

# City of St. Helens

## City Council

Work Session Minutes

August 12, 2015

**Members Present:** Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Members Absent:** Randy Peterson, Mayor

**Staff Present:** John Walsh, City Administrator  
Jon Ellis, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Terry Moss, Police Chief  
Neal Sheppard, Interim Public Works Co-Director  
Sue Nelson, Interim Public Works Co-Director  
Jacob Graichen, City Planner  
Don Sallee, Building Official  
Scott Williams, Code Enforcement Officer

**Others:** Cheryl Young                      Phil Malyon                      Mark Miller  
Joe Pacitti

Council President Morten called the meeting to order at 1 p.m.



### **Visitor Comments**

No visitor comments.

### **Semi-Annual Report from Senior Center**

Senior Center Manager Cheryl Young was in attendance to give the report. The report includes their intent to add an adult day care service. Caretakers would use their facility to operate the service. It would help offset utility fees. Cheryl hopes that the two can work together for programs. The senior center will still run the meal program and their activities. The day care will operate additional activities that they hope senior center participants can participate in as well.

Cheryl introduced Marvel Brown. She works at the front desk. It is probably the most important place to be.

Cheryl predicts that the adult day care will serve between 8-10 people per day. The largest gain will be the utility fee offset and providing a service needed in the community. It will also bring in additional people paying for lunch. She does not see this as a way to make a profit. She would like to begin this as a one-year trial. She is not aware of another adult day care program in Columbia County. Councilor Carlson agreed with the need.

Cheryl reported that the Top Notch Thrift Store provides job skill opportunities. The earnings provide funds for their meal program. They still have to be careful financially.

The Council was in favor of the adult day care proposal. They asked her to proceed with research of other adult day care programs and return with a plan.

City Administrator Walsh pointed out that there may be land use regulations since the property is zoned for public use. That is something else to be researched. Council will discuss this with the city planner at a future work session.

### **Presentation by KOHI on Proposed Promotion Plan**

Phil Malyon was in attendance to present the proposal. He submitted an updated proposal to the Council. A copy is included in the archive meeting packet. KOHI has been broadcasting for 55 years. There are 75,000 listeners at any given time. There are also over 1,000 listeners following them on tunein.com.

KOHI would like to partner with the City and is offering three-years of advertising at a low price.

Council will discuss the proposal at the next work session and make a decision.

### **Visitor Comments**

♦Joe Pacitti. An event to benefit Columbia County veterans is scheduled to take place at Dockside on Saturday, August 22. He is proposing to close the end of the street. No private homes will be affected. The fire district, public works and police department have all signed their approval.

City Recorder Payne informed the Council that a street closure would have to be approved at tonight's meeting. It needs to include insurance listing the City as an additional insured. Councilor Locke with help Joe get the insurance from Tiffany at the Dockside.

### **Request from Chamber to Sponsor Wings & Wheels Event**

The Chamber has requested that the City sponsor the Wings and Wheels Event held on August 8, 2015, for \$1,000.

Councilor Conn reported that the City was an advertised sponsor for the event. We had a 10x20 informational booth. People were stopping by all day. The waterfront development project received the most interest. The event collected 307 pounds of food and \$1,191.57 in cash donations for the Food Bank. She thanked staff for their support.

### **Discussion on Derelict Houses**

Councilor Morten brought this forward because of the many emails and phone calls he receives. He would like to discuss how these homes can be cleaned and what we can do to improve the health and safety of our community.

Code Enforcement Officer Williams said that banks have to be held accountable. The houses at 344 N. 3<sup>rd</sup> Street and 155 Kelly Street are boarded up but not cleaned up. The house on 3<sup>rd</sup> Street had hypodermic needles though out the yard. He doesn't know the condition of the inside. Fanny Mae contacted Finance Director Ellis about putting a lock on the back. They discovered someone was living it in several months ago and left because they don't deal with conflict.

There was discussion about squatters breaking into abandoned houses and living there with no services. Chief Moss has appreciated having code enforcement to take on these projects. The Council has recently passed ordinances that have allowed them to handle these situations. He

agrees that the banks need to take responsibility. Moss pointed out that Williams only works two days a week but there's enough work to keep him busy seven days a week.

Finance Director Ellis said that his staff is generating a list of residences that have not had water or sewer for a long period of time. That list will be given to Williams to investigate.

Discussion ensued about the enforcement process.

Building Official Saltee reported that the Building Department is creating an abatement card to post on the derelict houses. It will refer to the ordinance, marks the house with "no trespassing," and gives the police the authority to move to the next step of enforcement.

Councilor Carlson reminded everyone that we were without code enforcement for quite a while. It will take time to catch up.

#### **4<sup>th</sup> Quarter Building Division Report**

Finance Director Ellis reviewed the report.

The 5-year summary of building activity illustrates the continued improvement in the housing and development market in St. Helens.

- Building permit revenues are slightly down primarily due to last year's spike in development to secure permits before the increase to SDCs. While permit revenues are slightly down they are significantly improved in comparison with all other previous years.
- System Development Charges reflect the spike mentioned in 2013-14; however, with the end of the subsidy to SDCs, revenues based on lower building activity in the current year still slightly outpaced prior year revenues in aggregate.

The Statement of Revenues and Expenditures illustrates the continued increase in the building reserve of approximately \$84,000, bringing the reserve total to approximately \$145,000. Please note that these numbers will slightly change before final audit primarily due to the pending June 2015 invoice from the County for inspection services. The primary driver for the reserve improvement is due to contracting with the City of Scappoose for part-time Building Official support. The City is currently in the process of the recruitment for a full time Building Official.

**City of St. Helens**  
**Building Activity Summary**

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
<b><u>System Development Charges</u></b>					
Parks	9,691	6,810	16,501	33,301	45,784
Streets	26,212	34,244	44,242	95,636	75,794
Water	19,367	12,650	33,080	70,557	80,781
Sewer	41,058	17,275	50,338	108,689	126,829
Storm	4,734	7,381	7,963	17,017	23,308
	101,063	78,360	152,123	325,199	352,496
<b><u>Building Permits Revenues</u></b>					
Building	58,113	57,669	63,152	136,293	107,780
Plumbing	16,997	19,218	23,630	44,123	32,186
Mechanical	5,822	7,254	8,266	13,075	12,477
Plan Check	34,343	34,594	51,761	69,164	71,776
	115,275	118,735	146,809	262,655	224,219
<b><u>Building Permits Pulled</u></b>					
Dwellings (Single/Multi/Manif)	14	11	24	51	35
Non-Resid/Industrial	41	4	1	2	-
Others	328	365	284	387	293
	383	380	309	440	328
<b><u>Building Operations</u></b>					
Personnel services	79,447	136,854	139,880	45,931	52,786
Materials and supplies	36,134	37,167	32,763	94,778	87,431
Capital outlay	-	-	-	-	-
	115,581	174,021	172,643	140,709	140,217

**City of St Helens  
Building Financial Activity**

			FY 14-15		
Classification / Description	Actual 6-30-13	Actual 6-30-14	Adopted 14-15	UnAudited Actual 6-30-15	% of Bud
<b>Revenues</b>					
Licenses and permits					
000 312000 Building permits	63,152	136,293	101,500	102,515	101%
312100 Building admin-temp co				5,265	
313000 Plumbing permit fees	23,630	44,123	35,530	32,186	91%
314000 Mechanical permit fee	8,266	13,075	11,170	12,477	112%
315000 Plan check fees	51,761	69,164	55,830	71,776	129%
Licenses and permits Total	146,809	262,655	204,030	224,219	110%
Total Revenues	146,864	262,655	204,030	224,219	110%
<b>Expenditures</b>					
Personnel Costs					
105 401000 Salary	76,969	2,802	78,870	-	0%
415000 SSI taxes	5,857	214	6,030	-	0%
416000 Retirement	19,134	709	19,960	-	0%
417000 Workers comp	741	6	730	-	0%
418000 Medical benefits	20,088	-	6,760	-	0%
419000 Disability/life ins	195	-	210	-	0%
438000 VEBA	1,550	-	1,080	-	0%
449100 Direct labor charge	23,225	42,441	43,900	52,786	120%
449200 Direct labor charge	(8,110)	(242)	(7,410)	-	0%
471000 PF health	231	-	480	-	0%
Personnel Costs Total	139,880	45,931	150,610	52,786	35%
Materials and Services					
105 452000 Plan review expense	5,700	-	-	-	0%
454000 Attorney expense	3,385	-	2,000	-	0%
457000 Office supplies	280	1,580	2,000	1,229	61%
458000 Telephone expense	-		800	-	0%
473000 Miscellaneous	280	295	1,000	-	0%
490000 Professional development	1,706	140	2,500	923	37%
500000 Information services	6,049	6,588	7,420	7,045	95%
502000 Vehicle expense	11	-	-	-	0%
531000 Gasoline	179	-	-	-	0%
554000 Professional Services	-	-	-	-	0%
City of Scappose		24,195	-	29,109	100%
Columbia County		41,248	9,600	26,801	279%
OR State		-	-	324	100%
Springbrook		4,990	6,000	4,279	71%
579100 Indirect cost allocation	15,173	15,743	18,490	17,720	96%
Materials and Services Total	32,763	94,778	49,810	87,431	176%
Total Expenditures	172,642	140,709	200,420	140,217	70%
<b>Net Income / (Expense)</b>	<b>(25,778)</b>	<b>121,945</b>	<b>3,610</b>	<b>84,002</b>	<b>2327%</b>
Funded from General Fund FY 11-12		(34,717)		-	
Funded from General Fund FY 12-13		(25,778)		-	
Due to General Fund		(60,495)		-	
Reserve for building		61,450		84,002	

Building Official Sallee reported that building is picking up. There are new subdivisions being developed and commercial construction has increased. Sallee would like to begin a program to open communication lines with industry partners.

Sallee is nearing retirement. He is working with staff to recruit a full-time building official. He feels very strong about getting someone that will fit well. He will continue working with the City until the replacement is hired. He has appreciated working with staff here.

#### **4<sup>th</sup> Quarter Municipal Court Report**

Finance Director Ellis reviewed the report.

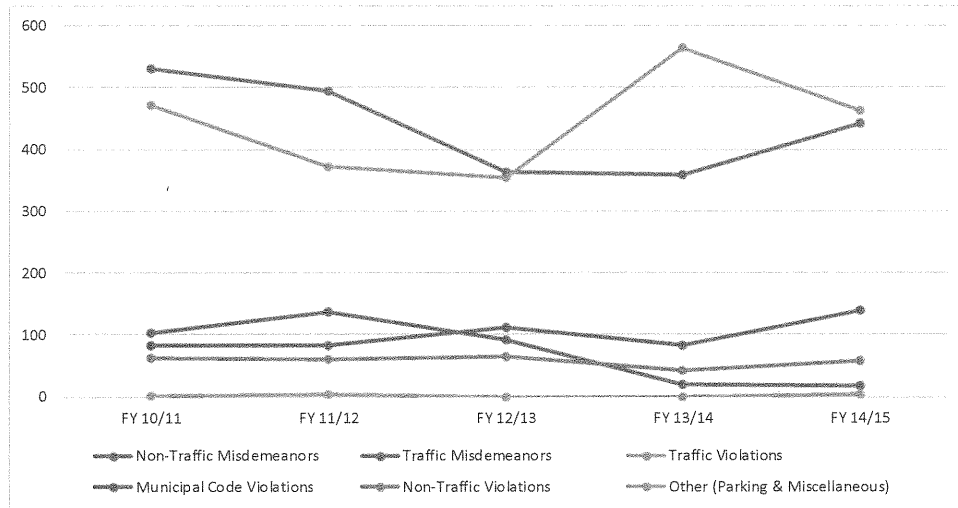
Based on the trend reports, misdemeanor case workloads are up 31% or 138 cases per year while violations are down 14% or 90 cases. Staffing workloads are primarily driven by misdemeanors, while violations take minimal time and effort. Misdemeanor case workload levels in FY 14/15 have not been seen since FY 10/11, the year prior to reducing court from three to two days (right sizing).

Staff anticipates the workloads will continue to increase as the Police Department staffing further stabilizes, emphasizing the goal of addressing these challenges with enhanced efficiencies in operations. A couple of opportunities that staff are pursuing consist of enhanced utilization of existing court software, vetting processes and procedures that other courts have implemented, and are continuing to explore efficiencies associated with an upgrade to Full Court Enterprise Software. Specific steps thus far have been:

- 1) Enhanced utilization of current Full Court software to: generate court documents which were previously done manually requiring multiple repetitive inputs (i.e. warrants, reset letters, notice to appear, security release agreements, etc.); enhanced reporting output (elimination of manual extrapolations); and e-mails via Full Court sent directly to all pertinent parties with case information (streamline pretrial communications).
- 2) Invited the Court Administrator from Eugene and the Senior Court Clerk from Salem (nationally recognized Courts by NCSC) to meet with staff to further glean best practices that St. Helens Municipal Court may adopt. A number of ideas have been generated and staff is in the process of further vetting potential changes.
- 3) Staff continues to explore efficiencies associated with the implementation of the upgrade to Full Court - Enterprise. Council had authorized funds in FY 14-15 and carryforward these funds in FY 15-16. We definitely anticipate increased efficiency and the potential of reviving the SO List electronically which C-COM (911) may access, much like they do now with the Circuit Court software program Oracle. We only await final approval to proceed with the implementation.

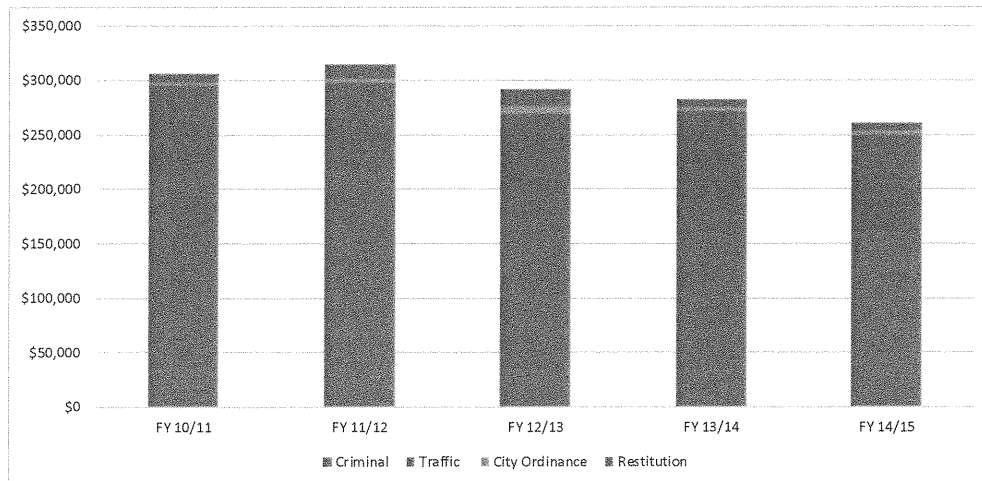
In an effort to develop reports that provide enhanced understanding of court workloads and challenges, we have further modified the usual graphic/tables and included a Clearance Rate graph/table to better track Municipal Court workloads. This graphic will eventually include a measurement of pending cases and average wait time to disposition (some additional research required). Staff will continue to revamp statistics and reports to better track case workloads, backlogs, waiting queue associated with charge to adjudication, and enhanced collection reports that contrast with industries indices.

### St. Helens Municipal Court Trend Number of Cases Disposed



Cases Disposed	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Percent Increase / (Decrease)
Non-Traffic Misdemeanors	531	493	362	358	442	23%
Non-Traffic Violations	63	61	64	43	58	35%
Traffic Misdemeanors	82	83	111	82	139	70%
Traffic Violations	472	371	353	565	462	-18%
Municipal Code Misdemeanors	4	1	-	3	-	
Municipal Code Violations	102	137	92	19	17	
Other (Parking & Miscellaneous)	2	3	-	-	3	

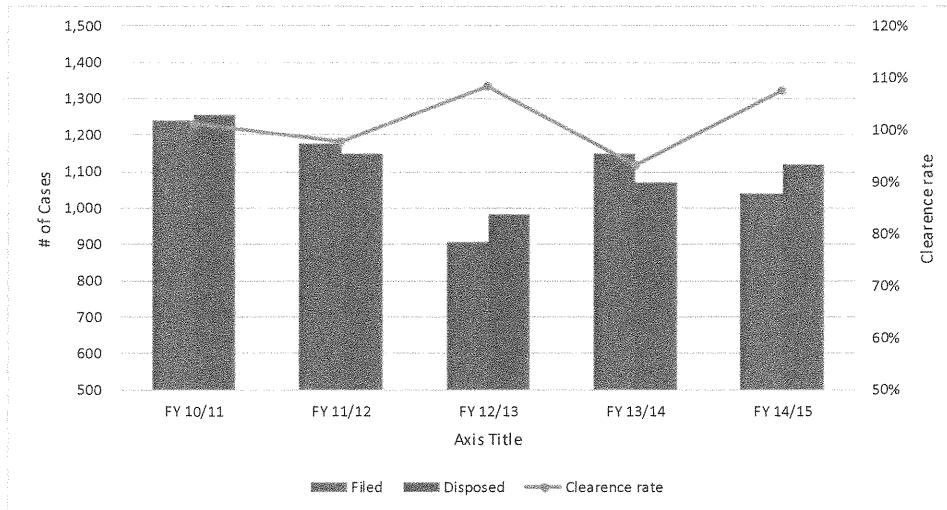
### St. Helens Municipal Court Trend Gross Revenue Collected by Charge Type



Charge Type	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Percent Increase / (Decrease)
Criminal	\$213,908	\$216,599	\$196,777	\$190,807	\$161,792	-15%
Traffic	\$81,867	\$82,006	\$73,038	\$80,710	\$88,869	10%
City Ordinance	\$2,103	\$3,385	\$6,505	\$3,144	\$2,527	-20%
Restitution	\$8,346	\$12,672	\$15,198	\$7,775	\$7,837	1%

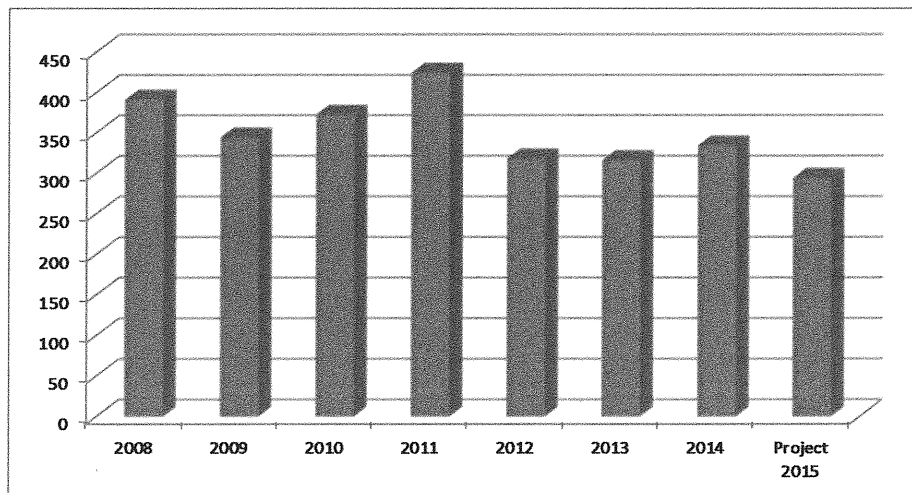
Gross Revenue data does not include payments posted to old court system due to inconsistent reporting capabilities.

### St. Helens Municipal Court Trend Clearance Rate (Cases Filed Vs. Disposed)



	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
<b>Filed</b>	1,240	1,175	907	1,149	1,041
<b>Disposed</b>	1,256	1,149	982	1,070	1,121
<b>Clearance rate</b>	101%	98%	108%	93%	108%
<b>Warrants Outstanding By Issue Date</b>					
<b>Total Warrants Outstanding</b>					
<b>Pending Cases</b>					
<b>Average Age of non-warrant pending cases</b>					

### St. Helens Municipal Court Trend Number of New Criminal Cases (Calendar Year)



Year	2008	2009	2010	2011	2012	2013	2014	Project 2015	2015 as of 6/30/15
# Cases	391	344	372	424	318	316	334	294	147
		-12%	8%	14%	-25%	-1%	6%	-12%	

2012 - stopped charging Failure to Appear on Violations

These number are provided by the prosecutor's office. Each case will have one or more charges listed on the complaint. These numbers are generated on a calendar year basis rather than a fiscal year basis.



**City of St Helens  
Municipal Court**

<b>Fd</b>	<b>Dpt</b>	<b>Acct</b>	<b>Adopted 2014-15</b>	<b>Actual 06-31-15</b>	<b>% of Amended</b>
001	103	<b>Municipal Court</b>			
001	000	341000 Fines	193,000	187,542	97%
001	000	344000 Court reimbursement	4,040	6,149	152%
001	000	351000 Police trainee fee	8,000	9,384	117%
		<b>Total Revenues</b>	<b>205,040</b>	<b>203,075</b>	<b>99%</b>
		<b>Personnel services</b>			
001	103	401000 Salary	92,780	84,549	91%
001	103	415000 SSI taxes	7,170	6,477	90%
001	103	416000 Retirement	19,370	17,542	91%
001	103	417000 Workers comp	200	215	108%
001	103	418000 Medical benefits	41,230	35,721	87%
001	103	419000 Disability/life ins	420	405	96%
001	103	422000 Longevity	960	360	38%
001	103	438000 VEBA	1,560	1,520	97%
001	103	471000 PF health	960	198	21%
		<b>Total Personnel service</b>	<b>164,650</b>	<b>146,987</b>	<b>89%</b>
		<b>Materials and Services</b>			
001	103	457000 Office supplies	1,000	887	89%
001	103	465000 Jury / witness fees	2,500	1,152	46%
001	103	473000 Miscellaneous	500	96	19%
001	103	490000 Professional developr	1,500	2,522	168%
001	103	500000 Information services	15,850	8,794	55%
001	103	511000 Reference materials	330	94	28%
001	103	554000 Professional services	133,200	128,840	97%
001	103	579100 Indirect cost allocatio	29,890	28,549	96%
		<b>Total Materials and Ser</b>	<b>184,770</b>	<b>170,933</b>	<b>93%</b>
001	103	<b>Total Expenditures</b>	<b>349,420</b>	<b>317,919</b>	<b>91%</b>
		<b>Net Expense</b>	<b>(144,380)</b>	<b>(114,844)</b>	

**Review Proposed Ordinance Regarding Business Licenses**

Ordinance No. 3193, An Ordinance Amending the St. Helens Municipal Code Chapter 5.04 to Allow Business Licenses for Marijuana Related Businesses, is on tonight's agenda for a first reading, if the Council concurs.

City Planner Graichen reported that the business license ordinance states that a license cannot be issued for a business that is contrary to federal, state and local law. It can be revoked if contrary. Marijuana is federally illegal under the legal substances act. Issuing a business license would be illegal under that law. Several inquiries have been received, which is why we

are proposing the change. Graichen reviewed past case law. State law does not pre-empt federal law. The City Attorney has suggested changes to the ordinance based on recommendations from CIS, which is included in the packet. Some of the options Council has is to strike the reference to "federal" in the business license ordinance, change the verbiage to allow marijuana related businesses, or wait to see what happens in other cities.

Councilor Conn is reluctant to strike "federal" from the ordinance. It applies to more than just marijuana use. Council represents the public and the public approved the use.

Police Chief Terry Moss expressed his concerns. He talked about what this really means to this community from the perspective of a police officer. The municipal code does not allow for adult entertainment within 1,000 feet of a residential district; public or private nursery, preschool, elementary, junior or high school; day care; nursery; convalescent home; resident care facility; hospital; library; public park; or church. Could the industry have similar impacts on youth, crime, addiction, public safety, and traffic safety? Should marijuana be treated differently? Organizers behind the pro-marijuana movement have not dealt with issues that meet the standards of modern medicine; such as quality, safety and effectiveness. There is no recommended amounts to prescribe. There is no quality control. There is no accountability. There is no way to measure its effectiveness. Nor is it covered by insurance. Quoting the Obama Administration, "the cost to society for alcohol alone is more than 15 times the revenue that we gain in its taxation." The City collected over \$100,000 from OLCC from alcohol sales last year.

Moss is concerned that there is no education involved in selling marijuana. The products and marketing is virtually unregulated. Recreational sales will begin October 1. Think about how these things will be affected:

- 1) Traffic. Will there be an increase in DUI's related to marijuana consumption? What are the risks to the public? What training will be involved for the officers? In 2007 in Colorado, operators testing positive for marijuana was 7% of their fatalities and by 2012 that number doubled to 16.5%. Forty-four percent of marijuana users in Washington have reported driving a motor vehicles within two hours of consumption.
- 2) Youth consumption. Colorado conducted a survey of kids between the ages of 12-17, asking how many have used marijuana within the past month. In 2012 that number was 10.47%. They are ranked fourth in the nation now but was 14<sup>th</sup> in the nation eight years ago. Drug related suspensions and expulsions have increased 32% from the 2008-2009 school year to the 2012-2013 school year. The vast majority are marijuana violations.
- 3) Adult consumption. What are the social costs related to employment, housing, education, addiction and treatment? In Denver, 48% of people arrested test positive for marijuana. That's a 16% increase since 2008.
- 4) Marijuana related exposure. Colorado's rate of marijuana exposure is triple the national average.
- 5) Diversion. Colorado has had a 390% increase in the number of diversion cases. That is marijuana being shipped to other states.

Moss said that enforcement will fall on the police department. Open consumption is rampant in Washington and he has no reason to believe that Oregon will be any different. The amount of tax generated will not cover the cost of enforcement. Do we need to be on the front edge of this issue? Do we have time to wait? Should we wait and watch how other cities react?

Council President Morten asked if Council has the option of postponing reading the ordinance

tonight. City Recorder Payne said that is an option. There is a pending business license.

Council gave their opinion:

- Councilor Conn sees no reason to postpone it.
- Councilor Locke has spoken with Chief Moss and the Youth Council about the topic. Youth Council is not in favor of dispensaries in town. He agrees.
- Councilor Carlson believes they need to uphold the decision made by voters. She does not think we should prevent businesses from opening because we do not agree with their products. If the community does not support them, they will close.
- Council President Morten spoke of the City of Eugene's position. They voted not to endorse dispensaries in their city. Chief Moss brought up good points. As a sail boat racer, going in uncharted waters can be extremely risky. There is safety in staying with the fleet. He agrees with Councilor Locke. The Council is split. He would like to table this until Mayor Peterson returns.

Discussion will be continued at the September 2 work session.

### **Request Council Set Public Forum Date/Time for Utility Rates**

The City last held a public forum on November 20, 2013 to receive public comment on staff's recommended biennium rate increases of 4.5% in 2014 and 4.5% in 2015.

Staff will be updating the utility forecast models the latter part of August to initiate discussions on potential rate increases in the next calendar year. We anticipate having some alternatives to vet with City Council at the work session of September 16, with a more robust discussion at the work session of October 7. These discussions will help staff frame the appropriate rate increase proposal and advertise accordingly before the next public forum.

Staff recommends Council select the regular meeting of November 4, 2015 to hold the public forum. The designation of a date now will allow us to advertise the public forum date on the utility billing going out in August and again with further dissemination of information on the October billing.

The Council was in concurrence to hold a public forum on November 4, 2015 at 6:30 p.m. on utility rates.

### **Review Cooperative Agreement with EPA for Brownfields Grant**

City Administrator Walsh reviewed the agreement. The \$200,000 grant is included on tonight's agenda for acceptance. There is not a local match. However, there is a requirement to attend the National Brownfields conference being held the first week of September.

Walsh reviewed the RFQ evaluation criteria. Maul Foster scored the highest. The review committee recommends they be selected.

Council President Morten believes that all of the responders seem to be well qualified. Council discussed the qualifications of the highest scoring submittals.

### **LED Street Lighting Conversion Project**

The City recently completed an RFQ to solicit proposals from qualified energy services companies to evaluate and manage the conversion of existing street lights to LED technology. We received three proposals; two of which met all qualifications. The evaluation committee consisting of Public Works Operations Director Sheppard, Public Works Engineering Director Nelson and himself reviewed and scored the proposals to find Ameresco to be the most

qualified firm based on the established evaluation criteria.

On August 8, staff met with Ameresco representatives to discuss the project details and steps towards completion. The next step will be for the Council to recognize Ameresco as the City's selected energy services firm and authorize the technical energy audit. The proposal included in the packet outlines the scope of work for these audit services, which include creating an inventory of existing lighting facilities, analyze lighting needs and evaluate costs and energy savings. Upon conclusion of the audit the City will have the opportunity to review the findings and make a decision regarding the lighting conversion project.

This item is on the Council regular session agenda for approval.

Councilor Locke is in favor of LED technology. Councilor Carlson pointed out that Ikea will only be selling LED light bulbs after the end of this year.

### **Tourism Committee Discussion**

City Administrator Walsh requested that Council authorize staff to lead a consultant contract for the Spirit of Halloweentown and Christmas Tree Lighting events. The goal is to save more tourism funds for future grant matching and projects. There are still unanswered questions about what will happen with the Tourism Committee. Discussions are continuing with local partners.

Discussion of Spirit of Halloweentown activities. Councilor Carlson reported that the Youth Council wants to participate this year. They would like to help decorate the Plaza. She also suggested approaching Christina Sullivan about coordinating the events. Walsh is requesting to coordinate with Tina Curry since she has done it the last two years. It can be a collaborative effort.

### **Request from Habitat for Humanity**

Boyd Ruby, President of Columbia County Habitat for Humanity, submitted a letter requesting the Council waive the system development charges on the third and final house they are preparing to start. The City waived the SDCs for the first two houses.

Council was in concurrence to waive the SDCs.

### **Department Reports**

Reports were deferred to tonight's regular session meetings.

### **Council Reports**

Reports were deferred to tonight's regular session meetings.

### **Executive Session**

**ORS 192.660(2)(e) Real Property Transactions**

**ORS 192.660(2)(h) Potential Litigation**

**Motion:** At 3:46 p.m., upon Locke's motion and Carlson's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions and (h) Potential Litigation.

**Motion:** At 4:22 p.m., upon completion of the executive session, Locke moved to go back into work session, seconded by Carlson, and unanimously approved.

**Other Business**

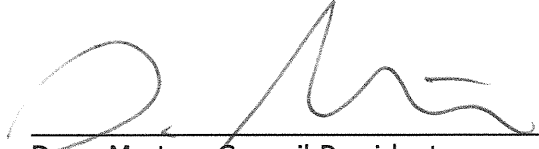
Tonight we have a public hearing at 6:30 p.m. for a street vacation and a regular session at 7:00 p.m.



There being no further business, the meeting was adjourned at 4:23 p.m.

ATTEST:

  
\_\_\_\_\_  
Kathy Payne, City Recorder

  
\_\_\_\_\_  
Doug Morten, Council President