

LIABILITIES CHECKLIST Volunteers

	YES	NO	N/A
Are volunteers qualified to perform the tasks they are assigned?			
<i>Comments:</i>			
Are volunteers trained to perform their assigned tasks in a safe manner?			
<i>Comments:</i>			
Will volunteers be supervised to ensure they are performing their tasks safely?			
<i>Comments:</i>			
Will volunteers be driving a vehicle for the event? If yes, have you checked their motor vehicle records?			
<i>Comments:</i>			
If volunteers are driving their own vehicles during the event, have you required proof of their personal automobile insurance?			
Are their limits of insurance adequate?			
<i>Comments:</i>			
If volunteers are driving public entity vehicles, do they have appropriate licenses?			
<i>Comments:</i>			
Are volunteers trained to operate the types of vehicles being provided?			
<i>Comments:</i>			
Are you requiring volunteers to sign waivers and releases of liability prior to working on your behalf?			
<i>Comments:</i>			
Do you have persons participating in high-risk activities (such as sports or rodeo activities)?			
Additional comments:			