

PROJECT ACTION PLAN

This Project Action Plan is intended as a tool for planning and monitoring how management staff will achieve the goals and objectives set by the City Council in the 2020-2022 Strategic Workplan. Management staff will complete this form for each Council project, it will be updated periodically and shared during scheduled Council department reports. This information is public, posted on the city's website and used to ensure accountability and share with our community.

Lead Department:	Recreation
City Council Goal / Tactic:	Community & Civic Engagement / Expand Civic Participation
Project Summary:	Recreation Community Meeting Nights
Estimated Completion:	December 2021

ACTION PLAN

1. Background of Project:

- Back in 2019, the City Council approved a \$2 Recreation Fee on utility bills. This fee was passed with the agreement that in two years (December 2021) the fee would be scheduled to go away, and the Recreation program should request to continue the fee and work towards becoming a sustainable department within the City. Throughout the 2 years of the fee, the Recreation Program should plan engagement events to talk about Recreation support throughout the community, its goals, and deciding factors on whether to continue the fee or not.

2. Current Status of Project:

- COVID has turned the Recreation Program sideways in what we can offer the community. Recreation stopped community meetings when COVID started in March 2020 through October 2020. Meetings will begin electronically in Nov 2020 through the end of 2021 when Council will discuss the \$2 Recreation Fee.

3. Strategic Steps to Accomplish Project:

- The Recreation Program will use Zoom Meetings that will be available to the public to voice their thoughts on the recreation program and what services and programs they would like to see in the future.

4. Estimated Cost of Project:

- There is no direct cost to this project.

5. Barriers to Complete:

- COVID has been a barrier to traditional programming. Recreation continues to pivot where possible to create meaningful engagements throughout the community and within financially stable means.