



CITY COUNCIL REGULAR SESSION

Wednesday, December 04, 2019

265 Strand Street, St. Helens, OR 97051

www.ci.st-helens.or.us

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00 P.M. - Call Regular Session to Order**
2. **Pledge of Allegiance**
3. **Visitor Comments - Limited to five (5) minutes per speaker**
4. **Ordinances - First Reading**
 - 4.a. Ordinance No. 3246: An Ordinance Amending Chapter 13.20 of the St. Helens Municipal Code Regarding Storm Drainage
[Ord No 3246 - Storm Drainage Utility PENDING 121819.pdf](#)
5. **Resolutions**
 - 5.a. Resolution No. 1869: A Resolution Appointing the Budget Officer for Fiscal Year 2020-21
[Res No 1869 - Appoint Budget Officer for FY2020-21 PENDING 120419.pdf](#)
 - 5.b. Resolution No. 1870: A Resolution to Set 2020 City Public Meetings and Holiday Closures Schedule for City of St. Helens Council, Boards and Commissions
[Res No 1870 - Establish 2020 City Public Meetings Schedule PENDING 120419.pdf](#)
6. **Approve and/or Authorize for Signature**
 - 6.a. Contract Payments

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

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For more information or for an application, stop by City Hall or call 503-366-8217.**

[120419 Contract Payments.pdf](#)

7. Consent Agenda for Approval

- 7.a. Council Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated October 16, 2019
[120419 Council Minutes TO BE APPROVED.pdf](#)
- 7.b. Accounts Payable Bill Lists
[Accounts Payable Bill Lists.pdf](#)

8. Mayor Scholl Reports

9. Council Member Reports

10. Department Reports

11. Other Business

12. Adjourn

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City of St. Helens
ORDINANCE NO. 3246

**AN ORDINANCE AMENDING CHAPTER 13.20 OF THE
ST. HELENS MUNICIPAL CODE REGARDING STORM DRAINAGE**

WHEREAS, the City provides a valuable public service by providing storm drainage facilities for the collection and disposal of storm water discharged from properties and public rights-of-way within the City; and

WHEREAS, the public stormwater system constitutes a public utility owned and operated by the City and exists to provide a municipal service that is essential to public safety and the environments; and

WHEREAS, the public stormwater system must be managed in a manner that protects the public health and safety; pets and wildlife; and the environment; and

WHEREAS, all persons and businesses that live and or operate within the City have an obligation to contribute to the cost of management, maintenance, extension, and construction of the public stormwater system; and

WHEREAS, the City Council adopted a stormwater utility ordinance on August 5, 2003 (Ordinance No. 2887) and the ordinance now requires updating to better reflect current policies and practices.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. The above recitations are true and correct and are incorporated herein by this reference.

Section 2. The St. Helens Municipal Code Chapter 13.20 is hereby amended as per Exhibit A attached and incorporated herein by reference.

Section 3. The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time:	December 4, 2019
Read the second time:	December 18, 2019

APPROVED AND ADOPTED by the City Council this 18th day of December, 2019, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

Chapter 13.20 STORMWATER UTILITY

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13.20.010 Purpose.

The purpose of St. Helens Municipal Code (SHMC) Chapter 13.20 is to provide for the effective management of stormwater and drainage, and to maintain and improve water quality in the public stormwater system and to protect beneficial uses of groundwater and waters of the state or the United States.

(1) Chapter 13.20 provides the rules and regulations for the development and maintenance of the public and private storm and surface water system(s), a comprehensive enforcement program, and a process for appeals, in order to protect surface water and groundwater.

(2) The City of St. Helens seeks to comply with the Endangered Species Act (ESA) and associated Section 4(d) Protective Regulations.

(3) The City of St. Helens seeks to comply with all provisions of the Safe Drinking Water Act and Divisions 40 and 44 of Chapter 340 of the Oregon Administrative Rules pertaining to Underground Injection Control facilities.

13.20.020 Definitions.

In addition to the definitions set forth in SHMC, unless the context requires otherwise, for purposes of SHMC Chapter 13.20, the following mean:

Approved Drainage System. A system approved by the manager that adequately infiltrates, collects, conveys, treats and/or disposes of stormwater runoff. Approved drainage systems shall meet all requirements and specifications of SHMC Chapter 13.20 and any design documents adopted by the city.

Best Management Practices (BMPs). Procedures, practices, prohibition of practices, activities, educational activities used to prevent or reduce the discharge of pollutants directly or indirectly to groundwater or waters of the state or the United States. BMPs include but are not limited to treatment requirements, operating and maintenance procedures, practices to control site runoff, spillage or leaks, waste disposal, and drainage of materials from storage; and the prohibition of specific activities, practices, and procedures.

Building Footprint. The area enclosed by the perimeter walls of the house and other covered structures (e.g., garage, carport, patio) for residential, or the perimeter walls of all structures for commercial/industrial.

Clean Water Act (CWA). Federal Water Pollution Control Act enacted by Public Law 92-500 as amended by Public Laws 95-217, 95-576, 96-483, and 97-117 (33 USC § 1251 et seq.).

Customer/User. The owner, renter, or lessee of property served directly or indirectly by the public stormwater system.

Development. Physical improvement to real property, including the construction of structures or the placement of pavement or other impervious surfaces that result in an increase in the area of impervious surface on the property.

Discharge. Any direct or indirect release into or that ultimately reaches the public stormwater system, surface water or groundwater.

Drainage Residential Unit (DRU). One drainage residential unit is the impervious surface area which is estimated to place approximately equal demand on the public stormwater system as that placed by an average residential dwelling unit. One DRU equals 2,500 square feet of impervious surface.

Duplex. Two dwelling units placed so that some structural parts are in common and are located on a

single lot or development site. No more than two units may be joined by a common wall.

Dwelling Unit. One or more rooms designed for occupancy by one or more persons for living purposes providing complete, independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.

Four Plex. Four dwelling units placed so that some structural parts are in common and are located on a single lot or development site. No more than four units may be joined by common walls.

Groundwater. Water located below the ground surface or surface water which has infiltrated into the ground.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to: a) public health and safety, b) pets and wildlife, or c) the environment, when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit Connection. An illicit connection is defined as either of the following:

(1) Any physical connection to the public stormwater system, which has not been approved by the public entity responsible for the operation and maintenance of the system.

(2) Any drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the public stormwater system including but not limited to any conveyances which allow sewage, process wastewater, wash water, or non-stormwater pollutants to enter the public stormwater system and any connections to the public stormwater system from indoor drains and sinks with potential to introduce pollutants to the public stormwater system.

Illicit Discharge. Any discharge to the public stormwater system that is not entirely stormwater, not covered under a Municipal or Industrial NPDES permit, or not exempted in this chapter.

Impervious Area. The calculated or measured area of impervious surfaces on a site, including sidewalks located in the public right-of-way adjacent to the site.

Impervious Surface. Any structures or surface improvements that prevent or retard infiltration of water into the surface of the soil. Common impervious surfaces include, but are not limited to rooftops, sidewalks, streets, walkways, patio areas, driveways, parking lots or storage areas, or other surfaces that similarly impede the natural infiltration or increase runoff patterns.

Improved Property. Any property, public or private, which the manager determines has been altered such that the net stormwater runoff from the site is greater than that which could be expected without the alteration. Improved property shall not include highways and roads within the State of Oregon or City of St. Helens rights-of-way.

Industrial Discharger. Discharger of stormwater associated with industrial activity as defined by 40 CFR 122.26.

Industrial NPDES Stormwater Discharge Permits. General, group, or individual permits issued by Oregon DEQ regulating facilities defined in 40 CFR 122.26 which engage in industrial activity pursuant to the Clean Water Act.

Major Storm Event. A rain or snow storm, or combined rainfall and snow melt event which produces stormwater runoff equivalent to that produced by a 10-year or larger rainfall event.

Manager. Means the public works director, engineering manager, city engineer or other person

designated by the city administrator.

Municipal Separate Storm Sewer System (MS4). MS4 means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is: 1) owned or operated by a state, city, town, borough, county, parish, district, association, or other public body having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a wastewater district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of the state or the United States; 2) designed or used for collecting or conveying stormwater; 3) which is not a combined wastewater; or 4) which is not a part of a publicly owned treatment works as defined at 40 CFR 122.2.

Municipal NPDES Stormwater Discharge Permits. Permits issued by EPA or its state delegate as defined by CWA Section 402 (b) and 40 CFR Part 123 regulating stormwater discharge to the waters of the state or the United States from MS4.

Net Stormwater Runoff. The increment of stormwater runoff from a property that is attributable to development on that property.

Non-Stormwater Discharge. Any discharge to the public stormwater system that is not entirely stormwater.

On-Site Stormwater Management. The management of stormwater as close to the impervious source as possible. For public streets, on-site stormwater management is defined as management within the public right-of-way. For commercial and industrial buildings, on-site stormwater management is defined as management within the individual tax lot. For single-family and multi-family development, on-site stormwater management is defined as management on the individual tax lot or the collective boundary of all tax lots of a multi-family development.

Open Drainageway. A natural or human-made path, swale, ditch, or channel which has the specific function of conveying natural stream water or stormwater runoff.

Pollutant. Anything which causes or contributes to pollution.

Pollution. The degradation of the physical, thermal, chemical, biological or radioactive properties of the public stormwater system or the waters of the state or the United States. Pollution also means the discharge of any pollutant into the public stormwater system or the waters of the state or the United States, which will or is likely to create a nuisance or to render such waters harmful, detrimental or injurious to: a) public health and safety, b) the environment, or c) both; or to domestic, commercial, industrial, recreational, aesthetic, or other beneficial uses.

Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Public Stormwater System. All public facilities or improvements that infiltrate, collect, convey or control the flow of stormwater or that improve or control the water quality of stormwater. The public stormwater system includes the municipal separate storm system; the waters of the state; the waters of the United States; all creeks; natural drainageways; inlets; culverts; dams; levees; desilting, detention, retention, and recharging basins or structures; stormwater management facilities located on public property or within dedicated easements on private property; outfall structures; underground injection controls; wetlands; and equipment and appurtenances necessary to operate any of the above.

Residential Unit. As defined in Ordinance No. 2875, community development code, or its successor,

"dwelling, attached: single unit," or "dwelling, detached: single unit (one family)". A residential unit is presumed to have 2,500 square feet of impervious surface area for purposes of this chapter. The term "residential unit" shall be inclusive of those units identified as detached single-family residences, and attached single-family residences.

Stormwater. Surface runoff and drainage associated with rain storm events and snow melt.

Stormwater Customer. The person responsible for the improved property receiving stormwater services. The State of Oregon shall not be considered stormwater customers for any highway or road improvements within its rights-of-way. The State shall be stormwater customers for all other property they own within St. Helens.

Stormwater Management Facilities. Facilities that the manager has determined reduce net stormwater runoff from an improved property and/or reduce pollution into the surface water and groundwater. These facilities shall include stormwater detention, retention, and water quality treatment systems to mitigate additional runoff and associated pollutants produced from increased impervious areas, including public facilities that were constructed without public resources. On-site stormwater management using low impact development or green infrastructure shall be utilized wherever feasible. Private on-site stormwater facilities are designed and constructed to City Standards and the Oregon Plumbing Specialty Code, as applicable.

Stormwater Service. The operation of the city's stormwater utility in providing programs and facilities for maintaining, improving, regulating, collecting, and managing stormwater quantity and quality within the city's service area. This includes meeting regulatory requirements for protecting, monitoring, and reporting on water quality and on species listed under the Endangered Species Act.

Stormwater User Charge. A charge paid by the stormwater customer for the use of the public stormwater system or for the provision of stormwater service by the city.

Surface Water. Water which travels over the ground surface to the public stormwater system, a private stormwater facility, or to any waters of the state or United States.

Total Maximum Daily Load (TMDL). A calculation of the allowable pollutant loading that a body of water can receive from all contributing point and non-point sources. The calculation includes a measure of safety to ensure that the body of water complies with Section 303 of the Clean Water Act which is established by the DEQ or EPA.

Toxic Chemicals. A toxic chemical is any chemical or waste that when ingested or absorbed is harmful or fatal to living organisms as recognized by any state or federal agency.

Triplex. Three dwelling units placed so that some structural parts are in common and are located on a single lot or development site. No more than three units may be joined by common walls.

Underground Injection Control (UIC). A drywell, soakage trench, infiltration vault or chamber, improved sinkhole, sewage drain hole, subsurface fluid distribution system or other system of groundwater point source used for the subsurface emplacement or discharge of fluids.

Water Pollution Control Facility (WPCF) Permit. A permit issued by Oregon DEQ to regulate discharges to groundwater.

Waters of the United States. Surface watercourses and water bodies as defined in 20 CFR Section 122.2.

13.20.030 Findings.

Effects of Stormwater Runoff

(1) All real property within St. Helens drains into either surface waters or the groundwater. The flow volumes of surface water and the amount of nonpoint source pollution are directly related to development of property and the creation of impervious surface.

(2) The city's growth and development have and will continue to increase the volume of stormwater runoff and the amount of stormwater pollution into the public stormwater system, except where sufficient on-site stormwater management, green infrastructure, and/or low impact development practices are used.

(3) Stormwater runoff may cause property damage and erosion. It can carry concentrations of nutrients, sediments, heavy metals, oils and toxic materials, and other pollutants into receiving waters and groundwater.

(4) Poorly maintained conveyance systems contribute to flooding hazards and property damage. Stormwater discharged into public rights-of-way, if not properly managed, will cause damage to the public rights-of-ways and will create hazards for the travelling public. Therefore, the proper disposal of stormwater is an obligation of the occupants of the property or those who engage in activity upon real property that directly or indirectly discharges stormwater into the public stormwater system, groundwater, or waters of the state or the United States.

Benefits of Public Stormwater System

(5) The stormwater runoff must be managed in a manner that protects the: a) public health and safety, b) pets and wildlife, and c) the environment.

(6) The city provides a valuable public service by improving the quality of stormwater discharges and maintaining a public stormwater system that collects and disposes stormwater discharged from impervious surfaces and public rights-of-way within the city. The services provided are necessary to ensure compliance with state and federal laws pertaining to stormwater discharges. Effective management of stormwater infiltration and flow helps to keep public rights- of-way free of flooding, thereby improving personal and emergency access for all users of the city's transportation system and helps to protect property, groundwater, and waters of the state and United States.

Private Responsibilities

(7) Every person that uses property has an obligation to minimize or eliminate detrimental impacts on other persons or property that result from such use. If a user of property alters the property in any way that increases the flow or pollutant load of water from the property, the user must provide on-site mitigation facilities to control the flow and quality of stormwater runoff and must maintain such facilities in accordance with SHMC Chapter 13.20.

Stormwater Utility

(8) The existing public stormwater system cannot adequately address stormwater runoff quantity and quality issues. There is a need for additional funding to provide for adequate construction, operation, and maintenance of the public stormwater system.

(9) The public stormwater system constitutes a public utility owned and operated by the city. The utility exists to provide a municipal service that is essential to: a) public health and safety, b) the environment, or c) both.

13.20.040 Policy.

(1) The council declares its intention to acquire, own, construct, reconstruct, equip, operate, regulate, and maintain within the city limits, and outside the city limits when consistent with the

council's adopted policies or intergovernmental agreements, a public stormwater system, and to require persons responsible to construct, reconstruct, maintain, and extend the public stormwater system.

(2) The construction of both the public stormwater system and private stormwater treatment facilities through or adjacent to a new development shall be provided by the person responsible for the development. Improvements shall comply with all applicable city ordinances, policies, and standards, including but not limited to the Engineering Standards Manual, the Oregon Standard Specifications for Construction, and the Oregon Plumbing Specialty Code as applicable, and the guidelines implementing Best Management Practices designed to meet the objectives and requirements of SHMC Chapter 13.20. Except as permitted by the manager, required on-site stormwater management facilities for stormwater detention, retention, and water quality treatment shall be located on private properties and shall be owned and maintained by the benefited property.

(3) No portion of this chapter, subsequent interpretations of this chapter, or policies adopted to implement this chapter shall relieve any property owner of assessments levied against real property for a local improvement project or for abating conditions on the property that violate any provision of this code.

(4) Stormwater shall be managed as close as is practicable to development, and shall mimic the natural hydrologic cycle by prioritizing infiltration techniques as much as practical. Stormwater management shall avoid a negative impact on adjoining properties, nearby streams, wetlands, groundwater, and other water bodies. All local, state, and federal permit requirements related to implementation of stormwater management facilities must be met prior to facility use. Surface water discharge from on-site stormwater management facilities shall be conveyed via an approved drainage system.

13.20.050 City Responsibilities.

The city shall manage the public facilities and improvements that are part of the public stormwater system. These facilities and improvements include but are not limited to:

- (1) Open drainageways on public property or within a public right-of-way.
- (2) Piped drainage systems and their related appurtenances which have been designed and constructed expressly for use by the general public and accepted by the city, including all drainage sumps located in the public rights-of-way or designed and located to serve the streets and public facilities.
- (3) Roadside drainage ditches along unimproved city streets, but not access drive culverts.
- (4) Flood control and water quality treatment facilities such as levees, dikes, overflow channels, detention systems, retention systems, dams, pump stations, groundwater recharging basins, water quality facilities such as ponds, swales, and filters, that have been designed and constructed expressly for use by the general public and accepted by the city, unless such facility is managed by a private entity as approved by the city.

13.20.060 Private Responsibilities.

- (1) Stormwater facilities to be managed by the persons responsible for property include but are not limited to:
 - (a) Stormwater facilities which are not part of the public stormwater system.
 - (b) Private parking lot storm drains.
 - (c) Roofs, footings, or area drains.

(d) All Underground Injection Control facilities (UICs) and associated water quality appurtenances located on private property and designed to serve the specific property.

(e) Public open drainageways located on private property, whether within a public drainage easement or not.

(f) Non-public open drainageways and culverts.

(g) Access drive culverts and roof drains in the public right-of-way.

(h) On-site private stormwater management facilities constructed as a condition of development without public resources including any detention, retention, and water quality treatment systems.

(2) Persons responsible for property shall keep public and non-public open drainageways which cross and/or enter their property cleared of debris and vegetation which impede the drainage function. If removal of vegetation would result in open soils that may erode, adequate vegetation to prevent erosion shall be maintained. Large woody debris that has fallen naturally or was anchored for habitat pursuant to a permit shall not be removed from a stream, natural pond, natural or constructed wetland. If naturally fallen large woody debris is deemed to pose public safety concerns, the responsible persons shall seek approval from the manager prior to removal.

(3) Persons responsible for property shall maintain public and non-public stormwater facilities on any property which they possess or control so as

(a) to prevent flooding or damage to other property,

(b) to prevent injury to any person or property,

(c) to prevent erosion of the watercourse, sedimentation, pollution or contamination of surface water or groundwater, and

(d) to continue to provide the stormwater detention, retention, and water quality treatment that was required at the time of project approval.

(4) The failure of persons responsible for property to comply with the obligations stated in SHMC 13.20.060(1), (2), or (3) is a violation of this chapter.

(5) The conditions on private property which may result in situations proscribed by SHMC 13.20.060(2) or (3) are declared to be a danger to: a) public health and safety, b) the environment, or both, and therefore are a nuisance to be abated as provided in SHMC Chapter 8.12.

13.20.070 Discharge of Pollutants.

The commencement, conduct, or continuance of any non-stormwater discharge to the public stormwater system is prohibited and is a violation of this Chapter, except as described below.

(1) The prohibition shall not apply to any non-stormwater discharge permitted or approved under an Industrial or Municipal NPDES permit, waiver, or discharge order issued to the discharger and administered by the DEQ, provided that the discharger is in full compliance with all requirements of the permit, waiver, or discharge order and other applicable laws or regulations and provided that written approval has been granted by the city for any discharge to the municipal separate storm wastewater system (MS4).

(2)

(a) Except as provided in subsection (3), the prohibition shall not apply to the following

non-stormwater discharges to the public stormwater system, as long as best management practices are utilized to control or remove pollutants, as applicable: water line/reservoir flushing, fire hydrant flushing, dye testing in accordance with manufacturers recommendations, landscape irrigation, diverted stream flows, rising groundwater, uncontaminated groundwater infiltration (as defined in 40 CFR 35.2005(20)) to the municipal separate storm sewer system (MS4), uncontaminated pumped groundwater, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, street and pavement wash water, flows from fire-fighting, and treated water from investigation, removal, and remedial actions selected or approved by DEQ pursuant to Oregon Revised Statute (ORS) Chapter 465.

(b) “Street wash water” is defined for purposes of this section to be water that originates from publicly-financed street cleaning activities.

(c) Discharge of flows to the public or private stormwater system from private washing of sidewalks, streets and parking lots are discouraged to the maximum extent practicable.

(3) The manager may require best management practices to reduce pollutants, or may prohibit a specific discharger from engaging in a specific activity identified in subsection (2) if at any time the manager determines that the discharge is, was, or will be a significant source of pollution.

13.20.080 Discharge in Violation of Permit.

Any discharge that would result in or contribute to a violation of an existing or future Municipal NPDES Permit and any amendments, revisions, or reissuance thereof, either separately considered or when combined with other discharges, is a violation of this chapter and is prohibited. Liability for any such discharge shall be the responsibility of the persons causing or responsible for the discharge, and such persons shall defend, indemnify, and hold harmless the city in any administrative or judicial enforcement action against the permit holder relating to such discharge.

13.20.090 Illicit Connections and Illicit Discharges.

It is prohibited to establish, use, maintain, or continue illicit connections to the public stormwater system, or to commence or continue any illicit discharges to the public stormwater system.

13.20.100 Waste Disposal Prohibitions.

(1) No person or business shall throw, deposit, leave, maintain, keep, or permit to be thrown, deposited, left, or maintained, in or upon any public or private property, driveway, parking area, street, alley, sidewalk, catch basin, inlet, or other component of the public stormwater system, materials that may cause or contribute to pollution or polluted runoff, including but not limited to: waste/wash waters, process by-products or waste, hazardous or toxic materials leaks, drips and spills, refuse, rubbish, garbage, litter, recycling materials, yard debris, landscape materials, compost, topsoil, bark, gravel, sand, dirt, sod, sediment or sediment-laden runoff from construction or landscaping activities, hazardous or toxic materials, or other discarded or abandoned objects, articles, and accumulations.

(2) Runoff from commercial or industrial operations or businesses related to washing of equipment, vehicles, retail products, or waste & recycling storage areas or containers shall not discharge directly to a private or public stormwater system or waters of the state or United States. Runoff from these activities shall be collected and/or diverted into the sanitary wastewater collection system, unless adequate BMPs can be used for the manager to approve an alternate discharge location.

13.20.110 General Discharge Prohibitions.

No person or person in charge of property shall discharge or cause to be discharged into a private or public stormwater system any non-stormwater discharge not expressly allowed under SHMC 13.20.070, including, but not limited to:

- (1) Any discharge having a visible sheen, or containing floating solids or discoloration (except dye testing as permitted in SHMC 13.20.070(2)(a));
- (2) Any discharge having a pH of less than 6.5 or greater than 8.5;
- (3) Any discharge which causes or may cause damage, interference, nuisance or hazard to the public stormwater system or the city personnel; or
- (4) Any discharge containing human sanitary waste or animal feces.

13.20.120 Compliance with Industrial NPDES Stormwater and WPCF Permits.

Any industrial discharger, discharger associated with construction activity, or other discharger subject to any NPDES or WPCF permit issued by the Oregon DEQ, from which pollutants may enter the public or private stormwater system, shall obtain and comply with all provisions of such permits, including notification to and cooperation with local entities as required by state and federal regulations. Proof of compliance with said permits may be required in a form acceptable to the manager prior to issuance of any grading, building, occupancy permits or business license. At the manager's request, the discharger shall submit a copy of Discharge Monitoring Reports required by NPDES or WPCF permits to the city.

13.20.130 Compliance with State, Local, and Federal Regulations.

All users of the public stormwater system and any person or entity whose actions may affect the system shall comply with all applicable federal, state, and local laws. Compliance with the requirements of this chapter shall in no way substitute for or eliminate the necessity for compliance with applicable federal, state, and local laws.

13.20.140 Conflicts with Existing and Future Regulatory Requirements of Other Agencies.

Any provisions or limitations of this chapter and any rules adopted pursuant hereto are superseded and supplemented by any applicable federal, state, or local requirements existing or adopted subsequent hereto, which are more stringent than the provisions and limitations contained herein. Any provision of this chapter and rules adopted pursuant hereto which are more stringent than any such applicable federal, state, or local requirement shall prevail and shall be the standard for compliance by the connectors to and the discharges to the public stormwater system.

13.20.150 Accidental Spill Prevention and Control.

Industrial or commercial operations who as part of their primary business function handle, store, use, dispose or recycle chemicals or materials that have the potential to cause or contribute to stormwater pollution, especially as defined in SHMC 13.20.100, are required to:

- (1) Keep a spill containment and cleanup kit within the chemical handling or usage area;
- (2) Store materials onsite in a manner that prevents or limits contact with precipitation on anything but clean, non-leaking disposal, recycling, or product containers;
- (3) Prepare, submit, and maintain an Accidental Spill Prevention Plan, upon written request by the manager.

If other laws or regulations require an Accidental Spill Prevention and Control Plan, a plan that meets the requirement of those other laws and regulations will satisfy the requirement of this section.

13.20.160 Notification of Spills.

As soon as any person in charge of a facility or responsible for emergency response for a facility becomes aware of any suspected, confirmed, or unconfirmed release of material, pollutants, or waste creating a risk of discharge to the public stormwater system, such persons shall:

- (1) begin containment and cleanup procedures;
- (2) notify emergency personnel in case of an emergency;
- (3) notify appropriate city officials if a spill enters the public stormwater system;
- (4) notify Oregon Emergency Response System if a spill enters a water body; and
- (5) follow-up with the city regarding compliance and modified practices to minimize future spills, as appropriate.

The notification requirements of this section are in addition to any other notification requirements set forth in Federal, state, or local regulations and laws. The notification requirements do not relieve the person of necessary remediation.

13.20.170 Requirement to Eliminate Illicit Connections.

(1) The manager may require by written notice that a person responsible for an illicit connection to the public stormwater system comply with the requirements of this chapter to eliminate the illicit connection or secure approval for the connection by a specified date.

(2) If, subsequent to eliminating a connection found to be in violation of the chapter, the responsible person can demonstrate that an illicit discharge will no longer occur, that person may request approval to reconnect. The reconnection or reinstallation of the connection shall be at the responsible person's expense.

13.20.180 Requirement to Remediate.

Whenever the manager finds that a discharge of pollutants is taking place or has taken place which will result in or has resulted in pollution of stormwater or the public stormwater system, the manager may require by written notice to the responsible person that the pollution be remediated and the affected property restored, to the standards established by the manager, within a specified time.

13.20.190 Requirement to Monitor and Analyze.

Whenever the manager determines that any person engaged in any activity and/or owning or operating any facility which may cause or contribute to stormwater pollution or illicit discharges to the public stormwater system, the manager may, by written notice, order that such person undertake such monitoring activities and/or analyses and furnish such reports as the manager may deem necessary to demonstrate compliance with this chapter. The written notice shall be served either in person or by certified or registered mail, return receipt requested, and shall set forth the basis for such order and shall particularly describe the monitoring activities and/or analyses and reports required. The burden to be borne by the owner or operator, including costs of these activities, analyses and reports, shall bear a reasonable relationship to the need for the monitoring, analyses and reports and the benefits to be obtained. The recipient of such order shall undertake and provide the monitoring, analyses and reports within the time frames set forth in the order.

13.20.200 Stormwater Treatment.

The quality of stormwater leaving the site after development shall be equal to or better than the quality of stormwater leaving the site before development, based on the following criteria:

(1) On-site stormwater management facilities required for development shall be designed, installed and maintained in accordance with the Engineering Standards Manual, the Oregon Standard Specifications for Construction, and the Oregon Plumbing Specialty Code, as applicable.

(2) Land use activities of particular concern as pollution sources shall implement additional Best Management Practices for pollution control, including but not limited to, those management practices specified in the Engineering Standards Manual.

(3) Development in a watershed that drains to streams with established Total Maximum Daily Load limitations, as provided under the Federal Clean Water Act, Oregon Law, Administrative Rules and other legal mechanisms shall assure that on-site mitigation facilities for water quality control meet the requirements for pollutants of concern.

13.20.210 Stormwater User Charge.

Stormwater customers who use the public stormwater system or who cause or permit the discharge of net stormwater runoff directly or indirectly into the public stormwater system shall pay a stormwater user charge. It is presumed that stormwater services are used whenever the stormwater customer's property is an improved property. The State of Oregon is exempt from the stormwater user charge for all highway and road improvements within its rights-of-way. The State shall pay stormwater user charges for all other property it owns within St. Helens.

(1) Stormwater user charges shall be established by council resolution.

(2) User charges shall reflect actual costs of operation, maintenance, replacement, and capital improvements needed to serve existing development.

13.20.220 Basis of Charge.

Stormwater user charges shall be based on the average amount of impervious area for residential dwelling units including single, duplex, triplex, and/or four plex, or the amount of the impervious surface on the stormwater customer's property. The council may take into consideration water quality as well as water quantity when establishing the charge.

(1) The city will assume that the impervious area for single, duplex, triplex, and/or four plex dwelling units existing prior to or after August 5, 2003, is the average impervious area established for a single dwelling unit for each residential unit.

(a) A single family home shall be charged one DRU

(b) A duplex shall be charged two DRUs

(c) A triplex shall be charged three DRUs

(d) A four plex shall be charged four DRUs

(2) The city will assume that the impervious area for all other development, other than new single, duplex, triplex, and/or four plex dwelling units, is the actual measured impervious area.

(3) The city will assume that the impervious area for new single family, duplex, triplex, and/or four plex dwelling units is the average impervious area established for a single dwelling unit for each residential unit.

(a) A single family home shall be charged one DRU

(b) A duplex shall be charged two DRUs

(c) A triplex shall be charged three DRUs

- (d) A four plex shall be charged four DRUs

13.20.230 Calculation of Charge.

(1) New Development and Existing Improved Properties Other than Single, Duplex, Triplex, and/or Four Plex Dwelling Units. Stormwater user charges for all new development and for existing improved properties other than single family, duplex, triplex, and/or four plex dwelling units shall be calculated by dividing the impervious area on the stormwater customer's property by 2,500 square feet and multiplying that number by the rate set for one drainage residential unit.

(a) The impervious areas for improved properties, other than for single, duplex, triplex, and/or four plex dwelling units, existing on the effective date of the adoption of this ordinance, have been individually measured through the use of any combination of the following: aerial photographs and computer analysis, actual measurement of impervious area, and calculations from city approved site plans.

(b) For all new development, other than new single, duplex, triplex, and/or four plex dwelling units, the applicant shall calculate the impervious area from city- approved site plans. The city shall review and approve the calculations.

(c) For new single, duplex, triplex, and/or four plex dwelling units, stormwater user charges shall be based on the established average of impervious area for a single dwelling unit which shall be one drainage residential unit for each residential unit. For ease of administration, the monthly user charge for each single, duplex, triplex, and/or four plex dwelling unit shall be the rate established for one drainage residential unit (DRU) per residential unit (single = 1 DRU, duplex = 2 DRU, triplex = 3 DRU, four plex = 4 DRU).

(d) For auxiliary dwelling units located on the same property as an existing single dwelling unit, the stormwater user charges shall be based on one half of the charge for a single dwelling unit (0.5 DRU per auxiliary dwelling unit).

(2) Existing Single, Duplex, Triplex, and/or Four Plex Dwelling Units. Stormwater user charges for single, duplex, triplex, and/or four plex dwelling units existing prior to or after August 5, 2003, shall be based on the assumed average impervious area for a single dwelling unit which shall be one drainage residential unit charged for each residential unit. For ease of administration, the monthly user charge for each single, duplex, triplex, and/or four plex dwelling unit shall be the rate established for one drainage residential unit (DRU) per residential unit (single = 1 DRU, duplex = 2 DRU, triplex = 3 DRU, four plex = 4 DRU).

(a) The city may choose to base a customer's stormwater user charge on actual measured impervious area.

13.20.240 Reducing Stormwater Charges.

(1) Reducing Stormwater Charges. Stormwater customers may reduce their stormwater charges by:

(a) Eliminating the impervious area on their property. The city will reduce a stormwater customer's user charges if the customer is able to demonstrate to the manager's satisfaction that effective impervious area of a site has been decreased through the removal of impervious area and/or impervious area has been replaced with an approved impervious area reduction technique (i.e., installation of pervious pavement).

(b) Installing city-approved on-site stormwater management facilities. The on-site portion

of the stormwater fee will be reduced if the stormwater customer can demonstrate to the manager's satisfaction:

- (i) that their property retains all of the net stormwater runoff on-site and discharges no net stormwater runoff to the public stormwater system, even during major storm events, and
- (ii) that they do not adversely affect groundwater, surface water, or stormwater quality directly or indirectly as a result of on-site activities or the improper use of on-site stormwater management facilities.

(2) **Application to Reduce Stormwater Charges.** Stormwater customers interested in reducing their stormwater charges shall submit to the manager appropriate evidence as to why their stormwater charges should be reduced. The customer shall pay an application fee established by council resolution.

(a) Commercial, industrial, community service, and multi-family (five or more units) customers are eligible for a fee adjustment if they have on-site mitigation facilities which exceed design requirements which provide:

- (i) On-site mitigation facilities that meet all City, State, and Federal water quality requirements;
- (ii) The on-site mitigation facilities are built to City standards or approved equivalent;
- (iii) The customer establishes a maintenance program with a dedicated funding source that will maintain the on-site mitigation facility to its operational capacity;
- (iv) A civil engineer registered in Oregon certifies that the on-site mitigation facility will function to its design capacity.

(b) Reductions are not provided for systems which meet only the basic requirements for development approval.

(c) Stormwater management facilities required for the development of a residential subdivision are not eligible to be used as the mitigation facility for individual property stormwater charge reductions.

(d) Any reductions shall continue until the condition on the property is changed or until the city determines the property no longer qualifies for the reduction.

(e) All on-site stormwater management facilities eligible for discount must be designed, constructed, and maintained to standards contained in the Engineering Standards Manual, the Oregon Standard Specifications for Construction, and the Oregon Plumbing Specialty Code, as applicable.

13.20.250 Stormwater Utility Fund.

(1) There shall be a stormwater utility fund. Except for system development charges, all charges imposed and collected under this chapter shall be deposited in the stormwater utility fund.

(2) Money in the stormwater utility fund shall be used for planning, designing, and constructing the public stormwater system; for the regulation, maintenance, and administration of the public stormwater system; for providing all stormwater services, including the repayment of any indebtedness incurred before or after the effective date of this ordinance; and for all expenses related to the operation and management of the stormwater utility.

13.20.260 Billing.

(1) The city shall bill user charges on a schedule approved by the manager.

(2) Stormwater user charges may be billed on the same bill with water user charges and wastewater user charges, but shall not be combined.

13.20.270 Payment.

(1) Initial stormwater user charges begin when a building permit is issued or impervious surface is constructed, whichever is first. Charges shall be based on the planned or constructed impervious area for all new development that is not a single dwelling unit, duplex, triplex, or four plex, (i.e. commercial, industrial, apartments/multi-family, etc.) or on the DRUs established for single dwelling units, duplexes, triplexes, and four plexes. The manager may delay the commencement of these charges if the customer demonstrates hardship or special circumstances that warrant a delay.

(2) For existing development annexed into the city, stormwater user charges begin concurrently with the obligation to connect to sanitary sewerage and/or water system as provided in SHMC or when the annexation is recorded, whichever is first. The manager may phase in the amount of the user charge based on the level of service provided. The stormwater user charges shall be established pursuant to SHMC 13.20.220 and 13.20.230.

(3) When the customer changes, user charges for the new customer begins when new customer information is received by the city. If notification of the change was not received by the city prior to the change in customer, the user charge shall begin with the next billing and the new customer may be billed retroactively, not to exceed one year.

(4) If two or more persons are billed for service, they shall be jointly and individually liable and sent a single bill.

(5) Payments shall be applied as provided by SHMC Chapter 13.02.

(6) Final/closing billings are calculated as of the day the customer designates as being their last day of service or when the City receives an account closing notification, whichever is the later. The full amount of the invoice is due and payable in full after 15 days of account closing, minus any applicable deposit.

13.20.280 Property Liens.

(1) If the stormwater customer is also the owner of the property, user charges plus billing service charges, late payment charge, charge for collecting delinquent bills, damages, charges for costs incurred by the city for cleaning, repair, or replacement work caused by violation of this chapter, and any other stormwater charges incurred related to the property, shall be a lien against the property served from the date of delinquency. In the case of a closing bill where the property is being sold or transferred, the lien for the closing bill shall attach as of the day preceding the sale or transfer.

(2) When a bill for stormwater service remains unpaid for 60 days after it has been entered in the customers billing record or other city stormwater record, and recorded in the city's lien docket, the lien may be foreclosed in any manner provided by ORS 223.505 to ORS 223.650, or as otherwise provided by law.

13.20.290 Adjustment of Accounts.

Stormwater customers may request in writing a review of their user charge if they feel they are being incorrectly charged. The manager may initiate the review of a customer's stormwater user charge.

(1) If a customer's charge is reduced as a result of this review, the corrected stormwater user charge shall begin with the next billing and a credit or refund may be made retroactively, not to exceed

one year from the last billing.

(2) If a customer's charge is increased as a result of this review, the corrected stormwater user charge shall begin with the next billing and the customer may be billed for the increase retroactively, not to exceed one year from the last billing.

(3) If a customer receives other than the normal number of days of storm water services, the city shall prorate the storm water user charge. The normal number of days for stormwater services is considered the typical number of days in the month that the service is provided.

(4) The manager may write off closed accounts and retroactive bills if in the best interest of the city and may write off refunds, unless the customer requested otherwise, if the cost of making the refund would exceed the amount of the refund.

(5) If a customer has not been billed for stormwater service, the stormwater user charge shall begin with the next billing and the customer may be billed, retroactively, not to exceed one year.

13.20.300 Delinquency.

(1) Stormwater user charges are mailed no later than the twenty-eighth of the month, due upon receipt, and considered late if payment in full is not received on or before the fifteenth day of the subsequent month. Accounts are delinquent if not paid in full on or before the twenty-fifth of the subsequent month.

(2) If a customer account for stormwater user charges is delinquent, the city may discontinue any city provided water service billed to that customer. The city will follow the procedures identified in SHMC Title 13.

(3) The council may establish by resolution fees for extra services required in collecting delinquent customer accounts for user charges.

(4) The city may refuse to restore water service to the premises until the delinquent charges and other costs incurred are paid.

13.20.310 Tenant Accounts.

(1) The city's claim against a tenant is transferred to the owner of the property when the city provides notice of the delinquent status to the tenant and mails a copy of the notice of delinquency by first class mail to the last address of the owner or owner's agent that is on file with the city, within 30 days from the time the payment is due on the account. The transferred claim shall be a lien against the property served from the date of the notice of delinquency is mailed to the owner of the property. The transfer does not relieve the tenant of the obligation to pay the claim.

(2) The city may refuse to provide water service to a tenant if the tenant has a previous unpaid utility bill with the city unless the city and the tenant agree to a plan for repayment of unpaid utility bills.

(3) The city will provide information to the owner or owner's agent regarding the status of a tenant's account upon request, within a reasonable amount of time. If a request is made verbally, the city shall provide the information verbally. If the city discloses information under this subsection, the city shall not be held responsible for the disclosure of information to a person who is not an owner or owner's agent.

13.20.320 Administrative Regulations.

The manager may adopt such rules and regulations as are necessary for the administration of the duties required by this chapter and for the: a) public health and safety, b) the environment, or c) both; and

welfare.

13.20.330 Recovery of Delinquent Charges.

For those accounts where the city does not have the ability to collect stormwater charges in connection with or as part of the charge for another service or utility that can be curtailed to secure collection, the city may certify to the tax assessor of Columbia County the amount of any delinquent user charges, fees for collecting delinquent user charges, and billing service charges. When so certified, they shall be assessed against the premises served in the same manner as other taxes are certified, assessed, collected, and paid.

13.20.340 Violation.

A violation shall have occurred when any requirement or provision of SHMC Chapter 13.20 has not been complied with. Violation of any provision of SHMC Chapter 13.20 may be subject to enforcement action by the manager.

13.20.350 Authority to Inspect.

(1) The manager may enter any property, building or premises to perform an inspection to ensure compliance with any provision of SHMC Chapter 13.20.

(2) As used in this section, inspection includes, but is not limited to, physical inspection, sampling, metering or recording on site activities, or reviewing and copying records, all as necessary to ensure compliance with SHMC Chapter 13.20.

13.20.360 Acts Resulting in Violation of Federal Law.

Any person who violates any provision of SHMC Chapter 13.20 or the Engineering Standards Manual, or any provision of any stormwater-related permit issued by DEQ, or who discharges waste or wastewater which causes pollution, or who violates any cease and desist order, prohibition, or effluent limitation, also may be in violation of the federal Clean Water Act, Safe Drinking Water Act or the Endangered Species Act and may be subject to the sanctions of these Acts including civil and criminal penalties.

13.20.370 Fines, Penalties and Other Enforcement Tools.

(1) Any condition caused or permitted to exist in violation of any provision of SHMC Chapter 13.20 is a threat to: a) public health and safety, b) the environment, or c) both. Any such condition is unlawful and constitutes a nuisance.

(2) In addition to any other remedies provided herein, violation of any section of SHMC Chapter 13.20 may be enforced as set forth in SHMC Chapter 8.12, or as otherwise authorized by law.

(3) Unless otherwise specified, violation of any provision of SHMC Chapter 13.20 may be subject to a fine or penalty of \$250 for one day to a maximum amount of \$5,000 for a continuing violation.

(4) Each day on which a violation occurs or continues is a separate offense and may be subject to a separate fine or penalty.

13.20.380 Disclaimer of Liability.

The degree of protection required by SHMC Chapter 13.20 is considered reasonable for regulatory purposes and is based on scientific, engineering, and other relevant technical considerations. The standards set forth herein are minimum standards and compliance does not ensure that there will be no unauthorized discharge of pollutants into the public stormwater system. SHMC Chapter 13.20 shall not create liability on the part of the city, any agent or employee thereof for any damages that result from

reliance on SHMC Chapter 13.20 or any administrative decision lawfully made thereunder.

City of St. Helens
RESOLUTION NO. 1869

**A RESOLUTION APPOINTING THE
BUDGET OFFICER FOR FISCAL YEAR 2020-21**

WHEREAS, Oregon budget law requires that a Budget Officer be appointed by the Council or designated by Charter for each budget cycle; and

WHEREAS, the Budget Officer is responsible for preparing the proposed budget for presentation to the Budget Committee, publishing required notices, and compliance with budget law.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. Assistant City Administrator Matthew Brown is appointed as the Budget Officer for fiscal year 2020-21.

Section 2. This resolution shall be effective upon its approval and adoption.

Approved and adopted by the City Council on December 4, 2019, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1870

**A RESOLUTION TO SET 2020 CITY PUBLIC MEETINGS AND HOLIDAY
CLOSURES SCHEDULE FOR CITY OF ST. HELENS COUNCIL,
BOARDS AND COMMISSIONS**

WHEREAS, the City Council holds meetings generally on the first and third Wednesdays of each month, with the work session beginning at 1:00 p.m. and the regular session beginning at 7:00 p.m. in the City Council Chambers. Council public forums or public hearings, if any, are usually scheduled between 6-7:00 p.m. on those Wednesdays; and

WHEREAS, the Arts & Cultural Commission generally on the fourth Tuesday of every odd month at 6:00 p.m. in the City Council Chambers; and

WHEREAS, the Budget Committee meets when convened in the City Council Chambers; and

WHEREAS, the Library Board meets generally on the 2nd Monday of each month at 7:15 p.m. in the Columbia Center Auditorium; and

WHEREAS, the Parks & Trails Commission meets generally on the second Monday of every month at 4:00 p.m. in the City Council Chambers; and

WHEREAS, the Planning Commission meets generally on the second Tuesday of each month at 7:00 p.m. in the City Council Chambers; and

WHEREAS, the Youth Council meets generally on the Monday prior to a Council meeting at 7:00 p.m. at the Recreation Center; and

WHEREAS, from time to time the Council appoints special committees to work on special projects for the City. Due notice will be given to the public and media of such meetings; and

WHEREAS, if a regularly scheduled meeting falls on or near a holiday, the respective meeting may have been moved to an alternate date.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES as follows and adopts the 2020 City Public Meetings and Holiday Closures Schedule, for January through December, attached and listed as Exhibit A to this Resolution.

Approved and adopted by the City Council on December 4, 2019, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

January 1, 2020

Wednesday

All Day

New Years Day -- CLOSED

1:00 PM - 4:30 PM

CANCELLED - Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

CANCELLED - Council Regular Session -- City Hall Council Chambers

January 13, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

January 14, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

January 15, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

January 20, 2020

Monday

All Day

Martin Luther King Jr. Day -- CLOSED

January 28, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

February 3, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

February 5, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

February 10, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

February 11, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

February 17, 2020

Monday

All Day

Presidents' Day -- CLOSED

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

February 19, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

March 2, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

March 4, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

March 9, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

March 10, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

March 16, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

March 18, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

March 24, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

March 30, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

April 1, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

April 13, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

April 13, 2020 Continued

Monday

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

April 14, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

April 15, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

May 4, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

May 6, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

May 11, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

May 12, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

May 18, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

May 20, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

May 25, 2020

Monday

All Day

Memorial Day -- CLOSED

May 26, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

June 1, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

June 3, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

June 8, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

June 9, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

June 15, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

June 17, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

June 29, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

July 1, 2020

Wednesday

1:00 PM - 4:30 PM

CANCELLED - Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

CANCELLED - Council Regular Session -- City Hall Council Chambers

July 4, 2020

Saturday

All Day

Independence Day -- CLOSED

July 13, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

July 14, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

July 15, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

July 28, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

August 3, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

August 5, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

August 10, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

August 11, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

August 17, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

August 19, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

August 31, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

September 2, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

September 7, 2020

Monday

All Day

Labor Day -- CLOSED

September 8, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

September 14, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

September 16, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

September 22, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

October 5, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

October 7, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

October 7, 2020 Continued

Wednesday

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

October 12, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

October 13, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

October 19, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

October 21, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

November 2, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

November 4, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

November 9, 2020

Monday

4:00 PM - 6:00 PM

CANCELLED - Parks & Trails Commission Meeting -- Council Chambers

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

November 10, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

November 11, 2020

Wednesday

All Day

Veterans' Day -- CLOSED

November 16, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

November 18, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

November 24, 2020

Tuesday

6:00 PM - 7:30 PM

Arts & Cultural Commission -- City Hall Council Chambers

November 26, 2020

Thursday

All Day

Thanksgiving Day -- CLOSED

November 27, 2020

Friday

All Day

Day After Thanksgiving -- CLOSED

November 30, 2020

Monday

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

December 2, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

December 2, 2020 Continued

Wednesday

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

December 8, 2020

Tuesday

7:00 PM - 10:00 PM

Planning Commission -- City Hall Council Chambers

December 14, 2020

Monday

4:00 PM - 6:00 PM

Parks & Trails Commission Meeting -- Council Chambers

7:00 PM - 9:00 PM

Youth Council -- Recreation Center

7:15 PM - 9:00 PM

Library Board Meeting -- Columbia Center Auditorium

December 16, 2020

Wednesday

1:00 PM - 4:30 PM

Council Work Session -- City Hall Council Chambers

7:00 PM - 8:00 PM

Council Regular Session -- City Hall Council Chambers

December 24, 2020

Thursday

All Day

Christmas Eve -- CLOSED

December 25, 2020

Friday

All Day

Christmas Day -- CLOSED

CONTRACT PAYMENTS

City Council Meeting
December 4, 2019

Ameresco

Project: LED Street Lighting (Inv#M&V)	\$	1,750.00
--	----	----------

MacKenzie

Project: Millard Road Park Master Plan (Inv#1063443)	\$	3,901.89
--	----	----------

PAYMENT ADDRESS:
Ameresco, Inc
111 Speen Street
Suite 410
Framingham, MA 01701



DATE	INVOICE #
11/20/2019	M&V

BILL TO ADDRESS:	BILLING QUESTIONS:
City of St. Helens Attn: Sue Nelson 265 Strand Street St. Helens, OR 97051	Ameresco, Inc. 9700 SW Capital Hwy Portland OR 97219 Attn: Elissa Martino 206-708-2834

PROJECT LOCATIONS:
City of St. Helens
Street Lighting

PROJECT NAME	PAYMENT TERMS	CLIENT CONTRACT #	AQ JOB NUMBER	AMT PREV. PAID
City of St. Helens Energy Efficiency	Net 30 Days	215-2015-01	811722000	\$ 691,805.31

No	Item	Scope Item	Contract Amount	Amount Earned	Percent Invoiced	Prior Invoiced Amount	Net Due This Invoice \$
	Engineering Audit Fee		\$ 6,900.00	\$ 6,900.00	100%	\$ 6,900.00	\$ -
	Construction Labor & Materials						
1			\$ 550,606.00	\$ -	100%	\$ -	\$ -
2	CO#1		\$ (39,519.91)				
3	CO#2		\$ (4,873.38)				
4	Non-Distribution Materials (EC)	ECM-L1		\$ 98,913.82		\$ 98,913.82	\$ -
5	Non-Distribution Labor (EC)	ECM-L1		\$ 116,951.41		\$ 116,951.41	\$ -
6	Distribution Materials (EC)	ECM-L1		\$ 199,373.17		\$ 199,373.17	\$ -
7	Distribution Labor (CRPUD	ECM-L1		\$ 55,014.62		\$ 55,014.62	\$ -
8	Added fixtures at WWTP, FWTP, and Vernon	ECM-L1		\$ 25,619.69		\$ 25,619.69	\$ -
9	Added Flood Fixtures	ECM-L1		\$ 2,000.00		\$ 2,000.00	\$ -
10	Public Works	ECM-L1		\$ 4,289.00		\$ 4,289.00	\$ -
11	Police Dept	ECM-L1		\$ 4,051.00		\$ 4,051.00	\$ -
	Construction Services						
12	Bonding -		\$ 10,751.00	\$ 10,751.00	100%	\$ 10,751.00	\$ -
13	M,W&G Design -		\$ 27,518.00	\$ 27,518.00	100%	\$ 27,518.00	\$ -
14	Construction Management -		\$ 27,518.00	\$ 27,518.00	100%	\$ 27,518.00	\$ -
15	CO#1 Contingency - Const. Mgmt		\$ 2,835.60	\$ 2,835.60	100%	\$ 2,835.60	\$ -
16	ESCO Overhead and Profit -		\$ 110,070.00	\$ 110,070.00	100%	\$ 110,070.00	\$ -
17	Construction Contingency -		\$ 24,682.40	\$ -	0%	\$ -	\$ -
18	CO#1 Contingency Deduct		\$ (24,682.40)	\$ -	0%	\$ -	\$ -
19	Measurement and Verification		\$ 1,750.00	\$ 1,750.00	100%	\$ -	\$ 1,750
20	SUBTOTAL		\$ 693,555.31	\$ 693,555.31	100%	\$ 691,805.31	\$ 1,750.00
21	Less: Retainage at 5% of all costs EXCEPT Audit & PDP or M&V		\$ 34,245.27	\$ -		\$ -	\$ -
22	NET DUE (AFTER RETAINAGE)		\$ 659,310.04	\$ 693,555.31		\$ 691,805.31	\$ 1,750.00

SIGNATURE:

NAME: Grant Thorstland

TITLE: Northwest Regional Manager

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

11/21/19
11-21-19

205-000-052019

Invoice

MACKENZIE
PO Box 14310
Portland, OR 97293

October 9, 2019

Project No: 2190242.00

Invoice No: 1063443

Jennifer Dimsho
 City of St. Helens
 265 Strand Street
 St. Helens, OR 97051

Project 2190242.00 Millard Road Park Master Plan
 Fixed Fee Including Consultants; Reimbursables in addition to fee
Professional Services from August 26, 2019 to September 29, 2019

Fee

Total Fee	13,900.00		
Percent Complete	100.00	Total Earned	13,900.00
		Previous Fee Billing	10,000.00
		Current Fee Billing	3,900.00
		Total Fee	3,900.00

Unit Billing

Bond/Print		1.89	
Total Units		1.89	1.89

TOTAL THIS INVOICE: \$3,901.89

Billings to Date

	Current	Prior	Total	Received
Fee	3,900.00	10,000.00	13,900.00	
Expense	1.89	66.34	68.23	
Totals	3,901.89	10,066.34	13,968.23	10,066.34

607-000-052019

APPROVED FOR PAYMENT

INIT	DATE
<u>mlg</u>	<u>11/21/19</u>
ACCOUNTS PAYABLE	
FINANCE	
SUPERVISOR	<u>10-18-19</u>

City of St. Helens
Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 4th day of December, 2019 are the following Council minutes:

2019

- Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated October 16, 2019

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update signature block on Word document in Granicus & Publish
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Update file name & signature block of Word ES document & copy in Admin drive
- ☐ Email minutes link to distribution list
- ☐ Add minutes to ORMS
- ☐ Add packet and exhibits to ORMS
- ☐ File original in Vault
- ☐ Update minutes spreadsheet

City of St. Helens City Council

Work Session Minutes

October 16, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke (arrived at 2:04 p.m.)
Councilor Stephen R. Topaz

Members Absent: Councilor Ginny Carlson

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Interim Public Works Director
Brian Greenway, Police Chief
Crystal Farnsworth, Communications Officer
Jacob Graichen, City Planner
Rachael Barry, Government Affairs & Project Support Specialist
Jenny Dimsho, Associate Planner
Mike De Roia, Building Official
Tina Curry, Event Coordinator

Others:

Joe Kessi	Lynne Pettit	Chip Bubl
Debra Brimacombe	Nicole Thill	Christine Menges
Shannon Vaerewyck	Kathleen Grant	Margaret Trenchard-Smith
Joel Haugen	Melisa Beasley	Grace Beilfuss
Brooke Allen	Zu'Anna Stansbury	Savannah Hoffman
Blake Gohlman		

1) **1:00 P.M. - Call Work Session to Order**

2) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Joel Haugen. He would like the Scappoose and St. Helens City Councils to hold a joint meeting in early 2020 to talk about how they can collaborate. He would eventually like to develop a trail connecting the two cities.

Council President Morten asked which City he would like to have it at. Joel suggested leaving that to the City Administrators to decide.

- ◆ Zu'Anna Stansbury, Brooke Allen, and Grace Beilfuss. They are on the Safe and Sober Committee for the high school. Their goal is to have an amazing party at a safe venue for the graduating class of 2020. All money raised goes towards food, activities, and prizes. Hours of volunteer time is spent preparing. There are 199 seniors graduating. Each senior has to volunteer 10 hours throughout the year. She talked about the fundraising that is done. They are requesting a donation from the City.

Mayor Scholl said they have typically donated \$500. Council President Morten suggested the City consider asking students to give back if the City makes the donation, such as volunteering in a park. Zu'Anna thinks they would be able to do that.

Councilor Topaz suggested the City partner with a fundraiser. Public relations between the City and students is important.

Mayor Scholl likes that each student is required to volunteer at least 10 hours. He proposes they donate \$500 from Council funds. Council concurred.

3) Discussion Topics

3.A Presentation on Dalton Lake Project Proposal - Lynne Pettit, Parks & Trails Commission

Lynne Pettit, Chip Bubl, and Debra Brimacombe were in attendance to speak about the Dalton Lake Project. A PowerPoint presentation is in the archive meeting packet. Current priorities are:

1. bike rack
2. kiosk
3. post for doggie waste bags
4. signage
5. metal signs for kiosk
6. concrete bench
7. social media page for Friends of Dalton Lake Nature Preserve
8. educational Saturday walks
9. press release
10. Columbia City City Council presentation

Lynne went on to review future plans for the property.

Council President Morten would like to see two entrances with parking at each. He appreciates everything they have done.

Councilor Topaz asked if they have considered using the high school for their building projects. Lynne said yes, for the swallow and bat houses. Topaz suggested having tours at night to see the different wildlife that comes out in the dark. He asked them to consider having bird blinds in the woods rather than on the water's edge.

Mayor Scholl loves the enthusiasm around this. It's a beautiful area in the city. Their proposal will preserve it.

3.B Request to Connect 58865 Firlock Park Blvd. to City Sewer – Joe Kessi

Joe Kessi reviewed the property at 58865 Firlock Park Blvd. He submitted a letter to the Council from the Columbia County Sanitarian. A copy is included in the archive meeting packet. The septic system has failed and there is no room for repair. He is requesting to connect to the City sewer system, which is about 200 feet away. Discussion ensued.

The Council was in concurrence to allow the connection.

3.C Communications 1st Quarter Report - Crystal

Communications Officer Farnsworth was in attendance to give her report. A copy is included in the archive meeting packet.

3.D Discuss Request from ShoeString Community Players

ShoeString Community Players President Shannon Vaerewyck, Public Relations Margaret Trenchard-Smith, and Treasurer Kathleen Grant were in attendance to answer any questions. Shannon submitted and reviewed the budget report for the Ultimate Christmas Show. A copy is included in the archive meeting packet.

Councilor Locke arrived at 2:04 p.m.

In response to questions from Council:

- They want to stay in that location.
- Ticket prices recently increased. They could increase them more but fear it would prevent some people from attending.
- Sponsorship packages range from \$100 to \$1,000.
- Have applied for and received grant funding.
- They are 100% volunteers, which helps them remain sustainable.

Mayor Scholl said the City would be in contact with them.

3.E Review Assistant City Administrator Job Description

City Administrator Walsh explained the motivation behind this position. A copy of the job description is included in the archive meeting packet.

Councilor Topaz was concerned about conflicts of interest with the finance oversight. Mayor Scholl pointed out the audit that is done annually. He and Morten disagreed with it be a conflict. Discussion ensued.

3.F Review Final Plat for Forest Trail Subdivision - Jacob

City Planner Graichen was in attendance to review the status of the final plat for Forest Trail Subdivision. A copy of his memo is included in the archive meeting packet. He said that Rich Bailey is concerned about his daily interest, given the loans he has to develop the property. The next time the Council meets is in three weeks. Graichen requested that the Council conditionally approve the Mayor's signature when the final plat is ready. He does not think that this is setting a precedence.

Discussion ensued. The Council was in concurrence with the request.

3.G Request from Arts & Cultural Commission to Decommission Art Bench and Relocate Another - Margaret

Library Director Jeffries reviewed the request. A copy is included in the archive meeting packet. The Council was in concurrence to allow the wooden bench next to the fire station to be decommissioned. They were also in concurrence with relocating the stone bench from in front of the Columbia Center to the Columbia Center courtyard.

4) **Department Reports**

Police Chief Greenway reported...

- Thanked everyone for their support of the Police Department. The last couple weeks have been challenging.

Interim Public Works Director Nelson reported...

- The purchase of a boom lift is included on tonight's agenda for approval.
- They have been busy with many projects over the summer and into the fall. Some of the highlights are:
 - Installing new Wayfinding signage.
 - Finishing touches at Veterans Plaza.
 - Private developments that require staff to be on site.
 - New veterinarian office on Columbia Blvd.
 - CCMH frontage improvements on McNulty Way.
 - Apartments at Matzen and McBride Streets.
 - Middle school project.
 - Gable Road project.
 - Rich Bailey's subdivision on Sykes Road.
 - Crack sealing project.
 - Culvert project on N. Vernonia Road.
 - Highway 30 landscape strip.
 - Spirit of Halloweentown set-up.
- Encouraged Council to contact her if they have any questions.

Library Director Jeffries reported...

- Author Amy Stewart will be at the Library on Tuesday night. She has a series of books about the Kopp sisters, who were historical figures.
- She was contacted by the Census Bureau to be a place for people to come and respond to the census. Staff will be trained on how to assist. They will learn more in December.
- November is National Novel Writing Month (NaNoWriMo). The municipal liaison for the program is Becky Bean, who is a freelance writer. She has been running the program for five or six years. There will be a kick-off event soon.
- Met with Teresa Knight of the Columbia Arts Guild and Les Watters of the Columbia County Museum Association. They have planned some collaborative events next year.

Finance Director Brown reported...

- The AV equipment is scheduled to be upgraded the last week of November.
- The Bike Build organizers have requested to rent the Recreation Center for the build event. The City normally charges a fee to rent the facility. He is requesting the fee be waived. Council concurred.
- Tonight's agenda includes a new contract with Judge Lindgren. There is a change to automatically renew the contract annually unless she is notified in February otherwise. There is also a change for her fee to follow the CPI.
- An RFP for IT Services will be included in the next Council packet.
- The quarterly Municipal Court report is included in the packet. He pointed out the chart showing the clearance rate. The rate was up to 181% this last quarter. They are transitioning from one software to another and discovered a lot of cases that could be cleared.
- Distributed a Friends of Parks and Trails handout for Council to review. A copy is included in the archive meeting packet.

- A community member has requested permission to set up a non-profit, similar to the 'Friends of' program. They would like to be able to accept donations and do work at the Botanical Gardens. Part of the funds would be used to purchase additional land to expand the park. Brown has some hesitation as a Finance Director. He would not have knowledge of what money was donated and what was spent. Discussion of 'Friends of' programs.
- Working with Government Affairs and Project Specialist Barry to set up a steering committee for Parks & Recreation. Looking for interested persons to participate.

City Recorder Payne reported...

- Lynne Pettit emailed her with a follow-up to her presentation on the proposed Dalton Lake project. She asked when she would hear back from the Council. Mayor Scholl responded that he will discuss it during his report.

Event Coordinator Curry reported...

- 650,000 people have visited www.discovercolumbiacounty.com.
- Spirit of Halloweentown
 - Thanked Public Works, Parks, and Police staff for making Halloween a real success this year.
 - Exceptional sales reports are coming from merchants.
 - Peter Facinelli from Twilight lighting the pumpkin was successful.
 - Rino Romano "Benny" will be lighting the pumpkin this weekend.
 - Haunted Hearse and Hot Rod Rally this weekend.
 - Street entertainers this weekend.
 - No issues with the bathrooms, except that people do not like using port-a-potties.
 - About 8,000 people at the parade.
- Asked if there is a way to make the concrete circle in the Plaza flat instead of concave.
- Associate Planner Dimsho is working on a new stage design for the waterfront. Wauna Credit Union is excited that we are moving forward on this.
- Working on new Christmas lights. They have a team that is going to redo all of our Christmas lights.
- Merchants have been asking how to designate First Street as only retail.

Council President Morten requested a debriefing following Spirit of Halloweentown.

Associate Planner Dimsho reported...

- Excited about the ribbon cutting ceremony for the Veteran's Plaza.

Government Affairs and Project Specialist Barry reported...

- Reviewed the Good News section of the packet. This will help Council stay updated and be consistent as they're sharing information with community members.

City Administrator Walsh reported...

- Appreciates the community engagement piece that Barry has brought to the City.
- The economic impacts from Spirit of Halloweentown is phenomenal.
- Would like to have a State of the City address in January and something similar to Scappoose's annual community meeting.

5) Council Reports

Councilor Locke reported...

- He was late today because he was invited to the High School Cancer awareness ceremony. They talked about how their life's and their families life's have been effected by cancer.
- Keith Meeuwsen asked him if the City would consider having a work session at the high school.

Councilor Topaz reported...

- Submitted a reimbursement request to Council President Morten for mileage attending the Portland Harbor meetings in downtown. He reported on the meetings.
- He put information in the Council's boxes about how the cannabis business is slowly going down the tube. The City could end up with a bankrupt company and in financial trouble. He recommends getting financial advice on how good the business will be in the next three to 10 years.

Council President Morten reported...

- The Parks & Trails Commission endorsed the recommendation of the Dalton Lake Nature Preserve Project. Next steps recommended by Dimsho:
 - Work with ODOT on a signage placement plan.
 - Apply for grants.
- Asked Dimsho to talk about trails. Dimsho pointed out the undeveloped right-of-way from Nob Hill to Columbia Blvd. A grant was received to develop that trail route.
- Encouraged staff to attend the Veteran's Memorial Plaza dedication on November 1 at 12 p.m. It has been a big project for staff in partnership with the VFW and veterans. Requested Council purchase a cake and beverages for the ceremony. Council concurred.

Mayor Scholl reported...

- Met with the Community Access group of freshmen at the high school. They talked about ways to get involved in the community.
- The ceremony for the National Guard deployment was well attended.
- He recommends donating \$1,500 to the Shoestring Community Players to keep them out of the red. Discussion ensued. Mayor Scholl talked about the link between Shoestring Community Players and Brian Vaerewyck not releasing the rights to the Spirit of Halloweentown domain. Building Official Mike De Roia updated the Council on the status of the building. They do have a temporary occupancy and they are aware of the improvements needed to meet Code and acquire full occupancy. Directed staff to contact Shoestring Community Players Chair Shannon Vaerewyck.
- He doesn't agree with paying mileage for Councilor Topaz to attend Portland Harbor meetings. If they are that important, he would prefer staff to attend. Discussion ensued.

6) Other Business

7) Adjourn

Executive Session

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens

CITY COUNCIL

Executive Session Summary

October 16, 2019

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Stephen R. Topaz, Councilor

Members Absent: Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Interim Public Works Director

Others: Nicole Thill, The Spotlight
Christine Henges, The Chronicle



At 4:09 p.m., Mayor Scholl opened the Executive Session pursuant to

- **Labor Negotiations**, under **ORS 192.660(2)(d)**;
- **Real Property Transactions**, under **ORS 192.660(2)(e)**; and
- **Consult with Counsel/Potential Litigation**, under **ORS 192.660(2)(h)**.

and then gave Council roll call.

The Executive Session was adjourned at 4:39 p.m.



ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Public Hearing Minutes

October 16, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Interim Public Works Director
Brian Greenway, Police Chief

Others:

Mindy Sass	F. Brandon	Howard Blumenthal
Luanne Kreutzer	Paula Sheeley	Shauna Harrison
Brady Preheim	Izabelle Wallace	Arianna Santini
Brynn Austin		

1) **6:45 P.M. - Open Public Hearing**

2) **Topic**
2.A [Annexation of 2185 & 2195 Gable Road \(CCMH\)](#)

City Planner Graichen presented the staff report. A copy is included in the archive meeting packet.

Council members had no conflict of interest or bias in this matter. There were no objections from the audience for the Council to make a fair decision.

Based upon the facts and findings listed in the staff report, staff recommends approval of this annexation and that upon annexation, the subject property have a Comprehensive Plan designation of Light Industrial (incorporated), LI, and be zoned Light Industrial, LI, with the condition that:

Gable Road frontage abutting the subject property shall be brought into compliance with City street standards (or) property owner(s) shall sign and record an irrevocable consent to a local improvement district.

Planning Commission voted unanimously to approve the annexation.

No testimony received.

Discussion of water and sewer service. Their buildings are on a combination of City water and sewer, and well and septic.

3) **Close Public Hearing** – 7:10 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens City Council

Regular Session Minutes

October 16, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Interim Public Works Directors
Brian Greenway, Police Chief
Jacob Graichen, City Planner

Others:

Luanne Kreutzer	Mindy Sass	Howard Blumenthal
Frank Brandon	Brady Preheim	Shauna Harrison
Paula Sheeley	Izabelle Wallace	Arianna Santini
Brynn Austin		

1) **7:13 P.M. - Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ◆ Luanne Kreutzer, Merchant's Toy N Joy Auction President. She is requesting a donation for the Toy N Joy Auction.

Motion: Upon Carlson's motion and Topaz's second, the Council approved the donation to Merchant's Toy N Joy to be the same as last year. [AYES: Scholl, Carlson, Topaz; Nays: None; Abstained: Locke, Morten]

- ◆ Mindy Sass. She requested the Council approve the stop signs at St. Helens and First Street. It would reduce the probability of an accident.
- ◆ Howard Blumenthal, representing Friends of Nob Hill Nature Park. A work party will be held November 2nd, 1-4 p.m. A new app called "Daycation" now lists the Nob Hill Nature Park. It's a new app for destinations within an hour of Portland to visit natural areas. He talked about the work planned to be done at the work party. He also talked about reducing the speed around the park and at the intersection of St. Helens and Fourth Street, which is very dangerous because you can't see around the corner.

4) **Deliberations - Annexation of 2185 & 2195 Gable Road (CCMH)**

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved the Annexation of 2185 & 2195 Gable Road as recommended in the staff report. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

5) **Award Bid/Contract**

- 5.a Articulating Boom Lift Purchase to Pape Machinery in the Amount of \$67,056.25

Motion: Locke moved and Topaz seconded to approve '5a' above.

Question. Council President Morten asked if this will be available in time to decorate for Christmas? Interim Public Works Director Nelson responded that it will not be available until after the first of the year. They will not be keeping the lift truck once this is received.

Vote: AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None

6) **Approve and/or Authorize for Signature**

- 6.a Scope of Work from Kittelson & Associates for S. 1st Street and St. Helens Street Intersection Improvements
6.b Agreement with Amy Lindgren for Judicial Services as Municipal Court Judge
6.c Final Plat for Forest Trail Subdivision
6.d Contract Payments

Mayor Scholl amended '6b' to change the year ending on item three to read July 31, 2020.

Motion: Carlson moved and Locke seconded to approve '6a' through '6d' as amended.

Question. Councilor Topaz disagrees with the scope of work and prices for item '6a.' With the evidence given today, can they not approve it and do an RFP for other companies? Mayor Scholl is not in favor of that. They explained their scope of work thoroughly.

Council President Morten pointed out that they heard Councilor Topaz's question. They do not need to deliberate.

Discussion ensued about the selection process and scope of work.

Vote: Ayes: Scholl, Carlson, Morten; Nays: Locke, Topaz

7) **Consent Agenda for Acceptance**

- 7.a Arts & Cultural Commission Minutes dated July 23, 2019
7.b Planning Commission Minutes dated September 10, 2019

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '7a' and '7b' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Consent Agenda for Approval**

- 8.a Assistant City Administrator Job Description
8.b Council Work Session, Executive Session and Regular Session Minutes dated September 4, 2019
8.c OLCC Licenses
8.d Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '8a' through '8d' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

9) Mayor Scholl Reports

- Howard Blumenthal brought up a parking issue. There has been very good signage but they can't control everything.
- Spirit of Halloweentown will feature the taxi driver 'Benny' on October 19.
- Little Spooks Parade on October 26.
- Attended the National Guard Deployment Ceremony. It was very nice.
- Howard suggested hats for park volunteers. He's okay with Duck hats.

10) Council Member Reports

Council President Morten reported...

- He agreed with the concerns about speed at Old Portland Road and Fourth Street. He suggests reducing the speed to 25 as you approach the curves.

Nelson will look at where the speed changes. The City does not have the authority to change speed limits. ODOT would have to do a speed study and change it. Mayor Scholl agreed with moving the reduced speed sign to be visible prior to the curves.

Councilor Topaz reported...

- He agrees with the concerns about that intersection. Speed does need to be reduced.

Councilor Carlson reported...

- She apologized for missing the earlier meeting due to work commitments.
- She agreed with concerns about the Old Portland Road and Fourth Street intersection. Her dog and kids have nearly been hit there.
- She suggested having safety vests available for volunteers working in the parks.
- Most cities are expanding the exposure of their parks by posting videos on their website. She suggested we do the same.
- She has been asked to speak at Boy Scout meeting about youth and leadership.
- She suggested posting 'Local Access Only' signs for event road closures.
- She saw several complaints about the Fifth Street trail. People are concerned about their abutting property.
- She rode in the old truck for the parade. It was fun to see so many happy faces.

Councilor Locke reported...

- The rain and cold weather is here. He has talked about fixing up the training center at the St. Helens Industrial Park. It's the newest and nicest building there and it's going to be ruined if they don't fix it up.

11) Department Reports

Chief Greenway reported...

- Will continue to monitor the Fourth and Old Portland Road intersection.
- Will also continue to work on the parking issues during Spirit of Halloweentown.

Interim Public Works Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- The Friends of the St. Helens Public Library are having their semi-annual book sale on Friday and Saturday.
- The St. Helens Garden Club is having their plant sale on Saturday.
- Author Amy Stewart will be speaking at the Library on Tuesday night.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Halloween is having a positive impact on most of the local merchants. There is also a benefit to community groups fundraising.
- The Waterfront is an ongoing project. There will be community engagement opportunities in the coming months.

12) **Other Business**

13) **Adjourn** – 8:09 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 11/14/2019 - 3:47PM
 Batch: 00002.11.2019 - AP 11.14.19 FY 19-20



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ACCELA, INC. #774375									
000496									
INV-ACC49161	10/31/2019	346.00	0.00	11/14/2019				False	0
100-707-052020 Bank Service Fees				CIVICPAY TRANSACTION FEES					
	INV-ACC49161 Total:	346.00							
	ACCELA, INC. #774375 T	346.00							
ACE HARDWARE									
000500									
60174	10/31/2019	34.54	0.00	11/14/2019				False	0
100-715-052001 Operating Supplies				MATERIALS					
	60174 Total:	34.54							
60176	10/31/2019	7.98	0.00	11/14/2019				False	0
201-000-037022 Holloween				MATERIALS					
60176	10/31/2019	303.50	0.00	11/14/2019				False	0
100-708-052001 Operating Supplies				MATERIALS					
	60176 Total:	311.48							
60180	10/31/2019	100.40	0.00	11/14/2019				False	0
603-736-052001 Operating Supplies				MATERIALS					
60180	10/31/2019	100.41	0.00	11/14/2019				False	0
603-737-052001 Operating Supplies				MATERIALS					
60180	10/31/2019	33.57	0.00	11/14/2019				False	0
603-738-052001 Operating Supplies				MATERIALS					
60180	10/31/2019	29.99	0.00	11/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
603-735-052001 Operating Supplies				MATERIALS					
60180	10/31/2019	14.99	0.00	11/14/2019				False	0
603-735-052001 Operating Supplies				MATERIALS					
60180 Total:		279.36							
60181	10/31/2019	65.78	0.00	11/14/2019				False	0
202-723-052023 Facility Maintenance				MATERIALS					
60181	10/31/2019	7.98	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	27.82	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	17.99	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	27.95	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	16.18	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	26.97	0.00	11/14/2019				False	0
100-705-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	15.99	0.00	11/14/2019				False	0
703-734-052001 Operating Supplies				MATERIALS					
60181	10/31/2019	12.00	0.00	11/14/2019				False	0
601-731-052001 Operating Supplies				MATERIALS					
60181 Total:		218.66							
ACE HARDWARE Total:		844.04							
AXON ENTERPRISE INC									
98541									
SI-1619314	10/28/2019	6,036.00	0.00	11/14/2019				False	0
100-705-052001 Operating Supplies				EVIDENCE LIC YEAR 2 PAYMENT					
SI-1619314 Total:		6,036.00							
AXON ENTERPRISE INC		6,036.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CARQUEST AUTO PARTS STORES									
005845									
10292019	10/29/2019	735.43	0.00	11/14/2019				False	0
701-000-052001 Operating Supplies				AUTO PARTS ACCT 315752					
	10292019 Total:	735.43							
	CARQUEST AUTO PART	735.43							
CENTRAL CITY CONCERN									
006279									
09302019	9/30/2019	155.00	0.00	11/14/2019				False	0
100-705-052019 Professional Services				DETOX AISLYN M DECORTE					
	09302019 Total:	155.00							
	CENTRAL CITY CONCE	155.00							
CENTURY LINK									
034002									
11042019	11/4/2019	76.59	0.00	11/14/2019				False	0
702-000-052010 Telephone				909B					
11042019	11/4/2019	89.28	0.00	11/14/2019				False	0
702-000-052010 Telephone				579B					
11042019	11/4/2019	44.82	0.00	11/14/2019				False	0
603-737-052010 Telephone				688B					
11042019	11/4/2019	119.47	0.00	11/14/2019				False	0
603-737-052010 Telephone				488B					
11042019	11/4/2019	119.47	0.00	11/14/2019				False	0
603-736-052010 Telephone				488B					
11042019	11/4/2019	87.95	0.00	11/14/2019				False	0
702-000-052010 Telephone				228B					
11042019	11/4/2019	44.82	0.00	11/14/2019				False	0
603-736-052010 Telephone				600B					
11042019	11/4/2019	44.82	0.00	11/14/2019				False	0
603-736-052010 Telephone				654B					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
11042019	11/4/2019	89.28	0.00	11/14/2019				False	0
603-737-052010 Telephone				293B					
11042019	11/4/2019	54.82	0.00	11/14/2019				False	0
702-000-052010 Telephone				130B					
11042019	11/4/2019	97.00	0.00	11/14/2019				False	0
702-000-052010 Telephone				798B					
11042019	11/4/2019	119.39	0.00	11/14/2019				False	0
702-000-052010 Telephone				967B					
11042019	11/4/2019	43.65	0.00	11/14/2019				False	0
702-000-052010 Telephone				651B					
11042019	11/4/2019	389.89	0.00	11/14/2019				False	0
702-000-052010 Telephone				818B					
11042019	11/4/2019	43.13	0.00	11/14/2019				False	0
702-000-052010 Telephone				796B					
11042019	11/4/2019	85.67	0.00	11/14/2019				False	0
702-000-052010 Telephone				162B					
11042019	11/4/2019	54.83	0.00	11/14/2019				False	0
702-000-052010 Telephone				131B					
11042019 Total:		1,604.88							
CENTURY LINK Total:		1,604.88							
CITY OF COLUMBIA CITY									
007370									
10262019	10/26/2019	80.06	0.00	11/14/2019				False	0
601-732-052003 Utilities				001754-001					
10262019 Total:		80.06							
CITY OF COLUMBIA CIT		80.06							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
007581									
201910CSH	11/5/2019	375.00	0.00	11/14/2019				False	0
703-734-052019 Professional Services				WORK CREW					
201910CSH	11/5/2019	750.00	0.00	11/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-708-052019 Professional Services				WORK CREW					
201910CSH Total:		1,125.00							
COLUMBIA CO. DEPT. O		1,125.00							
COLUMBIA CO. TREASURER 007701									
OCTOBER 2019	11/13/2019	148.00	0.00	11/14/2019				False	0
100-000-020900 County Assessment				JAIL ASSESSMENT					
OCTOBER 2019	11/13/2019	754.00	0.00	11/14/2019				False	0
100-000-020900 County Assessment				JAIL ASSESSMENT					
OCTOBER 2019	11/13/2019	-90.20	0.00	11/14/2019				False	0
100-000-036002 Fines - Court				CITY COURT COSTS					
OCTOBER 2019 Total:		811.80							
COLUMBIA CO. TREASU		811.80							
COLUMBIA COUNTY CLERK 007500									
11132019	11/13/2019	192.00	0.00	11/14/2019				False	0
100-710-052011 Public Information				RECORDING FEES ANNEX FOR 58865 FIRLOCK PARK					
11132019 Total:		192.00							
COLUMBIA COUNTY CL		192.00							
COLUMBIA COUNTY CLERK 0075112									
11142019	11/14/2019	76.00	0.00	11/14/2019				False	0
603-735-052019 Professional Services				SATISFACTION OF LIEN 35369 MILLARD ROAD					
11142019 Total:		76.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
COLUMBIA COUNTY CL		76.00							
COLUMBIA FEED & SUPPLY 008120									
24794	10/21/2019	38.99	0.00	11/14/2019				False	0
100-708-052001 Operating Supplies				CHAIN AND AIR FILTER					
24794 Total:		38.99							
COLUMBIA FEED & SUP		38.99							
COLUMBIA NW HEATING INC 008265									
12694371	9/11/2019	223.65	0.00	11/14/2019				False	0
704-000-053025 Capital Outlay - Sr Center				SENIOR CENTER WORK ON UNIT#1					
12694371 Total:		223.65							
12794836	9/25/2019	201.50	0.00	11/14/2019				False	0
704-000-053025 Capital Outlay - Sr Center				SENIOR CENTER WORK ON HEAT PUMP 5					
12794836 Total:		201.50							
COLUMBIA NW HEATIN		425.15							
COLUMBIA RIVER P.U.D. 008325									
1142019	11/4/2019	6,412.45	0.00	11/14/2019				False	0
603-737-052003 Utilities				38633					
1142019 Total:		6,412.45							
COLUMBIA RIVER P.U.D		6,412.45							

COMCAST

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
COMCAST									
11012019	11/1/2019	166.90	0.00	11/14/2019				False	0
702-000-052003 Utilities				4924					
	11012019 Total:	166.90							
	COMCAST Total:	166.90							
DENFELD, KAY									
DEN44									
11142019	11/14/2019	54.00	0.00	11/14/2019				False	0
203-706-052092 Ukulele Expenses				UKULELE MUSIC REIMB.					
	11142019 Total:	54.00							
	DENFELD, KAY Total:	54.00							
DURAN, MALINDA R.									
010948									
11042019	11/4/2019	10.88	0.00	11/14/2019				False	0
100-705-052024 Miscellaneous				REIMB FOR PLATES NAPKINS KETCHUP AND FOIL T					
	11042019 Total:	10.88							
	DURAN, MALINDA R. To	10.88							
H.D. FOWLER CO.									
012650									
I5304583	10/10/2019	3,468.44	0.00	11/14/2019				False	0
601-000-053006 Water Meter Replacement				WATER METER / REGISTER CF					
	I5304583 Total:	3,468.44							
	H.D. FOWLER CO. Total:	3,468.44							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
HIATT, GLENN HIA									
11142019	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
		<hr/>							
11142019 Total:		10.00							
		<hr/>							
HIATT, GLENN Total:		10.00							
HOFFMAN, JOSHUA HOFF7									
11142019	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
		<hr/>							
11142019 Total:		10.00							
		<hr/>							
HOFFMAN, JOSHUA Tot		10.00							
HOLMES, JULIANNA R. HOL									
0002960	11/12/2019	55.00	0.00	11/14/2019				False	0
100-000-021000 Court Restitution Payments				REST DISBURSEMENT MANDY MASON					
		<hr/>							
0002960 Total:		55.00							
		<hr/>							
HOLMES, JULIANNA R.		55.00							
HORN, JAMES C. 015758									
11122019	11/12/2019	100.00	0.00	11/14/2019				False	0
100-000-036002 Fines - Court				2017 CR 000197 ROY D JONES DEFENDANT					
		<hr/>							
11122019 Total:		100.00							
		<hr/>							
HORN, JAMES C. Total:		100.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
HUDSON GARBAGE SERVICE									
015875									
10524648	11/1/2019	170.06	0.00	11/14/2019				False	0
603-737-052003 Utilities				8333					
10524648	11/1/2019	170.07	0.00	11/14/2019				False	0
603-736-052003 Utilities				8333					
	10524648 Total:	340.13							
10524784	11/1/2019	228.08	0.00	11/14/2019				False	0
100-715-052023 Facility Maintenance				7539					
	10524784 Total:	228.08							
10524785	11/1/2019	96.59	0.00	11/14/2019				False	0
100-706-052023 Facility Maintenance				7547					
	10524785 Total:	96.59							
10524786	11/1/2019	90.49	0.00	11/14/2019				False	0
703-734-052003 Utilities				7555					
	10524786 Total:	90.49							
10524787	11/1/2019	467.74	0.00	11/14/2019				False	0
100-705-052003 Utilities				7598					
	10524787 Total:	467.74							
10524788	11/1/2019	355.52	0.00	11/14/2019				False	0
100-715-052023 Facility Maintenance				7601					
	10524788 Total:	355.52							
10524789	11/1/2019	238.95	0.00	11/14/2019				False	0
100-708-052023 Facility Maintenance				7636					
	10524789 Total:	238.95							
10525168	11/1/2019	871.39	0.00	11/14/2019				False	0
201-000-037021 Fireworks				0036					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	10525168 Total:	871.39							
	HUDSON GARBAGE SER	2,688.89							
INGRAM LIBRARY SERVICES, INC.									
016240									
42403529	10/17/2019	53.25	0.00	11/14/2019				False	0
100-706-052035	Audio Materials			BOOKS 20C7921					
	42403529 Total:	53.25							
42403530	10/17/2019	118.76	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42403530 Total:	118.76							
42403531	10/17/2019	621.67	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42403531 Total:	621.67							
42403532	10/17/2019	56.58	0.00	11/14/2019				False	0
100-000-021300	Library Replacement Fines			BOOKS 20C7921					
	42403532 Total:	56.58							
42507876	10/27/2019	105.13	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42507876 Total:	105.13							
42507877	10/27/2019	22.32	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42507877 Total:	22.32							
42507878	10/27/2019	11.83	0.00	11/14/2019				False	0
100-000-021300	Library Replacement Fines			BOOKS 20C7921					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	42507878 Total:	11.83							
42507879	10/27/2019	77.78	0.00	11/14/2019				False	0
100-000-021300	Library Replacement Fines			BOOKS 20C7921					
	42507879 Total:	77.78							
42507880	10/27/2019	9.45	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42507880 Total:	9.45							
42524129	10/28/2019	8.54	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42524129 Total:	8.54							
42524130	10/27/2019	12.70	0.00	11/14/2019				False	0
100-706-052035	Audio Materials			BOOKS 20C7921					
	42524130 Total:	12.70							
42524132	10/28/2019	64.06	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42524132 Total:	64.06							
42524133	10/28/2019	42.39	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42524133 Total:	42.39							
42524134	10/27/2019	141.82	0.00	11/14/2019				False	0
100-000-021300	Library Replacement Fines			BOOKS 20C7921					
	42524134 Total:	141.82							
42524135	10/28/2019	521.50	0.00	11/14/2019				False	0
100-706-052033	Printed Materials			BOOKS 20C7921					
	42524135 Total:	521.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
42576796	10/31/2019	407.52	0.00	11/14/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
42576796 Total:		407.52							
4524131	10/28/2019	25.74	0.00	11/14/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C7921					
4524131 Total:		25.74							
INGRAM LIBRARY SERV		2,301.04							
JACOBS, JORDAN JAC85									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
JACOBS, JORDAN Total:		10.00							
JORDAN RAMIS PC 030274									
163702	10/29/2019	1,545.00	0.00	11/14/2019				False	0
100-715-052049 Litigation Settlement				GENERAL LEGAL SERVICES					
163702 Total:		1,545.00							
163703	10/29/2019	70.00	0.00	11/14/2019				False	0
601-731-052019 Professional Services				PUBLIC WORKS ENGINEERING LEGAL SERVICES					
163703 Total:		70.00							
163704	10/29/2019	2,377.00	0.00	11/14/2019				False	0
100-715-052049 Litigation Settlement				GRUMPYS TOWNING LLC					
163704 Total:		2,377.00							
163705	10/29/2019	375.00	0.00	11/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-715-052049 Litigation Settlement				TOPAZ ETHICS COMPLAINT					
163705 Total:		375.00							
JORDAN RAMIS PC Tota		4,367.00							
KEARNS, JUDITH KER									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
KEARNS, JUDITH Total:		10.00							
L.N. CURTIS AND SONS 854111									
INV331437	10/29/2019	83.12	0.00	11/14/2019				False	0
100-705-052002 Personnel Uniforms Equipment				BELT / COMPACT LIGHT HOLDER / SPRAY POUCH					
INV331437 Total:		83.12							
INV331487	10/29/2019	31.19	0.00	11/14/2019				False	0
100-705-052002 Personnel Uniforms Equipment				BLACK DOUBLE MAG POUCH					
INV331487 Total:		31.19							
L.N. CURTIS AND SONS		114.31							
LANG, ATTORNEY AT LAW, MARK J. 018006									
2079	11/7/2019	200.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				LELAND EBERT					
2079 Total:		200.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
LANG, ATTORNEY AT LA		200.00							
LUCY HEIL ATTORNEY AT LAW 9585									
10282019	11/12/2019	1,675.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services					NIBERT HERING MATHEWS WORKMAN STEVENTS ;				
10282019 Total:		1,675.00							
LUCY HEIL ATTORNEY		1,675.00							
MACKENZIE 3114									
1063973	11/6/2019	5,082.00	0.00	11/14/2019				False	0
704-000-053024 Capital Outlay - PD Station					POLICE NEEDS ASSESSMENT 2190014.00				
1063973 Total:		5,082.00							
MACKENZIE Total:		5,082.00							
MAUL FOSTER ALONGI, INC. 019555									
36886	11/11/2019	42,422.56	0.00	11/14/2019				False	0
202-723-052019 Professional Services					IGA PHASE 1 LAGOON REPURPOSING				
36886	11/11/2019	861.25	0.00	11/14/2019				False	0
202-721-052019 Professional Services					GOVERNANCE AND PUBLIC ENGAGEMENT				
36886	11/11/2019	5,351.25	0.00	11/14/2019				False	0
202-721-052050 Community Wide Assessment					COMMUNITY WIDE ASSESSMENT				
36886 Total:		48,635.06							
MAUL FOSTER ALONGI		48,635.06							
MCATEE, STEVEN MAC									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
MCATEE, STEVEN Total:		10.00							
METRO PLANNING INC.									
020291									
4978	11/1/2019	112.50	0.00	11/14/2019				False	0
100-710-052006 Computer Maintenance				GIS HOSTING					
4978	11/1/2019	37.50	0.00	11/14/2019				False	0
703-733-052026 Equipment Fund Charges				GIS HOSTING					
4978 Total:		150.00							
METRO PLANNING INC		150.00							
MIDWEST TAPE									
020427									
98045913	10/11/2019	101.82	0.00	11/14/2019				False	0
100-706-052035 Audio Materials				DVD/ADB					
98045913	10/11/2019	89.46	0.00	11/14/2019				False	0
100-706-052034 Visual Materials				DVD/ADB					
98045913	10/11/2019	25.44	0.00	11/14/2019				False	0
100-000-021300 Library Replacement Fines				DVD/ADB					
98045913 Total:		216.72							
98077137	10/18/2019	52.49	0.00	11/14/2019				False	0
100-706-052035 Audio Materials				DVD					
98077137 Total:		52.49							
98109130	10/25/2019	48.48	0.00	11/14/2019				False	0
100-706-052034 Visual Materials				DVD/ADB					
98109130 Total:		48.48							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
98109131	10/25/2019	198.41	0.00	11/14/2019				False	0
100-706-052034 Visual Materials				DVD/ADB					
98109131 Total:		198.41							
98140953	11/1/2019	79.18	0.00	11/14/2019				False	0
100-706-052034 Visual Materials				DVD					
98140953 Total:		79.18							
MIDWEST TAPE Total:		595.28							
MILLER, MATTHEW									
MIL5									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
MILLER, MATTHEW Tot		10.00							
MORITA, WILLIAM									
874517									
11122019	11/12/2019	221.98	0.00	11/14/2019				False	0
100-715-052049 Litigation Settlement				REPLACEMENT TIRE STORM DRAIN PUNCTURED					
11122019 Total:		221.98							
MORITA, WILLIAM Tota		221.98							
MURLIN, ANDREW									
MUR7									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
MURLIN, ANDREW Tota		10.00							
OREGON DEPT. OF REVENUE									
023202									
OCTOBER 2019	11/12/2019	135.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				STATE					
OCTOBER 2019	11/12/2019	1,847.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				STATE MISD					
OCTOBER 2019	11/12/2019	1,140.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				STATE VIOLATION					
OCTOBER 2019	11/12/2019	850.00	0.00	11/14/2019				False	0
100-000-020700 State Surcharge				STATE DUII DIVERSION					
OCTOBER 2019	11/12/2019	455.00	0.00	11/14/2019				False	0
100-000-020700 State Surcharge				STATE DUII CONVICTION FEE					
OCTOBER 2019	11/12/2019	148.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				UNITARY					
OCTOBER 2019	11/12/2019	14.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				STATE COURT FACILITY					
OCTOBER 2019	11/12/2019	14.00	0.00	11/14/2019				False	0
100-000-020800 State Assessment				LEMLA					
OCTOBER 2019 Total:		4,603.00							
OREGON DEPT. OF REV		4,603.00							
OREGON DEPT. OF STATE LANDS									
023199									
11142019	11/14/2019	750.00	0.00	11/14/2019				False	0
100-715-052024 Miscellaneous				SPECIAL USE APLICATION SAND ISLAND					
11142019 Total:		750.00							
OREGON DEPT. OF STAT		750.00							
PARDUE - UKULELE LEADER, TIM									
12111									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
11142019	11/14/2019	90.50	0.00	11/14/2019				False	0
203-706-052092 Ukulele Expenses				REIMB. UKULELE BOOKS					
11142019 Total:		90.50							
PARDUE - UKULELE LE		90.50							
PAYNE, NOAH PAY85									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
PAYNE, NOAH Total:		10.00							
PEACEHEALTH MEDICAL GROUP OCC.HEALTH 025390									
03-077316	11/1/2019	270.00	0.00	11/14/2019				False	0
703-734-052019 Professional Services				S. TUPPER S. WILLIAMS					
03-077316 Total:		270.00							
PEACEHEALTH MEDICA		270.00							
PERMA-BOUND 025410									
1840459-00	11/14/2019	306.72	0.00	11/14/2019				False	0
100-706-052033 Printed Materials				BOOKS					
1840459-00 Total:		306.72							
PERMA-BOUND Total:		306.72							
PETTY CASH LIBRARY JAMIE EDWARDS									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
018754									
11122019	11/12/2019	29.44	0.00	11/14/2019				False	0
100-706-052028 Projects & Programs				PETTY CASH SUPPLIES PUMPKIN PAINTING					
11122019	11/12/2019	16.99	0.00	11/14/2019				False	0
100-000-021300 Library Replacement Fines				PETTY CASH REFUND FOR LOST PAID ITEM RETURN					
11122019 Total:		46.43							
PETTY CASH LIBRARY		46.43							
PHEMESTER, TANA									
PHE									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
PHEMESTER, TANA Total		10.00							
PORTLAND GENERAL ELECTRIC									
025702									
11132019	11/13/2019	41.33	0.00	11/14/2019				False	0
202-722-052003 Utilities				4854421000					
11132019 Total:		41.33							
111320192	11/13/2019	29.38	0.00	11/14/2019				False	0
202-722-052003 Utilities				1650931000					
111320192 Total:		29.38							
PORTLAND GENERAL E		70.71							
PRECISION ENGRAVING, INC.									
026004									
59033	10/31/2019	8.80	0.00	11/14/2019				False	0
100-705-052004 Office Supplies				MAILBOX FLATE FOR BREHM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	59033 Total:	8.80							
	PRECISION ENGRAVING	8.80							
RANKIN, CHRISTINE RAN									
1	11/14/2019	10.00	0.00	11/14/2019	JURY DUTY PAY			False	0
100-704-052019 Professional Services									
	1 Total:	10.00							
	RANKIN, CHRISTINE To	10.00							
REYNOLDS, TIM T.REYNOL									
1	11/14/2019	10.00	0.00	11/14/2019	JURY DUTY PAY			False	0
100-704-052019 Professional Services									
	1 Total:	10.00							
	REYNOLDS, TIM Total:	10.00							
RICOH USA, INC. 027294									
102915676	11/4/2019	188.48	0.00	11/14/2019	1496666-3356313			False	0
100-705-052023 Facility Maintenance									
	102915676 Total:	188.48							
	RICOH USA, INC. Total:	188.48							
RIGGS, BRENDA RIGG									
1	11/14/2019	10.00	0.00	11/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
RIGGS, BRENDA Total:		10.00							
RUSSELL, DEVON D.RUSSEL									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
RUSSELL, DEVON Total:		10.00							
SANCHEZ, JULIO SAN5									
1	11/14/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
SANCHEZ, JULIO Total:		10.00							
ST. HELENS LIONS CLUB 028990									
10282019	10/28/2019	70.00	0.00	11/14/2019				False	0
100-715-052024 Miscellaneous				PATRIOTIC FLAG DISPLAY PROGRAM					
10282019 Total:		70.00							
ST. HELENS LIONS CLU		70.00							
THORNTON, CURTIS CU									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
10302019	10/30/2019	10.00	0.00	11/14/2019				False	0
100-704-052019 Professional Services				JURY DUTY PAY					
10302019 Total:		10.00							
THORNTON, CURTIS To		10.00							
TOP NOTCH THRIFT STORE									
4521									
0002959	11/12/2019	25.00	0.00	11/14/2019				False	0
100-000-021000 Court Restitution Payments				REST DISBURSEMENT STAISHA RICHARDS					
0002959 Total:		25.00							
TOP NOTCH THRIFT STO		25.00							
TVW INC									
033827									
0039544-IN	11/8/2019	1,767.78	0.00	11/14/2019				False	0
100-715-052023 Facility Maintenance				JANITORIAL SERVICE					
0039544-IN Total:		1,767.78							
0039545-IN	11/8/2019	1,521.19	0.00	11/14/2019				False	0
100-706-052023 Facility Maintenance				JANITORIAL SERVICE					
0039545-IN Total:		1,521.19							
0039546-IN	11/8/2019	810.38	0.00	11/14/2019				False	0
100-705-052023 Facility Maintenance				JANITORIAL SERVICE					
0039546-IN Total:		810.38							
0039547-IN	11/8/2019	123.19	0.00	11/14/2019				False	0
100-709-052023 Facility Maintenance				JANITORIAL SERVICE					
0039547-IN Total:		123.19							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
TVW INC Total:		4,222.54							
TYLER TECHNOLOGIES INC									
452112									
025-277288	10/30/2019	8,387.20	0.00	11/14/2019				False	0
702-000-052019 Professional Services				CRM MANAGEMENT					
025-277288 Total:		8,387.20							
TYLER TECHNOLOGIES		8,387.20							
U.S. BANK EQUIPMENT FINANCE									
033955									
398818195	10/31/2019	99.00	0.00	11/14/2019				False	0
100-715-052021 Equipment Maintenance				CONTRACT PAYMENT					
398818195 Total:		99.00							
U.S. BANK EQUIPMENT		99.00							
VERIZON WIRELESS									
000720									
9840486716	10/20/2019	1,424.45	0.00	11/14/2019				False	0
100-705-052010 Telephone				271826771-00001					
9840486716 Total:		1,424.45							
9840545683	10/20/2019	17.21	0.00	11/14/2019				False	0
100-701-052010 Telephone				271826771-00001					
9840545683	10/20/2019	105.04	0.00	11/14/2019				False	0
100-711-052010 Telephone				271826771-00001					
9840545683	10/20/2019	133.41	0.00	11/14/2019				False	0
601-732-052010 Telephone				271826771-00001					
9840545683	10/20/2019	41.60	0.00	11/14/2019				False	0
603-736-052010 Telephone				271826771-00001					
9840545683	10/20/2019	41.60	0.00	11/14/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
603-737-052010 Telephone				271826771-00001					
9840545683	10/20/2019	41.60	0.00	11/14/2019	False0				
603-738-052010 Telephone				271826771-00001					
9840545683	10/20/2019	80.02	0.00	11/14/2019	False0				
601-731-052010 Telephone				271826771-00001					
9840545683	10/20/2019	162.25	0.00	11/14/2019	False0				
703-733-052010 Telephone				271826771-00001					
9840545683	10/20/2019	52.52	0.00	11/14/2019	False0				
701-000-052010 Telephone				271826771-00001					
9840545683	10/20/2019	284.69	0.00	11/14/2019	False0				
703-734-052010 Telephone				271826771-00001					
9840545683	10/20/2019	88.56	0.00	11/14/2019	False0				
100-709-052010 Telephone				271826771-00001					
9840545683 Total:		1,048.50							
9841164462	11/1/2019	171.56	0.00	11/14/2019	False0				
702-000-052010 Telephone				242060134-0001					
9841164462 Total:		171.56							
VERIZON WIRELESS To		2,644.51							
WESTBY, DONALD									
WEST5									
1	11/13/2019	10.00	0.00	11/14/2019	False0				
100-704-052019 Professional Services				JURY DUTY PAY					
1 Total:		10.00							
WESTBY, DONALD Tota		10.00							
WESTSIDE GOAT GIRL, AMY PETERSON									
86121									
10182019	10/18/2019	937.50	0.00	11/14/2019	False0				
703-734-052019 Professional Services				GOATS SERVICE TO CLEAR LAND ON BLUFF 1/3 AC					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	10182019 Total:	937.50							
	WESTSIDE GOAT GIRL,	937.50							
WILCOX & FLEGEL									
037003									
0439525-IN	11/1/2019	52.55	0.00	11/14/2019				False	0
701-000-052001 Operating Supplies				MOBIL NUTO HYD					
	0439525-IN Total:	52.55							
	WILCOX & FLEGEL Tota	52.55							
	Report Total:	111,701.52							

Accounts Payable

To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ACCESS CPR									
000492									
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-707-052018 Professional Development				CPR CLASS J. EDWARDS					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-707-052018 Professional Development				CPR CLASS J. JOHNSON					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-702-052018 Professional Development				CPR CLASS L. SCHOLL					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-701-052018 Professional Development				CPR CLASS FARNSWORTH					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-701-052018 Professional Development				CPR CLASS SULLIVAN					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-709-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	475.00	0.00	11/21/2019				False	0
703-734-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	100.00	0.00	11/21/2019				False	0
100-708-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	75.00	0.00	11/21/2019				False	0
100-706-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-707-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-711-052018 Professional Development				CPR CLASS					
11202019	11/20/2019	25.00	0.00	11/21/2019				False	0
100-710-052018 Professional Development				CPR CLASS					
11202019 Total:		875.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ACCESS CPR Total:		875.00							
ADVANCED ELECTRICAL TECHNOLOGIES									
000693									
210327	11/7/2019	304.00	0.00	11/21/2019				False	0
603-736-052019 Professional Services				ELECTRICAL WORK WWTP AINT					
210327	11/7/2019	304.00	0.00	11/21/2019				False	0
603-737-052019 Professional Services				ELECTRICAL WORK WWTP AINT					
210327 Total:		608.00							
210335	11/7/2019	480.00	0.00	11/21/2019				False	0
603-736-052001 Operating Supplies				TS SEWER METER					
210335 Total:		480.00							
ADVANCED ELECTRICA		1,088.00							
AMERICAN EXTERMINATION									
AMERICAN									
144602	11/19/2019	116.00	0.00	11/21/2019				False	0
100-715-052023 Facility Maintenance				SR CENTER PREST CONTROL					
144602 Total:		116.00							
AMERICAN EXTERMIN		116.00							
BECKWITH & KUFFEL									
002545									
BI0335466	10/30/2019	2,906.70	0.00	11/21/2019				False	0
603-738-052001 Operating Supplies				T PUMP CENTRIF					
BI0335466 Total:		2,906.70							
BECKWITH & KUFFEL T		2,906.70							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
BEMIS PRINTING									
002701									
8949	9/30/2019	556.50	0.00	11/21/2019				False	0
100-711-052004 Office Supplies				INSPECTION REQUEST FORM / LEMON APPLETON C					
8949 Total:		556.50							
8969	11/20/2019	35.00	0.00	11/21/2019				False	0
203-716-052028 Projects & Programs				ACC TRUNK OR TREATING					
8969 Total:		35.00							
BEMIS PRINTING Total:		591.50							
BOBCAT OF PORTLAND									
003749									
01-1555	11/21/2019	642.18	0.00	11/21/2019				False	0
701-000-052001 Operating Supplies				BOB VALVE POWER EXCH					
01-1555 Total:		642.18							
BOBCAT OF PORTLAND		642.18							
BUELL CALIBRATION & CONTROLS LLC									
004866									
2922	11/12/2019	2,200.30	0.00	11/21/2019				False	0
603-737-052026 Equipment Fund Charges				FLOW METER TROUBLE CALL					
2922 Total:		2,200.30							
BUELL CALIBRATION &		2,200.30							
C.R. CONTRACTING									
005222									
3	11/21/2019	6,221.50	0.00	11/21/2019				False	0
205-000-053001 Capital Outlay				2019 CRACK SEALING PROJECT					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	3 Total:	6,221.50							
	C.R. CONTRACTING Tot	6,221.50							
CASCADE CONCRETE PRODUCTS,INC.									
005925									
75636	10/3/2019	585.00	0.00	11/21/2019				False	0
605-000-052001	Operating Supplies			DUCTILE IRON GRATES ONLY					
	75636 Total:	585.00							
	CASCADE CONCRETE P	585.00							
CENTERLOGIC, INC.									
011595									
55481	11/3/2019	402.50	0.00	11/21/2019				False	0
702-000-052019	Professional Services			IT SUPPORT					
	55481 Total:	402.50							
55578	11/4/2019	1,802.50	0.00	11/21/2019				False	0
702-000-052006	Computer Maintenance			MSP AGREEMENT SONICWALL					
	55578 Total:	1,802.50							
55667	11/4/2019	375.00	0.00	11/21/2019				False	0
702-000-052006	Computer Maintenance			OFFICE 365 CSP MONTHLY					
	55667 Total:	375.00							
55769	11/5/2019	325.00	0.00	11/21/2019				False	0
702-000-052006	Computer Maintenance			SECURE BACKUP					
	55769 Total:	325.00							
	CENTERLOGIC, INC. To	2,905.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CENTRO PRINTING SOLUTIONS									
006282									
219892	11/5/2019	333.63	0.00	11/21/2019				False	0
100-707-052004 Office Supplies				CHECK STOCK					
219892 Total:		333.63							
CENTRO PRINTING SOL		333.63							
CENTURY LINK- ACCESS BILLING									
034004									
3263X204S19315	11/11/2019	82.22	0.00	11/21/2019				False	0
702-000-052010 Telephone				5163X204S3					
3263X204S19315 Total:		82.22							
CENTURY LINK- ACCES		82.22							
CINTAS CORPORATION									
037620									
8404392171	11/15/2019	42.28	0.00	11/21/2019				False	0
703-734-052019 Professional Services				FIRST AID CABINET SERVICE					
8404392171	11/15/2019	149.81	0.00	11/21/2019				False	0
100-715-052019 Professional Services				FIRST AID CABINET SERVICE					
8404392171	11/15/2019	81.41	0.00	11/21/2019				False	0
100-708-052019 Professional Services				FIRST AID CABINET SERVICE					
8404392171 Total:		273.50							
CINTAS CORPORATION		273.50							
COLUMBIA COUNTY TRANSFER STATION									
007579									
6760	10/31/2019	49.89	0.00	11/21/2019				False	0
703-734-052019 Professional Services				WASTE DUMP FEES					
6760	10/31/2019	22.68	0.00	11/21/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
703-734-052019 Professional Services				WASTE DUMP FEES					
6760	10/31/2019	41.72	0.00	11/21/2019				False	0
100-708-052019 Professional Services				WASTE DUMP FEES					
6760 Total:		114.29							
COLUMBIA COUNTY TR		114.29							
COMCAST									
COMCAST									
11072019	11/7/2019	122.93	0.00	11/21/2019				False	0
702-000-052003 Utilities				9144					
11072019 Total:		122.93							
11122019	11/12/2019	155.36	0.00	11/21/2019				False	0
702-000-052003 Utilities				3238					
11122019 Total:		155.36							
COMCAST Total:		278.29							
COUNTRY MEDIA INC.									
006800									
265824	11/12/2019	114.70	0.00	11/21/2019				False	0
702-000-052011 Public Information				ADD RFP IT SERVICES 22482 / AD 265824					
265824 Total:		114.70							
COUNTRY MEDIA INC. T		114.70							
DAHLGRENS DO IT BEST BUILDERS SUPPLY									
009800									
10252019	10/25/2019	71.21	0.00	11/21/2019				False	0
704-000-052028 Projects & Programs				MATERIALS ACCT 10026					
10252019	10/25/2019	20.05	0.00	11/21/2019				False	0
704-000-052028 Projects & Programs				MATERIALS ACCT 10026					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
10252019	10/25/2019	9.50	0.00	11/21/2019				False	0
701-000-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	24.02	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	63.92	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	90.98	0.00	11/21/2019				False	0
100-705-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	21.96	0.00	11/21/2019				False	0
100-708-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	3.47	0.00	11/21/2019				False	0
100-709-052023 Facility Maintenance				MATERIALS ACCT 10026					
10252019	10/25/2019	47.67	0.00	11/21/2019				False	0
100-709-052023 Facility Maintenance				MATERIALS ACCT 10026					
10252019	10/25/2019	4.72	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	265.80	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	10.00	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	7.99	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	10.20	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	17.16	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	307.92	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	2.49	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	57.99	0.00	11/21/2019				False	0
201-000-052058 Events - Halloween				MATERIALS ACCT 10026					
10252019	10/25/2019	27.08	0.00	11/21/2019				False	0
603-736-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	3.15	0.00	11/21/2019				False	0
100-706-052023 Facility Maintenance				MATERIALS ACCT 10026					
10252019	10/25/2019	86.96	0.00	11/21/2019				False	0
603-735-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	18.93	0.00	11/21/2019				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
601-731-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	1.98	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	26.97	0.00	11/21/2019				False	0
703-734-052023 Facility Maintenance				MATERIALS ACCT 10026					
10252019	10/25/2019	31.74	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019	10/25/2019	289.24	0.00	11/21/2019				False	0
201-000-052056 Branding and Way Finding				MATERIALS ACCT 10026					
10252019	10/25/2019	1,147.30	0.00	11/21/2019				False	0
201-000-052056 Branding and Way Finding				MATERIALS ACCT 10026 WAYFINDING					
10252019	10/25/2019	139.90	0.00	11/21/2019				False	0
100-708-052001 Operating Supplies				MATERIALS ACCT 10026					
10252019 Total:		2,810.30							
DAHLGRENS DO IT BES		2,810.30							
DEQ BUSINESS OFFICE									
15222									
11212019	11/21/2019	160.00	0.00	11/21/2019				False	0
601-732-052018 Professional Development				GUY DAVIS TWO YEAR CERT RENEWAL					
11212019 Total:		160.00							
DEQ BUSINESS OFFICE		160.00							
E2C CORPORATION									
E2C									
4368	11/18/2019	19,919.00	0.00	11/21/2019				False	0
201-000-037022 Holloween				ST. HELENS GATE REVENUE OVERPAYMENT					
4368 Total:		19,919.00							
E2C CORPORATION Tota		19,919.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
36948	10/22/2019	135.90	0.00	11/21/2019				False	0
703-734-052001 Operating Supplies				ROCK - SHOP					
36948 Total:		135.90							
36965	10/24/2019	432.21	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				ROCK - STREETS					
36965 Total:		432.21							
36974	10/25/2019	413.90	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				ROCK - STREETS					
36974 Total:		413.90							
37002	10/31/2019	287.83	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				ROCK - STREETS					
37002 Total:		287.83							
EAGLE STAR ROCK PRO		1,269.84							
EASYPERMIT POSTAGE									
025602									
11112019	11/11/2019	1,000.00	0.00	11/21/2019				False	0
100-707-052009 Postage				POSTAGE METER REFILL 8000909004089251					
11112019 Total:		1,000.00							
EASYPERMIT POSTAGE		1,000.00							
ECONOLITE CONTROL PRODUCTS, INC.									
ECONOLIT									
153131	11/8/2019	120.00	0.00	11/21/2019				False	0
205-000-052001 Operating Supplies				BALL LED TINTED GE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
153131 Total:		120.00							
ECONOLITE CONTROL		120.00							
ERSKINE LAW PRACTICE LLC 011522									
11182019	11/20/2019	2,895.00	0.00	11/21/2019				False	0
100-704-052019 Professional Services				11/1-11/14					
11182019 Total:		2,895.00							
ERSKINE LAW PRACTIC		2,895.00							
FELTON'S HEATING & COOLING 0011882									
38303	11/4/2019	196.00	0.00	11/21/2019				False	0
100-705-052023 Facility Maintenance				SERVICE REPAIR POLICE STATION					
38303 Total:		196.00							
FELTON'S HEATING & C		196.00							
H.D. FOWLER CO. 012650									
15315625	10/23/2019	15.40	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				MASTER METER PUSH PIN FOR REGISTER					
15315625 Total:		15.40							
15329582	11/7/2019	547.70	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				REGISTER / MATERIALS					
15329582 Total:		547.70							
H.D. FOWLER CO. Total:		563.10							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
HACH COMPANY									
014200									
11707339	11/1/2019	68.07	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				REAGENT SET CHLORINE FREE					
11707339	11/1/2019	136.15	0.00	11/21/2019				False	0
601-732-052023 Facility Maintenance				REAGENT SET CHLORINE FREE					
	11707339 Total:	204.22							
	HACH COMPANY Total:	204.22							
INEXPENSIVE TREE CARE									
016160									
9414	11/1/2019	600.00	0.00	11/21/2019				False	0
205-000-052019 Professional Services				N 2ND ST					
	9414 Total:	600.00							
	INEXPENSIVE TREE CA	600.00							
JENKINS PAINTING & RESTORATION									
016950									
1	11/21/2019	5,250.00	0.00	11/21/2019				False	0
603-736-052023 Facility Maintenance				WWTP ROOF PAINT AND REPAIR					
1	11/21/2019	5,250.00	0.00	11/21/2019				False	0
603-737-052023 Facility Maintenance				WWTP ROOF PAINT AND REPAIR					
	1 Total:	10,500.00							
2	11/21/2019	150.00	0.00	11/21/2019				False	0
603-736-052023 Facility Maintenance				WWTP DOWNSPOUTS PAINTED					
2	11/21/2019	150.00	0.00	11/21/2019				False	0
603-737-052023 Facility Maintenance				WWTP DOWNSPOUTS PAINTED					
	2 Total:	300.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
JENKINS PAINTING & R		10,800.00							
KINNEAR SPECIALTIES INC.									
017537									
5027953	11/14/2019	20.55	0.00	11/21/2019				False	0
701-000-052001 Operating Supplies				MATERIALS					
5027953 Total:		20.55							
KINNEAR SPECIALTIES		20.55							
KNIFE RIVER									
017628									
2226162	10/18/2019	437.65	0.00	11/21/2019				False	0
201-000-052056 Branding and Way Finding				WAYFINDING SLMP SLAG VMA					
2226162 Total:		437.65							
KNIFE RIVER Total:		437.65							
LANG, ATTORNEY AT LAW, MARK J.									
018006									
2083	11/15/2019	125.00	0.00	11/21/2019				False	0
100-704-052019 Professional Services				JUELISHA WILLABY					
2083 Total:		125.00							
2084	11/15/2019	125.00	0.00	11/21/2019				False	0
100-704-052019 Professional Services				JULIANNE JENSEN HALEY					
2084 Total:		125.00							
LANG, ATTORNEY AT LA		250.00							

LAWRENCE OIL CO.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
018030									
019001-1931901	11/15/2019	1,239.50	0.00	11/21/2019				False	0
703-734-052022 Fuel / Oil				247748					
019001-1931901	11/15/2019	28.38	0.00	11/21/2019				False	0
100-715-052022 Fuel/Oil				247749					
019001-1931901	11/15/2019	107.36	0.00	11/21/2019				False	0
703-734-052022 Fuel / Oil				247750					
019001-1931901	11/15/2019	23.73	0.00	11/21/2019				False	0
601-732-052022 Fuel / Oil				247752					
019001-1931901 Total:		1,398.97							
LAWRENCE OIL CO. Tot		1,398.97							
METROPRESORT									
020292									
IN616506	11/13/2019	3,262.36	0.00	11/21/2019				False	0
100-707-052019 Professional Services				UB BILL PRINTING 16690					
IN616506 Total:		3,262.36							
METROPRESORT Total:		3,262.36							
NORTHWEST NATURAL GAS									
021400									
11112019	11/11/2019	53.25	0.00	11/21/2019				False	0
703-734-052003 Utilities				8675					
11112019	11/11/2019	202.04	0.00	11/21/2019				False	0
100-709-052003 Utilities				0109					
11112019	11/11/2019	46.84	0.00	11/21/2019				False	0
100-708-052003 Utilities				3047					
11112019	11/11/2019	54.15	0.00	11/21/2019				False	0
100-705-052003 Utilities				5638					
11112019	11/11/2019	44.00	0.00	11/21/2019				False	0
603-736-052003 Utilities				5638					
11112019	11/11/2019	44.79	0.00	11/21/2019				False	0
603-737-052003 Utilities				5638					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
11112019	11/11/2019	381.23	0.00	11/21/2019				False	0
100-706-052003 Utilities				7673					
11112019	11/11/2019	55.79	0.00	11/21/2019				False	0
100-715-052003 Utilities				2848					
11112019	11/11/2019	40.93	0.00	11/21/2019				False	0
100-708-052003 Utilities				8563					
11112019	11/11/2019	71.55	0.00	11/21/2019				False	0
100-715-052003 Utilities				5285					
11112019	11/11/2019	801.59	0.00	11/21/2019				False	0
601-732-052003 Utilities				2942					
11112019	11/11/2019	7.98	0.00	11/21/2019				False	0
603-736-052003 Utilities				7720					
11112019	11/11/2019	7.99	0.00	11/21/2019				False	0
603-737-052003 Utilities				7720					
11112019 Total:		1,812.13							
NORTHWEST NATURAL		1,812.13							
NORTHWEST OCCUPATIONAL									
021449									
010	11/21/2019	720.00	0.00	11/21/2019				False	0
100-705-052019 Professional Services				SCREENING EVAL COLLIN BREHM					
010 Total:		720.00							
NORTHWEST OCCUPAT		720.00							
OREGON AMERICAN PLANNING ASSOCIATION, OR/WA JOINT C									
022031									
449	11/13/2019	120.00	0.00	11/21/2019				False	0
100-710-052018 Professional Development				JACOB GRAICHEN 2019 LEGAL ISSUES WORKSHOP					
449 Total:		120.00							
OREGON AMERICAN PL		120.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
OREGON DEPT. OF REVENUE									
023201									
015704220-16	11/15/2019	544.00	0.00	11/21/2019				False	0
603-736-052083 Chemicals				017874 451 PLYMOUTH ST HAZARDOUS SUB FEE					
	015704220-16 Total:	544.00							
	OREGON DEPT. OF REV	544.00							
PAULSON PRINTING									
025300									
D3586	10/31/2019	55.00	0.00	11/21/2019				False	0
100-701-052004 Office Supplies				BUS CARDS FOR BARRY					
D3586	10/31/2019	28.00	0.00	11/21/2019				False	0
100-707-052004 Office Supplies				BUS CARDS FOR COX					
	D3586 Total:	83.00							
	PAULSON PRINTING To	83.00							
PEAK ELECTRIC GROUP, LLC									
PEAK.ELE									
190729	11/1/2019	842.50	0.00	11/21/2019				False	0
201-000-052058 Events - Holloween				HTWON TEMP POWER					
	190729 Total:	842.50							
190768	11/1/2019	1,132.75	0.00	11/21/2019				False	0
704-000-053024 Capital Outlay - PD Station				POLICE STATION					
	190768 Total:	1,132.75							
	PEAK ELECTRIC GROU	1,975.25							
RATLIFF, NICHOLAS									
RATLIFF									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
11192019	11/19/2019	36.00	0.00	11/21/2019				False	0
703-734-052018 Professional Development				REIMB CDL EXAM FEES					
11192019 Total:		36.00							
RATLIFF, NICHOLAS To		36.00							
RED VALVE COMPANY INC									
875451									
673594	11/7/2019	2,159.00	0.00	11/21/2019				False	0
601-732-052001 Operating Supplies				MATERIALS					
673594 Total:		2,159.00							
RED VALVE COMPANY		2,159.00							
SHRED-IT USA, LLC									
SHRED-IT									
8128467246	10/31/2019	144.09	0.00	11/21/2019				False	0
100-705-052019 Professional Services				POLICE SHRED SERVICE					
8128467246 Total:		144.09							
SHRED-IT USA, LLC Tot		144.09							
SPECIALTY CONCRETE LLC									
031456									
13026	11/5/2019	700.00	0.00	11/21/2019				False	0
201-000-052056 Branding and Way Finding				WAYFINING CONCRETE					
13026 Total:		700.00							
SPECIALTY CONCRETE		700.00							

SUNSET EQUIPMENT CO.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
032700									
65068	8/28/2019	796.80	0.00	11/21/2019				False	0
605-000-052001 Operating Supplies				CULVERT					
65068 Total:		796.80							
66061	10/9/2019	30.68	0.00	11/21/2019				False	0
601-731-052001 Operating Supplies				CHAIN					
66061 Total:		30.68							
SUNSET EQUIPMENT C		827.48							
TESTAMERICA LAORATORIES INC									
01224									
7800000736	11/14/2019	4,057.50	0.00	11/21/2019				False	0
603-737-052064 Lab Testing				TESTING 78000000736					
7800000736 Total:		4,057.50							
TESTAMERICA LAORAT		4,057.50							
THE LAW OFFICE OF JOSEPH D ROOT									
47741									
1183	11/19/2019	125.00	0.00	11/21/2019				False	0
100-704-052019 Professional Services				DOUGLAS ELDRIDGE					
1183 Total:		125.00							
1184	11/19/2019	125.00	0.00	11/21/2019				False	0
100-704-052019 Professional Services				STEVEN SKARBERG					
1184 Total:		125.00							
THE LAW OFFICE OF JO		250.00							

TYLER TECHNOLOGIES INC

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
452112									
025-277462	10/31/2019	3,250.00	0.00	11/21/2019				False	0
702-000-052006 Computer Maintenance				UB CONVERSION					
025-277462 Total:		3,250.00							
025-277702	10/31/2019	1,687.50	0.00	11/21/2019				False	0
702-000-052006 Computer Maintenance				CRM MANAGEMENT INCODE					
025-277702 Total:		1,687.50							
TYLER TECHNOLOGIES		4,937.50							
WILABYY, ELISHA S.									
WIL7									
0002962	11/15/2019	63.89	0.00	11/21/2019				False	0
100-000-020200 Bail Deposit				BOND REFUND ELISHA WILABY					
0002962 Total:		63.89							
WILABYY, ELISHA S. To		63.89							
Report Total:		83,664.64							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 11/27/2019 - 9:00AM
 Batch: 00007.11.2019 - AP 11.27.19 FY 19-20



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CENTURYLINK, BUSINESS SERVICES									
45215									
1480337433	11/11/2019	203.63	0.00	11/27/2019				False	0
702-000-052010 Telephone				88035002					
1480337433 Total:		203.63							
CENTURYLINK, BUSINE		203.63							
CITY OF ST. HELENS									
ST.HELEN									
11252019	11/25/2019	126.54	0.00	11/27/2019				False	0
704-000-053018 Capital Outlay - City Hall				P#14700 WATER DEPARTMENT REMODEL					
11252019 Total:		126.54							
CITY OF ST. HELENS To		126.54							
COLUMBIA COUNTY CLERK									
0075112									
11252019	11/25/2019	96.00	0.00	11/27/2019				False	0
100-710-052011 Public Information				RECORDING FEE RIGHT OF WAY DEDICAITON DEEL					
11252019 Total:		96.00							
COLUMBIA COUNTY CL		96.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
COLUMBIA PACIFIC ECONOMIC DEV DISTRICT									
008280									
125	11/22/2019	250.00	0.00	11/27/2019				False	0
100-715-052019 Professional Services				ANNUAL CITY MEMBERSHIP DUES COL PACK 10/1-5					
125 Total:		250.00							
COLUMBIA PACIFIC EC		250.00							
COMCAST									
COMCAST									
11142019	11/14/2019	95.41	0.00	11/27/2019				False	0
702-000-052003 Utilities				9228					
11142019 Total:		95.41							
COMCAST Total:		95.41							
E2C CORPORATION									
E2C									
4370	11/25/2019	10,000.00	0.00	11/27/2019				False	0
201-000-052019 Professional Services				TINA CURRY CONSULTING MARKETING MONTHLY					
4370 Total:		10,000.00							
E2C CORPORATION Tota		10,000.00							
HART 2 HART INVESTIGATIONS, TROY HARTWELL									
014667									
2018CR000266	10/6/2019	159.00	0.00	11/27/2019				False	0
100-704-052019 Professional Services				JONNY ROBERTS 2018CR000266					
2018CR000266 Total:		159.00							
HART 2 HART INVESTIG		159.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
HOWARD, HEATHER HOW									
1	11/26/2019	20.00	0.00	11/27/2019				False	0
100-709-052019 Professional Services				REFUND FOR BAZAAR BOOTH					
1 Total:		20.00							
HOWARD, HEATHER To		20.00							
INGRAM LIBRARY SERVICES, INC. 016240									
42703460	11/12/2019	59.67	0.00	11/27/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C921					
42703460 Total:		59.67							
42703461	11/13/2019	215.82	0.00	11/27/2019				False	0
100-706-052035 Audio Materials				BOOKS 20C921					
42703461 Total:		215.82							
42731520	11/13/2019	28.82	0.00	11/27/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C921					
42731520 Total:		28.82							
42731521	11/13/2019	16.51	0.00	11/27/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C921					
42731521 Total:		16.51							
42731522	11/13/2019	18.24	0.00	11/27/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C921					
42731522 Total:		18.24							
42731524	11/13/2019	25.33	0.00	11/27/2019				False	0
100-000-021300 Library Replacement Fines				BOOKS 20C921					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
42731524 Total:		25.33							
42731525	11/13/2019	471.79	0.00	11/27/2019				False	0
100-706-052033 Printed Materials				BOOKS 20C921					
42731525 Total:		471.79							
INGRAM LIBRARY SERV		836.18							
MIDWEST TAPE									
020427									
98173830	11/8/2019	22.49	0.00	11/27/2019				False	0
100-706-052034 Visual Materials				DVD					
98173830 Total:		22.49							
MIDWEST TAPE Total:		22.49							
PASSPORT TO LANGUAGES INC.									
45111									
1177139	9/30/2019	463.45	0.00	11/27/2019				False	0
100-704-052019 Professional Services				LANGUAGE TRANSLATION SERVICES AYAZ MAHMOUD					
1177139 Total:		463.45							
PASSPORT TO LANGUAGE		463.45							
PERROT, PAMELA									
PER									
1	11/26/2019	20.00	0.00	11/27/2019				False	0
100-709-052019 Professional Services				REFUND FOR BAZAAR BOOTH P. PERROT					
1 Total:		20.00							
PERROT, PAMELA Total:		20.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
POWERS, RYAN POWERS.R 1	11/19/2019	63.00	0.00	11/27/2019				False	0
703-734-052018 Professional Development				REIMB FOR CDL EXAM FEES					
1 Total:		63.00							
POWERS, RYAN Total:		63.00							
ST. HELENS CERT 014301 20192	11/20/2019	7,000.00	0.00	11/27/2019				False	0
201-000-052058 Events - Holloween				PARKING ATTENDANTS AND TRAFFIC CONTROL HI					
20192 Total:		7,000.00							
ST. HELENS CERT Total:		7,000.00							
TMI TRUST COMPANY TMI 1	11/26/2019	146,000.00	0.00	11/27/2019				False	0
603-000-055001 Principle				SEWER REFUNDING SERIES 2013 LOAN 100361360					
1	11/26/2019	12,748.75	0.00	11/27/2019				False	0
603-000-055002 Interest				SEWER REFUNDING SERIES 2013 LOAN 100361360					
1 Total:		158,748.75							
2	11/26/2019	410,000.00	0.00	11/27/2019				False	0
601-000-055001 Principle				WATER REFUNDING SERIES 2013 LOAN 100361361					
2	11/26/2019	46,859.00	0.00	11/27/2019				False	0
601-000-055002 Interest				WATER REFUNDING SERIES 2013 LOAN 100361361					
2 Total:		456,859.00							
TMI TRUST COMPANY T		615,607.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:	634,963.45
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