



CITY COUNCIL REGULAR SESSION

Wednesday, May 15, 2019

265 Strand Street, St. Helens, OR 97051

www.ci.st-helens.or.us

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00 P.M. - Call Regular Session to Order**
2. **Pledge of Allegiance**
3. **Visitor Comments - Limited to five (5) minutes per speaker**
4. **Proclamations**
 - 4.a. National Public Works Week - May 19-25, 2019
[051519 Proclamation - National Public Works Week.pdf](#)
5. **Deliberations - Annexation of 2225 Gable Road**
6. **Approve and/or Authorize for Signature**
 - 6.a. Extension of Community Service Agreement with Columbia Humane Society for Community Service Workers
[Extension to 063021 - Columbia Humane Society - Comm Svc Wrkrs.pdf](#)
 - 6.b. Quitclaim Deed to Extinguish Easement Located at 35601 Valley View Drive
[35601 Valley View Dr. Quitclaim Deed.pdf](#)
 - 6.c. 2019 Fund Exchange Agreement with Oregon Department of Transportation for Various Projects
[33320_FEX_CityStHelens_VariousImprovements.pdf](#)

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

**Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.**

6.d. Slash Agreement with Edwin Gunn, dba: Gunn-Dolah, Inc.
[Slash Agr w Edwin Gunn.pdf](#)

6.e. Contract Payments
[051519 Contract Payments.pdf](#)

7. Consent Agenda for Approval

7.a. Council Work Session, Executive Session, Public Forum, and Regular
Session Minutes dated April 3 and 17, 2019
[051519 Council Minutes TO BE APPROVED.pdf](#)

7.b. Accounts Payable Bill Lists
[Accounts Payable Bill Lists.pdf](#)

8. Mayor Scholl Reports

9. Council Member Reports

10. Department Reports

11. Other Business

12. Adjourn

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City of St. Helens

PROCLAMATION

By Mayor Rick Scholl

National Public Works Week

May 19-25, 2019

WHEREAS, public works infrastructure, facilities, and services are of vital importance to sustainable communities and to the health, safety, and well-being of the people of the City of St. Helens, Oregon; and

WHEREAS, public works services provided in our communities are an integral part of our citizens' everyday lives; and

WHEREAS, these facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers, and employees of state and local government and the private sector; and

WHEREAS, these individuals plan, design, build, operate, and maintain the transportation, water supply, water treatment, wastewater treatment, and solid waste systems; public buildings, structures, and facilities; and deliver transit and fleet services which are essential to serve our citizens; and

WHEREAS, it is in the public interest for citizens and civic leaders to gain knowledge of and maintain a progressive interest and understanding of public works and public works programs in their communities; and

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association.

NOW, THEREFORE, I, Rick Scholl, Mayor of the City of St. Helens, call upon all citizens to be thankful for the Public Works services provided to this community and to recognize the substantial contributions our Public Works personnel make every day to our health, safety, comfort, and quality of life, and do hereby proclaim **May 19 – 25, 2019** as **National Public Works Week** in the City of St. Helens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 15th day of May, 2019.

MAYOR:

*Place
Gold
Seal &
Stamp
Here*

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

EXTENSION OF COMMUNITY SERVICE AGREEMENT

This Extension is made on _____, 2019, between **City of St. Helens**, an Oregon municipal corporation ("St. Helens"), and **Columbia Humane Society** ("Society").

RECITALS

A. WHEREAS, on or about February 23, 2007, St. Helens and Society entered into an agreement ("Agreement") in which Society agreed to supervise and provide appropriate liability insurance for community service volunteers and St. Helens agreed to make community service referrals to Society; and

B. WHEREAS, Paragraph 1 of the initial extension to this Agreement provides that the agreement terminates on January 31, 2011, unless extended by mutual consent in writing signed by both parties; and

C. WHEREAS, the agreement has been extended three times in two year increments with the last one extending the agreement to June 30, 2019; and

D. WHEREAS, St. Helens and Society mutually desire to extend the term of the agreement for an additional two years.

AGREEMENT

NOW, THEREFORE, the parties mutually agree as follows:

1. The termination date of the agreement signed on or about February 23, 2007 and extended in 2011, 2013, 2015, and 2017, shall be amended to reflect a **termination date of June 30, 2021**, unless earlier terminated according to the terms of the Agreement. Termination date is set to coincide with City's fiscal year.

2. All other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect other than as specifically amended herein.

ST. HELENS:

CITY OF ST. HELENS, an Oregon
municipal corporation

By: _____

Name: Rick Scholl

Its: Mayor

SOCIETY:

COLUMBIA HUMANE SOCIETY

By: _____

Name: _____

Its: _____

Grantor:

City of St. Helens
PO Box 278
St. Helens, OR 97051

Grantee:

St. Helens Assets, LLC
PO Box 288
Washougal, WA 98671

After Recording Return To:

City of St. Helens
PO Box 278
St. Helens, OR 97051

Until requested otherwise, send all tax statements to:

St. Helens Assets, LLC
PO Box 288
Washougal, WA 98671

QUITCLAIM DEED

City of St. Helens, hereinafter called grantor, for the consideration hereinafter stated, releases and forever quitclaims unto **St. Helens Assets, LLC**, hereinafter called grantee, and unto grantee's heirs, successors and assigns, all of the grantor's right, title and interest in that certain real property, with the tenements, hereditaments and appurtenances thereunto belonging or in any way appertaining, situated in Columbia County, State of Oregon, described as follows, to-wit:

The public utility easement lying along the northwest side of the Ridgeview Drive right-of-way vacated per City of St. Helens Ordinance No. 3053, Instrument No. 2007-12960, Columbia County Deed Records, and lying within the property described in Exhibit "A" attached hereto.

To Have and to Hold the same unto grantee and grantee's heirs, successors and assigns forever.

The true and actual consideration paid for this transfer, stated in terms of dollars, is **\$0**.

The purpose of this conveyance is to release and relinquish all of the right, title and interest of the grantor in the premises arising by reason of that certain public utility easement dedicated to the grantor by the **Elk Ridge Estates, Phase 1 Subdivision, St. Helens, Oregon, recorded as Instrument No. 99-09533** in the Official Records of Columbia County, Oregon.

In construing this deed, where the context so requires, the singular includes the plural, and all grammatical changes shall be made so that this deed shall apply equally to corporations and to individuals.

In witness whereof, the grantor has executed this instrument on _____, 2019; if grantor is a corporation, it has caused its name to be signed and its seal, if any, affixed by an officer or other person duly authorized to do so by order of its board of directors.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

CITY OF ST. HELENS, Grantor

By: _____
Rick Scholl, Mayor
City of St. Helens

STATE OF OREGON)
) ss.
County of Columbia)

This instrument was acknowledged before me on _____, 2019,
by **Rick Scholl** as **Mayor** of **City of St. Helens**.

Notary Public for Oregon
My commission expires: _____

EXHIBIT "A"
Legal Description

Lot 11, Elk Ridge Estates Phase 1, in the City of St. Helens, Columbia County, Oregon. EXCEPTING THEREFROM the following described tract: A tract of land in Lot 11 and a portion of vacated Ridgeview Drive, "Elk Ridge Estates, Phase 1" as recorded on July 6, 1999 in Plat Book 5, Pages 31 and 32, in the Clerk's Records of Columbia County, Oregon and being situated in the Southeast quarter of Section 32, Township 5 North, Range 1 West, Willamette Meridian, Columbia County, Oregon, and being more particularly described as follows:

Beginning at the most Northerly corner of said Lot 11; thence South 33°35'39" East, along the Northeasterly line of said Lot 11, a distance of 132.03 feet to a 5/8 inch iron rod with yellow plastic cap marked "COMPASS ENGINEERING" found at the most Southerly corner of Lot 60, "Elk Ridge Estates, Phase 2" as recorded on May 21, 2008 in Plat Book 7, Pages 49, 50, 51 and 52, Clerk's Records of Columbia County, Oregon and the true point of beginning of the following described tract; thence South 42°15'46" West a distance of 113.90 feet to the most Westerly corner of Lot 64, "Elk Ridge Estates, Phase 4" as recorded on May 18, 2010 in Plat Book 7, Page 66, Clerk's Records of Columbia County, Oregon; thence North 56°28'48" East, along the Northwesterly line of said Lot 60, a distance of 110.46 feet to the most Northerly corner thereof; thence North 33°37'12" West a distance of 27.97 feet to the true point of beginning.

-LOT 64

2019 FUND EXCHANGE AGREEMENT
Various Project Improvements
(City of St. Helens)

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as “State”; and CITY OF ST. HELENS, acting by and through its elected officials, hereinafter referred to as “Agency,” both herein referred to individually or collectively as “Party” or “Parties.”

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) [190.110](#), [366.572](#) and [366.576](#), State may enter into cooperative agreements with counties, cities and units of local governments for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Agency has submitted a completed and signed Part 1 of the Project Prospectus, or a similar document agreed to by State, outlining the schedule and costs associated with all phases of the various project improvements, individually identified in the attached Exhibit A that is incorporated herein by reference, hereinafter referred to as “Project.”
2. State has reviewed Agency’s prospectus and considered Agency’s request for the Fund Exchange. State has determined that Agency’s Project is eligible for the exchange of funds.
3. To assist in funding the Project, Agency has requested State to exchange federal funds in the following manner:

| Fiscal Year | Federal Funds | Exchange Rate | State Funds |
|-------------|---------------|---------------|--------------|
| 2014 | \$146,152.00 | 94% | \$137,382.88 |
| 2015 | \$149,528.00 | 94% | \$140,556.32 |
| 2016 | \$143,788.00 | 94% | \$135,160.72 |

| | | | |
|-------|--------------|-----|--------------|
| 2017 | \$158,890.00 | 94% | \$149,356.60 |
| 2018 | \$157,412.00 | 94% | \$147,967.28 |
| Total | \$755,770.00 | | \$710,423.80 |

4. Agency shall exchange a total of \$755,770.00 federal funds for state funds at the ratios defined in the above table. State shall reimburse Agency up to the total of \$710,423.80 state funds for eligible costs incurred.
5. The term of this Agreement will begin upon execution and will terminate two calendar years later unless extended by an executed amendment.
6. The Parties agree that the exchange is subject to the following conditions:
 - a. The federal funds transferred to State may be used by State at its discretion.
 - b. State funds transferred to Agency must be used for the Project. This Fund Exchange will provide funding for specific roadway projects and may also be used for the following maintenance purposes:
 - i. Purchase or Production of Aggregate. Agency shall ensure the purchase or production of aggregate will be highway related and used exclusively for highway work.
 - ii. Purchase of Equipment. Agency shall clearly describe how it has used or plans to use said equipment on highways. Agency shall demonstrate that the equipment will only be used for highway purposes.
 - c. State funds may be used for all phases of the Project, including preliminary engineering, right of way, utility relocations and construction. Said use shall be consistent with the Oregon Constitution and statutes (Section 3a of Article IX Oregon Constitution). Agency shall be responsible to account for expenditure of state funds.
 - d. This Fund Exchange shall be on a reimbursement basis, with state funds limited to a maximum amount of \$710,423.80. All costs incurred in excess of the Fund Exchange amount will be the sole responsibility of Agency.
 - e. State certifies, at the time this Agreement is executed, that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within State's current appropriation or limitation of the current biennial budget.
 - f. Agency, and any contractors, performs the work as an independent contractor and is exclusively responsible for all costs and expenses related to its employment of individuals to perform the work including, but not limited to,

retirement contributions, workers' compensation, unemployment taxes, and state and federal income tax withholdings.

- g. Agency shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement, including, without limitation, the provisions of ORS [279C.505](#), [279C.515](#), [279C.520](#), [279C.530](#) and [279B.270](#) incorporated herein by reference and made a part hereof. Without limiting the generality of the foregoing, Agency expressly agrees to comply with (i) [Title VI of Civil Rights Act of 1964](#); (ii) [Title V and Section 504 of the Rehabilitation Act of 1973](#); (iii) the [Americans with Disabilities Act of 1990](#) and ORS [659A.142](#); (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
- h. Agency, or its consultant, is responsible for all aspects of the project, and has completed or will complete the following: conducting the necessary preliminary engineering and design work required to produce final plans, specifications and cost estimates; purchasing all necessary right of way in accordance with current state and federal laws and regulations; obtaining all required permits; responsibility for all utility relocations; advertising for bid proposals; awarding all contracts; performing all construction engineering; and making all contractor payments required to complete the Project.
- i. Agency shall submit invoice(s) to State on a monthly basis, for actual costs incurred by Agency on behalf of the Project directly to State's Project Manager for review and approval. Such invoice(s) will be in a form identifying the Project, the agreement number, the invoice number or account number or both, and will itemize all expenses for which reimbursement is claimed. Under no conditions shall State's obligations exceed \$710,423.80, including all expenses. Travel expenses will not be reimbursed.
- j. Agency shall, at its own expense, maintain and operate the Project upon completion at a minimum level that is consistent with normal depreciation and service demand.
- k. All employers, including Agency, that employ subject workers in the State of Oregon shall comply with ORS [656.017](#) and provide the required Workers' Compensation coverage unless such employers are exempt under ORS [656.126](#). Employers Liability insurance with coverage limits of not less than \$500,000 must be included. Agency shall ensure that each of its subcontractors complies with these requirements.
- l. This Agreement may be terminated by either party upon thirty (30) days' notice, in writing and delivered by certified mail or in person.

- i. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - A. If Agency fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - B. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
- ii. Either Party may terminate this Agreement effective upon delivery of written notice to the other Party, or at such later date as may be established by the terminating Party, under any of the following conditions:
 - A. If either Party fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow either Party, in the exercise of their reasonable administrative discretion, to continue to make payments for performance of this Agreement.
 - B. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or either Party is prohibited from paying for such work from the planned funding source.
- iii. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.
- m. State and Agency agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

7. Americans with Disabilities Act Compliance:

- a. Agency shall ensure that the Project, including all sidewalks, curb ramps, and pedestrian-activated signals, is designed, constructed and maintained to comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended (together, "ADA").
- b. Agency may follow its own processes or may use ODOT's processes for design, modification, upgrade, or construction of Project sidewalks, curb ramps, and pedestrian-activated signals, including using the ODOT Highway Design Manual, ODOT Design Exception process, ODOT Standard Drawings, ODOT

Construction Specifications, providing a temporary pedestrian accessible route plan and current Curb Ramp Inspection form, available at:

<http://www.oregon.gov/ODOT/HWY/CONSTRUCTION/Pages/HwyConstForms1.aspx>;

Additional ODOT resources are available at:

<http://www.oregon.gov/ODOT/Engineering/Pages/Accessibility.aspx>

ODOT has made its forms, processes, and resources available for Agency's use and convenience.

- c. Agency assumes sole responsibility for ensuring that the Project complies with the ADA, including when Agency uses ODOT forms and processes. Agency acknowledges and agrees that ODOT is under no obligation to review or approve Project plans or inspect the completed Project to confirm ADA compliance.
- d. Agency shall ensure that temporary pedestrian routes are provided through or around any Project work zone. Any such temporary pedestrian route shall include directional and informational signs and include accessibility features equal to or better than the features present in the existing pedestrian route. Agency shall also ensure that advance notice of any temporary pedestrian route is provided in accessible format to the public, people with disabilities, and disability organizations prior to the start of construction, to the greatest extent possible.
- e. Agency shall ensure that any portions of the Project under Agency's maintenance jurisdiction are maintained in compliance with the ADA throughout the useful life of the Project. This includes, but is not limited to, Agency ensuring that:
 - i. Pedestrian access is maintained as required by the ADA,
 - ii. Any complaints received by Agency identifying sidewalk, curb ramp, or pedestrian-activated signal safety or access issues are promptly evaluated and addressed,
 - iii. Any repairs or removal of obstructions needed to maintain Project features in compliance with the ADA requirements that were in effect at the time of Project construction are completed by Agency or abutting property owner pursuant to applicable local code provisions,
 - iv. Any future alteration work on Project or Project features during the useful life of the Project complies with the ADA requirements in effect at the time the future alteration work is performed, and
 - v. Applicable permitting and regulatory actions are consistent with ADA requirements.

- f. Maintenance obligations in this section shall survive termination of this Agreement.
8. Agency acknowledges and agrees that State, the Oregon Secretary of State's Office, the federal government, and their duly authorized representatives shall have access to the books, documents, papers, and records of Agency which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts for a period of six (6) years after final payment. Copies of applicable records shall be made available upon request. Payment for costs of copies is reimbursable by State.
9. Agency certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of Agency, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind Agency.
10. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
11. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

The funding for this Fund Exchange program was approved by the Oregon Transportation Commission on July 20, 2017, as a part of the 2018-2021 Statewide Transportation Improvement Program (STIP).

The Program and Funding Services Manager approved the Fund Exchange on February 12, 2019.

Signature Page to Follow

CITY OF ST. HELENS, by and through
its elected officials

By _____
Mayor

Date _____

By _____
City Administrator

Date _____

APPROVED AS TO LEGAL FORM
(If required by local process)

By _____
City Legal Counsel

Date _____

Agency Contact:

Sue Nelson, PE
City of St. Helens
P.O. Box 278
St. Helens, OR 97051
503-397-6272
SueN@ci.st-helens.or.us

State Contact:

Shelly White-Robinson
Special Program Coordinator
ODOT Region 2 Area 4
3700 Philomath Boulevard
Corvallis, OR 97333
541-757-4199
Shelly.A.White-Robinson@odot.state.or.us

STATE OF OREGON, by and through
its Department of Transportation

By _____
Deputy Highway Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____
State Traffic-Roadway Engineer

Date _____

By _____
Region 2 Manager

Date _____

By _____
Planning and Development Manager

Date _____

By _____
Special Program Coordinator

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
Assistant Attorney General

Date _____

EXHIBIT A
PROJECT LOCATIONS

| PROJECT | DESCRIPTION | LOCATION | |
|---|---|--|--|
| 2016-2017 Crack Sealing | Sealing cracks in asphalt on roadway | Columbia Boulevard; Deer Island Road; West Street; Oregon Street; N. 11th & 12th Streets; Cowlitz Street; Barr Avenue | |
| 2017 Paving Project | Paving | S. 1st Street; N. 2nd Street; S. 8th Street; N. 9th Street; N. 15th Street; N. 17th Street; N. 18th Street; Lemont Street; Old Portland Road; Gable Road; Sykes Road | |
| Wayfinding Signage Implementation | Replacing outdated directional street signage | Columbia Boulevard; St. Helens Street; S. 1st Street | |
| Trench Patching & Paving | Asphalt patching from trenching for utility repairs | On city streets, as needed, to replace asphalt removed for utility repairs | |
| Crack Sealing | Sealing cracks in asphalt on roadways | Barr Avenue; other locations as determined | |
| N. Vernonia Road Sidewalk | Construct new sidewalk along N. Vernonia Road | N. Vernonia Road from MacArthur Street to Oakwood Drive | |
| S. 1st Street Intersection Improvements | Construct curb extensions and safety improvements | S. 1st Street & St. Helens Street intersection | |
| ADA Ramp Improvements | Replace deficient ADA ramps | Strand Street; St. Helens Street; S. 12th Street; Cowlitz Street | |
| Sidewalk Repairs | Repair sidewalks with safety issues | | |

SLASH AGREEMENT

THIS AGREEMENT, made this 10th day of May, 2019, by and between the City of St Helens, a Municipal Corporation of the State of Oregon, 265 Strand St, St Helens, OR 97051, (herein referenced to as City) and Edwin Gunn, doing business as Gunn-Dolah, Inc, 33997 Lawrence Rd, Deer Island, OR 97054, (herein referred to as Purchaser):

WHEREAS, CITY is the owner of certain quantities of logging slash located in Township 5 North, Range 2 West, Section-28, hereafter referred to as "Material" and Purchaser is desirous of purchasing the Material so designated by the City's representative;

NOW, THEREFORE, in consideration of the mutual agreements herein contained, the parties agree as follows:

1. Material Purchased

Purchaser agrees to purchase and remove from the designated area of City's property, Material as designated by City. The designated area and/or Material shall be that part of McMinnville Water and Light's property which is in the Northeast corner of Section-28, Township 5 North, Range 2 West. or as set forth in Exhibit "A" attached hereto and by this reference fully incorporated herein

2. Independent Purchaser

Purchaser is an independent Purchaser, not an agent or employee of City and City shall have no control over the operations of Purchaser except as set forth herein. Purchaser shall obtain all necessary licenses and permits, shall withhold and make all payroll payments required by law, shall procure industrial accident insurance covering Purchaser to the extent required by law, and shall comply with all applicable laws and regulations of any governmental authority.

3. Indemnification, Hold Harmless

Purchaser shall indemnify, defend and hold harmless City and its divisions, officers, employees, and agents, from all claims, suits or actions, and related attorney fees and costs, of any nature arising out of or related to the activities of Purchaser, its officers, subcontractors, agents or employees under this Contract/PO. Purchaser agrees that it has no rights to indemnity pursuant to ORS §30.285 and ORS §30.287.

4. Insurance – Services

Prior to Purchaser's start of operations, Purchaser will comply with the insurance terms. Without limiting the generality of Purchaser's indemnification obligation, Purchaser and its subcontractors shall at its cost and expense keep in force and effect at all times while this Contract is in effect with insurance companies and in a form satisfactory to City the following:

a. **Commercial-General Liability**, including Bodily Injury and Property Damage Insurance (in Form ISO CG 00 01 or equivalent), and Comprehensive Automobile Bodily Injury and Property Damage Liability Insurance, on an occurrence basis, all being primary and City's insurance being excess and noncontributory, fully insuring them against liability imposed by law or assumed hereunder for injury to or death of any person or persons (including employees of City) or for loss of or damage to property or loss of use thereof (including property of City) with minimum limits as follows:

b. **Property Damage** for premises and operations, Personal Injury and Product Liability will be no less than:

| | |
|------------------|---------------|
| Each Person | \$727,200* |
| Each Occurrence | \$1,454,300* |
| Annual Aggregate | \$2,908,600** |

c. **Comprehensive Automobile Liability**, Bodily Injury and Property Damage:

| | |
|---------------------------------|--------------|
| Combined Single Limit | \$1,454,300* |
| Uninsured/Underinsured Motorist | \$1,454,300* |

The Purchaser shall include City as an additional insured with primary coverage on the foregoing policy(s) of liability insurance and also furnish City an endorsement and certificate from each insurance company which has issued any such policy to Purchaser and Purchaser's subcontractors stating that such insurance policy is in effect and containing an agreement (by endorsement) that the insurance company will not cancel the same without first giving City 30-days prior written notice of such cancellation. Minimum limits may be met in combination with excess coverage, umbrella policy, of not less than \$1,000,000.

d. **Worker's compensation** insurance in accordance with the laws of the State of Oregon.

e. **Limits.** *Minimum limits in this contract will adjust annually on July 1 and be no lower than the amount set forth herein, or the applicable amount stated as the tort liability limit for local public bodies in ORS 30.272, and as amended.

**Aggregate minimum shall likewise adjust to be twice the amount of the occurrence minimum.

5. Liens and Taxes

Purchaser agrees to pay as due and prevent all charges that could result in or create liens, encumbrances, or claims arising out of or in connection with Purchaser's operations hereunder, and Purchaser shall be responsible for the payment of transportation, mileage, and other taxes, including assessments upon its machinery, equipment and other property utilized in the performance of this agreement. City shall pay any harvest tax which becomes due.

6. Use of City Property

In case of damage to City property from any cause relating to the harvesting and removal of the materials, the repair or replacement shall be the responsibility of the Purchaser and at the Purchaser's expense during the period this agreement is in force.

7. Payment

Purchaser will pay City a lump sum of \$1,000.00 for the slash remaining in the 'Section-28' harvest unit, which is shown in Exhibit A.

8. Fire Protection

Purchaser shall conduct its operations in compliance with all laws and regulations relating to forest fire prevention, suppression and control. Purchaser shall independently make every reasonable effort to prevent and suppress forest fires on the land described herein. Unless prevented by circumstances over which Purchaser has no control.

9. Termination

Time is of the essence of this agreement. Operations shall commence on or after May 9, 2019 and terminated on June 30. City in its sole discretion may terminate this agreement at any time by giving Purchaser 10 days written notice of termination if:

- (a) Purchaser is not making timely progress in completion of the operations required hereunder;
- (b) Purchaser should violate any provision of this agreement; or
- (c) Purchaser should become insolvent, file or have filed against it a petition requesting that it be re-organized or declared bankrupt, make a general assignment for the benefit of creditors, or have a receiver appointed for it

Upon termination, Purchaser shall cease all operations hereunder and remove at its sole risk and expense any personal property or structures used in its operation.

If, due to inclement weather, Purchaser is unable to transport Material on the City's road system within the period of this agreement, Purchaser will be given sufficient time during favorable haul conditions to transport the material.

10. Assignment

This agreement shall be binding upon and benefit the successors and assigns of either party hereto. Provided, however, no interest of Purchaser shall be assigned or otherwise transferred without the prior written consent of the City having been obtained, and any assignment made without such consent shall be void.

11. Attorney Fees; Venue

In case suit or action is instituted to enforce any of the provisions of this contract, each party will pay for their own attorneys. Any claim, action, suit, or proceeding between City and Purchaser that relates to this Contract (Claim) must be heard exclusively in the Circuit Court of Columbia County for the State of Oregon.

12. Notices

Notice shall be in writing at address given at top of agreement and is deemed given 3 days after mailing, or when actually received by personal delivery.

IN WITNESS WHEREOF this agreement has been duly executed by the respective parties the day and year first above written.

FOR THE PURCHASER:

CITY OF ST HELENS:

By: 

By: _____

Name: Edwin Gunn

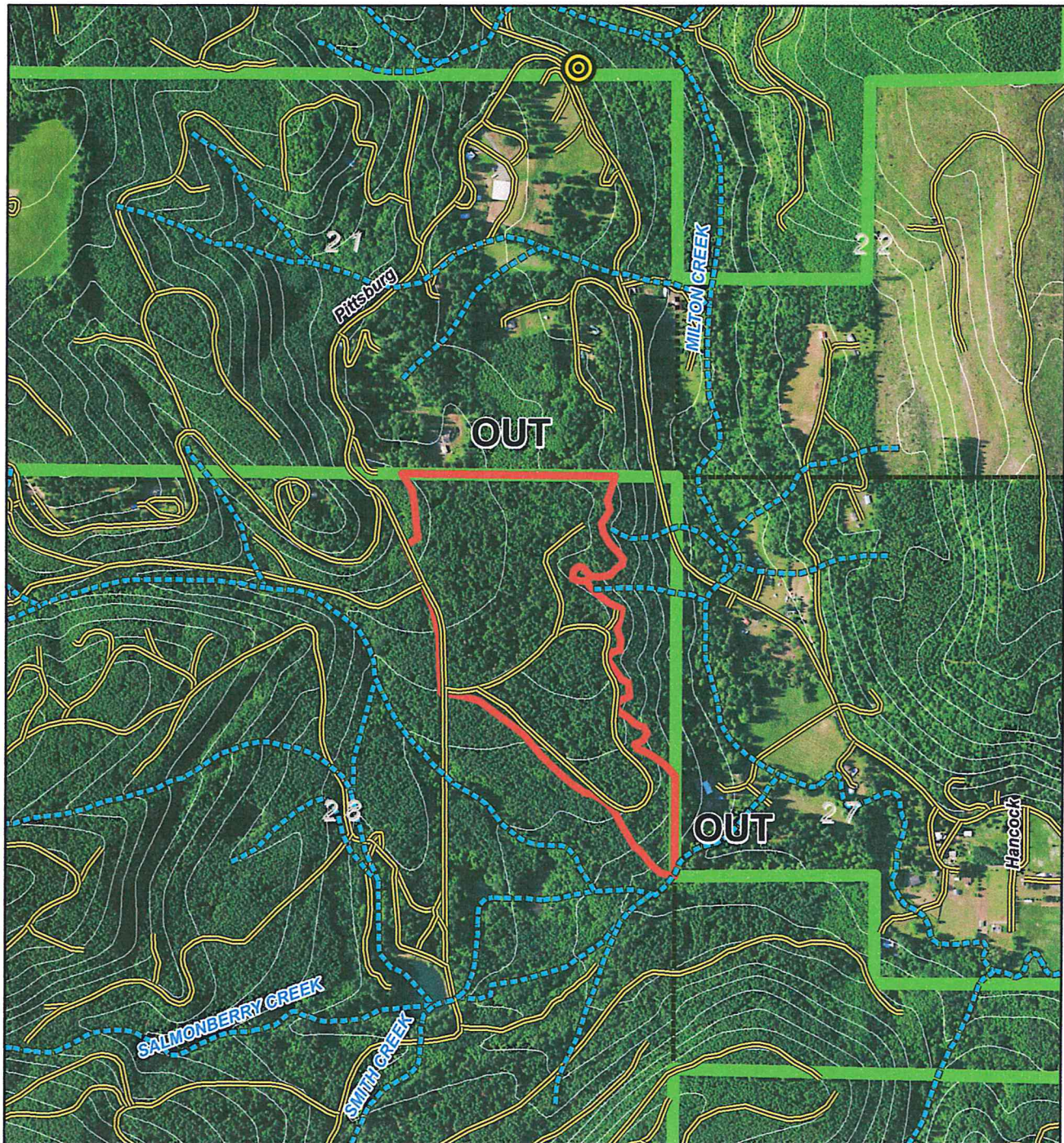
Name: Rick Scholl

Title: President

Title: Mayor and Ex-Officio Member
of the City Council

Exhibit A

2018 City of St Helens Timber Sale - 'Section-28' (52-acres)



Township 5 North - Range 2 West



1 inch = 1,000 feet

MB&G



This product is for informational purposes only and may not be suitable for legal, engineering, or surveying purposes. Information is provided with the understanding that conclusions drawn are the responsibility of the user.

Projection: NAD83, State Plane Oregon North
Aerial Photo: 2016 NAIP



GUNNE-1

C N I: MM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--------------|--|
| PRODUCER NFP Property & Casualty Svcs 61 Plaza Square St. Helens, OR 97051 Ron Schlumpberger | 503-397-0714 | CONTACT NAME: Joe Schultz PHONE (A/C, No, Ext): 503-397-0714 FAX (A/C, No): 503-397-0674 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: LLOYD'S OF LONDON INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |
| INSURED Gunn-Dolah, Inc. 139 McArthur Street St. Helens, OR 97051 | | NAIC # |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Loggers Broadform GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | X | | 4444TMB-000403-00 | 02/26/2018 | 02/26/2019 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Loggers B \$ 1,000,000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See attached endorsement GL BUI 0364 0114

CERTIFICATE HOLDER

CITYSTH

City Of St. Helens
PO Box 278
265 Strand Street
ST. Helens, OR 97051

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

POLICY NUMBER: 4444TMB-000403-01

COMMERCIAL GENERAL LIABILITY
GL BUI 03 64 01 14**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED COMBINED FORM**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: **Gunn - Dolah, Inc.**Endorsement Effective Date: **02/26/2019**

"Who is an insured" (Section II) is amended to include only those categories of person(s) or organization(s) described below with whom you are obligated by a written contract or written agreement to provide insurance such as is afforded by this policy and subject to the following:

- A. If the Additional Insured is a lessor of leased equipment this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.
 - (1) To any "occurrence" which takes place after the equipment lease expires.
- B. If the Additional Insured owns or controls property on which you travel or perform operations related to your business or is the manager or lessor of premises or land which is leased, rented or loaned to you, or which you must operate on or across, this coverage applies only as respects to liability arising out of the ownership, maintenance, or use of that part of the premises or land leased, rented or loaned to or occupied by you. However this insurance does not apply to:
 - (1) Any "occurrence" which takes place after you cease to be the tenant in or on that premises.
 - (2) Structural alterations, new construction or demolition operations performed by or on behalf of the Additional Insured.
- C. If the Additional Insured is an Owner, Lessee, Contractor or Manufacturer this coverage applies only with respect to liability caused by operations performed directly by you and/or your employees, for the Additional Insured at a location designated in a written contract or agreement.

This insurance does not apply to "bodily injury" or "property damage" occurring after:

 - (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- D. If the Additional Insured is a state or other political subdivision:

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
GL BUI 03 64 01 14

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

- (1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- (2) This insurance does not apply to "bodily injury", "property damage" arising out of operations performed for the state or political subdivision.

It is further agreed that such insurance as is afforded by this policy to any Additional Insured does not apply to any claims arising from the "Products-completed operations" hazard.

The insurance afforded to the Additional Insured is only with respect to the Additional Insured's vicarious liability for your negligent acts or omissions. No coverage is afforded or extended by this endorsement for any claims arising out of the negligence or willful misconduct of the Additional Insured.

It is further agreed that we will not be responsible for the payment of attorney's fees and costs in the defense of the Additional Insured that are attributable to claims that do not fall within the coverage of this endorsement, and we have the right to allocate the payment of attorneys fees and costs between covered and uncovered claims at any time, including upon accepting the Additional Insured's tender of defense.

CONTRACT PAYMENTS

City Council Meeting
May 15, 2019

Turney Excavating, Inc.

Project: W-464 2019 Waterline Improvement Project (PR#2) \$ **87,741.05**



City of St. Helens
265 Strand Street, St. Helens, Oregon 97051
Phone: 503.397.6272 | Fax: 503.366.3782

Contract Payment Request #2

25

CONTRACTOR:

TURNERY EXCAVATING, INC.

P.O. Box 21597

Keizer, OR 97307

PROJECT NO.: W-464

PROJECT NAME: 2019 WATERLINE IMPROVEMENTS PROJECT

DEPARTMENT: Public Works Department - Engineering

DATE SUBMITTED: 5/6/2019

| | | | |
|---------------------------------|---------------------------------|------------------------------|-----------------------|
| Original Contract Amount | \$174,620.00 | Total Amount Earned To-Date | \$175,719.00 |
| Total Change Orders Amount | \$0.00 | Total Earned This Month | \$92,359.00 |
| Adjusted Contract Amount | \$174,620.00 | Less 5% Retainage This Month | \$4,617.95 |
| Previous Payment Requests | | | |
| PP# | Previous Billing With Retainage | Retainage | Previous Amounts Paid |
| 1 | \$83,360.00 | \$4,168.00 | \$79,192.00 |
| Less Total of Previously Earned | | | \$79,192.00 |
| Total Retainage Due To-Date | | | \$8,785.95 |

Total Amount Due

\$87,741.05

| Bid Item No. | Description | Unit | Qty | Unit Price | Contract Price | Completed Prior to Pay Period | | Completed This Pay Period | |
|----------------|---|------|-------|-------------|---------------------|----------------------------------|-------------------------------|------------------------------------|---------------------------------------|
| | | | | | | Total Quantity Completed To-Date | Total Contract Earned To-Date | Quantity Completed This Pay Period | Total Contract Earned This Pay Period |
| 1 | Mobilization, Bonds, Insurance, Demobilization | LS | 1 | \$17,000.00 | \$17,000.00 | 0.75 | \$12,750.00 | | \$0.00 |
| 2 | Temporary Work Zone Traffic Control, Complete | LS | 1 | \$10,000.00 | \$10,000.00 | 0.50 | \$5,000.00 | | \$0.00 |
| 3 | 6-inch DI Water Main Pipe, Fittings, Couplings, Restrained Joints, Class B Backfill with Paved Surface Restoration | LF | 152 | \$150.00 | \$22,800.00 | 170.00 | \$25,500.00 | 180.00 | \$27,000.00 |
| 4 | 6-inch DI Water Main Pipe, Fittings, Couplings, Restrained Joints, Class B Backfill with Unimproved Surface Restoration | LF | 1,002 | \$60.00 | \$60,120.00 | 216.00 | \$12,960.00 | 556.00 | \$33,360.00 |
| 5 | Plan sheet W1, Sta 0+00: Hot Tap Connection of New 6-inch Water Main to Existing, Complete | LS | 1 | \$6,000.00 | \$6,000.00 | 1.00 | \$6,000.00 | | \$0.00 |
| 6 | Plan sheet W3, Sta 1+00: Connection of New 6-inch Water Main, Complete | LS | 1 | \$6,000.00 | \$6,000.00 | 1.00 | \$6,000.00 | | \$0.00 |
| 7 | Plan sheet W3, Sta 4+68: Connection of New 6-inch Water Main and Const 4" Future Stub out, Complete | LS | 1 | \$6,000.00 | \$6,000.00 | 1.00 | \$6,000.00 | | \$0.00 |
| 8 | Install New Fire Hydrant Assembly | EA | 4 | \$5,000.00 | \$20,000.00 | 1.00 | \$5,000.00 | 3.00 | \$15,000.00 |
| 9 | Install Temp. Blowoff Assembly w/ 6" Gate Valve | EA | 1 | \$1,900.00 | \$1,900.00 | 0.00 | \$0.00 | 1.00 | \$1,900.00 |
| 10 | Connect Exist. 2" Water Main to New Water Main | EA | 2 | \$1,500.00 | \$3,000.00 | 1.00 | \$1,500.00 | | \$0.00 |
| 11 | Cut and Cap Exist. 2" or 1-1/2" Water Main | EA | 2 | \$400.00 | \$800.00 | 1.00 | \$400.00 | | \$0.00 |
| 12 | Over Excavation and Select Backfill | CY | 10 | \$90.00 | \$900.00 | 0.00 | \$0.00 | | \$0.00 |
| 13 | Rock Excavation | CY | 104 | \$150.00 | \$15,600.00 | 0.00 | \$0.00 | 100.66 | \$15,099.00 |
| 14 | Construction Staking and As-built Survey | LS | 1 | \$4,500.00 | \$4,500.00 | 0.50 | \$2,250.00 | | \$0.00 |
| Totals: | | | | | \$174,620.00 | | \$83,360.00 | | \$92,359.00 |

Contract Change Orders

| CO Item No. | Description | Unit | Qty | Change Order Unit Price | Contract Price | Total Quantity Completed To-Date | Total Contract Earned To-Date | Quantity Completed This Pay Period | Total Contract Earned This Pay Period |
|----------------|-------------|------|-----|-------------------------|----------------|----------------------------------|-------------------------------|------------------------------------|---------------------------------------|
| | | | | \$0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| | | | | | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| | | | | | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| Totals: | | | | | \$0.00 | | \$0.00 | | \$0.00 |

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

5-8-19

5-8-19

2

PROJECT NAME:

2019 Waterline Project

DATE:

Monday, May 6, 2019

CONTRACTOR:

Turney Excavating Inc.

PO Box 21597

PROJECT NUMBER:

PROJECT NUMBER:

REFERENCE INVOICE / RECEIPT NOS:

W-464

527626

| CONTRACT BID ITEMS | | | | | | CURRENT | | | PREVIOUS | | | TOTAL | | |
|--------------------|--|------|------|---------------------|----------------------|----------------------|------------------|----------------------|------------------|----------------------|------------------|----------------------|------------------|------------------|
| BID ITEM | DESCRIPTION | UNIT | QTY | CONTRACT UNIT PRICE | TOTAL CONTRACT PRICE | COMPLETED QUANTITIES | DUE THIS BILLING | COMPLETED QUANTITIES | BILLINGS TO DATE | COMPLETED QUANTITIES | BILLINGS TO DATE | COMPLETED QUANTITIES | BILLINGS TO DATE | PERCENT COMPLETE |
| 10 | Mobilization, Bonds, Insurance, and Demobilization | LS | 1 | \$17,000.00 | \$17,000.00 | | \$0.00 | 0.75 | \$12,750.00 | 0.75 | \$12,750.00 | 0.75 | \$12,750.00 | 75% |
| 20 | Temporary Work Zone Traffic Control, Complete | LS | 1 | \$10,000.00 | \$10,000.00 | | \$0.00 | 0.50 | \$5,000.00 | 0.50 | \$5,000.00 | 0.50 | \$5,000.00 | 50% |
| 30 | 6-inch DI Water Main Pipe, Fittings, Couplings, Re | LF | 152 | \$150.00 | \$22,800.00 | 180.00 | \$27,000.00 | 170.00 | \$25,500.00 | 350.00 | \$52,500.00 | 350.00 | \$52,500.00 | 230% |
| 40 | 6-inch DI Water Main Pipe, Fittings, Couplings, Re | LF | 1002 | \$60.00 | \$60,120.00 | 556.00 | \$33,360.00 | 216.00 | \$12,960.00 | 772.00 | \$46,320.00 | 772.00 | \$46,320.00 | 77% |
| 50 | Plan sheet W1, Sta 0+00: Hot Tap Connection of New | LS | 1 | \$6,000.00 | \$6,000.00 | | \$0.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 100% |
| 60 | Plan sheet W3, Sta 1+00: Connection of New 6-inch | LS | 1 | \$6,000.00 | \$6,000.00 | | \$0.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 100% |
| 70 | Plan sheet W3, Sta 4+68: Connection of New 6-inch | LS | 1 | \$6,000.00 | \$6,000.00 | | \$0.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 1.00 | \$6,000.00 | 100% |
| 80 | Fire Hydrant Assembly | EA | 4 | \$5,000.00 | \$20,000.00 | 3.00 | \$15,000.00 | 1.00 | \$5,000.00 | 4.00 | \$20,000.00 | 1.00 | \$5,000.00 | 100% |
| 90 | Temporary Blowoff Assembly with 6-inch Gate Valve | EA | 1 | \$1,900.00 | \$1,900.00 | 1.00 | \$1,900.00 | | \$0.00 | 1.00 | \$1,900.00 | 1.00 | \$1,900.00 | 100% |
| 100 | Connect Existing 2-inch Water Main to New Water Ma | EA | 2 | \$1,500.00 | \$3,000.00 | | \$0.00 | 1.00 | \$1,500.00 | 1.00 | \$1,500.00 | 1.00 | \$1,500.00 | 50% |
| 110 | Cut and Cap Existing 2-inch or 1- $\frac{1}{2}$ " Water Main | EA | 2 | \$400.00 | \$800.00 | | \$0.00 | 1.00 | \$400.00 | 1.00 | \$400.00 | 1.00 | \$400.00 | 50% |
| 120 | Over-Excavation and Select Backfill | CY | 10 | \$90.00 | \$900.00 | | \$0.00 | | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0% |
| 130 | Rock Excavation | CY | 104 | \$150.00 | \$15,600.00 | 100.66 | \$15,099.00 | | \$0.00 | 100.66 | \$15,099.00 | 100.66 | \$15,099.00 | 97% |
| 140 | Construction Staking and As-built Survey | LS | 1 | \$4,500.00 | \$4,500.00 | | \$0.00 | 0.50 | \$2,250.00 | 0.50 | \$2,250.00 | 0.50 | \$2,250.00 | 50% |
| | | | | | | | \$0.00 | | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | #DIV/0! |
| | | | | | | | \$0.00 | | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | #DIV/0! |
| TOTALS: | | | | | \$174,620.00 | | \$92,359.00 | | \$83,360.00 | | \$175,719.00 | | | |

[illegible]**TOTALS:**

ORIGINAL CONTRACT AMOUNT:

TOTAL CONTRACT AMOUNT:

TOTAL AMOUNT EARNED TO DATE:

TOTAL EARNED THIS MONTH:

TOTAL EARNED THIS MONTH:
5% RETAINAGE THIS PAY APP.

AMOUNT DUE THIS PAY APPLICATION:

| PREVIOUS PAY APPLICATIONS: | | | | |
|----------------------------|------------------------|------------|-------------|------|
| PAY APP NO. | BILLING WITH RETAINAGE | RETAINAGE | AMOUNT PAID | DATE |
| 1 | \$83,360.00 | \$4,168.00 | \$79,192.00 | |
| 2 | | \$0.00 | \$0.00 | |
| 3 | | \$0.00 | \$0.00 | |
| 4 | | \$0.00 | \$0.00 | |
| | | \$4,168.00 | \$79,192.00 | |

26

527626

| | | | | | |
|--------------------------------------|--|--------------------------|--------|-----------------------|-----------|
| CUSTOMER'S ORDER NO. <i>W-464</i> | | DEPARTMENT <i>Eng</i> | | DATE <i>5/6/19</i> | |
| NAME <i>Turney Exc</i> | | | | | |
| ADDRESS | | | | | |
| CITY, STATE, ZIP | | | | | |
| SOLD BY <i>T.M.</i> | | CASH | C.O.D. | CHARGE | ON. ACCT. |
| | | | | | PAID OUT |
| QUANTITY | DESCRIPTION | | | PRICE | AMOUNT |
| 1 | 100.00 <i>(13) Rock exc</i> | | | | |
| 2 | <i>2+86% - 7+86% 3'day</i> | | | | |
| 3 | | | | | |
| 4 | <i>556LF (4) 6" D.P. Unimul Road</i> | | | | |
| 5 | | | | | |
| 6 | <i>180LF (3) 6" D.P. Asphalt surface</i> | | | | |
| 7 | | | | | |
| 8 | <i>3ea (8) Hyd Assy</i> | | | | |
| 9 | | | | | |
| 10 | <i>1ea (9) Temporary Blow off</i> | | | | |
| 11 | <i>W-2 sta 2+36%</i> | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |
| 17 | | | | | |
| 18 | | | | | |
| RECEIVED BY | | | | | |

A-5805
T-46320/46350

KEEP THIS SLIP FOR REFERENCE



Turney Excavating Inc. CCB #214481
 PO Box 21597
 Keizer, OR 97307
 503-307-7522
 mitch@turneyexcavating.com

Invoice

BILL TO

City of Saint Helens
 265 Strand Street
 St. Helens, OR 97051

INVOICE # 1308

DATE 05/03/2019

DUE DATE 06/02/2019

TERMS Net 30

| ACTIVITY | AMOUNT |
|-------------------------------|-----------|
| Sales | |
| 30: 6-inch DL Water Main Pipe | 27,000.00 |
| Sales | |
| 40: 6-inch DL water main pipe | 33,360.00 |
| Sales | |
| 80: Fire Hydrant Assembly | 15,000.00 |
| Sales | |
| 90: Temporary Blow Off | 1,900.00 |
| Sales | |
| 130: Rock Excavation | 15,099.00 |
| Sales | |
| less 5% Retention | -4,617.95 |

BALANCE DUE

\$87,741.05

City of St. Helens
Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 15th day of May, 2019 are the following Council minutes:

2019

- Work Session, Executive Session, Public Forum, and Regular Session Minutes dated April 3, 2019
- Work Session, Public Forum, and Regular Session Minutes dated April 17, 2019

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update signature block on Word document in Granicus & Publish
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Update file name & signature block of Word ES document & copy in Admin drive
- ☐ Email minutes link to distribution list
- ☐ Add minutes to ORMS
- ☐ Add packet and exhibits to ORMS
- ☐ File original in Vault
- ☐ Update minutes spreadsheet

City of St. Helens City Council

Work Session Minutes

April 3, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Brian Greenway, Police Chief
Aaron Kunders, WWTP Superintendent
Mike DeRoia, Building Official
Tina Curry, Event Coordinator

Others: Todd Wood Christine Menges
Nicole Thill David Rabbino
Patrick Trapp

1) **1:00 p.m. - Call Work Session to Order**

2) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Patrick Trapp, Port of Columbia County.
 - Business Development/Deputy Executive Director Paula Miranda has accepted a position as the General Manager for the Port of Newport. Craig Allison will be Deputy Director.
 - The McNulty spec building is on schedule.
 - Commitments for the Rail Collaborative Safety Group are rolling in:
 - Columbia County committed \$10,000.
 - Scappoose committed \$7,500.
 - Port of Columbia County committed between \$7,500 – 10,000.
 - Private industries have also pledged to commit.
 - St. Helens committed \$7,500.
 - Next meeting is April 10.

Councilor Locke asked what the status is of installing sidewalks on Port Avenue. Public Works Operations Director Sheppard reported that it is done.

3) Discussion Topics

3.A Presentation from Columbia County Rider - Todd Wood, Transit Program Administrator

Transit Program Administrator Todd Wood reviewed his report and PowerPoint presentation. A copy is included in the archive meeting packet. CC Rider is in a financial deficit. He believes public transportation is critical for this community. He is requesting a resolution consenting to inclusion in formation of the Columbia County Rider Service District.

Councilor Carlson encouraged Todd to increase public awareness of CC Rider's programs and needs. Todd agreed that is being worked on.

Council President Morten works at Mount Hood Meadows and Timberline Lodge. Both sites have very limited parking. They empowered their employees with an incentive to carpool. There's information on their website to assist with carpooling. Morten also delivered for Meals on Wheels and often goes to the VA Hospital. We would be happy to help with transportation to get to the hospital. He asked if there is a website to help connect users and drivers. There are people in service clubs who would be willing to help. Todd responded that CC Rider had a volunteer driver program in the past. They are looking into it again.

Mayor Scholl talked about teenagers waiting longer to get their licenses. There is a need for bus services. A ferry across the river would also help with transportation. Scholl pointed out that Portland is receiving the tax money for bus commuters when it's CC Rider providing the service.

Discussion ensued. The Council was in concurrence to add the requested resolution to a future Council agenda for approval.

3.B Review Proposed WWTP Utility II Job Description - Sue

Public Works Engineering Director Nelson reported that the position was approved in this year's budget. However, it has taken awhile to determine the job duties. The position was added in order to meet Department of Environmental Quality (DEQ) requirements.

Council concurred with the job description.

3.C Discussion Regarding Proposed Recreation Fee - Matt

Finance Director Brown reported that a public forum for a \$2 recreation fee was held last Monday. It was well attended with a majority in favor of the fee. He is seeking direction from Council to move forward.

Councilor Topaz expressed his objection to the \$2 fee being put on the utility bill when not everyone will be using the programs. Twenty people showing up for a public forum does not speak for the entire community. Brown pointed out that a community-wide survey was done last year. They received about 700 responses in favor of paying for a recreation program in the amount of \$5 or more. The \$2 fee goes directly to the recreation program. It does not fund any utility operations. Topaz argued that it is still connected to the utility bill. Brown explained that this would be a separate line item that could only be used for that program. Mayor Scholl reviewed the process up to this point. He repeated that a majority of responders to the survey and who attended the public forum were in favor of the fee. Extensive discussion ensued on the subject and the process.

It was the consensus of the Council to continue the discussion at the next meeting.

3.D Review 2019 Council Goals

City Administrator Walsh reported that the Council reviewed the Goals with a facilitator during their retreat. A copy is included in the archive meeting packet.

Council President emphasized the need for core values to be part of the goal process. Walsh responded that the City's Code of Ethics addresses those core values. Councilor Locke suggested the Mission, Goals, and Code of Ethics be posted on building walls for staff to see them all the time.

Council concurred with the Council Goals. A resolution is on tonight's agenda for approval.

4) Department Reports

Police Chief Greenway reported...

- First Thursday is tomorrow night. The Amani Center, a child abuse assessment center, will be presenting with himself and Sgt. Castijella.
- Collaborating with the Columbia County Sheriff's Office for training.
- Working with the Portland Police Bureau to access free training for employees.
- The equipment for the new vehicles has arrived. They should see the first of the new police vehicles within two weeks.

Public Works Engineering Director Nelson reported...

- Equipment is staged at the corner of Columbia Blvd. and N. 7th Street. The contractor is preparing to work on the waterline replacement. Once they're done there, they'll move to S. 11th Street to replace another waterline.
- The County currently has the Gable Road project out to bid.

Councilor Topaz spoke of a hole on Plymouth Street. Nelson responded that the storm drain line collapsed under the road there. It created a sink hole. The storm drain backed up during the recent storm. It caused a washout under the road. They are waiting to hear back from DEQ of whether they need to maintain that same size and depth of pipe. It will have to be replaced.

Public Works Operations Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- This year's Summer Reading Program theme is the Universe of Stories. They would like to invite the Rose City Astronomers. She is requesting permission to use the Waterfront Property on the evening of August 5 to allow for an area that is relatively free of ambient light. Mayor Scholl suggested she visit the site to verify that it is adequate. Council President Morten suggested checking the lighting at Grey Cliffs Park.
- Another program they are exploring and may want to use the property for is how to safely operate drones. She will be working with the City's insurance agent as well. There was no objection from Council.
- The April Library Board meeting has been cancelled. It's a very busy month.
- At the last work session, Council President Morten expressed a desire to adopt an anti-hate resolution. She has done some research and distributed a proposal to Council and staff. Council concurred with adding it to tonight's agenda for approval.
- Communications Officer Farnsworth noticed that libraries around the state were posting initiatives on social media on April 1. Her post focused on the adoption of book lice.

Finance Director Brown reported...

- He suggested holding a surplus sale of City equipment in conjunction with a flea market at the Recreation Center. Council concurred with moving forward on the sale. One idea is to have food carts attend. He asked if they could pay a flat fee to be there, rather than a percentage as outlined in concession agreements. City Recorder compared concession agreements with vendors during 13 Nights on the River who pay a flat booth fee. Consensus of Council to charge a flat fee for food carts to keep it consistent.

City Recorder Payne reported...

- At the Council's March 6 meeting, they authorized staff to start approving street closures because it saves time. The caveat was that staff would always inform the Council at the next meeting. The Amani Center applied for and was approved to close Strand Street from 265 to 295 for the Race Against Child Abuse Run/Walk on Saturday, April 13.
- April 10 is the Annual Appreciation Reception for City Boards and Commissions at 5:30 p.m. at the Recreation Center.

City Administrator Walsh reported...

- The Salmonberry Trail Development in partnership with the County received \$15,000 from the Travel Oregon Regional Tourism Co-Op Fund.
- Dan Davis spoke with the Council at the last meeting about broadband service. Walsh has been following up with him and researching an opportunities zone and feasibility study.
- Sand Island Campground public forum is tonight. It's still a City park with public access and day use at no fee.

5) **Council Reports**

Postponed Council Reports until tonight.

Mayor Scholl reported that Council assignments will stay the same. Councilor Topaz will oversee the Library and Arts & Cultural Commission, which Councilor Conn formerly had. However, both he and Council President Morten will co-oversee Administration and Public Works.

6) **Other Business**

7) **Adjourn** – 3:09 p.m.

Executive Session

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens

CITY COUNCIL

Executive Session Summary

April 3, 2019

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Ginny Carlson, Councilor
Stephen R. Topaz, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Sue Nelson, PW Engineering Director
Neal Sheppard, PW Operations Director
Brian Greenway, Police Chief
Aaron Kunders, WWTP Superintendent

Others: David Rabbino, Attorney with Jordan Ramis
Christine Menges, Chronicle
Nicole Thill, Spotlight



At 3:09 p.m., Mayor Scholl opened the Executive Session pursuant to ORS 192.660(2)(e) Real Property Transactions to discuss various topics concerning City-owned properties and ORS 192.660(2)(h) Consult with Counsel/Potential Litigation to discuss litigation concerns and then gave Council roll call.

The Executive Session was adjourned at 4:17 p.m.



ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Public Forum Minutes

April 3, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Public Works Engineering Director
Neal Sheppeard, Public Works Operations Director
Brian Greenway, Police Chief

Others:

| | | |
|---------------------|------------------|-------------------------|
| Kelly Sheeley | Steve P. | Howard Blumenthal |
| Dave Murch | Mary Jane Murch | Vita Larsen |
| Arlyn Ehrlich | Steve Ball | Richard Mason |
| F. Brandon | Dennis Kreger | Ivy Gaelrun |
| Nathaniel Kingsbury | Trina Kingsbury | Doug Walker |
| Cheryl Morrisey | Sandra Barnett | Tim McCollough |
| Bobbie McCollum | Ken Forcier | Mary Hubbard |
| Russ Hubbard | Jessica Clark | Christine Menges |
| Carmin Dunn | Logan Clark | Richard C. |
| Kevin Bibler | Ruchana O'Brien | Heather Anderson-Bibler |
| Alexander Cross | Charlie Cuellar | Edwin Barker |
| Annalee Driscoll | Terry McGettigan | David Foster |
| Blake Edwards | Memphis Swanson | Shane Doyle |
| Andrew H. | Jacob Birdzell | Caden Frye |
| Cayman B. | Hunter Wetherbee | Davon C. |
| Jacob Robbins | Shanna Harrison | Angela Singleton |
| Philip Stanton | Molly Matcheck | Jim N. |
| Pat Updahl | MaryAnn Updahl | A.J. Allen |
| W.F. Allen | M.Gordon | Brad Hendrickson |
| Andrew Niemi | | |

1) **6:00 p.m. - Open Public Forum**

2) **Topic - Sand Island Marine Park Campground - Partnership with St. Helens Sand Island Campground, LLC**

Brad Hendrickson and Andrew Niemi were in attendance to review their proposal for Sand Island.

- Boats, jet skis, and kayaks available for rent.
- Transform the Island into a recreational area.
- Sand Island is the largest park in the City.
- At least half of the residents in St. Helens do not have a boat and have no way to access the Island.
- The shuttle will transport visitors to and from the Island.
- There will be a fee to camp in one of the 37 sites.
- Potential for a lot of activities on the Island.
- Owned the marina for 23 years. The Island is an underutilized asset for the City.
- There will be a \$2 fee for boats to dock, which allows the LLC to lease the docks and enforce the time limits. There are problems with transient boats at the docks and homeless camping on the Island. With a camp host on the Island, they'll be able to monitor it daily.

Mayor Scholl pointed out that the City does not have a police boat. They don't have a way to monitor the Island.

IN FAVOR

- ♦ Maryann Updahl. Her family enjoys Sand Island and uses it frequently. She is in favor of increased structure and safety. This will increase usage and improvements.
- ♦ Doug Walker. He is in favor of better utilization of the Island. It's a great facility and asset to the City. He spoke of the shuttle serve that was done a few years ago. There was a lot of vandalism and theft from the boats on the docks. How will law enforcement access the Island when there is no police boat? Will this plan include the City docks and the Sand Island docks?

Mayor Scholl confirmed that the proposal includes both docks. They have spoken with the County and there is one state certified officer who can transport our officers over and also train them. Councilor Locke added that the camp host will have a radio to contact law enforcement as needed.

- ♦ Dennis Kreger. He is a member of the St. Helens Yacht Club and Dolphin Yacht Club. Their two clubs host a Halloween cruise at the Island every year. How will bigger groups be able to use the facilities. Will there be a reservation process? Do they need to move the event?

Brad reported that he does not plan to change anything on the docks, other than enforcement. They are State Marine Board docks. If you own a boat and purchase a registration sticker it pays for those docks. He would like to work with the clubs to coordinate their events on the Island. The whole point is to utilize the Island.

- ♦ Tina Curry. Talked about the Maritime Heritage Festival on the Island. It was a lot of work because the Island isn't taken care of; including human waste in the restrooms, garbage around the Island, gun holes, etc. She is in favor of having a camp host to oversee it.
- ♦ Carmin Dunn, Parks & Trails Commission member. She is in favor of the proposal. She and her family have never been to it because they don't have a boat. She's in favor of it

being used by the community. It's also important to listen to all the questions and concerns raised and take those back for consideration.

- ◆ Howard Blumenthal, Parks & Trails Commission. The Commission discussed that the proposal will likely make the Island safer. He encouraged them to keep it affordable for users.

NEUTRAL

- ◆ Ken Forcier. He asked how the fee will be collected. Will there be an online form of payment in case people are kayaking in and don't carry a form of payment with them?

Brad responded that online registration will be available, similar to state campgrounds.

IN FAVOR

- ◆ Philip Stanton. He is a part-time resident in St. Helens and has a house on Second Street. He feels like St. Helens is always on the edge of getting around the economic bind. People struggle here, particularly in Old Town. He lived most of his life on Mississippi Street in Portland. Watching people take over the development was tough in the beginning. Looking back, it was super helpful for the development of that street. Brad is probably on the right track. Sand Island is a jewel. He would have never gone over there without a friend taking him. He wants to support all people of all economic levels but you don't want to be in a position where people establish themselves there and then you have to tell them to leave. It's better to have the rules up front.

NEUTRAL

- ◆ Molly Matcheck. She moved here in August and has been coming here for four years. She will be starting a business and is all for Sand Island. Visitors drive here and leave because there's nothing for them to do here. It's a great place and this is needed.
- ◆ Richard Mason. He is a retired citizen and lives in Yacht's Landing. Will people access the Island on their own?

Brad explained that there will be a public shuttle service to transport people to the Island. People who have a boat will continue doing what they have been doing.

Richard asked if it will be a Coast Guard certified vessel. Brad responded that it's a free shuttle and does not require the certification. However, a Coast Guard license is required if you charge for the service. Richard expressed concerns with what happened several years ago with the shuttle. Brad emphasized that unsupervised kids should not be taken to the Island. They will require a guardian for kids under 18.

Richard asked how they plan to enforce transient boaters when the City doesn't enforce it now. Brad responded that the City does not have the manpower to do it. He lives down there and has employees seven days a week. They will take an inventory of the Sand Island and City docks every day. They will know what boats are there. The boats that are problems will be charged \$2/day and be forced to leave past their time limit. They will be towed.

Police Chief Greenway disagrees that there is no enforcement. They have coverage there five days a week. Citations and arrests have occurred. Towing a boat is not as easy as you would think. In the State of Oregon, that is their house and you cannot just overtake their house. They have to do their due diligence. Mayor Scholl added that the County has not towed boats in the past because of the liability.

- ♦ Shauna Harrison. She has been here her whole life. Something does need to be done. Brad isn't going to solve the transient problem. Brad will offer other options for more usability. We have a serious vulnerable sector problem in our City. It's time to act. She is concerned about Brad putting himself in a vulnerable position because he is not the police and can only do so much. If we're going to have this much activity over there we need proper policing. They need to consider what can happen during an emergency on the Island. She cares about the community and wants to see it preserved. Where will everyone park? Where will the money go? She suggested Brad work with the Recreation Program to hold activities for youth on Sand Island.

Brad responded that he has personally taken EMT's over to the Island. Mayor Scholl added that they will need to call 911 if there's an emergency on the Island and service will get to them. This is change and people don't like change. The City is growing.

- ♦ Bill Allen. Asked if there is a site plan. Will this result in restricted access?

Brad responded that he will have Andrew address the site plan. As far as restricted access, there will be a campground. You can walk through the main paths but not through a camp site being used.

OPPOSED

- ♦ Albert Stroup. He lives in Scappoose and adores Sand Island. He doesn't understand how the Police Department can keep up with this enforcement. Someone needs to be deputized on that Island.

Andrew Niemi reported that he owns and operates a commercial business just inside the City limits. They do need to find ways to help the homeless population. There are days he shows up at the office and finds homeless people camping on his property with their cellphones plugged into the outdoor outlets. It won't solve the homeless problem but it will protect the property and have a positive influence by being on the Island. Andrew was hesitant when Brad first proposed this idea to him. He is a proponent of open, public access to public property. He grew up on the Lower Columbia River from the time he was 11 years old. The difference is they didn't have homeless there that made it uncomfortable for others to be there. That's what has happened to the Island.

- ♦ Sandy Barnett. She lives down there and is neutral. She wants to know about the parking.

Mayor Scholl responded that there is a public parking lot over here that is not utilized. Brad added that there will be paved parking between St. Helens Marina and Dillard's Marina. Eventually he will have parking behind the garages. Scholl added that there has been discussions about a shuttle from the Recreation Center to the Marina. Brad added that they

could also offer valet parking for campers to unload near the dock and staff will park their vehicle.

- ♦ Philip Stanton. A parking problem is a good problem to have.

Councilor Carlson is concerned about parking during fishing season. In this process, will there be posted contact information for someone that is on-call at all times? Is there contact information for people to submit questions and comments to you? Brad said yes. He also reminded Council that this is a partnership with the City. The Council has oversight over everything happening there. They have to report to Council.

- ♦ Patrick Updahl. He is not necessarily opposed to the proposal. The solution is not “a” private company. He suggested opening it up to multiple companies or a short-term lease agreement.

Mayor Scholl talked about all the prep work needed. They are likely going to spend \$100,000 in labor preparing the land. Patrick understands the investment in labor. He thinks opening it up to more businesses will spur economic vitality. Patrick also expressed his concerns with the enforcement of transients.

- ♦ Cheryl Morrisey. She is neutral. She expressed her concerns with parking. She has a boat at the marina and needs a parking space at the marina. How will that be managed?

Brad responded that parking directions will be included when users book a campsite. He has to park down there and understands.

Cheryl also spoke about the park host. She is concerned that the host will not have credentials. That individual may not understand what they’re in for. Brad explained that the position will be well described. They will meet the campers when they come off the shuttle and drive their tents and supplies over to the campsites on an ATV. They’ll be selling firewood and driving it over to the sites. It will not be a voluntary position. Cheryl asked how garbage will be handled. Brad responded that they will have garbage cans on the Island again that the park host will take care of.

Discussion of police enforcement on Sand Island.

3) **Close Public Forum** – 7:01 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

April 3, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Neal Sheppeard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Brian Greenway, Police Chief
Mike De Roia, Building Official
Tina Curry, Event Coordinator

Others:

| | | |
|---------------------|------------------|-------------------------|
| Kelly Sheeley | Steve P. | Howard Blumenthal |
| Dave Murch | Mary Jane Murch | Vita Larsen |
| Arlyn Ehrlich | Steve Ball | Richard Mason |
| F. Brandon | Dennis Kreger | Ivy Gaelrun |
| Nathaniel Kingsbury | Trina Kingsbury | Doug Walker |
| Cheryl Morrisey | Sandra Barnett | Tim McCollough |
| Bobbie McCollum | Ken Forcier | Mary Hubbard |
| Russ Hubbard | Jessica Clark | Christine Menges |
| Carmin Dunn | Logan Clark | Richard C. |
| Kevin Bibler | Ruchana O'Brien | Heather Anderson-Bibler |
| Alexander Cross | Charlie Cuellar | Edwin Barker |
| Annalee Driscoll | Terry McGettigan | David Foster |
| Blake Edwards | Memphis Swanson | Shane Doyle |
| Andrew H. | Jacob Birdzell | Caden Frye |
| Cayman B. | Hunter Wetherbee | Davon C. |
| Jacob Robbins | Shanna Harrison | Angela Singleton |
| Philip Stanton | Molly Matcheck | Jim N. |
| Pat Updahl | MaryAnn Updahl | A.J. Allen |
| W.F. Allen | M.Gordon | Brad Hendrickson |
| Andrew Niemi | | |

- 1) **7:08 p.m. - Call Regular Session to Order**
- 2) **Pledge of Allegiance**

3) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Ken Forcier. He is here to talk about the Flying Eagle canoe. Maintenance needs to be done to the canoe and trailer this year. He requested funds to purchase supplies and would also like to involve community youth to work on it on the Waterfront property during 13 Nights on the River.

Council President Morten asked Library Director Jeffries if the canoe was added to the Arts & Cultural Commission art inventory. Jeffries is not sure at this moment. The Commission is working on an inventory of what needs to be maintained and creating a map to show where art is around the city. Discussion ensued about the canoe. Mayor Scholl said the City will take care of the trailer maintenance. Ken estimates it will cost about \$500 for canoe supplies. No objection from Council to use Council discretionary funds to pay for supplies.

- ◆ Howard Blumenthal. It's neat that St. Helens has the canoe. It needs to be displayed for everyone to enjoy. There are a number of events that will take place in our parks over the next few weeks.
 - Nob Hill Nature Park work party on Saturday, 1 – 4 p.m.
 - Scappoose Bay has a native plant sale on April 13.
 - The Native Plant Society of Oregon will give a tour of Nob Hill Nature Park on April 13.
 - Patrick Birkle is hosting a cleanup with Solve at Dalton Lake on April 20.
 - The Native Plant Society of Oregon will give a tour of Dalton Lake on May 18.

4) **Proclamations**

- 4.a **Autism Awareness Month & World Autism Awareness Day**
- 4.b **National Library Week**
- 4.c **National Public Safety Telecommunicators Week**
- 4.d **National Volunteer Week**

Mayor Scholl, Councilor Carlson, Library Director Jeffries, Chief Greenway, and City Recorder Payne read the proclamations into the record.

5) **Resolutions**

- 5.a **Resolution No. 1841: A Resolution of the Common Council of the City of St. Helens Establishing Council Goals for 2019**

Mayor Scholl read Resolution No. 1841 by title. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Resolution No. 1841. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

- 5.b **Resolution No. 1842: A Resolution to Reaffirm the Innate Dignity of All People in the City of St. Helens**

Council President Morten read Resolution No. 1842 in its entirety. **Motion:** Upon Carlson's motion and Topaz's second, the Council unanimously adopted Resolution No. 1842. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

6) **Approve and/or Authorize for Signature**

- 6.a **Agreement with Alta Planning + Design, Inc. for 2019 BUILD Grant Assistance**
- 6.b **Request for Full Reconveyance - CAT Loan Payoff - 525 S. 10th Street (Hutcheson)**

- 6.c Request for Full Reconveyance - CAT Loan Payoff - 334 N. 2nd Street (Richards)
- 6.d Contract Payments

Councilor Topaz expressed his problems with '6a.'

- There is no end date.
- The description of the work is included in an attachment but there is no signature on the attachment. He would like to make sure the attachment is official.

City Administrator Walsh explained that the technical assistance is part of the 2019 BUILD Federal Grant. They were very close to receiving it last year. This is an upgrade of that Grant. Once the notice of funding opportunity is announced by the Federal Government, there is a 90-day window to have the work done. Councilor Topaz would like to include an explanation of the timeline in the agreement.

Councilor Locke recused himself from '6b' and '6c.'

Motion: Upon Morten's motion and Carlson's second, the Council approved '6a' through '6d' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None; Locke abstained from '6b' and '6c.']

7) Consent Agenda for Acceptance

- 7.a Arts & Cultural Commission Minutes dated January 22 and February 19, 2019

Motion: Upon Carlson's motion and Morten's second, the Council unanimously approved '7a' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) Consent Agenda for Approval

- 8.a Council Work Session, Executive Session, and Regular Session Minutes dated March 20, 2019
- 8.b Council Public Forum Minutes dated March 25, 2019
- 8.c OLCC Licenses
- 8.d Wastewater Treatment Plant Utility II Job Description
- 8.e Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '8a' through '8e' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

9) Mayor Scholl Report

- There is a lot going on in the City. Encouraged by the direction they're moving.
 - Recreation Program
 - Partnership with Columbia County to open Watershed property for ATV use.
 - Sand Island camping partnership.

10) Council Member Reports

Council President Morten reported...

- Have been working hard on the Sand Island proposal. There are so many positives about working together as a team to benefit the community.
 - They will be saving the Public Works and Parks approximately \$28,000 – 38,000 annually by not having to clean and maintain the Island.

- He did take notes to address the concerns with safety, yacht club groups, and affordability.
- McCormick Park Veteran's Plaza is not quite finished. It's been a good community effort.
- Congratulations to Public Works Operations Director Sheppard on his upcoming retirement. It's been a pleasure to work with him.

Councilor Topaz reported...

- CCRider is trying to improve the number of trips between Portland and St. Helens. He pointed out the transportation from Portland would benefit people visiting the Island and the community.

Councilor Carlson reported...

- She is a new member on the Chamber of Commerce Board. Their recent banquet was triple the size of the largest banquet they've ever had. She's never seen both school districts there nor the number of nonprofits. She was encouraged by the positivity.
- Youth Council met earlier this week. They are going to take on the planters on the back side of the County Courthouse. Judy Thompson is stepping down from the lead but will be helping them. The Youth Council will be volunteering at the mental health fair Judy is organizing the first week of May.
- There are a lot of great things happening for mental health in the community. Volunteering is so important.

Councilor Locke reported...

- He is helping organize the upcoming St. Helens Kiwanis Community Parade. Kiwanis is requesting that Public Works sweep the streets and they'll take care of the sidewalks. Discussion of the \$500 deposit. Locke will talk further with Kiwanis and come back with an official request.
- We are in the process of hiring a Public Works Utility Worker I. He suggested waiting until the new Public Works Operations Director is hired. He also noticed that a couple new pickups are being ordered. Should that wait as well? Mayor Scholl responded that he and Council President Morten need to discuss this.

11) **Department Reports**

Building Official De Roia reported...

- Every five years there is a document that is produced by Columbia County Emergency Management. It is a collection of multiple documents, including the City's Hazard Mitigation Plan. Once it is approved by FEMA, it allows additional funding to come into the City. He, Public Works Engineering Director Nelson, and Public Works Field Supervisor Elder met and made changes to the documents. A draft will be available by next Wednesday. There will be a Public Forum to allow public input.

Event Coordinator Curry reported...

- The Salmon Derby is currently happening. The salmon sculpture in the Plaza tells the story of the salmon and the river. The wooden stools were created by Public Works staff. They look great!
- Thank you for renewing the contract with E2C Productions. They are looking forward to a fantastic year.
- Working on a May Day Celebration.
- Working with the Chamber to coordinate fundraising for 4th of July.
- Working on permits for 13 Nights on the River.

- Updates to www.discovercolumbiacounty.com have been made. It now incorporates other cities better. It also includes interviews and hot topics.
- Starting the Wine & Art Walk on the second Sunday of May. Merchants participating will have placards and balloons marking their location. They have 10 participants on S. 1st Street.
- 4th of July
 - Fireworks will either be on Sand Island or a barge.
 - Tailgating on the Waterfront Property.
 - The Chamber may have a VIP area for a fee.
- Sad to see Public Works Operations Director Sheppeard retiring. It's been nice working with him.
- Working on a report to send to Travel Oregon listing what has been accomplished with tourism funds.

Police Chief Greenway reported...

- Meeting with Sheriff Pixley on Monday to tour San Island.
- Working with the Columbia County Emergency Management Director to apply for Urban Area Security Initiative (UASI) grants to obtain a boat, gear, and training.

PW Engineering Director Nelson reported...

- Will not be at the next Council meeting. It will be Neal's last Council meeting.

PW Operations Director Sheppeard reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Staff will be meeting with McKenzie Architecture the next couple weeks for the police station study. He asked Council to come to him, Walsh, or Greenway with questions so they can find out and report back to Council.

City Recorder Payne reported...

- A retirement reception will be held for Sheppeard on Thursday, May 2, 1 – 3 p.m. in the Council Chambers.

City Administrator Walsh reported...

- It was a great attendance at the Chamber Banquet.
 - Mayor Scholl received the Commerce Advocate of the Year award.
 - Recreation Coordinator Shanna Duggan received an award for the work she has done for the Recreation Program and the Woman of the Year Award. Well deserved!
- Municipal Court is in a good place right now. They have caught up with all of their backlog. Melanie Payne will be the new Court Clerk.
- Budget Committee meetings approaching.
- AFSCME Labor Negotiations begin tomorrow.
- The \$2 fee and time limitations for the docks was brought up during the public forum. Those are separate from the lease agreement. He suggests a 72 hour limit to match

other jurisdictions. Marine Board helped facilitate the funding for the docks but they are City-owned docks.

Councilor Topaz asked if businesses can be on the docks. Walsh responded that they are the City's docks with the limitations of the funding source. That's where the commercial rules are considered. There is a limited space for commercial vessels.

Nelson has heard from some boaters with concerns about limiting it to a three-day period when they want to stay for a long weekend. Walsh added that they could offer extended stay permits.

12) **Other Business**

13) **Adjourn** – 8:15 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Work Session Minutes

April 17, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten (arrived at 2:38 p.m.)
Councilor Keith Locke
Councilor Ginny Carlson
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Joe Hogue, Police Lieutenant
Jacob Graichen, City Planner,
Shanna Duggan, Recreation Coordinator
Aaron Kunders, WWTP Superintendent
Crystal Farnsworth, Communications Officer
Tina Curry, Event Coordinator

Others:

| | | |
|-------------------|----------------|------------------|
| Jennifer Anderson | Bill Blank | Roger Konka |
| Mary Woicak | Charlotte Hart | Lynne Pettit |
| Bill Amos | Patrick Trapp | Simon Date |
| Joan Youngberg | Nicole Thill | Christine Henges |

1) **1:00 p.m. - Call Work Session to Order**

2) **Visitor Comments - Limited to five (5) minutes per speaker**

- ♦ Joan Youngberg. Last year, the Columbia Art Guild and Columbia County Cultural Coalition donated funds for the tiny house project. It is now displayed at the Chamber. The new project is Flagship Columbia County. She would like to hang them in the Plaza after the June 3 completion. They are meant to be viewed from a distance.

Councilor Topaz asked if the material is waterproof. Joan responded that it is Tyvek and is very waterproof. It is proven by many artists that acrylic paint on it is also waterproof.

Councilor Carlson sees this as an easier project. It's great to see the community working together on it. Joan responded that she still has people stop and tell her that they found their house or showed their house to someone. Discussion ensued about the project.

The Council was in concurrence to cover the project in the Plaza with the City's insurance and Joan register as a volunteer.

- ◆ Bill Amos. He thanked the Council for their recent support of a young man who had lost function of the lower portion of his body. Now that young man serves on the Youth Council. He also congratulated the City on the Recreation Program and the partnership with the School District. A couple years ago, he worked hard to get rid of a road easement through the St. Helens Community Bible Church and negotiated an easement through Pam Rensch's property, from Chase over to the City park. In exchange for that they installed water lines, fire hydrants, and extended sewer lines. He understands there may be a sunset date when the road will disappear. He recommends giving it a name and fully establishing it as a right-of-way. If the City sells the property it would give a back access.

City Planner Graichen is familiar with the easement. It was recorded in March 2009. He gave history about the project. The easement serves both as an access and utility easement. One contingency is that the City must develop the property within 11 years of the recording date or the property owners may terminate all private access easements granted to the City by sending a written statement for termination to all parties. It's not automatic but it is a possibility. Discussion ensued. One possibility is a developed and approved trail. Councilor Locke suggested requesting a five year extension.

Bill asked the Council to consider that area for park use, including ball fields. The partnership with the School District has encouraged the community to consider public private partnerships. The community is being linked together in ways that haven't happened in the past.

- ◆ Roger Konka, Springwater Farm in Yankton. He is proposing to start a Farmer's Market Saturday, June 8 on the Waterfront property. He has an idea to encourage farmers to bring old farm implements and sell them. Mayor Scholl invited him to come to the May 1 work session for further discussion.
- ◆ Patrick Trapp, Port of Columbia County.
 - Approved black top construction improvements at the entrance to Multnomah Industrial Park.
 - Approved the sale of property to Semling Construction. They inadvertently put concrete on Port property. They decided on the sale since it was relatively undevelopable property.

3) **Discussion Topics**

3.A Habitat for Humanity Request for Waiver of Fees - Jennifer Anderson, HFH Ex. Dir.

Jennifer Anderson and Bill Blank were in attendance to give the presentation. A copy of the request and PowerPoint presentation is included in the archive meeting packet. They thanked the Council for their support in the past. They are near their 20th year of serving in Columbia County. The proposed townhouses are on the corner of Plymouth & S. 7th Street. They are requesting a waiver of the SDC fees and the in-lieu-of fee for the sidewalk construction.

Councilor Carlson has a conflict of interest and recused herself from this conversation.

Discussion ensued about the development and request. Finance Director Brown pointed out that the Council cannot legally waive SDC fees. However, they can supplement it from another fund. That was not done that way in the past. There was concurrence amongst Scholl, Locke, and Topaz to waive half of the SDC fees and the entire sidewalk construction fee.

Motion: Upon Locke's motion and Topaz's second, the Council approved waiving the entire sidewalk fee and covering half of the SDC fees. Scholl, Locke, Topaz in favor; Carlson abstained; none opposed.

3.B Discussion Regarding Revamping the Visitors' Center – Simon Date, Chamber Ex. Dir.

Chamber Executive Director Simon Date was in attendance to give his presentation. A copy of his PowerPoint presentation is included in the archive meeting packet. He reviewed the layout and use of the current space and the proposed changes. He emphasized the combination space of a visitor center and small business center. He is requesting financial support from the City and several other agencies to help with the remodel.

Council President Morten arrived at 2:38pm.

Motion: Locke moved to donate \$10,000 from the Economic Development fund to the Chamber for the upgrades. Carlson seconded.

Discussion.

Vote: Scholl, Morten, Locke, and Carlson in favor; Topaz abstained; none opposed; motion carries.

Councilor Topaz abstained because he doesn't know enough about the project.

3.C Presentation of Little Free Library for Campbell Park Donated by Thomas O'Hanlon

City Recorder Payne reported that Thomas is not in attendance. The request was reviewed by the Arts & Cultural Commission (ACC). Library Director Jeffries said her biggest concern was approval to use copyrighted images. He did receive permission from the Seuss organization.

Councilor Carlson asked who maintains the libraries. Jeffries responded that it depends on the library. A private citizen could put one in their yard. The Friends of the Library have two they maintain and there's a request for a third. City Recorder Payne added that the library donated by Thomas has received approval from both the Parks & Trails Commission and the ACC. ACC will be responsible for maintaining it.

Approval is included on tonight's agenda.

3.D Presentation of Little Free Library for Walnut Tree Park Donated by Lynne Pettit

Lynne Pettit clarified that they are not "Little Free Libraries." That is a registered trademark. Those require a fee and are included in a list of libraries. This will be their third library. They have one at the Marina and one at the Food Bank. The Parks & Trails Commission did approve the proposed new library. The Friends of the Library will take care of maintenance.

Approval is included on tonight's agenda.

3.E Communications 3rd Quarter Report – Crystal

Communications Coordinator Crystal Farnsworth was in attendance to give her report. A copy is included in the archive meeting packet.

3.F Review Annual Recommendation to Adjust Cascades Reserve Allocation - Neal

WWTP Superintendent Kunders reviewed the report. A copy is included in the archive meeting packet. He recommends adjusting Cascades' reserve to 79.8% per the terms of the Operation and Use Agreement. Approval is included on tonight's agenda.

3.G Review Proposed Ordinance No. 3236 Regarding Portable Privies - Jacob

City Planner Graichen reviewed the proposed ordinance. This is being presented because the former portable privy policy was accidentally removed during a recent sewer ordinance amendment. Discussion ensued. The ordinance is on tonight's agenda for the first reading.

3.H Godfrey Park Master Plan Presentation – Matt

Finance Director Brown presented the Master Plan done by Mackenzie. A copy is included in the archive meeting packet. The Parks & Trails Commission reviewed the Plan at their last meeting and approved it with a few changes. The goal was to provide a nature play area, which was in the Master Plan in 2015. It is a design that can be installed by staff, not adding additional cost with an outside contractor. It is a phased project costing approximately \$30,000. He reviewed the proposed layout.

Mayor Scholl expressed concerns about maintenance. Council President Morten mentioned that the Garden Club may be interested in helping maintain the Sensory Garden area. However, he is concerned about kids throwing rocks in the Labyrinth Room. Councilor Carlson visits a place in Portland that have offered to help the City with this project. She suggests inviting the community to participate. Brown clarified that the pictures are ideas of what can be done. He agreed that maintenance needs to be considered.

Councilor Topaz expressed that the proposal is lousy. The activities are regimented. He would like to see benches for grandparents to watch their grandkids. He went on to talk about the topography of Godfrey Park and other area parks. Brown responded that each area is designed to have some sort of seating surrounding it. Also, the path is designed to lead kids from one area to another. Topaz argued that he does not want to confine kids to stay on the path to get from one area to another. He wants the areas made for handicap and retired to be expanded. He would like the topography of the park to be better used, including the stream. Brown likes those ideas but some of them may fit better in other parks. Topaz argued that people use the parks closest to them. The proposal limits imagination.

Council President Morten recommended forming a committee to review the plans and make them workable. He suggested Councilor Topaz, another councilor, community members, and possibly Parks & Trails Commission members be involved.

Councilor Locke would like to fence off the canyon to not allow access. The stream was engineered for a purpose. Letting people down in there will tear it up. Brown agreed that staff also had those same concerns. The proposal naturally pushes people away from it.

Discussion ensued. The Parks & Trails Commission recommended:

- An entrance on N. 2nd Street into the park.
- Adding an unfenced dog play area.

Brown will take back the comments to Public Works Engineering Director Nelson and Associate Planner Dimsho for their consideration as they spearheaded the project.

3.1 Discussion Regarding Proposed Recreation Fee – Matt

Finance Director Brown reviewed a PowerPoint presentation that was presented during the Recreation Program Public Forum. A copy is included in the archive meeting packet.

Councilor Topaz began the conversation stating that the program is designed poorly. He agreed that a Recreation Program is needed. He wants to see a list of what is needed and the costs involved. There are more needs the Recreation Program should fill for all abilities, disabilities, and ages. He is opposed to adding any fees to the utility bills, other than utility costs.

Mayor Scholl explained that the project was created in coordination with the School District. They have done a fabulous job keeping it at a low budget. They are learning as they grow. He takes Councilor Topaz's comments personally as someone who has worked with staff and the School District to create what it is. Scholl proposes a \$3 fee.

Recreation Coordinator Duggan reported that there are a lot of programs for all ages. Her goal is to make sure the programs are successful and not just jump in without knowing all the information. She has been meeting with the Senior Center, CCMH, and other community partners. Council President Morten asked if the partnership utilizes school facilities as well? Duggan responded that they do utilize multiple school buildings; including cooking classes at the high school, Lewis & Clark Elementary School for afterschool care, etc. They are in the schools 25-50% of the time. They are already outgrowing the Recreation Center.

Councilor Carlson reported on the importance of finding out what our community wants rather than duplicating another community's program. The Senior Center, School District, private groups, etc., all want to be involved. Discussion ensued.

Mayor Scholl spoke to Councilor Topaz about the personal attack Topaz brought up about a lawsuit during the Budget Committee meeting. It is unethical to bring it up as a councilor during a meeting. Councilor Topaz told Scholl to talk to Walsh about the federal lawsuit that started out here. Topaz argued that he is not saying to stop the Recreation Program. For the record, Scholl clarified that Topaz was upset about a storm line on S. 4th Street that he tried to sue the City over and lost. He went off script and started personally attacking our Engineer. Scholl has heard other comments that Topaz wants to go after Nelson. If that is the case, that is unethical. On the record, Topaz stated that he reported Nelson to the State Engineering Licensing Board of bad design. The finding was that they had no authority to judge her work. They also came to him and said it's illegal for him, as an engineer, from another state to say that you're an engineer. That went to the Administrative Court, who said that he didn't break any laws. The Licensing Board has no authority to correct the engineering mistake. The Court of Appeals was then brought in. They said that Topaz made a public statement that is illegal. That went to the State Supreme Court and they said the property damage to a number of properties behind Topaz's is illegal for Topaz to speak about. The Federal Court said Topaz's first amendment rights were abridged. If you look at the blueprints of the drainage and the fact that storm and sewer were not separated in that area, you'll see that the engineering, according to the clean water act, was not done correctly. Council President Morten pointed out that it was not Nelson's design. Scholl emphasized the fact that Topaz brought a personal issue to the Budget Committee that was unethical. He is trying to force a staff member out of their job or to do something in response to a court case that Topaz lost. Topaz responded that he didn't lose in Federal Court. Every time it rains, the problem appears on his property and the surrounding properties.

Council President Morten recalls discussing a taxing district and other ways to make the program sustainable. They also discussed having \$2 for a couple years to give them more time to look into other funding sources. Brown said they discussed the \$2 or 3 fee with a sun setting of two to three years. At that time, there would be a taxing district or another discussion to do something else or continue what is being done. Discussion of financing ensued.

Brown will work with Walsh, Payne, and Duggan to draft a resolution for the proposed \$2 or 3 sun setting fee. It will be reviewed at the next work session, followed by a public forum that evening.

Councilor Carlson encouraged council members to visit with Duggan at the Recreation Center before the next discussion to find out about programs and eliminate the confrontation.

3.J Discussion Regarding Budget Requests for 2019/20

Postponed until tonight's meeting.

4) Department Reports

Lieutenant Hogue reported...

- The trailer has been installed on the Police Department property. It will be nice to have a location to hold meetings.

City Planner Graichen reported...

- Nothing to report.

Library Director Jeffries reported...

- Will show a video tonight of the Library's puppet competition.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

Event Coordinator Curry reported...

- Will report tonight.

City Administrator Walsh reported...

- Will report tonight.

5) Council Reports

Postponed until tonight's meeting.

6) Other Business

7) Adjourn – 4:58 p.m.

Executive Session - None

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Public Forum Minutes

April 17, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Joe Hogue, Police Lieutenant
Mike De Roia, Building Official
Jacob Graichen, City Planner

Others:

| | | |
|---------------|------------------|--------------------|
| F. Brandon | Greg Pettit | Lynne Pettit |
| Shaun Brown | Shauna Harrison | Howard Blumenthal |
| Elisa Mann | Nancy Ward | Benjamin Tiscareno |
| Ethan Ralstin | Sidney Greenleaf | Brady Preheim |
| Ann Morten | Jerry Belcher | |

1) **6:30 P.M. - Open Public Forum**

2) **Topic - St. Helens Hazard Mitigation Plan**

City Building Official Mike De Roia and Columbia County Deputy Director of Emergency Management Shaun Brown were in attendance to review the updated Plan. A copy is included in the archive meeting packet. Brown explained that the Hazard Mitigation Plan is used to rebuild better after a disaster. FEMA wants to see that we're aware of problem areas and working towards fixing them. De Roia explained the document update process. Brown emphasized the importance of the City documents to be included with the County's submittal to FEMA.

Councilor Topaz pointed out that the Plan does not include a process if the railroad goes. Brown responded that they are working on that. He agreed that's a huge concern and it can be included in the Plan. They do have another Plan that specifically addresses hazmat rail.

Council President Morten asked if the Plan includes hazardous materials of storage on City property. Brown responded that it does not include storage. There is a hazmat team for fire. Morten is specifically referring to what is being stored on the switching yard between Gable Road and Columbia Blvd. Brown said that would fall under hazmat rail.

Councilor Topaz talk about the batteries in electric cars being dangerous in an accident. Would that be included in the Plan or under Transportation? Brown has not heard anything about it yet. It has not been addressed.

Council President Morten emphasized the hazard of transformers. They are around forever, even when replaced with new ones.

Discussion ensued about hazards. This Plan deals more specifically with natural hazards.

Council President Morten talked about the Dalton Lake and Grey Cliffs areas being categorized as a catastrophic fire zone. The Fire Department has been told not to go into that area during a fire because they would be trapped. Has that been given consideration? People live there. There needs to be some kind of evacuation plan. De Roia responded that the risk and structures are identified in the document. It does not define a plan to mitigate. Brown added that it's an unfortunate risk people take when they move into that area. There are ways to mitigate around your house.

PUBLIC COMMENTS

- ◆ Greg Pettit. He mainly came here with concerns about oil trains but understands that is outside of the scope of this proposal. The City has a ranney collector as its water supply. North Portland has extensive oil and chemical tanks that are built on unstable fill. If we have a catastrophic earthquake, those chemicals would be released into the river. It could potentially impact the City's water supply. Is that taken into consideration?

Brown responded that residents do need to plan ahead to store water and have a water purifier. It's important to be able to take care of yourself.

Councilor Carlson talked about other cities that go to public events and give out information about preparedness. Is there grant funding to do that? Is that part of this Plan? Brown responded that there is not grant funding to give people those products. However, they are already doing that now at the Fair and other community events. City Administrator Walsh added that the City also has a mobile water purification system. Council President Morten added that they are also looking at high elevation water reservoirs to supply enough water to get by in the event of an emergency.

- ◆ Jerry Belcher. He suggested the City adopt an ordinance for the removal of ivy. Several trees covered in ivy have fallen in Dalton Lake. The forest will die off if the ivy isn't removed. There's also a trail that goes through there. The fire district talked about putting in a gate to give an additional access and egress in the event of a fire.
- ◆ Ann Morten. People have been camping and lighting fires in that forest. They'd be gone if the forest catches on fire. She suggested posting a flyer with what is allowed in that area.
- ◆ Shauna Harrison. What areas in St. Helens have been identified as liquefaction zones?

Brown responded that DOGAMI is doing a study on that right now. The results will be available in September.

Shauna asked if all the properties will be given a value in the Plan by the time it is complete? Brown responded that until it's signed, changes can still be made. Shauna also asked if there will be an emergency access/egress for Crestwood Mobile Home Park. City Planner Graichen said there is already an emergency easement.

Shauna asked if there is anything the Planning Department could do to add protection to the fire hazard area. Graichen responded that they could create a fire overlay zone to add more regulations.

3) **Close Public Forum** – 7:04 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

April 17, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz
Youth Councilor Vishal Christian

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Joe Hogue, Police Lieutenant
Mike De Roia, Building Official
Jacob Graichen, City Planner
Tina Curry, Event Coordinator

Others:

| | | |
|---------------|------------------|--------------------|
| F. Brandon | Greg Pettit | Lynne Pettit |
| Shaun Brown | Shauna Harrison | Howard Blumenthal |
| Elisa Mann | Nancy Ward | Benjamin Tiscareno |
| Ethan Ralstin | Sidney Greenleaf | Brady Preheim |
| Ann Morten | Jerry Belcher | Carmin Dunn |

1) **7:07 P.M. - Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Nancy Ward. She is running for Port Commissioner Position #1. She is here to thank the Council for the role they played during the recent Port hearings over the API issue and the expansion of crude oil into our town. They put a voice to all of the frustrations, gave them credibility, voiced concerns for the community, and themselves. The most important thing was the Council listened to the community and advocated for them. That's not seen very often in the community. She is overwhelmed. It is empowering.
- ◆ Shauna Harrison. Asked City Planner Graichen if our area is rural or suburban.

City Planner Graichen responded that St. Helens is an incorporated City within an urban growth boundary. He would call us urban. But if you're a research student analyzing different areas... Shauna clarified that she sells real estate and there are differentiating views about our area. She will follow-up with Graichen after this meeting.

4) **Urban Trails Subcommittee Presentation**

Parks & Trails Commission Members Jerry Belcher, Carmin Dunn, and Howard Blumenthal were in attendance to review the proposed St. Helens Historic Riverfront Parks Trail to be included in the Parks Master Plan. A copy is included in the archive meeting packet. It is a 2.5 mile double looped trail showcasing six City parks, numerous historical sites, scenic overlooks, and local shops. Review and discussion of the trail ensued. The Commission recommends City Council direct staff to investigate financing options. State of Oregon has money for urban trails. Belcher emphasized that the proposal will make St. Helens a better place to live and visit.

Councilor Topaz expressed concerns about handicap accessibility. He suggested internal loops to make it handicap accessible. Belcher responded that their idea for ADA accessibility is for users to go from one end of the boardwalk on the Waterfront property to Grey Cliffs Park. However, there are numerous areas around downtown to loop. The trail does have steps and is steep in some areas. They need to consider the people who want the rougher terrain as well. Graichen added that this is a supplement of the existing trails in the Parks Master Plan.

Council President Morten has heard “no” so many times to these types of proposals. He’s hoping Council and staff can say “yes” to this Commission’s proposal. Discussion ensued.

Mayor Scholl directed staff to review the proposal from the Parks & Trails Commission and bring discussion back to Council.

5) **Ordinances - First Reading**

- 5.a Ordinance No. 3236: An Ordinance Amending St. Helens Municipal Code Chapter 13.14 Regarding Use of Portable Privies

Mayor Scholl read Ordinance No. 3236 by title for the first time. The final reading will be held at the next regular session.

- 5.b Ordinance No. 3237: An Ordinance Amending St. Helens Municipal Code Chapter 3.12 to Modify the Utility Privilege Tax Levied on Utilities Operating in the City Without a Franchise

Mayor Scholl read Ordinance No. 3237 by title for the first time. The final reading will be held at the next regular session.

6) **Resolutions**

- 6.a Resolution No. 1843: A Resolution Consenting to the City of St. Helens’ Inclusion in the Columbia County Rider Transit Service District

Mayor Scholl read Resolution No. 1843 by title. **Motion:** Upon Morten’s motion and Locke’s second, the Council unanimously adopted Resolution No. 1843. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

7) **Approve and/or Authorize for Signature**

- 7.a License & Maintenance Agreement with Columbia County for Kiosk on County Property

- 7.b Contract Payments

Motion: Upon Morten’s motion and Locke’s second, the Council unanimously approved ‘7a’ and ‘7b’ above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Appointments to Boards/Commissions**

8.a Appointments to City Boards & Commissions

Motion: Upon Topaz's motion and Carlson's second, the Council unanimously appointed Maggie Clayton to the Arts & Cultural Commission. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

Motion: Upon Morten's motion and Carlson's second, the Council unanimously appointed Lynne Pettit to the Parks & Trails Commission. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

9) **Consent Agenda for Acceptance**

9.a Parks & Trails Commission Minutes dated March 11, 2019

9.b Planning Commission Minutes dated March 12, 2019

9.c Housing Needs Advisory Committee Meeting #3 Minutes dated March 12, 2019

Motion: Upon Locke's motion and Topaz's second, the Council unanimously approved '9a' through '9c' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

10) **Consent Agenda for Approval**

10.a Little Free Library for Campbell Park Donated by Thomas O'Hanlon

10.b Little Free Library for Walnut Tree Park Donated by Lynne Pettit

10.c Cascades Reserve Allocation Annual Adjustment from 86.3% to 79.8%

10.d OLCC Licenses

10.e Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '10a' through '10e' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

Budget Presentation 2019/20

Finance Director Brown reviewed the list of budget requests that are an increase over the previous year. A copy is included in the archive meeting packet.

- Engineer/GIS Tech – Consensus of Council to wait until Public Works Operation Director Sheppard's position is filled. They will review this position again at that time. Council requested City Recorder Payne add Public Works Director discussion to the next work session.
- Development Coordinator – This position would be a project organizer and assistant to Administration, Building, Planning, and Engineering. Consensus of Council to move forward with this position.
- Police – Lt. Hogue reported on the Police Department needs. Consensus of Council to move forward with the Police requests except for one Patrol Officer instead of three.
- Consensus of Council to move forward with the Recreation, Building, and Communication requests.
- Council - Consensus of Council to move forward with increasing the Council Discretionary Funds.

11) **Mayor Scholl Reports**

- The City has a lot going on. The Development Coordinator position is very much needed.

12) **Council Member Reports**

Councilor President Morten reported...

- The Parks & Trails Commission gave an excellent presentation. He is very excited about promoting our City as a Certified Local Government for grants.

Councilor Locke reported...

- He would like to go into executive session to discuss a tenant on the St. Helens Industrial property.
- Cascades is building another fence between them and ACSP down the middle of a roadway. They did not request permission nor do they have a permit.

City Planner Graichen pointed out that there are easements in that area. City Administrator Walsh will contact the mill manager to discuss the concerns.

Councilor Carlson reported...

- Encouraged by all the public comment today. It was a good process.
- Thanked City Planner Graichen and Lt. Hogue for being here.
- A Mental Health Fair will be held on May 4 at the Recreation Center.

Councilor Topaz reported...

- He is coming up to speed on the Arts and Cultural Commission.

Youth Councilor Christian reported...

- Youth Council is leading a spring cleanup on April 28 behind the County Courthouse. It was formerly organized by another group. They are requesting donations from local businesses but also requested up to \$400 from the Council to cover what is not donated. The Council was in consensus for Youth Council to use up to \$400 from Council Discretionary Funds.

13) **Department Reports**

Lieutenant Hogue reported...

- Nothing to report.

City Planner Graichen reported...

- Public Hearings for the Riverfront Connector will be held soon.
- The final public meeting for the Housing Needs Analysis will also be held soon, followed by the adoption of the plan.
- Updated the Council on the status of the Wetlands on the St. Helens Industrial Property. Mapping has been done. AKS will be surveying it next. It is moving forward.
- Will be working on the Millard Road hospital property next.

Library Director Jeffries reported...

- Showed the Facebook Puppet competition. The City did not win but Youth Librarian Kolderup and Communications Officer Farnsworth did an excellent job.

Finance Director Brown reported...

- Requested clarification from the earlier work session discussion on Godfrey Park. The Parks & Trails Commission recommended moving forward with the project. Consensus of Council to have Public Works Engineering Director Nelson and Associate Planner Dimsho present at the next meeting for further discussion.

City Recorder Payne reported...

- There is a City appointment on the Columbia Learning Center Board that is vacant and expires at the end of May. She requested the Council be thinking about it and appoint someone to serve at the May 1 or 15 meeting.

Event Coordinator Curry reported...

- She has been looking for ways to include nonprofits in tourism activities.
- The Columbia County Events Facebook page now has over 6,000 likes.
- There have been over 1,200 views of the new hot topics, stories, and interviews.
- Two bunnies were on the streets this last weekend for people to find.
- Hallow Pizza won the \$20,000 business loan.
- Working with City Administrator Walsh on the Travel Oregon report.
- New free community activity that the Recreation Center will be assisting with. It will be held July 13 and 14.

City Administrator Walsh reported...

- Notice of Funding Opportunity for the BUILD Grant has been announced. This year it is \$900 million. He is moving forward with the consultants to submit an improved application.
- Continuing to work on the Sand Island camping proposal.
- Continuing to meet with a consultant on the Broadband proposal.
- The RV Park Feasibility Study is underway.
- Met with a local marijuana grower last week. They pointed out the disparity with big versus small. The grower suggested a modification to the marijuana license to be based on a tiered rate of canopy space rather than a flat rate.
- He'll be attending an Opportunity Zone Conference on Friday.
- He nominated himself for the Oregon City County Manager's Board. One of the duties is to help plan and attend the Spring Conference, which overlaps the May 1 Council meeting. Council excused him from the meeting.
- There was a conversation earlier about the Recreation Program. Direction and positive feedback has been fantastic. They need a good plan for long-range planning to keep it going.

14) **Other Business**

15) **Adjourn** – 9:30 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 05/02/2019 - 11:37AM
 Batch: 00009.04.2019 - AP 5.2.19 FY 18-19



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------------|-----------|----------|---|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| ACC-U-SET CONSTRUCTION INC | | | | | | | | | |
| 841112 | | | | | | | | | |
| 19-018 | 4/30/2019 | 19,848.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 704-000-053018 Capital Outlay - City Hall | | | | RELOCATE MOD TO POLICE STATION FROM SCHOO | | | | | |
| | 19-018 Total: | 19,848.00 | | | | | | | |
| | ACC-U-SET CONSTRUC | 19,848.00 | | | | | | | |
| ALLSTREAM | | | | | | | | | |
| 016479 | | | | | | | | | |
| 16086615 | 4/21/2019 | 48.95 | 0.00 | 05/02/2019 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 754802 | | | | | |
| 16086615 | 4/21/2019 | 24.95 | 0.00 | 05/02/2019 | | | | False | 0 |
| 603-736-052010 Telephone | | | | 754802 | | | | | |
| 16086615 | 4/21/2019 | 24.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 754802 | | | | | |
| | 16086615 Total: | 97.90 | | | | | | | |
| | ALLSTREAM Total: | 97.90 | | | | | | | |
| BEMIS PRINTING | | | | | | | | | |
| 002701 | | | | | | | | | |
| 8658 | 4/16/2019 | 158.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-707-052004 Office Supplies | | | | DOOR HANGERS | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|-----------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| <hr/> | | | | | | | | | |
| 8658 Total: | | 158.00 | | | | | | | |
| <hr/> | | | | | | | | | |
| BEMIS PRINTING Total: | | 158.00 | | | | | | | |
| <hr/> | | | | | | | | | |
| CENTURY LINK 034002 | | | | | | | | | |
| 04172019 | 4/17/2019 | 82.23 | 0.00 | 05/02/2019 | | | | False | 0 |
| 603-737-052010 Telephone | | | | 025 | | | | | |
| <hr/> | | | | | | | | | |
| 04172019 Total: | | 82.23 | | | | | | | |
| <hr/> | | | | | | | | | |
| 04252019 | 4/25/2019 | 346.12 | 0.00 | 05/02/2019 | | | | False | 0 |
| 702-000-052010 Telephone | | | | 966 | | | | | |
| <hr/> | | | | | | | | | |
| 04252019 Total: | | 346.12 | | | | | | | |
| <hr/> | | | | | | | | | |
| CENTURY LINK Total: | | 428.35 | | | | | | | |
| <hr/> | | | | | | | | | |
| CITY OF COLUMBIA CITY 007370 | | | | | | | | | |
| 04262019 | 4/26/2019 | 77.73 | 0.00 | 05/02/2019 | | | | False | 0 |
| 601-732-052003 Utilities | | | | 001754-001 | | | | | |
| <hr/> | | | | | | | | | |
| 04262019 Total: | | 77.73 | | | | | | | |
| <hr/> | | | | | | | | | |
| CITY OF COLUMBIA CIT | | 77.73 | | | | | | | |
| <hr/> | | | | | | | | | |
| COLUMBIA COUNTY ECONOMIC TEAM, CCET 007573 | | | | | | | | | |
| 05012019 | 5/1/2019 | 5,000.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 202-721-052019 Professional Services | | | | SALMONBERRY PARK WORK | | | | | |
| <hr/> | | | | | | | | | |
| 05012019 Total: | | 5,000.00 | | | | | | | |
| <hr/> | | | | | | | | | |
| COLUMBIA COUNTY EC | | 5,000.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|----------------------|------------|----------|---|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| COMCAST | | | | | | | | | |
| COMCAST | | | | | | | | | |
| 04212019 | 4/21/2019 | 1,052.22 | 0.00 | 05/02/2019 | | | | False | 0 |
| 702-000-052003 Utilities | | | | 4669 CH/LIB/POLICE | | | | | |
| | 04212019 Total: | 1,052.22 | | | | | | | |
| | COMCAST Total: | 1,052.22 | | | | | | | |
| EMERY & SONS CONSTRUCTION GROUP | | | | | | | | | |
| 02068 | | | | | | | | | |
| 2 | 4/23/2019 | 337,895.81 | 0.00 | 05/02/2019 | | | | False | 0 |
| 605-000-053015 10th Street Pump Station | | | | SD-150 SOUTH 10TH ST STORM DRAIN REROUTE | | | | | |
| | 2 Total: | 337,895.81 | | | | | | | |
| | EMERY & SONS CONST | 337,895.81 | | | | | | | |
| FLINN, STEPHEN ATTORNEY AT LAW | | | | | | | | | |
| 854114 | | | | | | | | | |
| 04292019 | 4/29/2019 | 1,550.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | FORD SANDS LENZ MOELLER BRUCE SHHEATH LE' | | | | | |
| | 04292019 Total: | 1,550.00 | | | | | | | |
| | FLINN, STEPHEN ATTOR | 1,550.00 | | | | | | | |
| GRANICUS INC, DEPT CH | | | | | | | | | |
| 014033 | | | | | | | | | |
| 111147 | 4/1/2019 | 9,450.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 702-000-052006 Computer Maintenance | | | | SOFTWARE | | | | | |
| | 111147 Total: | 9,450.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|----------------------|-----------|----------|--------------|---|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | GRANICUS INC, DEPT C | 9,450.00 | | | | | | | |
| JORDAN RAMIS PC 030274 | | | | | | | | | |
| 156252 | 4/25/2019 | 92.00 | 0.00 | 05/02/2019 | PAUL JOE BINGS RES BANKRUPTCY | | | False | 0 |
| 603-735-052019 Professional Services | | | | | | | | | |
| 156252 Total: | | 92.00 | | | | | | | |
| JORDAN RAMIS PC Tota | | 92.00 | | | | | | | |
| LANG, ATTORNEY AT LAW, MARK J. 018006 | | | | | | | | | |
| 1922 | 4/27/2019 | 200.00 | 0.00 | 05/02/2019 | MIKE MALONE | | | False | 0 |
| 100-704-052019 Professional Services | | | | | | | | | |
| 1922 Total: | | 200.00 | | | | | | | |
| 1923 | 4/27/2019 | 200.00 | 0.00 | 05/02/2019 | STAISHA RICHARDS | | | False | 0 |
| 100-704-052019 Professional Services | | | | | | | | | |
| 1923 Total: | | 200.00 | | | | | | | |
| LANG, ATTORNEY AT LA | | 400.00 | | | | | | | |
| MACKENZIE 3114 | | | | | | | | | |
| 1060145 | 4/30/2019 | 19,000.00 | 0.00 | 05/02/2019 | ST. HELENS MASTER PLAN GODFREY AND CAMPBI | | | False | 0 |
| 607-000-052019 Professional Services | | | | | | | | | |
| 1060145 Total: | | 19,000.00 | | | | | | | |
| MACKENZIE Total: | | 19,000.00 | | | | | | | |

MASON, BRUCE, & GIRARD, INC.

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|--|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 019413 | | | | | | | | | |
| 25496 | 4/22/2019 | 3,691.58 | 0.00 | 05/02/2019 | | | | False | 0 |
| 202-724-052019 Professional Services | | | | MILTON CREEK FOREST INV 0100308 | | | | | |
| 25496 Total: | | 3,691.58 | | | | | | | |
| MASON, BRUCE, & GIR | | 3,691.58 | | | | | | | |
| NICHOLS, GENIE M. NICH | | | | | | | | | |
| 04262019 | 4/26/2019 | 625.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-000-036002 Fines - Court | | | | BAIL REFUND CASE WILLNOT BE CHARGED G. NIC | | | | | |
| 04262019 Total: | | 625.00 | | | | | | | |
| NICHOLS, GENIE M. Tot | | 625.00 | | | | | | | |
| PETTY CASH- JAMIE EDWARDS 018757 | | | | | | | | | |
| 04292019 | 4/29/2019 | 10.98 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-705-052028 Projects & Programs | | | | PETTY CASH | | | | | |
| 04292019 | 4/29/2019 | 10.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-702-052018 Professional Development | | | | PETTY CASH | | | | | |
| 04292019 | 4/29/2019 | 10.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-702-052018 Professional Development | | | | PETTY CASH | | | | | |
| 04292019 | 4/29/2019 | 18.93 | 0.00 | 05/02/2019 | | | | False | 0 |
| 703-733-052018 Professional Development | | | | PETTY CASH | | | | | |
| 04292019 | 4/29/2019 | 19.06 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-703-052045 Youth Council | | | | PETTY CASH | | | | | |
| 04292019 | 4/29/2019 | 50.90 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-703-052045 Youth Council | | | | PETTY CASH | | | | | |
| 04292019 Total: | | 119.87 | | | | | | | |
| PETTY CASH- JAMIE ED | | 119.87 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------------------|--------------|-----------|----------|---|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| RUBENS LAWN SERVICE, JENNIFER MEABE | | | | | | | | | |
| 028033 | | | | | | | | | |
| 0002310 | 4/25/2019 | 80.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-705-052023 Facility Maintenance | | | | APRIL LAWN SERVICE | | | | | |
| | | | | | | | | | |
| 0002310 Total: | | 80.00 | | | | | | | |
| | | | | | | | | | |
| RUBENS LAWN SERVIC | | 80.00 | | | | | | | |
| ST. HELENS SCHOOL DISTRICT | | | | | | | | | |
| 028955 | | | | | | | | | |
| 05012019 | 5/1/2019 | 1,000.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-703-052041 Council Discrenary | | | | SAFE AND SOBER PARTY DONATION | | | | | |
| | | | | | | | | | |
| 05012019 Total: | | 1,000.00 | | | | | | | |
| | | | | | | | | | |
| ST. HELENS SCHOOL DI | | 1,000.00 | | | | | | | |
| TURNEY EXCAVATING INC | | | | | | | | | |
| 0355 | | | | | | | | | |
| 1 | 4/22/2019 | 79,192.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 601-000-053014 Water Main Replacement | | | | W-464 2019 WATERLINE IMPROVEMENTS PROJECT | | | | | |
| | | | | | | | | | |
| 1 Total: | | 79,192.00 | | | | | | | |
| | | | | | | | | | |
| TURNEY EXCAVATING I | | 79,192.00 | | | | | | | |
| U.S. BANK EQUIPMENT FINANCE | | | | | | | | | |
| 033955 | | | | | | | | | |
| 393081064 | 4/19/2019 | 99.00 | 0.00 | 05/02/2019 | | | | False | 0 |
| 100-715-052021 Equipment Maintenance | | | | CONTRAT PAYMENT | | | | | |
| | | | | | | | | | |
| 393081064 Total: | | 99.00 | | | | | | | |
| | | | | | | | | | |
| U.S. BANK EQUIPMENT | | 99.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|------------|----------|-------------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| | | | | | | | | | |
| WAGONER, BONNY | | | | | | | | | |
| WAG | | | | | | | | | |
| 04292019 | 4/29/2019 | 75.00 | 0.00 | 05/02/2019 | | | | | |
| 100-709-052019 Professional Services | | | | URBAN SKETCH CLASSES JAN-MARCH 2019 | | | | | |
| 04292019 Total: | | 75.00 | | | | | | | |
| WAGONER, BONNY Tota | | 75.00 | | | | | | | |
| | | | | | | | | | |
| WESTERN DISPLAY FIREWORKS LTD | | | | | | | | | |
| 036426 | | | | | | | | | |
| 05012019 | 5/1/2019 | 3,000.00 | 0.00 | 05/02/2019 | | | | | |
| 201-000-052057 Events - Fireworks | | | | FIREWORKS DISPLAY DOWN PAYMENT | | | | | |
| 05012019 Total: | | 3,000.00 | | | | | | | |
| WESTERN DISPLAY FIR | | 3,000.00 | | | | | | | |
| | | | | | | | | | |
| WILCOX & FLEGEL | | | | | | | | | |
| 037003 | | | | | | | | | |
| 0375874-IN | 4/25/2019 | 122.08 | 0.00 | 05/02/2019 | | | | | |
| 202-722-052023 Facility Maintenance | | | | FILL TRACK HOE | | | | | |
| 0375874-IN Total: | | 122.08 | | | | | | | |
| WILCOX & FLEGEL Tota | | 122.08 | | | | | | | |
| Report Total: | | 483,054.54 | | | | | | | |

Accounts Payable

To Be Paid Proof List

User: jenniferj
Printed: 05/03/2019 - 9:47AM
Batch: 00002.05.2019 - AP 5.3.19 FY 18-19



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # | |
|------------------------------------|--------------|--------|----------|--------------------------------------|------------|------|------|----------|--------|---|
| Account Number | Description | | | | Reference | | | | | |
| <hr/> | | | | | | | | | | |
| AULICINO, EMILY D. | | | | | | | | | | |
| AUL | | | | | | | | | | |
| 05022019 | 5/2/2019 | 135.84 | 0.00 | 05/03/2019 | | | | | False | 0 |
| 100-706-052028 Projects & Programs | | | | SPEAKER HONORARIUM INCLUDING MILEAGE | | | | | | |
| 05022019 Total: | | <hr/> | | | | | | | | |
| | | 135.84 | | | | | | | | |
| AULICINO, EMILY D. To | | <hr/> | | | | | | | | |
| | | 135.84 | | | | | | | | |
| | | <hr/> | | | | | | | | |
| Report Total: | | <hr/> | | | | | | | | |
| | | 135.84 | | | | | | | | |
| | | <hr/> | | | | | | | | |
| | | <hr/> | | | | | | | | |

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 05/10/2019 - 12:24PM
 Batch: 00001.05.2019 - AP 5.9.19 FY 18-19



| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|------------------------|----------|----------|---------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| ACCELA, INC. #774375 | | | | | | | | | |
| 000496 | | | | | | | | | |
| INV-ACC45617 | 4/30/2019 | 599.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-707-052020 Bank Service Fees | | | | CIVIC PAY TRAN FEE | | | | | |
| | INV-ACC45617 Total: | 599.00 | | | | | | | |
| | ACCELA, INC. #774375 T | 599.00 | | | | | | | |
| AKS ENGINEERING & FORESTRY | | | | | | | | | |
| 001128 | | | | | | | | | |
| 6486-06 | 4/1/2019 | 1,477.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-722-052019 Professional Services | | | | ST. HELENS INDUSTRIAL PARK 6486 | | | | | |
| | 6486-06 Total: | 1,477.50 | | | | | | | |
| | AKS ENGINEERING & F | 1,477.50 | | | | | | | |
| ALVAREZ THIBEAULT LLC | | | | | | | | | |
| 45552 | | | | | | | | | |
| 31 | 5/4/2019 | 200.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | JAMES F LAWSON JR. | | | | | |
| | 31 Total: | 200.00 | | | | | | | |
| 32 | 5/7/2019 | 200.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | JASON HEWEY | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|----------------------|----------|----------|---|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| | 32 Total: | 200.00 | | | | | | | |
| 34 | 5/7/2019 | 200.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | SARAH BROCK | | | | | |
| | 34 Total: | 200.00 | | | | | | | |
| | ALVAREZ THIBEAULT L | 600.00 | | | | | | | |
| CENTERLOGIC, INC. | | | | | | | | | |
| 011595 | | | | | | | | | |
| 51956 | 5/2/2019 | 299.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 702-000-052006 Computer Maintenance | | | | ADOBE BOX ADOBE ACROBAT | | | | | |
| | 51956 Total: | 299.00 | | | | | | | |
| 52102 | 5/2/2019 | 315.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 702-000-052019 Professional Services | | | | IT SUPPORT | | | | | |
| | 52102 Total: | 315.00 | | | | | | | |
| 52120 | 5/2/2019 | 5,963.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 702-000-052006 Computer Maintenance | | | | AGREEMENT COMP MSP AGREEMENT SONICWALL | | | | | |
| | 52120 Total: | 5,963.00 | | | | | | | |
| 52234 | 5/2/2019 | 162.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 702-000-052006 Computer Maintenance | | | | AGREEMENT OFFICE MONTHLY MAY | | | | | |
| | 52234 Total: | 162.50 | | | | | | | |
| | CENTERLOGIC, INC. To | 6,739.50 | | | | | | | |
| CITY OF ST. HELENS | | | | | | | | | |
| ST.HELEN | | | | | | | | | |
| 05092019 | 5/9/2019 | 70.56 | 0.00 | 05/09/2019 | | | | False | 0 |
| 704-000-053017 Capital Outlay - Rec Center | | | | PERMIT 14491 WATER LINE REPLACEMENT REC CEI | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|-----------|----------|-------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | | | | | | | | | |
| 05092019 Total: | | 70.56 | | | | | | | |
| | | | | | | | | | |
| CITY OF ST. HELENS To | | 70.56 | | | | | | | |
| | | | | | | | | | |
| CLOUD RECORDS MANAGEMENT SOLUTION, CHAVES | | | | | | | | | |
| 006630 | | | | | | | | | |
| 190345 | 5/1/2019 | 296.16 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-702-052019 Professional Services | | | | MONTHLY USER FEE | | | | | |
| | | | | | | | | | |
| 190345 Total: | | 296.16 | | | | | | | |
| | | | | | | | | | |
| CLOUD RECORDS MAN | | 296.16 | | | | | | | |
| | | | | | | | | | |
| CODE PUBLISHING, INC. | | | | | | | | | |
| 007162 | | | | | | | | | |
| 63352 | 4/30/2019 | 720.60 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-702-052019 Professional Services | | | | MUN CODE CUMU PRINT SUP | | | | | |
| | | | | | | | | | |
| 63352 Total: | | 720.60 | | | | | | | |
| | | | | | | | | | |
| CODE PUBLISHING, INC | | 720.60 | | | | | | | |
| | | | | | | | | | |
| COLUMBIA RIVER P.U.D. | | | | | | | | | |
| 008325 | | | | | | | | | |
| 05012019 | 5/1/2019 | 8,066.26 | 0.00 | 05/09/2019 | | | | False | 0 |
| 603-737-052003 Utilities | | | | 38633 | | | | | |
| | | | | | | | | | |
| 05012019 Total: | | 8,066.26 | | | | | | | |
| | | | | | | | | | |
| 05062019 | 5/6/2019 | 2,499.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 704-000-053018 Capital Outlay - City Hall | | | | NEW PD BUILDING WORK | | | | | |
| | | | | | | | | | |
| 05062019 Total: | | 2,499.00 | | | | | | | |
| | | | | | | | | | |
| COLUMBIA RIVER P.U.D | | 10,565.26 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|--------------------------|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| COMCAST | | | | | | | | | |
| COMCAST | | | | | | | | | |
| 04252019 | 4/25/2019 | 106.85 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-708-052046 Dock Services | | | | 3930 MARINE | | | | | |
| 04252019 Total: | | 106.85 | | | | | | | |
| COMCAST Total: | | 106.85 | | | | | | | |
| ERSKINE LAW PRACTICE LLC | | | | | | | | | |
| 011522 | | | | | | | | | |
| 05022019 | 5/2/2019 | 5,217.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | 4/17-4/30 LEGAL SERVICES | | | | | |
| 05022019 Total: | | 5,217.50 | | | | | | | |
| ERSKINE LAW PRACTIC | | 5,217.50 | | | | | | | |
| HUDSON GARBAGE SERVICE | | | | | | | | | |
| 015875 | | | | | | | | | |
| 10278408 | 5/1/2019 | 57.49 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052003 Utilities | | | | 1554 | | | | | |
| 10278408 Total: | | 57.49 | | | | | | | |
| 10278525 | 5/1/2019 | 131.49 | 0.00 | 05/09/2019 | | | | False | 0 |
| 603-736-052003 Utilities | | | | 8333 | | | | | |
| 10278525 | 5/1/2019 | 131.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 603-737-052003 Utilities | | | | 8333 | | | | | |
| 10278525 Total: | | 262.99 | | | | | | | |
| 10278667 | 5/1/2019 | 92.64 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052023 Facility Maintenance | | | | 7539 | | | | | |
| 10278667 Total: | | 92.64 | | | | | | | |
| 10278668 | 5/1/2019 | 92.64 | 0.00 | 05/09/2019 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|--------|----------|---|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 100-705-052023 Facility Maintenance | | | | 7547 | | | | | |
| 10278668 Total: | | 92.64 | | | | | | | |
| 10278669 | 5/1/2019 | 86.99 | 0.00 | 05/09/2019 | | | | False | 0 |
| 703-734-052003 Utilities | | | | 7555 | | | | | |
| 10278669 Total: | | 86.99 | | | | | | | |
| 10278670 | 5/1/2019 | 447.27 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052023 Facility Maintenance | | | | 7598 | | | | | |
| 10278670 Total: | | 447.27 | | | | | | | |
| 10278671 | 5/1/2019 | 341.44 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052023 Facility Maintenance | | | | 7601 | | | | | |
| 10278671 Total: | | 341.44 | | | | | | | |
| 10278672 | 5/1/2019 | 173.24 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-708-052003 Utilities | | | | 7636 | | | | | |
| 10278672 Total: | | 173.24 | | | | | | | |
| 10279110 | 5/1/2019 | 92.64 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-709-052023 Facility Maintenance | | | | 7056 | | | | | |
| 10279110 Total: | | 92.64 | | | | | | | |
| 10279160 | 5/1/2019 | 123.42 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-722-052023 Facility Maintenance | | | | 1026 | | | | | |
| 10279160 Total: | | 123.42 | | | | | | | |
| 10279171 | 5/1/2019 | 143.82 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-708-052019 Professional Services | | | | 1291 KNOB HILL CLEAN UP PORTABLE TOILET | | | | | |
| 10279171 Total: | | 143.82 | | | | | | | |
| 10279254 | 5/1/2019 | 89.76 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-708-052003 Utilities | | | | 3955 | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|----------|----------|----------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| 10279254 Total: | | 89.76 | | | | | | | |
| HUDSON GARBAGE SER | | 2,004.34 | | | | | | | |
| INDUCTIVE AUTOMATION | | | | | | | | | |
| 016068 | | | | | | | | | |
| 1133644 | 5/9/2019 | 7,917.60 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-732-052001 Operating Supplies | | | | TOTAL CARE RENEWAL OF MAIN | | | | | |
| 1133644 Total: | | 7,917.60 | | | | | | | |
| INDUCTIVE AUTOMATI | | 7,917.60 | | | | | | | |
| INGRAM LIBRARY SERVICES, INC. | | | | | | | | | |
| 016240 | | | | | | | | | |
| 39795966 | 4/21/2019 | 108.67 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052035 Audio Materials | | | | 20C7921 BOOKS | | | | | |
| 39795966 Total: | | 108.67 | | | | | | | |
| 39795967 | 4/21/2019 | 56.64 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| 39795967 Total: | | 56.64 | | | | | | | |
| 39795968 | 4/21/2019 | 16.31 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052035 Audio Materials | | | | 20C7921 BOOKS | | | | | |
| 39795968 Total: | | 16.31 | | | | | | | |
| 39795969 | 4/21/2019 | 10.98 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-000-021300 Library Replacement Fines | | | | 20C7921 BOOKS | | | | | |
| 39795969 Total: | | 10.98 | | | | | | | |
| 39795970 | 4/21/2019 | 14.82 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-000-021300 Library Replacement Fines | | | | 20C7921 BOOKS | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|-----------------|--------|----------|---------------|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| | 39795970 Total: | 14.82 | | | | | | | |
| 39795971 | 4/21/2019 | 9.79 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39795971 Total: | 9.79 | | | | | | | |
| 39795972 | 4/21/2019 | 56.92 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39795972 Total: | 56.92 | | | | | | | |
| 39831952 | 4/23/2019 | 17.71 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39831952 Total: | 17.71 | | | | | | | |
| 39831953 | 4/23/2019 | 11.82 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39831953 Total: | 11.82 | | | | | | | |
| 39831954 | 4/23/2019 | 17.52 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39831954 Total: | 17.52 | | | | | | | |
| 39831955 | 4/21/2019 | 18.85 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052035 Audio Materials | | | | 20C7921 BOOKS | | | | | |
| | 39831955 Total: | 18.85 | | | | | | | |
| 39831956 | 4/23/2019 | 80.75 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-000-021300 Library Replacement Fines | | | | 20C7921 BOOKS | | | | | |
| | 39831956 Total: | 80.75 | | | | | | | |
| 39831957 | 4/21/2019 | 282.44 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| | 39831957 Total: | 282.44 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|----------|----------|--|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 39831958 | 4/23/2019 | 885.63 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052033 Printed Materials | | | | 20C7921 BOOKS | | | | | |
| 39831958 Total: | | 885.63 | | | | | | | |
| INGRAM LIBRARY SERV | | 1,588.85 | | | | | | | |
| INGRAM, SHERI | | | | | | | | | |
| INGRAM.S | | | | | | | | | |
| 05012019 | 5/1/2019 | 32.83 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-702-052028 Projects & Programs | | | | MILES REIMB S. INGRAM PICK UP CAKES FOR RETI | | | | | |
| 05012019 Total: | | 32.83 | | | | | | | |
| INGRAM, SHERI Total: | | 32.83 | | | | | | | |
| INTERNATIONAL LEAK DETECTION NORTHWEST LLC | | | | | | | | | |
| 016885 | | | | | | | | | |
| 42024 | 4/8/2019 | 3,888.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-731-052019 Professional Services | | | | LEAK DETECTION | | | | | |
| 42024 Total: | | 3,888.00 | | | | | | | |
| INTERNATIONAL LEAK | | 3,888.00 | | | | | | | |
| JORDAN RAMIS PC | | | | | | | | | |
| 030274 | | | | | | | | | |
| 156200 | 4/25/2019 | 6,300.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-721-052019 Professional Services | | | | LEGAL SERVICES GENERAL ENVIRONMENTAL | | | | | |
| 156200 Total: | | 6,300.00 | | | | | | | |
| 156940 | 5/1/2019 | 140.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-721-052019 Professional Services | | | | LEGAL SERVICES GENERAL | | | | | |
| 156940 Total: | | 140.00 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------------------|--------------|-----------|----------|---|------------|-----------|------|----------|--------|
| Account Number | | | | Description | | Reference | | | |
| 156941 | 5/1/2019 | 25.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052049 Litigation Settlement | | | | LEGAL SERVICES VANNATTA PETERSEN LITIGATION | | | | | |
| 156941 Total: | | 25.00 | | | | | | | |
| 156942 | 5/1/2019 | 1,365.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052019 Professional Services | | | | LEGAL SERVICES A. MILTICH | | | | | |
| 156942 Total: | | 1,365.00 | | | | | | | |
| 156943 | 5/1/2019 | 117.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052049 Litigation Settlement | | | | LEGAL SERVICES VANNATTA LUBA APPEAL | | | | | |
| 156943 Total: | | 117.00 | | | | | | | |
| 156944 | 5/1/2019 | 770.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-721-052051 Urban Renewal | | | | LEGAL SERVICES COM DEVEL URBAN RENEWAL | | | | | |
| 156944 Total: | | 770.00 | | | | | | | |
| 156945 | 5/1/2019 | 70.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-710-052019 Professional Services | | | | LEGAL SERVICES PLANNING | | | | | |
| 156945 Total: | | 70.00 | | | | | | | |
| 156946 | 5/1/2019 | 455.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 703-733-052019 Professional Services | | | | LEGAL SERVICES PUBLIC WORKS ENGINEERING | | | | | |
| 156946 Total: | | 455.00 | | | | | | | |
| 156947 | 5/1/2019 | 900.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052049 Litigation Settlement | | | | LEGAL SERVICES FINANCE FRANCHISE | | | | | |
| 156947 Total: | | 900.00 | | | | | | | |
| JORDAN RAMIS PC Total | | 10,142.00 | | | | | | | |
| K.L. & C. INC. | | | | | | | | | |
| 01755 | | | | | | | | | |
| 108260 | 4/11/2019 | 922.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 704-000-053012 Capital Outlay - Parks | | | | SAFE FENCE | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|---|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| 108260 Total: | | 922.00 | | | | | | | |
| K.L. & C. INC. Total: | | 922.00 | | | | | | | |
| L.N. CURTIS AND SONS | | | | | | | | | |
| 854111 | | | | | | | | | |
| INV277270 | 4/25/2019 | 96.60 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052002 Personnel Uniforms Equipment | | | | POUCH BELT | | | | | |
| INV277270 Total: | | 96.60 | | | | | | | |
| L.N. CURTIS AND SONS | | 96.60 | | | | | | | |
| LEWIS AUDIO VIDEO INC. | | | | | | | | | |
| 018220 | | | | | | | | | |
| 10506 | 4/22/2019 | 180.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-702-052019 Professional Services | | | | MIN SERVICE CALL | | | | | |
| 10506 Total: | | 180.00 | | | | | | | |
| LEWIS AUDIO VIDEO IN | | 180.00 | | | | | | | |
| LUCY HEIL ATTORNEY AT LAW | | | | | | | | | |
| 9585 | | | | | | | | | |
| 04182019 | 4/18/2019 | 2,175.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | SLIGHTER WAREDEN BAKER BOUNDS MATHEWS W | | | | | |
| 04182019 Total: | | 2,175.00 | | | | | | | |
| LUCY HEIL ATTORNEY | | 2,175.00 | | | | | | | |
| METRO OVERHEAD DOOR INC | | | | | | | | | |
| 020285 | | | | | | | | | |
| 179457 | 4/29/2019 | 212.00 | 0.00 | 05/09/2019 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------------------|--------------|----------|----------|--------------|--------------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 100-705-052023 Facility Maintenance | | | | | GARAGE DOOR REPAIR | | | | |
| 179457 Total: | | 212.00 | | | | | | | |
| METRO OVERHEAD DO | | 212.00 | | | | | | | |
| METRO PLANNING INC. 020291 | | | | | | | | | |
| 4869 | 5/1/2019 | 225.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-710-052006 Computer Maintenance | | | | | GIS HOSTING | | | | |
| 4869 | 5/1/2019 | 75.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 703-733-052026 Equipment Fund Charges | | | | | GIS HOSTING | | | | |
| 4869 Total: | | 300.00 | | | | | | | |
| METRO PLANNING INC | | 300.00 | | | | | | | |
| METROPRESORT 020292 | | | | | | | | | |
| IN608712 | 4/30/2019 | 3,821.70 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-707-052019 Professional Services | | | | | BILL PRINTING UB | | | | |
| IN608712 Total: | | 3,821.70 | | | | | | | |
| METROPRESORT Total: | | 3,821.70 | | | | | | | |
| MIDWEST TAPE 020427 | | | | | | | | | |
| 97274283 | 4/19/2019 | 23.61 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052034 Visual Materials | | | | | DVD | | | | |
| 97274283 Total: | | 23.61 | | | | | | | |
| 97274284 | 4/19/2019 | 57.74 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052035 Audio Materials | | | | | 97274284 | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------|----------|----------|---|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | | | | | | | | | |
| 97274284 Total: | | 57.74 | | | | | | | |
| 97305990 | 4/26/2019 | 98.67 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052035 Audio Materials | | | | 97274284 | | | | | |
| | | | | | | | | | |
| 97305990 Total: | | 98.67 | | | | | | | |
| | | | | | | | | | |
| MIDWEST TAPE Total: | | 180.02 | | | | | | | |
| | | | | | | | | | |
| NELSON, SUSAN | | | | | | | | | |
| 020935 | | | | | | | | | |
| 04162019 | 4/16/2019 | 644.87 | 0.00 | 05/09/2019 | | | | False | 0 |
| 703-733-052018 Professional Development | | | | MEALS LODGING MILES REIMB. S. NELSON SPRING | | | | | |
| | | | | | | | | | |
| 04162019 Total: | | 644.87 | | | | | | | |
| | | | | | | | | | |
| NELSON, SUSAN Total: | | 644.87 | | | | | | | |
| | | | | | | | | | |
| NORTHWEST DELI DISTRIBUTION INC | | | | | | | | | |
| 021184 | | | | | | | | | |
| 352413 | 4/30/2019 | 2,106.93 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-708-052001 Operating Supplies | | | | WIPES SOAP GLASS CLNR TRIGGER SPRAY LINERS | | | | | |
| | | | | | | | | | |
| 352413 Total: | | 2,106.93 | | | | | | | |
| | | | | | | | | | |
| NORTHWEST DELI DIST | | 2,106.93 | | | | | | | |
| | | | | | | | | | |
| OCPDA | | | | | | | | | |
| 021708 | | | | | | | | | |
| 19-003 | 4/18/2019 | 10.95 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-710-052018 Professional Development | | | | LUNCH ORDER OCPDA DAY IN SALEM | | | | | |
| | | | | | | | | | |
| 19-003 Total: | | 10.95 | | | | | | | |
| | | | | | | | | | |
| OCPDA Total: | | 10.95 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|----------------------|--------|----------|------------------------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| | | | | | | | | | |
| OJPA, MALHEUR COUNTY JUSTICE COURT | | | | | | | | | |
| 021741 | | | | | | | | | |
| 01D1H9D6GJK34X | 1/18/2019 | 150.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052018 Professional Development | | | | AMY LINGREN JUDICIAL ED CONF | | | | | |
| | 01D1H9D6GJK34XT Tota | 150.00 | | | | | | | |
| | OJPA, MALHEUR COUN | 150.00 | | | | | | | |
| | | | | | | | | | |
| ONE CALL CONCEPTS, INC. | | | | | | | | | |
| 021950 | | | | | | | | | |
| 9040494 | 4/30/2019 | 8.26 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-731-052019 Professional Services | | | | TICKETS 190 REG | | | | | |
| 9040494 | 4/30/2019 | 8.26 | 0.00 | 05/09/2019 | | | | False | 0 |
| 603-735-052019 Professional Services | | | | TICKETS 190 REG | | | | | |
| | 9040494 Total: | 16.52 | | | | | | | |
| | ONE CALL CONCEPTS, | 16.52 | | | | | | | |
| | | | | | | | | | |
| ORKIN | | | | | | | | | |
| ORKIN | | | | | | | | | |
| 185015632 | 5/9/2019 | 85.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052023 Facility Maintenance | | | | PEST CONTROL | | | | | |
| | 185015632 Total: | 85.00 | | | | | | | |
| | ORKIN Total: | 85.00 | | | | | | | |
| | | | | | | | | | |
| PASSPORT TO LANGUAGES INC. | | | | | | | | | |
| 45111 | | | | | | | | | |
| 1174014 | 3/31/2019 | 41.25 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-704-052019 Professional Services | | | | TRANSLATION SERVICES CRUZ | | | | | |
| | 1174014 Total: | 41.25 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------------------|--------------|----------|----------|---------------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| PASSPORT TO LANGUA | | 41.25 | | | | | | | |
| PEAK ELECTRIC GROUP, LLC | | | | | | | | | |
| PEAK.ELE | | | | | | | | | |
| 190164 | 4/4/2019 | 4,637.18 | 0.00 | 05/09/2019 | | | | False | 0 |
| 704-000-052019 Professional Services | | | | CITY SHOP ELECTRICAL | | | | | |
| 190164 Total: | | 4,637.18 | | | | | | | |
| 190212 | 4/25/2019 | 1,238.23 | 0.00 | 05/09/2019 | | | | False | 0 |
| 703-734-052023 Facility Maintenance | | | | REPLACE LED FISTURES STORAGE BUILDING | | | | | |
| 190212 Total: | | 1,238.23 | | | | | | | |
| PEAK ELECTRIC GROU | | 5,875.41 | | | | | | | |
| PRECISION ENGRAVING, INC. | | | | | | | | | |
| 026004 | | | | | | | | | |
| 58873 | 4/29/2019 | 8.80 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052004 Office Supplies | | | | MAIL BOX PLATE FOR ZWALD | | | | | |
| 58873 Total: | | 8.80 | | | | | | | |
| PRECISION ENGRAVING | | 8.80 | | | | | | | |
| ROGERS MACHINERY COMPANY, INC | | | | | | | | | |
| 027589 | | | | | | | | | |
| 1171956 | 4/25/2019 | 1,671.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-732-052001 Operating Supplies | | | | SERVICES PERFORMED | | | | | |
| 1171956 Total: | | 1,671.50 | | | | | | | |
| 1171957 | 4/25/2019 | 465.50 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-732-052001 Operating Supplies | | | | SERVICES PERFORMED | | | | | |
| 1171957 Total: | | 465.50 | | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---|--------------------|----------|----------|--------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | Reference | | | | | |
| | ROGERS MACHINERY C | 2,137.00 | | | | | | | |
| SHRED-IT USA, LLC | | | | | | | | | |
| SHRED-IT | | | | | | | | | |
| 8127174235 | 4/30/2019 | 91.90 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052019 Professional Services | | | | SHRED SERVICE | | | | | |
| 8127174235 Total: | | 91.90 | | | | | | | |
| SHRED-IT USA, LLC Tot | | 91.90 | | | | | | | |
| ST. FREDERIC CATHOLIC CHURCH | | | | | | | | | |
| ST.FRED | | | | | | | | | |
| 05102019 | 5/10/2019 | 625.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 203-705-052082 CCT - Travel Equip Other Exp | | | | CIT TRAINING FACILITIES RENTAL | | | | | |
| 05102019 Total: | | 625.00 | | | | | | | |
| ST. FREDERIC CATHOLI | | 625.00 | | | | | | | |
| U.S. BANK EQUIPMENT FINANCE | | | | | | | | | |
| 033955 | | | | | | | | | |
| 384055877 | 4/30/2019 | 99.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-715-052021 Equipment Maintenance | | | | CONTRACT PAYMENT | | | | | |
| 384055877 Total: | | 99.00 | | | | | | | |
| U.S. BANK EQUIPMENT | | 99.00 | | | | | | | |
| UNITED RENTALS, INC. | | | | | | | | | |
| 034813 | | | | | | | | | |
| 166710732-002 | 4/19/2019 | 3,888.40 | 0.00 | 05/09/2019 | | | | False | 0 |
| 605-000-053011 Storm Main Replacement | | | | TRENCH BOX SPREADER BAR | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--------------------------|--------------|----------|-----------------|--------------|------------|------|------|----------|--------|
| Account Number | | | | Description | Reference | | | | |
| 166710732-002 Total: | | 3,888.40 | | | | | | | |
| UNITED RENTALS, INC. | | 3,888.40 | | | | | | | |
| VERIZON WIRELESS | | | | | | | | | |
| 000720 | | | | | | | | | |
| 9828523863 | 4/20/2019 | 1,321.11 | 0.00 | 05/09/2019 | False0 | | | | |
| 100-705-052010 Telephone | | | 271826771-00001 | | | | | | |
| 9828523863 Total: | | 1,321.11 | | | | | | | |
| 9828581108 | 4/20/2019 | 36.16 | 0.00 | 05/09/2019 | False0 | | | | |
| 100-701-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 88.04 | 0.00 | 05/09/2019 | False0 | | | | |
| 100-711-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 133.14 | 0.00 | 05/09/2019 | False0 | | | | |
| 601-732-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 43.47 | 0.00 | 05/09/2019 | False0 | | | | |
| 603-736-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 43.47 | 0.00 | 05/09/2019 | False0 | | | | |
| 603-737-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 37.26 | 0.00 | 05/09/2019 | False0 | | | | |
| 603-738-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 80.02 | 0.00 | 05/09/2019 | False0 | | | | |
| 601-731-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 154.10 | 0.00 | 05/09/2019 | False0 | | | | |
| 703-733-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 51.88 | 0.00 | 05/09/2019 | False0 | | | | |
| 701-000-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 245.82 | 0.00 | 05/09/2019 | False0 | | | | |
| 703-734-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 | 4/20/2019 | 88.04 | 0.00 | 05/09/2019 | False0 | | | | |
| 100-709-052010 Telephone | | | 871458396-00001 | | | | | | |
| 9828581108 Total: | | 1,001.40 | | | | | | | |
| 9829169937 | 5/1/2019 | 169.26 | 0.00 | 05/09/2019 | False0 | | | | |
| 702-000-052010 Telephone | | | 242060134-00001 | | | | | | |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|---------------------------------------|--------------|----------|----------|---------------------------------------|------------|------|------|----------|--------|
| Account Number | Description | | | | Reference | | | | |
| 9829169937 Total: | | 169.26 | | | | | | | |
| VERIZON WIRELESS To | | 2,491.77 | | | | | | | |
| WALTER E. NELSON CO. | | | | | | | | | |
| 020940 | | | | | | | | | |
| 1380814 | 4/29/2019 | 143.58 | 0.00 | 05/09/2019 | | | | False | 0 |
| 704-000-053012 Capital Outlay - Parks | | | | RIGID LINER FOR PLAZA CONTAINER BEIGE | | | | | |
| 1380814 Total: | | 143.58 | | | | | | | |
| WALTER E. NELSON CO | | 143.58 | | | | | | | |
| WEX BANK | | | | | | | | | |
| 5112 | | | | | | | | | |
| 58863812 | 4/23/2019 | 2,992.55 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-705-052022 Fuel / Oil | | | | FUEL PURCHASES | | | | | |
| 58863812 Total: | | 2,992.55 | | | | | | | |
| WEX BANK Total: | | 2,992.55 | | | | | | | |
| WILCOX & FLEGEL | | | | | | | | | |
| 037003 | | | | | | | | | |
| 0376847-IN | 4/29/2019 | 162.40 | 0.00 | 05/09/2019 | | | | False | 0 |
| 202-722-052023 Facility Maintenance | | | | FILL TRACK HOE | | | | | |
| 0376847-IN Total: | | 162.40 | | | | | | | |
| WILCOX & FLEGEL Tota | | 162.40 | | | | | | | |
| WILD CURRANT CATERING | | | | | | | | | |
| 037008 | | | | | | | | | |
| 04042019 | 4/4/2019 | 180.00 | 0.00 | 05/09/2019 | | | | False | 0 |

| Invoice Number | Invoice Date | Amount | Quantity | Payment Date | Task Label | Type | PO # | Close PO | Line # |
|--|--------------|-----------|----------|--------------------------------------|------------|------|-----------|----------|--------|
| Account Number | | | | Description | | | Reference | | |
| 100-000-037004 Miscellaneous - General | | | | DINNER AND DESSERT LIB AWARDS DINNER | | | | | |
| 04042019 | 4/4/2019 | 420.00 | 0.00 | 05/09/2019 | | | | False | 0 |
| 100-706-052019 Professional Services | | | | DINNER AND DESSERT LIB AWARDS DINNER | | | | | |
| 04042019 Total: | | 600.00 | | | | | | | |
| WILD CURRANT CATER | | 600.00 | | | | | | | |
| WORX TOOLS | | | | | | | | | |
| 541121 | | | | | | | | | |
| RWD345969000 | 5/8/2019 | 151.88 | 0.00 | 05/09/2019 | | | | False | 0 |
| 601-732-052001 Operating Supplies | | | | 20V WEED TRIMMER | | | | | |
| RWD345969000 Total: | | 151.88 | | | | | | | |
| WORX TOOLS Total: | | 151.88 | | | | | | | |
| Report Total: | | 82,177.08 | | | | | | | |