

# City of St. Helens

## Arts & Cultural Commission

Meeting Minutes

December 10, 2018

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**Members Present:** Kimberly O'Hanlon, Vice Chair  
Leticia Juarez-Sisson, Chair  
Patrick Nickelson

**Members Absent:** Lisa Brooke

**Staff Present:** Susan Conn, Councilor  
Margaret Jeffries, Library Director  
Matt Brown, Finance Director  
Jamie Edwards, Secretary  
Shanna Duggan, Recreation Coordinator

**Others:** Craig Marquardo  
Carmin Dunn

**1) Call Meeting to Order**

The meeting was called to order by Chair Sisson at 6:01 p.m.

**2) Visitors Address the Commission**

- Carmin Dunn, Parks and Trails Commission. She talked about the murals and thought they would make a great addition to the City Parks and would like to see if ACC would be interested. Commissioner Nickelson said they would be interested in looking into it more.
- Craig Marquardo. His next steps would be to present the app design to City Council and asked if the Commission had anything they would like to see in the app. Commissioner Nickelson advised the only thing he could think of was a GEO map of art through the City. Marquardo advised the estimated cost to be split between City, County and Port would be approximat \$90,000.

**3) Discussion Items**

**3.A Recommendation to Council regarding City Hall Mural Proposal**

**Motion:** Commissioner Nickelson moved to recommend Council move forward with the City Hall Mural proposal. Vice Chair O'Hanlon seconded. All in favor; none opposed; motion carries.

**3.B Recommendation to Council regarding Application Design**

**Motion:** Commission Nickelson moved to recommend Council consider the app design. Vice Chair O'Hanlon seconded. All in favor; none opposed; motion carries.

### 3.C 2019/2020 Projects and Budget

Chair Sisson reviewed the following projects:

- Dia De Los Muertos
- Festival of Trees
- Skateboard Art Auction

Commissioner Nickelson reported the skateboard art auction would raise funds for another project he and Commissioner Brooke have been talking about to bring street art to the McCormick Park skate park.

Finance Director Matt Brown advised some of the event based projects could be partnered with the Recreation Program or the City's event coordinator.

The Commission reviewed the 2018/2019 budget and decided from now until the end of 2019 fiscal year they would spend approximat:

- \$800 – "This is Us" St Helens
- \$500 – Maintenance of Public Art
- \$119 – Holiday Cards
- \$400 – Little Free Libraries
- \$200 – Supplies for Trash Can Painting
- \$250 – Deck Boards

For the 2019/2020 Fiscal year the Commission decided on the following estimated budget/projects:

- \$1,000 – Trash Can Painting Awards
- \$1,000 – Administration and Marketing
- \$1,200 – Murals (Skate Park, City Hall)
- \$200 – Halloween Trunk or Treat
- \$500 – Maintenance of Public Art

### 3.C New Meeting Schedule

**Motion:** Commissioner Nickelson moved to change the Commission regular meetings to every other month starting January 2019. Vice Chair O'Hanlon seconded. All in favor; none opposed; motion carries.

### 4) Community News

None

### 5) Adjournment

The meeting was adjourned at 7:02 p.m.