



BUILDING PERMIT REQUEST

City of St. Helens, Building Dept.

265 Strand Street

St. Helens, OR 97051

Ph. 503-397-6272

www.sthelensoregon.gov

e-mail to: buildingsafety@sthelensoregon.gov

Date Received:

For Office Use Only

PERMIT INFORMATION		NOTICE
Permit No.	Date of application/issuance:	<p>It is at the sole discretion of the Building Official to extend or re-activate permits.</p> <p>St. Helens Municipal Code 15.04.100 (c) Any permittee holding an unexpired permit may apply for an extension of the time within which work is to be completed under that permit when the permittee is unable to complete work within the time required by this section for good and satisfactory reasons. The building official may extend the time for action by the permittee for a period not exceeding 180 days on written request by the permittee showing that circumstances beyond the control of the permittee have prevented work from being completed. No permit shall be extended more than once.</p>
Job Address:		
Date of expiration:		
REASON FOR REQUEST		
<p>Please indicate your request below (please check one):</p> <p> <input type="checkbox"/> Withdrawal <input type="checkbox"/> Extension <input type="checkbox"/> Re-Activation </p> <p>Please explain below:</p>		<p>FEE</p> <p>Fee Assessed in the amount of:</p> <p>\$ _____</p>
APPLICANT/OWNER/AGENT		DEPARTMENT USE ONLY
Company Name:		<input type="checkbox"/> Approved New Expiration Date: _____ Approved by: _____ Date: _____
Contact Name:		<input type="checkbox"/> Denied Reason for Denial: _____ _____ Denied by: _____ Date: _____
Phone:		
E-mail:		
Applicant's Signature:		
Printed Name:	Date:	