

PROJECT ACTION PLAN

This Project Action Plan is intended as a tool for planning and monitoring how management staff will achieve the goals and objectives set by the City Council in the 2020-2022 Strategic Workplan. Management staff will complete this form for each Council project, it will be updated periodically and shared during scheduled Council department reports. This information is public, posted on the city's website and used to ensure accountability and share with our community.

Lead Department:	Public Works
City Council Goal / Tactic:	Goal 3 – Livable and Safe Community / Improve Public Services and Facilities
Project Summary:	Godfrey Park Improvements – New Installations
Estimated Completion:	July 2021

ACTION PLAN	
1. Background of Project:	<ul style="list-style-type: none">• Installation of natural elements and manufactured play equipment to create play areas for children of all ages with a focus on younger children. Natural elements will include large rocks and logs to climb and balance. Manufactured equipment will include an all-abilities swing, a slide built into the hillside, and play equipment suitable for toddlers.
2. Current Status of Project:	<ul style="list-style-type: none">• Status is In Process as of August 2020• Parks staff is designated to perform this work• Layout of the improvements will generally follow the Master Plan for Godfrey Park• The Parks & Trails Master Plan designated that a nature playground be installed at Godfrey Park
3. Strategic Steps to Accomplish Project:	<ul style="list-style-type: none">• Select the manufactured play equipment to be installed including, but not limited to, hillside slide, all-abilities swing, interactive equipment appropriate for young children• Install selected manufactured play equipment and natural elements• Find staff time to complete work
4. Estimated Cost of Project:	<ul style="list-style-type: none">• Estimated total cost is \$45,000, not including staff time or compliant fall protection which will \$2,000 - \$3,000 for all proposed areas.
5. Barriers to Complete:	<ul style="list-style-type: none">• Limited Parks Department staff. For several months, the Parks Department has been down one full-time employee and the Council has not approved backfilling this position. Temporary summer helpers were canceled due to COVID and the community service workers have not been able to assist as usual because of COVID restrictions. The three remaining Parks Dept. staff members have had difficulty keeping up with normal maintenance and have not been able to dedicate the time needed to complete this work.• Consider bringing in a contractor to complete the project – this will significantly increase the cost.