

City of St. Helens
Arts & Cultural Commission
Minutes from Thursday, March 05, 2015
City Council Chambers

Members Present

Kannikar Petersen
Luanne Kreutzer
Kevin Chavez, Chair
Diane Dillard, Vice Chair
Rosemary Imhof

Members Absent

Joan Youngberg

Guests

Antonia Doggett

Councilors in Attendance

Susan Conn

Staff Present

Jennifer Johnson, Secretary



CALL MEETING TO ORDER

Chair Kevin Chavez called the meeting to order at 6 p.m.

VISITORS

There was one visitor.

APPROVAL OF MINUTES FOR FEBRUARY 5, 2015

Motion: Commissioner Kreutzer moved to approve the minutes with corrections for February 5, 2015. Vice Chair Dillard seconded. All in favor; none opposed; motion carries.

FISCAL REPORT

The Commission discussed the Fiscal report. Commissioner Petersen said the total cost for the Gateway Project Phase I was under budget at \$45,000. The Budget was \$50,000.

MURAL PROJECT

City Administrator John Walsh contacted the owner of the post office. They are in favor of the mural; however, the building is under a commercial building lease which gives the post office the right to paint the building. Mayor Peterson talked with the postmaster and they are all for it. The project would be started and completed in August.

Antonia Doggett discussed the first space on the postmaster building. She said it would be the most visible. She presented a rough sketch. The sketch was a design of a large elephant and a child reading a book. Doggett offered to volunteer her time at no cost to the Commission. The Commission would like to support local artists. The Commission decided they will compensate Antonia for her work. The Commission would pay for the design first. Once the project is completed the Commission would make a final payment to Doggett.

The Commission will pay Doggett \$300 for her design, and \$2200 once the project is completed. Grand total is \$2500.

The Commission discussed the rough sketch for the Mural. They would like to tie in the post office to the design. Doggett will revise the sketch for April's meeting.

BUDGET

The Commission discussed the proposed budget.

Motion: Petersen moved that for fiscal year 2015-2016 they allocate:

Gallery corridor banners - \$6,000

Summer arts in the park - \$1,500

Maintenance of public art - \$750

Administration & marketing - \$500

Bike Rack Projects - \$1,500

Free art & craft workshops - \$1,250

Gateway project - \$2,000

Spirit of Halloween town - \$500

Mural Project - \$5,000

Contingency - \$3,000

TOTAL = \$22,000

Commissioner Imhof seconded. All in favor; none opposed; motion carries.

2015 PROJECT LEADERS

The Commission discussed leaders for each project.

- Banner Project - Commissioner Petersen
- Trash Can Painting Competition - Commissioner Kreutzer and Commissioner Petersen
- Maritime Heritage Art Booths - Commissioner Youngberg
- Bike Rack Project - Commissioner Imhof
- Arts and Crafts Workshops – Commissioner Imhof and City Councilor Ginny Carlson
- Fair Awards - Vice Chair Dillard and Commissioner Imhof

GATEWAY PROJECT PHASE II

The Commission briefly discussed sending out an RFP. Commissioner Petersen mentioned the City Council is in favor of extra support from city staff for this project.

MARKETING

The Commission discussed getting some nice photos of the Gateway Sculptures for the Arts and Cultural Commission web page. They would also like to incorporate more articles in the city newsletter. Vice Chair Dillard and Commissioner Kreutzer volunteered to work on that.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

NEXT MEETING

The next meeting is scheduled for Thursday, April 2, 2015 at 6 p.m.



Submitted by:

Arts and Cultural Commission –March 5, 2015

APPROVED 4-2-15

Jennifer Johnson
Utility Billing Specialist

Present=P Absent=A

Date	Kreutzer	Petersen	Dillard	Youngberg	Imhof	Chavez	Austin
February 5, 2015	A	P	P	P	P	P	P
March 5, 2015	P	P	P	A	P	P	-