



St. Helens Universal Fee Schedule

| POLICE DEPARTMENT FEES | | |
|---|-----------|---------------------------|
| Vehicle Impound Fee | \$ 100.00 | Per vehicle |
| Bicycle Impound Fee | \$ 1.00 | Per bicycle |
| Parking Citation | \$ 25.00 | Per ticket |
| Handicap Zone Violation | \$ 250.00 | Per ticket |
| False Alarm Response Fee, if exceeds 2 within a 12-month period | \$ 50.00 | |
| False Alarm Response Fee, if exceeds 4 within a 12-month period | \$ 125.00 | |
| Police Reports | \$ 20.00 | Per case (Up to 30 pages) |
| Reproduction of Digital Photos/Audio/Video from Police Department | \$ 20.00 | Per Cassette/CD/DVD/USB |



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| MISCELLANEOUS FEES | | |
|---|-----------|---|
| Appeals Fee - General | \$ 175.00 | Per appeal |
| Non-Sufficient Check Charge | \$ 25.00 | Per check |
| Permit - To Use Sidewalk Area for Furniture | \$ 50.00 | Per 50 feet of street frontage used, rounded up. |
| Photocopies & Printouts | | |
| Black & White: 8.5" x 11" | \$ 0.25 | Per side |
| Black & White: 8.5" x 14" | \$ 0.35 | Per side |
| Black & White: 11" x 17" | \$ 0.50 | Per side |
| Color: 8.5" x 11" | \$ 0.50 | Per side |
| Color: 8.5" x 14" | \$ 0.75 | Per side |
| Color: 11" x 17" | \$ 1.00 | Per side |
| Up to 22" x 34" (B&W or Color) | \$ 3.00 | Per page |
| Up to 24" x 36" (B&W or Color) | \$ 4.00 | Per page |
| Greater than 24" x 36" (B&W or Color) | \$ 5.00 | Per page |
| Reproduction of Audio/Video from City Meetings | \$ 20.00 | Per Cassette/CD/DVD/USB |
| Public Records Request | \$ 20.00 | Minimum deposit. Deposit may be more depending upon the extent of the request. If staff time is less than 15 minutes, only materials costs will be charged. If staff time is more than 15 minutes, labor is charged to the 1/4 hour. Any overpayment will be refunded. |
| Lien Search | \$ 29.00 | Per Lien Search |
| Declaration of Candidacy Fee (to run for City Council) | \$ 50.00 | |
| Advertising Bench - Annual Inspection Fee | \$ 5.00 | Per bench |
| Reinspection Fee by CRFR for noncompliance with code provisions | \$ 50.00 | Per reinspection |
| Request for Information | \$ 20.00 | Per Cassette/CD/DVD/USB |
| Special Abatement of Illegal Notices or Advertisements | \$ 10.00 | Per notice or advertisement |



St. Helens Universal Fee Schedule

| LIBRARY FEES | | |
|--|----------|---|
| Nonresident Borrower Card Fee | \$ 35.00 | Per year |
| | \$ 10.00 | Per three (3) months |
| Resident Business Borrower Card Fee | \$ - | No charge. A borrower card for a resident business must be issued in the business's name. Business owner must show a valid City of St. Helens resident business license as well as the business owner's Oregon driver's license to register for a card. The card may be used by employees of the business with the owner's authorization. |
| Oregon Library Passport Program Card | \$ - | No charge. Cardholders are limited to a maximum of 5 items checked out at a time and a maximum of 3 holds and do not have access to cultural passes, digital loans, or interlibrary loan services. |
| Interlibrary Loan | \$ 3.00 | Per item |
| Fees for Lost or Destroyed Materials | | As long as a lost item is returned in good condition within three (3) months of having been paid, a full refund will be given. |
| Books, magazines, recordings, DVDs, CDs, or any other material | -> | Original list price |
| Cultural Pass | \$ 30.00 | |
| Replacing a borrower's lost card | \$ 2.00 | |
| Missing bar code label | \$ 2.00 | |
| Lost or damaged case for CDs and DVDs | \$ 5.00 | |
| Lost or damaged insert for CDs and DVDs | \$ 7.00 | |
| Meeting Room Fees | | Non-profit, public educational, and governmental organizations that do not charge fees for events scheduled in meeting rooms will be exempt from meeting room fees, as long as their use of the rooms happens during normal Library hours. For after-hours events, the appropriate hourly rate will still be charged. |
| Auditorium | \$25.00 | Per hour |
| | \$75.00 | Per half day (up to 4 hours) |
| | \$150.00 | All day (Open hours) |
| Armstrong | \$20.00 | Per hour |
| | \$50.00 | Per half day (up to 4 hours) |
| | \$95.00 | All day (Open hours) |
| Both Rooms | \$40.00 | Per hour |
| | \$110.00 | Per half day (up to 4 hours) |
| | \$210.00 | All day (Open hours) |
| Use of one or both meeting rooms outside normal Library hours | \$ 45.00 | Per hour |
| Makespace consumable materials | -> | Current market price, as listed in the Makespace |
| Photocopies & Printouts | | |
| Black & White Copies: 8.5" x 11" | \$ 0.10 | Per side |



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| | | | |
|----------------------------------|----|------|----------|
| Black & White Copies: 8.5" x 14" | \$ | 0.10 | Per side |
| Color Copies: 8.5" x 11" | \$ | 0.50 | Per side |
| Color Copies: 8.5" x 14" | \$ | 0.50 | Per side |



St. Helens Universal Fee Schedule

| MUNICIPAL COURT FEES | |
|--|--|
| Civil Compromise Costs | \$ 300.00 |
| Collection Fee per ORS 137.118 (3) (Maximum \$250) | 25% |
| Default Judgment | \$ 20.00 |
| Discovery | \$ 20.00 Per case number (up to 30 pages) |
| Driver's License Reinstatement/Offense (City Portion) | \$ 20.00 |
| Driving Record - Traffic Offenses Only (non-certified) | \$ 1.00 |
| Failure to Appear for Bench Trial | \$ 150.00 |
| Failure to Appear for Jury Trial | \$ 300.00 |
| Installment Fee - for 6 month plan | \$ 25.00 |
| Installment Fee - for 12 month plan | \$ 50.00 |
| Warrant Issued | \$ 100.00 |
| Withholding on County Assessment | 10% at monthly distribution |
| Probation Violation | \$ 50.00 |
| Court Appointed Attorney Rates - Misdemeanor | \$ 200.00 Per misdemeanor with maximum of \$400 unless approved by court |
| Court Appointed Attorney Rates - Probation Violation | \$ 125.00 Per case with maximum of \$250 unless approved by court |
| Court Appointed Attorney Rates - Bench Trial | \$ 400.00 |
| Court Appointed Attorney Rates - Jury Trial | \$ 600.00 |



St. Helens Universal Fee Schedule

| BUSINESS LICENSE FEES | | |
|---|----|---|
| Residential Business License | | |
| 00 - 9.99 full-time equivalents | \$ | 65.00 |
| 10 - 24.99 full-time equivalents | \$ | 85.00 |
| 25 - 49.99 full-time equivalents | \$ | 105.00 |
| 50 - 99.99 full-time equivalents | \$ | 125.00 |
| 100+ full-time equivalents | \$ | 145.00 |
| Non-Resident Business License | \$ | 150.00 |
| Residential Rentals | \$ | 20.00 Per Unit |
| Commercial Rentals | \$ | 50.00 Per Unit |
| Non-Resident Temporary Business License | \$ | 75.00 6 Month Business License |
| Late Renewal Fee | \$ | 50.00 After 60 Days Late Renewal |
| Appeals Processing Fee | \$ | 150.00 |
| OLCC New Application | \$ | 100.00 |
| OLCC Application Change Fee | \$ | 75.00 |
| OLCC Application Renewal Fee | \$ | 35.00 |
| Sidewalk Vendor Application Fee | \$ | 65.00 |
| Sidewalk Vendor Permit Fee | \$ | 65.00 |
| Sidewalk Vendor Appeal Fee | \$ | 150.00 |
| Marijuana Business Licenses: | | <u>According to OAR 845-025-2040</u> |
| Producers: | | <u>Indoor / Outdoor Production Size Limitations</u> |
| Micro Tier I | \$ | 250.00 Up to 625 sf / Up to 2,500 sf |
| Micro Tier II | \$ | 500.00 626 to 1,250 sf / 2,501 to 5,000 sf |
| Tier 1 | \$ | 1,000.00 1,251 to 5,000 sf / 5,001 to 20,000 sf |
| Tier II | \$ | 1,500.00 5,001 to 10,000 sf / 20,001 to 40,000 sf |
| Medical Canopy | \$ | 65.00 |
| Processors | \$ | 1,000.00 |
| Wholesalers | \$ | 1,000.00 |
| Retailers | \$ | 1,000.00 |



St. Helens Universal Fee Schedule

| SOCIAL GAMING FEES | | |
|---|----------|------------------------------|
| Non-refundable Application Fee | \$ 50.00 | Per 12 month lease |
| License Fee for 1-10 Tables | \$ 50.00 | Per 12 month lease |
| License Fee for each additional table over 10 | \$ 10.00 | Per table per 12 month lease |



St. Helens Universal Fee Schedule

| ENGINEERING FEES | | |
|--|--|---|
| Right-Of-Way Permit: <i>Required for work performed in the public right-of-way, including pavement cuts, utility construction, maintenance, or repair, sidewalk construction or repair, driveways, curb cuts, aerial work, temporary street/right-of-way use, and parklets.</i> | \$ 100.00 | Fee waived for projects with a value of less than \$1,500 or if part of a permit for the construction of public improvements. |
| Pavement Disturbance Fee: <i>Assessed to the Right-of-Way Permit fee for work in the public right-of-way that cuts, damages, removes, replaces, mars, trenches, digs, bore, or disturbs pavement. Includes paved streets, bikeways, driveways, curbs, sidewalks, or other paved areas in the right-of-way.</i> | \$ 100.00 | Fee waived for projects with a value of less than \$1,500 or if part of a permit for the construction of public improvements. |
| Plan Review for Public Improvements: <i>Design plan review is the first step for private development projects that require improvements to or expansion of streets, sidewalks, curbs, driveways, storm drainage facilities, sanitary sewer, water main extensions, or other improvements in the public right-of-way.</i> | 2.0% based on the Engineer's Preliminary Project Cost Estimate | Plan Review fee includes up to three plan review iterations, after which additional plan review fees will apply. |
| Plan Review - Additional Reviews | \$120/hour, 1 hour minimum | Plan review fees for plan reviews that exceed three review iterations. |
| Permit for the Construction of Public Improvements | 3.0% based on the Engineer's Final Project Cost Estimate | Permit issued after plans have been reviewed and approved by the Engineering Division. Fee includes the cost of inspections. |
| Blasting Permit: <i>Required for all blasting operations and the use of explosives in City limits.</i> | \$ 1,200.00 | Fee includes Blast plan compliance inspections. |
| Engineering Services for Building Permits | \$320 each | Fee includes System Development Charges (SDCs) review, plan review, and up to three inspections, including final inspection. |
| Fee for Additional Engineering Inspections | \$75/hour, 1 hour minimum | Engineering inspections for any work performed in the public right-of-way not covered by an existing permit or fee. |



St. Helens Universal Fee Schedule

| UTILITY BILLING FEES | | |
|--|-------------|---|
| Water Service Shut off/on: Mon-Fri 830 AM - 430 PM | \$ - | No Charge |
| Water Service Shut off/on: During off business hours | \$ 150.00 | Per request |
| Failed Payment Arrangement | \$ 50.00 | |
| Late Fee | \$ 25.00 | Fee waived if bill is < \$25 |
| Reconnection Fee (if Shutoff due to non-payment) | \$ 75.00 | Fee applied on Shut-off Day |
| Temporary Service for New Construction | \$ 25.00 | |
| Tampering with Meter Fees | | |
| Tampering: Turning water on/off without City Personnel | \$ 50.00 | Up to and possibly including cost of meter replacement & Labor |
| Tampering: Turning water on while on the current shut-off list | \$ 100.00 | Up to and possibly including cost of meter replacement & Labor |
| Tampering: Breaking installed Lock to turn on meter | \$ 200.00 | Up to and possibly including cost of meter replacement & Labor & Ticket from Police |
| Utility Billing Insert - B&W, 1-Sided, 8.5x11 | \$ 500.00 | Available to Non-Profits Only |
| Utility Billing Insert - B&W, 2-Sided, 8.5x11 | \$ 650.00 | Available to Non-Profits Only |
| Utility Billing Insert - Color, 1-Sided, 8.5x11 | \$ 1,100.00 | Available to Non-Profits Only |
| Utility Billing Insert - Color, 2-Sided, 8.5x11 | \$ 1,550.00 | Available to Non-Profits Only |



St. Helens Universal Fee Schedule

| WASTEWATER TREATMENT PLANT FEES | | |
|---|-------------|------------------------|
| Pretreatment Program Administrative Fee (Choose Option) | | |
| Annual | \$ 1,500.00 | |
| Monthly | \$ 125.00 | |
| Annual DEQ Fees Assessed to the City | \$ - | Actual cost of DEQ |
| New Industrial Discharge Permit Issuance | \$ 500.00 | |
| Renewal Industrial Discharge Permit Issuance | \$ 300.00 | |
| Non Discharge Annual Permit Fee | \$ 500.00 | |
| Demand Inspection Fee | \$ 100.00 | |
| Demand Sampling and Monitoring Fee | \$ - | Actual cost of service |
| Enforcement Activities | \$ - | Actual cost of service |



St. Helens Universal Fee Schedule

| PARKS AND RECREATION FEES | | |
|--|----------|--|
| Park Areas for Reservation | | |
| McCormick Park | | |
| Area 1 - Veterans Pavilion | \$ 25.00 | Per 3 hour Session |
| Areas 2-4 | \$ 15.00 | Per 3 hour Session |
| Campbell Park | | |
| Areas 1-2 | \$ 15.00 | Per 3 hour Session |
| Columbia View Park | | |
| Area 1 - Gazebo Amphitheater | \$ 25.00 | Per 3 hour Session |
| Field Areas for Reservation | | |
| McCormick Park | | |
| Softball Fields 1-2 | \$ 10.00 | Per 3 hour Session |
| T-ball Fields 1-2 | \$ 5.00 | Per 3 hour Session |
| Soccer Field (Combines both T-ball Fields) | \$ 10.00 | Per 3 hour Session |
| 6th Street Park | | |
| Baseball Fields 1-2 | \$ 5.00 | Per 3 hour Session |
| Campbell Park | | |
| Softball Fields 1-2 | \$ 10.00 | Per 3 hour Session |
| Recreation Center | | |
| Softball Fields 1-3 | \$ 5.00 | Per 3 hour Session |
| Dock moorage fee | \$ 15.00 | Per day |
| Dock electrical connection | \$ 5.00 | Per 24 hours |
| Recreation Center | | |
| Recreation Center Rental | \$ 30.00 | Per Hour |
| Security Deposit (refundable) | \$ 50.00 | Refundable security deposit |
| Community Center | | |
| Community Center Small Meeting Room | \$ 10.00 | Per Hour Non-profits 50% reduction with proof of non-profit letter |
| Community Center Main Room Rental (kitchen not rentable) | \$ 25.00 | Per Hour Non-profits 50% reduction with proof of non-profit letter |
| Community Center Theatre Room Rental | \$ 25.00 | Per Hour Non-profits 50% reduction with proof of non-profit letter |
| Toddler Play Gym ages 0-5 years old | \$ 25.00 | Per Hour |
| Permit - Parade | \$ 50.00 | Per event |
| Permit - Public Assembly | \$ 50.00 | Per event |
| Permit - To Amplify Sound | \$ 50.00 | Per event |
| Permit - Engage in Commercial Activity | \$ 50.00 | Per event |
| Permit - To Use City Property During Hours of Closure | \$ 50.00 | Per event |
| Permit - To Use Electrical Connections Owned by City | \$ 25.00 | Per day |
| Permit - To Use Special Use Area | \$ 50.00 | Per event |



St. Helens Universal Fee Schedule

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|------------------------------------|----------|----------|
| Late Fees | | |
| General Park Use (7 business days) | \$ 10.00 | |
| Public Assembly (45 business days) | \$ 25.00 | |
| Parade & Walks (45 business days) | \$ 50.00 | |
| Tournament Fee | \$ 10.00 | Per Team |
| Use of Field Lights | \$ 25.00 | |