

REQUEST FOR PROPOSALS
JANITORIAL SERVICES
QUESTIONS & ANSWERS

QUESTIONS DUE MAY 5, 2023

ANSWERS POSTED MAY 8, 2023



Q1 – Please provide the incumbent company name or the public location where I can look up the original contract (URL).

A1 – The name of the company currently providing janitorial services to the City of St. Helens is CBM Systems, LLC. The contract with CBM is not available online but will be sent to those who make a request for it.

Q2 – Please share the existing incumbent pricing with breakdown of cost per location.

A2 – The current pricing and breakdown per location is as follows:

LOCATION	FY22-23 Effective 7/1/22
City Hall Downstairs, Upstairs, Utility Billing, and Municipal Court	\$1,269.80
Police Station	\$1,019.95
Columbia Learning Center including Library	\$2,000.00
Wastewater Treatment Plant	\$233.22
Parks Shop	\$127.85
Recreation Center/Community Center	\$152.76
TOTAL	\$4,803.58

Q3 – Can the specific days of cleaning each location be adjusted or do you have specific days that you require for each location?

A3 – The specific days for cleaning can be negotiated. Each location has certain reasons for their specific days. We are flexible, though.

Q4 – Please provide square footage for each location.

A4 – The approximate square footage for each location is as follows:

LOCATION	APPROXIMATE SQUARE FOOTAGE
City Hall Downstairs and Upstairs	8,100
Utility Billing and Municipal Court	4,928
Police Station	7,466
Columbia Learning Center Building including Library	13,400
Wastewater Treatment Plant	2,670
Parks Shop	1,000
Recreation Center	6,276
Community Center	6,305

Please keep in mind that these are approximate numbers based on our insurance property schedule and do not necessarily represent the area to be cleaned.