

City of St. Helens

Arts and Cultural Commission

265 Strand St
St. Helens OR 97051

Meeting Agenda

October 27, 2015 at 6:30 P.M.

Call Meeting to Order

Visitors Address the Commission

Revisions to the Agenda

Approval of the Minutes

Fiscal Report

Set the first Start time and the time allotted for each item

Start	End	Time	Items	Speaker
6:40 PM	7:00 PM	0:20	Statue Proposal: Presentation	Eric Jensen
7:00 PM	7:10 PM	0:10	Carved Pumpkin contest: Recap	ACC
7:10 PM	7:30 PM	0:20	Kickstarter Promotional Video: To-do List	ACC
7:30 PM	7:40 PM	0:10	ACC Vacancy: Interview Applicants	ACC
7:40 PM	7:45 PM	0:05	Bike Racks: Update	ACC
7:45 PM	7:50 PM	0:05	Banner Project: RFP Update	ACC
7:50 PM	7:55 PM	0:05	Community News	ACC
	7:50 PM		Adjournment	
Total		1.20		

Next Meeting: November 24, 2015 at 6:30 PM

Parking Lot:

Mural Project

Council Chambers Wall

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6262 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

City of St. Helens
Arts and Cultural Commission
Monthly Income Statement Report FY 15-16

	Fiscal Year 2014-15						Fiscal Year 2015-16			
	Actual 6/30/13	Actual 6/30/14	Budget	Amended Budget	Actual 06/30/15	% of Amded Budget	Budget	Amended Budget	Actual 10/27/15	% of Amded Budget
Revenues										
Public Improvement Fees	4,220	6,360	1,380	1,380	60	4%	-	-	-	0%
Grants	-	1,125	-	-	1,500	0%	-	-	-	0%
Grants - Tourism	-	2,000	-	-	-	0%	-	5,000	-	0%
Contributions	11,254	18,672	5,000	5,000	2,305	46%	1,000	1,000	260	26%
Total Revenues	15,474	28,157	6,380	6,380	3,865	61%	1,000	6,000	260	26%
Expenditures										
Administration and marketing	464	1,090	500	500	312	62%	500	500	60	12%
Projects										
Gallery Corridor Banners	154	3,550	10,000	10,000	6,917	69%	6,000	6,000	-	0%
Bike Rack Projects *	1,000	464	1,000	1,000	201	20%	1,500	1,500	-	0%
Summer Arts in the Park	806	740	1,000	1,000	603	60%	1,500	1,500	881	59%
Gateway Project - Phase 1	2,248	27,923	48,550	22,332	16,673	75%	2,000	2,000	2,054	103%
Maintenance of public art	525	328	750	750	50	7%	750	750	-	0%
Free art & crafts workshop	1,154	-	1,250	1,250	425	34%	1,250	1,250	-	0%
Spirit of holloweentown			500	500	-	0%	500	500	100	20%
Mural Project					300		5,000	5,000	-	0%
Before I Die Project					754		-	-	-	0%
Contingency*	-	-	5,000	5,000	-	0%	3,000	3,000	-	0%
Total Expenditures	6,351	34,095	68,550	42,332	26,235	62%	22,000	22,000	3,095	14%
Net income/(expense)	9,123	(5,939)	(62,170)	(35,952)	(22,370)	62%	(21,000)	(16,000)	(2,835)	18%
Beginning Fund Balance	40,250	49,373	69,653	43,435	43,435		21,844	21,065	844	
Ending Fund Balance	49,373	43,435	7,483	7,483	21,065		844	5,065	(1,991)	

City of St. Helens
Arts and Cultural Commission
Expenditure Detail FY 14-15 & FY 15-16

Date	Budget Category	Vendor Name	Check #	Amount
Fiscal Year 2014-15				25,181.19
Gallery Corridor Banners (009-201-558104)				6,916.92
09/26/14		Angelina Marino	108860	810.00
09/26/14		Kannikar Petersen	108862	106.92
10/17/14		Semling Construction Inc.	109091	1,500.00
10/23/14		Pacific Stainless Products	109172	4,500.00
Spirit of halloweentown (009-201-558112)				-
Summer arts in the park (009-201-558105)				602.67
07/24/14		Kannikar Petersen	108155	62.05
07/11/14		Kannikar Petersen	108049	140.62
07/11/14		Suzanne Norman	108037	200.00
07/11/14		Brigid Cassidy	108024	200.00
Maintenance of public art (009-201-558107)				50.34
08/22/14		Bankcard Center	108477	50.34
Administration & Marketing (009-201-558108)				312.25
6/5/2015		Country Media Inc.	111398	80.16
6/5/2015		Community Newspapers	111396	80.62
08/01/14		Petty Cash - Fair	108214	60.00
12/12/14		Bemis Printing	109569	37.00
01/06/15		Postage Christmas Cards		24.48
02/20/15		Kannikar Petersen	110502	29.99
Bike Rack Projects (009-201-558109)				201.36
08/22/14		Bankcard Services	108477	201.36
Free Arts & Crafts Workshops (009-201-558110)				424.56
5/15/2015		Best Western	111211	358.56
5/15/2015		Luanne Kreutzer	111241	66.00
Gateway Project Phase 1 (009-201-652000)				16,673.09
07/24/14		Carson Testing Inc.	108116	668.75
08/01/14		Suzanne Lee	108234	3,660.00
08/22/14		Metalcraft Fabricaiton	108513	125.00
09/19/14		Don's Rental	108773	132.35
09/19/14		Pacific Industrial Services	108793	4,375.00
10/03/14		Dockside Steak and Pasta	108812	1,427.00
10/03/14		Luanne Kreutzer	108943	29.99
10/10/14		Brown Butter Bakery	108960	75.00
11/07/14		Pacific Industrial Services	109292	4,375.00
11/14/14		John P. Vardanega	109369	900.00
12/04/14		Eleek Inc.	109545	185.00
02/20/15		Vilardi Electric	110513	720.00
Mural Project (009-201-558114)				300.00
4/10/2015		Antonia Doggett	110959	300.00
Before I Die project (009-201-558115)				753.63
06/30/15		SHEDCO		753.63

City of St. Helens
Arts and Cultural Commission
Expenditure Detail FY 14-15 & FY 15-16

Date	Budget Category	Vendor Name	Check #	Amount
Fiscal Year 2015-16				3,095.02
Gallery Corridor Banners (009-201-558104)				-
Spirit of halloweentown (009-201-558112)				100.00
10/23/15		Michael Stachowiak	112727	100.00
				-
Summer arts in the park (009-201-558105)				881.34
07/10/15		B. Cassidy	111756	100.00
07/10/15		L. Kreutzer	111773	322.29
07/10/15		S. Norman	111781	200.00
07/10/15		SHEDCO	111791	200.00
07/24/15		K. Petersen	111899	59.05
				-
				-
Maintenance of public art (009-201-558107)				-
				-
Administration & Marketing (009-201-558108)				60.00
8/7/2015	Fair Awards	Petty Cash	112039	60.00
Bike Rack Projects (009-201-558109)				-
				-
Free Arts & Crafts Workshops (009-201-558110)				-
Gateway Project Phase 1 (009-201-652000)				2,053.68
09/25/15		Country Media	112412	73.68
09/25/15		Suzanne Lee	112426	1,980.00
Mural Project (009-201-558114)				-