

City of St. Helens
Arts and Cultural Commission

265 Strand St
St. Helens OR 97051

Meeting Agenda

June 30, 2015 at 6:00 P.M.

Call Meeting to Order


Visitors Address the Commission

Revisions to the Agenda

Approval of the Minutes

Fiscal Report

Set the first Start time and the time allotted for each item

Start	End	Time	Items	Speaker	
6:10 PM	6:35 PM	0:25	Trash Can Painting Competition: Loose ends	ACC	
6:35 PM	6:45 PM	0:10	Mural Project update	ACC	
6:45 PM	6:55 PM	0:10	Community News	ACC	
	6:55 PM		Adjournment		
Total		1.25			

Next Meeting: July 28, 2015 at 6:00 PM

Parking Lot:

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6262 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

City of St. Helens
Arts and Cultural Commission
Monthly Income Statement Report FY 14-15

	Fiscal Year 2013-14					Fiscal Year 2014-15			
	Actual 6/30/2013	Budget	Amended Budget	Actual 6/30/14	% of Amded Budget	Budget	Amended Budget	Actual 06/26/15	% of Amded Budget
Revenues									
Public Improvement Fees	4,220	6,000	6,360	6,360	100%	1,380	1,380	60	4%
Grants	-	-	1,125	1,125	100%	-	-	1,500	0%
Grants - Tourism	-	-	-	2,000	100%	-	-	-	0%
Contributions	11,254	9,350	9,350	18,672	200%	5,000	5,000	1,305	26%
Total Revenues	15,474	15,350	16,835	28,157	183%	6,380	6,380	2,865	45%
Expenditures									
Administration and marketing	464	500	500	1,090	218%	500	500	151	30%
Projects									
Gallery Corridor Banners	154	-	3,500	3,550	101%	10,000	10,000	6,917	69%
Bike Rack Projects *	1,000	1,500	500	464	93%	1,000	1,000	201	20%
Summer Arts in the Park	806	1,000	750	740	99%	1,000	1,000	603	60%
Gateway Project - Phase 1	2,248	43,500	43,500	27,923	64%	48,550	22,332	16,673	75%
Maintenance of public art	525	750	500	328	66%	750	750	50	7%
Free art & crafts workshop	1,154	-	-	-	0%	1,250	1,250	-	0%
Spirit of holloweentown						500	500	-	0%
Mural Project								300	
Contingency*	-	2,000	-	-	0%	5,000	5,000	-	0%
Total Expenditures	6,351	49,250	49,250	34,095	69%	68,550	42,332	24,896	59%
Net income/(expense)	9,123	(33,900)	(32,415)	(5,939)	18%	(62,170)	(35,952)	(22,031)	61%
Beginning Fund Balance	40,250	44,560	49,373	49,373		69,653	43,435	43,435	
Ending Fund Balance	49,373	10,660	16,958	43,435		7,483	7,483	21,404	

Please note carry-forward remaining Gateway Project - noting required reduction after 1st of the year to assure sufficient appropriations.

City of St. Helens
Arts and Cultural Commission
Expenditure Detail FY 13-14 & FY 14-15

Date	Budget Category	Vendor Name	Check #	Amount
Fiscal Year 2013-14				34,095.23
Gallery Corridor Banners (009-201-558104)				3,550.00
09/27/13		Lower Columbia Engineering	105348	500.00
05/16/14		Viki Wilson	107486	100.00
06/06/14		Pacific Industrial Services INC	107647	2,950.00
Summer arts in the park (009-201-558105)				740.09
07/16/13	Summer Arts	Brigid Cassidy	104723	200.00
07/16/13	Summer Arts	Antonia Doggit	104724	200.00
07/26/13		Luanne Kreutzer	104813	243.93
08/09/13		Callisto Ribbons	104964	58.23
09/27/13		Kevin Chavez	105373	37.93
Maintenance of public art (009-201-558107)				327.92
08/23/13	Maintenance of public	Country Media	105004	82.92
09/27/13		Pacific Stainless Products	105377	245.00
Administration & Marketing (009-201-558108)				1,090.32
07/31/13	Administration & Marketing	Void 13 nights Vendor Fee	104497	(20.00)
08/09/13	Administration & Marketing	Callisto Ribbons	104964	33.98
09/20/13		Petty Cash - Fair	105271	60.00
01/24/14	Vedio	Ampersand Productions, LLC	106449	450.00
02/20/14	Vedio	Ampersand Productions, LLC	106645	450.00
04/04/14	Box	S Topaz	107101	21.84
05/16/14	Administration & Marketing	Bemis Printing	107432	94.50
Bike Rack Projects (009-201-558109)				463.90
07/26/13		Carl Sumsion	104809	450.00
09/05/13		ACE Hardware	105158	13.90
Gateway Project Phase 1 (009-201-652000)				27,923.00
07/12/13	Gateway Project Phase 1	Lion Galleries	104697	410.00
08/23/13		Suzanne Lee	105066	260.00
02/27/14	Engineering services	John Vardanega	106749	2,500.00
03/07/14		Suzanne Lee	106829	1,900.00
05/30/14		Suzanne Lee	107607	2,000.00
06/06/14		Suzanne Lee	107661	1,200.00
06/27/14		Columbia River PUD	107852	653.00
06/30/14		Suzanne Lee	107925	19,000.00

City of St. Helens
Arts and Cultural Commission
Expenditure Detail FY 13-14 & FY 14-15

Date	Budget Category	Vendor Name	Check #	Amount
Fiscal Year 2014-15				24,595.85
Gallery Corridor Banners (009-201-558104)				6,916.92
09/26/14		Angelina Marino	108860	810.00
09/26/14		Kannikar Petersen	108862	106.92
10/17/14		Semling Construction Inc.	109091	1,500.00
10/23/14		Pacific Stainless Products	109172	4,500.00
Spirit of halloweentown (009-201-558112)				-
				-
Summer arts in the park (009-201-558105)				602.67
07/24/14		Kannikar Petersen	108155	62.05
07/11/14		Kannikar Petersen	108049	140.62
07/11/14		Suzanne Norman	108037	200.00
07/11/14		Brigid Cassidy	108024	200.00
Maintenance of public art (009-201-558107)				50.34
08/22/14		Bankcard Center	108477	50.34
				-
Administration & Marketing (009-201-558108)				151.47
6/5/2015		Country Media Inc.	111398	80.16
6/5/2015		Community Newspapers	111396	80.62
08/01/14		Petty Cash - Fair	108214	60.00
12/12/14		Bemis Printing	109569	37.00
01/06/15		Postage Christmas Cards		24.48
02/20/15		Kannikar Petersen	110502	29.99
Bike Rack Projects (009-201-558109)				201.36
08/22/14		Bankcard Services	108477	201.36
				-
Free Arts & Crafts Workshops (009-201-558110)				-
5/15/2015		Best Western	111211	358.56
5/15/2015		Luanne Kreutzer	111241	66.00
				-
				-

City of St. Helens
Arts and Cultural Commission
Expenditure Detail FY 13-14 & FY 14-15

Date	Budget Category	Vendor Name	Check #	Amount
Gateway Project Phase 1 (009-201-652000)				16,673.09
07/24/14		Carson Testing Inc.	108116	668.75
08/01/14		Suzanne Lee	108234	3,660.00
08/22/14		Metalcraft Fabricaiton	108513	125.00
09/19/14		Don's Rental	108773	132.35
09/19/14		Pacific Industrial Services	108793	4,375.00
10/03/14		Dockside Steak and Pasta	108812	1,427.00
10/03/14		Luanne Kreutzer	108943	29.99
10/10/14		Brown Butter Bakery	108960	75.00
11/07/14		Pacific Industrial Services	109292	4,375.00
11/14/14		John P. Vardanega	109369	900.00
12/04/14		Eleek Inc.	109545	185.00
02/20/15		Vilardi Electric	110513	720.00

City of St. Helens
Arts & Cultural Commission
Minutes from Thursday, April 2, 2015
City Council Chambers

Members Present

Kannikar Petersen
Luanne Kreutzer
Kevin Chavez, Chair
Diane Dillard, Vice Chair
Rosemary Imhof
Joan Youngberg

Members Absent

Guests

Antonia Doggett
Les Watters
Tina Curry

Councilors in Attendance

Susan Conn

Staff Present

Jennifer Johnson, Secretary
Margaret Jeffries, Library Director

CALL MEETING TO ORDER

Chair Kevin Chavez called the meeting to order at 6 p.m.

VISITORS

There was one visitor.

APPROVAL OF MINUTES FOR FEBRUARY 5, 2015

Motion: Commissioner Kreutzer moved to approve the minutes with corrections for February 5, 2015. Vice Chair Dillard seconded. All in favor; none opposed; motion carries.

FISCAL REPORT

The Commission discussed the Fiscal report.

FIREWORK FUNDRAISER

Tina Curry presented an idea of painting firecrackers on the city street with the names of anyone who donates \$5. She would like the Arts Commission to paint them on the streets or come up with a design. The Commission suggested a larger donation for that kind of recognition. Chair Chavez asked Curry to come back when she has more details; such as location and approval from Public Works to paint on the street.

MURAL PROJECT

Antonia Doggett presented a sketch of her revised design. Doggett presented her sketch of a rhino with two children putting mail in the mailbox. The Commission was very happy with the design. There was a suggestion to make one of the children a boy.

Doggett would like to work with a small group of volunteers when it comes time to paint. She will be working early in the mornings to avoid the heat. The project will take approximately thirty days to complete.

The next step is to show the design to the Postmaster.

Motion: Vice Chair Dillard made a motion to pay Antonia Doggett the \$300 for her design. Commissioner Petersen made an amendment to pay Antonia Doggett the \$300 with her signature on the sketch. Commissioner Petersen seconded. All in favor; none opposed; motion carries.

The Commission discussed purchasing parking blocks to avoid black scrapes on the mural.

TRASH CAN PAINTING

The Commission discussed sponsorships from last year. They would also like to add prize money to the people's choice award. The Commission discussed different prize categories. It was decided that participants can bring your own painting tools this year.

Motion: Commissioner Kreutzer made a motion to spend \$500 on trash can painting awards on July 4th 2015.

The award categories and prize money will include:

- Most Artistic Can \$200
- Best Park Theme \$200
- People's Choice \$100

Vice Chair Dillard seconded. All in favor; none opposed; motion carries.

Commissioner Kreutzer will review the designs for acceptance.

The prime party will be held on June 27th at 9 a.m.

The Commissioners will think about items to sell during the trash can painting competition. A banner will be hung at the event for premier sponsors this year. New brushes might be needed this year.

GATEWAY PROJECT PHASE II

The Commission reviewed the RFP. It is the same one used in 2012 for phase I with a few updates. Library Director Jeffries suggested referencing phase I in the RFP. Petersen will add information under the purpose in the RFP.

BIKE RACK PROJECT

Commissioner Imhof met with Carl Sumson at the High School. He will present it to the students. The Commission briefly discussed possible locations for the bike racks. Current suggestions are the Post Office and Dairy Delish.

ARTS AND CRAFTS WORKSHOPS

The mosaic and puppetry classes are scheduled and ready to go. Children younger than ten years old must have a parent with them at all times.

Four motel rooms have been booked for a discounted price of \$358.60.

Vice Chair Dillard will pick up snacks to provide at the workshops.

The Boards recognition dinner overlaps with the puppetry work shop on April 23rd. Secretary Johnson will cover the workshop from 5:30-6:30 p.m. on April 23rd.

MEETING DATE CHANGES

Motion: Commissioner Petersen moved that the Commission will meet in May on the first Thursday of the month. Beginning in June, the Commission will begin meeting on the 4th Tuesday of each month at 6 p.m. Commissioner Kreutzer seconded. All in favor; none opposed; motion carries.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

NEXT MEETING

The next meeting is scheduled for Thursday, May 7, 2015 at 6 p.m.

OR

Submitted by:

Jennifer Johnson
Utility Billing Specialist

Present=P Absent=A

Date	Kreutzer	Petersen	Dillard	Youngberg	Imhof	Chavez	Austin
February 5, 2015	A	P	P	P	P	P	P
March 5, 2015	P	P	P	A	P	P	-
April 2, 2015	A	P	P	P	P	P	-

City of St. Helens
Arts & Cultural Commission
Minutes from Tuesday, June 9, 2015
City Council Chambers

Members Present

Kannikar Petersen
Luanne Kreutzer
Kevin Chavez, Chair
Joan Youngberg

Members Absent

Diane Dillard, Vice Chair
Rosemary Imhof

Councilors in Attendance

Susan Conn

Guests

Antonia Doggett
Al Petersen
Nathan Don

Staff Present

Jennifer Johnson, Secretary
John Walsh, City Administrator

CALL MEETING TO ORDER

Chair Kevin Chavez called the meeting to order at 5:30 p.m.

Chair Chavez gave a brief description on the proposed mural project. The Commission received two formal comments via email. Chair Chavez read the emails.

I like the rhino, really well drawn, but think it should be a local animal. A deer or elk- even one of those crazy big horned cows out in the field when you come into town!

It's a great image, but it's a stretch to connect mail and the idea of an animal half a world away...

*Thanks,
Stephanie Bryan*

Not enough time to get comments in. Just saw the art on facebook. Please do not create another art project that puts the city in a negative light. Shades of the infamous volcano fiasco. Bring back Paul Coca's art.

This is more than whimsy. It is plain ugly. Keep Portland weird, not St. Helens. If it were taken from a children's book about the city, maybe. But a rhinoceros has nothing to do with the town or its history. And to see kids depicted as playing with the mail, it is a bad example to kids and adults. Mail is not to be trivialized.

Lynn Chiotti

The Commission discussed all the positive verbal feedback from members of the community. Antonia Doggett said the Rhino was chosen to ask that question, "Why the Rhino?" She hopes kids will look at the mural and ask more questions about rhinos. We all live together on the same planet even if you don't see these types of animals every day. It could spark awareness that rhinos are endangered. She mentioned the location of the school. Children will pass by the mural everyday on their way to school. Native animals are something we see all the time she hopes to bring something different to the mural.

Commissioner Kreutzer was concerned about negative opinion.

Chair Chavez said the feedback he has been seeing on the project is mostly the question why. He shared a quote with the Commission. He said this project will show that the City has tolerance for new ideas. People are asking why means this is a good project.

Commissioner Petersen said when something is predictable it becomes invisible. Art is not always understood.

Councilor Conn said art should stimulate conversation.

City Administrator John Walsh mentioned extending the public hearing to the next meeting if the concern is not enough public comment. Commissioner Petersen said they would like to get this project in front of the Council next week. She would like to get this approved in time to start painting in August. City Administrator Walsh asked about the postmaster agreeing with the concept. Chair Chavez said the postmaster is okay with the project. They did ask why the Rhino.

VISITORS

Visitor Al Petersen commented. He said it all depends on the concept. What the art looks like or if someone thinks it's "ugly" is not criteria for a recommendation to City Council. He wanted to remind everyone that the Before I Die wall project was also called ugly. There is now overwhelming positive comments on that project. Petersen has heard positive comments about the mural project. He mentioned people are tired of seeing the same old thing such as an elk or salmon.

Visitor Nathan Don commented. He studies art and enjoys art. He has visited the Art Institute of Portland and has seen all kinds of art. He said this is a wonderful idea for the fact that it is different. Not many cities have a rhino on their post office. It will be like a landmark.

PUBLIC HEARING CLOSED

The public hearing was closed at 6:02 p.m.

Chair Chavez called the regular meeting to order at 6:03 p.m.

The Commission reviewed the guidelines for a recommendation to the City Council.

Commissioner Kreutzer mention a written agreement is needed from the postmaster. The City has communication that supports the use of the building for the mural. City Administrator Walsh suggested a use and maintenance agreement.

Motion: Commissioner Petersen made a motion to recommend approval of the mural project to the City Council. Commissioner Kreutzer seconded. All in favor; none opposed; motion carries.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m.

NEXT MEETING

The next meeting is scheduled for Tuesday, June 30, 2015 at 6 p.m.

✂

Submitted by:

Jennifer Johnson
Utility Billing Specialist

Present=P Absent=A

Date	Kreutzer	Petersen	Dillard	Youngberg	Imhof	Chavez	Vacant
February 5, 2015	A	P	P	P	P	P	-
March 5, 2015	P	P	P	A	P	P	-
April 2, 2015	p	P	P	P	P	P	-
June 9, 2015	P	P	A	P	A	P	-