



CITY COUNCIL REGULAR SESSION

Wednesday, June 06, 2018

265 Strand Street, St. Helens, OR 97051

www.ci.st-helens.or.us

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **Call Regular Session to Order - 7:00 p.m.**
 2. **Pledge of Allegiance**
 3. **Visitor Comments - Limited to five (5) minutes per speaker**
 4. **DELIBERATIONS: 2018 Community Development Block Grant Notice of Intent for Food Bank**
 5. **DELIBERATIONS: FY 2017/18 Supplemental Budget**
 6. **DELIBERATIONS: FY 2018/19 State Revenue Sharing & Budget**
 7. **Resolutions**
 - 7.a. Resolution No. 1814: A Resolution of the City of St. Helens Supporting the Fair Housing Program
[07A. Res No 1814 - Support Fair Housing PENDING 060618.pdf](#)
 - 7.b. Resolution No. 1815: A Resolution Establishing a Police Officer Career Commitment, Residency & Longevity Reward Program
[07B. Res No 1815 - Establish PO Career Commitment, Residency & Longevity Reward Program PENDING 060618.pdf](#)
 - 7.c. Resolution No. 1816: A Resolution Authorizing an Interfund Loan in the Amount of \$240,000 between the General Fund and Visitor and Tourism Fund for Fiscal Year 2017-18
-

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

**Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.**

[07C. Res No 1816 - Authorize Interfund Loan from General Fund to Visitor & Tourism Fund PENDING 060618.pdf](#)

- 7.d. Resolution No. 1817: A Resolution Authorizing an Interfund Loan in the Amount of \$1,700,000 between the Storm Fund and Sewer Fund for Fiscal Year 2017-18

[07D. Res No 1817 - Authorize Interfund Loan from Storm Fund to Sewer Fund PENDING 060618.pdf](#)

- 7.e. Resolution No. 1818: A Resolution of the City of St. Helens Authorizing Designation of the South Columbia County Enterprise Zone

[07E. Res No 1818 - Redesignation of South Columbia County Enterprise Zone PENDING 060618.pdf](#)

- 7.f. Resolution No. 1819: A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting a Supplemental Budget for Making Appropriations for Fiscal Year 2017-18

[07F. Res No 1819 - Supplemental Budget 1718 PENDING 060618.pdf](#)

8. Award Bid/Contract

- 8.a. Annual Street Striping Project to Apply-A-Line, Inc. for \$21,651

[08A. 6-06-18AwardStreetStriping.pdf](#)

9. Approve and/or Authorize for Signature

- 9.a. Extension of Contract with Metro Presort Inc. for Bill Printing and Mailing Services

[09A. EXTENSION of MSC with Metro Presort Inc.pdf](#)

- 9.b. Contract with Duke's Root Control, Inc. for Sanitary Sewer De-Rooting Services

[09B. Duke's Root Control Contract.pdf](#)

- 9.c. Matzen Subdivision System Development Charge Credit Agreement

[09C. SDC credit agreement - Matzen Subdivision.pdf](#)

- 9.d. Dedication Deed to Accept Public ROWs from the St. Helens School District

[09D. Dedication Deed \(SHSD\).pdf](#)

- 9.e. Final Plat for the Matzen Subdivision

[09E. CC Memo - Sign Matzen Sub Mylar.pdf](#)

- 9.f. Access Easement Agreement with St. Helens School District

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[09F. Path Easement \(04242018\).pdf](#)

9.g. Contract Payments
[09G. 060618 Contract Payments.pdf](#)

9.h. [RATIFY] Agreement with Alta Planning + Design, Inc. for Grant Writing Services for a BUILD FY 2019 Grant Application for Funding Riverfront Boardwalk Project
[09H. Alta Planning + Design, Inc. Agr FINAL.pdf](#)

10. Consent Agenda for Approval

10.a. OLCC Licenses
[10A. OLCC 06-06-18 CC Mtg.pdf](#)

10.b. Accounts Payable Bill Lists
[10B. AP Bill Lists.pdf](#)

11. Mayor Scholl Reports

12. Council Member Reports

13. Department Reports

14. Other Business

15. Adjourn

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City of St. Helens
RESOLUTION NO. 1814

**A RESOLUTION OF THE CITY OF ST. HELENS
SUPPORTING THE FAIR HOUSING PROGRAM**

LET IT BE KNOWN TO ALL PERSONS of the City of St. Helens that discrimination in the sale, rental, lease, advertising of sale, rental or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988. It is the policy of the City of St. Helens to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical or mental), familial status (1. children, 2. actual or perceived sexual orientation, gender identity or marital status or its members), or national origin. Therefore, the City does hereby pass the following resolution:

BE IT RESOLVED that within the resources available to the City through city, county, state, federal and community volunteer sources, the City will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children) or national origin in the process of filing a complaint with the Oregon Civil Rights Division or the U.S. Department of Housing and Urban Development, Seattle Regional Office Compliance Division, that they may seek equity under federal and state laws.

BE IT FURTHER RESOLVED that the City shall publicize this Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

THE FAIR HOUSING PROGRAM, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to: 1) the printing, publicizing and distribution of this Resolution; 2) the distribution of posters, flyers, pamphlets and other applicable Fair Housing information provided by local, state and federal sources, through local media of community contacts; and 3) the publicizing of locations where assistance will be provided to those seeking to file a discrimination complaint.

THIS RESOLUTION shall take effect immediately upon adoption.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1815

**A RESOLUTION ESTABLISHING A POLICE OFFICER CAREER
COMMITMENT, RESIDENCY & LONGEVITY REWARD PROGRAM**

WHEREAS, the St. Helens Police Department has struggled to attract qualified applicants to our open police officer positions. Where it once was not uncommon to receive 75 applications for one open position, today we are fortunate if we receive just 25. Finding candidates that possess the character traits that we have come to expect has become increasingly difficult; and

WHEREAS, as the economy continues to add new jobs and the employment rate remains low, the labor market is full of career choices. While the salary and benefits offered by the City are very generous, other professions may be more lucrative and, for many, more attractive. We have fewer applicants to choose from and much greater competition from other police employers; and

WHEREAS, according to a recent survey conducted by the Oregon Department of Public Safety Standards and Training (DPSST), 1,000 police officers are expected to retire over the next three years. Over the past five years, DPSST has increased the number of Basic Police courses from four classes each year to twelve. This means that in the next calendar year, 480 new police officers will receive their basic training from DPSST; and

WHEREAS, while St. Helens aspires to hire the very best candidates, simple mathematics suggest that there are not enough interested and qualified applicants to fill the positions available. As police departments around the state share in our struggle, several cities have adopted a recruiting and retention program in an effort to attract applicants and keep officers. These lucrative offers have hindered our ability to draw interest from candidates who are looking for their very best opportunity to enter the profession; and

WHEREAS, in order to remain competitive, it is important that the City take the necessary steps to immediately implement a recruiting and retention program that will be uniquely attractive to the sort of person we want in our community.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. Effective retroactively to January 1, 2018, the *Police Officer Career Commitment, Residency and Longevity Reward Program* for the City of St. Helens is hereby adopted as set forth in **Exhibit A**, attached hereto and made a part hereof by this reference.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

CITY OF ST. HELENS

POLICE OFFICER CAREER COMMITMENT, RESIDENCY & LONGEVITY REWARD PROGRAM

Any sworn member of the St. Helens Police Department hired after January 1, 2018 who remains continuously employed by the City of St. Helens ("City") as a police officer, and any sworn member of the police department hired prior to January 1, 2018 and remains continuously employed by the City as a police officer and who as of January 1, 2018 resides outside of Columbia County are eligible to participate in the police officer **Career Commitment, Residency & Longevity Reward Program** in accordance with the requirements of each and are referred to as "Eligible Employees."

Eligible Employees hired before January 1, 2018 may elect to participate in the **Career Commitment, Residency & Longevity Reward Program**.

Eligible Employees must elect to participate in the programs in writing and deliver the election notification to the City Finance Director or the City Administrator no later than the 12th month of Eligible Employee's employment or December 15, 2018, whichever is last to occur. The failure to elect as described is a waiver of participation and will result in ineligibility to participate.

CAREER COMMITMENT, RESIDENCY & LONGEVITY REWARD PROGRAM

If an Eligible Employee elects to participate in the Career Commitment, Residency & Longevity Reward Program the following will occur:

- A. The Eligible Employee and the City must sign a contractual Commitment and Residential Reward Agreement. The terms of this Agreement shall address the following elements of the Career Commitment, Residency & Longevity Reward Program in addition to others the City or lenders find appropriate:
 1. The City's obligations under this reward program are limited to the purchase of a personal residence for the occupancy of employee and his family, which real estate must be located within the boundaries of the St. Helens School District (hereinafter referred to as "Qualified Residential Property").
 2. An Eligible Employee who elects to participate in the Career Commitment, Residency & Longevity Reward Program may purchase Qualified Residential Property at any time during City employment as a police officer after the employee delivers his/her written election to the Finance Director or City Administrator within the time required. In other words, the purchase decision may be made at an Eligible Employee's discretion at a future time during the term of continuous City employment.
 3. The City assumes no obligation(s) or responsibility relating to the employee's qualification to receive a residential home loan, or relating to any condition imposed by a seller, lender, title insurance company, governmental body, or any other person or entity with any interest whatsoever in the real estate. Any and all such requirements, obligations and responsibilities shall be and remain the sole responsibility of the Eligible Employee and/or others as specified in the earnest money agreement, sales agreement, financing agreements, and loan instruments and/or escrow instructions.
 4. At such time as the City is notified of the existence of a home purchase earnest money or other agreement to purchase a Qualified Residence by an Eligible Employee and the opening of a residential escrow account at a title company, pursuant to the terms of escrow instructions approved by the seller, Eligible Employee and the City, the City will deposit \$25,000 in the escrow account to be applied to the Eligible Employee's costs associated with the purchase of the Qualified Residence at the time of closing and title conveyance. City payment into escrow and the disbursement of City funds by the escrow agent

shall be contingent upon continuous City employment and eligibility. The City payment of funds into the title company escrow shall occur prior to the time designated for closing and after the escrow officer affirms that all other conditions for closing have been met by the parties to the sale and Eligible Employee's lender if any.

5. As a condition of the City payment of funds in the Career Commitment, Residency & Longevity Reward Program, Eligible Employee must commit contractually, in a form of agreement satisfactory to the City, to remain employed as a City police officer for at least sixty (60) months from the date the funds are deposited into escrow.
6. If a participating employee is deemed disabled and unable to return to employment as a police officer due to a line-of-duty event (by competent authority, such as SAIF acceptance of a claim and related medical determinations, or PERS or Social Security determination of disability and benefit eligibility) before the 60th month of employment, or in the event of Employee's line-of-duty death, the lien will be deemed satisfied and released.¹
7. The City escrow instructions will specify conditions which must be satisfied before the escrow agent is authorized to release and apply funds deposited by the City. These conditions may include, but are not necessarily limited to:
 - a. City approval of the preliminary title report.
 - b. Agreement of the employee's and other buyer's ownership interest in the real property to repay the \$25,000 to the City in the event employee leaves City employment for any reason prior to the 60th month following the close of escrow and conveyance of title to employee (except for reason of line of duty death or service connected disability as stated above).
 - c. Filing a lien and encumbrance on the property in favor of the City for \$25,000 which shall expire sixty (60) months from the date of closing if employee has been and remains continuously employed by the City as a police officer during this period; and which shall specify that in the event the employee leaves employment with the City for any reason prior to the 60th month and prior to the satisfaction of the lien, if the employee fails at the time of the termination of employment to repay in full the \$25,000, then the lien shall remain continuously effective as an encumbrance until satisfied.
 - d. Employee and any other buyer with a joint interest of any kind in the property shall commit to repay the \$25,000 amount in the event Employee does not remain employed for at least sixty (60) months.

¹ The Eligible Employee does not receive an unencumbered right to the money or to the real property and remains obligated to repay the \$25,000 incentive amount if the Eligible Employee does not satisfy the obligation to remain employed for 60 months as agreed when accepting the incentive. The \$25,000 amount is not taxable and does not constitute remuneration for services to the City until the Eligible Employee has completed the 60 months of obligated service, the conditions are satisfied and the lien has been removed.

At the time the lien is removed, the \$25,000 sum must be reported as taxable income to the employee. At that time, this amount will be subject to PERS reporting and contribution requirements. The City will report the income by 1099, and the Employee must determine in conjunction with the Employee's tax advisors whether in the particular instance estimated tax reporting and payment is due to the IRS.

When and if the \$25,000 lien amount is forgiven, such amount is deemed a gift and reward for service and City residency, unrelated to hours worked, productivity or efficiency, and as such appropriately excluded from subject wages for FLSA, overtime and tax withholding purposes.

- e. Following the 60th month of employee's City employment after escrow funding and closing, or upon repayment of the \$25,000 by employee at any time, the City shall release the lien by executing and delivering to the escrow agent appropriate documents which shall be drawn and presented to City by the escrow agent at Employee's expense.
 - f. Agreement of the primary mortgage or trust deed lender to subordinate its security interest to the City's \$25,000 lien shall be obtained as a condition of closing and the City's funding.
 - g. When the Employee completes sixty (60) months of employment after the closing date, the lien will be released by returning appropriate, executed documents which the Escrow Agent prepared and presented to the City, and Employee's obligations under the Career Commitment, Residency & Longevity Reward Program shall be deemed fully satisfied and discharged, upon filing by Escrow Agent of appropriate documents.
 - h. All escrow and escrow agent fees, and all filing fees and other expenses related to the Career Commitment, Residency & Longevity Reward Program and the lien shall be paid by the Employee.
- B. The City and the Eligible Employee will cooperate to insure that the escrow agent receives escrow instructions from each consistent with their expectations as described in the Career Commitment, Residency & Longevity Reward Program.
- C. In order to streamline loan approval and prevent misunderstandings, to facilitate this Career Commitment, Residency & Longevity Reward Program, and to avoid error and facilitate consistent legal documents and administration by the lender and escrow agent, the City has identified a Preferred Lender and a Preferred Escrow Agent/Title Company and encourages Eligible Employees to select them.
1. Several lenders offer preferred lender services in support of this incentive program, and will offer services and options advantageous to borrowers through its preferred programs. Officers are encouraged to compare products, rates and fees to determine the lender best able to meet individual needs.

Blake Rice, Sr. Mortgage Banker
Pacific Residential Mortgage, LLC
 4949 Meadows Road, Suite 150
 Lake Oswego, OR 97035
 (503) 905-4949 Direct
 (503) 699-5626 Office
 (503) 260-9564 Cell
 (503) 905-4999 Fax
 (800) 318-4571 Toll Free
blake.rice@pacresmortgage.com | www.pacresmortgage.com

Blake Rice and Pacific Residential Mortgage offer to provide consultation and advice related to all lending options and programs. Loans are pre-approved by its affiliated, in-house mortgage bank at no cost to the Eligible Employee.

Katie Woodall, Vice President of Lending
St. Helens Community Credit Union
 (503) 366-6423 | (800) 275-6434
kwoodall@shcu.org | www.shcu.org

Monica Lauber, Vice President of Mortgages

Wauna Credit Union

(503) 366-4750 | (800) 773-3236

monica.lauber@waundafcu.org | www.waunafcu.org

2. The City and Preferred Lender will coordinate periodically to insure that the optimal preferred title company and escrow agent in Columbia County is selected and used.

City of St. Helens
RESOLUTION NO. 1816

A RESOLUTION AUTHORIZING AN INTERFUND LOAN IN THE AMOUNT
OF \$240,000 BETWEEN THE GENERAL FUND AND VISITOR AND
TOURISM FUND FOR FISCAL YEAR 2017-18

WHEREAS, the General Fund may make an interfund loan without charging interest; and

WHEREAS, the Visitor and Tourism Fund, a special revenue fund, collects revenues earmarked specifically for Visitor and Tourism programs; and

WHEREAS, it has been determined that the Visitor and Tourism Fund's budgeted appropriation authority needs to be increased to cover anticipated expenditures associated with the expanded program; and

WHEREAS, the City Council's intent is that the loan be repaid to the General Fund from the Visitor and Tourism fund within a period not to exceed one (1) month.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. An interfund loan from the General Fund (Fund 100) be made in the amount of \$240,000 to the Visitor and Tourism Fund (Fund 201) and shall be repaid to the General Fund within a period of one (1) month of the date of transfer, without interest charges.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1817

A RESOLUTION AUTHORIZING AN INTERFUND LOAN IN THE AMOUNT
OF \$1,700,000 BETWEEN THE STORM FUND AND SEWER FUND
FOR FISCAL YEAR 2017-18

WHEREAS, the Sewer Fund, an enterprise fund, collects revenues earmarked specifically for sewer programs; and

WHEREAS, it has been determined that the Sewer Fund's budgeted appropriation authority needs to be increased to cover anticipated expenditures associated with the program; and

WHEREAS, the City Council's intent is that the loan be repaid to the Storm Fund from the Sewer Fund within a period not to exceed one (1) month.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. An interfund loan from the Storm Fund (Fund 605) be made in the amount of \$1,700,000 to the Sewer Fund (Fund 603) and shall be repaid to the Storm Fund within a period of one (1) month of the date of transfer, without interest charges.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1818

**A RESOLUTION OF THE CITY OF ST. HELENS AUTHORIZING
DESIGNATION OF THE SOUTH COLUMBIA COUNTY ENTERPRISE ZONE**

WHEREAS, the South Columbia County Enterprise Zone has six (6) co-sponsors, the City of St. Helens, the City of Scappoose, the City of Columbia City, the City of Vernonia, the Port of St. Helens, and Columbia County offering economic incentives through property tax relief to businesses and industries providing capital investments resulting in job growth; and

WHEREAS, the Executive Director of the Columbia County Economic Team has been designated as manager of the South Columbia County Enterprise Zone; and

WHEREAS, the municipal corporations, school districts and special service districts within the South Columbia County Enterprise Zone that receive operating revenue through the levying of ad valorem taxes on real and personal property in any area of this enterprise zone were sent notice on April 11, 2018 and invited to a public meeting on May 8, 2018 regarding its designation, in order for the co-sponsoring governments to effectively consult with the other local taxing districts; and

WHEREAS, the South Columbia County Enterprise Zone has a total area of 14.349 square miles; it meets other statutory limitations on size and configuration, and it is depicted here on a drawn-to-scale map attached as Exhibit A; and

WHEREAS, the co-sponsors shall fulfill their duties and implement provisions under ORS 285C.105 or elsewhere in ORS Chapter 285C and related parts of Oregon Law, including but not limited to appointing a local enterprise zone manager, and to preparing a list or map of local, publically owned lands and buildings in this enterprise zone for purposes of ORS 285C.110; and

WHEREAS, designation of this enterprise zone does not grant or imply permission to develop land inside it without complying with jurisdictional zoning, regulatory and permitting processes and restrictions; nor does it indicate and intent to alter those processes or restrictions, except as otherwise done in accordance with Comprehensive Plans as acknowledged by the State of Oregon Land Conservation and Development (LCDC); and

WHEREAS, the availability of enterprise zone exemptions to businesses that operate hotels, motels or destination resorts would help diversify local economic activity and facilitate the expansion of accommodations for visitors, who in turn will spend time and money in the area for business, recreation or other purpose; and

WHEREAS, the co-sponsors are interested in encouraging new business investment, job creation, higher incomes for local residents and greater diversity of economic activity; and

WHEREAS, the co-sponsors appreciate the impacts that the designated enterprise zone would have and the property tax exemptions that eligible firms might receive therein.

NOW, THEREFORE, BE IT RESOLVED, that the City of St. Helens does hereby jointly in cooperation with the other co-sponsors re-designate the South Columbia County Enterprise Zone, the boundary and area of which are described in Exhibit A, and that the Executive Director of the Columbia County Economic Team shall be re-appointed as local zone manager for the South Columbia County Enterprise Zone, and that the Columbia County Economic Team (CCET) is authorized to submit documentation of this enterprise zone re-designation to Oregon Department of Business Development (OBDD) on behalf of the zone sponsors for purposes of a positive determination in favor under ORS 285C.074, and that re-designation of this enterprise zone takes effect on July 1, 2018, or later as so stipulated by OBDD in its determination pursuant to any revision and resubmission of documentation,.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

**SOUTH COLUMBIA COUNTY
ENTERPRISE ZONE**

Columbia County, OR

15

Vernonia

St. Helens

**Columbia
City**

Scappoose

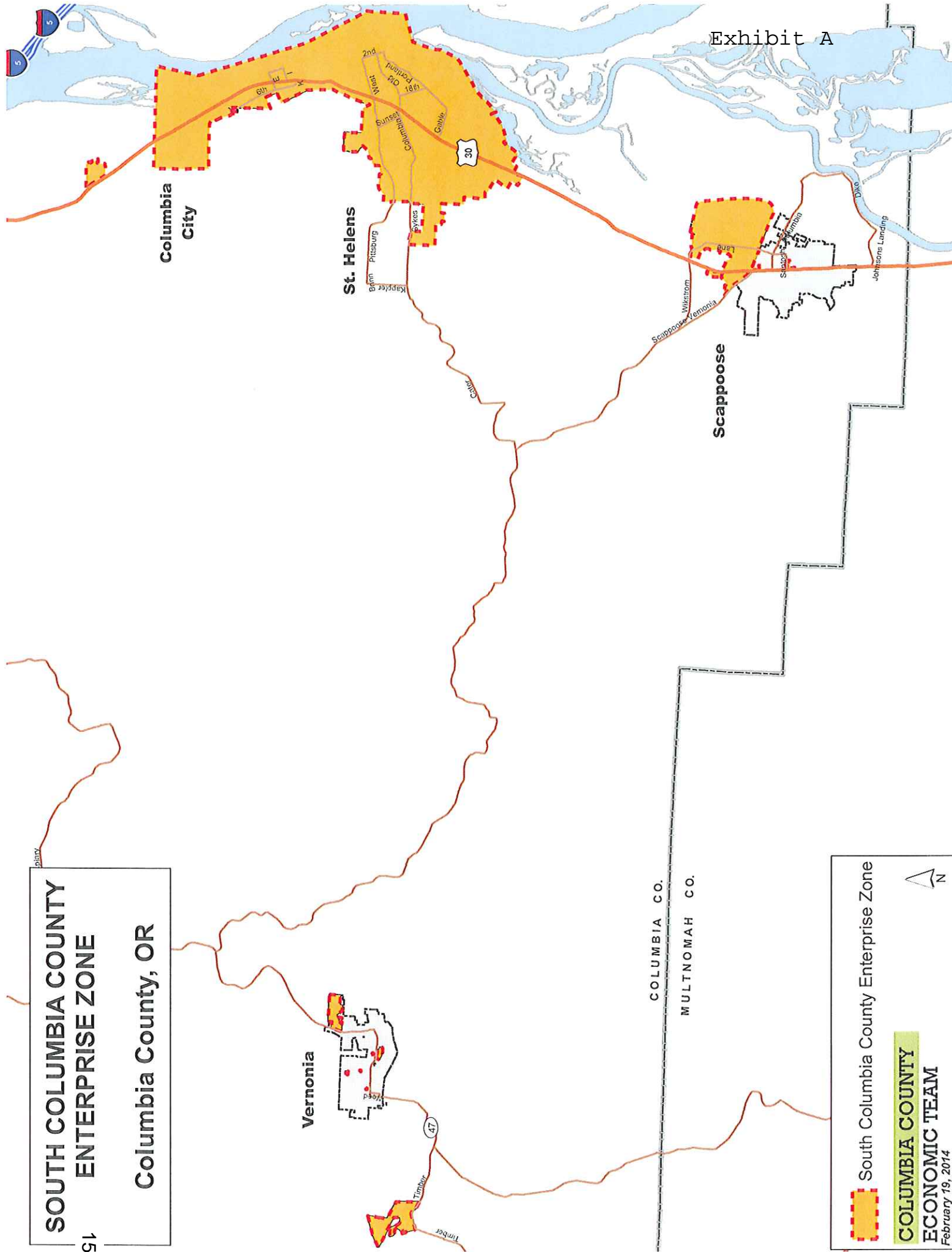
Exhibit A

South Columbia County Enterprise Zone

COLUMBIA COUNTY

ECONOMIC TEAM

February 19, 2014



City of St. Helens
RESOLUTION NO. 1819

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST. HELENS,
OREGON, ADOPTING A SUPPLEMENTAL BUDGET FOR MAKING
APPROPRIATIONS FOR FISCAL YEAR 2017-18.

WHEREAS, the Common Council of the City of St. Helens finds it necessary to revise previous appropriations for the purpose of providing category balances which will be adequate to cover unexpressed liabilities and additional accruals relating to the fiscal year 2017-18; and

WHEREAS, a supplemental budget for all funds for the period of July 1, 2017 through June 30, 2018, inclusive, has been prepared, published and submitted to as provided by statute; and

WHEREAS, a hearing to discuss the supplemental budget was held before the City Council on June 6, 2018; and

WHEREAS, it further appears that it is in the best interest of the City to approve the change in appropriations for the period of July 1, 2017 through June 30, 2018

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. Pursuant to its authority under OR 294.480, the supplemental budget be adopted and appropriations established as shown in the attachment Exhibit A which by this reference is made part of this resolution.

Approved and adopted by the City Council on June 6, 2018, by the following vote:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

FUND 704 - FACILITY MAJOR MAINTENANCE

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	50,000	Materials & Services	115,000
Intergovernmental Rev	12,500	Capital Outlay	50,000
Transfers	24,000	Contingency	176,325
Fund Balance Available	254,825		
TOTAL =	341,325	TOTAL =	341,325

FUND 703 - PW OPERATIONS

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	2,700,000	Materials & Services	2,532,600
Lic, Perm, Fees	45,000	Capital Outlay	252,300
Misc.	2,500	Contingency	39,579
Fund Balance Available	76,979		
TOTAL =	2,824,479	TOTAL =	2,824,479

FUND 702 - IT SERVICES

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	280,000	Materials & Services	281,000
Misc.	2,800	Contingency	7,459
Fund Balance Available	65,659	Unapp Fund Balance	60,000
TOTAL =	348,459	TOTAL =	348,459

FUND 701 - EQUIPMENT

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	694,000	Personnel Services	256,000
Fund Balance Available	491,485	Materials & Services	115,000
		Capital Outlay	372,782
		Unapp Fund Balance	441,703
TOTAL =	1,185,485	TOTAL =	1,185,485

FUND 607 - PARKS SDC

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	30,000	Capital Outlay	209,006
Fund Balance Available	181,506	Transfers	2,500
TOTAL =	211,506	TOTAL =	211,506

FUND 606 - STORM SDC

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	25,000	Capital Outlay	203,617
Fund Balance Available	180,617	Transfers	2,000
TOTAL =	205,617	TOTAL =	205,617

FUND 604 - SEWER SDC

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	125,000	Capital Outlay	1,327,622
Fund Balance Available	1,212,622	Transfers	10,000
TOTAL =	1,337,622	TOTAL =	1,337,622

FUND 602 - WATER SDC

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	60,000	Materials & Services	15,000
Fund Balance Available	598,491	Capital Outlay	638,491
TOTAL =	658,491	Transfers	5,000
		TOTAL =	658,491

FUND 605 - STORM

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	865,000	Personnel Services	375,000
Misc.	6,000	Materials & Services	643,812
Transfers	400,000	Capital Outlay	500,000
Fund Balance Available	2,266,884	Transfers	1,700,000
		Contingency	190,914
		Unapp Fund Balance	128,158
TOTAL =	3,537,884	TOTAL =	3,537,884

FUND 603 - SEWER

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	4,442,000	Personnel Services	1,028,000
Misc.	13,000	Materials & Services	2,158,750
Transfers	1,700,000	Debt Service	729,000
Fund Balance Available	3,385,597	Capital Outlay	490,000
		Transfers	700,000
		Contingency	302,323
		Unapp Fund Balance	4,132,524
TOTAL =	9,540,597	TOTAL =	9,540,597

FUND 601 - WATER

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	3,476,000	Personnel Services	923,500
Misc.	35,000	Materials & Services	1,487,500
Fund Balance Available	3,118,856	Debt Service	501,000
		Capital Outlay	150,000
		Transfers	300,000
		Contingency	138,326
		Unapp Fund Balance	3,129,530
TOTAL =	6,629,856	TOTAL =	6,629,856

FUND 206 - STREETS SDC

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	40,000	Capital Outlay	1,044,857
Fund Balance Available	1,010,857	Transfers	6,000
TOTAL =	1,050,857	TOTAL =	1,050,857

FUND 205 - STREETS

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Intergovernmental	1,285,000	Personnel Services	400,000
Misc.	17,000	Materials & Services	344,000
Fund Balance Available	877,334	Debt Service	60,000
		Capital Outlay	545,000
		Contingency	198,351
		Unapp Fund Balance	631,983
TOTAL =	2,179,334	TOTAL =	2,179,334

FUND 203 - COMMUNITY ENHANCEMENT

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Charges for Services	3,250	Materials & Services	226,575
Intergovernmental	163,485	Contingency	39,466
Misc.	17,600		
Fund Balance Available	81,706		
TOTAL =	266,041	TOTAL =	266,041

FUND 202 - COMMUNITY DEVELOPMENT


<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Misc.	542,100	Materials & Services	376,000
Transfers	660,000	Debt Service	275,000
Fund Balance Available	108,557	Capital Outlay	455,000
		Contingency	136,545
		Unapp Fund Balance	68,112
TOTAL =	1,310,657	TOTAL =	1,310,657

FUND 201 - VISITOR TOURISM

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Local Taxes	150,000	Materials & Services	502,527
Misc.	208,000	Contingency	1,278
Grants	20,000	Unapp Fund Balance	212,836
Transfers	240,000		
Fund Balance Available	98,641		
TOTAL =	716,641	TOTAL =	716,641

<u>RESOURCES</u>	<u>AMOUNT</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
Local Taxes	1,725,000	<i>Administration</i>	
Intergovernmental	577,500	Personnel Services	311,000
Grants	5,000	Materials & Services	46,750
Charges for Services	3,223,000	<i>City Recorder</i>	
Lic, Perm, Fees	501,000	Personnel Services	233,000
Fines	270,000	Materials & Services	55,500
Misc.	155,000	<i>Council</i>	
Transfers	-	Personnel Services	54,800
Fund Balance Available	2,001,302	Materials & Services	52,200
		<i>Court</i>	
		Personnel Services	212,000
		Materials & Services	174,000
		<i>Police</i>	
		Personnel Services	2,358,000
		Materials & Services	384,000
		<i>Library</i>	
		Personnel Services	475,000
		Materials & Services	181,000
		<i>Finance</i>	
		Personnel Services	596,000
		Materials & Services	228,000
		<i>Parks</i>	
		Personnel Services	189,000
		Materials & Services	142,000
		<i>Recreation</i>	
		Personnel Services	6,000
		Materials & Services	15,000
		<i>Planning</i>	
		Personnel Services	205,000
		Materials & Services	63,000
		<i>Building</i>	
		Personnel Services	235,000
		Materials & Services	34,500
		<i>Non-Department</i>	
		Materials & Services	217,500
		Transfers	300,000
		Contingency	723,651
		Unapp Fund Balance	965,901
TOTAL =	8,457,802	TOTAL =	8,457,802

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director	
Date:	6 June 2018	
Subject:	Award Contract for the 2018 Annual Street Striping Project, R-674	

Background:

The long lines (centerline skips, fog lines, and bike lane striping) on City streets require annual repainting to maintain visibility and reflectivity which requires specialized equipment and materials that the City does not own. This necessary work is contracted out on an annual basis based on competitive quotes from qualified contractors.

Quotes were requested from three qualified contracting firms and were due by 10:00 AM Tuesday May 29, 2018. The results are as follows:

FIRM	LOCATION	BID
Apply-A-Line, Inc.	Portland, OR	\$21,651.00
Specialized Pavement Marking, Inc.	Tualatin, OR	\$23,216.00
Hicks Striping and Curbing, Inc.	Brooks, OR	\$44,285.00

The estimate for the project is \$25,000 and funds are included annually in the adopted budget.

Recommendation:

Award the contract for the 2018 Annual Street Striping Project to Apply-A-Line, Inc. as the lowest responsive bidder and authorize the Mayor to execute a Materials and Services Contract for the 2018 Annual Street Striping Project, R-674. Contract will be at the rate prescribed in that firm's submitted bid.

EXTENSION OF MATERIALS AND SERVICES CONTRACT

This Extension is made on June 6, 2018, between City of St. Helens, an Oregon municipal corporation (“City”), and **Metro Presort Incorporated** (“Contractor”), an Oregon corporation.

RECITALS

A. WHEREAS, on or about April 15, 2015, St. Helens and Contractor entered into an agreement (“Agreement”) in which Contractor agreed to provide services (“Services”) related to bill printing and mailing services; and

B. WHEREAS, the contract is set to expire on June 30, 2018, and City wishes and Contractor agrees to extend the contract an additional year, as per the original agreement conditions.

AGREEMENT

NOW, THEREFORE, the parties mutually agree as follows:

- 1.** The term of the Agreement is extended to June 30, 2019.
- 2.** All other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect other than as specifically amended herein.

ST. HELENS:

CITY OF ST. HELENS, an Oregon
municipal corporation

By: _____

Name: _____

Its: _____

CONTRACTOR:

METRO PRESORT INCORPORATED

By: _____

Name: _____

Its: _____

**2018 Sanitary Sewer De-Rooting, Project No. S-601G
MATERIALS AND SERVICES CONTRACT**

BETWEEN: City of St. Helens, a municipal corporation of the State of Oregon (“City”)

AND: Duke’s Root Control, Inc. (“Contractor”)

DATED: _____

RECITALS

A. The City is in need of services to eliminate roots from the sanitary sewer system, and Contractor is qualified and prepared to provide materials and services to fill that need.

B. The purpose of this Contract is to establish the materials and services to be provided by Contractor and the compensation and terms for such materials and services.

NOW, THEREFORE, the parties mutually agree as follows:

1. Engagement. The City hereby engages Contractor to furnish the materials (“Materials”) and services (“Services”) specified in Attachment A, Scope of Work, attached hereto and incorporated herein by reference, and Contractor accepts such engagement. The principal contact on behalf of Contractor shall be Matt Scaglione, phone 310.613.4960.

2. Scope of Work. The duties and responsibilities of Contractor, including a schedule of performance, shall be as described in Attachment A. Any changes to this Contract shall be in writing, signed by both parties, and shall be attached to and become a part of this Contract. The scope of work may include supplying “goods,” as defined in ORS 72.1050. References to “Work” herein refer to the provisions of both Materials (and goods) and Services.

3. Contract Documents.

3.1 The term “Contract Document” means this form, the Scope of Work, and any specifications, quotation, extensions, amendments, exhibits and documents incorporated by reference.

3.2 This Contract shall constitute the entire agreement between the parties concerning the Materials and Services. References to “this Contract” or “the Contract” include all Contract Documents.

3.3 Each party shall notify the other party of inconsistencies in the Contract Documents. If inconsistencies occur, the document or provision that will result in a better quality of Services shall have priority. Amendments have priority over all other Contract Documents, including amendments of an earlier date. Specifications have priority over this form. This form and specifications have priority over the quotation. The City may issue a written interpretation to resolve any inconsistencies in the Contract Documents, which shall be binding on Contractor so long as such interpretation is not unreasonable.

3.4 If any term or provision of a Contract Document is held by a court of competent jurisdiction to be invalid, the validity of the remaining terms and provisions will not

be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract Document did not contain the particular term or provision held to be invalid.

3.5 Notwithstanding Subsection 3.1, Contract Documents include any amendments or addenda issued by the City with the Request for Quotations that are attached to this form as attachments. After this Contract is signed, the Contract Documents may be changed only by written amendments signed by authorized representatives of both parties.

4. Contract Term.

4.1 The initial term of this Contract begins on July 2, 2018, and ends on August 31, 2018 ("Contract Term"). The parties may agree to extend the Contract Term for two (2) successive periods of twelve (12) months each. Such extension shall begin on the day following the end of the initial term or the first extension. Extensions must be set forth in writing and signed by authorized representatives of both parties. The party requesting the extension must deliver a request for extension at least sixty (60) days before the Contract Term is scheduled to end.

4.2 A schedule of performance may be included in the specifications.

4.3 Notwithstanding Subsection 4.1, this Contract may be terminated before the end of the Contract Term, as provided in the Contract Documents.

5. Approvals. If the Contract Documents require approval of anything, act, or document, the request for approval and the response must be given by persons with proper authority under the Contract Documents in the same manner as notices under Section 6. Approval will not be withheld unreasonably.

6. Notices.

6.1 Notices required by this Contract must be given in writing by personal delivery or by United States mail, first-class postage-prepaid, unless some other means or method of notice is required by law.

6.2 All notices to the City must be directed to the City Administrator. The City's address for notices is:

City of St. Helens
Attn: City Administrator
PO Box 278
St. Helens OR 97051

6.3 Contractor's address for notices is:

Duke's Root Control, Inc.
Attn: Braden Boyko
1020 Hiawatha Blvd., West
Syracuse, NY 13204

6.4 Each party shall notify the other of any change of address for notices.

7. Contractor's Responsibility for the Work.

7.1 Time is of the essence on this Contract. Contractor shall perform the Work promptly and efficiently and in accordance with the provisions set forth in Attachment A. Contractor shall provide all labor, materials, tools, equipment and incidentals that are necessary for proper performance of the Work, including items that may be inferred from the specifications or from prevailing custom or trade usage as being necessary to produce the intended results.

7.2 Unless the specifications require certain means or methods, Contractor shall be responsible for the means and methods used for the Services.

7.3 Materials provided by Contractor must be of good quality and will be subject to the warranties provided by ORS 72.3120, ORS 72.3130, ORS 72.3140 and ORS 72.3150.

7.4 Contractor shall provide and properly supervise qualified workers. Workers must have any licenses and certificates required by applicable laws.

7.5 Contractor shall not assign any interest in this Contract or enter into subcontracts for the Services without the prior written approval of the City.

8. Use of Premises.

8.1 Provisions of this Contract that refer to "the Premises" will apply to the Work only if it is performed at the Premises, defined as real property, including buildings or other improvements that are owned or occupied by the City.

8.2 Contractor shall confine the Work performed at the Premises to areas and times stated in Attachment A, and Contractor shall avoid any unnecessary interference with the use of the Premises.

8.3 Contractor shall take reasonable precautions to prevent injury to persons and damage to property that may result from Contractor's use of the Premises. Contractor shall remedy any damage to the Premises and other property of the City resulting from the Work.

9. Hazardous Chemicals. Contractor shall implement and bear the cost of precautions required for protection from "hazardous chemicals," as defined in ORS 654.750 or OAR Chapter 437, that may be encountered at the Premises or used for the Work. The City and Contractor shall exchange material safety data sheets, label information, and instructions for precautionary measures for hazardous chemicals kept at the Premises by the City or used for the Work by Contractor. The City may prohibit use of particular hazardous chemicals.

10. Liability of City's Officers, Employees and Agents. Officers, employees and agents of the City shall not have any direct, personal liability to Contractor.

11. No Agency. Contractor is engaged by the City as an independent contractor in accordance with ORS 670.600. Contractor, subcontractors, and their principals, employees and agents are not agents of the City as that term is used in ORS 30.265.

12. Indemnification.

12.1 Except as provided in Subsection 12.2, or as otherwise provided by applicable law, Contractor shall defend and indemnify the City and the City's officers, elected officials, volunteers, employees and agents from all third-party claims arising from the Work, including third-party claims arising from injury to any person or damage to property, breach of this Contract by Contractor, or violation of applicable law by Contractor.

12.2 Contractor shall not be responsible for third-party claims resulting solely from the negligence or other wrongful acts or omissions of the City or the City's officers, elected officials, volunteers, employees or agents.

13. Liability Insurance.

13.1 At all times while Contractor is performing Work at the Premises, Contractor shall, at Contractor's expense, maintain in force insurance policies as set forth in Attachment B, which is attached hereto and incorporated herein by reference.

13.2 Prior to starting Work at the Premises, Contractor shall provide certificates of insurance for coverage required by this section, which will be subject to review and approval by the City Attorney. Each certificate must obligate the insurer to give written notice to the City thirty (30) days prior to termination or restriction of coverage. The City may reject a certificate which states that the insurer will merely "endeavor to mail" written notice.

14. Governing Laws. This Contract shall be interpreted and construed in accordance with the laws of the State of Oregon.

15. Compliance with Law.

15.1 Contractor shall comply with all applicable federal, state and local statutes, ordinances, administrative rules, regulations and other legal requirements in performance of this Contract.

15.2 Contractor shall comply with applicable laws, including ORS 279B.020, ORS 279B.220, ORS 279B.225, ORS 279B.230 and ORS 279B.235, which are incorporated herein.

15.3 Pursuant to ORS 279B.020, no person shall be employed for the Work for more than ten (10) hours in any one (1) day, or forty (40) hours in any one (1) week, except in cases of necessity, emergency, or when the public policy absolutely requires it. Except for persons who are exempt from overtime pay, persons who perform the Work shall be paid at least time and a half pay for legal holidays specified in a collective bargaining agreement or in ORS 279B.020(1)(b) and for time worked in excess of ten (10) hours a day or in excess of forty (40) hours a week, whichever is greater.

15.4 If Contractor is a nonresident bidder, as defined in ORS 279A.120(1)(a), and the compensation, as set forth in Attachment A attached hereto and hereby incorporated by reference, exceeds Ten Thousand Dollars (\$10,000), Contractor shall comply with ORS 279A.120(3).

15.5 Pursuant to ORS 279A.120(2)(a), Contractor shall use products that have been manufactured in Oregon, provided that price, fitness, availability and quality are otherwise equal.

15.6 Contractor shall not provide or offer to provide any appreciable pecuniary or material benefit to any officer or employee of the City in connection with this Contract in violation of ORS Chapter 244.

15.7 Contractor is a “subject employer,” as defined in ORS 656.005, and shall comply with ORS 656.017. Contractor shall provide workers’ compensation coverage for “subject workers,” as defined in ORS 656.005(28), employed to perform the Work. Before performing any Work, Contractor shall provide a certificate of insurance for workers’ compensation coverage or other proof of coverage, or certify that no subject workers will perform Work.

15.8 Contractor certifies that it currently has a City business license or will obtain one prior to delivering services under this Agreement. **[Business License No: 3072]**

16. Nondiscrimination.

16.1 Contractor shall comply with all applicable federal, state and local laws, rules and regulations on nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical conditions or disability.

16.2 Contractor shall comply with the Americans with Disabilities Act of 1990 (Pub. Law No. 101-336), ORS 30.670 through ORS 30.685, ORS 659A.425, and all regulations and administrative rules established pursuant to those laws, in the construction, remodeling, maintenance and operation of any structures and facilities, and in the conduct of all programs, services and training, educational or otherwise, conducted by Contractor.

17. Compensation. The terms of compensation shall be as provided in Attachment A. The compensation stated in Attachment A constitutes the total compensation payable to Contractor for the Work.

18. Payment.

18.1 Unless otherwise provided in Attachment A, Contractor shall be paid on a time and materials basis.

18.2 Contractor shall make and keep reasonable records of Work performed pursuant to this Contract and, unless provided otherwise in Attachment A, shall provide detailed monthly billings to the City. Following approval by the City Administrator, billings shall be paid in full within thirty (30) days of receipt thereof. The City shall notify Contractor of any disputed amount within fifteen (15) days from the date of the invoice, give reasons for the objection, and promptly pay the undisputed amount. Disputed amounts may be withheld without penalty or interest pending resolution of the dispute. Payment to Contractor shall be complete once the City pays compensation as provided in Section 17.

18.3 The City may suspend or withhold payments if Contractor fails to comply with the requirements of this Contract.

18.4 The City's obligation to make payments is conditioned upon appropriation of funds pursuant to ORS 294.305 through 294.565. The City certifies that funds for this Contract are included in the City's budget for the current fiscal year, which ends on June 30 next following the date that this Contract is signed. If funds are not appropriated for this Contract for any subsequent fiscal year during the Contract Term, the City shall notify Contractor and this Contract shall be terminated on June 30 of the last fiscal year for which funds are appropriated.

18.5 Any provision of this Contract that is held by a court to create an obligation that violates the debt limitation of Article XI, Section 9 of the Oregon Constitution shall be void.

19. Waiver. Compliance with the provisions of this Contract may be waived only by a written waiver signed by the party waiving its rights. Waiver of compliance with one provision shall not be deemed to waive compliance with any other provision.

20. Default.

20.1 A party will be in default under this Contract if that party fails to comply with any provision of this Contract within ten (10) days after the other party gives written notice specifying the breach. If the breach specified in the notice cannot be completely cured within the ten (10)-day period, a default will not occur if the party receiving the notice diligently begins curative action within the ten (10)-day period and proceeds to cure the breach as soon as practicable.

20.2 Notwithstanding Subsection 20.1, the City may declare a default immediately by written notice to Contractor if Contractor intentionally or repeatedly breaches material provisions of this Contract or if Contractor's breach of contract creates unreasonable risk of injury to any person or damage to property.

20.3 Should a dispute arise between the parties to this Contract, it is agreed that such dispute will be submitted to a mediator prior to any litigation. The parties shall exercise good-faith efforts to select a mediator who shall be compensated equally by both parties. Mediation shall be conducted in St. Helens, Oregon, unless both parties agree in writing otherwise. Both parties agree to exercise good-faith efforts to resolve disputes covered by this section through the mediation process. If a party requests mediation and the other party fails to respond within ten (10) days, a mediator shall be appointed by the presiding judge of the Circuit Court of the State of Oregon for Columbia County upon request of either party. The parties shall have any rights at law or in equity with respect to any dispute not covered by this section. Nothing in this section shall preclude a party from seeking equitable relief to enjoin a violation of this Contract.

20.4 If a default occurs, the party injured by the default may terminate this Contract and enforce any remedies available under Oregon law. Litigation shall be conducted in the Circuit Court of the State of Oregon for Columbia County. Litigation initiated by the City must be authorized by the St. Helens City Council.

21. Attorney Fees. If legal action is commenced in connection with this Contract, the prevailing party in such action shall be entitled to recover its reasonable attorney fees and costs incurred herein at trial and on appeal.

22. Termination for Convenience. The City may terminate this Contract if the City determines in good faith that termination is in the best interest of the public. The City shall endeavor to give Contractor written notice thirty (30) days prior to the date of termination under this section, but failure to give notice will not invalidate the decision to terminate. Termination under this section will not affect the rights of the parties existing at the time of termination. If Contractor is not in default, Contractor shall be paid for Work in progress at the time of termination, and Contractor shall be reimbursed for reasonable costs resulting directly from termination. Contractor shall not be entitled to recover lost profits or overhead for Work that is precluded by termination under this section.

23. Action Upon Termination. Upon receiving notice of termination, Contractor shall cease performance of the Work and terminate subcontracts.

CITY:

CITY OF ST. HELENS

Council Meeting Date: _____

Signature: _____

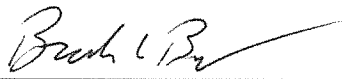
Print: John Walsh

Title: City Administrator

Date: _____

CONTRACTOR:

DUKE'S ROOT CONTROL, INC.

Signature: 

Print: Braden Boyko

Title: Duke's Root Control, Vice President

Date: 5/22/2018

APPROVED AS TO FORM:

By: _____

City Attorney

ATTACHMENT A

Scope of Work

Sanitary sewer mainline chemical root control, including all materials and cost, shall be paid for at the unit price per linear foot indicated for each size of pipe. Unit prices are computed per linear foot, manhole to manhole. Total contract includes approximately 3,600 linear feet of pipe of various diameters.

De-rooting rates are as follows:

<i>Pipe Diameter</i>	<i>\$ / Foot</i>
6-inch	\$1.59
8-inch	\$1.59
10-inch	\$1.76
12-inch	\$1.92
15-inch	\$2.73
18-inch	\$3.50

Pipe Footage Totals:

<i>Pipe Diameter</i>	<i>De-rooting, Total Ft</i>
6-inch	755 LF
8-inch	543 LF
10-inch	731 LF
12-inch	610 LF
15-inch	271 LF
18-inch	429 LF

De-rooting Rate for

Manholes

\$125.00 / Manhole

DE-ROOTING LIST

Structure ID		Length	Diameter	Unit Price	Total Price
<i>Start</i>	<i>End</i>	<i>Feet</i>	<i>Inches</i>	<i>\$/Ft</i>	<i>\$\$\$</i>
N29	N28	197	18"	\$3.50	\$689.50
N28	N27	232	18"	\$3.50	\$812.00
DD9	DD9B	271	15"	\$2.73	\$739.83
D10	D9	443	12"	\$1.92	\$850.56
NN1A	NN1	167	12"	\$1.92	\$320.64
N33	N31	176	10"	\$1.76	\$309.76
N31	N30A	397	10"	\$1.76	\$698.72
N30A	N30	158	10"	\$1.76	\$278.08
NJ1	NJ2	137	8"	\$1.59	\$217.83
SA1	S3	406	8"	\$1.59	\$645.54
DN1	D9	246	6"	\$1.59	\$391.14
ME3	ME10	187	6"	\$1.59	\$297.33
MG1	MG2	94	6"	\$1.59	\$149.46
MF11	MF5	230	6"	\$1.59	\$365.70
MF5	MF4	129	6"	\$1.59	\$205.11
MF4	MF10	115	6"	\$1.59	\$182.85

N23 (MANHOLE ONLY)	13.30 Vertical Ft	\$125.00/ea	\$125.00
Wc17A (MANHOLE ONLY)	4.90 Vertical Ft	\$125.00/ea	\$125.00

Grand Total

3,585 LF

\$7,404

The above footages are current totals of pipe that have some level of root infestation.

The actual amount of work issued will be based on the amount budgeted and unit price.

ATTACHMENT B

Insurance Requirements

Contractor and its subcontractors shall maintain insurance acceptable to the City in full force and effect throughout the term of this Contract.

It is agreed that any insurance maintained by the City shall apply in excess of, and not contribute toward, insurance provided by Contractor. The policy or policies of insurance maintained by Contractor and its subcontractors shall provide at least the following limits and coverage:

TYPE OF INSURANCE	LIMITS OF LIABILITY		REQUIRED FOR THIS CONTRACT
General Liability	Each occurrence	\$1,000,000	YES
	General Aggregate	\$2,000,000	
	Products/Comp Ops Aggregate	\$2,000,000	
	Personal and Advert. Inj.	\$1,000,000	
Please indicate if Claims Made or Occurrence			
Automobile Liability	Combined Single – covering any vehicle used on City business	\$2,000,000	YES
Workers' Compensation	Per Oregon State Statutes If workers compensation is not applicable please initial here _____. State the reason it is not applicable: _____		YES
Professional Liability	Per occurrence	\$500,000	NO
	Annual Aggregate	\$500,000	

Contractor's general liability and automobile liability insurance must be evidenced by certificates from the insurers. The policies shall name the City, its officers, agents and employees, as additional insureds and shall provide the City with a thirty (30)-day notice of cancellation.

Workers' compensation insurance must be evidenced by a certificate from the insurer. The certificate need not name the City as an additional insured, but must list the City as a certificate holder and provide a thirty (30)-day notice of cancellation to the City.

Certificates of Insurance shall be forwarded to:

City Administrator
City of St. Helens
P.O. Box 278
St. Helens, OR 97051

Contractor agrees to deposit with the City, at the time the executed Contract is returned, Certificates of Insurance and Binders of Insurance if the policy is new or has expired, sufficient to satisfy the City that the insurance provisions of this Contract have been complied with and to keep such insurance in effect and the certificates and/or binders thereof on deposit with the City during the entire term of this Contract. Such certificates and/or binders must be delivered prior to commencement of the Work.

The procuring of such required insurance shall not be construed to limit Contractor's liability hereunder. Notwithstanding said insurance, Contractor shall be obligated for the total amount of any damage, injury or loss caused by negligence or neglect connected with this Contract.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Haylor, Freyer & Coon, Inc. 231 Salina Meadows Parkway P.O. 4743 Syracuse NY 13221	CONTACT NAME: Patti Brush PHONE (A/C, No, Ext): 315-703-9134 E-MAIL ADDRESS: pbrush@haylor.com FAX (A/C, No): 315-362-5767
INSURED Dukes Root Control Inc & Dukes Sales & Service Inc 1020 Hiawatha Blvd West Syracuse NY 13204	INSURER(S) AFFORDING COVERAGE INSURER A: Valley Forge Insurance Company INSURER B: Hartford Companies INSURER C: Columbia Casualty Co. INSURER D: Continental Insurance Company INSURER E: National Fire Ins Co of Hartford INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 753271583**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Lmt'd Pollution GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	6004239018	1/1/2018	1/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Pollution Liability \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	C1002379701	1/1/2018	1/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	C2090460194	1/1/2018	1/1/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC620580842	1/1/2018	1/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B A C	Disability Stop Gap Pollution Liability		2P63996A3AA 6004239018 C2088304266	1/1/2018 1/1/2018 1/1/2018	1/1/2019 1/1/2019 1/1/2019	Statutory Limits \$1,000,000 \$5,000,000 Occ \$5,000,000 Aggr

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability Blanket Additional Insured Primary & Non-Contributory-Owners, Lessees or Contractors-with Products-Completed Ops Coverage CNA75079 (01/15) per written contract

Auto Additional Insured Primary & Non-Contributory - form CNA71527XX (10/12) per written contract

Umbrella Primary Additional Insured-Changes-Other insurance form G300429-A31 (02/11) per written contract

Pollution Liability Deductible \$50,000

30 day notice of canc applies to General Liability, Auto and Workers Compensation

CERTIFICATE HOLDER**CANCELLATION**

City of St. Helens
City Administrator
P.O. Box 278
St. Helens OR 97051

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY**

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

SCHEDULE

Name of Additional Insured Persons Or Organizations
Blanket per written contract

1. In conformance with paragraph **A.1.c.** of **Who Is An Insured** of Section II – LIABILITY COVERAGE, the person or organization scheduled above is an insured under this policy.
2. The insurance afforded to the additional insured under this policy will apply on a primary and non-contributory basis if you have committed it to be so in a written contract or written agreement executed prior to the date of the "accident" for which the additional insured seeks coverage under this policy.

All other terms and conditions of the Policy remain unchanged.

Duke's Root Control

Policy Number: 1002379701



Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
 - A. in the performance of your ongoing operations subject to such **written contract**; or
 - B. in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 1. the **written contract** requires you to provide the additional insured such coverage; and
 2. this **coverage part** provides such coverage.
- II. But if the **written contract** requires:
 - A. additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
 - B. additional insured coverage with "arising out of" language; or
 - C. additional insured coverage to the greatest extent permissible by law;
 then paragraph I. above is deleted in its entirety and replaced by the following:
WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.
- III. Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
 - A. coverage broader than required by the **written contract**; or
 - B. a higher limit of insurance than required by the **written contract**.
- IV. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage, or personal and advertising injury** arising out of:
 - A. the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
 1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 2. supervisory, inspection, architectural or engineering activities; or
 - B. any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.
- V. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:

Primary and Noncontributory Insurance



Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS is amended as follows:**

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS is amended to add the following definition:**

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A.** is currently in effect or becomes effective during the term of this policy; and
- B.** was executed prior to:

1. the **bodily injury** or **property damage**; or
 2. the offense that caused the **personal and advertising injury**;
- for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

G-300429-A31
(Ed. 02/11)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CHANGES – OTHER INSURANCE

This endorsement modifies insurance provided under the following:

COMMERCIAL UMBRELLA PLUS COVERAGE PART

Solely with respect to the coverage afforded under this insurance to any person or organization which qualifies as an additional insured pursuant to paragraph 2. c. or e. of **SECTION II – WHO IS AN INSURED**, the **Other Insurance Condition** of **SECTION IV – CONDITIONS** is deleted and replaced with the following:

4. Other Insurance

This insurance is excess over "scheduled underlying insurance" and any other valid and collectible insurance available to the additional

insured whether primary, excess, contingent or on any other basis. Provided, this insurance shall be either primary to, or primary to and noncontributing with, such other valid and collectible insurance available to the additional insured if so required by written contract or agreement with you. This condition does not apply to insurance purchased specifically to apply in excess of this insurance.

2002009542094601943292



ATTACHMENT C

Terms of Compensation

Contractor will be paid a sum not to exceed Fifteen Thousand Dollars (\$15,000.00) for services satisfactorily rendered.

Measurement will be per Linear Foot complete basis. Payment for de-rooting sanitary sewer pipe shall be on a Linear Foot basis as stated in the Contract Document for this project. Payment shall represent full compensation for all permits, labor, tools, machinery, materials, transportation, equipment, testing as required and services of all kinds required and necessary to establish and meet the requirements of this section.

Per Section 15.4

ORS 279A.120(3) When a public contract is awarded to a nonresident bidder and the contract price exceeds \$10,000, the bidder shall promptly report to the Department of Revenue on forms to be provided by the department the total contract price, terms of payment, length of contract and such other information as the department may require before the bidder may receive final payment on the public contract. The contracting agency shall satisfy itself that the requirement of this subsection has been complied with before the contracting agency issues a final payment on a public contract.

**System Development Charge Credit Agreement
Matzen Subdivision**

THIS agreement, by and between **St. Helens Land Company, LLC**, hereinafter referred to as the "**Developer**", and the **City of St. Helens**, a municipal corporation, hereinafter referred to as the "**City**;"

WHEREAS, the Matzen Subdivision preliminary plat SUB.3.17 was approved by the City Planning Commission on January 10, 2018; and

WHEREAS, condition 8 of SUB.3.17 reads: "**Prior to recordation of the final plat**, the applicant/owner and City need to come to an agreement of how to distribute available System Development Charge credits of what was legally existing on the subject property for future development of the subdivision lots;" and

WHEREAS, the Developer wished to apply all System Development Charge credits to Lot 5 of the Subdivision, which is the largest Lot at approximately 7.73 acres and the only Lot zoned General Commercial, GC.

NOW THEREFORE, the City agrees to apply the following System Development Charge credits of what was legally existing on the subject property of the Matzen Subdivision before the final plat, to Lot 5 of the Subdivision once the final plat is recorded and Lot 5 is developed:

Water and Sanitary Sewer SDC credit for existing meters as follows:

- Former Violette's Villa mobile home park (495 S. Columbia River Hwy): 1 ½" meter
- Former duplex (121 and 125 McBride Street): ¾" meter

Storm Sewer SDC credit for preexisting impervious area as follows:

- Impervious area of past legal mobile/manufactured homes: 41,362 square feet
- Impervious area of past duplex: 1,200 square feet
- Preexisting paved area: to be determined via survey documentation (preliminary estimate of 20,000 square feet)

Transportation and Parks SDC credit for preexisting legal uses as follows:

- Former Violette's Villa mobile home park (495 S. Columbia River Hwy): 40 detached dwelling units
- Former duplex (121 and 125 McBride Street): 1 duplex

Karl Ivanov for St. Helens Land Company, LLC

Date

Mayor Rick Scholl for City of St. Helens

Date

AFTER RECORDING RETURN TO:

**City of St. Helens
P.O. Box 278
St. Helens, OR 97051**

NO CHANGE IN TAX STATEMENT

This space is reserved for recorder's use.

DEDICATION DEED

Columbia County Administrative School District No. 502, Grantor, conveys and dedicates to the City of St. Helens, an Oregon municipal corporation, Grantee, the following described real property, for the use of the public as a public way:

See Exhibits A and B for J. Skusa County Road No. 194 (commonly known as Columbia Boulevard) dedication, attached hereto and hereby incorporated by reference.

See Exhibits C and D for South 9th Street dedication, attached hereto and hereby incorporated by reference.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007.

The true consideration for this conveyance is \$0.

To have and to hold, the above-described and granted real property for the purposes hereinbefore set forth unto the public forever.

GRANTOR

By: _____

Name: _____

Its: _____

STATE OF OREGON)

) ss.

_____, 2018

County of _____)

This instrument was acknowledged before me on _____, 2018 by
_____ as _____ of Columbia County Administrative
School District No. 502.

NOTARY PUBLIC FOR OREGON

My Commission Expires: _____

[Remainder of Page Intentionally Left Blank]

[Acceptance and Acknowledgement Page Follows]

The foregoing conveyance is hereby ACCEPTED:

CITY OF ST. HELENS, an Oregon municipal corporation

By: _____

Rick Scholl, Mayor
City of St. Helens

STATE OF OREGON)

) ss.

_____, 2018

County of _____)

This instrument was acknowledged before me on _____, 2018, by Rick Scholl as Mayor of the City of St. Helens, an Oregon municipal corporation.

NOTARY PUBLIC FOR OREGON

My Commission Expires: _____



KLS Surveying Inc.
1224 Alder Street
Vernonia, OR 97064

Phone: (503) 429-6115
Fax: (866) 297-1402
Email: dwallace_kls@msn.com

Exhibit "A"

10 foot wide right of way dedication

A tract of land in the Southwest quarter of Section 5, Township 4 North, Range 1 West of the Willamette Meridian, City of St Helens, Columbia County, Oregon being more particularly described as follows:

- Beginning at a point on the Northerly right of way line of J. Skusa County Road No. 194 (commonly known as Columbia Boulevard) that lies North 22°38'30" West 10.00 feet from the Southwest corner of the Broyles D.L.C. No. 37;
- thence North 68°14'00" East along said Northerly right of way line 598.10 feet;
- thence leaving said Northerly right of way line North 21°46'00" West 10.00 feet;
- thence South 68°14'00" West 10.00 feet from and parallel said Northerly right of way line 604.10 feet;
- thence South 52°43'10" East 11.66 feet to the point of beginning.

Containing 0.13 acres more or less

The basis of bearings for this description is County Survey No. B-316.

EXHIBIT FOR
ST HELENS SCHOOL DISTRICT
IN THE SW 1/4 OF SECTION 5,
T4N, R1W, W.M. CITY OF ST HELENS,
COLUMBIA COUNTY, OREGON
SCALE 1" = 80'

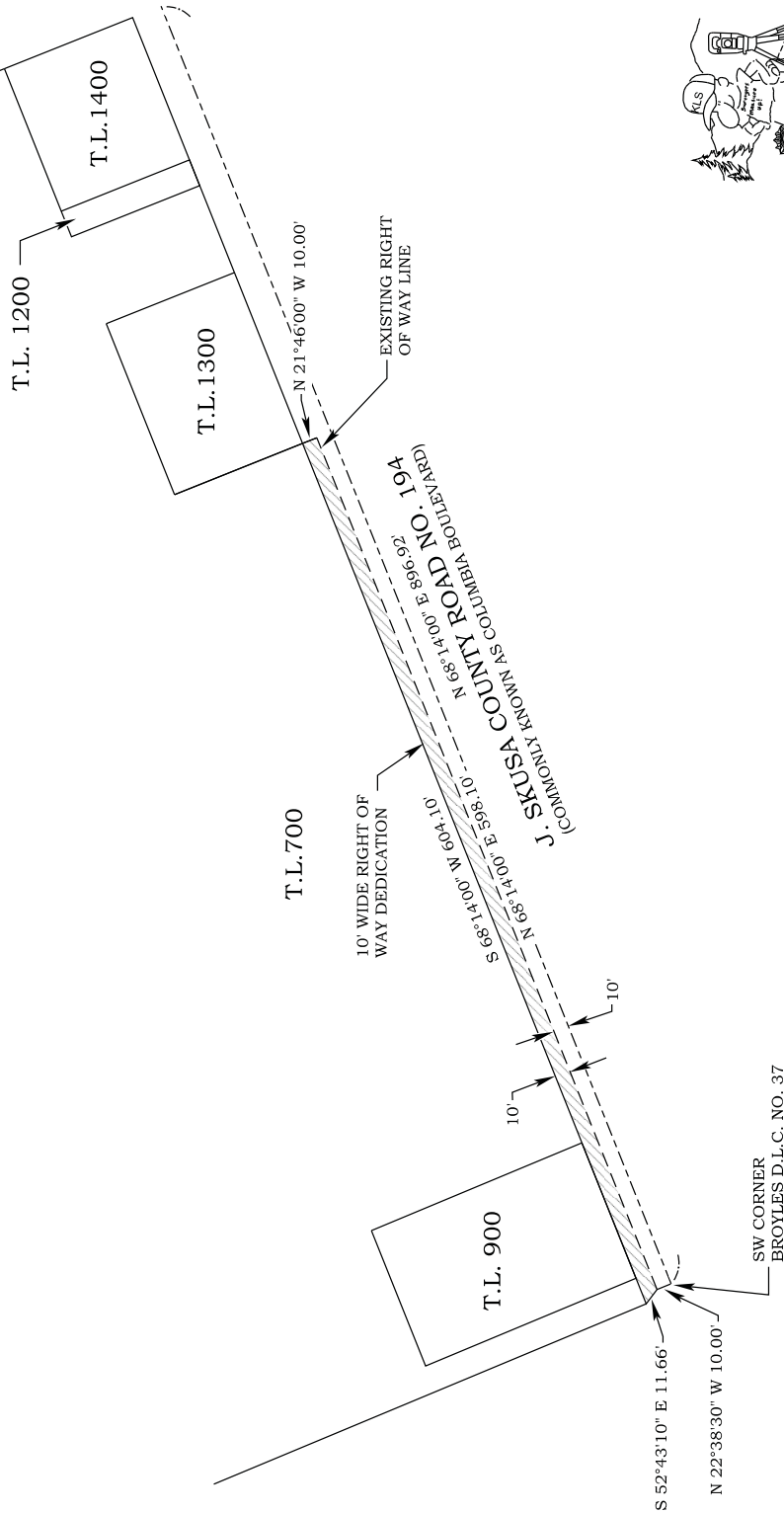


EXHIBIT "B"

0 80'
DWG NO. EXHIBIT
JOB NO. 17-081
6-28-2017

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Donald D. Wallace, Jr.

OREGON
JANUARY 19, 1993
DONALD D WALLACE, JR
2601
RENEWAL DATE 6/30/18

K.L.S. SURVEYING INC.
1224 ALDER STREET
VERNONIA, OREGON 97064
(503) 429-6115



K. L. S. Surveying, Inc.
1224 Alder Street
Vernonia, OR 97064

Phone: (503) 429-6115
Fax: (503) 429-6115
Email: dwallace_kls@msn.com

Exhibit "C"

50 foot wide street dedication

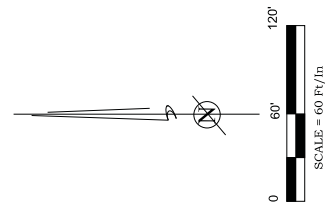
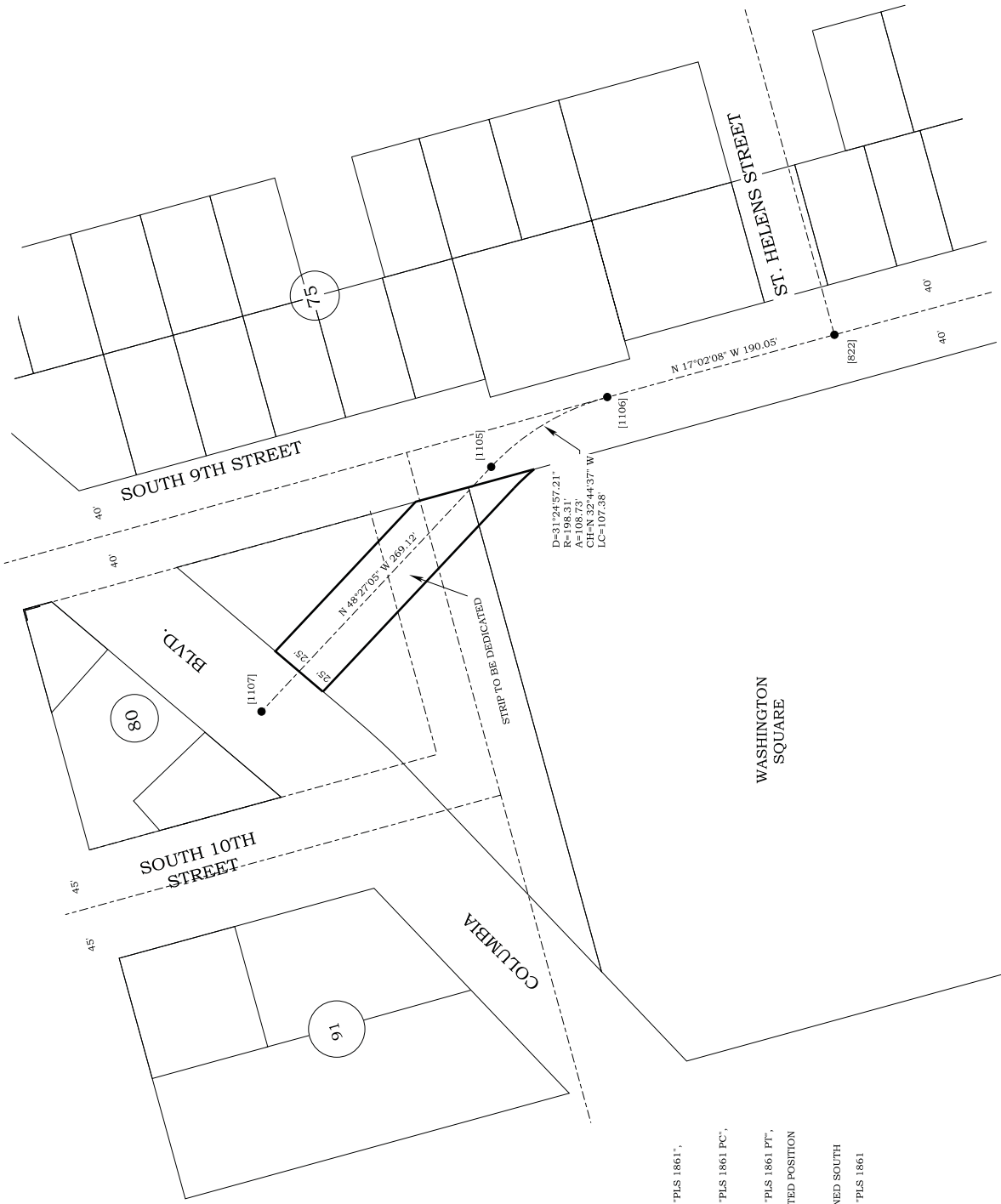
A 50 foot wide strip of land lying 25 feet either side of the following described centerline, that lies within Block 80 & Washington Square, City of St. Helens, and the unnamed street vacated in Ordinance No. 1688 located in the Northeast quarter of Section 4, Township 4 North, Range 1 West of the Willamette Meridian, City of St Helens, Columbia County, Oregon being more particularly described as follows:

- Beginning at a 2 1/2 inch brass disc located on the centerline of South 9th Street being North 17°02'08" West 190.05 feet from the intersection of St. Helens Street and South 9th Street;
- thence 108.73 feet along the arc of a curve to the left having a radius of 198.31 feet, and a delta angle of 31°24'57", a chord bearing of North 32°44'36" West, and a long chord of 107.38' to a 2 1/2 inch brass disc;
- thence North 48°27'05" West 269.12 feet to a 2 1/2 inch brass disc;

Containing 0.23 acres more or less.

The side lines of this description will extend and terminate at the Southerly right of way line of Columbia Boulevard and the Westerly right of way line of South 9th Street.

EXHIBIT "D"



NARRATIVE:
--THE PURPOSE OF THIS SURVEY WAS TO DEDICATE THE REALIGNMENT OF 9TH STREET AT THE REQUEST OF THE ST. HELENS SCHOOL DISTRICT.
--FOR CONTROL I HELD THE MONUMENTS AS SHOWN IN THE MONUMENT NOTES THAT WERE SET BY CAM MING.

MONUMENT NOTES:

- [822] CL INTERSECTION OF ST. HELENS AND 9TH STREET
FOUND A 2 1/2" BRASS DISC IN MONUMENT BOX STAMPED "PLS 1861",
ORIGIN UNKNOWN, (HELD).
- [1105] FOUND A 2 1/2" BRASS DISC IN MONUMENT BOX STAMPED "PLS 1861 FC",
ORIGIN UNKNOWN, (HELD).
- [1106] FOUND A 2 1/2" BRASS DISC IN MONUMENT BOX STAMPED "PLS 1861 FT",
ORIGIN UNKNOWN,
MONUMENT BEARS S 24°23'43" E 1.21' FROM THE CALCULATED POSITION OF THE PC.
- [1107] CL INTERSECTION OF COLUMBIA BOULEVARD AND REALIGNED SOUTH 9TH STREET
FOUND A 2 1/2" BRASS DISC IN MONUMENT BOX STAMPED "PLS 1861 INTX", ORIGIN UNKNOWN, (HELD).

LEGEND

- FOUND MONUMENT AS NOTED
- [X] MONUMENT POINT NO
- () RECORD SURVEY DATA
- [] RECORD DEED DATA
- SN SURVEY NUMBER, WASHINGTON COUNTY SURVEY RECORDS
- Y.P.C. YELLOW PLASTIC CAP

REGISTERED
PROFESSIONAL
LAND SURVEYOR
PRELIMINARY

OREGON
JANUARY 19, 1993
DONALD D WALLACE, JR.
RENEWAL DATE 6/30/18

K.L.S. SURVEYING INC.
1224 ALDER STREET
VERNONIA, OREGON 97064
(503) 424-4115

RECORD OF SURVEY FOR
ST. HELENS SCHOOL DISTRICT
IN THE NE 1/4 OF SECTION 3, T4N, R1W, W.M.,
CITY OF ST. HELENS,
COLUMBIA COUNTY, OREGON
JUNE 5, 2017

DRAWN BY: DDW
FIELD: SWM/MDM
EQUIPMENT: GTS30/RECON
JOB No. 16-098
DRAWING NAME: 17_082 ROS
REVISED: 6-28-2017



CITY OF ST. HELENS PLANNING DEPARTMENT

MEMORANDUM

TO: City Council
FROM: Jacob A. Graichen, AICP, City Planner
RE: Authorize Mayor to sign final plat for the Matzen Subdivision
DATE: May 29, 2018 (for the June 6, 2018 regular session)

The final plat is the formal document that is ultimately recorded with the County, making the subdivision official. In addition to meeting many substantive and technical requirements, the final plat also requires several signatures. The City's approval of the final plat is signified by two signatures: the Mayor's and Planning Commission Chair's. Generally, by signing the final plat the City is saying that all requirements have been met, that all applicable improvements are in place (e.g., utilities, streets, etc.) or assured by a financial instrument, and that all improvements, rights-of-way and common areas proposed to be dedicated to the City are accepted by the City.

Staff has determined that all necessary requirements have been met for the purpose of signing the final plat.

There is an accompanying legal document that is not 100% as of the date of this memo, but staff wants to get the authorization for signature now, so any project waiting for the final plat isn't held up due to the Council's meeting schedule. We would get the Mayor to actually sign once that issue is resolved, if its not resolved by June 6, 2018.

Please authorize the Mayor to sign the final plat for the Matzen Subdivision.

NOTES:

- ALL MONUMENTS FOUND IN GOOD CONDITION AND WITHIN 0.2' OF THE SURFACE OF THE GROUND UNLESS OTHERWISE NOTED.

REFERENCE SURVEYS:

- | | |
|------------------|-----------------------|
| 1. SDV K-734 | 13. CSM 261 |
| 2. "MILTON PARK" | 14. A-346 - PARTITION |
| 3. CS 481 | 15. PLAT 1994-10 |
| 4. CS 1495 | 16. A-552 - PARTITION |
| 5. CS 1574 | 17. PLAT 1998-05 |
| 6. CS 1768 | 18. BOOK 2, PAGE 62 |
| 7. CS 1832 | 19. "THE SUBDIVISION |
| 8. CS 3958 | 20. OF TRACTS 11 |
| 9. CS 4736 | 21. AND 12 OF |
| 10. CS 4843 | 22. MILTON PARK" |
| 11. CS 4930 | 23. BOOK 3, PAGE 30 |
| 12. CS 6330 | 24. "FIRST ADDITION |
| 13. CSL 107 | 25. TO CEDAR OAK" |
| | 26. BOOK 7, PAGE 57 |
| | 27. "MCBRIDE PLACE |
| | 28. SUBDIVISION" |

MATZEN SUBDIVISION

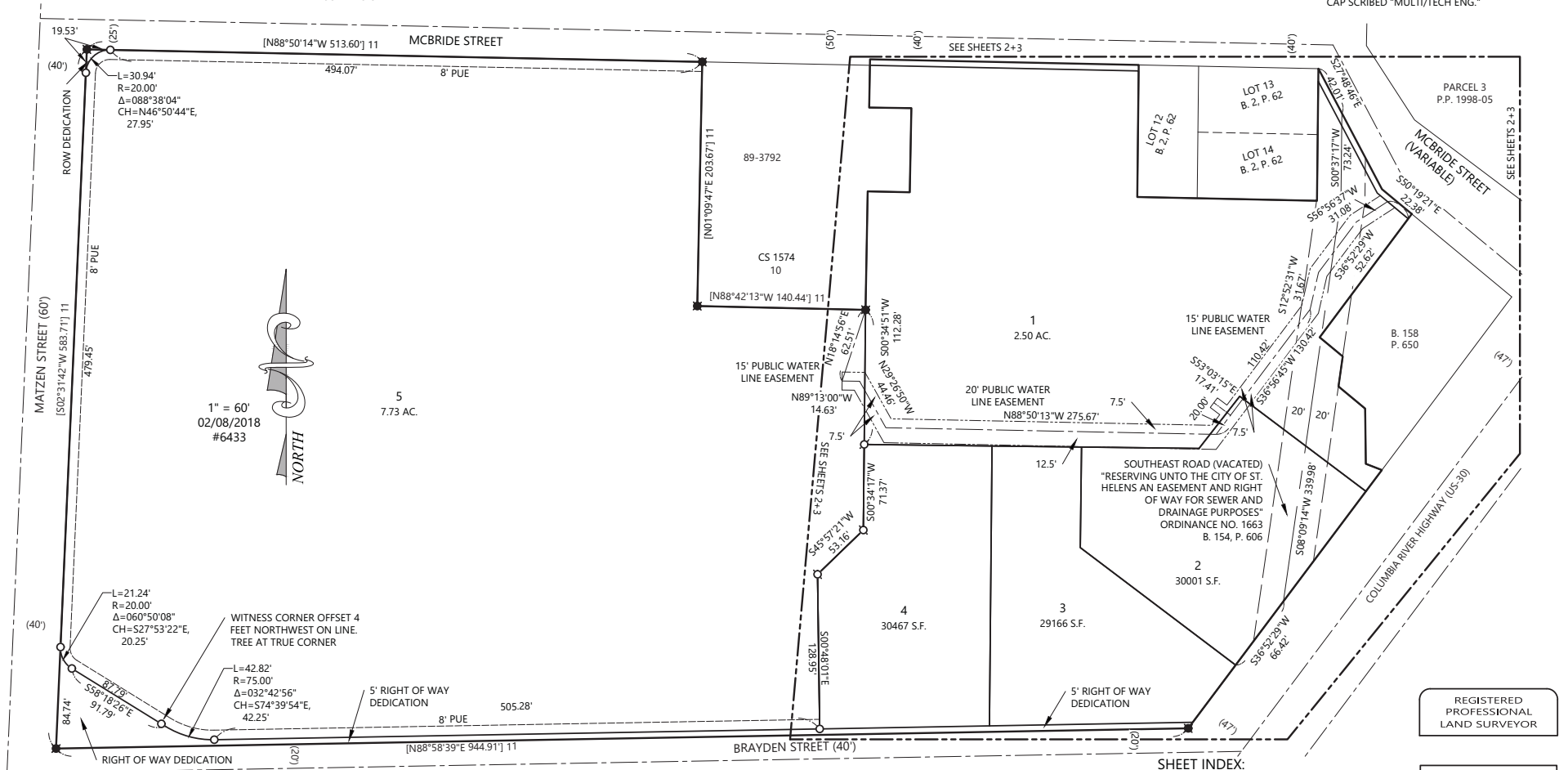
IN THE SE 1/4 S. 05, T. 4N, R. 1W, W.M.
CITY OF ST. HELENS, COLUMBIA COUNTY, OREGON

BY:
MULTI/TECH ENGINEERING SERVICES, INC.
1155 13TH ST. S.E. SALEM, OREGON 97302
503-363-9227

LEGEND:

- CS = COUNTY SURVEY
OS = OFFSET
BL = BLOCK
L = LOT
P.P. = PARTITION PLAT
PC = PARCEL
B. = BOOK
P. = PAGE
PUE = PUBLIC UTILITY EASEMENT
STA = RIGHT OF WAY CENTERLINE STATION
[] = RECORD AND MEASURED DATA PER SURVEY NOTED
() = RECORD DATA PER SURVEY NOTED

- = FOUND MONUMENT, SEE TABLE
■ = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "W.B. WELLS & ASSOC. INC." PER CS 3958
▲ = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "SWENSON LS 2596" PER CS 4736
✱ = 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG." PER CS 6330
○ = SET 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."
⊙ = SET 5/8" X 24" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."



SHEET INDEX:
SHEET 1 - OVERVIEW
SHEET 2 - LOTS 1-4 DETAIL
SHEET 3 - LOTS 1-4 EASEMENT DETAIL
SHEET 4 - SIGNATURE PAGE

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 13, 2004
ROBERT D. HAMMAN
64202LS

EXPIRES: 6-30-2019

SHEET 1 OF 4

MATZEN SUBDIVISION

IN THE SE 1/4 S. 05, T. 4N, R. 1W, W.M.
CITY OF ST. HELENS, COLUMBIA COUNTY, OREGON

BY:
MULTI/TECH ENGINEERING SERVICES, INC.
1155 13TH ST. S.E. SALEM, OREGON 97302
503-363-9227

NOTES:

- ALL MONUMENTS FOUND IN GOOD CONDITION AND WITHIN 0.2' OF THE SURFACE OF THE GROUND UNLESS OTHERWISE NOTED.
- NO MINERAL RIGHTS ON PORTIONS OF LOT 1 PER (A) B. 191, P. 415 AND (B) B. 259, P. 67.

MONUMENT TABLE:

- IRON PIPE, ORIGIN UNKNOWN, N07°05'43"W 0.67' FROM TRUE CORNER
- 5/8" IRON ROD PER CSL 107
- FOUND X ON STONE TIED IN CSM 261
- 1/2" IRON ROD TIED IN CS 3958
- 1" IRON BOLT, BENT AND SPUN, TIED IN CS 3958

LEGEND:

CS = COUNTY SURVEY
OS = OFFSET
BL = BLOCK
L = LOT
P.P. = PARTITION PLAT
PC = PARCEL
B. = BOOK
P. = PAGE
PUE = PUBLIC UTILITY EASEMENT
() = RECORD AND MEASURED DATA PER SURVEY NOTED
() = RECORD DATA PER SURVEY NOTED

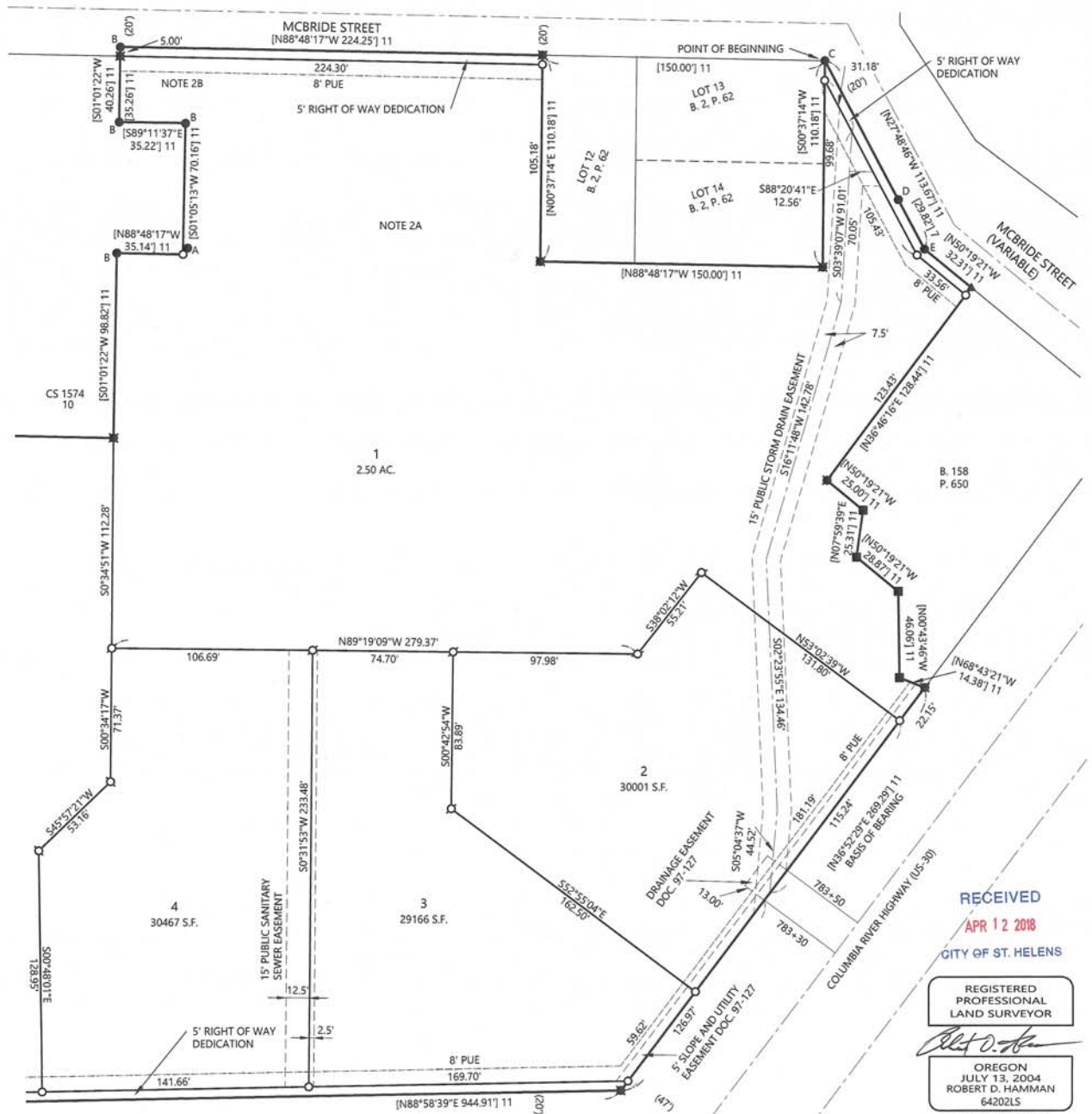
- = FOUND MONUMENT, SEE TABLE
- = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "W.B. WELLS & ASSOC. INC." PER CS 3958
- ▲ = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "SWENSON LS 2596" PER CS 4736
- = 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG." PER CS 6330
- = SET 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."
- = SET 5/8" X 24" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."

REFERENCE SURVEYS:

- SDV K-734 "MILTON PARK"
- CS 481
- CS 1495
- CS 1574
- CS 1768
- CS 1832
- CS 3958
- CS 4736
- CS 4843
- CS 4930
- CS 6330
- CSL 107
- CSM 261
- A-346 - PARTITION PLAT 1994-10
- A-552 - PARTITION PLAT 1998-05
- BOOK 2, PAGE 62 "THE SUBDIVISION OF TRACTS 11 AND 12 OF MILTON PARK"
- BOOK 3, PAGE 30 "FIRST ADDITION TO CEDAR OAK"
- BOOK 7, PAGE 57 "MCBRIDE PLACE SUBDIVISION"



1" = 40'
02/08/2018
#6433



RECEIVED

APR 12 2018

CITY OF ST. HELENS

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 13, 2004
ROBERT D. HAMMAN
64202LS

EXPIRES: 6-30-2019

SHEET 2 OF 4

MATZEN SUBDIVISION

IN THE SE 1/4 S. 05, T. 4N, R. 1W, W.M.
CITY OF ST. HELENS, COLUMBIA COUNTY, OREGON

BY:
MULTI/TECH ENGINEERING SERVICES, INC.
1155 13TH ST. S.E. SALEM, OREGON 97302
503-363-9227

NOTES:

1. ALL MONUMENTS FOUND IN GOOD CONDITION AND WITHIN 0.2' OF THE SURFACE OF THE GROUND UNLESS OTHERWISE NOTED.

REFERENCE SURVEYS:

- | | |
|----------------------------|--|
| 1. SDV K-734 "MILTON PARK" | 12. CSL 107 |
| 2. CS 481 | 13. CSM 261 |
| 3. CS 1495 | 14. A-346 - PARTITION PLAT 1994-10 |
| 4. CS 1574 | 15. A-552 - PARTITION PLAT 1998-05 |
| 5. CS 1768 | 16. BOOK 2, PAGE 62 "THE SUBDIVISION OF TRACTS 11 AND 12 OF MILTON PARK" |
| 6. CS 1832 | 17. BOOK 3, PAGE 30 "FIRST ADDITION TO CEDAR OAK" |
| 7. CS 3958 | 18. BOOK 7, PAGE 57 "MCBRIDE PLACE SUBDIVISION" |
| 8. CS 4736 | |
| 9. CS 4843 | |
| 10. CS 4930 | |
| 11. CS 6330 | |

1" = 40'
02/08/2018
#6433

LEGEND:

- CS = COUNTY SURVEY
OS = OFFSET
BL = BLOCK
L = LOT
P.P. = PARTITION PLAT
PC = PARCEL
B. = BOOK
P. = PAGE
PUE = PUBLIC UTILITY EASEMENT
[] = RECORD AND MEASURED DATA PER SURVEY NOTED
() = RECORD DATA PER SURVEY NOTED

● = FOUND MONUMENT, SEE TABLE

■ = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "W.B. WELLS & ASSOC. INC." PER CS 3958

▲ = 5/8" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "SWENSON LS 2596" PER CS 4736

■ = 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG." PER CS 6330

○ = SET 5/8" X 30" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."

⊕ = SET 5/8" X 24" IRON ROD WITH YELLOW PLASTIC CAP SCRIBED "MULTI/TECH ENG."

MONUMENT TABLE:

- | | |
|----|--|
| A. | IRON PIPE, ORIGIN UNKNOWN, N07°05'43"W
0.67' FROM TRUE CORNER |
| B. | 5/8" IRON ROD PER CSL 107 |
| C. | FOUND X ON STONE TIED IN CSM 261 |
| D. | 1/2" IRON ROD TIED IN CS 3958 |
| E. | 1" IRON BOLT, BENT AND SPUN, TIED IN CS 3958 |

RECEIVED

APR 12 2019

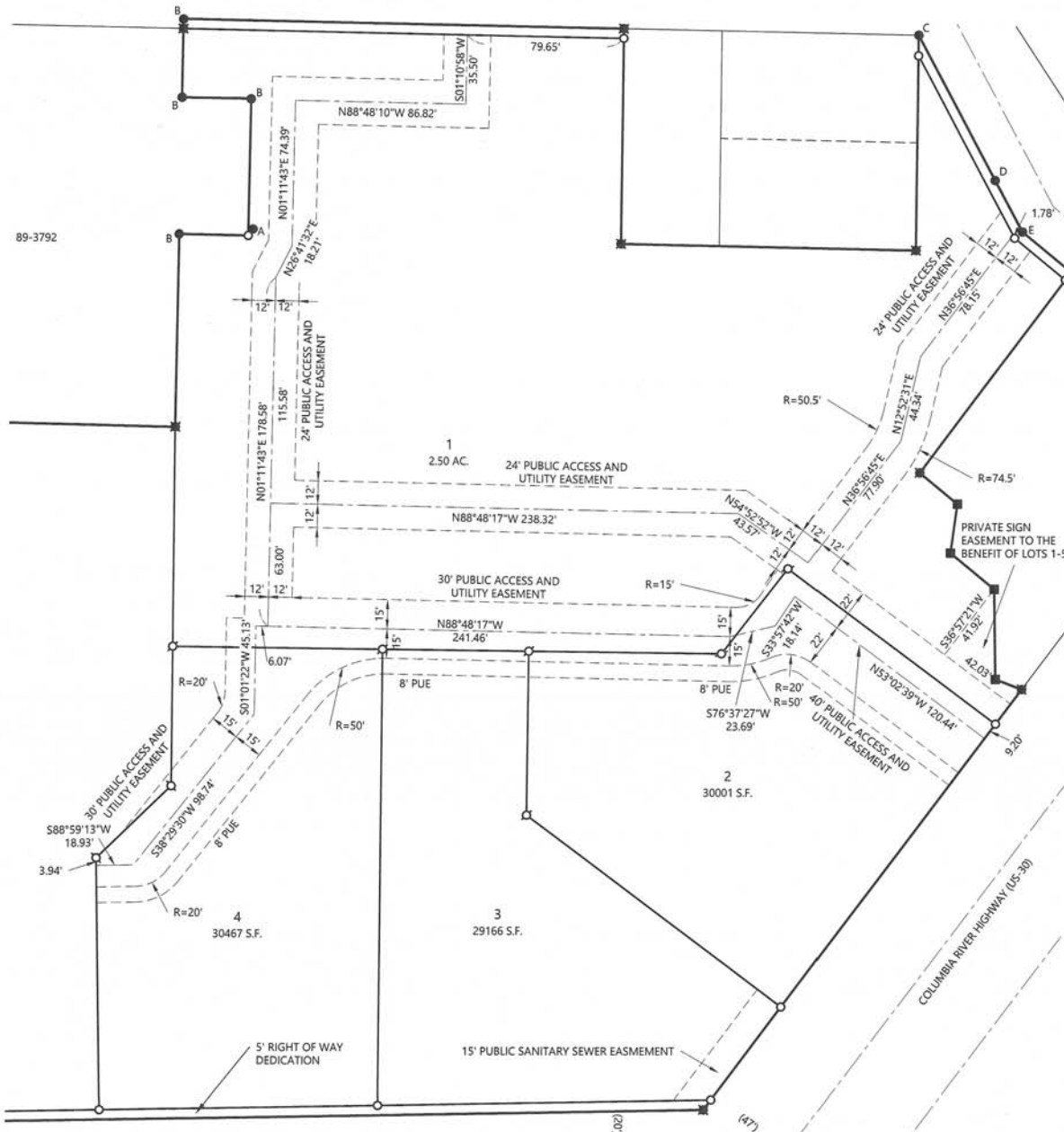
CITY OF ST. HELENS

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Robert D. Hamman
OREGON
JULY 13, 2004
ROBERT D. HAMMAN
64202LS

EXPIRES: 6-30-2019

SHEET 3 OF 4



MATZEN SUBDIVISION
IN THE SE 1/4 S. 05, T. 4N, R. 1W, W.M.
CITY OF ST. HELENS, COLUMBIA COUNTY, OREGON

BY:
MULTI/TECH ENGINEERING SERVICES, INC.
1155 13TH ST. S.E. SALEM, OREGON 97302
503-363-9227

SURVEYOR'S CERTIFICATE:

I, ROBERT D. HAMMAN, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF OREGON, HEREBY CERTIFY THAT I HAVE SURVEYED AND MARKED WITH PROPER MONUMENTS THE LAND SHOWN HEREON, THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING AT A STONE AT THE NORTHEAST CORNER OF LOT 13, THE SUB-DIVISION OF TRACTS 11 AND 12 OF MILTON PARK AS RECORDED IN BOOK 2, PAGE 62, COLUMBIA COUNTY BOOK OF TOWN PLATS, IN THE SOUTHEAST QUARTER OF SECTION 5, TOWNSHIP 4 NORTH, RANGE 1 WEST OF THE WILLAMETTE MERIDIAN, CITY OF ST. HELENS, COLUMBIA COUNTY, OREGON; THENCE ALONG THE EAST LINE OF LOTS 13 AND 14, SAID SUBDIVISION SOUTH 00°37'14" WEST 110.18 FEET TO A 5/8" IRON ROD AT THE SOUTHEAST CORNER OF SAID LOT 14; THENCE ALONG THE SOUTH LINE OF LOTS 12 AND 14 NORTH 88°48'17" WEST 150.00 FEET TO A 5/8" IRON ROD AT THE SOUTHWEST CORNER OF LOT 12; THENCE ALONG THE WEST LINE OF LOT 12 NORTH 00°37'14" EAST 110.18 FEET TO A 5/8" IRON ROD AT THE NORTHWEST CORNER OF SAID LOT 12; THENCE ALONG THE SOUTH RIGHT OF WAY OF MCBRIDE STREET NORTH 88°48'17" WEST 224.25 FEET TO A 5/8" IRON ROD; THENCE SOUTH 01°01'22" WEST 40.26 FEET TO A 5/8" IRON ROD; THENCE SOUTH 89°11'37" EAST 35.22 FEET TO A 5/8" IRON ROD; THENCE SOUTH 01°05'13" WEST 70.16 FEET; THENCE NORTH 88°48'17" WEST 35.14 FEET TO A 5/8" IRON ROD; THENCE SOUTH 01°01'22" WEST 98.82 FEET TO A 5/8" IRON ROD AT THE SOUTHEAST CORNER OF LOT 10 FROM A SUBDIVISION RECORDED AS COUNTY SURVEY 1574, COLUMBIA COUNTY RECORDS; THENCE ALONG THE SOUTH LINE OF SAID LOT 10 NORTH 88°42'13" WEST 140.44 FEET TO A 5/8" IRON ROD AT THE SOUTHWEST CORNER OF SAID LOT 10; THENCE ALONG THE WEST LINE OF SAID LOT 10 NORTH 01°09'47" EAST 203.67 FEET TO THE SOUTH RIGHT OF WAY OF MCBRIDE STREET; THENCE ALONG SAID SOUTH RIGHT OF WAY NORTH 88°50'14" WEST 513.60 FEET TO A 5/8" IRON ROD AT THE EAST RIGHT OF WAY OF MATZEN STREET; THENCE ALONG SAID EAST RIGHT OF WAY SOUTH 02°31'42" WEST 583.71 FEET TO A 5/8" IRON ROD AT THE NORTH RIGHT OF WAY OF BRAYDEN STREET; THENCE ALONG THE NORTH RIGHT OF WAY OF SAID BRAYDEN STREET NORTH 88°58'39" EAST 944.91 FEET TO A 5/8" IRON ROD ON THE WEST RIGHT OF WAY OF THE COLUMBIA RIVER HIGHWAY; THENCE ALONG SAID COLUMBIA RIVER HIGHWAY NORTH 36°52'29" EAST 269.29 FEET TO A 5/8" IRON ROD ON THE SOUTH LINE OF THE TRACT OF LAND DESCRIBED IN BOOK 158, PAGE 650, COLUMBIA COUNTY DEED RECORDS; THENCE ALONG THE SOUTHWEST AND NORTHWEST LINE OF SAID TRACT THE FOLLOWING SIX CALLS: NORTH 68°43'21" WEST 14.38 FEET TO A 5/8" IRON ROD; NORTH 00°43'46" WEST 46.06 FEET TO A 5/8" IRON ROD; NORTH 50°19'21" WEST 28.87 FEET TO A 5/8" IRON ROD; NORTH 07°59'39"E 25.31 FEET TO A 5/8" IRON ROD; NORTH 50°19'21" WEST 25.00 FEET TO A 5/8" IRON ROD; NORTH 36°46'16" EAST 128.44 FEET TO A 5/8" IRON ROD ON THE WEST RIGHT OF WAY OF MCBRIDE STREET; THENCE ALONG THE WEST RIGHT OF WAY OF MCBRIDE STREET THE FOLLOWING TWO CALLS: NORTH 50°19'21" WEST 32.31 FEET TO A 1" IRON BOLT; NORTH 27°48'46" WEST 113.67 FEET TO THE POINT OF BEGINNING AND CONTAINING 12.53 ACRES, MORE OR LESS.


ROBERT D. HAMMAN PLS 64202LS



EXPIRES: 6-30-2019

NARRATIVE:

THE PURPOSE OF THIS SURVEY IS TO SUBDIVIDE THE LAND DESCRIBED IN DOCUMENT 2017-8533, COLUMBIA COUNTY DEED RECORDS, AS ALLOWED IN SUB.3.17

THE BOUNDARY WAS RESOLVED IN CS 6330 AND WAS HELD. THE BASIS OF BEARING (NORTH 36°52'29" EAST) IS BETWEEN MONUMENTS SET IN COUNTY SURVEY 6330 FRONTING THE COLUMBIA RIVER HIGHWAY.

APPROVALS

APPROVED THIS _____ DAY OF _____, 20__

CITY OF ST. HELENS PLANNING CHAIR

APPROVED THIS _____ DAY OF _____, 20__

CITY OF ST. HELENS MAYOR

APPROVED THIS _____ DAY OF _____, 20__

COLUMBIA COUNTY SURVEYOR

APPROVED THIS _____ DAY OF _____, 20__

COLUMBIA COUNTY ASSESSOR

APPROVED THIS _____ DAY OF _____, 20__
ALL TAXES, FEES, ASSESSMENTS OR OTHER CHARGES AS
PROVIDED BY O.R.S. 92.095 HAVE BEEN PAID THROUGH
_____, 2018.

COLUMBIA COUNTY TAX COLLECTOR

APPROVED THIS _____ DAY OF _____, 20__
COLUMBIA COUNTY BOARD OF COMMISSIONERS:

BY _____

BY _____

BY _____

AFFIDAVIT OF CONSENT RECORDED AS
INSTRUMENT NO. _____, COLUMBIA COUNTY
DEED RECORDS.

DECLARATION:

KNOW ALL MEN BY THESE PRESENTS THAT ST. HELENS LAND COMPANY, LLC, BEING THE OWNER OF THE LAND DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREON, AND DESIRING TO DISPOSE OF THE SAME INTO LOTS HAS CAUSED THE SAME TO BE SURVEYED THE NAME TO BE KNOWN AS MATZEN SUBDIVISION. WE HEREBY DEDICATE TO THE PUBLIC THE RIGHT OF WAY AND EASEMENTS SHOWN HEREON.

KERRY GILBERT, MANAGER,
ST. HELENS LAND COMPANY, LLC

STATE OF OREGON }
COUNTY OF _____ } S.S.

ON THIS _____ DAY OF _____, 2018, PERSONALLY APPEARED BEFORE ME, A NOTARY PUBLIC OF OREGON, KERRY GILBERT, MANAGER, ST. HELENS LAND COMPANY, LLC, WHO ACKNOWLEDGED THE FOREGOING INSTRUMENT TO BE HIS VOLUNTARY ACT AND DEED.

SIGNATURE OF NOTARY

NOTARY PUBLIC - STATE OF OREGON

COMMISSION NO. _____

MY COMMISSION EXPIRES: _____

STATE OF OREGON }
COUNTY OF COLUMBIA } S.S.

I DO HEREBY CERTIFY THAT THE ATTACHED SUBDIVISION PLAT WAS RECEIVED FOR RECORDING ON THE _____ DAY OF _____, 2018 AT _____ O'CLOCK _____ M. AND RECORDED AS INSTRUMENT NO. _____ AND RECORDED IN SUBDIVISION PLAT BOOK _____, PAGE(S) _____.

COLUMBIA COUNTY CLERK

BY _____

RECEIVED
APR 12 2018
CITY OF ST. HELENS

AFTER RECORDING RETURN TO:

City of St. Helens
Attn: City Administrator, City Hall
265 Strand Street
St. Helens, OR 97051

UNTIL A CHANGE IS REQUESTED

SEND TAX STATEMENTS TO:

No Change

This space provided for recorder's use.

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is made and entered into on the _____ day of _____ 2018 ("Effective Date") by and between Columbia County Administrative School District No. 502 ("Grantor" or "School District") and the City of St. Helens, an Oregon municipal corporation ("Grantee").

RECITALS

- A. Grantor owns real property located in the City of St. Helens, Columbia County, Oregon, legally described on the attached and incorporated **Exhibit A** ("Grantor Property").
- B. Grantor plans to construct a new middle school on Grantor Property.
- C. As a condition of approval in **Site Development Review file SDR.6.17** for the new middle school, the City requires an access easement over a path located on the Grantor Property to accommodate public access in lieu of the City requirement that the Grantor construct a sidewalk along a portion of the Grantor Property.
- D. Grantor agrees to grant this easement to Grantee to fulfill the above-referenced condition of approval as described and depicted on the attached and incorporated **Exhibit B** and **Exhibit C** ("Easement Area").
- E. The purpose of this Easement Agreement is to set forth the terms and conditions of the agreed upon easement.

AGREEMENT

NOW, THEREFORE, for and in consideration of the performance of Grantor and Grantee, and of performance of the mutual covenants, agreements, conditions and stipulations contained herein, it is mutually agreed by and between the Parties as follows:

SECTION 1. DEFINITIONS.

1.1 **Easement Area.** "Easement Area" shall be that area described and depicted on the attached and incorporated **Exhibit B** and **Exhibit C**.

1.2 **Party or Parties.** “Party” or “Parties” shall mean Grantor and Grantee, together with their successors and permitted assigns.

SECTION 2. EASEMENTS.

2.1 Scope of Easement.

2.1.1 Grantor grants to Grantee an exclusive easement over the Easement Area, for the purpose of providing public pedestrian and bicycle access in lieu of a portion of sidewalk within a public right-of-way as approved in **Site Development Review file SDR.6.17**, including incidental vehicle access for authorized service vehicles. This includes a grant of the right, privilege and authority to Grantee to regulate use of the easement area in the same manner as provided for public sidewalks by the City of St. Helens municipal code and state law.

2.1.2 This easement includes the right, but not the obligation, of Grantee to improve or reconstruct the pedestrian and bicycle access within the easement provided that Grantee obtains all required permits. Grantor may improve or reconstruct the pedestrian and bicycle access within the easement provided Grantor first obtains approval of Grantee.

2.1.3 The parties acknowledge and agree that this Agreement is being entered into in lieu of the School District being required to build a portion of sidewalk and maintain it pursuant to SHMC 17.152.060(3) and SHMC 12.04.020. Accordingly, the Grantor agrees to maintain and repair the path, the fencing and the lighting adjacent to the Easement Area, in as good a condition as the condition of the path, fencing and lighting in existence on the Effective Date. Such maintenance of the path will include, but not be limited to, snow and ice removal, pavement repair and repaving as needed to keep the pathway in safe, clean and fully accessible condition.

2.1.4 Any maintenance work either party performs in the Easement will be performed in a manner: (i) so as not to unreasonably interfere with the use, access, occupancy or enjoyment of the Easement Area; (ii) in a good and workmanlike manner; and (iii) in accordance with all permits, approved plans and applicable laws. The party undertaking the work will provide at least three (3) days’ notice, or as much notice as practicably possible, before performing any work that requires the temporary closing of the path.

2.1.5 This Easement is subject to all encumbrances of record.

2.2 **Consideration.** The consideration for this easement is non-monetary, which is the whole thereof.

SECTION 3. **LIENS.** The parties shall keep the Easement Area free from any and all liens arising out of any work performed, materials furnished to or obligations incurred in connection with this Agreement. If a lien is filed, the party against whom the lien is asserted shall, within thirty (30) days after the date of the imposition of any such lien, pay the lien claim in full, unless it desires to contest any such lien claim, in which case the party shall, within such thirty (30)-day period and as a condition precedent to its right to so contest, record a bond executed by a corporation authorized to issue surety bonds in the State of Oregon to the effect that the principal

on the bond shall pay the amount of the claim and all costs and attorney fees that are awarded against the land on account of the lien. The bond shall be in such amount as may be required by Oregon law (*see* ORS 87.076(1)) to release the lien from the affected Property.

SECTION 4. REMEDIES; DEFAULT. A party will be in default under this Agreement if such party fails to perform any of its obligations within thirty (30) days following written notice of such failure from another party. In the event of default, the non-defaulting party will be entitled to pursue any remedy available under this Agreement and at law or in equity. Such remedies are cumulative and not exclusive. In addition to and not in lieu of an action under the terms of this Easement, Grantee may enforce Grantor's obligations to maintain and repair the access in the same manner as provided by St. Helens Municipal Code and state law for sidewalks.

SECTION 5. INDEMNIFICATION. The parties to this Agreement acknowledge that, to the extent so provided in ORS 105.668 to ORS 105.696, both Grantor and Grantee are immune from liability for injuries incurred on the property by members of the public who access the Easement Area under authority of this Easement. To the extent allowed by Oregon law, and specifically subject to the limitations of the Oregon Tort Claims Act, Grantor shall indemnify, defend, and hold harmless Grantee against all losses and litigation expenses resulting from property damage, personal injuries or death that occur or are alleged to occur as a result of use of the Easement Area or the installation or maintenance of the path or any improvements constructed in the Easement Area, except to the extent caused by the negligent or wrongful acts or omissions of Grantee.

SECTION 6. INSURANCE. The parties each shall maintain at all times, at its expense, comprehensive public liability insurance and property damage liability insurance, or self-insure for the same as permitted by law, in an amount not less than Two Million and No/100 Dollars (\$2,000,000.00) minimum combined single limit coverage, or its equivalent.

SECTION 7. MISCELLANEOUS.

7.1 Severability. If any provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid, inoperative or unenforceable, the remainder of this Agreement, or the application of such provision, to any other person or circumstance shall not be affected thereby. The remainder of this Agreement shall be given effect as if such invalid or inoperative portion had not been included. It shall not be deemed that any such invalid provision affects the consideration for this Agreement and each provision hereof shall be valid and enforceable to the fullest extent permitted by law.

7.2 Taxes. Grantor shall pay when due all real property taxes, assessments, and other charges against the Easement Area. There shall be no right to contribution from Grantee for such items.

7.3 Title. Grantor represents and warrants that Grantor owns the entire fee simple interest in the Easement Area, and has the full power and lawful authority to enter into this Agreement. Grantor further represents and warrants that the Easement Area is not subject to any liens or encumbrances that would prevent Grantor from entering into this Agreement.

7.4 **Oregon Law.** This Agreement shall be construed in accordance with the laws of the State of Oregon. Venue shall be in Columbia County Circuit Court.

7.5 **Notices.** All notices, approvals, consents or requests given or made pursuant to this Agreement shall be (a) upon receipt by personal delivery when written acknowledgment of receipt thereof is given, (b) if given by United States mail, certified mail, return receipt requested, with postage prepaid, two (2) days after it is deposited in the mail, or (c) if given by a nationally recognized overnight carrier prepaid for next business day delivery. Notices shall be addressed as follows until a new address for notices shall be designated by notice in the manner provided in this paragraph to all other Parties:

If to Grantor: Columbia County Administrative School District No. 502

Attn: School District Business Manager
474 N. 16th Street
St. Helens, OR 97051

If to Grantee: City of St. Helens

Attn: City Administrator
City Hall
265 Strand Street
St. Helens, OR 97051

with a copy to: Jordan Ramis PC
Two Centerpointe Drive, 6th Floor
Lake Oswego, OR 97035
Fax: (503) 598-7373

7.6 **Headings.** The headings herein are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of this document nor in any way affect the terms and provisions hereof.

7.7 **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties hereto in regard to the subject matter stated herein. The Parties do not rely upon any statement, promise or representation not herein expressed, and this Agreement once executed and delivered shall not be modified or altered in any respect except by a writing executed and delivered by the Parties hereto, or their successors or assigns.

7.8 **Duration.** Unless otherwise canceled or terminated, the easement and rights granted in this Agreement, and the obligations herein, shall continue in perpetuity.

7.9 **Recording.** The fully executed original of this Agreement will be duly recorded in the Deed Records of Columbia County.

7.10 **Termination.** In the event Grantee determines this Agreement will no longer serve a public purpose, Grantee may terminate this Easement Agreement by recording a Termination of Easement with the Columbia County Recorder.

7.11 **Legal Effect and Assignment.** This Agreement will be binding upon and inure to the benefit of the Parties hereto and their respective heirs, personal representatives, successors, and assigns. This Easement Agreement may be enforced by an action at law or in equity.

7.12 **Legal Action/Attorney Fees.** If a suit, action, or other proceeding of any nature whatsoever (including any proceeding under the U.S. Bankruptcy Code) is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights or obligations hereunder, the prevailing party will be entitled to recover attorney, paralegal, accountant, and other expert fees and all other fees, costs, and expenses actually incurred and reasonably necessary in connection therewith, as determined by the court or body at trial or on any appeal or review, in addition to all other amounts provided by law.

7.13 **Nonwaiver.** Any failure to enforce any provision of this Agreement will not be deemed a waiver of the right to enforce that provision or any other provision of this Agreement.

7.14 **Severability.** If any provision of this Agreement is found to be void or unenforceable, it is the intent of the Parties that the rest of the Agreement will remain in full force and effect, to the greatest extent allowed by law.

7.15 **Modification.** This Agreement may not be modified unless signed by Grantor and Grantee and the modification is recorded.

7.16 **Runs with the Land.** This Easement Agreement and the rights and obligations contained herein will be perpetual and will run with the land.

7.17 **Time of the Essence.** Time is of the essence in performance of this Agreement.

7.18 **Representations & Authority.** The individual executing this Agreement on behalf of Grantor represents and warrants to Grantee that he/she has the full power and authority to do so on behalf of the Grantor, who is the legal owner of Grantor's Property and to bind said owner to the terms of this Agreement.

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IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first written above.

GRANTOR

By: _____
Name: _____
Its: _____

STATE OF OREGON)
) ss.
County of _____)

This instrument was acknowledged before me on _____, 2018 by
_____ as _____ of _____.

NOTARY PUBLIC FOR OREGON
My Commission Expires: _____

GRANTEE

CITY OF ST. HELENS, an Oregon municipal corporation

By: _____
Name: _____
Its: _____

STATE OF OREGON)
) ss.
County of _____)

This instrument was acknowledged before me on _____, 2018, by
_____ as _____ of the City of St. Helens, an Oregon
municipal corporation.

NOTARY PUBLIC FOR OREGON
My Commission Expires: _____

EXHIBIT "A"
Legal Description

Parcel 1: Lots 3 through 11, inclusive, and Lots 20, 21 and 22, Block 108; Lots 1 through 8, inclusive, and Lots 15 through 22, inclusive, Block 109, all in the City of St. Helens, Columbia County, Oregon.

Parcel 2: All of Blocks 125 and 126, in the City of St. Helens, Columbia County, Oregon. EXCEPTING THEREFROM tract conveyed to City of St. Helens, Oregon, a municipal corporation by deed recorded December 30, 1963 in Book 153, Page 985, Deed Records of Columbia County, Oregon.

Parcel 3: Lots 1, 2 and 12 through 19, inclusive, Block 108; Lots 9 and 14, Block 109; Lots 1 through 7 and Lots 16 through 22, inclusive, Block 110; all of Block 111 and all of Block 124, all in the City of St. Helens, Columbia County, Oregon.

Parcel 4: All that portion of Lots 8, 14 and 15, Block 110, City of St. Helens, Columbia County, Oregon, lying Southeasterly of the following described line:

Beginning at a point on the South line of Lot 8, Block 110, City of St. Helens, Oregon that is South 73°02 1/2' West 28.0 feet from the Southeast corner of said Lot 8; thence North 27°52 1/2 East a distance of 63.3 feet; thence North 56°13 1/2 East, a distance of 45.31 feet; thence North 38°02 1/2' East a distance of 48.83 feet to a point in the East line of Lot 14, Block 110 that is North 16°57 1/2' West 28.0 feet from the Southeast corner of said Lot 14.

Parcel 5: All that portion of Lot 10, Block 109, City of St. Helens, Columbia County, Oregon, lying Southerly of the following described line:

Beginning at a point on the West line of Lot 10, Block 109 that is North 16°57 1/2' West 14.20 feet from the Southwest corner of said Lot 10; thence North 35°01 1/2' East a distance of 32.18 feet; thence North 63°50 1/2' East a distance of 75.72 feet to a point in the East line of said Lot 10 that is North 16°57 1/2' West 46.13 feet from the Southeast corner of said Lot 10, Block 109, City of St. Helens, Oregon.

Parcel 6: All of California Square, City of St. Helens, together with the portion of vacated 15th and Wyeth Streets adjoining. EXCEPT that portion of California Square described as follows:

Beginning at the Southwest corner of California Square, City of St. Helens as per plat is on file and of record in the office of the Clerk of Columbia County, Oregon; thence along the South line North 73°02 1/2' East a distance of 169.54 feet; thence North 69°27 1/2' West a distance of 92.15 feet; thence along the arc of a 246.48 foot radius to the right (the long chord of which curve bears North 43°12 1/2' West 218.03 feet) a distance of 225.85 feet to the West line of said California Square; thence South 16°57 1/2' East a distance of 250.62 feet to the point of beginning.

TOGETHER WITH that portion of vacated streets which inures to said property by Ordinance No. 1656, by instrument recorded September 23, 1963 in Book 153, Page 166, Deed Records of Columbia County, Oregon.

ALSO TOGETHER WITH that portion of vacated North 12th Street and Wyeth Street which inures to said property by Ordinance No. 2657, by instrument recorded June 7, 1993 in Fee Number 93-4590, Records of Columbia County, Oregon.

Deed Reference No: Book 151, Page 692, Deed Records of Columbia County, Oregon
Book 151, Page 693, Deed Records of Columbia County, Oregon
Book 152, Page 831, Deed Records of Columbia County, Oregon
Book 153, Page 21, Deed Records of Columbia County, Oregon
Book 153, Page 146, Deed Records of Columbia County, Oregon
Book 153, Page 166, Deed Records of Columbia County, Oregon
Fee Number 93-4590, Records of Columbia County, Oregon



KLS Surveying Inc.

1224 Alder Street
Vernonia, OR 97064

Phone: (503) 429-6115

Fax: (866) 297-1402

Email: dwallace_kls@msn.com

EXHIBIT "B"
Sidewalk Easement

A 15 foot wide strip of land over a portion of California Square, City of St. Helens, Columbia County Deed Records lying in the Northeast quarter of Section 4, Township 4 North, Range 1 West of the Willamette Meridian, Columbia County, Oregon lying 7.50 feet on either side of the following described centerline:

- Beginning at a point on the Northerly Right of Way of Willamette Street that lies South 73° 01' 24" West 864.10 feet from the Southeast corner of Block 108, City of St. Helens;
- thence North 35° 55' 36" West for 24.78 feet;
- thence North 16° 39' 05" West for 177.88 feet;
- thence North 32° 49' 57" West for 25.60 feet;
- thence North 17° 19' 09" West for 74.37 feet;
- thence North 63° 28' 15" West for 74.57 feet;
- thence North 21° 20' 39" West for 14.14 feet;
- thence South 73° 01' 28" West for 105.80 feet to a point on the Easterly Right of Way of North 16th Street.

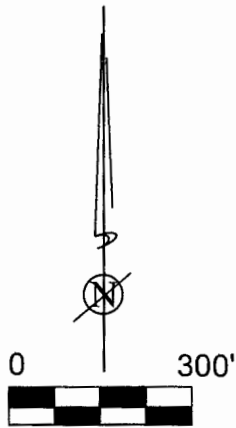
REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JANUARY 19, 1993
DONALD D WALLACE, JR
2601

RENEWAL DATE 6/30/18

EASEMENT EXHIBIT FOR
ST. HELENS SCHOOL DISTRICT
IN THE N 1/2 OF SECTION 4
T4N, R1W, W.M.,
CITY OF ST. HELENS,
COLUMBIA COUNTY, OREGON

EXHIBIT "C"



300 Ft/In
17-029 SIDEWALK EASEMENT
JOB NO. 16-098
12-19-2017



K.L.S. SURVEYING INC.
1224 ALDER STREET
VERNONIA, OREGON 97064
(503) 429-6115

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Donald D. Wallace, Jr.

OREGON
JANUARY 19, 1993
DONALD D WALLACE, JR
2601

RENEWAL DATE 6/30/18

CONTRACT PAYMENTS

City Council Meeting
June 6, 2018

C.R. Contracting

Project: R-659 2018 Crack Seal Project (Inv#393)	\$	68,359.95
--	----	------------------

Turney Excavating Inc.

Project: S-658 S. 7 th & Columbia Sewer Replacement (PR#3)	\$	89,372.18
---	----	------------------



PO Box 6717
Bend, OR 97708
541-306-6216

Date	Invoice #
5/15/2018	393

Bill To
City Administrator City of St Helens PO Box 278 St Helens, OR 97051

Project
2018 Crack Seal Project No. R-659 St Helens, Oregon

Quantity	Description	Rate	U/M	Amount
1	Item #: 01 Mobilization	4,500.00	LS	4,500.00
101,365	Item #: 02 Crack Sealing	0.63	LF	63,859.95
<div>RECEIVED MAY 18 2018 CITY OF ST. HELENS</div> <div>205-000-053001</div> <div>APPROVED FOR PAYMENT</div> <div><div>INIT</div><div>DATE</div><div>ACCOUNTS PAYABLE</div><div>FINANCE</div><div>SUPERVISOR</div><div>5-29-18</div><div>5-29-18</div></div>				

Thank you for doing business with CR Contracting. We appreciate it!

Total	\$68,359.95
--------------	--------------------



City of St. Helens

265 Strand Street, St. Helens, Oregon 97051
Phone: 503.397.6272 | Fax: 503.366.3782

Payment Request #3

CONTRACTOR:

Turney Excavating Inc

PO Box 21597

Keizer, OR 97307

PROJECT: S 7th St & Columbia Blvd Sewer Replacement

PROJECT #: S-658

DATE: 5/22/2018

DEPARTMENT: Engineering

Total Contract Amount	\$276,439.27	Total Earned This Month	\$94,075.98
Total Amount Earned To Date	\$223,375.98	Less 5% Retainage	\$4,703.80
Previous Payment Requests			
PP# Previous Billing With Retainage	Retainage	Previous Amounts Paid	Invoice Date
1 \$60,950.00	\$3,047.50	\$57,902.50	04/25/18
2 \$68,350.00	\$3,417.50	\$64,932.50	05/08/18
Less Total of Previously Earned			\$122,835.00
Total Retainage of Previous Payments			\$6,465.00

Total Amount Due

\$89,372.18

Bid Item No.	Description	Unit	Qty	Contract Unit Price	Total Contract Price	Total Earned This Month	Quantity Completed This Month	Quantity Completed Prior	Quantity Completed To Date	Total Earned To-Date
1	Mobilization, Bonds, Insurance and Demobilization	LS	1	\$27,000.00	\$27,000.00	\$13,500.00	0.50	0.50	1.00	\$27,000.00
2	Replace Existing Sewer Line with New 10-inch PVC Sanitary Sewer Pipe by Open Trench Methods – Class B backfill	LF	360	\$150.00	\$54,000.00	\$0.00		362.00	362.00	\$54,300.00
3	Replace Existing Sewer Line with New 8-inch PVC Sanitary Sewer Pipe by Open Trench Methods – Class B backfill	LF	260	\$140.00	\$36,400.00	\$28,140.00	201.00		201.00	\$28,140.00
4	Sewer Lateral Reconnection	EA	5	\$1,000.00	\$5,000.00	\$3,000.00	3.00		3.00	\$3,000.00
5	4-inch or 6-inch Diameter Sewer Lateral Pipe, D3034, SDR35 PVC	LF	50	\$300.00	\$15,000.00	\$4,245.00	14.15		14.15	\$4,245.00
6	Replace Existing Sanitary Sewer Manhole with New 48-inch Diameter Manhole	EA	4	\$14,000.00	\$56,000.00	\$14,000.00	1.00	3.00	4.00	\$56,000.00
7	Waterline Replacement on N 6th Street									
	(a) Replace Existing 4" Waterline with New 6" DIP Waterline	LF	100	\$140.00	\$14,000.00	\$0.00			0.00	\$0.00
	(b) Install Temporary Blowoff	EA	1	\$3,100.00	\$3,100.00	\$0.00			0.00	\$0.00
8	Rock Excavation	CYD	90	\$193.00	\$17,370.00	\$2,591.99	13.43		13.43	\$2,591.99
9	Sanitary Sewer Bypass	LS	1	\$15,800.00	\$15,800.00	\$7,900.00	0.50	0.50	1.00	\$15,800.00
10	Post-Construction Cleaning & CCTV of New Sewer	LF	620	\$9.00	\$5,580.00	\$5,067.00	563.00		563.00	\$5,067.00
11	Construction Staking and As-built Survey	LS	1	\$2,000.00	\$2,000.00	\$0.00			0.00	\$0.00
12	Traffic Control	LS	1	\$23,200.00	\$23,200.00	\$11,600.00	0.50	0.50	1.00	\$23,200.00
Totals:					\$274,450.00	\$90,043.99				\$219,343.99

Contract Change Orders

Item No.	Description	Unit	Qty	Unit Price	Contract Price	Total Earned This Month	Quantity Completed This Month	Quantity Completed Prior Billing	Quantity Completed To Date	Total Earned To-Date
14	Rehab Manhole (CO#1)	EA	2	\$390.48	\$780.96	\$780.96	2.00		2.00	\$780.96
15	Channel Manhole (CO#1)	EA	1	\$1,021.36	\$1,021.36	\$3,064.08	3.00		3.00	\$3,064.08
16	Over-excavation (CO#2)	CYD	1.8	\$103.86	\$186.95	\$186.95	1.80		1.80	\$186.95
Totals:					\$1,989.27	\$4,031.99				\$4,031.99

603-000-053010

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

5/29/18
5-29-18

PAYMENT APPLICATION NO. 3

PROJECT NAME:

S 7th St. & Columbia Blvd Sewer Replacement

DATE:

Monday, May 21, 2018

CONTRACTOR:

Turney Excavating Inc.

PO Box 21597

Keizer, OR 97307

PROJECT NUMBER:

S-658

REFERENCE INVOICE / RECEIPT NOS:

527619/52760

CONTRACT BID ITEMS										
BID ITEM	DESCRIPTION	UNIT	QTY	CONTRACT UNIT PRICE	TOTAL CONTRACT PRICE	CURRENT		PREVIOUS		TOTAL
						COMPLETED QUANTITIES	DUE THIS BILLING	COMPLETED QUANTITIES	BILLINGS TO DATE	BILLINGS TO DATE
1	Mobilization	LS	1	\$27,000.00	\$27,000.00	0.50	\$13,500.00	0.50	\$13,500.00	\$27,000.00
2	Replace Existing Sewer Line with New 10-inch PVC	LF	360	\$150.00	\$54,000.00		\$0.00	362.00	\$54,300.00	\$54,300.00
3	Replace Existing Sewer Line with New 8-inch PVC	LF	260	\$140.00	\$36,400.00	201.00	\$28,140.00		\$0.00	\$28,140.00
4	Sewer Lateral Reconnection	EA	5	\$1,000.00	\$5,000.00	3.00	\$3,000.00		\$0.00	\$3,000.00
5	4 inch/6 inch diameter sewer lateral	LF	50	\$300.00	\$15,000.00	14.15	\$4,245.00		\$0.00	\$4,245.00
6	replace existing manholes	EA	4	\$14,000.00	\$56,000.00	1.00	\$14,000.00	3.00	\$42,000.00	\$56,000.00
7a	water line replacement replace existing with new	LS	100	\$140.00	\$14,000.00		\$0.00	0.00	\$0.00	\$0.00
7b	install new temporary blow off	EA	1	\$3,100.00	\$3,100.00		\$0.00	0.00	\$0.00	\$0.00
8	rock excavation	CYD	90	\$193.00	\$17,370.00	13.43	\$2,591.99		\$0.00	\$2,591.99
9	sanitary sewer bypass	LS	1	\$15,800.00	\$15,800.00	0.50	\$7,900.00	0.50	\$7,900.00	\$15,800.00
10	post construction cleaning & CCTV of new sewer	LF	620	\$9.00	\$5,580.00	563.00	\$5,067.00		\$0.00	\$5,067.00
11	construction staking and as built survey	LS	1	\$2,000.00	\$2,000.00		\$0.00	0.00	\$0.00	\$0.00
12	traffic control	LS	1	\$23,200.00	\$23,200.00	0.50	\$11,600.00	0.50	\$11,600.00	\$23,200.00
TOTALS:							\$90,043.99		\$129,300.00	\$219,343.99

CHANGE ORDERS				TOTALS:	
1	rehab manhole	EA	2	\$390.48	\$780.96
1	channel manhole	EA	1	\$1,021.36	\$1,021.36
2	Over Excavating	CYD	1.80	\$103.86	\$186.95
TOTALS:					\$1,989.27

ORIGINAL CONTRACT AMOUNT: \$274,450.00

TOTAL CONTRACT AMOUNT: \$276,439.27

TOTAL AMOUNT EARNED TO DATE: \$223,375.98

TOTAL EARNED THIS MONTH: \$94,075.98

5% RETAINAGE THIS PAY APP: \$4,703.80

AMOUNT DUE THIS PAY APPLICATION: \$89,372.18

PREVIOUS PAY APPLICATIONS:

PAY APP NO.	BILLING WITH RETAINAGE	RETAINAGE	AMOUNT PAID	DATE
1		\$0.00	\$0.00	
2		\$0.00	\$0.00	
3		\$0.00	\$0.00	
4		\$0.00	\$0.00	
		\$0.00	\$0.00	

527619

CUSTOMER'S ORDER NO. 5-658		DEPARTMENT ENG		DATE 5/14/18	
NAME TURNER EXC					
ADDRESS					
CITY, STATE, ZIP					
SOLD BY Tim		CASH	G.O.D.	CHARGE	ON ACCT.
					MDSE. RETD.
		PAID OUT			

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	(2004 #3) NEW 8" PVC S.S.		
2	201 5/9/18 NE3-NE4B ✓		
3	1 ea #6 NEW 48" S.S. MH		
4	5/17/18 NE4B ✓		
5	3 ea #4) S.S. Lateral Recon.		
6	5/9/18 60' col 72' 121' 121' ✓		
7	9 LF #5) 4" OR 6" S.S. Lateral Pipe ✓		
8	5/9/18 121 90. 7" ✓		
9	2.75 LF #5) 4" OR 6" S.S. Lateral Pipe ✓		
10	5/9/18 60' col blue ✓		
11	2.4 LF #5) 4" OR 6" PVC Lateral ✓		
12	5/9/18 721 col blue ✓		
13	0.1 ea #8) Rock Exc ✓		
14	5/9/18 NE-3-NE4B ✓		
15	5.33 LF #8) Rock Exc ✓		
16	5/9/18 @ MH NE4B		
17	1.8 ea #2) OVER EXC / STABILIZ ✓		
18	5/2/18 NE 2-NE3 2X2X12		

RECEIVED BY

527619

PROFESSIONAL SERVICES AGREEMENT
00-2018-167 St. Helens, OR BUILD Grant Proposal

PREAMBLE

This Agreement, effective as of 6/1/2018, is by and between **Alta Planning + Design, Inc.**, hereinafter called "**CONSULTANT**", and **City of St Helens, OR**, hereinafter called "**CLIENT**".

The CLIENT has need for the services of a professional firm with the particular training, ability, knowledge, and experience possessed by the CONSULTANT; therefore, subject to the terms and conditions set forth below, the parties hereto mutually covenant and agree as follows:

1. SCOPE OF AGREEMENT

The CONSULTANT shall perform its duties and obligations under this Agreement ("**Services**") as outlined in the Agreement documents, consisting of the terms and conditions set forth herein, the attached Exhibits, and any Work Order(s) and/or amendments referencing this Agreement as may be executed by written agreement of the parties. In the event of any conflict between the Agreement documents, the relevant Work Order(s) and Exhibits attached thereto shall supersede. If CLIENT is bound to a Prime Agreement with a project OWNER in connection with any Services authorized hereunder, CONSULTANT shall be bound to the applicable portions thereof that prescribe CONSULTANT's obligations to CLIENT and OWNER.

This Agreement represents the entire understanding between the parties and shall supersede any prior representation or Agreement, written or oral. The parties hereby acknowledge and represent that they have not relied on any representation, assertion, guarantee, warranty, collateral contract or other assurance, except those set out in this Agreement, made by or on behalf of any other party or any other person or entity whatsoever, prior to the execution of this Agreement.

2. PAYMENT

Amount of Payment: CONSULTANT shall be compensated for all goods, materials, expenses, and services as set forth in all attached Work Order(s) and Exhibits. Any hourly rates listed are applicable to the current calendar year and may be updated annually.

Invoicing and Manner of Payment: The invoices shall describe the Services performed, as detailed in any attached Work Order(s) and/or Exhibits. CONSULTANT shall send invoices to CLIENT's Technical Representative, as identified in any relevant Work Order or Exhibit. CLIENT shall render payment upon any acceptable invoice within 15 days following receipt from CONSULTANT.

3. STANDARD OF CARE

In providing services under this Agreement, the Consultant will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the same locale. Consultant shall not be held responsible for any defects or delays caused by events outside of Consultant's reasonable control. CLIENT acknowledges CONSULTANT has no obligation to commence work for the project(s) under this Agreement until this Agreement and any relevant Work Order(s) are fully executed and effective. CONSULTANT's completion shall not extinguish or prejudice CLIENT's right to enforce this Agreement with respect to any default or defect in CONSULTANT performance.

4. TERMINATION

A. **Parties' Right to Terminate for Convenience:** This Agreement may be terminated at any time by mutual written consent of the parties.

Agreed to and initialed by:

CONSULTANT: KM

CLIENT: JW

Page 1 of 3

- B. *CLIENT's Right to Terminate for Convenience:*** CLIENT may terminate this Agreement for any reason after 10 days' prior written notice to CONSULTANT.
- C. *CONSULTANT's Right to Terminate for Cause:*** CONSULTANT may terminate this Agreement after 10 days' prior written notice to CLIENT if CLIENT breaches this Agreement or fails to pay CONSULTANT pursuant to the terms of this Agreement and CLIENT fails to cure within 10 business days after receipt of CONSULTANT's notice, or such longer period of cure as CONSULTANT may specify in such notice.
- D. *Remedies:*** In the event of termination, CONSULTANT shall be entitled to full payment from CLIENT for Work completed through the date of termination. CLIENT shall have any remedy available to it in law or equity.

CONSULTANT's Tender Upon Termination: Upon receiving or issuing a notice of termination of this Agreement, CONSULTANT shall immediately cease all activities under this Agreement, unless otherwise agreed by the parties.

5. INSURANCE

The CONSULTANT shall obtain prior to the commencement of the Agreement, and shall maintain in full force and effect for the term of this Agreement, at the CONSULTANT 's expense, a commercial general liability policy and automobile liability insurance policy for the protection of the CONSULTANT, its officers, agents, and employees and the CLIENT. If the insurance policy is issued on a "claims made" basis, then the CONSULTANT shall continue to obtain and maintain coverage for not less than three years following the completion of the Agreement. The policy shall be issued by a company authorized to do business in the project area, protecting the CONSULTANT against liability for personal and bodily injury, contractual liability, death and property damage, and any other applicable losses or damages with limits not less than

- (a) \$1,000,000 per occurrence and \$2,000,000 in the aggregate for commercial general liability insurance policies, and
- (b) \$1,000,000 per occurrence, combined single-limit or \$1,000,000 bodily injury and \$1,000,000 property damage for automobile liability insurance policies.

The insurance company shall provide the CLIENT with a certificate of insurance and an endorsement thereto naming the CLIENT as an additional primary insured. The certificate of insurance shall ensure if any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

6. PROFESSIONAL LIABILITY INSURANCE

The CONSULTANT shall provide the CLIENT evidence of professional liability coverage in an amount not less than \$1,000,000 per claim. The CONSULTANT shall keep in force the professional liability policy for at least one year after the expiration of the Agreement with the CLIENT.

7. INDEMNIFICATION

CLIENT and CONSULTANT each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives, from and against liability for all claims, losses, damages, and expenses, including reasonable attorneys' fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of CLIENT and CONSULTANT, they shall be borne by each party in proportion to its negligence.

8. PUBLICATION RIGHTS/RIGHTS IN DATA

Agreed to and initialed by:

CONSULTANT: KM

CLIENT: JW

Page 2 of 3

City of St Helens, OR-00-2018-167 St. Helens, OR BUILD Grant Proposal
Alta Planning + Design, Inc.

The final reports or products and all material contained in the reports (graphics, photos, etc.) shall remain the property of the CONSULTANT. Delivery of materials produced as a direct result of the specific Services performed under this Agreement shall constitute for CLIENT a perpetual, royalty-free license to use said materials for the purpose for which they were intended. Any unauthorized transfer, reproduction or re-use of products delivered by CONSULTANT in connection with Services performed under this Agreement shall be at CLIENT's sole risk. The CONSULTANT accepts no responsibility for the use of the product beyond the intended purpose of this Agreement.

All original written material and other documentation, including background data, documentation, and staff work that is preliminary to final reports, originated and prepared for the project pursuant to this Agreement, shall become exclusively the property of the CONSULTANT.

The ideas, concepts, know-how or techniques relating to data processing developed during the course of this Agreement by the CONSULTANT or CLIENT personnel, or jointly by the CONSULTANT and CLIENT personnel, can be used by either party in any way it may deem appropriate at their sole risk.

Material already in the CONSULTANT's possession, independently developed by the CONSULTANT outside the scope of this Agreement or rightfully obtained by the CONSULTANT from third parties, shall belong to the CONSULTANT.

9. CHANGES

This Agreement may be amended only by written instrument signed by both the CONSULTANT and the CLIENT.

10. LEGAL VENUE

The terms of this Agreement shall be interpreted and governed according to the laws of the state in which the majority of the project work is performed.

11. DISPUTES

Prior to filing any claims related to this Agreement in the court of law, the parties shall endeavor in good faith to resolve disputes arising in connection to this agreement by a panel consisting of authorized representatives with the authority to execute agreements between the parties.

ALTA PLANNING + DESIGN, INC.

City of St Helens, OR

By: Katie Mangle
Katie Mangle (Jun 1, 2018)

Name: Katherine Mangle

Title: Vice President, as duly authorized

Date: Jun 1, 2018

Business Address:

711 SE Grand Avenue

Portland, OR 97214

503-230-9862 phone

Employer ID #: 68-0465555

By: John Walsh
John Walsh (Jun 4, 2018)

Name: John Walsh

Title: City Administrator

Date: Jun 4, 2018

Address:

City Hall 265 Strand Street

St. Helens, OR 97051

(503) 366-8207

jwalsh@ci.st-helens.or.us

WORK ORDER NO. 1

In accordance with the Professional Services Agreement between **Alta Planning + Design, Inc. ("CONSULTANT")**, and **City of St Helens, OR ("CLIENT")**, dated 6/1/2018, this Work Order describes the scope, schedule, and payment terms for CONSULTANT's Services on the Project known as:

00-2018-167 St. Helens, OR BUILD Grant Proposal

CONSULTANT Technical Representative: Jean Crowther
Address: Alta Planning + Design, Inc.
711 SE Grand Avenue
Portland, Oregon 97214
Telephone No.: 503.230.9862
Email: jeancrowther@altaplanning.com
CLIENT Technical Representative: Jennifer Dimsho
Address: City of St Helens, OR
City Hall 265 Strand Street
St. Helens, OR 97051
Telephone No.: (503) 366-8207
Email: jdimsho@ci.st-helens.or.us

SERVICES. The Services shall be described in the Exhibit(s) to this Work Order.

SCHEDULE. Because of the uncertainties inherent in the Services, Schedules are estimated and are subject to revision unless otherwise specifically described herein.

PAYMENT & INVOICES. For satisfactory completion of the Services described herein, CONSULTANT shall invoice CLIENT for a total amount not to exceed \$ 47,326, in accordance with the Schedule of Fees and Charges attached to this Work Order. The hourly rates listed (if any) are for the current calendar year and may be updated annually. The staff, labor categories and hours listed are subject to change as needed during the course of the performance of Services.

Services performed under this Work Order will be billed on a Lump Sum basis. Invoices will be submitted monthly showing progress toward milestones or current percent complete for each task.

TERMS AND CONDITIONS. The terms and conditions of the Professional Services Agreement referenced above shall apply to this Work Order, except as expressly modified herein.

ACCEPTANCE of the terms of this Work Order is acknowledged by the following signatures of duly authorized representatives of the parties.

Alta Planning + Design, Inc.

City of St Helens, OR

Katie Mangle

Jun 1, 2018

Katie Mangle (Jun 1, 2018)

Signature

Date

John Walsh

John Walsh (Jun 4, 2018)

Signature

Jun 4, 2018

Date

Katherine Mangle, Vice President, as duly authorized

John Walsh, City Administrator, as duly authorized

Printed Name, Title

Exhibit A
Services

Scope of Work

The following contains proposed grant writing services to be provided by Alta to the City of St. Helens (City) to produce and submit a high-quality, visually appealing BUILD FY 2019 grant application for funding to complete final design and construct the St. Helens riverfront boardwalk project. The City will lead the project and the BUILD grant development effort.

Roles and Responsibilities

Alta's primary responsibilities include:

- Assisting the City and its partners with identifying necessary background and supporting materials
- Developing a work plan and timeline for completing the grant application
- Finalizing the project scope for project components and developing high-level project cost estimates based on client description of the project
- Running a Benefit-Cost Analysis (BCA) for the project, based on data provided by the City
- Calculating job creation figures
- Creating up to two original maps (based on GIS data provided by the City) and up to two custom graphics to support the application
- Creating a graphic design template consistent with City's branding
- Synthesizing background and supporting materials into a draft grant application based on the BUILD FY 2019 NOFA requirements
- Working with the City and its partners to refine the draft creating a final grant application
- Advising the City on writing or collecting necessary attachments

The City's primary responsibilities include:

- Identifying a City project manager who will be the primary point of contact and will work closely with Alta from application initiation to submittal
- Providing basic design assumptions to inform high level project cost estimates, and provide any additional detailed cost estimates as needed and prepared by a licensed engineer
- Developing a financial plan for the project, including assembling local match
- Gathering data inputs necessary for the Benefit- Cost Analysis and providing to Alta in accordance with the established schedule
- Supplying photos, graphics, and maps to be used in the final grant application
- Providing relevant economic or demographic information that will support required grant criteria and analysis of jobs created by the project
- Coordinating with Oregon Department of Transportation, FHWA local office, and elected officials (national delegation of House and Senate representatives)
- Soliciting letters and resolutions of support from public agencies and local government bodies (council, County, MPO, etc.), and providing those to Alta in accordance with the established schedule
- Registering on www.Grants.gov
- Completing Standard Forms 424 and 424C
- Assembling required application materials and submitting the final application on www.grants.gov by July 19, 2018

Proposed Scope Tasks

Task 1: Project Initiation and Work Planning

TASK 1.A: KICKOFF MEETING

Alta will attend a kickoff meeting with the City and partners, as soon as the Notice to Proceed is given, to review:

- Roles and responsibilities Core grant production team
 - Other team members who will be actively involved in the project
 - External partners and what will be needed from them
- The selected project, including cost and site control status
- Background information, supporting materials, and data
 - Existing data/materials, to be reviewed by Alta

-
- Needed data/materials, to be generated or gathered by the City (including a review of inputs needed for the BCA)

At this meeting, Alta will lead a discussion to evaluate the project's strengths and weaknesses with respect to the selection criteria and other constraints, including environmental permitting. Based on this discussion, the team will develop a three- to five-sentence "elevator speech" that highlights this project's unique strengths; this statement will guide the grant writing framework.

TASK 1.B: WORK PLAN DEVELOPMENT

After the kickoff meeting, Alta staff will work with the City project manager to develop a work plan and timeline so Alta will have the BCA inputs and background/ supporting materials in sufficient time to write the grant application.

Alta staff will be in regular email and phone communication with the City and will attend up to eight conference calls (with one or more Alta staff) with the City project manager and team.

Task 1 Deliverables:

- Kickoff meeting – agenda and meeting notes
- Work plan and timeline
- Up to eight conference calls

Task 2: Project Cost Estimates and Schedule

Alta will prepare planning-level cost estimates for greenway, boardwalk, and on-street bikeway project components included in the grant application. The cost estimate will include a project schedule and estimates prepared by project phase (i.e., design, environmental permitting, right-of-way acquisition, construction and ongoing maintenance) and will be used as an input into the BCA, as well as the application narrative and project budget.

Task 2 Deliverable:

- Planning Level cost estimates

Task 3: Benefit-Cost Analysis

Alta will perform a detailed BCA to quantify the positive impacts of the project. The BCA will demonstrate the project's utility across grant selection criteria, providing support to the narrative description of the project. Alta will follow USDOT guidelines to measure, in dollar terms, the project's net present value (NPV) to society as calculated from the stream of costs and benefits that will result from building the project. This analysis will result in estimates of reduced carbon and particulate emissions and resulting from the project.

In order to execute the BCA, Alta will require existing data inputs to be provided by the City and project partners. Alta will provide direction on how to most efficiently gather this data. Data requirements may include, but are not limited to:

- Detailed demographic and population data for the specific project area
- Travel surveys and similar research from local jurisdictions and institutions
- Long-range population and employment forecasts
- Historic collisions within the project area, research on local traffic, bicycling, and walking patterns including volumes, if available
- Detailed project construction and maintenance cost estimates
- Project phasing information including the timing of construction cost expenditures

Task 3 Deliverable:

- BCA results

Task 4: Draft Grant Application

Alta will write a draft grant application based the BCA results and background/supporting information provided by the City. As part of this process, Alta will create up to two custom maps/figures and up to two custom graphics (cross sections or photosimulations) to illustrate key points about the project, if necessary, for the grant application. Alta will also utilize graphics already developed by the City or other partners. The draft report will be organized based on the grant application outline suggested in the BUILD FY 2019 NOFA and will highlight how the selected project speaks to the primary and secondary selection criteria as defined by the USDOT. The draft grant application will include the grant narrative (supplied in Microsoft Word format), the BCA results (see Task 2), up to two maps, up to two custom graphics, and an inventory of required supporting materials and attachments (e.g., letters of support), as provided by the City.

Task 4 Deliverable:

- Draft BUILD FY 2019 grant application (PDF format) including up to two custom maps and up to two custom graphics

Task 5: Final Grant Application

Alta will work closely with the City project manager to revise the draft application up to two times based on City comments, including all final supporting materials and attachments. Alta graphic designers will integrate the final grant application narrative with BCA results and supporting photos, maps, and graphics to create an appealing final product. The final document will be provided in PDF format to the City, who will officially submit it to the USDOT through the required online portal.

Task 5 Deliverable:

- Final BUILD FY 2019 Grant Application (PDF format)

Potential Optional/Additional Tasks

- Letter of support template
- Traffic study review
- Obtaining existing conditions photographs
- Coordinating bicycle/pedestrian counts
- Additional maps, graphics, or photosimulations

Exhibit B Estimated Schedule

Start: 6/1/2018
End: 7/20/2018

Consultant shall commence performance of Services and proceed toward completion of deliverables as directed by Client.

Exhibit C
Schedule of Fees and Charges

TASK	Total Task Fee
1 Project Initiation and Work Planning	\$2,286
1.A Kick Off Meeting	\$830
1.B Work Plan Development	\$1,456
2 Cost Estimates Review	\$2,414
2.1 Cost Estimates	\$2,414
3 Benefit-Cost Analysis	\$10,728
3.1 Demand Analysis	\$5,364
3.2 Benefit-Cost Analysis	\$5,364
4 Draft Grant Application	\$21,952
4.1 Narrative Selection Criteria	\$7,144
4.2 Cross-Sections, Maps, Photosims	\$6,446
4.3 Document Layout	\$8,362
5 Final Grant Application	\$9,846
5.1 Draft to Client and Revisions	\$6,170
5.2 Final Submission to Client	\$3,676
Staff Hours	\$47,226
Reimbursable Expenses & Travel	\$100
Project Total	\$47,326

City of St. Helens
Consent Agenda for Approval

OLCC LICENSES

The following businesses submitted a processing fee to the City for a Liquor License:

2018 RENEWALS

<u>Business Name</u>	<u>Applicant Name</u>	<u>Location</u>	<u>Purpose</u>
• Mod Super Fast Pizza	Mod Super Fast Pizza LLC	2298 Gable Road, #110	Renewal

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 05/17/2018 - 3:27PM
 Batch: 00003.05.2018 - AP 5-17-18 FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
A+ ENGRAVING LLC 45875									
951	5/16/2018	90.00	0.00	05/17/2018				False	0
100-703-052024 Miscellaneous				PLAQUES K. PETERSEN AND M. CATON					
951 Total:		90.00							
A+ ENGRAVING LLC To		90.00							
ACE HARDWARE 000500									
04302018-40114	4/30/2018	23.58	0.00	05/17/2018				False	0
601-731-052001 Operating Supplies				MATERIALS ACCT 40114					
04302018-40114 Total:		23.58							
04302018-60174	4/30/2018	252.90	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				MATERIALS ACCT 60174					
04302018-60174 Total:		252.90							
04302018-60176	4/30/2018	523.93	0.00	05/17/2018				False	0
100-708-052001 Operating Supplies				MATERIALS ACCT 60176					
04302018-60176 Total:		523.93							
04302018-60177	4/30/2018	134.38	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				MATERIALS ACCT 60177					
04302018-60177 Total:		134.38							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
04302018-60180	4/30/2018	69.43	0.00	05/17/2018				False	0
603-735-052001 Operating Supplies				MATERIALS ACCT 60180					
04302018-60180	4/30/2018	69.44	0.00	05/17/2018				False	0
605-000-052001 Operating Supplies				MATERIALS ACCT 60180					
04302018-60180	4/30/2018	66.48	0.00	05/17/2018				False	0
603-736-052001 Operating Supplies				MATERIALS ACCT 60180					
04302018-60180	4/30/2018	66.49	0.00	05/17/2018				False	0
603-737-052001 Operating Supplies				MATERIALS ACCT 60180					
04302018-60180 Total:		271.84							
04302018-60181	4/30/2018	122.16	0.00	05/17/2018				False	0
703-734-052001 Operating Supplies				MATERIALS ACCT 60181					
04302018-60181	4/30/2018	122.16	0.00	05/17/2018				False	0
601-731-052001 Operating Supplies				MATERIALS ACCT 60181					
04302018-60181 Total:		244.32							
ACE HARDWARE Total:		1,450.95							
ALLIED FIRE & SECURITY									
001045									
JC1025566	4/26/2018	2,648.80	0.00	05/17/2018				False	0
100-715-052023 Facility Maintenance				PROWATCH SYSTEM UPGRADE					
JC1025566 Total:		2,648.80							
ALLIED FIRE & SECURI		2,648.80							
BOISE WHITE PAPER LLC									
003720									
05152018	5/17/2018	12,500.00	0.00	05/17/2018				False	0
202-722-055001 Principal				JUNE 2018 NOTE PAYMENT					
05152018 Total:		12,500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
BOISE WIITE PAPER LL		12,500.00							
CARQUEST AUTO PARTS STORES									
005845									
04302018	4/30/2018	844.81	0.00	05/17/2018				False	0
701-000-052001 Operating Supplies				AUTO PARTS					
04302018	4/30/2018	294.54	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				AUTO PARTS					
04302018 Total:		1,139.35							
CARQUEST AUTO PART		1,139.35							
CENTRAL CITY CONCERN									
006279									
04302018	4/30/2018	155.00	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				CHRISTOPHER FISSEL DETOX CENTER					
04302018 Total:		155.00							
CENTRAL CITY CONCE		155.00							
CENTURY LINK									
034002									
05052018	5/5/2018	40.02	0.00	05/17/2018				False	0
702-000-052010 Telephone				796B CH					
05052018	5/5/2018	39.66	0.00	05/17/2018				False	0
702-000-052010 Telephone				651B CH					
05052018	5/5/2018	320.84	0.00	05/17/2018				False	0
702-000-052010 Telephone				818B WFF					
05052018	5/5/2018	77.20	0.00	05/17/2018				False	0
702-000-052010 Telephone				162B CH					
05052018	5/5/2018	48.43	0.00	05/17/2018				False	0
702-000-052010 Telephone				131B POLICE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
05052018 Total:		526.15							
CENTURY LINK Total:		526.15							
CINTAS CORPORATION									
037620									
8403653728	5/11/2018	53.01	0.00	05/17/2018				False	0
100-708-052001 Operating Supplies				PARKS CABINET REFILL					
8403653728 Total:		53.01							
8403653729	5/11/2018	52.54	0.00	05/17/2018				False	0
100-715-052004 Office Supplies				CITY HALL CABINET REFILL					
8403653729 Total:		52.54							
CINTAS CORPORATION		105.55							
CINTAS CORPORATION-463									
006830									
463280942	5/14/2018	53.28	0.00	05/17/2018				False	0
603-736-052023 Facility Maintenance				MATS					
463280942	5/14/2018	53.28	0.00	05/17/2018				False	0
603-737-052023 Facility Maintenance				MATS					
463280942 Total:		106.56							
CINTAS CORPORATION		106.56							
CITY OF COLUMBIA CITY									
007370									
04262018	4/26/2018	75.47	0.00	05/17/2018				False	0
601-732-052003 Utilities				001754-001					
04262018 Total:		75.47							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
CITY OF COLUMBIA CIT		75.47							
CITY OF SCAPPOOSE SCAPPOOS									
0002880	5/15/2018	2,385.00	0.00	05/17/2018	BUILDING OFFICIAL SERVICES			False	0
100-711-052019 Professional Services									
0002880 Total:		2,385.00							
CITY OF SCAPPOOSE To		2,385.00							
CODE PUBLISHING, INC.									
007162									
59828	4/23/2018	275.40	0.00	05/17/2018	MUNICIPAL CODE WEB UPDATE			False	0
100-702-052019 Professional Services									
59828 Total:		275.40							
CODE PUBLISHING, INC		275.40							
COLUMBIA 911 COMMUNICATION DISTRICT									
007260									
05102018	5/10/2018	104.04	0.00	05/17/2018	CPR TRAINING HELD ON 4/3 9 CPR CARDS			False	0
100-705-052018 Professional Development									
05102018 Total:		104.04							
051020182	5/10/2018	1,352.00	0.00	05/17/2018	RADIO IP CONNECTIONS LICENSES			False	0
100-705-052001 Operating Supplies									
051020182 Total:		1,352.00							
COLUMBIA 911 COMMU		1,456.04							

COLUMBIA ARTS GUILD

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
01444									
05172018	5/17/2018	50.00	0.00	05/17/2018				False	0
100-000-037004	Miscellaneous - General			COUCIL WAIVED PERMIT FEES FOR SPRING INTO A					
	05172018 Total:	50.00							
	COLUMBIA ARTS GUILD	50.00							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
007581									
201804CSH	5/7/2018	1,825.00	0.00	05/17/2018				False	0
100-708-052019	Professional Services			PARKS WORK CREW					
201804CSH	5/7/2018	375.00	0.00	05/17/2018				False	0
703-734-052019	Professional Services			PUBLIC WORKS WORK CREW					
	201804CSH Total:	2,200.00							
	COLUMBIA CO. DEPT. O	2,200.00							
COLUMBIA COUNTY TRANSFER STATION									
007579									
6081	5/1/2018	38.40	0.00	05/17/2018				False	0
601-732-052001	Operating Supplies			FLOURESCENT TUBES					
	6081 Total:	38.40							
	COLUMBIA COUNTY TR	38.40							
COLUMBIA ELECTRIC FEED & SEED									
008000									
11357	4/25/2018	42.96	0.00	05/17/2018				False	0
603-737-052001	Operating Supplies			SPRINKLER / RAT KILL					
	11357 Total:	42.96							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	COLUMBIA ELECTRIC F	42.96							
COMCAST									
COMCAST									
05072018	5/7/2018	113.80	0.00	05/17/2018				False	0
702-000-052003 Utilities				9144 PUBLIC WORKS					
05072018 Total:		113.80							
05092018	5/9/2018	62.00	0.00	05/17/2018				False	0
603-736-052003 Utilities				0082 WWTP					
05092018	5/9/2018	62.90	0.00	05/17/2018				False	0
603-737-052003 Utilities				0082 WWTP					
05092018 Total:		124.90							
COMCAST Total:		238.70							
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
04252018	4/25/2018	586.00	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				FAIRY LAND MATERIALS					
04252018	4/25/2018	13.64	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				FAIRY LAND MATERIALS					
04252018	4/25/2018	5.79	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				FAIRY LAND MATERIALS					
04252018	4/25/2018	4.50	0.00	05/17/2018				False	0
205-000-052001 Operating Supplies				MATERIALS					
04252018	4/25/2018	7.78	0.00	05/17/2018				False	0
704-000-052028 Projects & Programs				MATERIALS					
04252018	4/25/2018	1.29	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				MATERIALS					
04252018	4/25/2018	6.45	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				MATERIALS					
04252018	4/25/2018	10.31	0.00	05/17/2018				False	0
201-000-052088 Events - Fairyland				MATERIALS					
04252018	4/25/2018	169.74	0.00	05/17/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
201-000-052088 Events - Fairyland				MATERIALS					
04252018	4/25/2018	472.00	0.00	05/17/2018				False	0
100-705-052023 Facility Maintenance				MATERIALS					
04252018	4/25/2018	36.30	0.00	05/17/2018				False	0
100-705-052023 Facility Maintenance				MATERIALS					
04252018	4/25/2018	497.96	0.00	05/17/2018				False	0
100-705-052023 Facility Maintenance				MATERIALS					
04252018	4/25/2018	21.78	0.00	05/17/2018				False	0
100-706-052023 Facility Maintenance				SCREWS NUTS BLACK OXIDE BIT MATERIALS					
04252018	4/25/2018	2.95	0.00	05/17/2018				False	0
100-706-052023 Facility Maintenance				SCREWS NUTS MATERIALS					
04252018 Total:		1,836.49							
DAHLGRENS DO IT BES		1,836.49							
EUSTICE, EVIN									
011560									
05142018	5/14/2018	20.07	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				REIMB FOR OIL FOR PATROL VEHICLES					
05142018 Total:		20.07							
EUSTICE, EVIN Total:		20.07							
GIBSON, BRIAN N.									
4112									
05152018	5/15/2018	466.00	0.00	05/17/2018				False	0
100-000-036002 Fines - Court				OVERAGE REFUND B. GIBSON					
05152018 Total:		466.00							
GIBSON, BRIAN N. Total		466.00							
GILBERT LAW LLC									
51426									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
03282018	3/28/2018	764.00	0.00	05/17/2018				False	0
100-704-052019 Professional Services				NICHOLAS HARRIS					
03282018 Total:		764.00							
GILBERT LAW LLC Total		764.00							
HARRIS WORKSYSTEMS									
014660									
74882	4/30/2018	354.00	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				FLIPPER DOOR / CONNECTOR					
74882 Total:		354.00							
HARRIS WORKSYSTEM		354.00							
KJ SECURITY SOLUTIONS & LOCKSMITH, LLC									
KJSECUR									
0002280	5/9/2018	185.00	0.00	05/17/2018				False	0
100-706-052023 Facility Maintenance				DOGGING KITS SERVICE AND LABOR					
0002280 Total:		185.00							
KJ SECURITY SOLUTIO		185.00							
LOGIC TREE IT SOLUTIONS									
01883									
907	4/23/2018	1,980.00	0.00	05/17/2018				False	0
100-705-052001 Operating Supplies				RENEWAL OF ANNUAL SUB BRANDED MOBILE APP					
907 Total:		1,980.00							
LOGIC TREE IT SOLUTI		1,980.00							

MASONIC BUILDING LLC, C/O ELLIOT MICHAEL

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
012950									
05152018	5/17/2018	1,000.00	0.00	05/17/2018				False	0
201-000-052059 Events - General				JUNE 2018 LEASE PAYMENT					
05152018 Total:		1,000.00							
MASONIC BUILDING LL		1,000.00							
MASTER METER INC									
019403									
182303	4/17/2018	288.30	0.00	05/17/2018				False	0
601-731-052001 Operating Supplies				HANDHELD METER READER					
182303 Total:		288.30							
MASTER METER INC To		288.30							
MAUL FOSTER ALONGI, INC.									
019555									
31669	5/8/2018	8,101.60	0.00	05/17/2018				False	0
202-722-052019 Professional Services				LEGAL SERVICES COMMUNITY WIDE ASSESSMENT					
31669	5/8/2018	597.50	0.00	05/17/2018				False	0
202-723-052019 Professional Services				LEGAL SERVICES BWP ON CALL SERVICES					
31669	5/8/2018	12,800.68	0.00	05/17/2018				False	0
202-721-052019 Professional Services				LEGAL SERVICES WWTP LAGOON ON CALL SERVIC					
31669 Total:		21,499.78							
MAUL FOSTER ALONGI		21,499.78							
MIDWEST TAPE									
020427									
96066729	5/4/2018	61.72	0.00	05/17/2018				False	0
100-706-052034 Visual Materials				DVD					
96066729 Total:		61.72							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
MIDWEST TAPE Total:		61.72							
MISSION COMMUNICATIONS, LLC									
MISS.COM									
1020468	5/7/2018	347.40	0.00	05/17/2018				False	0
603-738-052010 Telephone				SERVICE PACKAGE M110					
1020468 Total:		347.40							
MISSION COMMUNICAT		347.40							
NAS ASSOCIATES, INC.									
028148									
19848	5/8/2018	4,300.00	0.00	05/17/2018				False	0
603-737-052064 Lab Testing				TESTING					
19848 Total:		4,300.00							
NAS ASSOCIATES, INC.		4,300.00							
NORTHSTAR CHEMICAL, INC.									
021556									
122597	5/9/2018	6,415.30	0.00	05/17/2018				False	0
601-732-052083 Chemicals				SODIUM HYDROXIDE 25%					
122597 Total:		6,415.30							
NORTHSTAR CHEMICAL		6,415.30							
NORTHWEST NATURAL GAS									
021400									
05112018	5/11/2018	42.14	0.00	05/17/2018				False	0
703-734-052003 Utilities				8675					
05112018	5/11/2018	48.07	0.00	05/17/2018				False	0
100-708-052003 Utilities				3047					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
05112018	5/11/2018	58.74	0.00	05/17/2018				False	0
100-705-052003 Utilities				5638					
05112018	5/11/2018	7.96	0.00	05/17/2018				False	0
603-735-052003 Utilities				7720					
05112018	5/11/2018	7.96	0.00	05/17/2018				False	0
601-731-052003 Utilities				7720					
05112018	5/11/2018	43.19	0.00	05/17/2018				False	0
100-715-052003 Utilities				2848					
05112018	5/11/2018	42.14	0.00	05/17/2018				False	0
100-715-052003 Utilities				5285					
05112018	5/11/2018	25.22	0.00	05/17/2018				False	0
100-708-052003 Utilities				8563					
05112018	5/11/2018	236.63	0.00	05/17/2018				False	0
100-706-052003 Utilities				7673					
05112018	5/11/2018	88.56	0.00	05/17/2018				False	0
603-736-052003 Utilities				5750					
05112018 Total:		600.61							
NORTHWEST NATURAL		600.61							
ONE CALL CONCEPTS, INC.									
021950									
8040486	4/30/2018	62.65	0.00	05/17/2018				False	0
601-731-052019 Professional Services				107 TICKETS / 48 TICKETS					
8040486	4/30/2018	62.66	0.00	05/17/2018				False	0
603-735-052019 Professional Services				107 TICKETS / 48 TICKETS					
8040486 Total:		125.31							
ONE CALL CONCEPTS,		125.31							
OREGON CORRECTIONS ENTERPRISES									
022040									
0124762-IN	4/12/2018	3,775.00	0.00	05/17/2018				False	0
704-000-053004 Parks - Picnic Tables				PICNIC TABLES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
0124762-IN Total:		3,775.00							
OREGON CORRECTION		3,775.00							
OREGON DEPARTMENT OF STATE LANDS									
023199									
19592	4/30/2018	7,786.78	0.00	05/17/2018				False	0
202-722-052054 Offshore Lease					WATERWAY LEASE FEE FLAT RATE LOG RAFT STOR				
19592 Total:		7,786.78							
OREGON DEPARTMENT		7,786.78							
OREGON DEPT. OF ENVIRONMENTAL QUALITY, ATTN: REVENUE									
010137									
WQT18-0034	4/17/2018	196.00	0.00	05/17/2018				False	0
605-000-052019 Professional Services					WATER QUALITY TECH ACTIVITES FEE 2ND ST DWI				
WQT18-0034 Total:		196.00							
OREGON DEPT. OF ENV		196.00							
OREGON DMV									
023150									
61018-043018	4/30/2018	36.00	0.00	05/17/2018				False	0
100-704-052019 Professional Services					METER SKIP				
61018-043018 Total:		36.00							
OREGON DMV Total:		36.00							
PACKAGING CORPORATION OF AMERICA									
PACK									
203-58478	4/24/2018	615.00	0.00	05/17/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-705-052086 Firearms				POLICE TARGET					
203-58478 Total:		615.00							
PACKAGING CORPORAT		615.00							
PERMA-BOUND 025410									
05172018	5/17/2018	221.00	0.00	05/17/2018				False	0
100-706-052033 Printed Materials				BOOKS					
05172018 Total:		221.00							
PERMA-BOUND Total:		221.00							
PHILLIPS, CYNTHIA 025515									
05102018	5/10/2018	2,167.50	0.00	05/17/2018				False	0
100-704-052019 Professional Services				JUDICIAL SERVICES 5/2-5/10					
05102018 Total:		2,167.50							
PHILLIPS, CYNTHIA Tot		2,167.50							
PORTLAND GENERAL ELECTRIC 025702									
05152018	5/15/2018	43.87	0.00	05/17/2018				False	0
205-000-052003 Utilities				9724					
05152018	5/15/2018	17.87	0.00	05/17/2018				False	0
202-722-052003 Utilities				1650931000					
05152018 Total:		61.74							
PORTLAND GENERAL E		61.74							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
POWERDMS, INC.									
026999									
21019	5/13/2018	900.00	0.00	05/17/2018				False	0
100-705-052019 Professional Services				POWER MDS STANDARDS FOR OAA LE					
21019 Total:		900.00							
POWERDMS, INC. Total:		900.00							
RICOH USA, INC.									
027294									
100520216	5/4/2018	225.23	0.00	05/17/2018				False	0
100-705-052023 Facility Maintenance				1496666-3356313					
100520216 Total:		225.23							
RICOH USA, INC. Total:		225.23							
SAN DIEGO POLICE EQUIPMENT CO.									
029630									
632417	4/26/2018	2,887.60	0.00	05/17/2018				False	0
100-705-052086 Firearms				AMMUNITION					
632417 Total:		2,887.60							
SAN DIEGO POLICE EQ		2,887.60							
SCAPPOOSE OUTFITTERS									
SCAPP.OU									
9523	5/10/2018	306.00	0.00	05/17/2018				False	0
203-705-052028 Projects & Programs				UNIFORMS SHIRTS / NAME PLATES					
9523 Total:		306.00							
SCAPPOOSE OUTFITTE		306.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
SECURE PACIFIC CORPORATION									
001384									
172825	4/25/2018	143.77	0.00	05/17/2018				False	0
703-734-052019 Professional Services				PW UPGRADE TO CELLULAR COMMUNICATION ADI					
172825 Total:		143.77							
SECURE PACIFIC CORP		143.77							
SEMLING CONSTRUCTION, INC.									
030725									
4987	4/17/2018	9,950.00	0.00	05/17/2018				False	0
603-000-053001 Capital Outlay				SUCTION LINE REPLACEMENT LIFT STATION 2					
4987 Total:		9,950.00							
SEMLING CONSTRUCTI		9,950.00							
SHRED-IT USA, LLC									
SHRED-IT									
8124668842	4/30/2018	269.78	0.00	05/17/2018				False	0
100-705-052019 Professional Services				POLICE SHRED 13664225					
8124668842 Total:		269.78							
SHRED-IT USA, LLC Tot		269.78							
STIRLING, ETHAN									
STIR									
05152018	5/15/2018	105.73	0.00	05/17/2018				False	0
703-734-052018 Professional Development				WATER DISTRIBUTION EXAM REVIEW MILES/ MEA					
05152018 Total:		105.73							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
STIRLING, ETHAN Total:		105.73							
SUNSET EQUIPMENT CO.									
032700									
52530	5/1/2018	1,770.00	0.00	05/17/2018				False	0
205-000-052001 Operating Supplies				ROTARY CUTTER / QUICK HITCH					
52530 Total:		1,770.00							
SUNSET EQUIPMENT C		1,770.00							
TCMS, TEMP CONTROL MECHANICAL SERVICE CORP									
033013									
017904	5/11/2018	1,117.75	0.00	05/17/2018				False	0
100-715-052023 Facility Maintenance				C10625 5/1-7/31 SR. CENTER					
017904 Total:		1,117.75							
TCMS, TEMP CONTROL		1,117.75							
TFT CONSTRUCTION, INC.									
012226									
2255717	5/7/2018	8,460.00	0.00	05/17/2018				False	0
601-000-056101 Water Main Replacement				WATERLINE CONNECTION INSTALLATION					
2255717 Total:		8,460.00							
TFT CONSTRUCTION, IN		8,460.00							
THE CHRONICLE									
006800A									
05082018	5/8/2018	35.00	0.00	05/17/2018				False	0
100-702-052024 Miscellaneous				1 YEAR SUBSCRIPTION					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
05082018 Total:		35.00							
THE CHRONICLE Total:		35.00							
TURNERY EXCAVATING INC									
0355									
05082018	5/8/2018	64,932.50	0.00	05/17/2018				False	0
603-000-053010 Sewer Main Replacement				S 7TH ST COL BLVD SWR REPLACEMENT S-658					
05082018 Total:		64,932.50							
TURNERY EXCAVATING I		64,932.50							
WAYNE MARTIN FLOOR CVR., INC.									
019407									
05102018	5/10/2018	39.00	0.00	05/17/2018				False	0
704-000-052028 Projects & Programs				COMMERCIAL REMODEL					
05102018 Total:		39.00							
WAYNE MARTIN FLOOR		39.00							
WILD CURRANT RESTAURANT									
037008									
3608	4/19/2018	625.00	0.00	05/17/2018				False	0
100-703-052041 Council Discrenary				ASSORTED APPS ANNUAL BOARDS / COMMISSIONS					
3608 Total:		625.00							
WILD CURRANT RESTA		625.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	172,354.69
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Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 05/24/2018 - 10:47AM
 Batch: 00007.05.2018 - AP 5-25-18 FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
BEST WESTERN OAK MEADOWS INN									
003060									
0002863	5/22/2018	795.93	0.00	05/25/2018				False	0
100-000-021000	Court Restitution Payments			RESTITUTUION DISBURSEMENT KARA COWLEY					
	0002863 Total:	795.93							
	BEST WESTERN OAK M	795.93							
BJORNSTROM, JANAYA									
J.BJORNS									
05212018	5/21/2018	500.00	0.00	05/25/2018				False	0
100-000-036002	Fines - Court			RESTITUTION FROM DEFENDANT MCNALLY					
	05212018 Total:	500.00							
	BJORNSTROM, JANAYA	500.00							
CENTERLOGIC, INC.									
011595									
46041	5/17/2018	7,325.45	0.00	05/25/2018				False	0
702-000-052005	Small Equipment			DELL POWEREDGE INTEL XEON SILVER					
	46041 Total:	7,325.45							
46155	5/17/2018	1,345.00	0.00	05/25/2018				False	0
702-000-052019	Professional Services			IT SUPPORT					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
46155 Total:		1,345.00							
CENTERLOGIC, INC. To		8,670.45							
CENTURY LINK- ACCESS BILLING									
034004									
3263X201S18134	5/11/2018	164.44	0.00	05/25/2018				False	0
702-000-052010 Telephone				01S3					
3263X201S18134 Total:		164.44							
3263X204S18131	5/11/2018	164.44	0.00	05/25/2018				False	0
702-000-052010 Telephone				04S3					
3263X204S18131 Total:		164.44							
CENTURY LINK- ACCES		328.88							
CENTURYLINK, BUSINESS SERVICES									
45215									
1440488631	5/11/2018	157.47	0.00	05/25/2018				False	0
702-000-052010 Telephone				88035002 LONG DISTANCE SERVICES FOR ALL LINE!					
1440488631 Total:		157.47							
CENTURYLINK, BUSINE		157.47							
CINTAS CORPORATION									
037620									
8403660412	5/18/2018	55.64	0.00	05/25/2018				False	0
100-708-052001 Operating Supplies				PARKS CABINET REFILL					
8403660412 Total:		55.64							
CINTAS CORPORATION		55.64							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
CITY COUNTY INSURANCE SERVICES									
CITY/COU									
2018-CONF REG-S	2/27/2018	175.00	0.00	05/25/2018				False	0
100-701-052018 Professional Development				JOHN WALSH CONF REG 10201PC					
2018-CONF REG-S Total:		175.00							
CITY COUNTY INSURAN		175.00							
CODE PUBLISHING, INC.									
007162									
60000	5/7/2018	3,500.00	0.00	05/25/2018				False	0
100-702-052019 Professional Services				LEGAL REVIEW MUNICIPAL DEVELOPMENT AND C					
60000 Total:		3,500.00							
CODE PUBLISHING, INC		3,500.00							
COLUMBIA COMM MENTAL HEALTH, CCMH									
007430									
05222018	5/22/2018	17,693.36	0.00	05/25/2018				False	0
203-705-052081 CCT - Contract Personnel				CIT GRANT REIMB 10/1-12/31					
05222018 Total:		17,693.36							
COLUMBIA COMM MEN		17,693.36							
COLUMBIA COUNTY CLERK									
007500									
05182018	5/18/2018	36.00	0.00	05/25/2018				False	0
603-735-052019 Professional Services				SATISFACTION OF LID LIEN					
05182018	5/18/2018	61.00	0.00	05/25/2018				False	0
100-710-052011 Public Information				PUBLIC SEWER EASEMENT M. MCBRIDE N 5TH ST					
05182018 Total:		97.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	COLUMBIA COUNTY CL	97.00							
COLUMBIA RIVER P.U.D. 008325									
0002858	5/21/2018	50.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT L. BRADFORD					
0002858 Total:		50.00							
05142018	5/14/2018	393.76	0.00	05/25/2018				False	0
100-705-052003 Utilities				7493					
05142018	5/14/2018	793.99	0.00	05/25/2018				False	0
100-706-052003 Utilities				7493					
05142018	5/14/2018	1,046.14	0.00	05/25/2018				False	0
100-708-052003 Utilities				7493					
05142018	5/14/2018	51.61	0.00	05/25/2018				False	0
100-708-052047 Marine Board				7493					
05142018	5/14/2018	266.95	0.00	05/25/2018				False	0
100-708-052046 Dock Services				7493					
05142018	5/14/2018	2,281.74	0.00	05/25/2018				False	0
205-000-052003 Utilities				7493					
05142018	5/14/2018	868.37	0.00	05/25/2018				False	0
100-715-052003 Utilities				7493					
05142018	5/14/2018	385.74	0.00	05/25/2018				False	0
703-734-052003 Utilities				7493					
05142018	5/14/2018	2,842.45	0.00	05/25/2018				False	0
601-731-052003 Utilities				7493					
05142018	5/14/2018	5,214.20	0.00	05/25/2018				False	0
601-732-052003 Utilities				7493					
05142018	5/14/2018	1,017.41	0.00	05/25/2018				False	0
603-737-052003 Utilities				7493					
05142018	5/14/2018	3,052.22	0.00	05/25/2018				False	0
603-736-052003 Utilities				7493					
05142018	5/14/2018	58.54	0.00	05/25/2018				False	0
605-000-052003 Utilities				7493					
05142018	5/14/2018	714.88	0.00	05/25/2018				False	0
603-738-052003 Utilities				7493					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	05142018 Total:	18,988.00							
2074149	4/30/2018	1,412.67	0.00	05/25/2018				False	0
205-000-052019 Professional Services				73638 LED LISTH COVERSON					
	2074149 Total:	1,412.67							
	COLUMBIA RIVER P.U.D	20,450.67							
COMCAST									
COMCAST									
05122018	5/12/2018	135.35	0.00	05/25/2018				False	0
702-000-052003 Utilities				3238 WFF					
	05122018 Total:	135.35							
05142018	5/14/2018	95.41	0.00	05/25/2018				False	0
702-000-052003 Utilities				9228					
	05142018 Total:	95.41							
	COMCAST Total:	230.76							
CURNUTT, DR.									
CURNUTT									
0002856	5/21/2018	111.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT M. HIGGINS					
	0002856 Total:	111.00							
	CURNUTT, DR. Total:	111.00							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
34030	4/23/2018	129.85	0.00	05/25/2018				False	0
601-731-052001 Operating Supplies				ROCK					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	34030 Total:	129.85							
34045	4/25/2018	471.84	0.00	05/25/2018				False	0
205-000-052001	Operating Supplies			ROCK					
	34045 Total:	471.84							
34053	4/26/2018	161.80	0.00	05/25/2018				False	0
202-722-052023	Facility Maintenance			ROCK					
	34053 Total:	161.80							
34064	4/27/2018	138.70	0.00	05/25/2018				False	0
601-731-052001	Operating Supplies			ROCK					
	34064 Total:	138.70							
34083	4/30/2018	629.51	0.00	05/25/2018				False	0
202-722-052023	Facility Maintenance			ROCK					
	34083 Total:	629.51							
34102	5/3/2018	542.17	0.00	05/25/2018				False	0
205-000-052001	Operating Supplies			ROCK DALTON LAKE					
	34102 Total:	542.17							
	EAGLE STAR ROCK PRO	2,073.87							
FARRINGTON, JENN FAR									
05222018	5/22/2018	50.00	0.00	05/25/2018				False	0
100-703-052041	Council Discrenary			REIMB FEE FOR GRANT WRITING WORKSHOP J. FAI					
	05222018 Total:	50.00							
	FARRINGTON, JENN Tot	50.00							

H.D. FOWLER CO.

AP-To Be Paid Proof List (05/24/2018 - 10:47 AM)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
012650									
14801938	4/24/2018	3,280.00	0.00	05/25/2018				False	0
601-731-052001 Operating Supplies				REGISTERS AND STOPPER PINS					
	14801938 Total:	3,280.00							
	H.D. FOWLER CO. Total:	3,280.00							
HAMER ELECTRIC, INC.									
014475									
40728	5/3/2018	438.75	0.00	05/25/2018				False	0
603-736-052001 Operating Supplies				WWTP MAINTENANCE					
40728	5/3/2018	438.75	0.00	05/25/2018				False	0
603-737-052001 Operating Supplies				WWTP MAINTENANCE					
	40728 Total:	877.50							
	HAMER ELECTRIC, INC	877.50							
HELLER ENTERPRISES									
015064									
36099	5/14/2018	60.00	0.00	05/25/2018				False	0
100-708-052001 Operating Supplies				BELTS					
	36099 Total:	60.00							
	HELLER ENTERPRISES	60.00							
INEXPENSIVE TREE CARE									
016160									
165535	5/16/2018	2,900.00	0.00	05/25/2018				False	0
205-000-052019 Professional Services				REMOVE SILVER MAPLE STREET TREE S 3RD ST					
	165535 Total:	2,900.00							
165536	5/16/2018	1,000.00	0.00	05/25/2018				False	0
205-000-052019 Professional Services				REMOVE ROTTING WALNUT TREE S 15TH ST					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
165536 Total:		1,000.00							
INEXPENSIVE TREE CA		3,900.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
34469711	5/3/2018	-6.49	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34469711 Total:		-6.49							
34543349	5/8/2018	37.79	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34543349 Total:		37.79							
34543350	5/8/2018	22.75	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34543350 Total:		22.75							
34543351	5/8/2018	10.66	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34543351 Total:		10.66							
34543352	5/8/2018	12.08	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34543352 Total:		12.08							
34543353	5/8/2018	210.31	0.00	05/25/2018				False	0
100-706-052033 Printed Materials				20C7921 BOOKS					
34543353 Total:		210.31							
INGRAM LIBRARY SERV		287.10							

JACK, VALERIA

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
744521									
0002865	5/22/2018	100.00	0.00	05/25/2018				False	0
100-000-021000	Court Restitution Payments			RESTITUTUION DISBURSEMENT N. AGUILAR ROSE					
	0002865 Total:	100.00							
	JACK, VALERIA Total:	100.00							
LAKESIDE INDUSTRIES									
018000									
48636	5/12/2018	735.84	0.00	05/25/2018				False	0
205-000-052001	Operating Supplies			EZ STREET ASPHALT 6.570					
	48636 Total:	735.84							
	LAKESIDE INDUSTRIES	735.84							
LAND DEVELOPMENT SERVICES, COLUMBIA COUNTY									
007550									
MARCH/APRIL201	5/18/2018	5,877.50	0.00	05/25/2018				False	0
100-711-052019	Professional Services			BUILDING INSPECTIONS MIKE SMITH MARCH / APF					
	MARCH/APRIL2018 Tota	5,877.50							
	LAND DEVELOPMENT S	5,877.50							
METRO PLANNING INC.									
020291									
4673	5/19/2018	210.00	0.00	05/25/2018				False	0
100-710-052006	Computer Maintenance			WEB GIS HOSTING MAY 2018					
4673	5/19/2018	135.00	0.00	05/25/2018				False	0
703-733-052026	Equipment Fund Charges			WEB GIS HOSTING MAY 2018					
	4673 Total:	345.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
METRO PLANNING INC		345.00							
NORTHWEST DELI DISTRIBUTION INC 021184									
325323	5/11/2018	1,079.05	0.00	05/25/2018				False	0
100-708-052001 Operating Supplies				TP / SPRAY BOTTLES / GRAFFITI REMOVER					
325323 Total:		1,079.05							
325816	5/15/2018	49.53	0.00	05/25/2018				False	0
100-708-052001 Operating Supplies				GLOVES					
325816 Total:		49.53							
NORTHWEST DELI DIST		1,128.58							
NORTHWEST NATURAL GAS 021400									
05142018	5/14/2018	454.08	0.00	05/25/2018				False	0
601-732-052003 Utilities				2942					
05142018 Total:		454.08							
NORTHWEST NATURAL		454.08							
ODOT HIGHWAY DUGET CAO CORR DINATOR MS 22 44555									
0002860	5/22/2018	25.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT SCOTT CONGER					
0002860 Total:		25.00							
ODOT HIGHWAY DUGET		25.00							

OPUS:INTERACTIVE, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
021979									
290806	5/16/2018	5.00	0.00	05/25/2018				False	0
702-000-052006 Computer Maintenance				4775					
290806 Total:		5.00							
OPUS:INTERACTIVE, IN		5.00							
OSTRAND, ALEXANDRIA									
486231									
0002864	5/22/2018	250.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT T. WEST					
0002864 Total:		250.00							
OSTRAND, ALEXANDRI		250.00							
PAXXO									
025380									
F18-114	5/2/2018	676.77	0.00	05/25/2018				False	0
603-736-052001 Operating Supplies				LONGOPAC CASSETTE MAZI STR					
F18-114 Total:		676.77							
PAXXO Total:		676.77							
PEAK ELECTRIC GROUP, LLC									
PEAK.ELE									
180143	5/16/2018	126.25	0.00	05/25/2018				False	0
100-708-052019 Professional Services				TROUBLESHOOT LIGHTS AT MCCORMICK					
180143	5/16/2018	126.25	0.00	05/25/2018				False	0
100-715-052019 Professional Services				TROUBLESHOOT LIGHTS AT MCCORMICK					
180143 Total:		252.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
PEAK ELECTRIC GROU		252.50							
PORTLAND GENERAL ELECTRIC 025702									
052212018	5/21/2018	44.53	0.00	05/25/2018				False	0
202-722-052003 Utilities				7357701000					
052212018 Total:		44.53							
PORTLAND GENERAL E		44.53							
SAFEWAY, INC. #424, ATTN DIVISION 19 029600									
0002861	5/22/2018	2.30	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT JOHN WALL					
0002861 Total:		2.30							
SAFEWAY, INC. #424, AT		2.30							
SCAPPOOSE SAND & GRAVEL 030050									
T26403	4/25/2018	81.08	0.00	05/25/2018				False	0
201-000-052088 Events - Fairyland				FILL SAND					
T26403 Total:		81.08							
T26443	4/26/2018	72.65	0.00	05/25/2018				False	0
201-000-052088 Events - Fairyland				FILL SAND					
T26443 Total:		72.65							
T26560	5/1/2018	75.62	0.00	05/25/2018				False	0
205-000-052001 Operating Supplies				RECYCLED CONCRETE					
T26560 Total:		75.62							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	SCAPPOOSE SAND & GR	229.35							
SECURETECH SYSTEMS INCE 03055									
5808	5/2/2018	850.00	0.00	05/25/2018				False	0
704-000-052028 Projects & Programs				POP UP ALARM MODULE					
5808 Total:		850.00							
SECURETECH SYSTEMS		850.00							
ST. HELENS MARINA, L.L.C. 029000									
007968	5/3/2018	16.35	0.00	05/25/2018				False	0
100-708-052047 Marine Board				GAS 4.1 GALS					
007968 Total:		16.35							
ST. HELENS MARINA, L		16.35							
SUPRY, AMANDA SUPRY.A									
0002857	5/21/2018	40.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT G. SCHILLER					
0002857 Total:		40.00							
SUPRY, AMANDA Total:		40.00							
TOP GEAR INC., HELMETS R US INC 015070									
53511	5/21/2018	320.70	0.00	05/25/2018				False	0
205-000-052001 Operating Supplies				BIKE HELMETS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
53511 Total:		320.70							
TOP GEAR INC., HELME		320.70							
U.S. BANK EQUIPMENT FINANCE 033955									
357561695	5/15/2018	150.00	0.00	05/25/2018				False	0
100-715-052021 Equipment Maintenance				CONTRACT PAYMENT KYOCERA					
357561695 Total:		150.00							
U.S. BANK EQUIPMENT		150.00							
UNITED FIRE,HEALTH, & SAFETY 034285									
14205037	2/26/2018	788.50	0.00	05/25/2018				False	0
601-732-052023 Facility Maintenance				ALARM SYSTEMS SERVICE CALL WFF					
14205037 Total:		788.50							
UNITED FIRE,HEALTH,		788.50							
UPDIKE, CHARLES N. 445522									
0002859	5/21/2018	750.00	0.00	05/25/2018				False	0
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT JAMES LAMPMAN					
0002859 Total:		750.00							
UPDIKE, CHARLES N. T		750.00							
WEBER, SHAWN WEB									
0002862	5/22/2018	25.00	0.00	05/25/2018				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-000-021000 Court Restitution Payments				RESTITUTUION DISBURSEMENT M. THOMPSON					
0002862 Total:		25.00							
WEBER, SHAWN Total:		25.00							
WILCOX & FLEGEL									
037003									
0261733-IN	5/17/2018	1,099.37	0.00	05/25/2018				False	0
100-705-052022 Fuel / Oil				POLICE FUEL					
0261733-IN Total:		1,099.37							
WILCOX & FLEGEL Tota		1,099.37							
Report Total:		77,461.00							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 05/31/2018 - 1:37PM
 Batch: 00009.05.2018 - AP 5-31-18 FY 17-18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ALEXIN ANALYTICAL LABS, INC.									
001650									
33499	5/25/2018	750.00	0.00	05/31/2018				False	0
601-731-052064	Lab Testing			TESTING					
33499 Total:		750.00							
ALEXIN ANALYTICAL L		750.00							
ALLSTREAM									
016479									
15352595	5/21/2018	24.83	0.00	05/31/2018				False	0
603-736-052010	Telephone			754802					
15352595	5/21/2018	24.00	0.00	05/31/2018				False	0
603-737-052010	Telephone			754802					
15352595	5/21/2018	48.83	0.00	05/31/2018				False	0
702-000-052010	Telephone			754802					
15352595 Total:		97.66							
ALLSTREAM Total:		97.66							
AMERICAN EXTERMINATION									
AMERICAN									
130875	5/29/2018	116.00	0.00	05/31/2018				False	0
100-715-052023	Facility Maintenance			PEST CONTROL SR CENTER 108565					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
130875 Total:		116.00							
AMERICAN EXTERMIN		116.00							
BROOKE, LISA									
4531									
05252018	5/25/2018	50.00	0.00	05/31/2018	False0				
203-716-052070 Maintenance of Public Art				REIMB FOR GRANT WRITING WORKSHOP ACC L. BI					
05252018 Total:		50.00							
BROOKE, LISA Total:		50.00							
BULLARD LAW									
004880									
33622	5/21/2018	220.50	0.00	05/31/2018	False0				
100-705-052019 Professional Services				REVISE INCENTIVE PROGRAM TO MEETIN UNION					
33622 Total:		220.50							
BULLARD LAW Total:		220.50							
CENTURY LINK									
034002									
05172018	5/17/2018	40.71	0.00	05/31/2018	False0				
702-000-052010 Telephone				369B					
05172018	5/17/2018	20.35	0.00	05/31/2018	False0				
603-736-052010 Telephone				025B					
05172018	5/17/2018	20.36	0.00	05/31/2018	False0				
603-737-052010 Telephone				025B					
05172018 Total:		81.42							
05252018	5/25/2018	346.12	0.00	05/31/2018	False0				
702-000-052010 Telephone				966B CITY HALL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
05252018 Total:		346.12							
CENTURY LINK Total:		427.54							
CHINOOK SALES & RENTALS, INC.									
006763									
118218	5/17/2018	382.48	0.00	05/31/2018				False	0
100-708-052001 Operating Supplies			MATERIALS						
118218 Total:		382.48							
CHINOOK SALES & REN		382.48							
COLUMBIA CO. BOARD OF COMMISSIONERS									
007576									
05312018	5/31/2018	100.00	0.00	05/31/2018				False	0
100-703-052018 Professional Development			CITY COUNTY MTG DINNERS COUNCIL / JOHN WAI						
05312018	5/31/2018	20.00	0.00	05/31/2018				False	0
100-701-052018 Professional Development			CITY COUNTY MTG DINNERS COUNCIL / JOHN WAI						
05312018 Total:		120.00							
COLUMBIA CO. BOARD		120.00							
COLUMBIA COUNTY CLERK									
0075112									
05292018	5/29/2018	61.00	0.00	05/31/2018				False	0
100-710-052011 Public Information			RECORDING FEES COV. CONDITIONS CC EDUCATIC						
05292018 Total:		61.00							
COLUMBIA COUNTY CL		61.00							

COLUMBIA RIVER MOTO-SPORTS INC

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
008425									
4327606	5/18/2018	4.95	0.00	05/31/2018				False	0
100-708-052001 Operating Supplies				ACC VALVE STEM					
4327606 Total:		4.95							
COLUMBIA RIVER MOT		4.95							
COMCAST									
COMCAST									
05212018	5/21/2018	1,052.14	0.00	05/31/2018				False	0
702-000-052003 Utilities				4669 LIB / CH / POLICE					
05212018 Total:		1,052.14							
COMCAST Total:		1,052.14							
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
05252018	5/25/2018	2.50	0.00	05/31/2018				False	0
100-705-052001 Operating Supplies				BUILDING SUPPLIES					
05252018	5/25/2018	50.77	0.00	05/31/2018				False	0
100-706-052023 Facility Maintenance				BUILDING SUPPLIES ACCT 10026					
05252018	5/25/2018	2,302.82	0.00	05/31/2018				False	0
100-708-052001 Operating Supplies				BUILDING SUPPLIES ACCT 10026					
05252018	5/25/2018	76.54	0.00	05/31/2018				False	0
201-000-052088 Events - Fairyland				BUILDING SUPPLIES ACCT 10026					
05252018	5/25/2018	8.97	0.00	05/31/2018				False	0
205-000-052001 Operating Supplies				BUILDING SUPPLIES ACCT 10026					
05252018 Total:		2,441.60							
DAHLGRENS DO IT BES		2,441.60							
E2C CORPORATION									
E2C									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
4253	5/25/2018	10,000.00	0.00	05/31/2018				False	0
201-000-052019 Professional Services				TINA CURRY CONSULTING MONTHLY JUNE 2018					
4253 Total:		10,000.00							
E2C CORPORATION Tota		10,000.00							
EMMERT MOTORS, INC.									
020693									
21783	5/14/2018	422.65	0.00	05/31/2018				False	0
100-705-052021 Equipment Maintenance				CHEV 2012 TAHIE REPAIR					
21783 Total:		422.65							
EMMERT MOTORS, INC		422.65							
EVERBANK COMMERCIAL FINANCE INC									
03522									
5288025	5/21/2018	150.00	0.00	05/31/2018				False	0
100-715-052021 Equipment Maintenance				41452028 CONTRACT PAYMENT					
5288025 Total:		150.00							
EVERBANK COMMERC		150.00							
HELLER ENTERPRISES									
015064									
26127	5/18/2018	16.00	0.00	05/31/2018				False	0
100-708-052001 Operating Supplies				AG BALL BEARING					
26127 Total:		16.00							
HELLER ENTERPRISES		16.00							

KOLDERUP, GRETCHEN

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
007249									
05292018	5/29/2018	81.67	0.00	05/31/2018				False	0
100-706-052028 Projects & Programs				SUPPLIES FOR MAKE IT YOUTH EVENT G. KOLDERI					
05292018 Total:		81.67							
KOLDERUP, GRETCHEN		81.67							
LAWSON PRODUCTS, INC.									
018040									
9305835491	5/21/2018	216.39	0.00	05/31/2018				False	0
701-000-052001 Operating Supplies				MATERIALS NYLON CABLE TIES . PLOW BOLT					
9305835491 Total:		216.39							
LAWSON PRODUCTS, IN		216.39							
MASON, BRUCE, & GIRARD, INC.									
019413									
23864	5/16/2018	2,605.07	0.00	05/31/2018				False	0
202-724-052019 Professional Services				PROJECT 0100308- CITY OF ST. HELENS MILTON CR					
23864 Total:		2,605.07							
MASON, BRUCE, & GIR		2,605.07							
MASTER METER INC									
019403									
183841	5/17/2018	1,500.00	0.00	05/31/2018				False	0
601-731-052019 Professional Services				MASTERLINK HANDHELD SYSTEM SUPPORT					
183841 Total:		1,500.00							
MASTER METER INC To		1,500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
METROPRESORT									
020292									
502110	5/22/2018	3,062.32	0.00	05/31/2018				False	0
100-707-052019 Professional Services				UB BILL PRINTING					
	502110 Total:	3,062.32							
	METROPRESORT Total:	3,062.32							
NORTHSTAR CHEMICAL, INC.									
021556									
123619	5/23/2018	482.50	0.00	05/31/2018				False	0
601-732-052083 Chemicals				SODIUM HYPOCHLORITE 12.5 %					
	123619 Total:	482.50							
	NORTHSTAR CHEMICAL	482.50							
NORTHWEST DELI DISTRIBUTION INC									
021184									
326023	5/18/2018	124.02	0.00	05/31/2018				False	0
100-708-052001 Operating Supplies				MATERIALS					
	326023 Total:	124.02							
	NORTHWEST DELI DIST	124.02							
PHILLIPS, CYNTHIA									
025515									
05242018	5/29/2018	1,360.00	0.00	05/31/2018				False	0
100-704-052019 Professional Services				JUDICIAL SERVICES 5/21-5/24					
	05242018 Total:	1,360.00							
	PHILLIPS, CYNTHIA Tot	1,360.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ROSS RECREATION EQUIP. CO, INC									
028090									
I12948	5/25/2018	306.50	0.00	05/31/2018				False	0
100-708-052001	Operating Supplies			CABLE CORE CABLE					
	I12948 Total:	306.50							
	ROSS RECREATION EQU	306.50							
RUBENS LAWN SERVICE, JENNIFER MEABE									
028033									
0001552	5/5/2018	140.00	0.00	05/31/2018				False	0
100-705-052023	Facility Maintenance			LAWN SERVICE FOR MONTH OF MARCH / APRIL					
	0001552 Total:	140.00							
	RUBENS LAWN SERVIC	140.00							
RUSK, JAMES R.									
4535									
05292018	5/29/2018	20.00	0.00	05/31/2018				False	0
100-000-037004	Miscellaneous - General			REFUND PUBLIC RECORDS REC 56888 J. RUSK					
	05292018 Total:	20.00							
	RUSK, JAMES R. Total:	20.00							
U.S. BANK EQUIPMENT FINANCE									
033955									
357809060	5/18/2018	99.00	0.00	05/31/2018				False	0
100-715-052021	Equipment Maintenance			CONTRACT PAYMENT KYOCERA					
	357809060 Total:	99.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	U.S. BANK EQUIPMENT	99.00							
UNITED RENTALS, INC. 034813									
157162841-001	5/10/2018	452.25	0.00	05/31/2018				False	0
100-704-052004 Office Supplies				FOOT AND FREIGHT ON PARTS					
157162841-001 Total:		452.25							
UNITED RENTALS, INC.		452.25							
VERIZON WIRELESS 000720									
9807560138	5/20/2018	138.93	0.00	05/31/2018				False	0
100-705-052010 Telephone				271826771-00001 POLICE					
9807560138 Total:		138.93							
VERIZON WIRELESS To		138.93							
Report Total:		26,901.17							