

# Arts & Cultural Commission

**Minutes from Tuesday August 25, 2015**

City Council Chambers

## **Members Present**

Kannikar Petersen  
Diane Dillard, Vice Chair  
Rosemary Imhof  
Joan Youngberg  
Kevin Chavez, Chair  
Luanne Kreutzer

## **Members Absent**

None

## **Guests**

Tina Curry

## **Councilors in Attendance**

Susan Conn

## **Staff Present**

Jennifer Johnson, Secretary  
Margaret Jeffries, Library Director



## **CALL MEETING TO ORDER**

Chair Chavez called the meeting to order at 6:03 p.m.

## **VISITORS**

No comments.

## **APPROVAL OF MINUTES FOR JULY 28, 2015**

**Motion:** Commissioner Kreutzer moved to approve the minutes for July 28, 2015. Vice Chair Dillard seconded. All in favor; none opposed; motion carries.

## **FISCAL REPORT**

The Commission reviewed the fiscal report. The fair awards were paid out.

## **HALLOWEENTOWN**

Tina Curry discussed a tentative Halloweentown schedule. The Commission will put on a carved pumpkin contest. Pumpkins will be accepted already carved for the contest. They will be displayed in the Council Chambers window. Pumpkins will be lit with battery operated lights. Pumpkins no taller than 14" including stem will be accepted. Only one side of the pumpkin will be displayed. Concrete blocks will be borrowed from Commissioner Dillard for the display set up.

One entry will be allowed per family. Prize money will be awarded for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> places. The public will vote. Prize money amounts will be \$100, \$75, and \$50. Pumpkins will be checked in at City Hall.

**Motion:** Commissioner Youngberg moved to award \$100, \$75, and \$50 prize awards. Commissioner Petersen seconded. All in favor; none opposed; motion carries.

### **GATEWAY PROJECT**

Petersen met with the new ODOT district manager. Paperwork is in the works. He was invited to the public hearing.

The grant the Commission would like to apply for is the national endowment for the arts. First deadline is September 21<sup>st</sup>. Assistant Planner Jennifer Dimsho will help with the application. The grant is a matching grant. Petersen shared project costs for this project. Phase II of this project is projected to cost \$56,700. At the beginning of the next fiscal year the Commission will have around \$13,000. In order to apply for the \$25,000 grant the Commission would need to have \$25,000 in the bank. With \$10,000 donated from AKAAN Architecture + Design LLC for project management that leaves a shortage of \$2000. Petersen talked with City Administrator John Walsh. If the grant was awarded, the City would make up the \$2000 shortage. To make this project happen, \$18,700 hard cash is needed.

Commissioner Petersen would like the Commission to focus more on grants and less on fund raising.

### **COMMISSION VACANCY**

**Motion:** Vice Chair Dillard moved to appoint Suzie Paterson to the Arts & Cultural Commission. Commissioner Petersen seconded. All in favor; none opposed; motion carries.

### **BANNER PROJECT**

Petersen presented photos of the two possible locations. The locations at Columbia and Sykes and Columbia and Ninth Street were discussed. The Commission will pursue one banner at a time.

**Motion:** Commissioner Youngberg moved to move forward with one banner at the proposed banner site on Columbia and Sykes. Vice Chair Dillard seconded. All in favor; none opposed; motion carries.

### **BENCH REPAIR**

There has been no response from Robert Tidwell for a repair quote. Vice Chair Dillard suggested Tony Hyde as a possible option. The Commission will decide if repair will be done once they receive a quote.

### **BANNER REPAIR**

Commissioner Petersen showed photos of a banner in need of repair. The artist will be contacted.

### **MEETING TIME**

**Motion:** Commissioner Petersen moved to move the meeting time to 6:30 p.m. Chair Chavez seconded. All in favor; none opposed; motion carries.

### **ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.

### **NEXT MEETING**

Arts and Cultural Commission –August 25, 2015 Approved 9/22/15

The next meeting is a public hearing and regular meeting that is scheduled for Tuesday, September 22, 2015 at 5:30 p.m.

OR

Submitted by:

Jennifer Johnson  
Utility Billing Specialist

*Present=P Absent=A*

<b>Date</b>	<b>Kreutzer</b>	<b>Petersen</b>	<b>Dillard</b>	<b>Youngberg</b>	<b>Imhof</b>	<b>Chavez</b>	<b>Vac</b>
<b>June 30, 2015</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>-</b>
<b>July 28, 2015</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>-</b>
<b>August 25, 2015</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>-</b>