | | MATERIALS | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|----------|----------|---|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| 1217 Total: | | 506.43 | | | | | | | |
| 1218 | 12/31/2017 | 311.22 | 0.00 | 01/25/2018 | | | | False | 0 |
| 601-731-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1218 | 12/31/2017 | 28.67 | 0.00 | 01/25/2018 | | | | False | 0 |
| 601-732-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1218 | 12/31/2017 | 9.59 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-735-052001 Operating Supplies | | | | MATERIALS | | | | | |
| 1218 | 12/31/2017 | 6.99 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-706-052023 Facility Maintenance | | | | MATERIALS | | | | | |
| 1218 Total: | | 356.47 | | | | | | | |
| ACE HARDWARE Total: | | 1,451.64 | | | | | | | |
| AUSTIN, STACY | | | | | | | | | |
| 477777 | | | | | | | | | |
| 01192018 | 1/19/2018 | 500.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-000-037004 Miscellaneous - General | | | | RESTITUTION FROM A DEFFERED SENTENCE S. AU' | | | | | |
| 01192018 Total: | | 500.00 | | | | | | | |
| AUSTIN, STACY Total: | | 500.00 | | | | | | | |
| CENTERLOGIC, INC. | | | | | | | | | |
| 011595 | | | | | | | | | |
| 44128 | 1/18/2018 | 1,237.35 | 0.00 | 01/25/2018 | | | | False | 0 |
| 702-000-052005 Small Equipment | | | | DELL OPTIPLEX COMPUTER | | | | | |
| 44128 Total: | | 1,237.35 | | | | | | | |
| 44259 | 1/19/2018 | 392.50 | 0.00 | 01/25/2018 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | IT SUPPORT | | | | | |
| 44259 Total: | | 392.50 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|-----------|----------|--|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| CENTERLOGIC, INC. To | | 1,629.85 | | | | | | | |
| CENTURY LINK- ACCESS BILLING | | | | | | | | | |
| 034004 | | | | | | | | | |
| 3263x204s18911 | 1/11/2018 | 82.22 | 0.00 | 01/25/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 04S3 POLICE | | | | | |
| 3263x204s18911 Total: | | 82.22 | | | | | | | |
| CENTURY LINK- ACCES | | 82.22 | | | | | | | |
| COLUMBIA COUNTY | | | | | | | | | |
| 007452 | | | | | | | | | |
| 01192018 | 1/19/2018 | 12,925.60 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-715-052019 Professional Services | | | | RE ISSCK 120135 ACCT 100-44-01-3265 2018/17 HSEM | | | | | |
| 01192018 Total: | | 12,925.60 | | | | | | | |
| COLUMBIA COUNTY To | | 12,925.60 | | | | | | | |
| COLUMBIA RIVER P.U.D. | | | | | | | | | |
| 008325 | | | | | | | | | |
| 01152018 | 1/15/2018 | 403.96 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-705-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 746.55 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-706-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 804.91 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 86.75 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052047 Marine Board | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 326.75 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052046 Dock Services | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 2,257.33 | 0.00 | 01/25/2018 | | | | False | 0 |
| 205-000-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 1,558.52 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-715-052003 Utilities | | | | 7493 | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------|--------------|-----------|----------|-------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 01152018 | 1/15/2018 | 1,129.42 | 0.00 | 01/25/2018 | | | | False | 0 |
| 703-734-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 3,076.28 | 0.00 | 01/25/2018 | | | | False | 0 |
| 601-731-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 4,938.02 | 0.00 | 01/25/2018 | | | | False | 0 |
| 601-732-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 1,207.22 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-737-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 3,621.65 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-736-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 101.46 | 0.00 | 01/25/2018 | | | | False | 0 |
| 605-000-052003 Utilities | | | | 7493 | | | | | |
| 01152018 | 1/15/2018 | 1,094.93 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-738-052003 Utilities | | | | 7493 | | | | | |
| 01152018 Total: | | 21,353.75 | | | | | | | |
| COLUMBIA RIVER P.U.D | | 21,353.75 | | | | | | | |
| COMCAST | | | | | | | | | |
| COMCAST | | | | | | | | | |
| 01122018 | 1/12/2018 | 130.07 | 0.00 | 01/25/2018 | | | | False | 0 |
| 702-000-052003 Utilities | | | | 3238 WFF | | | | | |
| 01122018 Total: | | 130.07 | | | | | | | |
| 01142018 | 1/14/2018 | 90.13 | 0.00 | 01/25/2018 | | | | False | 0 |
| 702-000-052003 Utilities | | | | 9228 | | | | | |
| 01142018 Total: | | 90.13 | | | | | | | |
| COMCAST Total: | | 220.20 | | | | | | | |
| CONN, SUSAN | | | | | | | | | |
| CONN.SU | | | | | | | | | |
| 01182018 | 1/18/2018 | 169.58 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-705-052043 CERT | | | | REIMB CITY MEETING EXPENSES S. CONN | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|-----------|----------|--------------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | | | | | | | | | |
| 01182018 Total: | | 169.58 | | | | | | | |
| | | | | | | | | | |
| CONN, SUSAN Total: | | 169.58 | | | | | | | |
| | | | | | | | | | |
| GENERAL EQUIPMENT COMPANY | | | | | | | | | |
| 013285 | | | | | | | | | |
| 64379 /64473 | 12/31/2017 | 15,720.57 | 0.00 | 01/25/2018 | | | | False | 0 |
| 701-000-053001 Capital Outlay | | | | NEW SOFTWARE SEWER TV RECORDING VAN | | | | | |
| | | | | | | | | | |
| 64379 /64473 Total: | | 15,720.57 | | | | | | | |
| | | | | | | | | | |
| GENERAL EQUIPMENT | | 15,720.57 | | | | | | | |
| | | | | | | | | | |
| HAMER ELECTRIC, INC. | | | | | | | | | |
| 014475 | | | | | | | | | |
| 40381 | 1/11/2018 | 1,556.72 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-736-052001 Operating Supplies | | | | WWTP MAINT ELECTRIC WORK | | | | | |
| 40381 | 1/11/2018 | 1,556.73 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-737-052001 Operating Supplies | | | | WWTP MAINT ELECTRIC WORK | | | | | |
| | | | | | | | | | |
| 40381 Total: | | 3,113.45 | | | | | | | |
| | | | | | | | | | |
| HAMER ELECTRIC, INC | | 3,113.45 | | | | | | | |
| | | | | | | | | | |
| LANCE, CLAYTON J. | | | | | | | | | |
| 007544 | | | | | | | | | |
| 01252018 | 1/25/2018 | 2,125.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | CONTRACT SERVICES JAN 18/25 C. LANCE | | | | | |
| | | | | | | | | | |
| 01252018 Total: | | 2,125.00 | | | | | | | |
| | | | | | | | | | |
| LANCE, CLAYTON J. Tot | | 2,125.00 | | | | | | | |

LAND DEVELOPMENT SERVICES, COLUMBIA COUNTY

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|----------------------|--------|----------|--|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 007550 | | | | | | | | | |
| DECEMBER 2017 | 1/4/2018 | 162.50 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-711-052019 Professional Services | | | | BUILDING INSPECTIONS MIKE SMITH | | | | | |
| | DECEMBER 2017 Total: | 162.50 | | | | | | | |
| | LAND DEVELOPMENT S | 162.50 | | | | | | | |
| LEAVY, JOHNNY LEA | | | | | | | | | |
| 01162018 | 1/16/2018 | 118.81 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-737-052064 Lab Testing | | | | DELIVERY OF NPDES PERMIT J. LEAVY | | | | | |
| | 01162018 Total: | 118.81 | | | | | | | |
| | LEAVY, JOHNNY Total: | 118.81 | | | | | | | |
| LOCKE, KEITH 018860 | | | | | | | | | |
| 01182018 | 1/18/2018 | 148.75 | 0.00 | 01/25/2018 | | | | False | 0 |
| 201-000-052059 Events - General | | | | REIMB. CHRISTMAS SHIP EXPENSE K. LOCKE | | | | | |
| | 01182018 Total: | 148.75 | | | | | | | |
| | LOCKE, KEITH Total: | 148.75 | | | | | | | |
| MEDORA CORPORATION 031521 | | | | | | | | | |
| 79095 | 1/3/2018 | 207.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 603-737-052001 Operating Supplies | | | | MATERIALS WWTP | | | | | |
| | 79095 Total: | 207.00 | | | | | | | |
| | MEDORA CORPORATIO | 207.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|---|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| NET ASSETS | | | | | | | | | |
| 020888 | | | | | | | | | |
| 95-201712 | 1/2/2018 | 152.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-707-052019 Professional Services | | | | COL CO TITLE AND ESCROW SERVICES | | | | | |
| 95-201712 Total: | | 152.00 | | | | | | | |
| NET ASSETS Total: | | 152.00 | | | | | | | |
| PHILLIPS, CYNTHIA | | | | | | | | | |
| 025515 | | | | | | | | | |
| 01252018 | 1/25/2018 | 1,360.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | JUDICIAL SERVICES 1/10-1/11 | | | | | |
| 01252018 Total: | | 1,360.00 | | | | | | | |
| PHILLIPS, CYNTHIA Tot | | 1,360.00 | | | | | | | |
| RADLER WHITE PARKS & ALEXANDER LLP | | | | | | | | | |
| 02600 | | | | | | | | | |
| 15540 | 12/31/2017 | 330.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 202-721-052019 Professional Services | | | | 7TH ST AFFORDABLE HOUSING PROF SERVICES 12/ | | | | | |
| 15540 Total: | | 330.00 | | | | | | | |
| RADLER WHITE PARKS | | 330.00 | | | | | | | |
| SECURETECH SYSTEMS INCE | | | | | | | | | |
| 03055 | | | | | | | | | |
| 5641 | 1/5/2018 | 135.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | SINGLE BUTTON DURESS ALARM | | | | | |
| 5641 Total: | | 135.00 | | | | | | | |
| SECURETECH SYSTEMS | | 135.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-----------------------------|-------------------------|--------|----------|--------------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| | | | | | | | | | |
| STRAKA, BENJAMIN | | | | | | | | | |
| 45854 | | | | | | | | | |
| 01232018 | 1/23/2018 | 20.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-000-037004 | Miscellaneous - General | | | REFUND PR REQUEST 1471325 | | | | | |
| | | | | | | | | | |
| | 01232018 Total: | 20.00 | | | | | | | |
| | | | | | | | | | |
| | STRAKA, BENJAMIN To | 20.00 | | | | | | | |
| | | | | | | | | | |
| STRANGE BIRDS COFFEE HOUSE | | | | | | | | | |
| 032544 | | | | | | | | | |
| 01252018 | 1/25/2018 | 245.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-710-052024 | Miscellaneous | | | MEETING CATERING MUFFINS / PINWHEELS | | | | | |
| | | | | | | | | | |
| | 01252018 Total: | 245.00 | | | | | | | |
| | | | | | | | | | |
| | STRANGE BIRDS COFFE | 245.00 | | | | | | | |
| | | | | | | | | | |
| U.S. BANK EQUIPMENT FINANCE | | | | | | | | | |
| 033955 | | | | | | | | | |
| 348439076 | 1/12/2018 | 150.00 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-715-052021 | Equipment Maintenance | | | CONTRACT PAYMENT | | | | | |
| | | | | | | | | | |
| | 348439076 Total: | 150.00 | | | | | | | |
| | | | | | | | | | |
| | U.S. BANK EQUIPMENT | 150.00 | | | | | | | |
| | | | | | | | | | |
| VERIZON WIRELESS | | | | | | | | | |
| 000720 | | | | | | | | | |
| 9798462219 | 12/20/2017 | 282.81 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-704-052010 | Telephone | | | 871458396-00005 CLAYTON LANCE PHONE | | | | | |
| | | | | | | | | | |
| | 9798462219 Total: | 282.81 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------|---------------------|-----------|----------|--------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | VERIZON WIRELESS To | 282.81 | | | | | | | |
| WILCOX & FLEGEL 037003 | | | | | | | | | |
| 0221568-IN | 1/22/2018 | 1,377.68 | 0.00 | 01/25/2018 | | | | False | 0 |
| 100-708-052022 Fuel / Oil | | | | PARKS FUEL | | | | | |
| 0221568-IN Total: | | 1,377.68 | | | | | | | |
| WILCOX & FLEGEL Tota | | 1,377.68 | | | | | | | |
| Report Total: | | 63,981.41 | | | | | | | |

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 02/01/2018 - 2:18PM
 Batch: 00012.01.2018 - AP 2-2-18 FY 17-18



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|----------------------|--------|----------|----------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| BIO-MED TESTING SERVICE, INC. | | | | | | | | | |
| 003505 | | | | | | | | | |
| 61685 | 1/11/2018 | 50.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-702-052019 Professional Services | | | | DOT CAMERON PAGE | | | | | |
| | | | | | | | | | |
| | 61685 Total: | 50.00 | | | | | | | |
| | | | | | | | | | |
| | BIO-MED TESTING SERV | 50.00 | | | | | | | |
| CASCADE CONCRETE PRODUCTS,INC. | | | | | | | | | |
| 005925 | | | | | | | | | |
| 70048 | 1/22/2018 | 315.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 605-000-052001 Operating Supplies | | | | CONCRETE TYPE 1 RISER | | | | | |
| | | | | | | | | | |
| | 70048 Total: | 315.00 | | | | | | | |
| | | | | | | | | | |
| | CASCADE CONCRETE P | 315.00 | | | | | | | |
| CENTERLOGIC, INC. | | | | | | | | | |
| 011595 | | | | | | | | | |
| 44286 | 1/29/2018 | 138.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-707-052004 Office Supplies | | | | TONER CAROL GREEN OFFICE PRINTER | | | | | |
| 44286 | 1/29/2018 | 345.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-715-052004 Office Supplies | | | | TONER YELLOW | | | | | |
| | | | | | | | | | |
| | 44286 Total: | 483.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-----------------------------------|--------------|--------|----------|----------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| <hr/> | | | | | | | | | |
| CENTERLOGIC, INC. To | | 483.00 | | | | | | | |
| <hr/> | | | | | | | | | |
| CENTURY LINK | | | | | | | | | |
| 034002 | | | | | | | | | |
| 01172018 | 1/17/2018 | 40.71 | 0.00 | 02/01/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 369B PW | | | | | |
| 01172018 | 1/17/2018 | 20.35 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 025B WWTP | | | | | |
| 01172018 | 1/17/2018 | 20.36 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 025B WWTP | | | | | |
| 01172018 Total: | | 81.42 | | | | | | | |
| 01252018 | 1/25/2018 | 698.82 | 0.00 | 02/01/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 966B | | | | | |
| 01252018 Total: | | 698.82 | | | | | | | |
| CENTURY LINK Total: | | 780.24 | | | | | | | |
| <hr/> | | | | | | | | | |
| CENTURY LINK- ACCESS BILLING | | | | | | | | | |
| 034004 | | | | | | | | | |
| 5163X201S3 | 1/14/2018 | 82.22 | 0.00 | 02/01/2018 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 01S3 | | | | | |
| 5163X201S3 Total: | | 82.22 | | | | | | | |
| CENTURY LINK- ACCES | | 82.22 | | | | | | | |
| <hr/> | | | | | | | | | |
| CINTAS CORPORATION | | | | | | | | | |
| 037620 | | | | | | | | | |
| 8403509849 | 1/26/2018 | 48.03 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052001 Operating Supplies | | | | CABINET REFILL PARKS | | | | | |
| 8403509849 Total: | | 48.03 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-------------------------------------|--------------|--------|----------|---|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| CINTAS CORPORATION | | 48.03 | | | | | | | |
| CINTAS CORPORATION-463 006830 | | | | | | | | | |
| 463222617 | 1/22/2018 | 53.28 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-736-052023 Facility Maintenance | | | | MATS | | | | | |
| 463222617 | 1/22/2018 | 53.28 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-737-052023 Facility Maintenance | | | | MATS | | | | | |
| 463222617 Total: | | 106.56 | | | | | | | |
| CINTAS CORPORATION | | 106.56 | | | | | | | |
| CITY OF ST. HELENS 018744 | | | | | | | | | |
| 01312018 | 1/31/2018 | 150.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 201-000-052059 Events - General | | | | CASH FOR TILL AT TOURISM SHOP | | | | | |
| 01312018 Total: | | 150.00 | | | | | | | |
| CITY OF ST. HELENS To | | 150.00 | | | | | | | |
| CITY OF ST. HELENS ST.HELEN | | | | | | | | | |
| 01252018 | 1/25/2018 | 70.56 | 0.00 | 02/01/2018 | | | | False | 0 |
| 704-000-052028 Projects & Programs | | | | PERMIT 14043 GAS WATER HEATER REPLACEMENT | | | | | |
| 01252018 Total: | | 70.56 | | | | | | | |
| CITY OF ST. HELENS To | | 70.56 | | | | | | | |
| COHEN, DONNA L. 0084 | | | | | | | | | |
| 01312018 | 1/31/2018 | 300.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052028 Projects & Programs | | | | FEE SECOND OF FOUR CIVICS FOR ADULTS PROGR. | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|-----------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 01312018 Total: | | 300.00 | | | | | | | |
| COHEN, DONNA L. Total | | 300.00 | | | | | | | |
| COLUMBIA CO. DEPT. OF COMM. JUSTICE | | | | | | | | | |
| 007581 | | | | | | | | | |
| 201712CSH | 1/8/2018 | 750.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052019 Professional Services | | | | PARKS WORK CREW | | | | | |
| 201712CSH | 1/8/2018 | 750.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 703-734-052019 Professional Services | | | | PW WORK CREW | | | | | |
| 201712CSH Total: | | 1,500.00 | | | | | | | |
| COLUMBIA CO. DEPT. O | | 1,500.00 | | | | | | | |
| COLUMBIA CO. TREASURER | | | | | | | | | |
| 007701 | | | | | | | | | |
| 08302017 | 8/30/2017 | 282.56 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | JAIL ASSESSMENT AUG 2017 | | | | | |
| 08302017 | 8/30/2017 | 616.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020900 County Assessment | | | | COUNTY ASSESSMENT AUG 2017 | | | | | |
| 08302017 | 8/30/2017 | -89.86 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | CITY COURT COSTS AUG 2017 | | | | | |
| 08302017 Total: | | 808.70 | | | | | | | |
| 09302017 | 9/30/2017 | 108.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | JAIL ASSESSMENT SEPT 2017 | | | | | |
| 09302017 | 9/30/2017 | 540.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020900 County Assessment | | | | COUNTY ASSESSMENT SEPT 2017 | | | | | |
| 09302017 | 9/30/2017 | -64.80 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | CITY COURT COSTS SEPT 2017 | | | | | |
| 09302017 Total: | | 583.20 | | | | | | | |
| 10302017 | 10/30/2017 | 231.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | JAIL ASSESSMENT OCT 2017 | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|----------------------------|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 10302017 | 10/30/2017 | 736.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020900 County Assessment | | | | COUNTY ASSESSMENT OCT 2017 | | | | | |
| 10302017 | 10/30/2017 | -96.70 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | CITY COURT COSTS OCT 2017 | | | | | |
| 10302017 Total: | | 870.30 | | | | | | | |
| 11302017 | 11/30/2017 | 197.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | JAIL ASSESSMENT NOV 2017 | | | | | |
| 11302017 | 11/30/2017 | 416.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020900 County Assessment | | | | COUNTY ASSESSMENT NOV 2017 | | | | | |
| 11302017 | 11/30/2017 | -61.30 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | CITY COURT COSTS NOV 2017 | | | | | |
| 11302017 Total: | | 551.70 | | | | | | | |
| 12302017 | 12/30/2017 | 41.21 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | JAIL ASSESSMENT DEC 2017 | | | | | |
| 12302017 | 12/30/2017 | 504.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020900 County Assessment | | | | COUNTY ASSESSMENT DEC 2017 | | | | | |
| 12302017 | 12/30/2017 | -54.52 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | CITY COURT COSTS DEC 2017 | | | | | |
| 12302017 Total: | | 490.69 | | | | | | | |
| COLUMBIA CO. TREASU | | 3,304.59 | | | | | | | |
| COLUMBIA COUNTY ANIMAL CONTROL 007502 | | | | | | | | | |
| 0002818 | 1/29/2018 | 20.50 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION JUNE VANDOLAH | | | | | |
| 0002818 Total: | | 20.50 | | | | | | | |
| COLUMBIA COUNTY AN | | 20.50 | | | | | | | |
| COLUMBIA RIVER MOTO-SPORTS INC 008425 | | | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|---|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 4323677 | 1/23/2018 | 6.86 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052047 Marine Board | | | | KEY ASSY | | | | | |
| 4323677 Total: | | 6.86 | | | | | | | |
| COLUMBIA RIVER MOT | | 6.86 | | | | | | | |
| COLUMBIA RIVER P.U.D. | | | | | | | | | |
| 008325 | | | | | | | | | |
| 0002823 | 1/29/2018 | 105.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION LORI BRADFORD | | | | | |
| 0002823 Total: | | 105.00 | | | | | | | |
| 01182018 | 1/18/2018 | 120.01 | 0.00 | 02/01/2018 | | | | False | 0 |
| 205-000-052003 Utilities | | | | REPLACED BAD WIRES IN FIXTURES S 2ND AND AS | | | | | |
| 01182018 Total: | | 120.01 | | | | | | | |
| 2007530 | 1/15/2018 | 124.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 201-000-052059 Events - General | | | | HOLIDAY TEMP SERVICE DECORATIONS | | | | | |
| 2007530 Total: | | 124.00 | | | | | | | |
| COLUMBIA RIVER P.U.D | | 349.01 | | | | | | | |
| COMCAST | | | | | | | | | |
| COMCAST | | | | | | | | | |
| 01212018 | 1/21/2018 | 1,046.86 | 0.00 | 02/01/2018 | | | | False | 0 |
| 702-000-052003 Utilities | | | | 4669 CH LIB POL | | | | | |
| 01212018 Total: | | 1,046.86 | | | | | | | |
| 01252018 | 1/25/2018 | 205.70 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052046 Dock Services | | | | 3930 - 2 MONTH BILLING JAN-FEB MARINE DOCKS / | | | | | |
| 01252018 Total: | | 205.70 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|-----------|----------|--|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| COMCAST Total: | | 1,252.56 | | | | | | | |
| DR. G.W. CURNUTT | | | | | | | | | |
| 009575 | | | | | | | | | |
| 0002817 | 1/29/2018 | 85.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION MICHAEL HIGGINS | | | | | |
| 0002817 Total: | | 85.00 | | | | | | | |
| DR. G.W. CURNUTT Tota | | 85.00 | | | | | | | |
| E2C CORPORATION | | | | | | | | | |
| E2C | | | | | | | | | |
| 4196 | 1/30/2018 | 10,000.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 201-000-052019 Professional Services | | | | TINA CURRY MONTHLY CONSULTING FEB 2018 | | | | | |
| 4196 Total: | | 10,000.00 | | | | | | | |
| E2C CORPORATION Tota | | 10,000.00 | | | | | | | |
| ETTER, TERRI R. | | | | | | | | | |
| ETTER.T | | | | | | | | | |
| 01262018 | 1/26/2018 | 1,350.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-705-052019 Professional Services | | | | JAN 2018 SUPPORT 54 HOURS | | | | | |
| 01262018 Total: | | 1,350.00 | | | | | | | |
| ETTER, TERRI R. Total: | | 1,350.00 | | | | | | | |
| HAMER ELECTRIC, INC. | | | | | | | | | |
| 014475 | | | | | | | | | |
| 40024 | 9/20/2018 | 678.50 | 0.00 | 02/01/2018 | | | | False | 0 |
| 202-722-052019 Professional Services | | | | ACSP BUILDNG HOOKUP POWER 2 BUILDINGS | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|---------------------|----------|----------|---------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | 40024 Total: | 678.50 | | | | | | | |
| | HAMER ELECTRIC, INC | 678.50 | | | | | | | |
| HASA 014771 535714 | 1/17/2018 | 4,426.64 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-736-052083 Chemicals | | | | MULTI-CHLOR | | | | | |
| | 535714 Total: | 4,426.64 | | | | | | | |
| | HASA Total: | 4,426.64 | | | | | | | |
| INGRAM LIBRARY SERVICES, INC. 016240 32678790 | 1/18/2018 | -11.19 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| | 32678790 Total: | -11.19 | | | | | | | |
| 32693855 | 1/18/2018 | 368.70 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| | 32693855 Total: | 368.70 | | | | | | | |
| 32693856 | 1/18/2018 | 14.83 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| | 32693856 Total: | 14.83 | | | | | | | |
| 32693857 | 1/18/2018 | 16.36 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |
| | 32693857 Total: | 16.36 | | | | | | | |
| 32693858 | 1/18/2018 | 18.21 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS 20C7921 | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-------------------|----------------------------|----------|----------|--|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| | 32693858 Total: | 18.21 | | | | | | | |
| 32797917 | 1/23/2018 | -22.38 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052028 | Projects & Programs | | | BOOKS 20C7921 | | | | | |
| | 32797917 Total: | -22.38 | | | | | | | |
| 32827205 | 1/24/2018 | 21.22 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 | Printed Materials | | | BOOKS 20C7921 | | | | | |
| | 32827205 Total: | 21.22 | | | | | | | |
| 32827207 | 1/24/2018 | 5.01 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 | Printed Materials | | | BOOKS 20C7921 | | | | | |
| | 32827207 Total: | 5.01 | | | | | | | |
| | INGRAM LIBRARY SERV | 410.76 | | | | | | | |
| JACK, VALERIA | | | | | | | | | |
| 744521 | | | | | | | | | |
| 0002828 | 1/29/2018 | 40.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 | Court Restitution Payments | | | RESTITUTION N. AGUILAR ROSE | | | | | |
| | 0002828 Total: | 40.00 | | | | | | | |
| | JACK, VALERIA Total: | 40.00 | | | | | | | |
| LANCE, CLAYTON J. | | | | | | | | | |
| 007544 | | | | | | | | | |
| 02012018 | 2/1/2018 | 2,635.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-704-052019 | Professional Services | | | CONTRACT SERVICES CITY PROSEC. 1/23-2/01 | | | | | |
| | 02012018 Total: | 2,635.00 | | | | | | | |
| | LANCE, CLAYTON J. Tot | 2,635.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|----------------------------|----------|----------|--------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| LANDRETH, KENNY L. | | | | | | | | | |
| LANDRE.K | | | | | | | | | |
| 0002821 | 1/31/2018 | 50.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 | Court Restitution Payments | | | REST ASHLEY R GRAY | | | | | |
| 0002821 Total: | | 50.00 | | | | | | | |
| LANDRETH, KENNY L. T | | 50.00 | | | | | | | |
| MASONIC BUILDING LLC, C/O ELLIOT MICHAEL | | | | | | | | | |
| 012950 | | | | | | | | | |
| 01152018 | 1/15/2018 | 1,000.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 201-000-052059 | Events - General | | | FEBRUARY LEASE PAYMENT | | | | | |
| 01152018 Total: | | 1,000.00 | | | | | | | |
| MASONIC BUILDING LL | | 1,000.00 | | | | | | | |
| MICROBAC LABORATORIES, INC, ATTN LOCATOR YA | | | | | | | | | |
| 020298 | | | | | | | | | |
| YA8A00522 | 1/30/2018 | 500.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 601-000-056101 | Water Main Replacement | | | WATER POROSITY KEYENCE IMAGING | | | | | |
| YA8A00522 Total: | | 500.00 | | | | | | | |
| MICROBAC LABORATO | | 500.00 | | | | | | | |
| MIDWEST TAPE | | | | | | | | | |
| 020427 | | | | | | | | | |
| 95754158 | 1/19/2018 | 39.39 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052035 | Audio Materials | | | ABD | | | | | |
| 95754158 Total: | | 39.39 | | | | | | | |
| MIDWEST TAPE Total: | | 39.39 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|-------------------------------------|--------------|----------|----------|--------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| NORTHWEST NATURAL GAS | | | | | | | | | |
| 021400 | | | | | | | | | |
| 01152018 | 1/15/2018 | 7.96 | 0.00 | 02/01/2018 | | | | False | 0 |
| 601-731-052003 Utilities | | | | 7720 | | | | | |
| 01152018 | 1/15/2018 | 7.96 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-735-052003 Utilities | | | | 7720 | | | | | |
| 01152018 | 1/15/2018 | 1,942.10 | 0.00 | 02/01/2018 | | | | False | 0 |
| 601-732-052003 Utilities | | | | 2942 | | | | | |
| 01152018 | 1/15/2018 | 156.31 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-715-052003 Utilities | | | | 5285 | | | | | |
| 01152018 | 1/15/2018 | 142.02 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-715-052003 Utilities | | | | 2848 | | | | | |
| 01152018 | 1/15/2018 | 22.38 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052003 Utilities | | | | 8563 | | | | | |
| 01152018 | 1/15/2018 | 1,008.19 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052003 Utilities | | | | 7673 | | | | | |
| 01152018 | 1/15/2018 | 274.79 | 0.00 | 02/01/2018 | | | | False | 0 |
| 603-736-052003 Utilities | | | | 5750 | | | | | |
| 01152018 | 1/15/2018 | 250.71 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-705-052003 Utilities | | | | 55638 | | | | | |
| 01152018 | 1/15/2018 | 132.65 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-708-052003 Utilities | | | | 3047 | | | | | |
| 01152018 | 1/15/2018 | 142.03 | 0.00 | 02/01/2018 | | | | False | 0 |
| 703-734-052003 Utilities | | | | 8675 | | | | | |
| 01152018 Total: | | 4,087.10 | | | | | | | |
| NORTHWEST NATURAL | | 4,087.10 | | | | | | | |
| OPUS:INTERACTIVE, INC. | | | | | | | | | |
| 021979 | | | | | | | | | |
| 289916 | 1/15/2018 | 5.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 702-000-052006 Computer Maintenance | | | | 4775 | | | | | |
| 289916 Total: | | 5.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|----------------------------|----------|----------|----------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | OPUS:INTERACTIVE, IN | 5.00 | | | | | | | |
| OREGON CITY PLANNING DIRECTORS ASSOCIATION, OCPDA | | | | | | | | | |
| 021708 | | | | | | | | | |
| 01312018 | 1/31/2018 | 85.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-710-052018 | Professional Development | | | 2018 MEMBERSHIP | | | | | |
| | 01312018 Total: | 85.00 | | | | | | | |
| | OREGON CITY PLANNIN | 85.00 | | | | | | | |
| OREGON DEPARTMENT OF TRANSPORTATION, FINANCIAL SER | | | | | | | | | |
| ODOT.H.B | | | | | | | | | |
| 0002825 | 1/29/2018 | 25.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 | Court Restitution Payments | | | RESTITUTION SCOTT A CONGER | | | | | |
| | 0002825 Total: | 25.00 | | | | | | | |
| | OREGON DEPARTMENT | 25.00 | | | | | | | |
| OREGON DEPT. OF REVENUE | | | | | | | | | |
| 023202 | | | | | | | | | |
| 08302017 | 8/30/2017 | 2,289.14 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 | State Assessment | | | STATE | | | | | |
| 08302017 | 8/30/2017 | 1,185.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 | State Assessment | | | STATE DUII DIVERSION | | | | | |
| 08302017 | 8/30/2017 | 274.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 | State Assessment | | | UNITARY | | | | | |
| 08302017 | 8/30/2017 | 43.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 | State Assessment | | | STATE COURT FACILITY | | | | | |
| 08302017 | 8/30/2017 | 32.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 | State Assessment | | | LEMLA | | | | | |
| | 08302017 Total: | 3,823.14 | | | | | | | |
| 09302017 | 9/30/2017 | 12.00 | 0.00 | 02/01/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------------|--------------|----------|----------|----------------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| 100-000-020800 State Assessment | | | | LEMLA | | | | | |
| 09302017 | 9/30/2017 | 20.34 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE COURT FACILITY | | | | | |
| 09302017 | 9/30/2017 | 40.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | UNITARY | | | | | |
| 09302017 | 9/30/2017 | 915.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE DUII DIVERSION | | | | | |
| 09302017 | 9/30/2017 | 1,784.97 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE | | | | | |
| 09302017 Total: | | 2,772.31 | | | | | | | |
| 10302017 | 10/30/2017 | 2,215.09 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE | | | | | |
| 10302017 | 10/30/2017 | 893.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE DUII DIVERSION | | | | | |
| 10302017 | 10/30/2017 | 408.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | UNITARY | | | | | |
| 10302017 | 10/30/2017 | 47.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE COURT FACILITY | | | | | |
| 10302017 | 10/30/2017 | 26.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | LEMLA | | | | | |
| 10302017 Total: | | 3,589.09 | | | | | | | |
| 11302017 | 11/30/2017 | 1,678.50 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE | | | | | |
| 11302017 | 11/30/2017 | 1,695.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STAET DUII DIVERSION | | | | | |
| 11302017 | 11/30/2017 | 298.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | UNITARY | | | | | |
| 11302017 | 11/30/2017 | 25.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE COURT FACILITY | | | | | |
| 11302017 | 11/30/2017 | 15.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | LEMLA | | | | | |
| 11302017 Total: | | 3,711.50 | | | | | | | |
| 12302017 | 12/30/2017 | 1,574.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|-----------|----------|-----------------------------|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 12302017 | 12/30/2017 | 1,100.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | STATE DUII DIVERSION | | | | | |
| 12302017 | 12/30/2017 | 124.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | UNITARY | | | | | |
| 12302017 | 12/30/2017 | 3.36 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-020800 State Assessment | | | | LEMLA | | | | | |
| 12302017 Total: | | 2,801.36 | | | | | | | |
| OREGON DEPT. OF REV | | 16,697.40 | | | | | | | |
| PERMA-BOUND | | | | | | | | | |
| 025410 | | | | | | | | | |
| 1759705-01 | 2/1/2018 | 138.99 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | BOOKS | | | | | |
| 1759705-01 Total: | | 138.99 | | | | | | | |
| PERMA-BOUND Total: | | 138.99 | | | | | | | |
| REICHELT, JESSICA M. | | | | | | | | | |
| REICH.J | | | | | | | | | |
| 0002820 | 1/29/2018 | 100.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | REST YVONNE WALLIN | | | | | |
| 0002820 Total: | | 100.00 | | | | | | | |
| REICHELT, JESSICA M. T | | 100.00 | | | | | | | |
| SAFEWAY, INC. #424, ATTN DIVISION 19 | | | | | | | | | |
| 029600 | | | | | | | | | |
| 0002822 | 1/29/2018 | 5.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION ANDREW G OROSCO | | | | | |
| 0002822 Total: | | 5.00 | | | | | | | |
| 0002824 | 1/29/2018 | 84.00 | 0.00 | 02/01/2018 | | | | False | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|--------------------------------|-------------|-----------|------|----------|--------|
| Account Number | | | | | Description | Reference | | | |
| <hr/> | | | | | | | | | |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION LORENA VILLAFUERTE | | | | | |
| 0002824 Total: | | 84.00 | | | | | | | |
| 0002826 | 1/29/2018 | 32.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | RESTITUTION JOHN WALL | | | | | |
| 0002826 Total: | | 32.00 | | | | | | | |
| SAFEWAY, INC. #424, AT | | 121.00 | | | | | | | |
| SIRWAOHARN SKELTON, PASUDA SK | | | | | | | | | |
| 0002814 | 1/19/2018 | 32.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | OVERAGE REFUND S. PASUDA | | | | | |
| 0002814 Total: | | 32.00 | | | | | | | |
| SIRWAOHARN SKELTON | | 32.00 | | | | | | | |
| SUPRY, AMANDA SUPRY.A | | | | | | | | | |
| 0002819 | 1/29/2018 | 50.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 Court Restitution Payments | | | | REST G. SCHILLER | | | | | |
| 0002819 Total: | | 50.00 | | | | | | | |
| SUPRY, AMANDA Total: | | 50.00 | | | | | | | |
| TCMS, TEMP CONTROL MECHANICAL SERVICE CORP 033013 | | | | | | | | | |
| 017438 | 1/15/2018 | 3,157.25 | 0.00 | 02/01/2018 | | | | False | 0 |
| 704-000-052028 Projects & Programs | | | | G10115 | | | | | |
| 017438 Total: | | 3,157.25 | | | | | | | |
| 017439 | 1/15/2018 | 221.25 | 0.00 | 02/01/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|-------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 703-734-052023 Facility Maintenance | | | | C10245 | | | | | |
| 017439 Total: | | 221.25 | | | | | | | |
| TCMS, TEMP CONTROL | | 3,378.50 | | | | | | | |
| U.S. BANK EQUIPMENT FINANCE | | | | | | | | | |
| 033955 | | | | | | | | | |
| 349079731 | 1/19/2018 | 99.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-715-052021 Equipment Maintenance | | | | EQUIPMENT CONTRACT PAYMENT | | | | | |
| 349079731 Total: | | 99.00 | | | | | | | |
| U.S. BANK EQUIPMENT | | 99.00 | | | | | | | |
| UNITED FIRE,HEALTH, & SAFETY | | | | | | | | | |
| 034285 | | | | | | | | | |
| 13794858 | 1/18/2018 | 262.95 | 0.00 | 02/01/2018 | | | | False | 0 |
| 703-734-052023 Facility Maintenance | | | | ALARM INSPECTION AND TESTING | | | | | |
| 13794858 Total: | | 262.95 | | | | | | | |
| 13795007 | 1/25/2018 | 597.95 | 0.00 | 02/01/2018 | | | | False | 0 |
| 601-732-052023 Facility Maintenance | | | | WET SPRINKLER SYSTEM INSPECTION WFF | | | | | |
| 13795007 Total: | | 597.95 | | | | | | | |
| UNITED FIRE,HEALTH, | | 860.90 | | | | | | | |
| VERIZON WIRELESS | | | | | | | | | |
| 000720 | | | | | | | | | |
| 9800210299 | 1/20/2018 | 1,567.25 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-705-052010 Telephone | | | | 271826771-0001 | | | | | |
| 9800210299 Total: | | 1,567.25 | | | | | | | |
| 9800263139 | 1/20/2018 | 36.20 | 0.00 | 02/01/2018 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|-------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 100-701-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 51.91 | 0.00 | 02/01/2018 | False0 | | | | |
| 100-705-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 88.11 | 0.00 | 02/01/2018 | False0 | | | | |
| 100-711-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 133.19 | 0.00 | 02/01/2018 | False0 | | | | |
| 601-732-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 43.51 | 0.00 | 02/01/2018 | False0 | | | | |
| 603-736-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 43.51 | 0.00 | 02/01/2018 | False0 | | | | |
| 603-737-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 37.29 | 0.00 | 02/01/2018 | False0 | | | | |
| 603-738-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 80.02 | 0.00 | 02/01/2018 | False0 | | | | |
| 601-731-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 130.79 | 0.00 | 02/01/2018 | False0 | | | | |
| 703-733-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 51.91 | 0.00 | 02/01/2018 | False0 | | | | |
| 701-000-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 | 1/20/2018 | 282.18 | 0.00 | 02/01/2018 | False0 | | | | |
| 703-734-052010 Telephone | | | | 871458396-00001 | | | | | |
| 9800263139 Total: | | 978.62 | | | | | | | |
| 9800263140 | 1/20/2018 | 52.52 | 0.00 | 02/01/2018 | False0 | | | | |
| 100-704-052010 Telephone | | | | 871458396-0005 | | | | | |
| 9800263140 Total: | | 52.52 | | | | | | | |
| VERIZON WIRELESS To | | 2,598.39 | | | | | | | |
| WARREN, JESSICA M. | | | | | | | | | |
| WAR | | | | | | | | | |
| 0002816 | 1/26/2018 | 175.00 | 0.00 | 02/01/2018 | False0 | | | | |
| 100-000-020300 Court Unapplied Payments | | | | UNAPPLIED RECEIPT | | | | | |
| 0002816 Total: | | 175.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------|----------------------------|-----------|----------|--------------------------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| | WARREN, JESSICA M. To | 175.00 | | | | | | | |
| WEBER, SHAWN WEB | | | | | | | | | |
| 0002827 | 1/29/2018 | 75.00 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-000-021000 | Court Restitution Payments | | | RESTITUTION MICHAEL W THOMPSON | | | | | |
| | 0002827 Total: | 75.00 | | | | | | | |
| | WEBER, SHAWN Total: | 75.00 | | | | | | | |
| WILCOX & FLEGEL 037003 | | | | | | | | | |
| 0223747-IN | 1/29/2018 | 3,045.13 | 0.00 | 02/01/2018 | | | | False | 0 |
| 703-734-052022 | Fuel / Oil | | | SHOP FUEL | | | | | |
| | 0223747-IN Total: | 3,045.13 | | | | | | | |
| 0224308-IN | 1/29/2018 | 102.97 | 0.00 | 02/01/2018 | | | | False | 0 |
| 703-734-052022 | Fuel / Oil | | | SHOP FUEL | | | | | |
| | 0224308-IN Total: | 102.97 | | | | | | | |
| 0224630-IN | 1/21/2018 | 1,011.64 | 0.00 | 02/01/2018 | | | | False | 0 |
| 100-705-052022 | Fuel / Oil | | | POLICE FUEL | | | | | |
| | 0224630-IN Total: | 1,011.64 | | | | | | | |
| | WILCOX & FLEGEL Tota | 4,159.74 | | | | | | | |
| | Report Total: | 62,722.44 | | | | | | | |