



City of St. Helens, Oregon ♦ Community Development Department



Building Official

Base Salary \$6,379 per month
Maximum \$7,755

Open Until Filled

Dear Candidate,

The St. Helens Building Division is in place to protect the public and the value of their homes. The Building Division issues plumbing, mechanical, structural, and fill permits. In addition to providing permits, the Building Division provides plan review and inspection services. It also performs investigations and enforces code requirements on structures that are a hazard to the public.

We are seeking applicants who wish to be a part of a family-oriented community with a commitment to enhancing the livability of St. Helens. There are exciting things happening in St. Helens. Come be a part of the team!

We are seeking applicants for a Building Official position. The City of St. Helens offers a competitive salary and an excellent benefits package.

APPLY TODAY!

www.ci.st-helens.or.us/jobs

The Community



Situated on the beautiful Columbia River, the City offers views of Mt. Hood, Mt. St. Helens and Mt. Adams. A very pleasant hour drive to the west takes you to the Oregon coast

while a half-hour drive to the southeast takes you into the Portland metropolitan area. St. Helens is well situated for many outdoor activities to include boating, fishing, walking, running, biking, hiking, golf, disc golf, and much more. St. Helens is the county seat for Columbia County and the largest city in the county with a population of approximately 13,240.

The downtown portion of St. Helens, near the riverfront, features a Nationally Registered Historic District encompassing 10 blocks, which includes residences and civic buildings dating back over a century. A recent purchase by the City of over 200 acres of waterfront property promises to enhance the livability of our town with a mix of development encouraging tourism, commercial growth, residential development, and water-related amenities.

The Position

The St. Helens Building Official performs a variety of routine and complex technical work in building, plumbing and mechanical inspection work to insure Oregon Building Code, Oregon Plumbing Code and Oregon Mechanical Code and other related codes are met. A Building Official functions as a member of the management team.

Benefits

The City of St. Helens offers a generous benefits package that includes the following:

- Diverse health, vision and dental insurance packages for employee and family.
- 13 paid holidays.
- Deferred compensation program.
- Two to six weeks of paid vacation.
- Accrued sick leave (12 days per year).
- Fully paid participation in the Oregon Public Employees Retirement System.
- \$50 monthly towards a health club membership.

Qualifications

The following requirements must be met for the position of **Building Official**:

- Possess a high school diploma or GED.
- Possess a valid Oregon Drivers License.
- Required certifications:
 - ⇒ Residential Structural Inspector Certification
 - ⇒ Commercial Structural Inspector Certification
 - ⇒ Commercial Mechanical Inspector Certification
- Possess or be able to obtain one or more of the following within six months of employment:
 - ⇒ Residential Plans Examiner Certification
 - ⇒ Commercial Plumbing Inspector Certification
 - ⇒ A-Level Fire & Life Safety Plans Examiner Certification
 - ⇒ Commercial Plans Examiner Certification

ICC certifications may qualify.

- Five years of experience and/or education in general construction and related fields.
- Working knowledge of Oregon building codes, plumbing codes, mechanical codes, general construction codes and a thorough knowledge of carpentry.
- Considerable knowledge in carpentry work, cement work, or plumbing, and skill in applying knowledge of international building codes as adopted by the State of Oregon and amended by the City of St. Helens, zoning and land use applications.
- Ability to establish effective working relationships with staff, contractors, developers, architects, engineers, owners, and the general public.
- Ability to read and understand complicated plans and blueprints.

Application

Applicants must submit a completed City application form, detailed resume and cover letter to:

City of St. Helens
Attn: City Recorder
PO Box 278
St. Helens, OR 97051

For questions, please call 503-366-8217.