

City of St. Helens

CITY COUNCIL

Regular Session Minutes

July 8, 2015

Members Present: Randy Peterson, Mayor (by phone starting at 7:30 p.m.)
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator (by phone starting at 7:30 p.m.)
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director
Jamin Coy, Police Officer
Joe Hogue, Sergeant
Dylan Gaston, Police Officer
Jacob Graichen, City Planner

Others: Mark Miller



7:00PM – Call Regular Session to Order – Council President Morten

Pledge of Allegiance – Council President Morten

Oath of Office

Judge Cindy Phillips administered the oath of office to new Police Officer Jamin Coy. Welcome aboard, Jamin!!

Invitation to Citizens for Public Comment

No visitor comments.

Ordinances – Final Readings

- A. **Ordinance No. 3191:** An Ordinance Adopting a Parks & Trails Master Plan as an Addendum to the City of St. Helens Comprehensive Plan

Council President Morten read Ordinance No. 3191 by title for the final time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3191. [Ayes: Locke, Carlson, Conn, Morten; Nays: None]

Approve and/or Authorize for Signature

- A. Materials & Services Contract with ECONorthwest for Economic Analysis Services
- B. Request for Qualifications for Area-Wide Framework Plan for Waterfront Redevelopment
- C. Contract Payments

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

Consent Agenda for Acceptance

- A. Parks Commission Minutes dated April 20, 2015
- B. Library Board Minutes dated May 21, 2015
- C. Arts & Cultural Commission Minutes dated April 2 and June 9, 2015
- D. Accounts Payable Bill List

Motion: Upon Locke's motion and Carlson's second, the Council unanimously accepted 'A' through 'D' above.

Consent Agenda for Approval

- A. Animal Facility Licenses (Clure)
- B. Street Closure Request: Part of Jakobi Street for Block Party – July 18, 2015
- C. Council Work Session, Public Hearing and Regular Session Minutes dated June 3 & 17, 2015
- D. Exclusive Use Permit: Women's Softball at Campbell Park – August 10 thru September 30, 2015
- E. Accounts Payable Bill List

Motion: Upon Conn's motion and Locke's second, the Council unanimously approved 'A' through 'E' above.

Council Reports

Council President Morten reported...

- The collaboration between Public Works and the Police Department for the Code Enforcement Officer position has been extremely effective. They have been able to board up two abandoned homes that were involved in drug use. Our neighborhoods have been made safer just in the last couple of weeks. He thanked everyone in the City who has helped with this.

Councilor Conn reported...

- This year marked another very successful 4th of July. She thanked all the volunteers who made it possible.
- She is grateful to have a Code Enforcement Officer position to refer people to again.

Councilor Carlson reported...

- The tobacco-free parks Ordinance was passed. She sees a lot of people smoking at the picnic table above Columbia View Park. She would like signs to be posted in the area. She would also like to look into having some picnic tables that are wheel chair accessible.
- She will be working with the Rotary Club to purchase handicap swings for the parks.

Councilor Locke reported...

- The Kiwanis parade was a great success this year. There were more people watching the parade than he has ever seen. The new exit confused a few people but it worked out well.

Department Reports

Police Chief Moss reported...

- The parade exit reduced congestion. He would like to see it continue in future years.
- Scott Williams, the part-time Code Enforcement Officer, is a hard working guy. He cares a lot about his job and the community. Moss is so thankful that Public Works has afforded them that part-time position. He has already seen huge strides.
- We had to re-open the sergeant position again. They had a really strong candidate for the

position and got right up to the job offer but he declined because it would have been a significant pay cut for him. The position is open again and it will close in a couple of weeks.

- Sergeant Joe Hogue facilitates and runs the reserve academy. It has worked well as a training ground to recruit new officers. Both Dylan Gaston and Jamin Coy have been sworn in as new officers, as a result of the academy. They will be recruiting for new reserve officers this fall.
- He really appreciates Judge Phillips making a trip to St. Helens on an unscheduled work day to perform the swearing in.

Public Works Engineering Director Nelson reported...

- The Seattle to Portland bike ride is this weekend. Please be cautious of bikes on the road.
- Councilor Locke asked if the power is working at the courthouse docks. Nelson responded that it is not. The contractor is close to having it in working order.
- Council President Morten asked Nelson to elaborate on the Sand Island dock repair schedule. Nelson explained that the contractor began work on Tuesday. They are repairing the immediate safety issues and performing a survey of future dock needs. They should be done early next week.

Public Works Operations Director Sheppard reported...

- He recommends closing the tree farm to public entry until the fire danger is over. City Forester Brent Keller supports that recommendation. The Council was in consensus to close the property.

Library Director Jeffries reported...

- The Library is hosting free vision screenings on July 15 at noon, immediately following family story time. It is sponsored by the Elks Children's Eye Clinic through OHSU.
- The next Library Board meeting is July 14, rather than July 16. They are meeting on Tuesdays instead of Thursdays during the summer.
- The Library will be part of the 100 Year Century of Service at the fair. She's been a part of some planning meetings for several weeks now.

Finance Director Ellis reported...

- He attended the Columbia River PUD rate setting hearing last week. There will be further hearings.
- Judge Phillips was asked to attend an all veterans stand down day on August 1, 10 a.m. – 2 p.m., at the St. Helens National Guard Armory. Phillips plans to attend to see how she can help. They insinuated that they would like to have the court operating between those hours for veterans. Unfortunately, it's too late to get notice out. They would like to have more notice in the future to help make that happen.

City Recorder Payne reported...

- Nothing to report.

City Planner Graichen reported...

- RARE interviews will take place next week for the Mainstreet Coordinator position.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

ORS 192.660(2)(h) Potential Litigation

Motion: At 7:30 p.m., upon Conn's motion and Locke's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions and (h)

Potential Litigation.

Mayor Peterson and City Administrator Walsh were both conference called into the meeting at this point.

At 7:40 p.m., I realized that I had not started the executive session audio recording. The discussion within the last 10 minutes was regarding Potential Litigation.

Motion: At 8:15 p.m., upon completion of the executive session, Conn moved to go back into work session, seconded by Carlson, and unanimously approved.

Resolutions

- A. **Resolution No. 1707:** A Resolution Authorizing Purchase of Real Property Within the City of St. Helens from Boise White Paper, LLC, Including Necessary Steps to Effect Purchase of Real Property in Service of the City's Economic Development, Environmental, and Public Use Goals

Council President Morten read Resolution No. 1707 by title. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1707. [Ayes: Carlson, Conn, Morten, Peterson; Nays: Locke]

Approve and/or Authorize for Signature

- A. Amendment to Real Estate Sales Agreement Entered into Between the City of St. Helens, Oregon, and Boise White Paper, LLC, on May 7, 2015

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' above.

Other Business

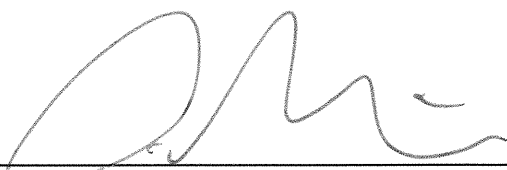
No other business.

Adjourn - There being no further business, the meeting adjourned at 8:17 p.m.

ATTEST:



Kathy Payne, City Recorder

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Doug Morten, Council President