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City of St. Helens
COUNCIL WORK SESSION AGENDA
Wednesday, October 7, 2015, 1:00 p.m.
 City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
 Council President Doug Morten
 Councilor Keith Locke
 Councilor Susan Conn
 Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. Visitor Comments 1:00 p.m.
2. Employee Length of Service Award: Aaron Kunders - 15 Years 1:05 p.m.
3. Public Comments on Drop Box Rate Increase 1:10 p.m.
4. Protest on Sewer Lateral Replacement – 184 N. Vernonia Road 1:15 p.m.
5. ACC Gateway Sculpture Project Phase 2 Stage 1 Request – *Councilor Conn* 1:30 p.m.
6. Donation of Historical Newspapers to Columbia County Museum Assn. – *Councilor Conn* 1:40 p.m.
7. Review Finance/Municipal Court Staff Request – *Jon Ellis* 1:50 p.m.
8. Discussion Regarding Utility Rates – *Jon Ellis* 2:05 p.m.
9. Discussion Regarding Camping on Sand Island – *Councilor Morten* 2:25 p.m.
10. Department Reports 2:45 p.m.
11. Council Reports 3:05 p.m.
12. Executive Session: ORS 192.660(2)(e) Real Property Transactions 3:25 p.m.
13. Other Business
14. Next Work Session Items
15. Upcoming Dates to Remember:
 - **October 7, Council Work Session, 1:00 p.m., Council Chambers**
 - **October 7, Council Public Hearing, 6:45 p.m., Council Chambers**
 - **October 7, Council Regular Session, 7:00 p.m., Council Chambers**
 - October 13, Planning Commission, 7:00 p.m., Council Chambers
 - October 15, Library Board, 7:15 p.m., Council Chambers
 - October 19, Parks Commission, 4:00 p.m., Council Chambers
16. Future Public Hearing(s)/Forum(s):
 - October 7, 6:45 p.m., Local Contract Review Board PH: Approve Class Special Procurement
 - November 4, 6:30 p.m., PH: Utility Rates

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
 For more information or for an application, stop by City Hall or call 503-366-8217.

LENGTH OF SERVICE AWARD PROGRAM



To: Mayor and City Council

From: Kathy Payne

Date: October 7, 2015

I am happy to announce that we have one employee who has reached a big milestone in his employment with the City of St. Helens. The following individual will receive a certificate and pin at the October 7 Council work session.

15 Years

Aaron Kunders began working for the City in September of 2000 as a WWTP Operator II. Three years later he became an Operator III and moved to Operator IV two years after that. Then, in June 2009, after Greg Zielinski retired, Aaron took over the role of Superintendent where he has served since.

Congratulations to Aaron, and **thank you** for your service!

Thank you.



WASTE MANAGEMENT

720 4th Ave, Suite 400
Kirkland WA 98033

September 14, 2015

City of St. Helens

Attention: John Walsh, City Administrator

Re: 2015 Inflation Adjustment

Please find the enclosed 2015 rate schedule for Garbage Drop Box collection services provided by Waste Management to the residents of the City of St. Helens.

These rates are based upon the published Consumer Price Index, for All Urban Consumers for West-C, as prepared by The United States Department of Labor, Bureau of Labor Statistics from July of 2014 to July 2015. This year's CPI index was 144.917, up from 144.435 in July of 2014, which was an annual change of 0.167%. Per our contract, Waste Management is allowed 50% of this annual change not to exceed 1.5%, which results in a 0.167% increase.

Please review this schedule and let me know of any discrepancies, as Waste Management will adjust our billing system to reflect these changes. Implementation of these rates will take effect on November 1, 2015.

Waste Management looks forward to providing quality Garbage Drop Box collection services to the City of St. Helens in the years ahead.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kirk Duncan'.

Kirk Duncan
District Manager, Columbia County
Waste Management of Oregon, Inc.

**Waste Management - Columbia County Oper:
St. Helens - Rates for Drop Box Services
As of November 1, 2015**

	CPI 0.879% 10/1/2014	CPI 0.167% 10/1/2015
10 Yard Drop Box Haul	\$ 127.51	\$ 127.72
20 Yard Drop Box Haul	\$ 133.89	\$ 134.11
30 Yard Drop Box Haul	\$ 140.94	\$ 141.18
40 Yard Drop Box Haul	\$ 140.94	\$ 141.18
Compactor Haul	\$ 268.45	\$ 268.90
Rental Per Day - All sizes	\$ 4.29	\$ 4.30
Rental Per Month - All sizes	\$ 85.90	\$ 86.04
Mileage - All sizes	\$ 1.69	\$ 1.69
Disposal Rate/Ton	\$ 85.10	\$ 86.00

Plus 5% franchise fee added to total monthly charge

Section 6. Franchise Fee. In consideration of the rights, privileges and franchise herein granted, the Franchise Holder shall pay to the City of St. Helens an annual franchise fee equal to Five (5) percent of annual Gross Receipts of the Franchise Holder within the City of St. Helens. The payment of franchise fees will be on a quarterly basis, and is due and payable within thirty (30) days of the end of the quarter. No later than ninety (90) days following the close of the Franchise Holder's fiscal year, the Franchise Holder shall submit a written report to the City Administrator, which shall include:

- a) a summary of the previous year's customers, services provided, and new services, if any; and
- b) a calculation of Gross Receipts within the City of St. Helens and the franchise fee due for the previous year.

Section 7. Rates. The rates to be charged for collection of Solid Waste under this Franchise are set forth on **Exhibit A** attached hereto and shall be adjusted in accordance with Sections * and 9 below.

Section 8. Annual Rate Adjustment. The rates shall be adjusted on October 1, 2011 and annually thereafter, by a percentage equal to one-half of the annual percent change in the Consumer Price Index ("CPI"), July to July, for All Urban Consumers for West-C, all Items (1982-84 = 100) as published by the Bureau of Labor Statistics not to exceed one and one-half percent (1.5%). (<http://www.bls.gov/cpi/home.htm>). Franchise Holder shall notify the City of any rate adjustments hereunder at least THIRTY (30) days in advance, provided however, that Franchise Holder's failure to notify City of such rate adjustments prior to the annual adjustment date shall not waive Franchise Holder's right to adjust rates at any time thereafter.


Section 9. Other Rate Adjustments. The Franchise Holder may at any time request a rate revision whenever a significant change in revenue or expenses occurs or is anticipated. In the event the Franchise Holder requests a rate revision, the City shall consider such request in good faith and shall act upon the request without undue delay, but in no case later than 60 days from the date the request was made. In determining reasonable rates, Council shall consider all relevant factors, and the Parties shall work in good faith to develop and adjust rates, as necessary, to all of Franchise Holder to earn a reasonable rate of return. The City agrees that it shall not unreasonably withhold its consent or unreasonably delay a rate review request submitted by Franchise Holder.

Consumer Price Index - All Urban Consumers
Original Data Value

Series Id: CUURX400SA0
Not Seasonally Adjusted
Area: West - Size Class B/C
Item: All items
Base Period: DECEMBER 1996=100
Years: 2002 to 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2	% of Change	0.50% of change	Not to exceed 1.5%
2002	111.900	112.400	112.800	113.700	112.500	112.200	112.500	113.000	113.100	113.300	113.100	113.100	112.800	112.600	113.000			
2003	113.800	114.500	115.400	114.900	114.700	114.400	115.100	115.500	115.600	115.500	114.900	115.200	115.000	114.600	115.300			
2004	116.000	117.000	117.900	117.800	118.200	117.900	117.900	118.100	118.400	119.200	119.300	119.000	118.100	117.500	118.700			
2005	119.500	119.600	120.400	121.400	121.300	121.100	121.300	122.000	123.100	123.600	122.800	121.800	121.500	120.600	122.400			
2006	122.900	123.700	124.200	124.900	125.700	125.600	125.600	126.200	125.900	125.500	125.100	125.000	125.000	124.500	125.600			
2007	126.244	126.805	127.848	128.843	129.129	129.262	129.067	128.939	129.064	129.866	130.581	130.481	128.844	128.022	129.666			
2008	131.328	131.538	132.996	133.694	134.023	135.283	136.021	135.207	134.834	133.795	131.440	129.725	133.315	133.127	133.504			
2009	130.682	131.636	131.775	131.912	131.990	132.952	132.774	132.756	133.128	133.618	133.335	133.132	132.474	131.825	133.124	-2.387%	-1.194%	-1.194%
2010	133.366	133.513	133.863	134.133	133.889	133.635	133.685	133.704	133.544	133.745	133.930	134.328	133.778	133.733	133.823	0.686%	0.343%	0.343%
2011	134.917	135.826	137.200	138.174	138.598	138.269	138.128	138.171	138.564	138.696	138.411	138.017	137.748	137.164	138.331	3.323%	1.862%	1.500%
2012	138.465	138.997	140.235	140.619	140.834	140.375	139.645	139.971	140.600	140.847	140.287	139.768	140.054	139.921	140.186	1.098%	0.549%	0.549%
2013	139.865	141.072	141.573	141.788	141.838	141.805	141.940	142.228	142.277	141.954	141.736	141.751	141.652	141.324	141.981	1.843%	0.822%	0.822%
2014	141.998	142.120	142.813	143.077	144.253	144.522	144.435	144.317	144.506	144.214	143.398	142.669	143.527	143.130	143.923	1.758%	0.879%	0.879%
2015	142.022	143.005	143.887	144.426	145.346	145.198	144.917							143.981		0.334%	0.167%	0.167%

MEMO

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director Neal Sheppard, Public Works Operations Director	
Date:	7-Oct-15	
Subject:	184 N. Vernonia Road Sanitary Sewer Lateral History	

Background:

On September 2, 2015 the Council approved a resolution to declare certain properties within the city to be in violation of sections of the Municipal Code in regards to deficient sewer laterals and that a nuisance exists on such properties. On September 8, 2015 a letter was sent to each of the affected property owners advising them of the nuisance determination. In accordance with the Code, property owners have 10 days to provide a written protest of the notice. On September 18, a protest was submitted by the owner of 184 N. Vernonia Road.

The information below is a timeline of activities related to the sewer lateral at 184 N. Vernonia Road and adjacent mainline sewer. Copies of letters, inspection reports, and notices are attached for reference.

Date	Activity	Comments
4/28/2013	Lateral video	Deficiencies noted: separated joints, fractures, root intrusion, Orangeburg pipe
7/12/2013	Lateral repair notice sent	
9/9/2013	60-day notice sent	
9/19/2013	Owner call	Requested copy of map; mailed on 9-19-2013
10/11/2013	90-day notice sent	
11/13/2013	Final notice sent	
1/16/2014	Discussion with owner	Discussion with staff regarding need for repair
1/16/2014	Owner obtained permit	
8/13/2014	Mainline video	City TV'd mainline; debris in line, no blockages found
	Install cleanout	City crew installed new cleanout on mainline
8/19/2014	Call to owner	Notification that City will re-TV lateral
9/2/2014	Lateral video	Second video made at City expense. Deficiencies noted: multiple offset joints, fractures, cracks, break in pipe with protruding section. Confirmed vitrified clay pipe; no Orangeburg pipe
9/5/2014	Follow-up letter sent	Confirm deficiencies and repair needed
9/8/2015	Nuisance abatement letter sent	
9/8/2015	Property posted	
9/18/2015	Owner protest received	

CCTV from 5/28/2013

Navigate using Bookmarks or by clicking on an agenda item.

PROPERTY ADDRESS

184 N Vernonia Road
St. Helens, OR 97051



Edit This Lateral

LATERAL DETAILS

Line Status	Repair In Progress		
Response Status	120-Day Follow Up Letter Sent		
Notification Sent	07/12/13	Days Since Notice	418
SLR Number	2123	Rank Value	47
Approx Length	37.00	Permit	#12760
TV Length	37.40	TV Date	05/28/13
Upstream Node	S/S		
End Node A	DE28	End Node B	DE33
Record Date	06/14/13		

OWNER INFORMATION

Name	YAGER JERRY L & KERN ROBERT L
Phone	
Phone 2	
Email	
Lives at Property	No
Mailing Address	4815 NE SKIDMORE PORTLAND, OR 97218

ADDITIONAL CONTACT INFORMATION

Name	Robert Kern
Phone	(503) 249-8143
Phone 2	
Email	
Mailing Address	St. Helens, OR 97051

Notes

Calls

Docs

Media

Defs

Material



Add Deficiencies



Export

	0.00 ft.	Pipe Material
Ductile Iron Pipe		
	15.00 ft.	Pipe Material
Orangeburg Pipe		
	20.00 ft.	Pipe Fractures
Major - Fracture between 1/4" to 1/2"		
	23.00 ft.	Pipe Material
Vitrified Clay Pipe		
	31.20 ft.	Pipe Connections
Other Prohibited Connection		



City of St. Helens, Oregon

CCTV Sanitary Sewer Lateral Inspection Report

Property Address:

Inspection Date:

Time:

Contractor:

Inspector:

Lateral Length:

Depth of Lateral at Sewer Main:

PIPE DIAMETER:	3"	4"	6"	Other
PIPE MATERIAL:	PVC	Concrete	Cast Iron	Orangeburg
	ABS	Vitrified Clay	Other Material(s)	
LATERAL ACCESSED:	Cleanout	Soil Stack	Other	
INSPECTION ENDS:	Mainline	Manhole	Other	

CONNECTIONS IDENTIFIED DURING INSPECTION:

Downspout	Sump Pump	Basement Drain	Area Drain
Foundation Drain	Driveway Drain	Other Sanitary Line	
Other			

OBSERVATIONS	
<input type="checkbox"/> Broken sewer pipe	<input type="checkbox"/> Bellied Pipe
<input type="checkbox"/> Deformed pipe	<input type="checkbox"/> Rocks, Mud, or Grease Buildup
<input type="checkbox"/> Holes and cracks in pipe	<input type="checkbox"/> Blockage (Debris, Collapse or Cave-in)
<input type="checkbox"/> Fractures in pipe	<input type="checkbox"/> Damaged or Open Cleanout
<input type="checkbox"/> Offset or Separated Pipe Joints	<input type="checkbox"/> Cleanout Installed for CCTV purposes
<input type="checkbox"/> Root Intrusion	<input type="checkbox"/> CCTV Incomplete
<input type="checkbox"/> Direct inflow and infiltration	<input type="checkbox"/> Sewer ejector pump on property
<input type="checkbox"/> Other Homes or Buildings share sewer lateral	<input type="checkbox"/> Severe Corrosion

Additional Notes:





NOTICE TO REPAIR SEWER

July 12, 2012

YAGER JERRY L & KERN ROBERT L
4815 NE SKIDMORE
PORTLAND, OR 97218

SITUS ADDRESS: 184 North Vernonia Road, St. Helens, Oregon 97051
TAX LOT NO.: 4N1W5AD10300

Dear YAGER JERRY L & KERN ROBERT L:

In an effort to comply with state and federal regulations, the City of St. Helens is working to repair and rehabilitate the public sanitary sewer system by eliminating raw sewage overflows during heavy rain events caused by stormwater and groundwater entering the sanitary system through leaks, cracks, and breaks. The **Inflow and Infiltration Reduction Project**, also called the I&I Project, includes investigating the condition of the sanitary sewer service laterals which connect private properties to the public sanitary sewer system.

The purpose of this letter is to inform you as the property owner of 184 N Vernonia Road that your sanitary sewer lateral is in need of repair. The 05/28/2013 inspection of your sanitary sewer lateral via Closed Circuit Television (CCTV) has identified approximately 8 linear feet of defective sanitary sewer pipe as a source of stormwater/groundwater infiltrating the sewer mainline. The defects found in your sewer pipe are in violation of St. Helens Municipal Code 13.12 and include Orangeburg pipe, fractures, separated joints, and root intrusion. **The defective section of the sanitary sewer pipe shall be repaired within 120 days of the date of this letter** per current City policy.

Under current municipal code, property owners are responsible for the construction, installation, maintenance, and repair for the full length of the sanitary sewer lateral pipe from the house/ building to the public sanitary sewer mainline. However, to preserve the consistency of City streets and sidewalks, you will be required to replace only your property's sewer pipe from sound, non-deficient pipe to the "edge of continuous street improvement". "Edge of continuous street improvement" indicates the extent of the City improvements which border your property such as a continuous section of pavement, curb, and/or sidewalk. Detached improvements, such as a sidewalk that is separated from the pavement or curb by more than three feet, are not considered to be part of the continuous street improvements.

As the property owner, you can choose to hire an independent contractor with a valid City business license to repair your lateral or you can repair your lateral yourself. You will be required to obtain a plumbing permit before replacing the sewer pipe. Permits can be obtained from the Building Department located on the first floor of City Hall. An application for a plumbing permit and a copy of the Oregon Plumbing Code: Section 713-723 has been included with this letter for your convenience.

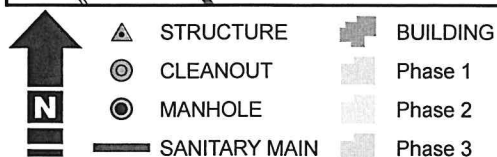
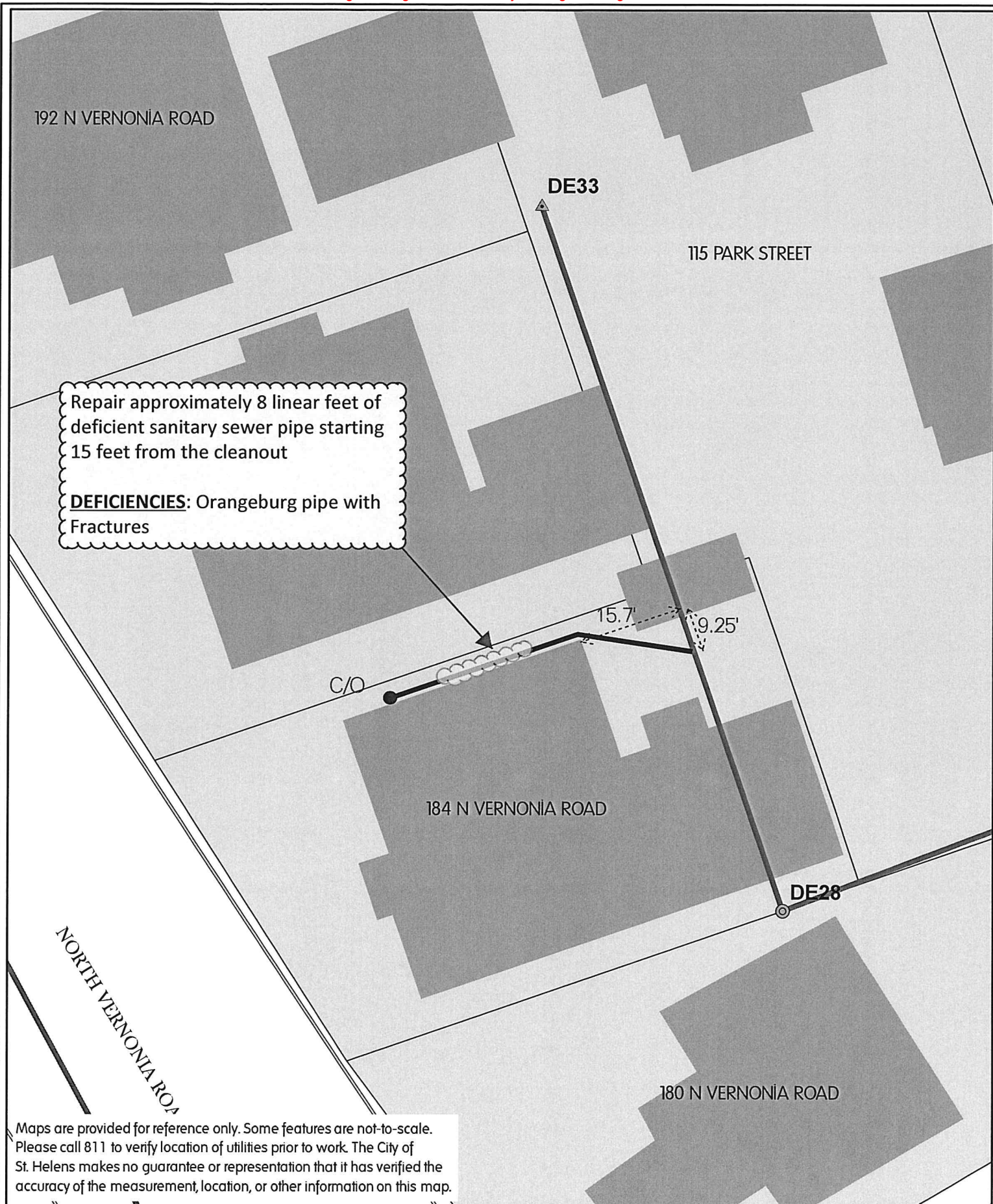
For questions regarding the repair of your sewer lateral, please contact the **Sanitary Sewer Rehabilitation Project Manager, Sharon Darroux, in the Engineering Department at (503) 366-8243.** St. Helens City Hall is located at 265 Strand St. Operating hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday (closed from 12:00 p.m. to 1:00 p.m.).

Thank you in advance for your cooperation in helping us protect the environment from sewage overflows by maintaining your private sanitary sewer lateral.

Sincerely,
City of St. Helens
Engineering Department

Enclosures (4)

- *Sanitary Sewer Lateral Site Map*
- *Plumbing Permit Application*
- *Oregon Plumbing Specialty Code 712.2 – 723.0*
- *Sanitary Sewer Lateral Repairs in St. Helens FAQ*



S-625 Lateral CCTV Site Map Phase 1



SCALE: 1 inch = 18 feet

**BUILDING DIVISION 24 HRS. ADVANCE NOTICE
(503) 397-6272 REQUIRED FOR INSPECTION**

**CITY OF ST. HELENS
PERMIT / APPLICATION**

Permit No. _____

Ref. No. _____

This is your Permit when properly filled out, signed and validated.

Date Submitted: _____

Prop. TAX LOT#	Lot	Blk	Subdivision / Mobile Park Name	Space
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Job Address: _____ City: _____ State: _____ Zip: _____ Phone: _____

Owner: _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: _____

Bldg. Contractor: _____ C.B. No. _____ Address: _____ City: _____ State: _____ Zip: _____ Phone: () - _____

Bldg. Con. _____ Manufactured Dwelling _____ M.D.I. Lic. # _____ Bus. Lic. _____ C.B. No. _____

Bus. Lic. _____ Plumbing _____ Plbg. Lic. _____ Bus. Lic. _____ C.B. No. _____ Sheet Rock _____ Bus. Lic. _____ C.B. No. _____

Mech. _____ Bus. Lic. _____ C.B. No. _____ Excavation _____ Bus. Lic. _____ C.B. No. _____

Elect. _____ Bus. Lic. _____ C.B. No. _____ Painting _____ Bus. Lic. _____ C.B. No. _____

Framing _____ Bus. Lic. _____ C.B. No. _____ Flooring Covering _____ Bus. Lic. _____ C.B. No. _____

Roofing _____ Bus. Lic. _____ C.B. No. _____ Cabinets _____ Bus. Lic. _____ C.B. No. _____

Garage Door _____ Bus. Lic. _____ C.B. No. _____ Concrete _____ Bus. Lic. _____ C.B. No. _____

Describe Work: _____

REPAIR/REPLACEMENT OF SANITARY SEWER LATERAL

Res ☐ OFFICE WORK
Non Res ☐ Manu. ☐ Slide Hazard ☐ Yes ☐ No Flood ☐ Yes ☐ No

Min. Bldg. Setbacks From Property Lines and Rds. / Streets
Front Side Side Rear Lot Size

Min. Required _____

Plot Plan _____

Type of Const.	Occupancy Group	Division
----------------	-----------------	----------

Size of Bldg. (Total Sq. Ft.)	No. of Stories	Max. Occ. Load
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Fire Zone	Use Zone	Fire Sprinklers Required <input type="checkbox"/> Yes <input type="checkbox"/> No
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No. of Dwelling	Off St. Parking	Bedrooms
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NOTICE

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

I hereby certify that I have read and examined this application, including Builder's Board numbers for all subcontractors, and I know that it is true and correct. Further, I certify that I am currently licensed by the City of St. Helens and registered with the Builder's Board under the Homebuilder's Law by # _____ which is in full force and effect, or I am exempt from the Homebuilder's Law because _____

or that I am the legal owner of the above property. _____

General and Sub. Contractors shall be licensed as required by the City of St. Helens.

Signature of Contractor or Authorized Agent _____ (Date) _____

Signature of Owner (If Owner Builder) _____ (Date) _____

Permit Approved By: _____

Date _____

WHEN PROPERLY VALIDATED THIS IS YOUR PERMIT

☐ Office Copy ☐ County Assessor ☐ Applicant ☐ Building Inspector

CITY OF ST. HELENS



Phone: (503) 397-6272, Ext. 128
Inspection Line: (503) 366-8234
Fax: (503) 397-4016

Brian Don
Building Official

P.O. BOX 278
265 Strand Street
St. Helens, OR 97051
www.ci-st-helens.or.us
bdon@ci-st-helens.or.us

Plan Check Fee (Non-Refundable)	
Building	
Plumbing	\$60.00
Mechanical	
Electrical	
Mobile Home Size Make	
ADMIN FEE	\$36.00
Sewer Connection & System Dev. Charge	Installation Charge _____ + SDC _____
Storm Sewer System Dev. Charge	
Water Meter & System Dev. Charge	Installation Charge _____ + SDC _____
Street System Dev. Charge	
Parks System Dev. Charge	
State Surcharge	\$7.20
TOTAL REQUIRED	\$103.20

Receipt #: _____
Date: _____
Amount Paid: _____

SANITARY DRAINAGE

712.2 – 715.3

mm) head of water. The water shall be kept in the system, or in the portion under test, for at least fifteen (15) minutes before inspection starts. The system shall then be tight at all points.

712.3 Air Test. The air test shall be made by attaching an air compressor testing apparatus to any suitable opening and, after closing all other inlets and outlets to the system, forcing air into the system until there is a uniform gauge pressure of five (5) pounds per square inch (34.5 kPa) or sufficient to balance a column of mercury ten (10) inches (254 mm) in height. The pressure shall be held without introduction of additional air for a period of at least fifteen (15) minutes.

Part II – Building Sewers.

713.0 Sewer Required.

713.1 Every building in which plumbing fixtures are installed and every premises having drainage piping thereon shall have a connection to a public or private sewer, except as provided in Sections 713.2, and 713.4.

713.2 When no public sewer intended to serve any lot or premises is available in any thoroughfare or right of way abutting such lot or premises, drainage piping from any building or works shall be connected to an approved private sewage disposal system.

713.3 Within the limits prescribed by Section 713.4 hereof, the rearrangement or subdivision into smaller parcels of a lot that abuts and is served by a public sewer shall not be deemed cause to permit the construction of a private sewage disposal system, and all plumbing or drainage systems on any such smaller parcel or parcels shall connect to the public sewer.

713.4 The public sewer may be considered as not being available when such public sewer or any building or any exterior drainage facility connected thereto is located more than two hundred (200) feet (60.8 m) from any proposed building or exterior drainage facility on any lot or premises that abuts and is served by such public sewer.

713.5 No permit shall be issued for the installation, alteration, or repair of any private sewage disposal system, or part thereof, on any lot for which a connection with a public sewer is available.

713.6 On every lot or premises hereafter connected to a public sewer, all plumbing and drainage systems or parts thereof on such lot or premises shall be connected with such public sewer.

Exception: Single-family dwellings and buildings or structures accessory thereto, existing and connected to an approved private sewage

disposal system prior to the time of connecting the premises to the public sewer may, when no hazard, nuisance, or insanitary condition is evidenced and written permission has been obtained from the Authority Having Jurisdiction, remain connected to such properly maintained private sewage disposal system when there is insufficient grade or fall to permit drainage to the sewer by gravity.

714.0 Damage to Public Sewer or Private Sewage Disposal System.

714.1 It shall be unlawful for any person to deposit, by any means whatsoever, into any plumbing fixture, floor drain, interceptor, sump, receptor, or device which is connected to any drainage system, public sewer, private sewer, septic tank, or cesspool, any ashes; cinders; solids; rags; flammable, poisonous, or explosive liquids or gases; oils; grease; and any other thing whatsoever that would or could cause damage to the public sewer, private sewer, or private sewage disposal system.

714.2 No rain, surface, or subsurface water shall be connected to or discharged into any drainage system, unless first approved by the Authority Having Jurisdiction.

714.3 No cesspool, septic tank, seepage pit, or drainfield shall be connected to any public sewer or to any building sewer leading to such public sewer.

714.4 The Authority Having Jurisdiction shall review before approval, the installation of a commercial food waste grinder connecting to a private sewage disposal system.

714.5 An approved-type watertight sewage or wastewater holding tank, the contents of which, due to their character, must be periodically removed and disposed of at some approved off-site location, shall be installed only when required by the Authority Having Jurisdiction or the Health Officer to prevent anticipated surface or subsurface contamination or pollution, damage to the public sewer, or other hazardous or nuisance conditions.

715.0 Building Sewer Materials.

715.1 The building sewer, beginning two (2) feet (610 mm) from any building or structure, shall be of such materials as prescribed in this code.

715.2 Joining methods and materials shall be as prescribed in this code.

715.3 Replacement of existing building sewer and building storm sewers using trenchless methodology

TIA
TIA
TIA

715.3 – 719.6

OREGON PLUMBING SPECIALTY CODE

TIA and materials shall be installed in accordance with
TIA IAPMO IS-26.
TIA

716.0 Markings.

All pipe, brick, block, prefabricated septic tanks, prefabricated septic tank or seepage pit covers, or other parts or appurtenances incidental to the installation of building sewers or private sewage disposal systems shall conform to the approval requirements of Chapter 3 of this code.

717.0 Size of Building Sewers.

The minimum size of any building sewer shall be determined on the basis of the total number of fixture units drained by such sewer, in accordance with Table 7-8. No building sewer shall be smaller than the building drain.

718.0 Grade, Support, and Protection of Building Sewers.

718.1 Building sewers shall be run in practical alignment and at a uniform slope of not less than one-fourth (1/4) of an inch per foot (20.9 mm/m) toward the point of disposal.

Exception: When approved by the Authority Having Jurisdiction and where it is impractical, due to the depth of the street sewer or to the structural features or to the arrangement of any building or structure, to obtain a slope of one-fourth (1/4) of an inch per foot (20.9 mm/m), any such pipe or piping four (4) inches (80 mm) through six (6) inches (150 mm) may have a slope of not less than one-eighth (1/8) inch per foot (10.5 mm/m) and any such piping eight (8) inches (200 mm) and larger may have a slope of not less than one-sixteenth (1/16) of an inch per foot (5.3 mm/m).

718.2 Building sewer piping shall be laid on a firm bed throughout its entire length, and any such piping laid in made or filled-in ground shall be laid on a bed of approved materials and shall be properly supported as required by the Authority Having Jurisdiction.

All nonmetallic yard building sewer piping shall have an electrically conductive tracer wire 18-gauge, insulated copper or heavier, green in color, or other approved materials installed in the trench for locating the pipe in the future. The tracer wire shall run the full length of the installed pipe, with one end left above the finished grade at the building end of the pipe, or at a cleanout next to the building wall, and shall be clearly marked. The other end of the

tracer wire shall be spliced into the serving utilities tracer wire, when present.

718.3 No building sewer or other drainage piping or part thereof, which is constructed of materials other than those approved for use under or within a building, shall be installed under or within two (2) feet (610 mm) of any building or structure, or part thereof, nor less than one (1) foot (305 mm) below the surface of the ground. The provisions of this subsection include structures such as porches and steps, whether covered or uncovered; breezeways; roofed porte cocheres; roofed patios; carports; covered walks; covered driveways; and similar structures or appurtenances.

719.0 Cleanouts.

719.1 Cleanouts shall be placed inside the building near the connection between the building drain and the building sewer or installed outside the building at the lower end of the building drain and extended to grade.

Additional building sewer cleanouts shall be installed at intervals not to exceed one hundred (100) feet (30,480 mm) in straight runs and for each aggregate horizontal change in direction exceeding one hundred thirty-five (135) degrees (2.36 rad).

719.2 When a building sewer or a branch thereof does not exceed ten (10) feet (3,048 mm) in length and is a straight-line projection from a building drain that is provided with a cleanout, no cleanout will be required at its point of connection to the building drain.

719.3 All required building sewer cleanouts shall be extended to grade and shall comply with all appropriate sections of Cleanouts, Section 707.0, for sizing, construction, and materials. When building sewers are located under buildings, the cleanout requirements of Section 707.0 shall apply.

719.4 Each cleanout shall be installed so that it opens to allow cleaning in the direction of flow of the soil or waste or at right angles thereto and, except in the case of wye branch and end-of-line cleanouts, shall be installed vertically above the flow line of the pipe.

719.5 Cleanouts installed under concrete or asphalt paving shall be made accessible by yard boxes or by extending flush with paving with approved materials and shall be adequately protected.

719.6 Approved manholes may be installed in lieu of cleanouts, when first approved by the Authority Having Jurisdiction. The maximum distance between manholes shall not exceed three hundred (300) feet (91.4 m).

The inlet and outlet connections shall be made by the use of a flexible compression joint no closer than twelve (12) inches (305 mm) to and not farther

SANITARY DRAINAGE

719.6 – Table 7-8

than three (3) feet (914 mm) from the manhole. No flexible compression joints shall be embedded in the manhole base.

720.0 Sewer and Water Pipes.

Building sewers or drainage piping of clay or materials that are not approved for use within a building shall not be run or laid in the same trench as the water pipes unless both of the following requirements are met:

- (1) The bottom of the water pipe, at all points, shall be at least twelve (12) inches (305 mm) above the top of the sewer or drain line.
- (2) The water pipe shall be placed on a solid shelf excavated at one side of the common trench with a minimum clear horizontal distance of at least twelve (12) inches (305 mm) from the sewer or drain line.

Water pipes crossing sewer or drainage piping constructed of clay or materials that are not approved for use within a building shall be laid a minimum of twelve (12) inches (305 mm) above that sewer or drain pipe.

Note:

For the purpose of this section, "within the building" shall mean within the fixed limits of the building foundation.

721.0 Location.

721.1 Except as provided in Section 721.2, no building sewer shall be located in any lot other than the lot that is the site of the building or structure served by such sewer nor shall any building sewer be located at any point having less than the minimum distances indicated in Table 7-7.

TABLE 7-7
Minimum Horizontal Distance Required From Building Sewer

Buildings or structures ¹	2 feet	(610 mm)
Property line adjoining private property.....	Clear ²	
Water supply wells.....	50 feet ³	(15,240 mm)
Streams.....	50 feet	(15,240 mm)
On-site domestic water service line.....	1 foot ⁴	(305 mm)
Public water main.....	10 feet ^{5,6}	(3,048 mm)

Note:

- ¹ Including porches and steps, whether covered or uncovered; breezeways; roofed portecocheres; roofed patios; carports; covered walks; covered driveways; and similar structures or appurtenances.
- ² See also Section 313.3.
- ³ All drainage piping shall clear domestic water supply wells by at least fifty (50) feet (15,240 mm). This distance may be reduced to not less than twenty-five (25) feet (7,620 mm) when the drainage piping is constructed of materials approved for use within a building.
- ⁴ See Section 720.0.
- ⁵ For parallel construction.
- ⁶ For crossings, approval by the Health Department or Authority Having Jurisdiction shall be required.

TABLE 7-8
Maximum/Minimum Fixture Unit Loading on Building Sewer Piping

Size of Pipe, Inches (mm)	Slope, Inches per Foot (mm/m)		
	1/16 (5.3)	1/8 (10.5)	1/4 (20.9)
6 and smaller (150)	(As specified in Table 7-5/No minimum loading)		
8 (200)	1,950/1,500	2,800/625	3,900/275
10 (250)	3,400/1,600	4,900/675	6,800/300
12 (300)	5,600/1,700	8,000/725	11,200/325

721.2 – 723.0

OREGON PLUMBING SPECIALTY CODE

721.2 Nothing contained in this code shall be construed to prohibit the use of all or part of an abutting lot to:

- (1) Provide access to connect a building sewer to an available public sewer when proper cause and legal easement, not in violation of other requirements, has been first established to the satisfaction of the Authority Having Jurisdiction.
- (2) Provide additional space for a building sewer when proper cause, transfer of ownership, or change of boundary, not in violation of other requirements, has been first established to the satisfaction of the Authority Having Jurisdiction. The instrument recording such action shall constitute an agreement with the Authority Having Jurisdiction and shall clearly state and show that the areas so joined or used shall be maintained as a unit during the time they are so used. Such an agreement shall be recorded in the office of the County Recorder as part of the conditions of ownership of said properties, and shall be binding on all heirs, successors, and assigns to such properties. A copy of the instrument recording such proceedings shall be filed with the Authority Having Jurisdiction.

722.0 Abandoned Sewers and Sewage Disposal Facilities.

722.1 Every abandoned building (house) sewer, or part thereof, shall be plugged or capped in an approved manner within five (5) feet (1,524 mm) of the property line.

722.2 Every cesspool, septic tank, and seepage pit that has been abandoned or has been discontinued otherwise from further use, or to which no waste or soil pipe from a plumbing fixture is connected, shall have the sewage removed therefrom and be completely filled with earth, sand, gravel, concrete, or other approved material.

722.3 The top cover or arch over the cesspool, septic tank, or seepage pit shall be removed before filling, and the filling shall not extend above the top of the vertical portions of the sidewalls or above the level of any outlet pipe until inspection has been called and the cesspool, septic tank, or seepage pit has been inspected. After such inspection, the cesspool, septic tank, or seepage pit shall be filled to the level of the top of the ground.

722.4 No person owning or controlling any cesspool, septic tank, or seepage pit on the premises of such person or in that portion of any public street, alley, or other public property abutting such premises, shall fail, refuse, or neglect to comply with the provisions of this section or upon receipt of notice so to comply from the Authority Having Jurisdiction.

722.5 Where disposal facilities are abandoned

consequent to connecting any premises with the public sewer, the permittee making the connection shall fill all abandoned facilities as required by the Authority Having Jurisdiction within thirty (30) days from the time of connecting to the public sewer.

723.0 Building Sewer Test.

Building sewers shall be tested by plugging the end of the building sewer at its points of connection with the public sewer or private sewage disposal system and completely filling the building sewer with water from the lowest to the highest point thereof, or by approved equivalent low-pressure air test. The building sewer shall be watertight at all points.



City Of St Helens
PO Box 278 • St Helens, Oregon 97051
Phone: (503) 397-6272 • Fax: (503) 366-3782
Web: www.ci.st-helens.or.us

60-DAY NOTICE TO REPAIR SEWER

September 9, 2013

YAGER JERRY L & KERN ROBERT L
4815 NE SKIDMORE
PORTLAND, OR 97218

Dear YAGER JERRY L & KERN ROBERT L:

According to our records, the sanitary sewer lateral for your property at 184 N Vernonia Rd has not yet been brought into compliance with St. Helens Municipal Code 13.12.: Sewer Use Regulations. To date there is no permit on file for the repair of this sanitary sewer pipe, or any indication that this work is either completed or underway. Plumbing permits can be obtained from the Building Department located on the first floor of City Hall at 265 Strand St.

From the initial notice you received dated July 12, 2013 you were given 120 days to comply. **The timeline for remaining compliance is now less than 60 days.** To avoid being subject to citations and penalties for noncompliance, please take the necessary actions to bring your sanitary sewer lateral pipe into compliance with St. Helens Municipal Code.

If you have questions about your sanitary sewer repair, please contact Project Manager, Sharon Darroux, in the Engineering Department at (503) 366-8243. City Hall is located at 265 Strand St. Operating hours are from 8:30 a.m. to 5:00 p.m., Monday through Friday (closed from 12:00 p.m. to 1:00 p.m.).

Sincerely,
City of St. Helens
Engineering Department



City Of St Helens
PO Box 278 • St Helens, Oregon 97051
Phone: (503) 397-6272 • Fax: (503) 366-3782
Web: www.ci.st-helens.or.us

September 19, 2013

Robert L Kern
4815 NE Skidmore
Portland, OR 97218

RE: Sanitary Sewer Repair for 184 North Vernonia Road

Dear Mr. Kern,

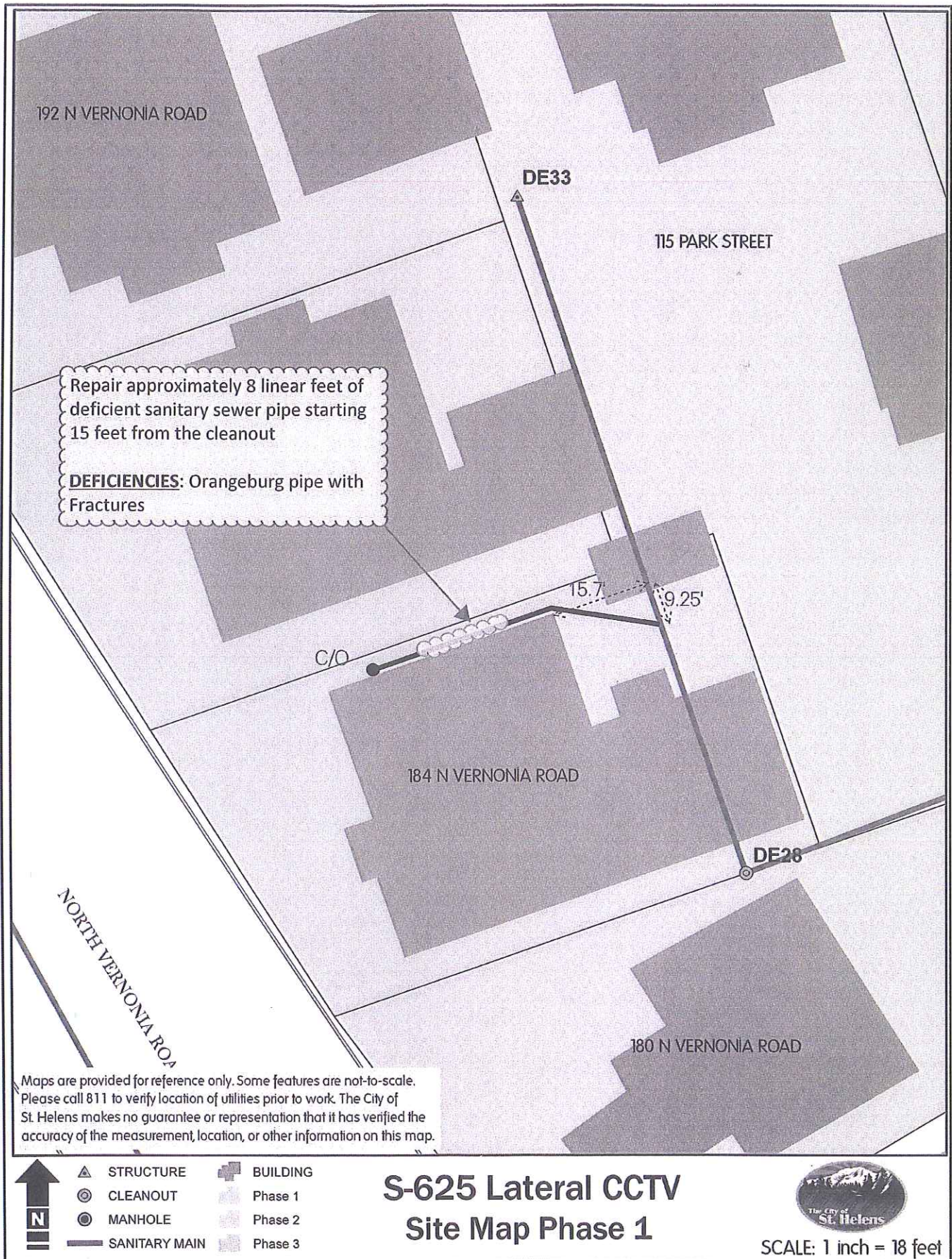
Enclosed is a copy of the sanitary sewer lateral repair map for your property at 184 N Vernonia Rd. I've also enclosed information on acceptable sewer pipe materials and fittings.

If you have any more questions about the repair and replacement of your sanitary sewer pipe feel free to call me at (503) 366-8243.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sharon Darroux", written over the printed name.

Sharon Darroux
Project Manager
Engineering Department





City Of St Helens
PO Box 278 • St Helens, Oregon 97051
Phone: (503) 397-6272 • Fax: (503) 366-3782
Web: www.ci.st-helens.or.us

90-DAY NOTICE TO REPAIR SEWER

October 11, 2013

Jerry L Yager and Robert L Kern
4815 NE Skidmore St
Portland, OR 97218

Dear Mr. Yager and Mr. Kern:

According to our records, the repair of your sanitary sewer pipe at 184 North Vernonia Road has not been completed. Furthermore, there is no permit on file for the repair of this sewer pipe or any indication that this work is underway.

The St. Helens Municipal Code provides property owners 120 days in which to comply with a sanitary sewer pipe repair notice. More than 90 days have passed since you were initially notified to repair your sewer with a letter dated July 12, 2013. This means **there is less than 30 days remaining in which to complete the repairs on your sanitary sewer lateral.**

Please take the actions necessary to complete the repairs on your sanitary sewer lateral on or before this deadline. After the 120-day term is passed, you can be subjected to citations and fines of up to a maximum of \$2,000 per day for noncompliance until the deficiencies have been corrected per St. Helens Municipal Code 13.12.110.

If you have any questions or concerns about your sanitary sewer repair, you may contact me at (503) 366-8243.

Sincerely,

Sharon Darroux
Project Manager
Sanitary & Storm Sewer Rehabilitation
Engineering Department



City Of St Helens
PO Box 278 • St Helens, Oregon 97051
Phone: (503) 397-6272 • Fax: (503) 366-3782
Web: www.ci.st-helens.or.us

FINAL NOTICE TO REPAIR SEWER

November 13, 2013

YAGER JERRY L & KERN ROBERT L
4815 NE SKIDMORE
PORTLAND, OR 97218

Dear YAGER JERRY L & KERN ROBERT L:

You received a notice to repair your sanitary sewer lateral dated July 12, 2013 for your property at 184 N Vernonia Rd and, per current City Code, were provided 120 days from this date to complete these repairs. This is your fourth and final notice from the City regarding the repair of your sewer pipe. **The time period allotted for the completion of the sewer repairs for 184 N Vernonia Rd is expired.**

Our records show no permit on file for the repair of your sewer and no indication this work is underway. Complying with the City Code in regard to this matter is your legal responsibility as the property owner. Actions taken for noncompliance may include: the issuance of citations and fines of up to a maximum of \$2,000 per day until the sanitary sewer lateral deficiencies have been corrected, formal enforcement action, and the assessment of administrative fees associated with processing the violation per St. Helens Municipal Code 13.12.110.

To avoid fines and citations, please call (503) 366-8243 to discuss your options.

This letter serves as final notification.

Sincerely,

Sharon Darroux

Project Manager

Sanitary & Storm Sewer Rehabilitation
Engineering Department



Navigate using Bookmarks or by clicking on an agenda item.

CITY OF ST. HELENS

PERMIT/APPLICATION

This is your Permit when properly filled out, signed and validated

PermitNo.
Cust. No.
Acct. No.
Date Sub.

12760
0022717
0011658
01/16/2014

24 HRS. ADVANCE NOTICE REQUIRED FOR INSPECTION

Prop. Desc.	Tax I.D./Parcel No. 4105.014.10300	Lot	Blk	Subdivision / Mobile Park Name			Space
Job Address: 184 N VERNONIA RD				City: ST HELENS	State: OR	Zip: 97051	Phone:
Owner ROBERT KERN		Address: 184 N VERNONIA RD		City: ST HELENS	State: OR	Zip: 97051	Phone: (503)249-8143
Bldg. Contractor: OWNER/SELF		Address:		Bldg. Contr. Bus. Lic. 000000		C.B. No. 000000	Phone:
Manufactured Dwelling		M.D.I. Lic. #		Bus. Lic.		C.B. No.	

Describe Work: REPAIR/REPLACE SEWER LATERAL (I&I)	SPECIAL APPROVALS	SIGNATURE	DATE
---	-------------------	-----------	------

SPECIAL CONDITIONS	Planning / Zoning	
	Public Works	
	Building	
	Engineering	

Min. Bldg. Setbacks from Property Lines and Rds. / Streets	Valuation of Work	\$0.00
--	-------------------	---------------

	Front	Side	Side	Rear	Lot Size	Administration Fee	37.80
Min. Req.						Plumbing Fee	60.00
Plot Plan						Sewer Connection Fee	0.00

Type of Const.	Occupancy Group	Division	Sewer System Development Fee	0.00
Size of Bldg. (Total Sq. Ft.) 0	No. of Stories	Max Occ. Load	State Surcharge	7.20
Fire Zone	Use Zone	Fire Sprinklers Req. <input type="checkbox"/> Yes <input type="checkbox"/> No	Other Fees	0.00

No. of Dwelling	Off St. Parking	Bedrooms		
-----------------	-----------------	----------	--	--

<p align="center">Notice</p> <p>This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period o 180 days at any time after work has commenced.</p> <p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</p> <p>I here by certify that I have read and examined this application, including Builder's Board numbers for all subcontractors, and I know that it is true and correct. Further, I certify that I am currently licensed by the City of St. Helens and registered with the Builder's Board under the Homebuilder's Law by # _____ which is in full force and effect, or I am exempt from the Homebuilder's Law because _____.</p>	

Signature of Contractor or Authorized Agent	Date	TOTAL REQUIRED	\$105.00
See Original	01/16/2014		
Signature of Owner (If Owner Builder)	Date	Receipt #	105864
Don Sallee, CBO	01/16/2014	Date:	1/16/2014
Permit Approved By:	Date	Amount Paid:	\$105.00

WHEN PROPERLY VALIDATED THIS IS YOUR PERMIT



Laterals



Storm



Sanitary



Media



Available



Available



Users



Settings

Dashboard

Search

Manage

View



Lateral View

1 of 1

PROPERTY ADDRESS

184 N Vernonia Road
St. Helens, OR 97051

[Edit This Lateral](#)

LATERAL DETAILS

Line Status	Repair Required		
Response Status	120-Day Follow Up Letter Sent		
Notification Sent	07/12/13	Days Since Notice	810
SLR Number	2123	Rank Value	62
Approx Length	37.00	Permit	#12760
TV Length	37.40	TV Date	09/02/14
Upstream Node	S/S		
End Node A	DE28	End Node B	DE33
Record Date	06/14/13		

OWNER INFORMATION

Name	YAGER JERRY L & KERN ROBERT L		
Phone			
Phone 2			
Email			
Lives at Property	No		
Mailing Address	4815 NE SKIDMORE PORTLAND, OR 97218		

ADDITIONAL CONTACT INFORMATION

Name	Robert Kern
Phone	(503) 249-8143
Phone 2	
Email	
Mailing Address	St. Helens, OR 97051

Notes

Calls

Docs

Media

Defs

Material

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Ductile Iron Pipe

✖ 15.00 ft. Pipe Material

ABS Pipe

✖ 18.00 ft. Pipe Material

Vitrified Clay Pipe

✖ 21.00 ft. Joint Separation

Major - Joint separation between 1/4" to 1/2"

✖ 23.00 ft. Pipe Fractures

Moderate - Fracture between hairline to 1/4"

✖ 25.00 ft. Joint Separation

Major - Joint separation between 1/4" to 1/2"

✖ 27.00 ft. Joint Separation

Moderate - Joint separation <1/4"

✖ 31.00 ft. Joint Separation

Moderate - Joint separation <1/4"

✖ 32.00 ft. Pipe Connections

Other Prohibited Connection

✖ 33.00 ft. Pipe Fractures

Major - Fracture between 1/4" to 1/2"

✖ 34.00 ft. Pipe Blockage

Major debris or pipe blockage, flow restricted



City Of St Helens
PO Box 278 • St Helens, Oregon 97051
Phone: (503) 397-6272 • Fax: (503) 366-3782
Web: www.ci.st-helens.or.us

September 5, 2014

Robert L. Kern
4815 NE Skidmore
Portland, OR 97218

RE: Sanitary Sewer Repair for 184 North Vernonia Road

Dear Mr. Kern,

The sewer lateral for your property at 184 N Vernonia Rd was re-scoped on September 2, 2014 in order to confirm the condition of the sewer and the location of the repairs, of which you were notified by a letter dated July 12, 2013.

The new sewer scope shows the sewer lateral has degraded since the previous scope done in May 2013. And while there is apparently no Orangeburg pipe, the vitrified clay pipe is fractured and cracked in multiple locations, broken in some areas, and has multiple offset joints. Enclosed is a map of the revised repairs for the sanitary sewer lateral for your property at 184 North Vernonia Road.

If you have any more questions about the repair and replacement of your sanitary sewer pipe please feel free to contact Sue Nelson or me at (503) 397-6272.

Sincerely,

Sharon Darroux
Project Manager
Engineering Department

REPAIR REVISED

Repair approximately 16 linear feet of deficient sanitary sewer pipe starting 18 feet from the building foundation

DEFICIENCIES: Fractures, Cracks, Offset Joints, Sections of pipe broken at invert at approximately 34ft. Possible stormwater connection noted at 32ft (+/-) must be verified and disconnected.

BLOCKAGE
CAMERA
UNDERWATER

9" SANITARY MAIN

S/S

184

DE2

180

NORTH VERNONIA ROAD

8" SANITARY MAIN

DISCLAIMER: This map has been provided for reference only. The City of St. Helens makes no warranty, representation, or guarantee of any kind regarding the use of this product. The Requestor/User assumes all responsibility for the use of this product and agrees to hold harmless the City of St. Helens against any loss or damage arising from any error, omission, or positional inaccuracy of this product. The City of St. Helens assumes no responsibility for the validity of any information presented herein, nor any responsibility for the use or misuse of this data. It is the requestor's responsibility to verify any information derived from the GIS data before making any decisions or taking any actions based on the information.

184 NORTH VERNONIA ROAD

Sanitary Sewer Lateral

Date: 9/3/2014 Time: 9:29:51 AM City of St. Helens - Engineering Department



1 inch = 15 feet

City of St. Helens
P.O. Box 278, St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.ci.st-helens.or.us

September 8, 2015

Robert L. Kern and Jerry L. Yager
4815 NE Skidmore
Portland, OR 97218

Subject: Notice of Deficient Sanitary Sewer Lateral Abatement
184 N. Vernonia Road, St. Helens, Oregon
Property Map # 4N1W 5AD 10300

You have been identified as the owner or person in charge of subject property. The City Council has determined that the current condition of the sanitary sewer lateral for this property to be in violation of the City of St. Helens Municipal Code.

According to St. Helens Municipal Code (SHMC) 8.12.130:

"No person in charge of any building or structure shall suffer or permit rain water to fall from any such building or structure onto any street or sidewalk or to flow across such sidewalk or cause it to be discharged into any sanitary sewer;"

And SHMC 13.12.040(8), (12), and (13):

"No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or ground water to a building sewer or building drain, which in turn is connected directly or indirectly to a public sanitary sewer."

"Service laterals from a structure to the main sewer line shall be maintained by the owner of said structure in such a manner as to prevent infiltration of ground water into the collection system."

"Service laterals constructed or comprised of any prohibited material, specifically bituminous fiber pipe, most commonly known as "Orangeburg pipe," may constitute a threat to the efficient working and operation of the sanitary collection system and/or of the wastewater treatment plant and facilities of the city and may constitute a hazard to the health of the citizens of the city. In order to reduce or eliminate the risk, threats, and hazards posed by the existence of such unapproved pipe, prohibition is necessary. Building sewers constructed or compromised of unapproved materials, including "Orangeburg" or bituminous fiber pipe shall be deemed in need of repair or replacement when: (a) The service lateral is in failure as determined by the city engineer. A sewer lateral constructed of bituminous fiber pipe is considered to be in failure when certain conditions are present. Some of these conditions include, but are not limited to: collapsed pipe, blistering or peeling pipe, structural failure of the pipe, sags and bulges in line greater than 25 percent of pipe diameter, root intrusion, separated or leaking joints, visibly cracked or broken pipe, or pipe material deterioration. (b) Any additions, repairs, alterations, renovations, replacements, or maintenance are made to the service lateral. In all cases, the entire length of unapproved pipe material shall be removed and replaced and the costs and expenses incident to the repair and/or replacement of the unapproved pipe shall be borne by the owner. Replacement or repaired pipe shall conform to current applicable regulations and the requirements of this code for building sewers."

And SHMC 13.12.050(1) and (2):

"No person shall discharge or cause to be discharged any storm water, surface water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer."

"No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or ground water to a public sanitary sewer."

City of St. Helens
P.O. Box 278, St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.ci.st-helens.or.us

You are hereby directed to make repairs on the deficient sanitary sewer lateral within thirty (30) days of this notice (on or before October 8, 2015). Obtaining a plumbing permit from the St. Helens Building Department for the purpose of making the required repairs will be considered taking action to complete the repairs.

If you fail to remove the nuisance by making the repairs and/or obtaining a valid plumbing permit for the purpose of performing the repairs, the City of St. Helens will remove the nuisance by means of having the repairs completed and the cost of the repairs shall be assessed against the property. Failure to pay the assessment shall result in the City placing a lien against the property, including any and all additional costs associated with filing the lien. You may protest this action by giving notice in writing to the city recorder within ten (10) days from the date of this notice (on or before September 18, 2015). Please address a notice of protest or any other correspondence to City of St. Helens, Attn: Kathy Payne, City Recorder, P.O. Box 278, St. Helens, OR 97051.

Sincerely,

Kathy Payne
City Recorder

Notice of Sewer Lateral Abatement

Posted on September 8, 2015

City of St. Helens Council hereby directs a notice be posted on the **lot at 184 N. Vernonia Road, Parcel Map # 4N1W 5AD 10300**, that the property is in violation of one or more sections of the St. Helens Municipal Code (SHMC) listed below:

SHMC Section 8.12.130:

"No person in charge of any building or structure shall suffer or permit rain water to fall from any such building or structure onto any street or sidewalk or to flow across such sidewalk or cause it to be discharged into any sanitary sewer;"

SHMC Section 13.12.040(8), (12), and (13):

"No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or ground water to a building sewer or building drain, which in turn is connected directly or indirectly to a public sanitary sewer."

"Service laterals from a structure to the main sewer line shall be maintained by the owner of said structure in such a manner as to prevent infiltration of ground water into the collection system."

"Service laterals constructed or comprised of any prohibited material, specifically bituminous fiber pipe, most commonly known as "Orangeburg pipe," may constitute a threat to the efficient working and operation of the sanitary collection system and/or of the wastewater treatment plant and facilities of the city and may constitute a hazard to the health of the citizens of the city. In order to reduce or eliminate the risk, threats, and hazards posed by the existence of such unapproved pipe, prohibition is necessary. Building sewers constructed or compromised of unapproved materials, including "Orangeburg" or bituminous fiber pipe shall be deemed in need of repair or replacement when: (a) The service lateral is in failure as determined by the city engineer. A sewer lateral constructed of bituminous fiber pipe is considered to be in failure when certain conditions are present. Some of these conditions include, but are not limited to: collapsed pipe, blistering or peeling pipe, structural failure of the pipe, sags and bulges in line greater than 25 percent of pipe diameter, root intrusion, separated or leaking joints, visibly cracked or broken pipe, or pipe material deterioration. (b) Any additions, repairs, alterations, renovations, replacements, or maintenance are made to the service lateral. In all cases, the entire length of unapproved pipe material shall be removed and replaced and the costs and expenses incident to the repair and/or replacement of the unapproved pipe shall be borne by the owner. Replacement or repaired pipe shall conform to current applicable regulations and the requirements of this code for building sewers."

SHMC Section 13.12.050(1) and (2):

"No person shall discharge or cause to be discharged any storm water, surface water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer."

"No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or ground water to a public sanitary sewer."

The property owner or person in charge of the property described in this Notice is directed to make repairs on the deficient sanitary sewer lateral within thirty (30) days of this notice (on or before October 8, 2015). Obtaining a plumbing permit from the St. Helens Building Department for the purpose of making the required repairs will be considered taking action to complete the repairs.

If the property owner or the person in charge of the property fails to remove the nuisance by making the repairs and/or obtaining a valid plumbing permit for the purpose of performing the repairs, the City of St. Helens will remove the nuisance by means of having the repairs completed and the cost of the repairs shall be assessed against the property. Failure to pay the assessment shall result in the City placing a lien against the property, including any and all additional costs associated with filing the lien. You may protest this action by giving notice in writing to the city recorder within ten (10) days from the date of this notice (on or before September 18, 2015). Please address a notice of protest or any other correspondence regarding this action to:

City of St Helens
Attn: Kathy Payne, City Recorder
PO Box 278
St. Helens, OR 97051

RECEIVED

SEP 18 2015

CITY OF ST. HELENS

3:48pm *[Signature]*

Robert L. Kern
4815 NE Skidmore St.
Portland, OR 97218

September 16, 2015

City of St. Helens

Attn: Kathy Payne, City Recorder & Doug Morten, Casual Member
PO Box 278
St. Helens, OR 97051

This letter is in response to the notice of deficient sewer lateral abatement that was sent to me on September 8, 2015. My property is located at 184 N. Vernonia Road and the intention of this letter is to protest.

I reviewed a video of the sewer line and could not see any obvious deficiency in the pipe. The city representative said there were roots growing in the pipe, but it was actually a cobweb, with a spider visible in the cobweb. I was then told it was orange burg pipe and it would have to be replaced because ground water had leached into it. I bought the permit and dug the pipe up only to find out it wasn't orange burg pipe.

In addition, Tim with city maintenance came out because there was raw sewage in the back yard due to a plug in the main line. When he took the fitting off of the main line, the fitting flew into the air because the pressure was so strong. I asked him if the pressure could harm the lateral lines and he said it quite possibly could.

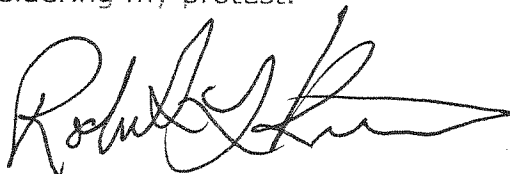
The city later sent me a letter approving the pipe it had originally asked me to fix, but also telling me to fix a different pipe. I responded by telling the city that the plug in its pipe probably put pressure on my pipe and compromised it because six months ago my pipe was fine according to the city.

I have tried to resolve this but there have been too many inconsistencies on the city's side. The city has never sent me a refund for the original permit I paid for but didn't use because it wasn't actually needed.

In closing, I don't believe there is anything wrong with this pipe and if there is, I believe it is due to the pressure put on it by the plug in the main line.

Thank you for considering my protest.

Robert Kern
Property Owner



Request for Council Action

To: City Council
From: Margaret Jeffries, Library Director and Arts and Cultural Commission Liaison
Date: September 29, 2015
Subject: Request to for City Council Approval of Phase 2: Stage 1 of the St. Helens Gateway Sculpture Project

Summary: The Arts and Cultural Commission (ACC) recommends the selection of the Gateway Sculpture Project proposal – Salmon Tree Cycle - by the firm Rhiza A + D and also requests approval to spend \$2,000 for the selected firm to provide illustrations of the sculptures showing the surrounding landscape of the site.

The illustrations will be used for project promotion and fundraising. This represents Stage 1 of the work described in the Request for Proposal and Qualification for The St. Helens Gateway Sculpture Project – Phase 2.

Background: At the ACC meeting immediately following the September 22 public hearing for the Gateway Sculpture Project, the Commissioners evaluated the proposal presented by Rhiza A + D and voted to recommend its selection to the City Council.

The design of Salmon Tree Cycle was inspired by the life cycle of the salmon and its relationship to trees in a river environment – fallen trees provide habitat for fish in the river and salmon at the end of their life provide nutrients for trees along the riverbank.

The ACC wishes to proceed with Stage 1 in order to enhance their fundraising opportunities for grants and possible crowd funding options.

Attachments: Please see the following documents with more design details and the experience and portfolio of Rhiza A + D in executing similar projects along the Portland riverfront and I-5 near Eugene.



To: St. Helens Arts and Cultural Commission
Date: 07-15-15
Re: St. Helens Gateway Sculpture Project – McNulty Creek Bridge
Subject: “Salmon Tree Cycle” - a totemic gateway at 35 mph

Thank you for contacting us about this opportunity – your previous feedback regarding our phase 1 submittal as well as the precedent of Suzanne Lee's installation have provided us with a keener understanding of the elements needed to create a dynamic landmark for the City of St. Helens.

At McNulty Creek Bridge we propose to create two torsional, organic lanterns. The pieces symbolically present a flowing, Columbia Basin river culture sustained by the integral ecosystem of trees and salmon. Salmon migrate from freshwater to ocean and back. Their bodies are repositories of nitrogen and numerous nutrients that not only benefit predators and scavengers but are also critical fertilizers for stream-side trees.* The roots and branches of these trees in turn become the habitat for a healthy, diverse water system. The “Salmon Tree Cycle” is a sculptural expression of this dynamic reciprocity.

Though structurally independent (North lantern – 520 lbs, South lantern – 320 lbs.), both parts of the sculpture work in concert to create a gesture of transformation. The North lantern sweeps upward while the South lantern whirls outward and down – an experience that becomes sequential by the movement of the motorists in either direction. Composed of painted, laser-cut steel shells and internal translucent, UV-stable, colored panels – the pieces will be vividly present both day and night. During the day the sculptures mark the water being crossed – gestural forms (of salmon and large woody debris**), shifting gradients of openness and color create a shimmering effect. At night, internal LED lighting illuminates the colored panels and brings to life the negative space created by the steel cut-outs. The piece will be expressive from close-up and from afar.

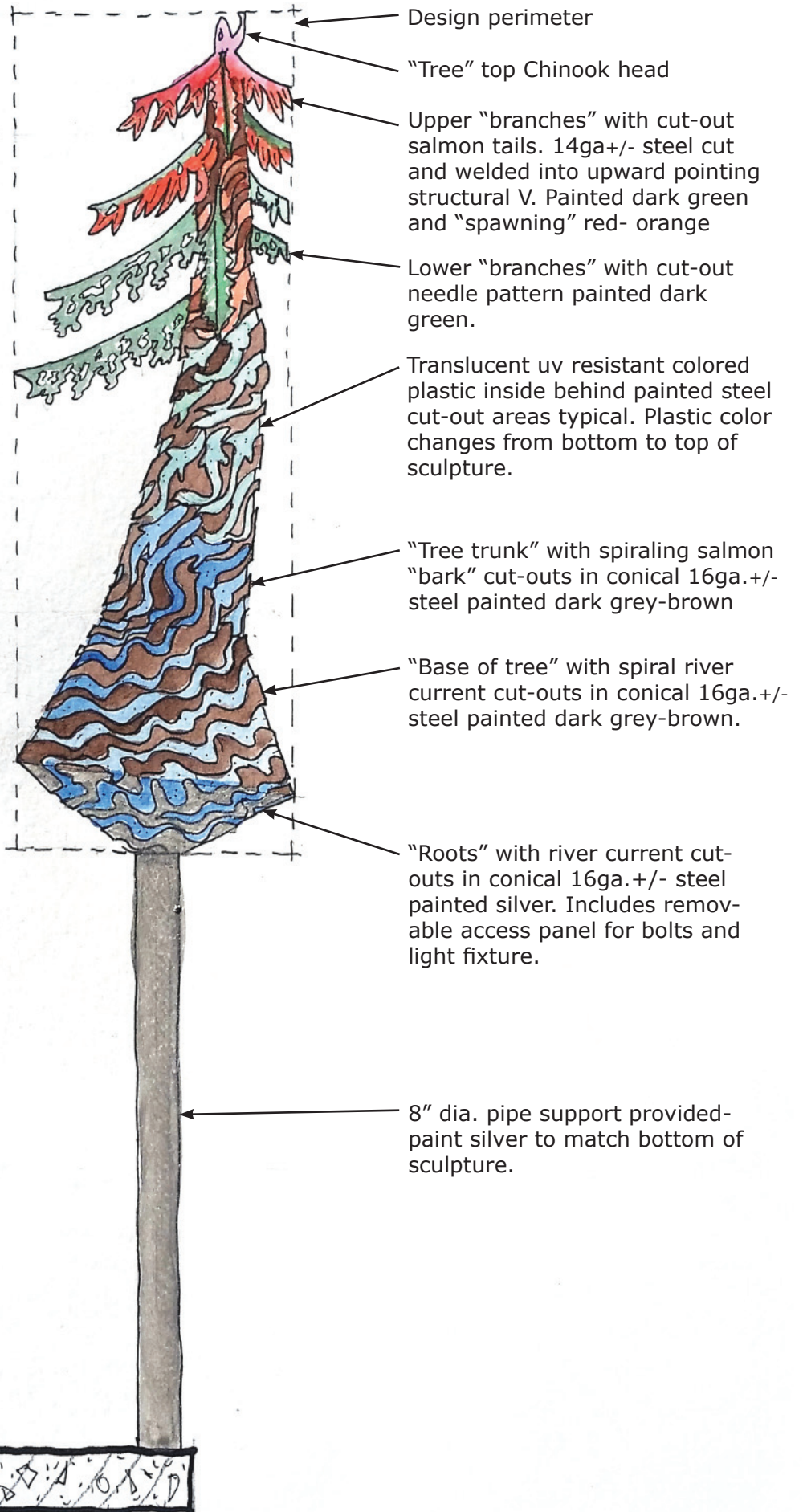
Having built transit oriented public art of varied scale and budgets we appreciate that these highly visible works are typically experienced in a momentary flash. Sometimes a lingering look or an after-image is the most we can get. Given this condition, the work – aims to be memorable through the windshield as well as through the rear-view mirror – addresses it's visual/spatial presence in all manners of weather and light, and – measures success in it's ability to be highly specific to a place yet broadly inclusive in the story it conveys.

Having worked together for nearly 20 years we are confident of our ability to successfully create the work we've describe for the budget stated.

* “Why Fish Need Trees and Trees Need Fish” by Anne Post, Alaska Fish & Wildlife News, November 2008, Alaska Department of Fish and Game

**”Dynamics of large woody debris in streams in old-growth Douglas-fir forests” by G.W. Lienkaemper, F.J. Swanson, 1987 Canadian Journal of Forest Research

22'-0"
ABV.
ROAD



8'-0"
ABV.
ROAD.

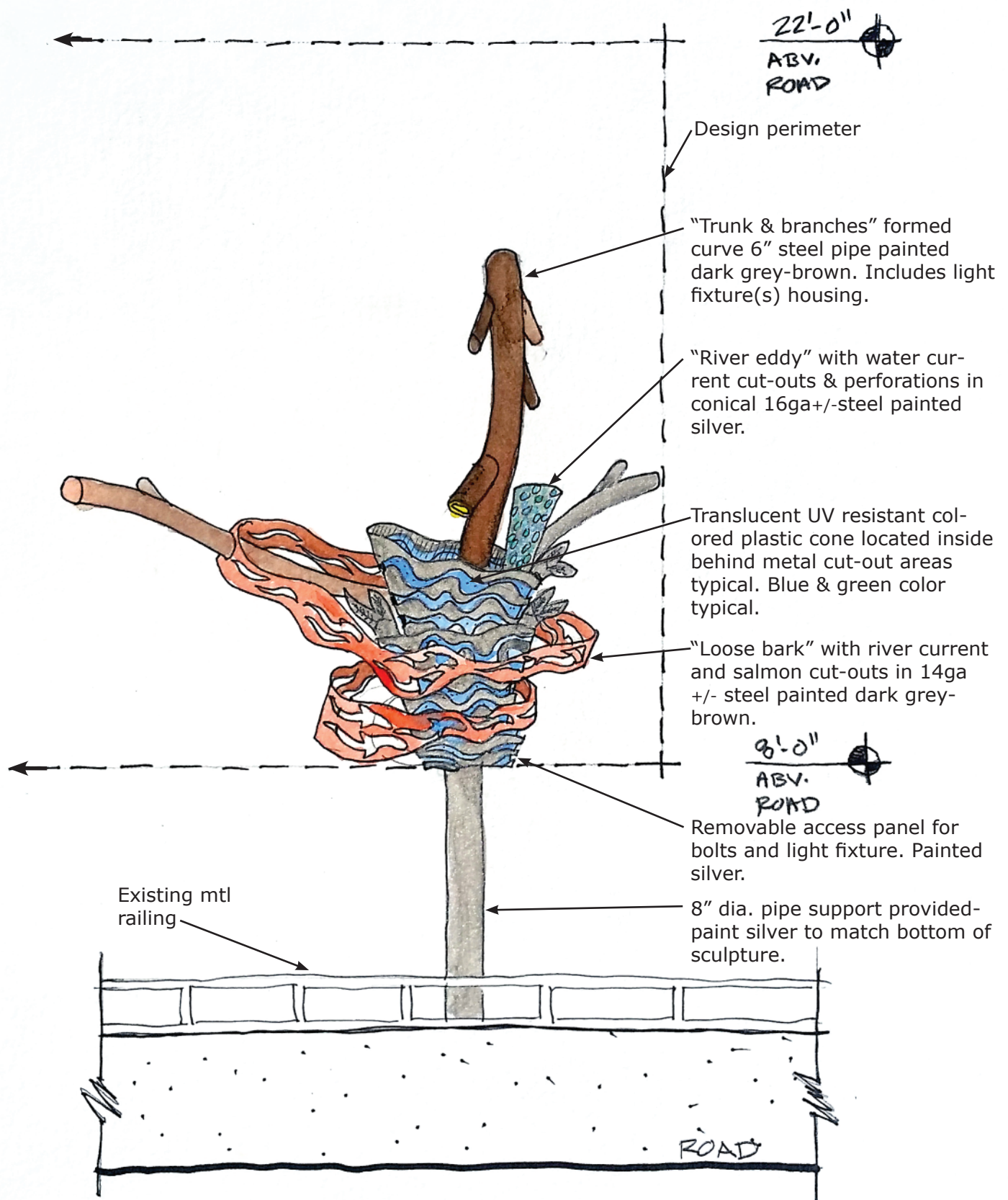
Existing mtl
railing

ROAD

ELEVATION (BRIDGE-SECTION) LOOKING NORTH (approx.)

N.T.S.

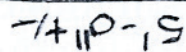
rhiza A+D 07.15.15 Concept Dwg.



ELEVATION LOOKING EAST (approx.)

N.T.S.

rhiza A+D 07.15.15 Concept Dwg.



nt.s.

rhiza A+D 07.15.15 Concept Dwg.

rhiza A+D					
St Helens Sculpture Schematic Budget				print date:	7/13/2015
item	quantity	units	rate	extension	notes
site work				\$0	na
foundation				\$0	8"pipe provided
electrical				\$1,350	
installation				\$2,410	
structure				\$18,632	
finish				\$2,690	
transportation				\$500	to painter & site
consultants				\$0	
general conditions				\$4,208	incl; shop ovrhd, insur, photos, travel
construction cost				\$29,790	
design				\$6,230	Incl; detailing, shop dwgs, coordination
structural engineering				\$980	
project cost				\$37,000	



Resume

rhizaaplusd.com

2127 North Albina Avenue suite 203 Portland Oregon 97227

members - Ean Eldred + Richard F. Garfield + John Kashiwabara + Peter Nylen
contact: John Kashiwabara 503.453.5476 john@rhizaaplusd.com

ACADEMIC BACKGROUNDS

Ean Eldred

- + Drawing Instructor, "Drawing the Urban Landscape", Pacific Northwest College Art, Portland OR, 2003-04
- + Bachelor of Architecture, Cooper Union for the Advancement of Science and Art, New York, NY, 1991
- + The Kansas City Art Institute, Kansas City, MO, 1986

Richard F. Garfield

- + Assistant Department Head, Admissions Director, Adjunct Associate Professor, University of Oregon, Eugene, OR, 1977-79
- + Masters of Architecture with Honors, University of Pennsylvania, Philadelphia, PA, 1967

John Kashiwabara

- + Adjunct Associate Professor, School of Architecture and Allied Arts, University of Oregon, Eugene, OR 1999
- + Bachelor of Architecture, Cooper Union for the Advancement of Art and Science, New York, NY, 1988

Peter Nylen

- + Bachelor of Architecture, Cooper Union for the Advancement of Art and Science, New York, NY, 1991
- + Southeastern Massachusetts University, South Dartmouth, MA, 1985

RECENT WORK EXPERIENCE

Ean Eldred

- + Partner- rhiza A+D, Portland, OR, 2007- Present
- + Partner- EldredKashiwabara, Portland, OR, 2003- 2007
- + Partner- NE Works, Portland, OR, 2002- 2008
- + Sole Proprietor- ELDRED design, Portland, OR, 2001- 2007
- + Partner - RIGGA, Portland, OR, 1996- 2001

Richard F. Garfield

- + Partner - rhiza A+D, Portland, OR, 2007- Present
- + Principal - Richard F. Garfield, Architect, 1993- 2007
- + Partner - RIGGA, Portland, OR, 1996- 2001

John Kashiwabara

- + Partner - rhiza A+D, Portland, OR, 2007- Present
- + Partner- EldredKashiwabara, 2003- 2007
- + Principal- John Kashiwabara, architect, Portland, OR, 2001- 2007
- + Partner - RIGGA, Portland, OR, 1996- 2001

Peter Nylen

- + Partner - rhiza A+D, Portland, OR, 2007- Present
- + Partner- NE Works, Portland, OR, 2002- 2008
- + Sole Proprietor- Nylen design, Portland, OR, 2001- 2007
- + Member - RIGGA, Portland, Oregon, 1996- 2001

AWARDS/ PUBLIC INVOLVEMENT/ REGISTRATIONS/ AFFILIATIONS

rhiza A+D

- + Big Pipe Portal selected as one of forty, Year in Review National Public Art Projects, Americans for the Arts, 2010
- + Silver medal for Winter Entrance Design, Portland Design Festival, 2004

Ean Eldred

- + Regional Arts & Culture Council selection panel member for Industry & Art Show (2012), Intersections Artist Residency Project Grant (2010), Tribute to Mayor Katz Art Installation (2004), Wapato Correctional Facility Public Art (2001-04), Insitu (2001-03), Smith and Bybee Lakes Public Art (2002)
- + Oregon State Hospital Memorial selection panel member, Oregon Arts Commission, 2011
- + Friends of Timberline Annual Fund Raising Dinner Keynote Speaker, 2007
- + The Oregon Design Conference lecturer and presentation, 2004
- + Art Gym Gallery Remodel Design Charrette member, Marylhurst College, OR, 2002
- + Regional Arts & Culture Council Technical Assistance Grant Recipient, 2001

+ Momentary Monuments lecture & tribute to Dale Eldred, Nelson Atkins Museum of Art, 2000

Richard F. Garfield

+ Registered architect: Massachusetts, Washington, Montana, Oregon

+ Member American Institute of Architects (AIA)

John Kashiwabara

+ Registered architect: Oregon

+ Communication Arts Award (writing), 2000

+ Poetry Fellow, Seminar for Younger Poets, Bucknell University, 1988

+ Academy of American Poets Poetry Prize, 1988

Peter Nylen

+ Friends of Timberline Annual Fund Raising Dinner Keynote Speaker, 2007

+ The Oregon Design Conference lecturer, 2004

SELECTED COMMISSIONS, EXHIBITIONS

+ Orenco Woods Nature Park - art design team member for a 42 acre former golf course, Hillsboro, OR, Budget TBD, Current

+ Lower Columbia College Life Sciences Building - public art commission, Longview, WA budget \$106,000, Current

+ Riverscape Apartments - public art commission, Portland, OR budget \$170,000, Current

+ Norfolk Virginia Multi-Modal Development - public art commission, Norfolk, VA, budget \$200,000, 2015

+ Camas Basket - public art commission, I-5 Willamette River Bridge Replacement Project, Eugene, OR, budget \$135,000, 2014

+ Sheltering Landscape Series - public art commission for 13 sculptures, Oregon State Hospital, Salem, OR, budget \$720,000, 2013

+ Alberta Alignment - public art commission for 7 transit stops, Alberta Main Street, Portland, OR, budget \$18,000, 2012

+ Cloud CAVU - public art commission, Mt Hood airport light rail station, TriMet, Portland, OR, budget \$60,000, 2011

+ Sink - with dancer/choreographer Anne Furfey, Portland Institute for Contemporary Art TBA festival, Portland, OR, 2010

+ Nunavut - with dancer/choreographer Linda Austin, Portland Art Museum Beaux Arts Ball, Portland, OR, 2010

+ Timberline Winter Entrance - USFS, Friends of Timberline, RLK & Co, Timberline Lodge, OR, budget \$750,000, 2009

+ Big Pipe Portal - public art commission, City of Portland BES, Swan Island, Portland, OR, budget \$50,000, 2009

+ Circus Me Around - temporary installation in collaboration with dancer Linda Austin, Performance Works Northwest, Portland, OR, 2007

+ Shadow Pavilion - E. Eldred - Oregon Burn Center Garden, Legacy Health Systems, Portland, OR, budget \$15,000, 2005

+ Diplothopter - gallery installation group show "Making Out", UBC School of Architecture, Emily Carr Inst., Vancouver BC, Canada, 2004

+ Evaporation Screen - Eldred Kashiwabara - Spokane Wastewater Treatment Facility, City of Spokane, Spokane, WA, budget \$30,000, 2003

+ Knotted Gateways - RIGGA - East Bank Esplanade, Regional Arts & Culture Council, PDC, Portland, OR, budget \$130,000, 2001

+ Stefopoulos Gateway and Plaza - RIGGA - Portland Development Commission, Portland, OR, budget \$20,000, 2001

+ Reverse Archeology - RIGGA - Center on Contemporary Art, Seattle, WA, 1997

+ Theater Marquee - RIGGA - design, fabrication and installation of a theater marquee, Artist Repertory Theater, Portland, OR, 1996

+ Diverted History; The Work of Pierre Menard - RIGGA - gallery installation, Art Gym, Marylhurst College, OR, 1996

+ Dada Ball - RIGGA - set design, Portland Institute of Contemporary Art, Portland, OR, 1996-98

SELECTED ARCHITECTURE PROJECTS

+ Cathedral Park Place - 277k sf office, warehouse and studio adaptive reuse, Portland, OR, 2007, ongoing

+ Goldsmith Block - 65k sf office, retail and studio adaptive reuse, Portland, OR, 2009, ongoing

+ Performance & Dance Facility - 4.5k sf studios, office, residence, Performance Works Northwest, Portland, OR, budget \$800,000, ongoing

+ Loft Renovation - private residence renovation & furniture fabrication, 2k sf, Portland, OR, budget \$80,000, 2012

+ Overton K-12 Renovation - seismic, occupancy, accessible & interior upgrades, charter school, 26k sf, Portland, OR, budget \$1.1M, 2011

+ Conexiones Center for Trauma Recovery - commercial renovation w/ yoga studio & mediation garden, 11.5k sf, budget \$210,000, 2011

+ Portland Design Works - office, warehouse and mercantile renovation, 7.5k sf, Portland, OR, 2010

+ Green Roof House & 1000 sf House - private residences, 1k & 5k sf, Lummi Island, WA, budgets: \$1.2M, \$200,000, 2009-2010

+ Long House - private residence, 8k sf, Bellvue, WA, budget \$7M, 2008

+ Lab, Tasting Room, Warehouse - RIGGA - public and private tasting rooms, lab and warehouse, Argyle Winery, Dundee OR, 2000-2005

+ Garden Pavilion - RIGGA - private residence, design and fabrication, Portland, OR, 1998

+ School of Nursing - RF Garfield / GHA - class rooms, research laboratories, auditorium, offices, 90k sf, Portland, OR, budget \$11M, 1993

+ Turtle Bay Museum Park - RF Garfield / GHA - 50 acre master plan, Alliance of Redding Museums, Redding, CA, budget \$40,000, 1990

- + [High Desert Museum](#) - RF Garfield / GHA - 12k sf High Desert Museum, Bend, OR, budget \$1.7M, 1987
- + [Arizona Historical Society Museum](#) - RF Garfield / GHA - first place 75k sf design, Papago Park, Tempe, AZ, 1989
- + [Center for Economic Development](#) - RF Garfield - 40k sf research, training fac., Ford Found, USAID, Tribhuvan Univ, Kathmandu, Nepal, 1973
- + [Legislative Capital](#) - Richard Garfield - field representative for Louis I. Kahn, Dacca, Bangladesh, 1970

SELECTED REVIEWS / PROFILES

- + [Timberline Lodge Winter Entrance](#) - ARPLUS.COM, Feb. 23, London, England, 2010
- + [rhiza A+D creates new winter entrance to Mt Hood's Timberline Lodge](#) - Domus Web, Feb 9, Milan, Italy, 2010
- + [Snow Job](#) - The Architects Newspaper Blog, Oct. 12, NY, NY, 2009
- + [18 foot sculpture hails Big Pipe project](#) - The Oregonian, April 18, Portland, OR, 2009
- + [Timberline Lodge Getting Ready for New Winter Entry](#) - The Oregonian, Oct. 22, Portland, OR, 2008
- + [Tunnel Vision](#) - Portland Spaces, Oct. 1, Portland, OR, 2008
- + [A New Look Forthcoming for Timberline Lodge in Oregon](#) - Daily Journal of Commerce, June 24, Portland, OR, 2008
- + [Healing Gardens for Burn Patients, a Place to Heal](#) - Landscape Architecture, No. 4, Vol. 98, Washington, DC, 2008
- + [Ice Cave: The Timberline Lodge's New Entryway](#) - Arcade, Vol. 26, Seattle, WA, 2007
- + [Linda Austin/PWNW, Invitation to an Urban Circus](#) - Willamette Week, Oct. 31, Portland, OR, 2007
- + [Making Out](#) - Trace Magazine, Journal of the UBC School of Architecture, BC, Canada, 2004
- + [Oregon Art Beat](#) - RIGGA, Oregon Public Broadcasting, May 19, Portland, OR, 2002
- + [Commissions](#) - RIGGA, Sculpture Magazine, Washington DC, No. 2 Vol. 2, 2002
- + [Urban Surrealism](#) - RIGGA, The Oregonian, June 3, Portland OR, 2001
- + [Pillars of the Community](#) - RIGGA, Metropolis magazine, March, New York, NY, 2000
- + [Art Finds Place in East bank River Park](#) - RIGGA, The Oregonian, Jan. 4, Portland, OR, 2000
- + [A Garden Pavilion in Portland](#) - RIGGA, Architecture + Technology Magazine, Spain, Vol.15, 2000
- + [RIGGA -The Independents](#) - RIGGA, Architecture Magazine, New York, NY, May, 1999
- + [Ethereal Pavilion](#) - RIGGA, Homes and Gardens of the Northwest, The Oregonian, Portland, OR, April 15, 1999
- + [Perils of the Pillars](#) - RIGGA, The Oregonian, Portland, OR, January 24, 1999
- + [Lovejoy Ramp Could Span Old & New](#) - RIGGA, The Oregonian, Portland, OR, May 24, 1998
- + [The Henry and CoCA Exchange Shows](#) - RIGGA, The Seattle Post-Intelligencer, Seattle, WA, Oct. 31, 1997
- + [Small is Beautiful](#) - RIGGA, The Oregonian, Portland, OR, Aug. 5, 1997
- + [Diverted History at The Art Gym](#) - RIGGA, Artweek, San Jose, CA, Number 2, Volume 28, Feb. 1997
- + [A Fantastic Foursome that was Fashioned on the Fly](#) - RIGGA, The Oregonian, Portland OR, Nov. 22, 1996

Knotted Gateways

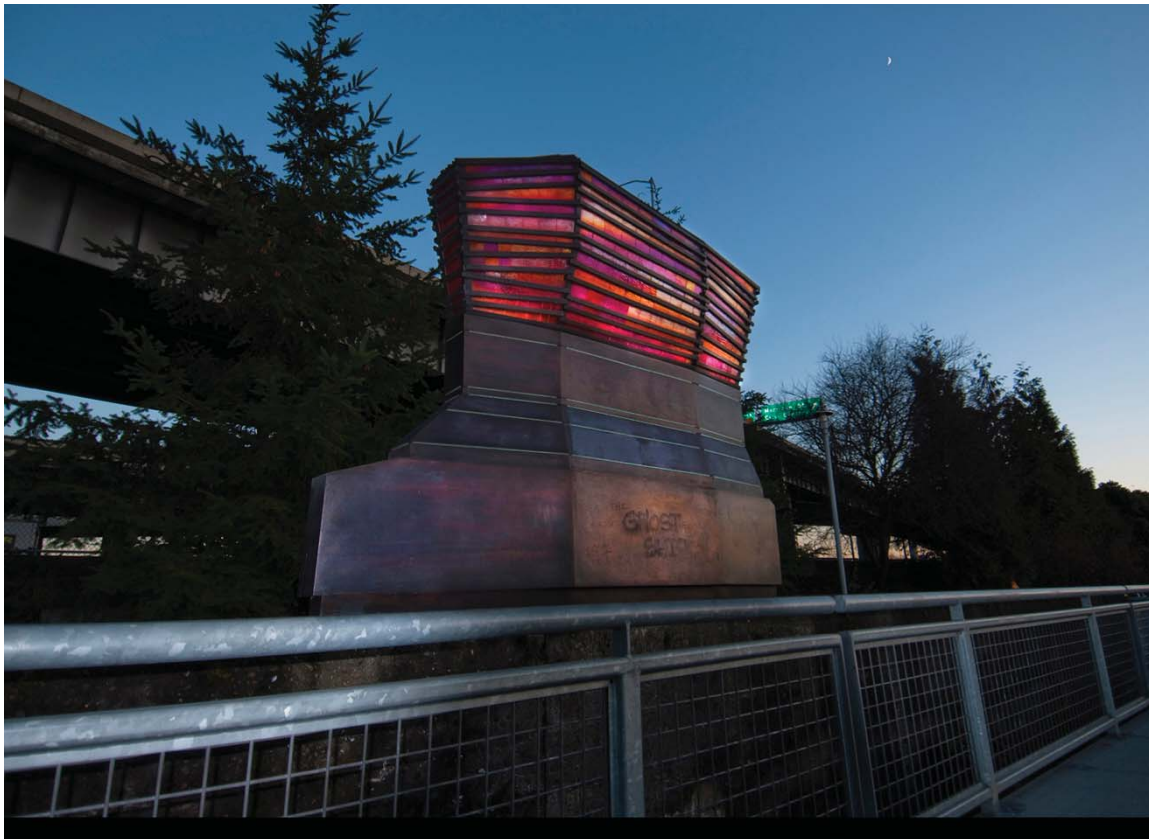
[1] Echo Gate and [2] Stack Stalk

*see attached image list for project information



Knotted Gateways

[3] Ghost Ship and [4] Alluvial Wall





[6] Camas Basket











Norfolk Harbor Park

[11] Stealth Reef



Tom's Song

[12] Nurse Column

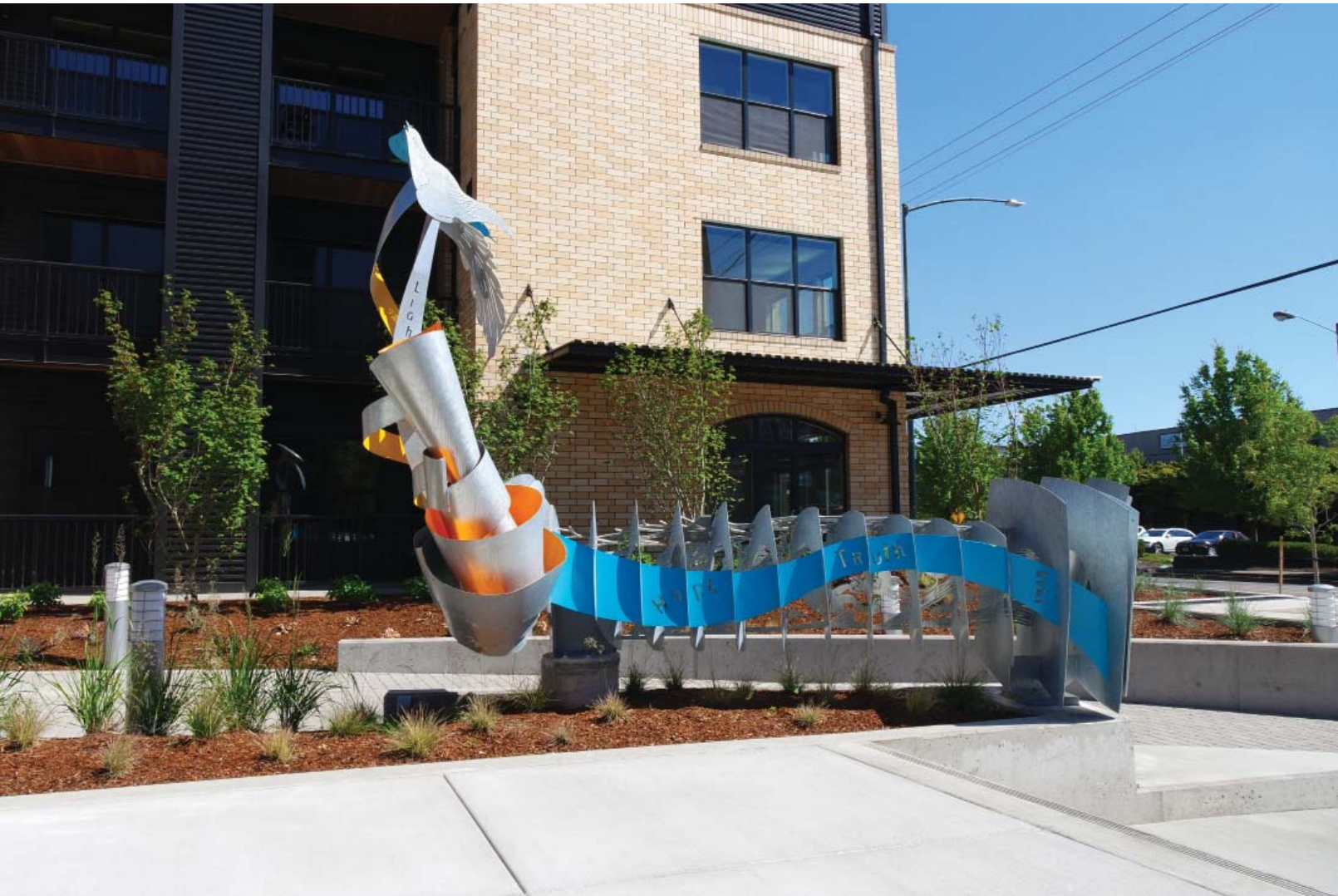








Image List

Knotted Gateways

[1] Echo Gate, [2] Stack Stalk, [3] Ghost Ship, [4] Alluvial Wall

Adjacent to Willamette River on the Eastbank Esplanade thoroughfare, these sculptures mark the boundary between the natural and human-made aspects of the site. The series of “sculptural knots and ghosts” reflect the riverbank’s interwoven urban and natural history.

Located along the Vera Katz Esplanade in Portland, OR

Reference:

George Hudson

Landscape Architect, Principal, Alta Planning + Design,

711 SE Grand Ave, Portland, OR

503 230.9862

georgehudson@altaplanning.com

Portland Parks Dept representative

[5] Big Pipe Portal

The Big Pipe Portal echoes an ecological approach to the built environment where manufacturing is interwoven with our shared natural resources. The largest infrastructure project in Portland history, the Big Pipe Project is largely invisible. By revealing and readapting massive pre-cast concrete segments of the Big Pipe, the sculpture celebrates a hidden infrastructure.

Located on the Swan Island greenway trail in Portland, OR

Reference:

Peggy Kendellen

Public Art Administrator, Regional Arts and Cultural Council

411 NW Park Avenue, Suite 101 Portland, OR 97209-3356

office- 503.823.5111, direct- 503.823.5400

pkendellen@racc.org

Public Art Manager

[6] Camas Basket

Camas Basket is a gateway to Eugene, Oregon marking the transition from foothill to fertile valley. It is an ode to growth and change. The open and growing structure is twined together with ribbons of steel, inspired by Kalapuyan basket weaving. Vertical steel “fibrous reeds” and camas stems stretch toward the sun and are capped by blossoms of deeply saturated camas blue.

Located on Interstate 5 at the Willamette River Bridge in Eugene, OR

Reference:

Karl D. Wieseke

Construction Project Manager, Willamette River Bridge

Oregon Department of Transportation Eugene, OR 97403-2265

Office 541.743.2440 x213, Cell 541.517.3934

karl.d.wieseke@odot.state.or.us

ODOT representative

[7] Winter Entrance

The demountable Winter Entrance celebrates the historic Timberline Lodge and the Cascade Mountains yearly snowpack. Like a snowdrift accumulating against the lodges’ massive masonry façade, it appears and disappears with each season’s snow. The entrance is demountable- assembled at the onset of winter and disassembled the following spring.

Located at the historic W.P.A. built Timberline Lodge at 6,000 feet on MT. Hood

Reference:

Christy Covington
Pacific Northwest Region, US Forest Service
333 SW First Avenue Portland, Oregon 97204-3440
office- 503.808.2468, direct- 503 622-3191
ccovington@fs.fed.us
USFS design team representative

[8] Cloud C.A.V.U.

This sculptural paean to PDX is composed of brushed aluminum and stainless steel. Aeronautic wing and voluminous cloud, "Cloud Cavu"* articulates the experience of arriving and departing by plane through Portland's winter sky. Riding MAX to and from the airport one passes the sculpture with its allusion to take-off and descent.

Located at Mt. Hood Ave. light rail station on TriMet's Airport Red Line

Reference:

Mary Priester
Public Art Manager, TriMet
710 Northeast Holladay Street Portland, OR 97232
off.- 503.962.2100, direct- 503.962.2291
priestem@trimet.org
Public Art Manager on Cloud C.A.V.U.

Norfolk Harbor Park

[9] Ship Shell, [10] Signal Carrier, [11] Stealth Reef

The history of industry and biology of Norfolk in visual sculptural form. All three pieces speak specifically to Norfolk, its history, its transportation industry and the biology of the area.

Located at Harbor Park in Norfolk, VA

Reference:

Karen Rudd
Manager Cultural Affairs City of Norfolk
Selden Arcade / 208 E. Main St. Norfolk, VA 23510
757 664.6883
Karen.Rudd@norfolk.gov
City of Norfolk Representative

Tom's Song

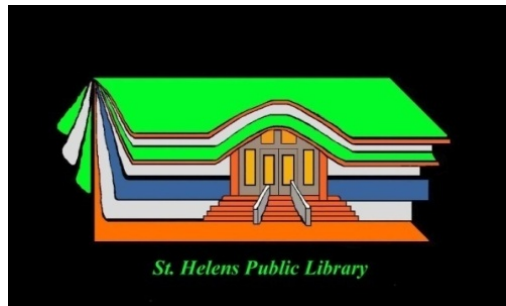
[12] Nurse Column, [13] Lyric Tree, [14] Tom's Owl

Three sculptures anchor two public courtyards at the southern edge of Portland's NW Industrial Sanctuary. These pieces celebrate the 1948 art-in-public of master penman and rail-yard watchman Tom Stefopoulos, whose murals adorned the local infrastructure and collective memory.

Located at Waterline Apartments public courtyards in Portland, OR

Reference:

Lee Novak
Vice President of Development, Western Region FORE Property
517 Spirit Ridge Ct. Reno, NV 89511
Cell: 775 434.3382
lnovak@foreproperty.com
FORE Property representative



Request for Council Action

September 29, 2015

To: The Mayor and Members of the City Council

From: Margaret Jeffries, Library Director

Subject: Approval to Donate Historical Newspapers to the Columbia County Museum Association

Recommendation:

The Library Director requests the Council's approval to donate the City's collection of historical newspapers to the Columbia County Museum Association. The City of St. Helens would reserve the right to transfer these newspapers to an alternate format (i.e. digitized for online access), if at any time in the future, the removal of copyright restrictions and funding made it possible.

Background:

The City of St. Helens owns a collection of bound copies of historical newspapers that are currently being stored at the Stimson Building. The list of newspapers is listed below. These newspapers have been stored in a variety of locations throughout the City but none of them have enabled their protection, preservation or access.

Columbia County now benefits from a museum association that has as its mission to "...collect, display, preserve, and safeguard various artifacts, ephemera, photographs and research materials about all aspects of the history of Columbia County." This mission and their expertise make the museum an ideal repository for this important newspaper collection.

Bound Volumes:

- Oregon Mist:
 - 1891
 - 1894-1898
 - 1900-1907
 - 1910-1911
 - 1919
 - 1921
- St. Helens Mist:
 - 1913-1924
 - 1926-1927
 - 1929
 - 1931
- St. Helens Sentinel
 - 1926-1928
 - 1931
- Sentinel Mist
 - 1925



Memorandum

To: The Mayor and Members of the City Council
 From: Jon Ellis, Finance Director
 Subject: Finance / Municipal Court Staffing
 Date: October 1, 2015

Request:

Shall City Council direct staff to proceed with reclassifying and recruiting for positions in Finance and Municipal Court?

Background:

Finance and Municipal Court have gone through significant rightsizing over the years due to the great recession. With the improvement to the economy and increased activity levels in Court and Finance, maintaining existing services levels are no longer sustainable. Sustaining service levels over the past year was primarily on staffs' willingness to work excessive hours, which for non-exempt employees resulted in increasing accrued comp time balances and for exempt staff, just doing it.

During the development of the Fiscal Year 2015-16 budget, staff proposed some steps to help alleviate the mounting pressures and back log, however the Budget Committee only adopted a .6 FTE for a term limited 6 month position (annual .3 FTE). The following are proposed reorganizations to Court and Finance to address the short fall anticipated in January 2016. The proposals vary from fixing the system for several years versus a continued temporary band aide to carry the departments into the next fiscal year.

Division / Position	FY 2010-11	FY 2011-12	FY 2015-16	Restructure		
				Opt 1	Opt 2	Opt 3
Finance						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	-	-	-	1.00	-	-
Accounting Technician	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	1.00	-	-	1.00	1.00	1.00
Office Assistant	-	0.80	1.15	-	0.40	0.40
Utility Billing Specialist - Customer Service	2.00	2.00	2.00	1.00	1.00	1.00
Utility Billing Specialist - Cashier	-	-	-	1.00	1.00	1.00
Total Finance	5.00	4.80	5.15	6.00	5.40	5.40
Municipal Court						
Court Clerk	2.00	2.00	2.00	2.00	2.00	2.00
Part-time Deputy	1.00	-	-	-	-	-
Office Assistant	-	0.20	0.15	0.40	0.40	0.20
Municipal Judge	1.00	-	-	-	-	-
City Prosecutor	1.00	-	-	-	-	-
Total Court	5.00	2.20	2.15	2.40	2.40	2.20
Total	10.00	7.00	7.30	8.40	7.80	7.60
Total Increase in budget - assume Full Yr				124,000	45,800	38,260
General Fund				58,000	28,800	15,200
Other Funds				66,000	17,000	23,060

Option 1 - proposes adding one full time position (Accountant), reclassifying the Office Assistant to an Accounting Assistant, and bringing in a .4 FTE (2 days a week) Office Assistant to support Court. The cost is \$124,000 of which \$58,000 is funded by the General Fund.

The Accountant will be primarily responsible to perform account reconciliation, provide backup to AP and Payroll, be responsible for analytical reports for Water, Sewer and Storm and Municipal Court. This will help alleviate excess hours provided by the Finance Director and Accounting Tech positions.

The reclassification of the Office Assistant position will address support of payroll processes, enhanced analytics associated with Utility Customer Service, and provide back up for Utility Billing Specialist.

The hiring of a .4 FTE will provide the additional support required to keep court records current, help expedite adjudication process and assist in alleviating the level of stresses. Last year case workloads approached pre-2008 levels and with police finally getting back to fully staffed and healthy, workloads are anticipated to increase further.

This option is optimal for succession planning and should address the staffing concerns for several years, absent from the assessment of converting bi-monthly utility billing to monthly.

Option 2 – proposes shifting responsibilities between the Finance Director and the Accounting Tech associated with account reconciliations (pay differential may need to be further assessed), have the reclassified Accounting Assistant perform monthly processing of payroll, and hire a .8 FTE Office Assistant to provide support 2 days a week for court and 2 days a week for Utility Customer Service. The cost is \$45,800 of which \$28,800 is funded by the General Fund.

Option 3 – proposes what was requested in the FY 15-16 budget process that was not adopted. In reflection (4 months in review mirror), this would help but is really insufficient. But as a wise Fire Chief once lamented, it is better than a sharp stick in the eye.

Recommendation

Staff recommends Option 1 – however Option 2 can assist in maintaining service levels for an interim period until such time as a new Finance Director is recruited.



Memorandum

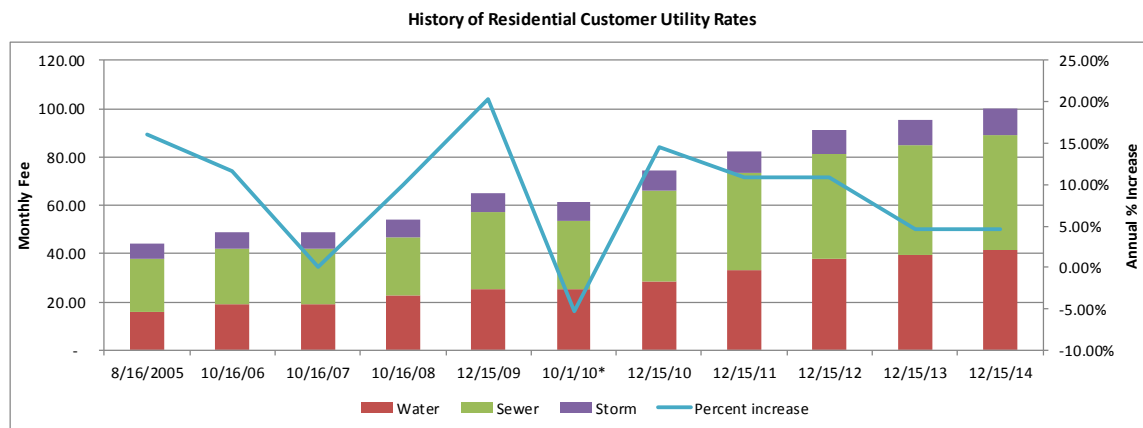
To: The Mayor and Members of the City Council
From: Jon Ellis, Finance Director
Subject: Water, Sewer and Stormwater Utility Rate Setting – Preliminary Discussion
Date: October 1, 2015

Request:

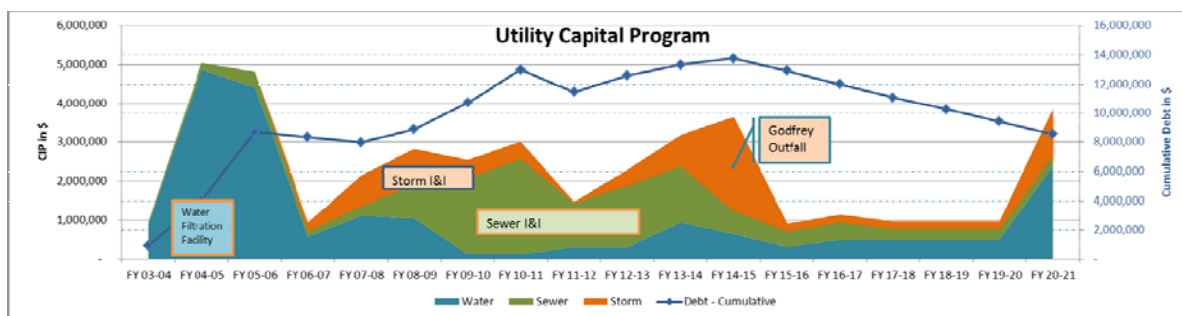
Direction in setting parameters associated with development of proposed Calendar Year (CY) 2016 and CY 2017 Water, Sewer, and Stormwater utility rates?

Background:

The City Water, Sewer and Stormwater Utility rates have substantially increased over the last 10 years (2005 to 2015) primarily as a result of CIP projects required to meet federal regulations associated with the Clean Water Act, the loss of a significant industrial user, and a general decline in growth of the system (new development) due to the great recession.



The City has finally reached the plateau whereby many of the significant capital improvements to meet the last round of regulatory requirements have been completed, replacement program on aged infrastructure is well established and underway, and the limited growth impacts are primarily covered through SDC fees.



Revenues from industrial users which previously decline due to plant closure has partially rebounded with new industrial users filling the void.

Debt utilized to fund capital projects is also approaching a plateau and revenues streams are such to assure maintaining bond covenants requirements of minimum reserve balances and debt ratio tied to net operating income compared to annual debt service (absent inflationary increases to operation costs).

Therefore rate increases over the next couple of years will primarily be contingent to inflationary pressures to operating cost and/or any new environmental regulatory standards.

Direction:

In the development of the water, sewer and stormwater rates for Calendar Year (CY) 2016 and possible CY 2017, staff would like further direction from City Council on:

- Continuation of setting biennial rates – in 2013 the City set the first set of Biennial rate increases (both CY 2014 and CY 2015 utilized a rate slope of 4.5%)
- Rate Slope – the projected rate slope utilized in the utility rate models assumes a slope matching inflation, which for the model is 2.25%. However, the undesignated operating reserves and the debt ratios are such that a rate slope of less than anticipated inflation may be utilized for a short duration if so desired.
- Shifting rate structure - Should the City start considering shifting rates to allow a higher monthly fixed charge combined with a tiered volume rate charge? This may result in allowing the opportunity for customers better control their Monthly/Bimonthly billings through conservation, while limited the impact of conservation on operations (higher monthly fixed amount).

Staff has a brief power point slide presentation to better help frame the discussion on choices for City Council to consider before staff develop the proposed rates.



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: October 7, 2015

Planning Department Report attached.

Business License Reports attached.

Suggestion Box Report attached.

CITY OF ST. HELENS PLANNING DEPARTMENT ACTIVITY REPORT



To: City Council
From: Jacob A. Graichen, AICP, City Planner

Date: 09.29.2015

This report does not indicate all *current planning* activities over the past report period. These are tasks, processing and administration of the Development Code which are a weekly if not daily responsibility. The Planning Commission agenda, available on the City's website, is a good indicator of *current planning* activities. The number of building permits issued is another good indicator as many require Development Code review prior to Building Official review.

PLANNING ADMINISTRATION

Conducted a pre-application meeting for a vacant parcel close to the Columbia Boulevard/Alderwood Drive intersection for a residential lot of record sensitive lands permit.

Assistant Planner and I gave Nan Laurence a briefing and tour of some key areas in St. Helens prior to the September 10th evening library program: A City's Center: Rethinking Downtown.

For years now, I have wanted to include more information on the land use planning page of the City's website. Now that we have an Assistant Planner, this can (in theory) slowly become a reality. Note the "How do I..." section on the land use planning page. In the long run, I hope this will save staff time, since common questions can be answered here.

Conducted a pre-application meeting in regards to a change of use proposal at 125 S. 13th Street (i.e., Elks Veterans Bunker).

The County is adopting rules in regards to marijuana uses in the County. As a potentially impacted property owner, the City received notice of the public hearing for this. **See attached.** A draft of the County's proposed land use rules for this can be found here:

<http://www.co.columbia.or.us/departments/land-development-services/lds-planning>

Assisted Chuck Daughtry, Executive Director CCET with some business recruitment outreach efforts.

DEVELOPMENT CODE ENFORCEMENT

Working with neighbors and the property owner on S. 15th Street regarding a shed issue (too close to property line). Hoping this will be remedied without official notice/enforcement action.

PLANNING COMMISSION (& *acting* HISTORIC LANDMARKS COMMISSION)

September 8, 2015 meeting (outcome): A Conditional Use Permit for 31 Cowlitz (Muckle Building) was approved. The Commission also recommended approved to the Council for the amendments to the Houlton Business District zone and some of the amendments related to recreational vehicles.

The Commission also recommended (4-0 vote) that the Council develop a wayfinding plan and that the funding source for such could be from tourism funds.

October 13, 2015 meeting (upcoming): Deliberations for the Conditional Use Permit for 31 Cowlitz (Muckle Building) need to be re-done due to procedural error. A public hearing will be held for an Access Variance for 35732 Hankey Road. The Commission will review a Verizon antennae proposal on the County Courthouse building for constancy with the Riverfront

District's Architectural Guidelines. Commissioner term expiration will be discussed. Other matters may be discussed.

HISTORIC PRESERVATION

Last year ([see attached memo](#)) the Oregon State Historic Preservation (SHPO) staff worked on a resurvey the St. Helens Downtown Historic District. I was contacted by them this month as the project is reaching a conclusion. More information about the results to come soon.

The Commission scored the applications for the city's Historic Preservation Rehabilitation Grant program.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Routine data updates.

MAIN STREET PROGRAM

Anya Mouhca, this year's Main Street Program/Community Coordinator, started this month. We did some typical orientation stuff as for any new employee and as required by the RARE program.

I attended the SHEDCO Board of Directors meeting on September 24, 2015 at the Kozy Korner Diner.

ASSISTANT PLANNER—*In addition to routine tasks, the Assistant Planner has been working on:*
[See attached.](#)

NOTICE OF LAND USE ACTION

(Required by Measure 56, effective 1997)

This is to notify you that Columbia County Board of Commissioners is proposing land use regulations that will affect the permissible uses of your land. The proposed regulations pertain to the definitions, allowable zoning district locations, review processes, and applicable standards for commercial marijuana uses in unincorporated Columbia County. Our records indicate you own land in a zoning district that may be affected by proposed land use regulations relating to commercial marijuana uses.

On October 5, 2015, at 6:30 p.m., the Columbia County Planning Commission will hold a public hearing regarding the adoption of amendments to the text of the Columbia County Zoning Ordinance relating to marijuana uses. The hearing will be held in Room 351 on the Third Floor of the Columbia County Courthouse, 230 Strand Street, St. Helens, Oregon.

Columbia County has determined that adoption of these Text Amendments will affect the permissible uses of your property, and may change the value of your property by allowing marijuana uses. The proposed amendments are to the text of the Columbia County Zoning Ordinance are to the following Sections:

Section 100 General Definitions	Section 670 Existing Commercial (EC)
Section 300 Primary Agricultural (PA-80)	Section 800 Highway Commercial (C-5)
Section 400 Forest/Agriculture (FA-80)	Section 820 General Commercial (C-3)
Section 500 Primary Forest (PF-80)	Section 910 Industrial Park (M-3)
Section 600 Rural Residential (RR-5)	Section 920 Light Industrial (M-2)
Section 620 Rural Residential (RR-2)	Section 930 Heavy Industrial (M-1)
Section 650 Rural Community (RC)	Section 1803 Special Use Standards Commercial Marijuana Uses

The proposed amendments, if adopted, will specify marijuana uses that are allowed in the above listed zoning districts, by what review process and according to what standards. The proposed amendments are available for inspection at the Columbia County Courthouse located in the Land Development Services Department, 230 Strand Street, St. Helens, Oregon; or, by visiting our website at <http://www.co.columbia.or.us/departments/land-development-services/lds-planning>. A copy of the proposed amendments are available at a reasonable cost.

For additional information concerning these amendments, you may call Todd Dugdale at the Columbia County Department of Land Development Services, at (503)397-7207 or Glen Higgins at (503) 397 7217.



CITY OF ST. HELENS PLANNING DEPARTMENT

M E M O R A N D U M

TO: Historic Landmarks Commission; HLC Councilor; Community Development Councilor
FROM: Jacob A. Graichen, AICP, City Planner
RE: St. Helens Downtown Historic District resurvey later this year
DATE: January 7, 2014

Recently (as announced last fall) the Oregon Historic Preservation Office (SHPO) is taking efforts to improve public support for the state's oldest historic districts. In the 1970s to the early 1980s several historic districts were created throughout the state and these are now considered Oregon's "oldest" historic districts. The St. Helens Downtown Historic District was placed in the National Register of Historic Places by the Department of the Interior on October 25, 1984. As such, our sole historic district is one of the states "oldest."

The effort in the 1980s included a 10 month research project and the district encompassed approximately 134 structures within a 47.5 acre area. Much has changed in the nearly 30 year time span since that original effort with some buildings being removed or altered, yet the district inventory narrative remains the same. In other words, the historic district inventory is dated.

Kuri Gill with SHPO recently contacted me stating that SHPO was willing to provide the resurvey service for us because of the age of district formation and their goals to support Oregon's "oldest." As this is something the St. Helens Historic Landmarks Commission has been discussing since its inception in 2008, this was great news. Here are some of the details as explained to me yesterday by phone:

- This would be a reconnaissance level survey performed by SHPO staff. Typically, this involves two teams of about 3 people each and one day of field work. There seems to be some opportunity for Historic Landmarks Commissioners to assist or at least shadow the working groups, if desired.
- Following the field work, SHPO staff would do the book stuff back in Salem.
- This would occur sometime this summer, when the weather is more hospitable and when SHPO usually has intern assistance.
- We would not be obligated to officially update the district information with the National Register, though if we chose to, the process does not sound as complicated as it could be (e.g., if we were changing the boundaries of the district). This would enable official updates.
- This would go onto a historic sites database.
- This will not cost the city anything; though SHPO would request that we notify property owners in advance so help avoid surprise or suspicion as to why people are "staking out" their property, particularly for residential properties.

The timing may work out with regards to the CLG grants. Our current one ends in August 2014 so we will have this updated inventory in time to think about the next CLG grant cycle we qualify for. The anticipated grant application deadline for that grant cycle would be February 2015. At this point I don't have all the details, but wanted to give you a heads up and write what I know in memo form while the conversation with Kuri is fresh in my mind. I officially said yes to SHPO's offer yesterday as it appears we have nothing to lose. FYI.

Jacob Graichen

From: Jennifer Dimsho
Sent: Tuesday, September 22, 2015 9:49 AM
To: Jacob Graichen
Subject: September Planning Department Report

Here are my additions to the September Planning Department Report.

1. Researched National Endowment of the Arts – “Our Town” Grant for Gateway Sculpture Phase 2. Decided the crowdfunding website Kickstarter may be a better fundraising route. Researched other Kickstarter campaigns for civic art projects, attended Phase 2 PH and ACC meeting
2. Kiwanis Club Presentation RE: Waterfront Redevelopment (8/27)
3. Worked on FAQs (property lines, fences, vision clearance) for Land Use Planning website
4. Discussed pros & cons of fee collection, campsites, care-taker, etc. for Sand Island Marine Park with Public Works/Parks Dept.
5. Attended meeting at Maul Foster & Alongi to discuss timeline and refine the Work Plan for the EPA Brownfield Area-Wide Planning grant
6. Participated in orienting the SH Public Library guest speaker Nan Laurence for Oregon Humanities Conversation Project RE: Downtowns
7. Updated Waterfront Redevelopment Project website with new materials and content
8. New STIP deadline announced Nov. 20 – Prepared and submitted Pre-Proposal which included Corridor Master Plan attachments and planning-level cost estimates to our Region representative for the St. Helens Pedestrian and Transit Stop Improvement Package (Partnering with CC Rider). Researched changes in guidelines and began responding to Enhance Proposal narrative questions
9. Helped orient Anya, the new RARE AmeriCorps Community Coordinator
10. Wrote draft of Waterfront Redevelopment Project feature for the Fall Gazette
11. Coordinated PC scoring and selected final CLG Historic Preservation grant applicants. Sent top 4 applications off to SHPO for approval
12. McCormick Park Pedestrian Bridge drawings approved for fabrication/shipment

Jennifer Dimsho
Assistant Planner
City of St. Helens
(503) 366-8207
jdimsho@ci.st-helens.or.us

BUSINESS LICENSE REPORT

City Department Approval: September 8, 2015

The following occupational business licenses are being presented for City approval:

Signature: 
Date: 9/8/15

RESIDENT BUSINESS – NEW 2015

- | | | |
|--------------------------|--------------------------------------|--------------|
| <input type="checkbox"/> | *Holmes Heating
821 Columbia Blvd | HVAC |
| <input type="checkbox"/> | Yoga Younion
1541 Columbia Blvd | Yoga Classes |

NON-RESIDENT BUSINESS - 2015

- | | | |
|--------------------------|--------------------------|------------------------|
| <input type="checkbox"/> | Curt Faus Corporation | General Contractor |
| <input type="checkbox"/> | Patio Innovations | Patio & Awning Company |
| <input type="checkbox"/> | Portrait Homes Northwest | General Contractor |
| <input type="checkbox"/> | Tassy Davis | General Contractor |
| <input type="checkbox"/> | Willamette Heating | HVAC |

MISCELLANEOUS - 2015


- | | | |
|--------------------------|-----------------------------|---|
| <input type="checkbox"/> | Oregon City Garage Door LLC | 7-DAY: Garage Door Sales/Service/Installation |
| <input type="checkbox"/> | Versacom LP | 7-DAY: T-Mobile Cell Upgrade |
| <input type="checkbox"/> | Tea Time LLC | Change of Address (165 N 11 th Street) |
| <input type="checkbox"/> | The Woodland Cottage | Change of Name/Address (245 S 1 st Street) |

*Denotes In-Home Business

BUSINESS LICENSE REPORT

City Department Approval: September 21, 2015

The following occupational business licenses are being presented for City approval:

Signature: 
Date: 9/21/15

RESIDENT BUSINESS – RENEWAL 2015

- ☐ *Superior Building Maintenance Janitorial

RESIDENT BUSINESS – NEW 2015

- ☐ Alicia Harvey LMT Licensed Massage Therapy
500 N Columbia River Hwy, Suite 410

NON-RESIDENT BUSINESS - 2015

- ☐ Apollo Mechanical Contractors Mechanical Contractors/HVAC/Envir. Svs.
☐ TubeArt Displays Inc. Electrical Sign Install/Service

MISCELLANEOUS - 2015

- ☐ Mo's Art, Hook & Needle Inc. Change of Address
431 Columbia Blvd

Suggestion Boxes

City Hall – 1st Floor Lobby

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
8/13/15	Parking is blocked off in front of City Hall at 9:45 a.m. for an evening event.	Post signs stating all cars must be removed by 1 p.m. That gives the vendors enough time to set up.	No	Mindy Sass	None	9/16/15	John Walsh		

City Hall – Municipal Court Lobby

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
8/17/15	You guys are great. Julie is very friendly and polite.	Chair in waiting area.	No	Alleena	Great	9/16/15	Jon Ellis		

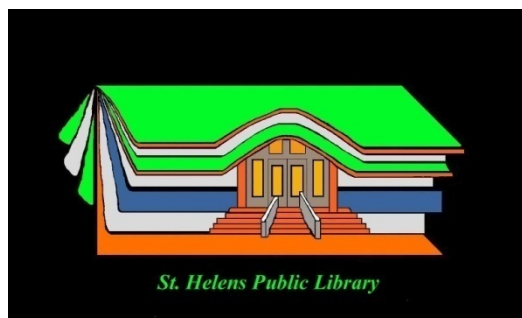
Library

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
8/20/15	Computers are awesome. Thank you.	None	No	Julie Williams	Great	9/16/15	Margaret Jeffries		

City Hall – 2nd Floor Lobby/ Council Chambers Lobby/ Water Department Lobby

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
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None received.



September 30, 2015

From: Margaret Jeffries, Library Director

To: The Mayor and Members of the City Council

Subject: Library Department Report

National Novel Writing Month Is Coming: “One day I’d like to write a novel.” If you’ve entertained this thought, then NaNoWriMo might be for you. November is National Novel Writing Month (NaNoWriMo), a writing adventure where everyday people all around the world bash out a 50,000-word novel in 30 days. No judges, no entry fees, just a whole lot of fun—you can learn more at NaNoWriMo.org or by joining us at the Kick-Off Party where we explain the nuts and bolts of participating in NaNoWriMo.

- **Meet-and-Greet with Author Cathy Lamb** - In anticipation of National Novel Writing Month, the Library will be hosting Portland author Cathy Lamb.

Thursday, October 15, 7pm – Auditorium

- **NaNoWriMo Kick-Off Party** - Learn more about NaNoWriMo, ask questions and visit with local Sci-Fi author Ken Scholes as he tells you about his experience as a writer. Ken will share wisdom gained from countless hours spent facing the blank page and how professional writers get the job done!

Thursday, October 29, 5 - 7 pm - Auditorium

- **NaNoWriMo Write-Ins** - Share the writing experience with other local writers. The Library serves coffee, teas, and light snacks during these collaborative dedicated writing times. All Write-Ins will be held in the Armstrong Room.

- Wednesday, November 4, 12 – 4 pm
- Thursday, November 5, 2 – 7 pm
- Friday, November 6, 1 – 5 pm
- Saturday, November 7, 10am– 2 pm
- Thursday, November 12, 2 – 7 pm
- Friday, November 13, 1 – 5 pm

- Wednesday, November 18, 12 – 4 pm
- Thursday, November 19, 2 – 7 pm
- Friday, November 20, 5pm – 12 am – LATE NIGHT WRITE
- Saturday, November 21, 10 – 2 pm
- Wednesday, November 25, 12 – 4 pm

- **Thank Goodness It's Over (T.G.I.O.) Party**

The Library will be hosting a private party for all those who participated in this year's NaNoWriMo program. Details will be released to Write-In participants in November.

Friday, December 4, 5 – 7 p.m.

Calendar

9/27-10/3	Banned Books Week
9/30	Teen Game Night, 5-630pm, Auditorium
10/1	Mah Jongg Instruction Begins, 430-7pm, Armstrong Room, continues for 5 weeks, call the Library to register
10/3	Ukulele Instruction – Beginners at 10am, Continuing Players at 11am, Auditorium
10/7	Teen Advisory Board, 5pm, Armstrong Room
10/10	St. Helens Writers' Guild, Noon -2pm, Armstrong Room
10/14	Teen Game Night, 5-630pm, Auditorium
10/15	Portland Author, Cathy Lamb, 7pm, Auditorium
10/22	Read for the Record, 4-5pm, Auditorium
10/28	Teen Game Night, 5-630pm, Auditorium
10/29	National Novel Writing Month (NaNoWriMo) Kick-Off Party, 5pm, Auditorium
10/30	Pumpkin Painting, 3pm, Auditorium
10/31	Youth Librarian at Kiwanis Children's Fair