

City of St. Helens

Arts & Cultural Commission

February 27, 2018

Members Present: Lisa Brooke
Kannikar Petersen
Kimberly O'Hanlon, Vice Chair
Janet Anderson
Jennifer Farrington, Chair

Members Absent: Leticia Juarez-Sisson

Staff Present: Jennifer Johnson, Secretary
Margaret Jeffries, Library Director
Kathy Payne, City Recorder
Susan Conn, Councilor

Others: Eric Jensen
Joan Youngberg
Wendy Provens
Woody Davis
Teresa McGrivern
Grayson

1) Call Meeting to Order

The meeting was called to order at 6:00 p.m. by Chair Farrington.

2) Visitors Address the Commission

- ♦ Eric Jensen, presented his idea for a statue of the Lewis and Clark expedition's mascot, a large Newfoundland dog named Seaman.
 - The Commission requested that he start with filling out the application for a public art proposal.
- ♦ Wendy Provens, Woody Davis, Teresa McGrivern, and Grayson from 4-H, gave a brief description about the mural project 4-H program.
 - Tillamook is currently doing a similar project.
 - They gave a description of how the project would go. They would like for the project to move forward with the support of the Arts & Cultural Commission.

3) Revisions to the Agenda

None.

4) Approval of Minutes

4.A Approval of January 23, 2018 Meeting Minutes.

Motion: Commissioner Brooke moved to approve the minutes for January 23, 2018. Vice Chair O'Hanlon seconded. All in favor; none opposed; motion carries.

5) Review Fiscal Report

- The Commission reviewed Finance Director Browns report.
- At the January meeting Finance Director Brown thought the Commission might be in the negative around \$15,000.
- Based on his spreadsheet provided to the Commission for this meeting the Commission has a balance of \$5182.
- Based on the new spreadsheet the Gateway Project Phase II the total expense was \$57,800. The amount is not \$80,000 as previously stated at the last meeting.
- Commissioner Petersen said the budget for the Gateway Project Phase II was approved at \$61,747 which means the project was actually under budget.

6) Discussion Items

6.A Oregon Public Meeting Law

City Recorder Payne reported...

- The law is there to make public meetings transparent to the public.
- We all serve the public and keep in mind we need to be transparent with everything that we do.
- Electronic means of communications such as email can constitute an illegal meeting. No deliberation on a project can take place via email.
- Chair Farrington asked if there are any transparent ways the group can communicate without physically meeting. Nothing is available at this time. Subcommittees are the only way to move projects along outside of a meeting. The Commission can meet more than once a month. A subcommittee must not have a quorum.

6.B Remaining Expenses for FY 17-18

- The interpretive sign for the Gateway Project Phase II will be in FY 18-19.
- The trash can painting competition usually costs \$1000 including awards.
- The subcommittee will work on the numbers at a separate meeting.

6.C Arts Coffee & Conversation

Chair Farrington reported...

- The first meeting is scheduled for March 8th at Sunshine Pizza.
- Chair Farrington and Commissioner Juarez-Sisson will be there. Chair Farrington invited one more member to join but would like to keep to just three to avoid a quorum.
- Kindness rock painting will take place at this event.
- There is a KOHI interview scheduled.

6.D This is Us St. Helens

Chair Farrington reported...

- Chair Farrington and Commissioner Juarez-Sisson met with Joan Youngberg to discuss dates.
- Beginning of November it would be set up and down by end of December.
- Joan Youngberg brought the project to the last council meeting.

Motion: Commissioner Petersen moved that the Arts and Cultural Commission support the This is Us St. Helens, project Commissioner Brooke seconded. All in favor; none opposed; motion carries.

- Commissioner Petersen discussed grant opportunities and sponsorship programs she could look into. Columbia County Cultural Coalition grants are a possibility.
- Tina Curry would be the best person to coordinate with.

6.E Downtown Mural Project 2018

Commissioner Lisa Brooke reported...

- She feels things are moving forward with lots of support.
- Everything at this point will be focused on turnout for the project.
- CC Rider has agreed to grant the entire round trip.
- She is asking for \$700 from the Arts & Cultural Commission Budget to support this project.
- Commissioner Petersen suggested she also apply for the grant through Columbia County Cultural Coalition.
- The Mural is 25 x 50 feet.

Motion: Commissioner Brooke moved that the Arts and Cultural Commission fund \$700 for the Downtown Mural Project 2018. Commissioner Petersen seconded. All in favor; none opposed; motion carries

6.F Blues and Folk Music Workshop

Commissioner Petersen reported...

- The grant letter has been accepted one day late.
- The grant was approved for \$2000.
- The room at the library has been reserved.
- The event flyer has been created for advertising.
- There will be a mini concert at the end of the workshop.
- She will work with Library Director Jeffries on advertising through Peach Jar.

6.G Little Free Libraries & Bike Rack

Vice Chair Kim O'Hanlon reported...

- She plans to apply for grants.
- Commissioner Petersen suggested she attend the Friends of the Library meeting the fourth Wednesday of the month.

Motion: Commissioner Brooke moved that the Arts and Cultural Commission fund \$400 for the Little Free Libraries Project. Commissioner Petersen seconded. All in favor; none opposed; motion carries

Discussion: Commissioner Petersen was asked why the Arts and Cultural Commission would work on this project. She did not have an answer. Vice Chair O'Hanlon said the class will have creative rein over the project. The plan is to have the libraries painted.

- IGA no longer wants to have the bike rack installed at their location.

- She contacted the Food Bank as an alternative location. The Food Bank will be moving locations in two years. The new location will be next to Columbia Feed and Seed. She will look into installing at that location.

6.H Trash Can Painting Contest

Commissioner Lisa Brooke reported...

- There was discussion on adding more kid's categories with prizes. There was concern there would not be enough kids participating. In the past there has not been very many kids painting.
- There will be further discussion in the subcommittee.

6.I Subcommittee Designations

- Commissioner Juarez-Sisson can work with Joan Youngberg if needed on the This is Us project.
- Commissioner Brooke can help with judging the art and giving ribbons at the county fair.
- Commissioner Brooke and Commissioner Anderson will work on the Mural project.

Annual Report

- Needs to be to Kathy by April 20th.

6.J Agenda Reports & Leadership Goals

- No discussion at this time.

6.K ACC Meeting Time Change & Reschedule June Meeting

- The June meeting was rescheduled to June 18, 2018.
- All meetings will start at 6:00 p.m.

Motion: Commissioner Petersen moved that the Arts and Cultural Commission meetings start at 6:00 p.m. Chair Farrington seconded. All in favor; none opposed; motion carries

8) Adjournment

- The meeting was adjourned at 8:17 p.m.