

# City of St. Helens

## Arts and Cultural Commission

265 Strand St  
St. Helens OR 97051

### Meeting Agenda

February 5, 2015 at 6:00 P.M.

Call Meeting to Order

Visitors Address the Commission

Welcome Austin

Revisions to the Agenda

Approval of the Minutes

Fiscal Report

*Set the first Start time and the time allotted for each item*

Start	End	Time	Items	Speaker	
6:10 PM	6:25 PM	0:15	CITY EVENTS- MARITIME HERITAGE FESTIVAL, HALLOWEEN TOWN	CHRIS FINKS	
6:25 PM	6:35 PM	0:10	WRITING WALL - BEFORE I DIE	SHEDCO	
6:35 PM	6:45 PM	0:10	COUNCIL CHAMBERS - WALL	ACC	
6:45 PM	6:50 PM	0:05	ART AND CRAFT CLASS	GINNY / MARGARET	
6:50 PM	7:30 PM	0:30	2015 ADOPTED PROJECTS- TEAM LEADERS	ACC	
7:30 PM	7:45 PM	0:15	MURAL PROJECT- UPDATE PLANNING	KEVIN	
7:45 PM	7:48 PM	0:03	GATEWAY - UPDATE		
7:48 PM	7:58 PM	0:10	MARKETING- NEWSLETTER, PRESS RELEASE, WEBSITE	ACC	
7:58 PM	8:03 PM	0:05	FUNDING - 1% FOR ARTS, GRANTS, FUNDRAISING	ACC	
8:03 PM	8:08 PM	0:05	ELECTION OF OFFICERS	ACC	
	8:08 PM		<b>Adjournment</b>		
<b>Total</b>		<b>2.08</b>			

**Next Meeting: March 5, 2015 at 6:00 PM**

Parking Lot:

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6262 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!  
For more information or for an application, stop by City Hall or call 503-366-8217.

**City of St. Helens**  
**Arts and Cultural Commission**  
**Monthly Income Statement Report FY 14-15**

	Fiscal Year 2013-14					Fiscal Year 2014-15			
	Actual 6/30/2013	Budget	Amended Budget	Actual 6/30/14	% of Amded Budget	Budget	Amended Budget	Actual 01/21/15	% of Amded Budget
Revenues									
Public Improvement Fees	4,220	6,000	6,360	6,360	100%	1,380	1,380	60	4%
Grants	-	-	1,125	1,125	100%	-	-	1,500	0%
Grants - Tourism	-	-	-	2,000	100%	-	-	-	0%
Contributions	11,254	9,350	9,350	18,672	200%	5,000	5,000	1,185	24%
Total Revenues	15,474	15,350	16,835	28,157	183%	6,380	6,380	2,745	43%
Expenditures									
Administration and marketing	464	500	500	1,090	218%	500	500	121	24%
Projects									
Gallery Corridor Banners	154	-	3,500	3,550	101%	10,000	10,000	6,917	69%
Bike Rack Projects *	1,000	1,500	500	464	93%	1,000	1,000	201	20%
Summer Arts in the Park	806	1,000	750	740	99%	1,000	1,000	603	60%
Gateway Project - Phase 1	2,248	43,500	43,500	27,923	64%	48,550	22,332	15,953	71%
Maintenance of public art	525	750	500	328	66%	750	750	50	7%
Free art & crafts workshop	1,154	-	-	-	0%	1,250	1,250	-	0%
Spirit of halloweentown						500	500	-	0%
Contingency*	-	2,000	-	-	0%	5,000	5,000	-	0%
Total Expenditures	6,351	49,250	49,250	34,095	69%	68,550	42,332	23,846	56%
Net income/(expense)	9,123	(33,900)	(32,415)	(5,939)	18%	(62,170)	(35,952)	(21,101)	59%
Beginning Fund Balance	40,250	44,560	49,373	49,373		69,653	43,435	43,435	
Ending Fund Balance	49,373	10,660	16,958	43,435		7,483	7,483	22,334	

Please note carry-forward remaining Gateway Project - noting required reduction after 1st of the year to assure sufficient appropriations.

**City of St. Helens**  
**Arts and Cultural Commission**  
**Expenditure Detail FY 13-14 & FY 14-15**

Date	Budget Category	Vendor Name	Check #	Amount
<b>Fiscal Year 2013-14</b>				<b>34,095.23</b>
<b>Gallery Corridor Banners (009-201-558104)</b>				<b>3,550.00</b>
09/27/13		Lower Columbia Engineering	105348	500.00
05/16/14		Viki Wilson	107486	100.00
06/06/14		Pacific Industrial Services INC	107647	2,950.00
<b>Summer arts in the park (009-201-558105)</b>				<b>740.09</b>
07/16/13	Summer Arts	Brigid Cassidy	104723	200.00
07/16/13	Summer Arts	Antonia Doggit	104724	200.00
07/26/13		Luanne Kreutzer	104813	243.93
08/09/13		Callisto Ribbons	104964	58.23
09/27/13		Kevin Chavez	105373	37.93
<b>Maintenance of public art (009-201-558107)</b>				<b>327.92</b>
08/23/13	Maintenance of public	Country Media	105004	82.92
09/27/13		Pacific Stainless Products	105377	245.00
<b>Administration &amp; Marketing (009-201-558108)</b>				<b>1,090.32</b>
07/31/13	Administration & Marketing	Void 13 nights Vendor Fee	104497	(20.00)
08/09/13	Administration & Marketing	Callisto Ribbons	104964	33.98
09/20/13		Petty Cash - Fair	105271	60.00
01/24/14	Vedio	Ampersand Productions, LLC	106449	450.00
02/20/14	Vedio	Ampersand Productions, LLC	106645	450.00
04/04/14	Box	S Topaz	107101	21.84
05/16/14	Administration & Marketing	Bemis Printing	107432	94.50
<b>Bike Rack Projects (009-201-558109)</b>				<b>463.90</b>
07/26/13		Carl Sumsion	104809	450.00
09/05/13		ACE Hardware	105158	13.90
<b>Gateway Project Phase 1 (009-201-652000)</b>				<b>27,923.00</b>
07/12/13	Gateway Project Phase 1	Lion Galleries	104697	410.00
08/23/13		Suzanne Lee	105066	260.00
02/27/14	Engineering services	John Vardanega	106749	2,500.00
03/07/14		Suzanne Lee	106829	1,900.00
05/30/14		Suzanne Lee	107607	2,000.00
06/06/14		Suzanne Lee	107661	1,200.00
06/27/14		Columbia River PUD	107852	653.00
06/30/14		Suzanne Lee	107925	19,000.00

**City of St. Helens**  
**Arts and Cultural Commission**  
**Expenditure Detail FY 13-14 & FY 14-15**

Date	Budget Category	Vendor Name	Check #	Amount
<b><u>Fiscal Year 2014-15</u></b>				<b><u>23,845.86</u></b>
<b>Gallery Corridor Banners (009-201-558104)</b>				<b>6,916.92</b>
09/26/14		Angelina Marino	108860	810.00
09/26/14		Kannikar Petersen	108862	106.92
10/17/14		Semling Construction Inc.	109091	1,500.00
10/23/14		Pacific Stainless Products	109172	4,500.00
<b>Spirit of halloweentown (009-201-558112)</b>				-
				-
				-
<b>Summer arts in the park (009-201-558105)</b>				<b>602.67</b>
07/24/14		Kannikar Petersen	108155	62.05
07/11/14		Kannikar Petersen	108049	140.62
07/11/14		Suzanne Norman	108037	200.00
07/11/14		Brigid Cassidy	108024	200.00
<b>Maintenance of public art (009-201-558107)</b>				<b>50.34</b>
08/22/14		Bankcard Center	108477	50.34
				-
<b>Administration &amp; Marketing (009-201-558108)</b>				<b>121.48</b>
08/01/14		Petty Cash - Fair	108214	60.00
12/12/14		Bemis Printing	109569	37.00
01/06/15		Postage Christmas Cards		24.48
<b>Bike Rack Projects (009-201-558109)</b>				<b>201.36</b>
08/22/14		Bankcard Services	108477	201.36
				-
<b>Free Arts &amp; Crafts Workshops (009-201-558110)</b>				-
				-
				-

**City of St. Helens**  
**Arts and Cultural Commission**  
**Expenditure Detail FY 13-14 & FY 14-15**

Date	Budget Category	Vendor Name	Check #	Amount
<b>Gateway Project Phase 1 (009-201-652000)</b>				<b>15,953.09</b>
07/24/14		Carson Testing Inc.	108116	668.75
08/01/14		Suzanne Lee	108234	3,660.00
08/22/14		Metalcraft Fabricaiton	108513	125.00
09/19/14		Don's Rental	108773	132.35
09/19/14		Pacific Industrial Services	108793	4,375.00
10/03/14		Dockside Steak and Pasta	108812	1,427.00
10/03/14		Luanne Kreutzer	108943	29.99
10/10/14		Brown Butter Bakery	108960	75.00
11/07/14		Pacific Industrial Services	109292	4,375.00
11/14/14		John P. Vardanega	109369	900.00
12/04/14		Eleek Inc.	109545	185.00

**City of St. Helens**  
**Arts & Cultural Commission**  
**Minutes from Tuesday, October 28, 2014**  
City Council Chambers

**Members Present**

Kannikar Petersen, Chair  
Joan Youngberg  
Diane Dillard  
Kevin Chavez, Vice Chair  
Rosemary Imhof  
Luanne Kreutzer

**Members Absent**

None

**Guests**

Warren Clauss  
Devon Brugh

**Councilors in Attendance**

None

**Staff Present**

Jennifer Johnson, Secretary  
Margaret Jeffries, Library Director  
Liz Esposito, Main Street Program Coordinator  
Jenny Dimsho, Assistant Planner

**CALL MEETING TO ORDER**

Chair Kannikar Petersen called the meeting to order at 5:04 p.m.

**VISITORS**

There were two high school students in attendance. Warren Clauss was also in attendance and added to the agenda.

**APPROVAL OF MINUTES FOR SEPTEMBER 23, 2014**

**Motion:** Commissioner Dillard moved to approve the minutes with one spelling correction for September 23, 2014. Commissioner Kreutzer seconded. All in favor; none opposed; motion carries.

**FISCAL REPORT**

The Commission reviewed the fiscal report. Columbia County Cultural Coalition \$1500 grant funds have been received. This was reimbursement funds for the Gateway Project.

**ARTPLACE AMERICA GRANT**

Jenny Dimsho and Liz Esposito gave power point on a possible archway project. They are submitting a grant. They showed the Commission different examples of archways in other cities.

**GATEWAY PROJECT**

Petersen said Public Works will close the lane on the highway to install the new LED light. Suzanne Lee has not heard from the lighting consultant. There is not much to update on at this time.

## **MURAL PROJECT**

Chavez gave an update. He said grant paper work has been turned in to the Columbia County Cultural Coalition. The Commission would like City Administrator John Walsh to contact Albertson's or Safeway in regards to putting the mural on the Postmaster's building. Chavez talked with artist Antonia Doget. She said she would be interested but needs more details on the project. Chavez, Youngberg and Imhof will form a subcommittee for this project.

## **CANDIDATE FOR ACC**

Petersen and Chavez interviewed the candidates for the vacancy. They decided the best choice is XK Austin. He is an art teacher and lives in Scappoose. Meeting dates will be modified to better fit his schedule.

**Motion:** Commissioner Kreutzer moved to recommend City Council to appoint XK Austin to the Arts and Cultural Commission. Commissioner Imhof seconded. All in favor; none opposed; motion carries.

## **MEETING TIME CHANGE**

**Motion:** Commissioner Dillard moved to change the meeting time to the First Thursday at 6 p.m. of every month. Commissioner Kreutzer seconded. All in favor; none opposed; motion carries.

## **HOLIDAY CARDS**

The Arts and Cultural Commission would like to do holiday cards with the gateway sculptures photo on the front. Dillard and Imhof can help with mailings.

## **REDUCING STAFF TIME**

In efforts to reduce staff time the Commission decided to cancel meetings in months without a busy project deadline. This year they decided to cancel meetings in November, December, and January.

## **COMMUNITY NEWS**

Jeffries shared upcoming events at the Library.

## **ADJOURNMENT**

The meeting was adjourned at 6:20 p.m.

## **NEXT MEETING**

The next meeting is scheduled for Tuesday, February 5, 2015 at 6 p.m.

OR

Submitted by:

Jennifer Johnson  
Utility Billing Specialist

$$Present=P \text{ Absent}=A$$
[illegible]



# “Before I Die...” in St. Helens

A Collaboration with SHEDCO

Before I die I want to

of the St. Helens Peninsula

# What is “Before I Die...”?

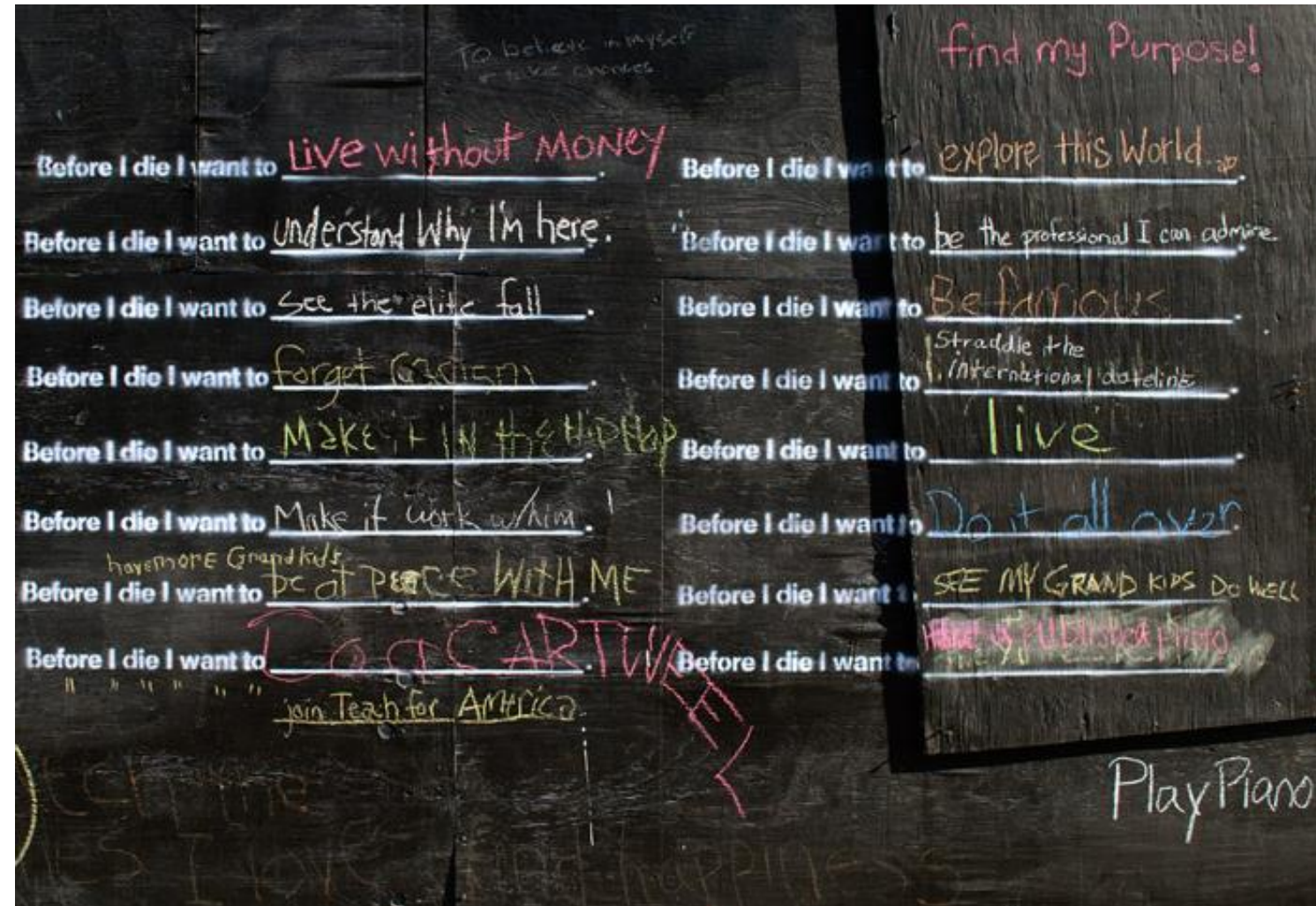
- ❖ An original art work by Candy Chang which she encourages to be replicated all over the world
- ❖ A chalkboard that serves as a community space for self-reflection
- ❖ A provocative and interactive piece which engages the public
- ❖ World renown and recognizable





## Why “Before I Die...”?

- ❖ The piece engages the audience and involves them in the creation of the art, making art itself seem more accessible
- ❖ Due to its fame, it has the potential to bring publicity and visitors to St. Helens
- ❖ It creates a community space and encourages dialogue
- ❖ It's fun!



## Remixes

Chang also encourages those who replicate her work to ask their own questions to their community and make variations of the wall.

Past remixes have asked:

- ❖ We Need...
- ❖ Before I Turn 100 I want to...
- ❖ Someday I will...
- ❖ If I Knew I Couldn't Fail I Would...





# SHEDCO's Proposal

A free standing six-sided structure in the center of the county plaza for the entire summer

Asking “Before I Die...” and/or a remix question like “Before I Turn 100...” or “St. Helens is Special Because...”

It could be repainted and repurposed year after year.

SHEDCO is seeking ACC funding for \$650 to build the structure. SHEDCO would provide construction and maintenance.



















# What does the budget buy?

\$225 for wood

\$325 for various tools and materials

SHEDCO intends to purchase nearly all tools and materials locally.



 <i>Column Stencil</i> \$75 + shipping	 <i>Title Stencil</i> \$40 + shipping	 <i>Chalk Holders</i> \$4 each	 <i>Colored Chalk</i> \$1 per box
 <i>Disposable gloves</i> WHEN SPRAY PAINTING \$1	 <i>Tarp or Trash bags</i> TO PROTECT GROUND \$5	 <i>Chalkboard Paint</i> \$10 each for 30 oz. can	 <i>White Spray Paint</i> \$1-3 each
 <i>Paint Trays</i> \$3 each	 <i>Paint Rollers</i> \$3 each	 <i>Sponge Brush/Paint Brush</i> FOR TOUCHING UP \$2 each	 <i>Hammer &amp; Nails</i> FOR CHALK HOLDERS \$9
 <i>Measuring Tape</i> OR RULER \$5	 <i>Duct Tape/Painters Tape</i> TO HANG STENCIL ON WALL \$3	 <i>Sponge Mop</i> FOR CLEANING \$4	 <i>Bucket</i> FOR CLEANING \$3



# What happens after it is built?

Because these pieces constantly change, they are often photographed, opening the opportunity to make a hashtag and create social media buzz.

SHEDCO would maintain the piece, cleaning it and removing any offensive writing.

After the summer, both groups would work together to find a storage space for the piece, so it could be used again. It also could be loaned to other spaces like the library or a school for their use.

When completed, St. Helens will have its own webpage on the “Before I Die...” site, appear in its newsletter, and on Facebook.



City of St. Helens, OR - Arts and Cultural Commission  
STANDARD APPLICATION FORM

Project Name Glass Mosaic Panel for Library Window

Site

- ☒ On City Property  
Has the project been reviewed by Public Works? Yes/ ~~No~~  
☐ Within Historic district.  
Has the project been reviewed by Historic Commission? Yes/ No  
☐ In City Park.  
Has the project been reviewed by Park Commission? Yes/ No  
☐ Other \_\_\_\_\_

Marc Knudsen  
says he can  
provide hooks  
to hang within  
window frame

Type of Project

(See APPLICABILITY on the reverse side for projects within Arts & Cultural Commission Jurisdiction)

- ☐ Sculpture/ Monument  
☒ Display: murals, painting, drawing, mixed media, etc  
☐ Outdoor furnishings/ fixtures: streetlight, signage, bench, railing, etc. [designed by artists as unique elements or limited editions]  
☐ Architecture/ Landscape Design  
☐ Other \_\_\_\_\_

For

- ☒ Obtaining a recommendation [Application must have all required documents.]  
☐ Review prior to formal recommendation process  
☐ Courtesy. Project recommendation not required by the ordinance.

Documents required for recommendation review process and public hearing

- ☐ Vicinity Map  
☐ Site plan [showing nearby structures to scale]  
☒ Drawings [showing the complete work of art to scale] - Photo attached  
☐ Narrative  
    o Material information  
    o Cost or Estimate: Initial and operational costs  
    o Maintenance methods/ plan/ schedule

Project owner/ Representative Margaret Jeffries, Library Dir.

Contact's address & phone 375 S. 48th St., 97051 (503) 397-4544

Site address Same

Official Uses Only

Public Hearing Date \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_









## 2015 Community Events

### **March 28 GeoCache & Treasure Hunt**

GeoCache, waypoints, prizes and wines

### **April 25 CountryCon & Texas Hold 'Em**

Country music, community Texas Hold 'Em & treasure hunt

### **July 24-25 Maritime Heritage Festival & Buskers**

Arts Show, Boat Show, Bonfire Sing-a-long, Bon-fire & Street Dance, Buskers Performances, Waterskiing & Wake Board Show, Boat Buidling

### **September 5-6 Wind & Water Festival**

### **October 3-31 Spirit of Halloweentown & GhostCon**

Pumpkin Lighting, Haunted House, Haunted Tours, GhostCon, Little Spooks Parade, Run for Your Life, Pumpkin Patch, Tractor Rides, Haunted Hot Rod & Hearse Cruise-in

### **December 12 Community Christmas Tree & Christmas Ships**

Santa Claus, Reindeer photo-ops, Caroling, Christmas Ships

### **13Nights on the River**

**Presented by the St. Helens Community Foundation**

Thursdays beginning June 4, 2015

**For a full listing of all events:**

**[discovercolumbiacounty.com](http://discovercolumbiacounty.com)**