

City of St. Helens

Arts & Cultural Commission

March 27, 2018

Members Present: Lisa Brooke
Kannikar Petersen
Leticia Juarez-Sisson
Kimberly O'Hanlon, Vice Chair
Jennifer Farrington, Chair

Members Absent: Janet Anderson

Staff Present: Margaret Jeffries, Library Director
Susan Conn, Councilor

Others: Doug Morten, Council President
Mike McCoy

1) Call Meeting to Order

The meeting was called to order at 6:00 p.m. by Chair Farrington.

2) Visitors Address the Commission

- ♦ Mike McCoy, with the St. Helens Lions Club presented their idea for a memorial bench.
 - Does not have a specific site in mind but does have a design for the bench
 - Memorializes members of the St. Helens Lions Club
 - Chair Farrington advised the bench request sounds like it falls under the Parks Commission department

3) Approval of Minutes

• Approval of February 27, 2018 Meeting Minutes

- **Changes:**
 - Chair Farrington requested to change the description of the Mural Project to Downtown Mural Project not Downtown Mural Workshop
 - Library Director Jeffries inquired on the spelling of visitor Tiffany McGuire's last name advising it may be spelled with a little g.
 - Secretary Jamie Edwards will review the visitor sign in sheet for correct spelling

Motion: Vice Chair O'Hanlon moved to approve the minutes for February 27, 2018 with changes made. Commissioner Juarez-Sisson seconded. All in favor; none opposed; motion carries.

4) Review Fiscal Report

- The Commission reviewed the fiscal report.

5) Discussion Items

5.A Parks Discussion-Council President Doug Morten

Council President Doug Morten reported...

- He is requesting the Commission make several recommendations to the City Council:
 - Associate Planner Jenny Dimsho received a grant for \$47000 to enhance the Veterans Plaza at McCormick Park
 - Shared the plans for the upgrades to the park
 - Requested the Arts and Cultural Commissions recommendation to the City Council okaying the presented design.
 - Advised the Parks Division has an abundance of painted trash cans and has a shortage on new trash cans to donate to the 4th of July. The Parks Commission would like to offer the Arts and Cultural Commission Picnic Tables to paint at the 4th of July event instead of trashcans
 - Requested the Commission report to Parks Field Supervisor Thad Houk or Public Works Operations Director Neal Shepard on any art inventory when it needs maintained or updated
 - Looking for a recommendation from the Arts and Cultural Commission to City Council to move forward with making plans on turning the Old School into some kind of Performing Arts and Fine Arts Center

Motion: Commissioner Juarez-Sission moved to recommend the City Council moved forward with the plans for the Veterans Park. Commissioner Brooke seconded. All in favor; none opposed; motion carries.

5.B Fiscal Year 18/19 Budget

- **Chair Jenn Farrington** Shared...
 - Copies of the 2018/2019 Fiscal Year Budget were handed out and included in the packet.
 - The Commission reviewed all line items on the budget and discussed updates/changes to the budget

Motion: Commissioner Juarez-Sission moved to approve the 2018/2019 Budget with suggested changes. Commissioner Brooke seconded. All in favor; none opposed; motion carries.

5.C Downtown Mural Project

Commissioner Lisa Brooke reported...

- They have 18 participants and have a field trip to Michael Curry Designs Studio Scheduled March 28, 2018
- The program is moving forward greatly

5.D Early Learning Fair/Kindness Rocks

Commissioner Lisa Brooke reported...

- 6th annual early learning fair at the St. Helens High School on April 21, 2018; Commissioner Brooke thinks this is a great opportunity to set up a booth and talk to parents about the Commission and find out what activities they would like to see.
- Commissioner Brooke will set up and be there half the day. Vice Chair O'Hanlon will try to attend and will ask Commissioner Janet Anderson

5.E Trash Can Painting Contest

Commissioner Lisa Brooke reported...

- She wants to make a decision on award prices, cost and categories.

- The Commission will think on the opportunity of painting picnic tables instead of or in addition to trash cans as well as cost and categories and discuss at the next meeting

5.F Bike Rack

Vice Chair Kim O'Hanlon reported...

- She has approval from the Columbia Pacific Food Bank to install the bike rack at the new location of the Columbia Electric Feed and Seed. Columbia Electric Feed and Seed also approved the bike rack installation on the sidewalk under their sign on Columbia BLVD.
- Commissioner Petersen advised will need to ask the City Council to waive the Public Hearing Requirement for the installation.

5.G Blues & Folk Workshop

Commissioner Kannikar Petersen reported...

- She needs a motion to change and pay for a new location for the final concert as the Library Auditorium will be too small. Petersen contacted Columbia River Reception at Meriwether to ask for a reservation on Thursday, June 28th from 7pm-9pm; asked for the total reservation be 6-10. The cost of the room reservation with a discount will be \$250
- The flyer and the registration form is already on the Commission website, the press release went out March 16th. Petersen requested the Commission members share the program on social media to try and increase involvement.
- Due to the increase in cost for the new venue Commissioner Petersen is looking for grants and sponsorships. She has applied for a grant with the Walmart Foundation Grant called Community Grant Program and requested sponsorships from St. Helens Wauna Credit Union and St. Helens Community Credit Union.
- Petersen contacted the St. Helens School District who has shared the program with the Band teachers and schools. She is also sending emails to the local private schools and homeschool programs.
- Commissioner Brooke suggested advertising in Portland if the program has not received enough sign ups.

Motion: Commissioner Petersen moved to approve expense of \$250 for the reservation of the new location. Chair Farrington seconded. All in favor; none opposed; motion carries.

5.H Arts, Coffee & Conversation

Chair Jenn Farrington reported...

- The April Arts Coffee & Conversation is set for Friday, April 13, 2018 from 5 pm – 8 pm and is combining with Joan Youngberg's "This is Us Project" at Running Dog Brewery.

6) Community News

- Commissioner Juarez-Sisson shared Cycle Columbia County is putting on 3rd annual Columbia Century Challenge on June 16, 2018. Looking for help spreading the word on this.
- Commissioner Petersen advised of Grants available.
- Library Director Jeffries shared all the libraries in Columbia County come together for Columbia County Reads

7) Adjournment

- The meeting was adjourned at 7:59 p.m.