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City of St. Helens
COUNCIL WORK SESSION AGENDA
Wednesday, July 20, 2016, 1:00 p.m.
 City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
 Council President Doug Morten
 Councilor Keith Locke
 Councilor Susan Conn
 Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

- | | |
|---|-----------|
| 1. Visitor Comments | 1:00 p.m. |
| 2. Annual Report from Insurance Agent of Record – <i>Chris Iverson</i> | 1:05 p.m. |
| 3. Annual Report from Parks Commission – <i>John Brewington & Stan Chiotti</i> | 1:15 p.m. |
| 4. Request from Chamber and Halloweentown Update – <i>Stephanie Patterson & Gretchen Williams</i> | 1:25 p.m. |
| 5. Central Waterfront Update – <i>Maul Foster Alongi</i> | 1:35 p.m. |
| 6. 4 th Quarter Communications Report – <i>Crystal</i> | 2:05 p.m. |
| 7. Year-End Mainstreet Program Report – <i>Anya</i> | 2:10 p.m. |
| 8. Presentation of Plaque to Diane Barbee, Retiring Library Technician II | 2:15 p.m. |
| 9. Discuss Rate Plan Agreement with CenturyLink – <i>John</i> | 2:20 p.m. |
| 10. Discuss Request from Greater St. Helens Parks & Recreation District | 2:30 p.m. |
| 11. Request from Shoestring Community Players to Waive SUP & Concession Fees | 2:40 p.m. |
| 12. Review LOC Legislative Priorities Survey | 2:50 p.m. |
| 13. Review Public Sewer Easement Encroachment License – <i>Jacob</i> | 3:05 p.m. |
| 14. Review Proposed Ordinance Regarding Camping on Public ROWs and Property – <i>Jacob</i> | 3:15 p.m. |
| 15. Discuss Participation in the Columbia Alert Network (CAN) - <i>John</i> | 3:25 p.m. |
| 16. Request from Relay for Life Team City Slickers - <i>Lisa</i> | 3:35 p.m. |
| 17. Department Reports | 3:40 p.m. |
| 18. Council Reports | 4:00 p.m. |
| 19. Executive Session: ORS 192.660(2)(e) Real Property Transactions | 4:20 p.m. |
| 20. Other Business | |
| 21. Next Work Session Items | |

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
 For more information or for an application, stop by City Hall or call 503-366-8217.

22. Upcoming Dates to Remember:

- **July 20, Council Work Session, 1:00 p.m., Council Chambers**
- **July 20, Council Regular Session, 7:00 p.m., Council Chambers**
- July 26, Arts & Cultural Commission, 6:30 p.m., Council Chambers
- August 8, Parks Commission, 4:00 p.m., Council Chambers
- August 9, Planning Commission, 7:00 p.m., Council Chambers
- August 16, Library Board, 7:15 p.m., Columbia Center Auditorium

23. Future Public Hearing(s)/Forum(s): None scheduled.

Communications Report

April to June 2016
Fourth Quarter – FY 2015-16



Prepared by Crystal Farnsworth
July 12, 2016

Workload Indicators

	Press Releases	Posts to Facebook	Posts to Twitter	Gazette	e-Newsletter	Radio Spot	Media Advisory
April 2016	4	18	14	1	1		
May 2016	3	15	11	0	1		
June 2016	4	23	20	1	2		
Totals	11	56	45	2	4	0	0

Total Hours Worked by Category							
Category	e-Newsletter	Gazette	Press Release	Social Media	Photography	Miscellaneous*	Total
Hours	18	41.5	12.5	21.73	14.5	15.33	123.56

**Includes projects that do not fall under the standard list of duties, such as coordination with League of Oregon Cities to have tourism events featured in publication, photography, giving a Communications presentation, correcting community event calendar info in local paper, etc.

3rd Quarter

	Press Releases	Posts to Facebook	Posts to Twitter	Gazette	e-Newsletter	Radio Spot	Media Advisory
January 2016	1	11	11		1		
February 2016	3	7	7		1		
March 2016	0	14	13		1		
Totals	4	32	31	0	3	0	0

Total Hours Worked by Category							
Category	e-Newsletter	Gazette	Press Release	Social Media	Photography	Miscellaneous*	Total
Hours	13	10.5	4.5	7.28	10.75	3.5	49.53

4th Quarter

	Press Releases	Posts to Facebook	Posts to Twitter	Gazette	e-Newsletter	Radio Spot	Media Advisory
April 2016	4	18	14	1	1		
May 2016	3	15	11	0	1		
June 2016	4	23	20	1	2		
Totals	11	56	45	2	4	0	0

Total Hours Worked by Category							
Category	e-Newsletter	Gazette	Press Release	Social Media	Photography	Miscellaneous*	Total
Hours	18	41.5	12.5	21.73	14.5	15.33	123.56

Department Allocations

Total Hours Worked by Department / Fund	
Administration	15.91
ACC	7
Bike and Ped Comm	1.75
City Council	4
Communications	63.41
Comm. Develop.	1.25
Emerg. Mgmt.	0.25
Library	7.83
Parks Dept.	6.25
Police	5.5
Public Works	1.75
Tourism	8.16
Youth Council	0.5
Total Hours	123.56

*Category includes projects worked on for all departments, such as Gazette and e-Newsletter

Facebook Stats

Followers as of June 30, 2014: 2,769

Followers as of September 24, 2014: 2,862

Followers as of December 30, 2014: 3,042

Followers as of March 31, 2015: 2,991*

Followers as of June 30, 2015: 3,146

Followers as of September 30, 2015: 3,491

Followers as of December 31, 2015: 5,178

Followers as of March 31, 2016: 5,486

Followers as of June 30, 2016: 5,740

*On March 5, 2015, Facebook notified business pages that they were changing a Page's like counts which resulted in a dip in total page likes

Facebook Stats: Insights

Actions on Page i

June 15 - July 12

6

Total Actions on Page ▲50%



People i

June 15 - July 12

Women 25-34

Largest Audience (19%)

Mobile Devices

Most Common Device (70%)

Page Views i

June 15 - July 12

1,633

Total Page Views ▲48%



Page Likes i

June 15 - July 12

166

Page Likes ▲54%



Reach i

June 15 - July 12

104,049

People Reached ▲385%

17,815

Post Engagement ▲81%

Videos i

June 15 - July 12

1,064

Total Video Views ▼82%



Twitter

Followers

As of March 31, 2014: 431

As of June 30, 2014: 463

As of Sept. 24, 2014: 482

As of Dec. 30, 2014: 506

As of March 31, 2015: 537

As of June 30, 2015: 540

As of Sept. 30, 2015: 670

As of Dec. 31, 2015: 756

As of March 31, 2016: 820

As of June 30, 2016: 883

Activity Highlights

- Spring & Summer Gazettes
- Two Waterfront Open House promotions
- Feature new employees
- 13 Nights on the River promotion
- Earth Day Activities



Activity Highlights

- 4th of July promotion
- 2016 Spirit of Halloweentown Prep
- 2016 CERT Graduation
- ACC Kickstarter Campaign
- Library author events
- McCormick Park Pedestrian Bridge



Activity Highlights

- Freshwater News feature on St. Helens
- Kiwanis Community Parade and River Fest promo
- Summer Reading Program
- Rotary ribbon cutting for new swing set at Campbell Park
- SHEDCO Dog Walk



On the Horizon

- **Fall Gazette**
- **Spirit of Halloweentown**
- **Waterfront Redevelopment Project**
- **Water System CityTalk Promo**
- **13 Nights on the River**
- **Library Fall Events**

CREATING *Magic* ON MAIN STREET

SHEDCO UPDATES

Anya Moucha

DESIGN COMMITTEE

- Dog walk project
- New Planters



PROMOTIONS COMMITTEE

- Summer events
 - Kiwanis Parade
 - 4th of July
- Ice Cream Cart
- Walk & Shop Map Update



ECONOMIC VITALITY COMMITTEE

- Vacancy Report
- Let's Put Our Cities on the Map + Keep It Local Columbia County



with **Google**



ORGANIZATION COMMITTEE

- Maestro Community Manager
- New website in the works
- Burgerville fundraiser
- Board Member Recruitment



Maestro

Home Organization Economic Promotion Design Search...

Manage

- Contacts
- Work Plans
- Businesses
- Properties
- Settings
- Need Help?

Widget Toolbox

- Contacts
- Work Plans
- Businesses
- Properties

Greetings and salutations, Marsha!

Notes

This is a note...for practice.
Shouldn't there be a way to save notes that can just appear on the dashboard?

Contact List

Name	Phone
Bryan VanBooven	327-327-4039
Jeff Arnold	327-327-5303
Scott Schroepfer	327-327-4218
Barbara Barns	327-327-7081
Nora Bellows	327-327-2258
Dan Arcobasco	327-327-

Contact List

Name	Phone
Derek Alferman	327-327-7840
William Miller	327-327-4819

Navigate using Bookmarks or by clicking on an agenda item.

THANK YOU



Greater St. Helens Park and Recreation District Eisenschmidt Pool

June 27, 2016

RECEIVED

JUL - 1 2016

CITY OF ST. HELENS

St. Helens City Administrator
John Walsh
265 Strand Street
St. Helens, OR 97051

Dear Mr. Walsh,

Mr. Douglas Morten attended our June 20, 2016 Greater St. Helens Park and Recreation board meeting and presented the Parks and Trails Master Plan highlighting the idea of a partnership with Civic Pride Park. Possibilities included installing a splash park, playground equipment with ADA accessible features and restrooms.

Our current budget allows us to operate and maintain Eisenschmidt Pool. We discussed a 99 year lease, or similar, of the park to further the recreation purpose of the area. We have entertained a motion to continue talks of leasing the park to use as we see fit with the intention to add a splash park or similar activity to exist with pool admission.

Doug stated that he would bring this idea to the next City Council meeting. We wanted to let you, and the city council members, know what was presented at our board meeting.

We look forward to continuing discussion on this matter.

Thank you

Keith Forsythe
Greater St. Helens P & R
Board President

cc: City Council Members

Memorandum

To: City Council

From: Kathy Payne, City Recorder

Date: July 20, 2016

Subject: Fees Waiver Request from Shoestring Community Players

Attached are two letters we received from the Shoestring Community Players requesting the waiver of fees related to the Haunted Tours & Scarecrows/Ticket Booth/Concessions Special Use Permit (SUP). The total approximated SUP fees to be waived equals \$1,080.00, as shown below:

Fee Type	Days	Fee Amount	Total
Park Reservation	6	\$40.00	\$240.00
Public Assembly		\$25.00	\$25.00
Engage in Commercial Activity		\$25.00	\$25.00
Amplify Sound		\$25.00	\$25.00
Use during hours of closure		\$25.00	\$25.00
Use of electrical connections	37	\$20.00	\$740.00
Total SUP Fees Requesting to be Waived			\$1,080.00

Additionally, they are requesting that the City waive the 10% concessions fee for non-profits.



ShoeString Community Players
PO BOX 481
St. Helens, OR 97051
(503) 366-4406

June 27, 2016

City of St. Helens
City Council

Dear Mayor and City Council,

We would like to thank you again for letting us help with the **Spirit of Halloweentown** event during the upcoming month of October. ShoeString Community Players is planning on returning this year with the "St. Helens Haunted Tours" production to hit the streets of St. Helens. To keep it fresh we have also added a brand new tour, called "Scarecrows", to continue to provide a variety of entertainment. SSCP would like to have the assessed city fees associated with performing and presenting the "St. Helens Haunted Tours", "Scarecrow", and the operation of the ticket booth in the Plaza Square Park with concessions to be waived.

SSCP will be scheduling rehearsals during the month of October with the following advertised performance dates, October the 21, 22, 28, and 29. In addition to the function of the ticket booth, it will be operated as an information center for events and concessions on October, 1, 8, 21, 22, 28, and 29. SSCP members will be serving as ambassadors to the locals and tourists seeking information on events. On behalf of the ShoeString Community Players, I thank you for your continued support of the arts and the preservation of our town history.

Sincerely

A handwritten signature in black ink, appearing to read "Shannon Vaerewyck". The signature is stylized with a large, sweeping initial 'S' and a long, horizontal stroke extending to the right.

Shannon Vaerewyck
President
ShoeString Community Players



ShoeString Community Players
PO BOX 481
St. Helens, OR 97051
(503) 366-4406

June 27, 2016

John Walsh
City Administrator
City of St. Helens

Mr. John Walsh,

We would like to thank you again for letting us help with the **Spirit of Halloweentown** event during the upcoming month of October. ShoeString Community Players is planning on returning this year with the "St. Helens Haunted Tours" production to hit the streets of St. Helens. To keep it fresh we have also added a brand new tour, called "Scarecrows", to continue to provide a variety of entertainment.

Under careful study of the Special Use Application, ShoeString has a concern under the city code section 2.04.120(11) regarding Concession Agreements. SSCP would like to operate a concession as a service with beverage, cookies, candy bars, and t-shirts sales; we estimate the receipts will be well under \$5000. We would like to have the operation of the ticket booth open for "St. Helens Haunted Tours", "Scarecrow", and other later mention dates deemed a *Small Concession*. We would further like to have it contracted with no other fees assessed and to be *directly appointed* without limitation to provide concessions at the ticket booth. Proceeds from the concession stand go directly into the SSCP scholarship fund.

The ticket booth is planned to be open for ticket sales while providing concessions on October, 1, 8, 21, 22, 28, and 29. SSCP indirectly will be serving as ambassadors to locals and tourists. Providing this service will make our community better when people are in need of event information. On behalf of the ShoeString Community Players, I thank you for your continued support of the arts and allowing us to have this fund raiser.

Sincerely

A handwritten signature in black ink, appearing to read "Shannon Vaerewyck". The signature is fluid and cursive, with a long horizontal stroke at the end.

Shannon Vaerewyck
President
ShoeString Community Players

Community Development

Legislation

A. Needed Housing Assistance Program

Create state grants and technical assistance to cities working to develop housing development programs directed at new or innovative means of providing housing solutions for low-income or senior populations.

B. Natural Hazard Land Use Reform

Create process for communities to move the UGB from an identified hazard area to resource lands and planning for replacing significant urban areas lost after a natural disaster.

C. DOGAMI Disaster Mapping

Increase funding for DOGAMI to complete comprehensive disaster mapping of cities, including landslide and floodplain risk identification, and natural hazard related evacuation planning for additional potential risks such as tsunami or wildfire inundation.

D. Floodplain Technical Assistance

Provide DLCD funding for technical assistance to cities implementing required changes to floodplain development management practices from FEMA.

Background

Cities are looking for new ways to serve the needs of a variety of people needing housing options and putting more resources toward housing projects. However, there is a need for state resources and assistance in implementing these programs. Funds that cities could access could be used to assist in land purchases for leasing for long-term low income housing, incentives for creating single story housing for seniors, tiny housing development, and planned developments that serve a range of incomes. Technical assistance to other cities should help a city determine what programs or planning options are available tools to help cities reach the goals set in the comprehensive plan.

As science has better located some hazards areas and as regulations impact the expected development of other areas, cities need to find ways to respond more efficiently to address long-term planning for development. This requires a simplification of the process for changing the location of development, including adding new areas to the UGB, to account for lost development capacity. There also needs to be a streamlined process for a city to identify areas of new development should a disaster remove a large portion of the buildable land supply if a disaster should strike.

The Oregon Department of Geology and Mineral Industries (DOGAMI) provides a number of technical resources to cities to identify hazards that could impact development. The department is also an integral partner in creating plans for the emergency response for many disasters that could occur in the state. Increasing funds for comprehensive maps will help with long-term planning for hazard mitigation, resilience, and survival.

Because of the recent release of the Biological Opinion from the National Oceanic and Atmospheric Administration Fisheries Service related to the National Flood Insurance Program's potential to impact endangered species, there is a need for cities to receive significant assistance in implementing any changes required by the Federal Emergency Management Agency. As the federal process moves forward, the state must provide resources to help cities update comprehensive plans and development codes. This issue will have a number of impacts and assistance in the form of model codes, staff resources, grants, and other expertise will be necessary for cities trying to implement any changes or additional work.

Energy

Legislation

E. Changes to 1.5 Percent Green Energy Technology Requirement

Advance legislation to statutorily modify the existing “1.5 percent green energy technology for public buildings” requirement to allow for alternative investment options such as offsite solar or community solar projects.

Background

Oregon statute currently requires public contracting agencies to invest 1.5% of the total contract price for new construction or major renovation of certain public buildings on solar or geothermal technology. The requirement allows for offsite technology, but only if the energy is directly transmitted back to the public building site and is more cost-effective than onsite installation.

Removing the requirement that an offsite project be directly connected to the public building project could result in increased flexibility for local governments to invest in solar projects that are more cost-effective and provide for increased solar energy generation. In addition, the League will work to allow 1.5 percent funds to be invested in alternative projects that provide a greater economic or social return on investment. As an example, a city could use the funds on a community solar project to benefit low-income residents rather than being required to invest in solar generation at the site of the public building project.

F. Funding for Public Energy Projects

Support enhanced incentives for public energy projects including grants for technical assistance, feasibility studies and resource recovery projects for energy and fuel generation.

There are programs that exist in Oregon for the purpose of incentivizing energy projects including renewable energy generation, alternative fuel vehicles, and energy efficiency. Programs such as the Business Energy Tax Credit (BETC), which was discontinued in 2014, and the State Energy Loan Program have been important tools for incentivizing energy projects for local governments. However, as a result of scrutiny over the administration of these incentives including private loan defaults, these programs are either no longer available, such is the case with the BETC program, or are at risk of being discontinued. It is critical for municipalities to have ongoing access to incentive opportunities as energy projects can be difficult to pencil-out and even more difficult for smaller communities to finance. The state of Oregon should take into consideration that loans for public energy projects, including cities, are lower-risk and should not be penalized in light of recent scrutiny. In addition, investments in these projects often result in environmental, social and economic benefits including long-term savings for taxpayers and reductions in greenhouse gas emissions.

The League will work to enhance funding, including grants for technical assistance and feasibility studies for communities that currently do not have access to resources. The League will also advocate for incentives for energy and fuel generation projects. Examples of projects that warrant funding incentives include methane capture for fuel or energy generation, investments in community solar projects, renewable energy generation, and energy efficiency improvements.

Energy (Continued)

Legislation

G. Require Updates to Oregon Energy Code

Require the Oregon Building Codes Division (BCD) to engage in more frequent review of the state's energy code to reduce greenhouse gas reductions and ensure that Oregonians can more affordably and efficiently heat their homes and businesses.

Background

Oregon's statewide energy code for commercial and residential buildings is an important tool for achieving greenhouse gas reductions through decreased energy consumption while helping to ensure that Oregonians are able to more efficiently and affordably heat their homes and businesses. Federal law requires each state to certify that their state energy code is equivalent to federal model energy codes. While Oregon was once a leader in energy code adoption and implementation, the state is now in a position of falling behind the federal code. This is due, in large part, to a decision made by the Oregon Building Codes Division in 2013 which changed the code cycle from a three-year update to a six-year update. Major code changes, including adoption of national codes, will now occur every six years with minor changes occurring every three years. This change will impact Oregon's ability to keep pace with federal standards and new technologies in energy efficiency.

The League will work to support efforts to align new construction building codes with the state's climate goal timelines. In addition, the League will support efforts to establish a periodic review schedule to ensure that Oregon more frequently updates the state energy code in order to reflect federal code requirements. Also, the League will encourage the state to set specific targets for increased energy efficiency in residential and commercial building construction with specific goals for increasing energy efficiency standards for affordable housing projects and increasing use of net-zero and passive house building requirements. Finally, the League will work to require BCD to make regular reports back to the legislature to update on energy code implementation and goals.

Finance and Tax

Legislation

H. Property Tax Reform – Market Value / Local Control

A legislative constitutional referral to reform the property tax system:

- a) to achieve equity, transitions to a market based property tax valuation system; and
- b) to restore choice, allows local voters to adopt tax levies and establish tax rates outside of current constitutional limits in their taxing jurisdictions.

Background

Property taxes are regulated largely by Measure 5 (1990) and Measure 50 (1997), as provided in the Oregon Constitution. Measure 50 established a new method for assessing property, discounting the assessment at 10 percent of the real market value and calling this assessed value. Assessed value is capped at an annual growth limit of 3 percent. As a state total, due to the limits and market changes, the gap between real market value and assessed value has now grown to nearly 25 percent over the past 20 years. This gap varies widely on a property by property basis, creating considerable property tax inequities for properties that sell for similar prices in a city. In short, Oregon property taxes have become disassociated from real market value and the result is considerable inequity.

For FY 2014-15, 60 percent of cities, 97 percent of counties, and 89 percent of school districts had some compression. This means that the Measure 5 caps of \$5 per \$1000 for education and \$10 per \$1000 for general government on real market value have been exceeded in most taxing jurisdictions. The caps are over 25 years old and were set low as voters were anticipating a sales tax to be coupled with it. Voters can no longer vote for the services they desire due to these caps. With looming PERS costs increases, paying for services with the present restrictions will become very difficult in some cities.

I. Property Tax Reform – Fairness and Equity

A bill that pursues statutory modifications to the existing property tax system that enhances the fairness and adequacy of the current system.

There are some adjustments to the property tax process and calculations that can be done statutorily. These include altering the changed property ratio statute and the statutory discount given to property owners who pay their taxes by November 15th. New property is added to the tax rolls using a county-wide ratio (assessed value to real market value) for determining the discount to apply to the real market value and that could be changed statutorily to a city-wide ratio in taxing districts who elect the change.

Finance and Tax (Continued)

Legislation

J. Local Lodging Tax

A lodging tax bill, the outcome of which, would:

- a) **Provide jurisdictions greater flexibility to spend local lodging tax revenue to plan for and provide services and infrastructure related to tourism;**
- b) **Reduce or eliminate the required reimbursement charge that a lodging tax collector is allowed to retain for filing a local lodging tax return; and**
- c) **Improve efficiency and collection of local lodging taxes in cooperation with the state.**

Background

State law restricts how local lodging tax revenues may be expended. Post 2003, any new taxes or any tax increase requires a 70 percent revenue dedication to tourism promotion or tourism-related facilities. In addition, state statute provides that cities may not lower the actual percentage of lodging tax revenues that were dedicated to tourism prior to 2003. This means that cities have varied percentages of restricted local lodging taxes revenues. These numbers are arbitrary as they were set based on circumstances in 2003 that have often greatly changed. In addition, the legislative history shows that the legislature intended to provide some revenue flexibility and provide that certain infrastructure (roads, sewer lines, etc.) would qualify as tourism-related but the statutes need revision and clarification.

State law requires local governments to provide a 5 percent collector reimbursement charge if they impose a new lodging tax or tax increase after January 1, 2001. This is a deduction from the taxes that would otherwise be due. The state also provides a 5 percent collector reimbursement charge for state lodging taxes. In addition, local governments that had a reimbursement charge, must continue it. Thus, cities have very different reimbursement requirements—some are at zero, others are at 5 percent, and some are in between. When coupled with the state deduction, the deduction seems too generous.

The Oregon Department of Revenue now collects state lodging taxes throughout the state and could collect and enforce local lodging taxes at the same time if given statutory authority. Local governments could then enter into voluntary agreements with the state to delegate the collection. This option could make collection much more efficient and cost-effective for some local governments. In addition, cities continue to struggle with collections and auditing, particularly from online companies and private home rentals (through Airbnb, etc.) and this area of the law could be improved.

Finance and Tax (Continued)

Legislation

K. Nonprofit Property Tax Exemption

Clarify and reform the statutory property tax exemption provided to nonprofit entities to address cost-benefit concerns for the continued full exemption in light of cost of city services provided to nonprofits and the changing services and business models of some nonprofit entity types.

Background

Nonprofit organizations that are charitable, literary, benevolent or scientific are provided a property tax exemption that will cost more than \$194 million in the 2015-17 biennium. In addition, exemptions for the property of nonprofit religious organizations costs more than \$113 million for the biennium. For many cities, much of the city is exempt from property taxes due to the public property exemption and these nonprofit exemptions. This includes hospitals, nursing homes, etc.

The Legislature has formed a work group to look at the nonprofit property tax exemption issue as the nature and number of nonprofits is changing and the administration of the exemption has become complex for county tax assessors. Nonprofit entities require significant services, including transportation, water, sewer, police, fire, etc. Thus, the legislature is looking at property taxes more as a service tax and considering how the full exemption could be adjusted to have nonprofits pay for their fair share of costs of services or otherwise meet a benefit test for continuing an exemption.

L. Marijuana and Vaping Taxes

Defend against restrictions and preemptions regarding local marijuana and vaping taxes and advocate for appropriate state shared revenue levels and distribution formulas for state marijuana taxes and potential vaping taxes.

There are no revenue use restrictions on local marijuana taxes, but the local marijuana tax rate is capped at 3 percent. There are no restrictions on local governments imposing a vaping tax. The state has not imposed a tax on vaping products to date but is considering a tax. Often when the state imposes a tax (for example, cigarette or liquor), the state preempts local governments from also imposing a tax.

10 percent of state marijuana taxes will be distributed to cities after state administrative costs. Distributions will be made per capita for revenues received prior to July 1, 2017. After July 1, they will be distributed based on the number of the various marijuana licenses issued in a city. Cities that prohibit establishments for recreational marijuana producers, processors, wholesalers or retailers will receive no state shared revenue. Likewise, cities that prohibit a medical marijuana grow site or facility will receive no state shared revenue.

General Government

Legislation

M. Restore Recreational Immunity

Cities should enjoy protection from unreasonable litigation when offering recreational opportunities to the public.

Background

ORS 105.682 grants that a land owner is not liable for any personal injury, death or property damage that arises out of the use of their land for recreational purposes as long as no fee is charged in order to access that property. This statute allows cities to operate parks and trails without fear of lawsuit.

However, in the recently decided Oregon Supreme Court case, *Johnson v Gibson*, It was held that even though the landowner may be immune from liability, their employees are not. As a result, two employees of the City of Portland were found liable for injuries sustained by a jogger in a park, employees who are indemnified by their employer.

The practical effect of this ruling is that the immunity previously enjoyed by cities that allowed for robust park development have been eroded to the point of being non-existent. This priority directs LOC staff to seek to amend the ORS 105.682 to restore that immunity.

N. Increase Local Liquor Fees

Cities play an important role in the review and investigation of liquor license applicants and should be able to recoup costs associated with that role.

ORS 471.166 allows cities to adopt fees that are "reasonable and necessary to pay expenses" associated the review and investigation of liquor license applicants. However, the same statute limits the amounts of those fees to between \$25 and \$100 depending on the license or approval being sought by the applicant.

This priority is to pursue changes to this statute that allow cities to recoup the actual costs associated with performing their role in the liquor licensing process and allowing for periodic increases.

General Government (Continued)

Legislation

O. Continue Marijuana Legalization Implementation

Allow for civil enforcement of marijuana laws.
Ensure equitable distribution of marijuana shared revenues.
Eliminate limitations on shared revenue use.

Background

One of the promises made by marijuana legalization advocates is that illicit sales and production of marijuana would shift into a legalized and regulated market. This has occurred to a large extent but many producers and retailers continue to seek the financial benefits or participation in the marijuana industry while avoiding the inconvenience of its regulatory framework. This priority seeks legislation that gives the Oregon Liquor Control Commission (OLCC) the same civil and administrative authority to prevent unlicensed sales and production of marijuana as it has in regards to liquor.

Beginning in 2017, state shared revenue from marijuana will be distributed to cities based in the number of OLCC licensed commercial marijuana entities exist in their jurisdiction. This priority is to alter that arrangement so that is it distributed on a per capita basis to ensure equitable distribution among cities that are incurring costs.

Measure 91 required that money distributed by the state to cities be used exclusively for costs associated with marijuana legalization. Tracking a dollar through a city's general fund and determining if a service was related to marijuana is inefficient if not impossible, and is not imposed for the receipt of liquor revenue. This priority is to advocate for legislation that removes this burden.

P. Protect Mental Health Investments Made in 2015

Oregon made significant and strategic investments in protecting and caring for the mentally ill in 2015 that should be maintained.

The Legislature increased access to mental health care and expanded existing, proven programs designed to de-escalate police contacts with the mentally ill. Those programs could be vulnerable in a difficult budget environment made challenging by increased PERS rates.

This priority is defensive in nature and seeks to preserve investments that are improving the lives of mentally ill Oregonians.

Q. Remove Qualification Based Selection Mandate

Cities should be allowed to consider cost when making initial contract award decisions when hiring architects and engineers.

Cities are currently required to use a procurement method that prevents the consideration of cost when contracting with architects and engineers for public improvements. Instead, cities must base their initial selection for these services based solely on qualifications and can only negotiate the price after an initial selection is made.

This mandate is not a cost effective means for procuring services and is poor stewardship of the public's dollars. This priority is to seek the removal of this mandate.

Human Resources

Legislation

R. Repeal Requirement to Subsidize Retiree Health Insurance

Public employers should not subsidize the health insurance of former employees when reasonable, cost competitive options exist.

Background

ORS 243.303 mandates that local governments provide retirees with access to health insurance and requires that they be placed in the same risk pool as active employees. As retirees are approximately 2.5 times more expensive to insure than active employees this mandate results in employers and current employees subsidizing the health insurance costs of former employees. This subsidization, according to the Government Accounting Standards Board, must be shown on an audit as long term liability, thus creating an inaccurate perception of a city's financial condition. Further, this requirement could be described as anachronistic as individuals are now able to purchase health insurance under the Affordable Care Act.

This priority is to eliminate ORS 243.303 from Oregon's laws.

S. PERS Reform

PERS benefits should be adjusted where legally allowable and investments should be maximized to ensure a sustainable and adequate pension system.

The PERS unfunded liability stands at \$22 billion and employer rates are anticipated to approach 30 percent of payroll in the coming biennium. Rates are expected to remain at that level for the next twenty years. This is not sustainable.

This priority is to seek any equitable changes to benefits that will reduce employer rates while not pursuing options that are legally tenuous or counterproductive. Additionally, changes are to be sought to the investment portfolio that will maximize returns through improved risk management and efficiencies.

Human Resources (Continued)

Legislation

T. Arbitration Changes

Public employers should have greater influence over the disciplining of their employees.

Background

Currently under the Public Employee Collective Bargaining Act, contested employee discipline matters must be submitted to an outside arbitrator for adjudication. Decisions by arbitrators are binding unless the conduct was a violation of public policy as defined by the state, there was serious criminal conduct or an egregious inappropriate use of force.

This priority is to seek the following changes to the statute:

- Arbitrator decisions should also comply with local policies;
- Decisions should comply with policies related to any inappropriate use of force a;
- Arbitrator decisions should recognize all criminal misconduct related to employment not just "serious";
- Employer disciplinary decisions as it regards employees who are supervisors as defined by the EEOC and BOLI should be given more weight.

U. Veterans Preference Clarifications

Requirements that veterans be given preference in public sector hiring should be clear and unambiguous for the benefit of veterans and employers.

The State of Oregon requires and the League agrees that honorably discharged veterans deserve special consideration in public sector hiring. However, statutes describing how this is to be accomplished are unclear and ambiguous. Vague statutes do not serve the interests of employers or veterans.

This priority seeks a clear definition of "preference" in the statute, ensure that recently separated veterans receive the consideration necessary for them to successfully enter the workforce and establishes clarity as to when the preference is to be applied.

Telecommunications, Cable & Broadband

Legislation

V. Rights of Way

Oppose legislation that preempts local authority to manage public rights-of-way and receive compensation for their use.

Background

In its commitment to the protection of Home Rule and local control, the League consistently opposes restrictions on the rights of cities to manage their own affairs. From time to time, in the context of franchise fee and rights-of-way management authority discussions, proposals to restriction to this authority arise. These include a statewide franchise policy and revenue collection system as well as limiting the ability of cities to charge fees of other government entities. This is contrary to local government management authority, the ability to enter into agreements with service providers either by agreement/contract or ordinance and to derive revenues from business fees charged to users of public rights-of-way.

W. Franchise Fees

To ensure market fairness and equity, prepare legislation for possible introduction repealing ORS 221.515 (HB 2455 -7 in 2013, and HB 2172 in 2015) to remove franchise fee rate and revenue restrictions which currently apply to incumbent local exchange carriers but not to competitive local exchange carriers.

Oregon statute currently contains a discrepancy between how cities collect franchise fees from incumbent local exchange carriers (ILECs) and competitive local exchange carriers (CLECs). ORS 221.515 limits cities collecting franchise fees from ILECs to a maximum of 7 percent of revenues derived from dial-up services, which represents only a portion of ILEC total revenues due to the addition of a broader array of customer services. There is no such rate cap or revenue restriction on CLECs, hence the discrepancy. In the past the League has worked with CLECs to “level the playing field.” Repeal of ORS 221.515 would accomplish that.

X. 9-1-1 Emergency Communications

Support legislation enhancing the effectiveness of the state’s emergency communications system through an increase in the 9-1-1 tax and/or a prohibition of legislative “sweeps” from accounts managed by the Oregon Office of Emergency Management.

The League worked with other stakeholder groups in 2013 to extend the sunset date on the statewide 9-1-1 emergency communications tax to January 1, 2022 (HB 3317). In 2014, the League also worked to pass legislation including prepaid cellular devices and services under the 9-1-1 tax (HB 4055). As concerns mount with regard to disaster preparedness and recovery and as new upgrades to communications technology becomes available, it is apparent that state and local governments do not have the resources necessary to address challenges or take advantage of opportunities. Additional funding is needed and the practice of periodically sweeping funds out of the state’s emergency management account for other uses should cease. It is worthy of note that the practice of “sweeps” disqualifies the state from receiving federal funds for emergency communications. It is unknown how many federal dollars have been foregone as a result of this policy.

Telecommunications, Cable & Broadband (Continued)

Legislation	Background
<p>Y. <u>Technology Funding</u></p> <p>Seek additional funding to assist for cities in:</p> <ul style="list-style-type: none">• Increasing high speed broadband deployment and close the digital divide.• Purchasing upgraded emergency management communications equipment.• Providing local match money for federal funding programs, such as high speed broadband deployment.	<p>The deployment of broadband throughout the state of Oregon is critical to economic development, education, health and the ability of citizens to link with their governments. Additional funding, from various sources, including the state and federal government, needs to be allocated for this purpose. The need becomes even more acute when consideration is given to the certainty of a major seismic event. Often federal assistance comes with the requirement of a state or local match which is problematical for cities. A state mechanism for providing matching fund assistance would be helpful to those communities seeking to take control of their broadband destiny.</p>

Transportation

Legislation

Z. Comprehensive, Multi-modal Transportation Funding and Policy Package

The League of Oregon Cities proposes that transportation infrastructure be raised to the same level of importance as other utilities, and be funded at a level capable of maintaining appropriate standards of operation and service. Therefore, the League will help draft and advocate for a comprehensive, inter-modal and statewide transportation funding and policy package that:

1. Provides a significant increase in resources available for the preservation and maintenance of city streets by:
 - Substantially increasing the state gas tax and licensing and registration fees.
 - Indexing the state gas tax.
 - Continuing efforts to identify and implement alternative funding mechanisms (VMT, tolling, public-private partnerships, etc.).
 - Disaster resilience and seismic upgrades for all transportation modes.
 - The completion of transportation projects begun but not yet completed due to lack of funding or changes in funding criteria.
 - Providing additional funding for voluntary jurisdictional transfer.
 - Funding transportation enhancements such as bike-ped facilities.
 - Increasing funding for the statutory Special City Allotment program while maintaining the 50%-50% ODOT/city split.
 - Repealing the referral requirement (2009 Jobs and Transportation Act) on cities seeking to create/increase local gas tax.
2. Addresses statewide needs relating to intermodal transportation through:
 - Additional funding for transit operations and capital projects.
 - Additional funding for freight rail capital projects and operations (*ConnectOregon*, short-line rail and transload facilities).

Background

Maintenance and preservation needs have outpaced the resources available for streets, roads and highways. In its March, 2016 Infrastructure Survey Report the League identifies a \$3.7 billion capital need for highway and non-highway transportation projects (\$2.6 billion highway / \$1.1 billion non-highway). In addition, the report shows, for the 120 cities that participated, an aggregated street budget shortfall for operations and maintenance of approximately \$217 million per year. Safety and disaster resilience were cited as major challenges and needs by most cities. Cities also expressed support for a voluntary jurisdictional transfer program (the sensible alignment of highway facilities and management responsibility) provided the availability of adequate funding to facilitate the transfer and to maintain the asset.

Given the threat that inadequate funding represents to investments already made in the transportation system, the League will insist on a transportation package that increases and makes more sustainable the ability of all government jurisdictions to preserve and maintain these assets. Notwithstanding its emphasis on the need to preserve and maintain existing streets, the League of Oregon Cities agrees that the state's transportation system and the policy and funding programs that support it must be multimodal and statewide in scope. The League will therefore work to pass legislation in 2017 that addresses funding and policy initiatives relating to all modes (streets, bike/ped, transit, rail, aviation and marine) and in so doing address such issues as:

- Connectivity and capacity (especially truck mobility/rail)
- Safety for all users across all modes
- Resiliency and recovery (seismic retrofit across all modes)
- Jobs and economic development
- Impact on climate change
- Active transportation and public health
- Transportation access available on an equitable basis to all Oregonians
- Continuing and extending *ConnectOregon*
- Ensuring adequate new revenues for program/equipment such as the Oregon Department of Motor Vehicles technology upgrade
- Creative solutions to ongoing challenges (dedicated non-roadway fund, increased local authority to fund transit, bike-ped funding, etc.)

- Additional funding for passenger rail operations, equipment and capital projects (federal matching money and AMTRAK Cascades).

3. Does not:

- Preempt local government ability to self-generate transportation revenues for street maintenance and preservation.
- Change the dedication of State Highway Fund dollars to highway, road and street projects contained in Article 8, Section 3a of the Oregon Constitution.
- Reduce cities 20% share of the State Highway Fund.
- Create unfunded mandates requiring cities to undertake specific programs, such as greenhouse gas reduction scenarios.
- Further complicate the planning and regulatory process that currently governs the project delivery process.

- Maximizing local benefits of the federal FAST Act in Oregon

Water & Wastewater

Legislation

AA. Funding for Water System Resilience

Secure dedicated funding for water and wastewater system resilience and emergency preparation. This would include additional funds to plan for and upgrade water systems to increase seismic resiliency and funding to better position communities to better prepare for water supply shortages due to drought, climate change or other emergency scenarios.

Background

In general, Oregon's drinking water and wastewater systems are woefully underprepared for a catastrophic earthquake event. Restoration of water supply following such an event is critical for fire suppression, first aid, and for human health and safety. In 2013, the Oregon Resilience Plan provided estimates for service recovery of water and wastewaters systems in the event of a Cascadia earthquake under current infrastructure conditions. According to the plan, the estimated timeframe for service recovery in the valley ranges from one to twelve months. For the coast, service recovery is estimated between one to three years.

In addition to risks associated with significant natural disaster events, recent drought conditions in Oregon have demonstrated the need for emergency supply planning and coordination with other water users to better address water supply challenges. It is critical that communities are able to acquire alternative and back-up water supplies from multiple sources in order to better prepare for supply shortages or emergency situations, such as natural disasters or supply contamination.

The League will work to identify and secure low-interest loans or grants to seismically upgrade drinking water and wastewater system infrastructure and to help ensure that these systems are more resilient and better positioned to respond to water supply shortages resulting from drought, climate change, natural disasters, or other system failures.

Water & Wastewater (Continued)

Legislation

BB. Promote an Enhanced Prescription Drug Take-Back

Advocate for enhanced prescription drug take-back program funding and additional collection locations to reduce contamination of water from unwanted prescription drugs.

Background

Unused prescription drugs are problematic from both a public health and safety perspective as well as from a water quality perspective. Drug take-back programs help to ensure that unused prescription drugs are properly disposed of which keeps them from being abused, keeps them out of the hands of children, and keeps them from entering Oregon's waterways. Unwanted prescription drugs are often flushed down the toilet and despite wastewater treatment systems, they can end up contaminating lakes, streams and rivers. In 2014, U. S. Drug Enforcement Administration (DEA) expanded the types of locations allowed to accept unwanted medications including retail pharmacies and drug manufacturers. Prior to 2014, drug-take back programs were primarily supported through police department drop boxes. The challenge in expanding prescription drug take-back programs is now focused on the cost of transporting unused drugs from the take-back location to the disposal site and in educating the public about responsible disposal opportunities.

The League will work with a variety of stakeholders, including public health advocates, to identify additional funding mechanisms to increase drug take-back collection locations across Oregon. Funding should support the transportation and responsible disposal of unused prescription drugs. Funds should also be dedicated for enhanced education of disposal opportunities and the establishment of convenience standards to ensure that all Oregonians have reasonable access to drug take-back locations.

CC. Increased Funding for Water Supply Development

Support additional water supply funding through the state's Water Supply Development Account.

According to a survey conducted by the League, Oregon's water and wastewater infrastructure needs for cities alone are estimated to be \$9 billion over the next twenty years. In addition, the survey identified 66 percent of respondent cities as being in need of additional water supply storage. The 2015 drought highlighted the need for additional investments in water supply infrastructure, including storage and water delivery system efficiencies. Additional storage project investments are not only critical for adequate drinking water supply, they are an important tool for supplementing streamflows and habitat restoration.

The League will work to secure additional funding for existing water supply development programs. This includes support for feasibility grants and for the state's Water Supply Development Account which provides funding for water supply storage, reuse, restoration and conservation projects.



CITY OF ST. HELENS PLANNING DEPARTMENT

MEMORANDUM

TO: City Council
FROM: Jacob A. Graichen, AICP, City Planner
RE: Authorize Mayor's signature for a Public Sewer Easement Encroachment License
DATE: July 11, 2016

In April of this year the St. Helens Marina attained land use approval to construct a multi-unit garage on the Marina's long time parking area on the west side of N. River Street.

The proposed building location sits partially on a sanitary sewer easement that dates back to 1958 and a sewer main. Due to Development Code requirements (off-street parking in particular), there are not a lot of options to locate the building on the property. The land use decision included a condition that the sewer encroachment be addressed before any building permit is issued.

Working with Public Works, Engineering, and the City's legal counsel, the attached license was developed to allow the building to be built atop the sewer line and easement. This sort of thing is normally not allowed, but was determined to be possible provided:

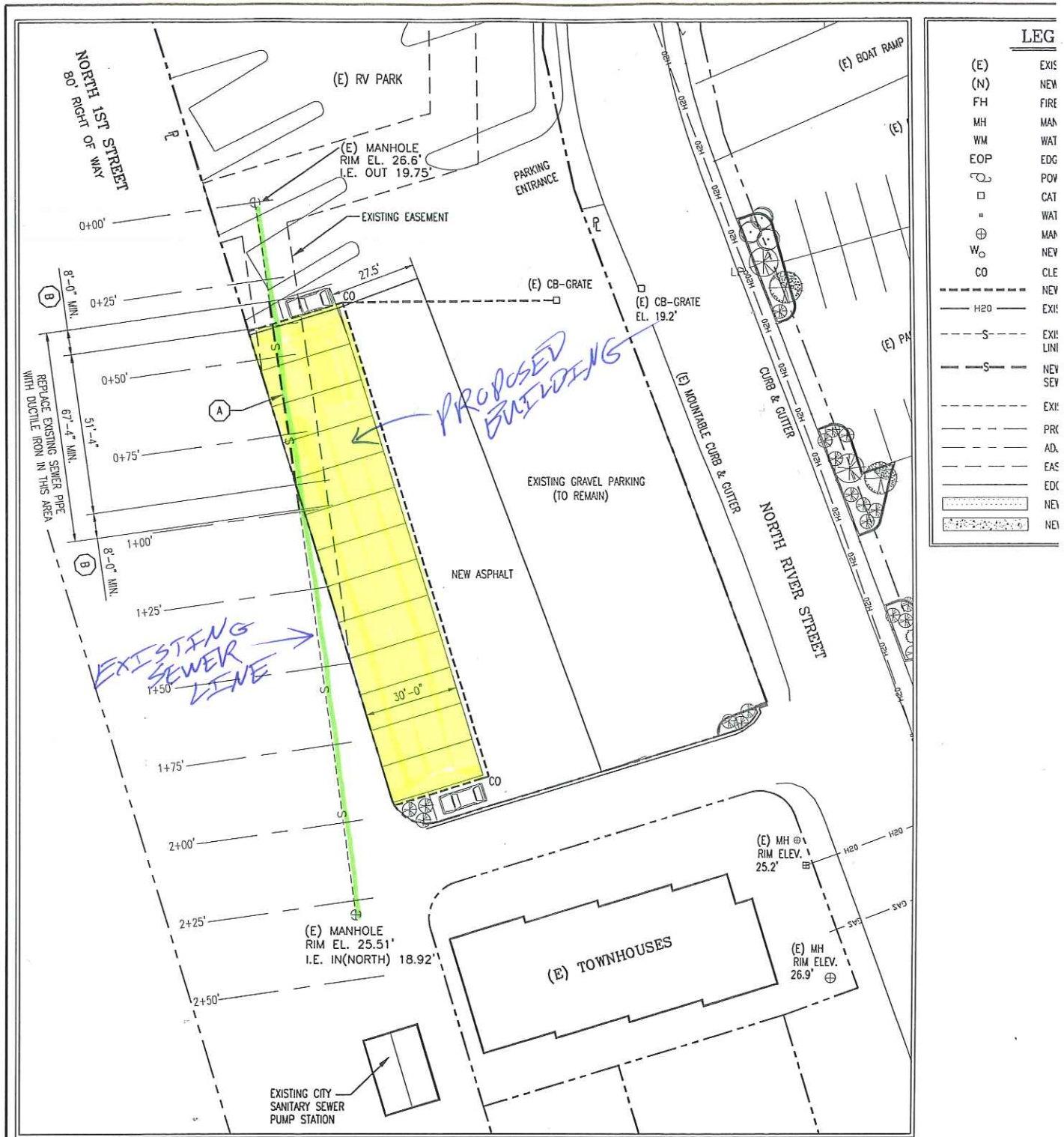
1. The portion of the sewer line under and around the building be reconstructed with ductile iron pipe.
2. That the attached license be recorded.

The purpose of these requirements is to allow things to happen as the St. Helens Marina proposes many improvements to the area, while protecting the public interest.

Reconstruction of the pipe should help minimize potential problems and the license is intended to protect the City's interest in sewer function, should an issue arise.

Unless the Council has reservations, please authorize the Mayor's signature of the license described herein.

**Attached: Exhibit showing the existing sewer line and proposed building
Public Sewer Easement Encroachment License**



SEWER MAIN MODIFICATION PLAN

SCALE: 1"=20'-0"



ST. HELENS MARINA
RIVER STREET GARAGES
SEWER MAIN MODIFICATION
MAY 2016

AFTER RECORDING RETURN TO:
City of St. Helens
PO Box 278
St. Helens OR 97051

UNTIL A CHANGE IS REQUESTED
SEND TAX STATEMENTS TO:
No Change

This space is reserved for recorder's use.

PUBLIC SEWER EASEMENT ENCROACHMENT LICENSE

This Agreement is entered into by and between the City of St. Helens, an Oregon municipal corporation (City) and St. Helens Marina, LLC, an Oregon limited liability company (Owner).

Recitals:

1. In March, 1958, Owner's predecessors in interest granted sewer easements to City, recorded at Book 136, page 220 of the Columbia County deed records.
2. In April, 2016, Owner received land use approval to construct garages on **property described as follows**, provided that sewer service be continued in a manner acceptable to City:

Property description: Lots 5, 6, 7, 8, 9 and 10, Block 13, "City of St. Helens," Columbia County, Oregon, together with that portion of River Street inuring thereto pursuant to the Vacating Ordinance No. 2719, recorded January 5, 1996, Fee No. 96-00124, Clerk's Records of Columbia County, Oregon. EXCEPTING therefrom that portion dedicated to the City of St. Helens by deed recorded October 10, 2013 as Instrument No. 2013-008361, Clerk's Records of Columbia County, Oregon.

Deed Reference No: 1996-11807, 2014-217, and 2015-49.

3. Owner and City agree that continued use of the existing sewer easement to provide such service is reasonable and appropriate subject to the following terms and conditions.

Agreement:

1. Encroachment Authorized. City hereby authorizes and grants a license for Owner to encroach over City's sewer easement, a description of which is attached as Exhibit 'A', for purposes of constructing the garages described in Site Design Review approval SDR.1.16 dated

April 13, 2016, subject to the terms and conditions of this Agreement. This license shall continue unless and until terminated by City as provided in section 4.

2. Construction of Replacement Sewer Line. Prior to construction of the garages, Owner shall at its sole expense replace the existing sewer line with 8" ductile iron pipe in the location and manner set forth in the attached Project S-642 drawing (Exhibit 'B'). All work shall be done by a licensed contractor approved by the City and in accordance with City laws and standards. All work shall be inspected and approved by City.

3. Maintenance. City shall provide routine inspection, cleaning and maintenance of the sewer line in accordance with normal and customary practice. Owner shall cooperate with City as reasonably may be necessary.

4. Repair or Replacement. Owner acknowledges that continuous proper functioning of the sewer line is essential. If for any reason the sewer line *lying between the manhole to the north and south of the garages building identified as manhole IF21 and IF4, respectively*, does not function properly or fails, City may take such actions as it deems necessary to promptly restore sewer service provided that such actions do not damage the garages, unless the City in its sole discretion concludes that action that damages the garages is the only reasonable option that exists. This may include but is not limited to constructing a temporary bypass sewer line around the garages.

In the event City determines that the sewer line *lying between the manhole to the north and south of the garages building identified as manhole IF21 and IF4, respectively*, cannot reasonably be permanently repaired in its existing location, City may terminate this license and require Owner to reroute and replace the sewer line on Owner's property and beyond in accordance with the schedule, plans and permits approved by City. Rerouting and replacement of said sewer line may be on Owner's property or public right-of-way and may include portions of the sewer line beyond that as described herein, depending on specifications for proper sewer function. City may elect to perform such work at Owner's expense if Owner fails to substantially complete the work within 30 days or such other time as agreed to by City. Owner hereby grants City access to the property as City deems necessary to perform temporary and permanent work. Except in case of emergency, City shall coordinate all such work with Owner.

5. Cost of repair or replacement. Owner shall be responsible for all costs associated with temporary and permanent repair or replacement of that portion of the sewer line that is the subject of this Agreement, including but not limited to bypass or relocation of the sewer line. Owner shall within 30 days of receipt of a statement of expenses, reimburse City for City's expenses of performing bypass, repair, relocation or replacement.

6. Release of Claims. Owner hereby waives, releases and covenants not to sue City, its officers, agents and employees for any and all damages or claims arising from or relating to the sewer line in its existing location.

7. Indemnification. Owner shall indemnify, hold harmless and defend City, its officers, agents and employees, from and against any and all claims arising from or relating to that portion of the sewer line that is the subject of this Agreement.

8. Miscellaneous.

a. Time is of the essence of this Agreement.

b. In an action to enforce the terms of this Agreement, including an action for payment of amounts due City, the prevailing party shall be entitled to its reasonable attorney fees and costs, including on appeal.

c. Pursuant to ORS 93.710 or other applicable law, this Agreement shall be recorded in the property records of Columbia County and shall run with the land and bind the successors and assigns of the parties. Nothing herein, however, grants Owner an interest in property, including the sewer easement, held by City.

d. Sections 5 through 7 of this Agreement shall survive termination.

e. This Agreement shall be construed so as to minimize the risk of disruption in sewer service and to protect the public health.

City

Owner

By: _____

Name: Randy Peterson

Title: Mayor

By: _____

Name: Brad Hendrickson

Title: Owner/Manager

STATE OF OREGON)
) ss.

County of Columbia)

This instrument was acknowledged before me on _____, 2016, by Randy Peterson as Mayor of the City of St. Helens.

NOTARY PUBLIC FOR OREGON

My Commission Expires:_____

STATE OF OREGON)
) ss.
County of Columbia)

This instrument was acknowledged before me on _____, 2016, by Brad
Hendrickson as Owner/Manager of the St. Helens Marina, LLC.

NOTARY PUBLIC FOR OREGON

My Commission Expires:_____

Exhibit A
City's Sewer Easement

AT OF WAY
BOOK 136 PAGE 220

Know All Men by These Presents, That R. A. Phair and H. B. Phair, husband and wife
and ~~XXXXXXXXXXXXXXXXXXXX~~ Harvey S. Park and Kathryn I. Park, husband and wife,
in consideration of One and no/100ths Dollars (\$1.00) and other valuable considerations

them paid by the City of St. Helens, Oregon, have bargained and sold, and by these presents do bargain, sell and convey unto said City of St. Helens, Oregon, an easement and right of way for a city sewer, storm drain, pipe or pipes, through, under or across the following described real property, in Columbia County, State of Oregon, to-wit:

The Northwest corner of Lot 6, Block 13, City of St. Helens, Columbia County, Oregon, bounded by a line beginning at a point on the West property line 17 feet North of the Southwest corner, thence Northerly to a point on the North property line located 7 feet East of the Northwest corner.

A 15 foot wide strip across Lot 7, Block 13, City of St. Helens, Columbia County, Oregon, the center line of which is described as follows: "A line beginning at a point on the West property line 8 feet North of the Southwest corner, thence Northerly to a point on the North property line 8 feet East of the Northwest corner."

A 15 foot wide strip across Lot 8, Block 13, City of St. Helens, Columbia County, Oregon, the center line of which is described as follows: "A line beginning at a point on the South property line 8 feet East of the Southwest corner, thence Northerly to a point on the North property line 17 feet East of the Northwest corner."

Also the North 15 feet of the Lot.

together with the right to enter upon said premises for the purpose of excavating for, constructing and establishing such sewer, storm drain pipe line or lines, and for the further purpose of entering to repair and improve such sewer, drains, and pipes, when necessary; such use and right to be at all times exercised so as to avoid all unnecessary damage.

To Have and to Hold the above granted easement and right of way, unto said City of St. Helens, Oregon for the purposes above set forth, forever.

In Witness Whereof, R. A. Phair and H. B. Phair, and/ Harvey S. Park and Kathryn I. Park, the grantor s
above named have hereunto set their hand s and seal s this 28th day of March, 1958,

Signed, sealed and delivered in the presence of

R. A. Phair } Harvey S. Park (Seal)
H. B. Phair } Kathryn I. Park (Seal)
R. A. Phair (Seal)
H. B. Phair (Seal)

BOOK 136 PAGE 221

STATE OF OREGON }
County of Columbia } ss

Be It Remembered, That on this 28th day of March
A. D., 1958 before me the undersigned, a Notary Public in and for said County and State, personally
appeared the within named R. A. Phair and H. B. Phair, husband and wife, and
Harvey S. Park and Kathryn I. Park, husband and wife,
known to me to be the identical persons described in and who executed the within instrument, and ac-
knowledged to me that they executed the same freely and voluntarily.

In Testimony Whereof, I have hereunto set my hand and Notarial seal the day and year last above written.



Marshall C. Kelt
Notary Public for Oregon.
My commission expires July 26, 1959

EASEMENT and
RIGHT OF WAY

R. A. PHAIR and

H. B. PHAIR and

HARVEY S. PARK and KATHRYN I. PARK
TO

City of St. Helens

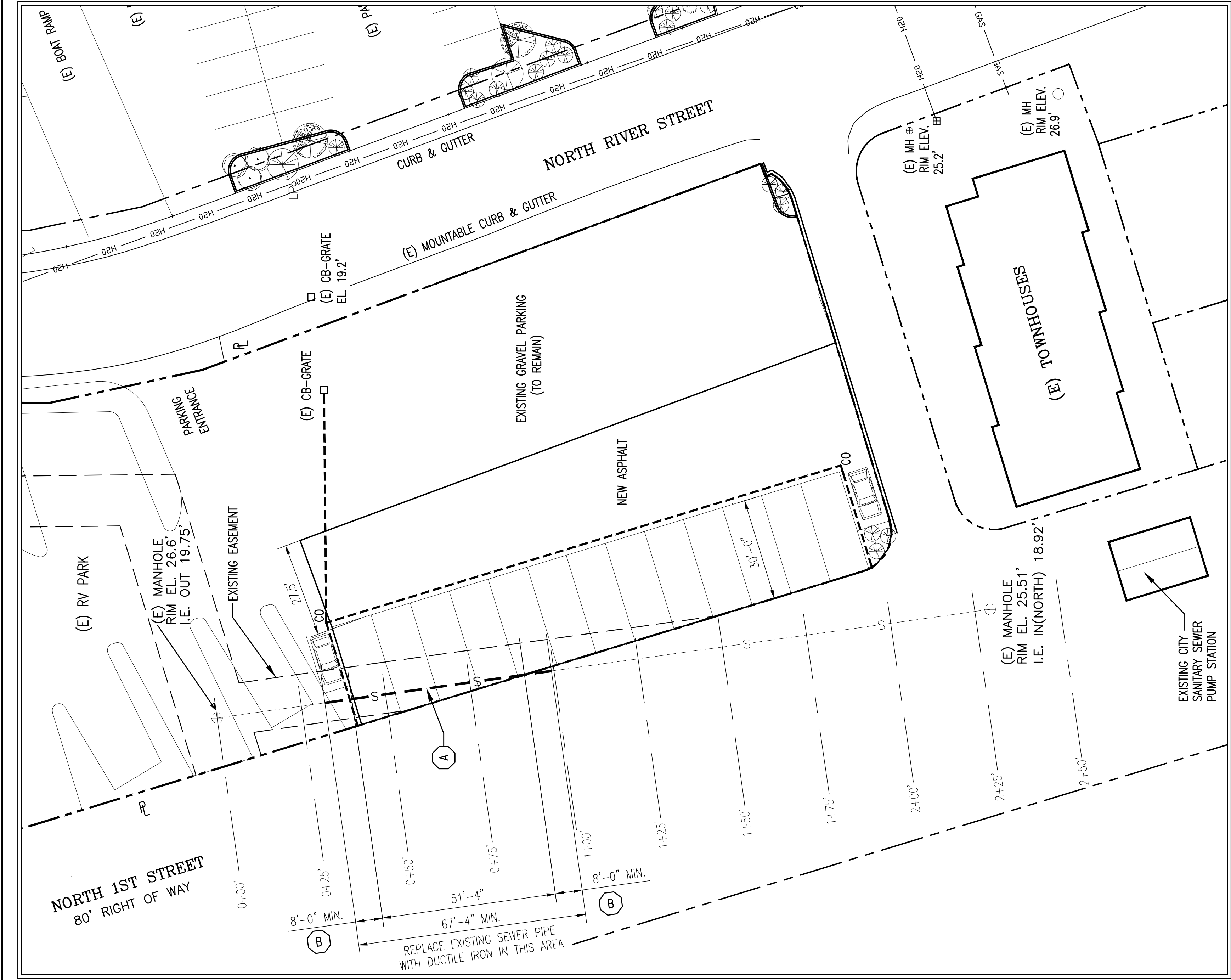
STATE OF OREGON } ss.
Columbia County

I certify that the within instrument of
writing was received for record on the
1st day of MAY 1958
at 4:50 o'clock P. M.; recorded
in Book 136 on page 220
Records of Deeds
of said County.

Witness my hand and seal of County
affixed.

H. F. Jensen
County Clerk.
Harvey S. Park Deputy

Exhibit B
Project S-642 Drawing



SEWER MAIN MODIFICATION PLAN

SCALE: 1"=20'-0"

ST. HELENS MARINA
RIVER STREET GARAGES
SEWER MAIN MODIFICATION
MAY 2016

LEGEND

- (E)

EXISTING
- (N)

NEW
- FH

FIRE HYDRANT
- MH

MANHOLE
- WM

WATER MAIN
- EOP

EDGE OF PAVEMENT
- ☐

POWER POLE
- ☐

CATCH BASIN
- ⊕

WATER METER
- ⊕

MANHOLE COVER
- W_o

NEW WATER VALVE
- CO

CLEAN OUT
- NEW STORM SEWER LINE
- EXISTING WATER LINE
- EXISTING SANITARY SEWER LINE
- NEW (REPLACED) SANITARY SEWER LINE
- EXISTING STORM SEWER LINE
- PROPERTY LINE
- ADJACENT PROPERTY LINE
- EASEMENT LINE
- EDGE OF NEW ASPHALT
- ▨

NEW ASPHALT
- ▨

NEW CONCRETE

(E)

EXISTING

(N)

NEW

FH

FIRE HYDRANT

MH

MANHOLE

WM

WATER MAIN

EOP

EDGE OF PAVEMENT

☐

POWER POLE

☐

CATCH BASIN

⊕

WATER METER

⊕

MANHOLE COVER

W_o

NEW WATER VALVE

CO

CLEAN OUT

NEW STORM SEWER LINE

EXISTING WATER LINE

EXISTING SANITARY SEWER LINE

NEW (REPLACED) SANITARY SEWER LINE

EXISTING STORM SEWER LINE

PROPERTY LINE

ADJACENT PROPERTY LINE

EASEMENT LINE

EDGE OF NEW ASPHALT

▨

NEW ASPHALT

▨

NEW CONCRETE

UTILITY LOCATES

LOCATES (48 HOUR NOTICE PRIOR TO EXCAVATION)

OREGON LAW REQUIRED YOU TO FOLLOW THE RULES ADOPTED BY THE OREGON UTILITY NOTIFICATION CENTER. THOSE RULES ARE SET FORTH IN OAR 952-001-0010 THROUGH 952-001-0090. YOU MAY OBTAIN COPIES OF THE RULES FROM THE CENTER BY CALLING (503) 246-1987.

ONE CALL SYSTEM
1-800-332-2344

THE PUBLIC WORKS MAINTENANCE SUPERVISOR, NEAL SHEPHERD (503-397-3532), MUST BE NOTIFIED 48 HOURS IN ADVANCE TO COORDINATE ANY TAPS AND/OR WATER VALVE OPERATION. THE CONTRACTOR IS NOT ALLOWED TO OPERATE ANY WATER VALVES CONTROLLING FLOW TO NEW PIPING FROM CITY'S POTABLE WATER SYSTEM.

A CITY PERMIT IS REQUIRED TO WORK IN THE PUBLIC R.O.W.

KEYED NOTES:

- A

REPLACE EXISTING 8" SEWER LINE WITH 8" DUCTILE IRON PIPE. THE EXISTING SEWER LINE WAS LINED WITH CURE-IN-PLACE LINER ABOUT 2 YEARS AGO. MAKE SURE THE INSIDE DIAMETERS OF THE PIPES MATCH UP SO THERE IS NOT A RIDGE OR RM THAT WOULD START HOLDING UP DEBRIS AND CREATING AN OBSTRUCTION AND BACKUP. CONTRACTOR IS RESPONSIBLE FOR PROVIDING A SMOOTH INSIDE TRANSITION OF THE PIPES.
- B

EXTEND THE NEW 8" DUCTILE IRON PIPE AT LEAST 8'-0" BEYOND THE BUILDING AT EACH END. THE EXACT DISTANCE FROM THE BUILDING SHALL BE DETERMINED BY THE BUILDING OFFICIAL BASED ON A 1:1 MAXIMUM SLOPE FROM THE BOTTOM OF THE BUILDING FOUNDATION TO THE BOTTOM OF THE TRENCH.

- NOTE:
- ALL PIPES SHALL HAVE .5% MINIMUM SLOPE AND 30" OF COVER MINIMUM.
 - ALL HARD SURFACES SHALL HAVE A MINIMUM OF 1.0% SLOPE TOWARDS COLLECTION SYSTEM.
 - ALL WALKWAYS SHALL HAVE A MAXIMUM SLOPE OF 5.0% IN THE DIRECTION OF TRAVEL AND 2.0% CROSS SLOPE.
 - PLAN CAN BE PROVIDED IN CAD FORMAT TO ACCOMMODATE CONSTRUCTION STAKING. (NOT ALL DIMENSIONS ARE SHOWN)
 - LANDSCAPE AREAS SHALL BE SLOPED TOWARDS CATCH BASINS AS REQUIRED TO PREVENT PUDDLES. PROVIDE 2'-6" DRAIN ROCK SURFACE WITHIN 3' OF LANDSCAPE CATCH BASINS TO REDUCE THE POTENTIAL OF BLOCKAGE.
 - POWER SERVICE SHALL BE COORDINATED WITH CRPUD AND THEN ADDED TO THIS PLAN BY LCE.
 - OWNER SHALL PROVIDE PERMANENT PUBLIC UTILITY EASEMENT THAT EXTENDS 7.5' AROUND AND BETWEEN ALL PUBLIC UTILITIES (STORM, SANITARY, AND WATER LINES).

SURVEY INFORMATION PROVIDED BY:
REYNOLDS LAND SURVEYING, INC.
(503) 397-5516

NOTES

ELEVATIONS ARE BASED ON OREGON DEPT. OF TRANSPORTATION BENCH MARK "HELEN", PID RD4218, A BRASS DISC NEAR THE INTERSECTION OF 6TH STREET AND PLYMOUTH STREET IN ST. HELENS, OR
DATUM: NAVD 88
CONTOUR INTERVAL-1'

THE 100 YEAR BASE FLOOD ELEVATION FOR THE VICINITY IS 26.3' NAVD 88, PER FEMA FIS COLUMBIA RIVER PROFILE.

UNDERGROUND UTILITIES AS SHOWN, WERE MARKED VIA THE OREGON UTILITY NOTIFICATION CENTER - TICKET NO. 16010908.

ORDINARY HIGH WATER AND WETLAND DELINEATION WERE DONE BY WETLAND SOLUTIONS NORTHWEST, LLC.

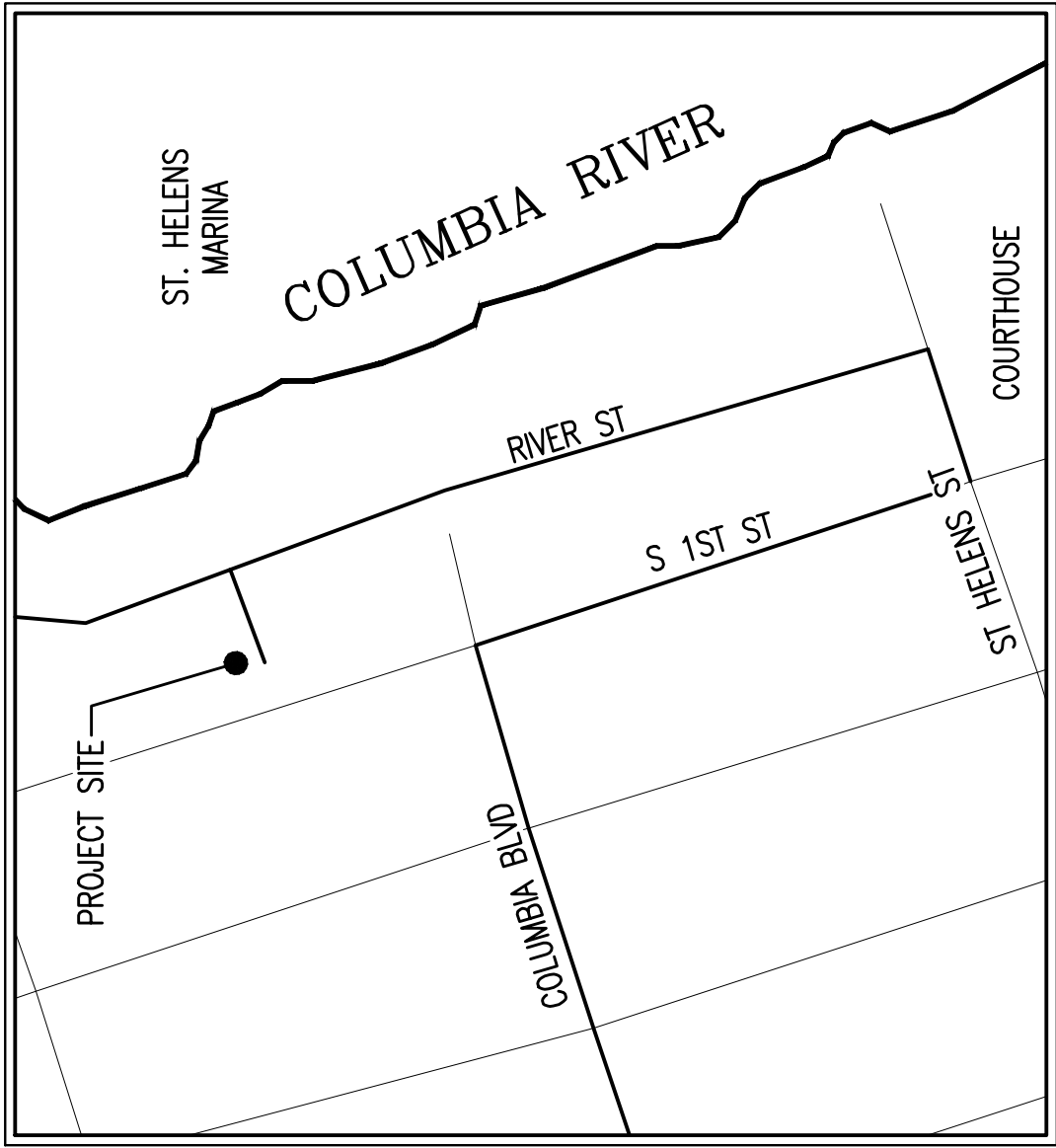
THE STATE OF OREGON, DEPARTMENT OF STATE LANDS SUBMERGED AND SUBMERSIBLE LAND LEASE FOR ST. HELENS MARINA, LLC EXTENDS RIVERWARD FROM THE ORDINARY LOW WATER LINE PER LEASE NO. 10526-ML.

DRAWING INDEX

DRAWING NUMBER	DESCRIPTION
D-2370-3000-01	SEWER MAIN MODIFICATION PLAN, VICINITY MAP AND NOTES
D-2370-3000-02	SECTION, PROFILE, DETAILS & NOTES

GENERAL NOTES

- ALL WORK SHALL CONFORM TO THE MOST CURRENT REVISION OF THE OREGON STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, OREGON OCCUPATIONAL SAFETY AND HEALTH DIVISION (OSHA) REGULATIONS; DEQ, OREGON STATE HEALTH DEPARTMENT AND CITY OF ST. HELENS & AWWA STANDARD PLANS AND SPECIFICATIONS, AS APPLICABLE.
- SANITARY SEWER LATERALS SHALL BE PVC MATERIAL (4" MINIMUM DIAMETER). ALL NON METAL PIPE MUST HAVE #10 GAUGE COPPER WIRE AND TRACER TAPE AT 10 TO 24 INCHES ABOVE LATERAL. THE ENDS OF SANITARY LATERALS SHALL BE MARKED WITH A PRESSURE TREATED 2"x4" PAINTED GREEN, WITH DEPTH OF LATERAL CLEARLY MARKED AND "SAN" CLEARLY VISIBLE.
- ALL FILL AREAS SHALL BE STRIPPED OF ORGANIC MATERIAL. FILL SHALL BE PLACED IN 9-INCH LIFTS AND COMPACTED TO 95% RELATIVE MAXIMUM DENSITY ACCORDING TO AASHTO T-99 STANDARDS. BASE ROCK IN THE STREET SHALL BE COMPACTED TO 95% PER AASHTO T-180. LANDSCAPED AREAS SHALL BE COMPACTED TO 90%. THE CONTRACTOR WILL PROVIDE DENSITY TESTING, A MAXIMUM OF ONE FOR EVERY 10,000 SQUARE FEET OF AREA AND 2 FEET OF FILL PLACED. ADDITIONAL COMPACTION TESTS MAY BE REQUIRED BY THE CITY IF POOR COMPACTION EFFORTS ARE OBSERVED DURING CONSTRUCTION. COMPACTION REPORTS FROM A REPUTABLE TESTING LAB SHALL BE SUPPLIED TO THE CITY. ALL BACKFILL MATERIALS SHALL BE COMPACTED TO 95% OF THE MAXIMUM MATERIAL DENSITY AND PER A.W.P.A. DIVISION III, SECTION 301.2.04. ALL PIPE SHALL HAVE A MINIMUM COVER OF 30".
- CONTRACTOR IS RESPONSIBLE FOR COORDINATING INSTALLATION OF ALL UTILITIES WITH THE APPROPRIATE ORGANIZATIONS AND CONTACTING CITY FOR ALL REQUIRED INSPECTIONS.
- ANY CHANGES FROM APPROVED PLANS SHALL BE APPROVED BY THE CITY AND THE APPROPRIATE AGENCIES. COMPLEXITY OF MODIFICATIONS WILL DETERMINE IF REVISED PLANS ARE REQUIRED.
- BEDDING AND PIPE ZONE BACKFILL REQUIREMENTS SHALL BE IN ACCORDANCE WITH APPLICABLE SPECIFICATIONS AND DETAILS.
- PRIOR TO ACCEPTANCE, ALL PUBLIC SANITARY SEWER SHALL BE AIR TESTED IN ACCORDANCE WITH THE CITY AND APWA REQUIREMENTS FOR SUCH TESTS. PVC PIPE SHALL ALSO BE TESTED FOR DEFLECTION, USING A MANDREL DESIGNED AT NO LESS THAN 95% OF INTERIOR DIAMETER. CONTRACTOR TO PREPARE PIPE IN ACCORDANCE WITH OREGON APWA SPECIFICATION PRIOR TO THE CITY ENGINEER AND/OR THE DESIGNATE. WITNESSING THE TEST. ALL SANITARY SEWER LINES SHALL BE VIDEO TAPED, BY THE CONTRACTOR, TO ASSURE THAT THERE ARE NO FLAT SPOTS IN THE LINE AND THAT TRANSITIONS ARE SMOOTH PER KEYED NOTE A.
- SANITARY MANHOLES SHALL BE TESTED IN ACCORDANCE WITH OREGON APWA AND DEQ SPECIFICATIONS.
- ONE SET OF PLANS SHALL BE KEPT ON SITE DURING ALL CONSTRUCTION. ANY CHANGES OR MODIFICATIONS SHALL BE NOTED AND KEPT AS REDLINE DRAWINGS TO BE SUBMITTED TO THE CITY WHEN THE PROJECT IS COMPLETED.
- A PRE-CONSTRUCTION MEETING WITH THE CITY AND THE CONTRACTOR IS REQUIRED PRIOR TO THE START OF CONSTRUCTION.
- CITY ENGINEERING STAFF SHALL BE SUPPLIED WITH MATERIAL CERTIFICATIONS FOR ALL MATERIALS USED ON PUBLIC INFRASTRUCTURE.
- CITY PUBLIC WORKS MAINTENANCE DIRECTOR SHALL APPROVE THE RECONNECTION AT EACH LOCATION BEFORE IT IS BACKFILLED.



VICINITY MAP

SCALE: NTS

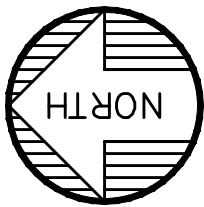


EXHIBIT B

S-642

DATE: 5/31/16
REVISED PRINT
VOID ALL PREVIOUS

DATE: 05/06/16
ISSUED
FOR APPROVAL

REV.	REVISION RECORD	DATE
A	REVISED AS PER CITY'S REVIEW COMMENTS	5/26/16

Lower Columbia Engineering

St. Helens, Oregon
(503) 396-0389

PROJ. NO. 2370

DWG. BY MA

APPR. BY

SCALE NOTED

DATE 05/06/16

DWG. NO. D-2370-3000-01-A

ST. HELENS MARINA

RIVER STREET GARAGES

SEWER MAIN MODIFICATION



CITY OF ST. HELENS PLANNING DEPARTMENT

MEMORANDUM

TO: City Council
FROM: Jacob A. Graichen, AICP, City Planner
RE: Camping in public rights-of-way and on public property ordinance
DATE: July 11, 2016

Attached to this memo is Ordinance No. 3208. It is scheduled for a first reading on the Council's July 20th regular session.

This ordinance is intended to prohibit “camping” in public rights-of-way (such as city streets) and on public property. This is based on similar law used by at least the City of Portland and the City of Ashland. It is recommended language from the City’s legal counsel.

Note that “camping” is prohibited except as specifically authorized by the City Administrator, which is intended to cover any circumstance in which St. Helens would want to allow it (e.g., camping on Sand Island).

It’s important to recognize that camping per this Ordinance is not what someone may typically picture as camping. In this case it relies on whether or not bedding or other sleeping matter or any kind of stove or fire takes place. So if there is an indication of establishing a sleeping or cooking arrangement, or just having a small fire, that is camping.

This ordinance is intended to address issues that have been affecting the city for some time now and of which, the Police Department lacks the legal tools to address.

City of St. Helens
ORDINANCE NO. 3208

AN ORDINANCE AMENDING THE ST. HELENS MUNICIPAL CODE
CHAPTER 12.20 REGARDING CAMPING IN THE PUBLIC RIGHTS OF WAY AND
ON PUBLIC PROPERTY

WHEREAS, the City has authority to regulate its public rights of way and public properties; and

WHEREAS, camping in the public rights of way or on public property presents a health and safety issue for the City.

NOW, THEREFORE, THE CITY OF ST. HELENS DOES ORDAIN AS FOLLOWS:

Section 1. The City of St. Helens Municipal Code Chapter 12.20 is hereby amended, attached hereto as **Attachment A** and made part of this reference.

Section 2. Severability. If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other sections, provisions, clauses or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

Section 3. Provisions of this Ordinance shall be incorporated in the St. Helens Municipal Code and the word "ordinance" may be changed to "code," "article," "section," or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

Section 4. The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time:	July 20, 2016
Read the second time:	August 17, 2016

APPROVED AND ADOPTED this 17th day of August, 2016 by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

underline words are added
~~words stricken~~ are deleted

CHAPTER 12.20 RIGHT-OF-WAY REGULATIONS

Sections:

- 12.20.010 Definitions.
- 12.20.020 Jurisdiction.
- 12.20.030 Scope of regulatory control.
- 12.20.040 City permission requirement.
- 12.20.045 Obstructions in rights-of-way.
- 12.20.050 Obligation of the city.
- 12.20.060 Camping in rights-of-way or on public property.

12.20.010 Definitions.

For the purpose of this chapter, the following mean:

(1) “Campsite” means any place where bedding, sleeping bag, or other sleeping matter or any stove or fire is placed, established, or maintained, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure or shelter, or any vehicle or part thereof.

(~~2~~) “City” means the city of St. Helens, Oregon.

(~~3~~) “Person” means individual, corporation, association, firm, partnership, joint stock company, and similar entities.

(~~4~~) “Public rights-of-way” include, but are not limited to, streets, roads, highways, bridges, alleys, sidewalks, trails, paths, public easements, and all other public ways or areas, including subsurface and air space over these areas.

(5) “To camp” means to set up, or to remain in or at a campsite.

(~~6~~) “Within the city” means territory over which the city now has or acquires jurisdiction for the exercise of its powers

[...]

12.20.060 Camping in public rights-of-way or on public property.

(1) It is unlawful for any person to camp in or upon any public right of way or public property, unless otherwise specifically authorized by the City Administrator.

(2) Violation of this Section shall be punishable by a fine of not more than \$250.00.



Providing 9-1-1 call answering,
emergency dispatch and other
support services for:

Clatskanie Fire & Medical
Clatskanie Police
Columbia River Fire & Rescue
Rainier Police
Columbia City Police
St. Helens Police
Columbia County Sheriff
Scappoose Fire & Medical
Scappoose Police
Vernonia Fire & Medical
Vernonia Police
Metro-West Ambulance
Mist-Birkenfeld Fire & Medical

Oregon State Police
Oregon State Forestry, Columbia Unit
Columbia Co. Community Corrections
Columbia Co. District Attorney
Columbia Co. Emergency Management
Columbia Co. Juvenile Department
Columbia Co. Road Department
Columbia Community Mental Health
PGE Trojan Facility

BOARD OF DIRECTORS

Zone 1 (Clatskanie), Dee Wooley
Zone 2 (Rainier), Sean Clark
Zone 3 (St. Helens), Henry Heimuller
Zone 4 (Vernonia-Mist), Kathy Denckla
Zone 5 (Scappoose), Rob Anderson

EXECUTIVE DIRECTOR

Steve Watson
(503) 397-7255 ext. 6971
(503) 366 6971 – Direct Line
swatson@columbia911.com

ADMIN SERVICES MANAGER

Nancy Edwards
(503) 397-7255 ext. 6972
(503) 366-6972 – Direct Line
nedwards@columbia911.com

OPERATIONS MANAGER

Trish Hilsinger
(503) 397-7255 ext. 6973
(503) 366-6973 – Direct Line
thilsinger@columbia911.com

PERFORMANCE MANAGER

Diana Karthaus
(503) 397-7255 ext 6978
(503) 366-6978 – Direct Line
dkarthaus@columbia911.com

Columbia 9-1-1 Communications District

June 8, 2016

City of St. Helens
265 Strand Street
St. Helens, OR 97051

Mr. Walsh

Columbia 9-1-1 has long been involved with the Columbia Emergency Planning Association (CEPA) particularly in the administration and use of the Columbia Alert Network (CAN). This network is used by our agency to alert citizens to matters of interest and public safety. These systems are commonly referred to as an Outcall Notification System. With the upcoming changes to the CEPA/LEPC and HSEMC groups and coupled with our desire to find a more desirable vendor solution, this seemed like an opportune time to streamline the management of the network. This service is one that Columbia 9-1-1 should provide to its communities from a public safety perspective. These systems are common place in most 9-1-1 centers and are an expected service across our industry.

In past years, The City of St. Helens has been included in cost sharing of the previous systems and it is our desire that you will recommend to the City Council a continuation of that support. We believe that the new vendor, Everbridge, will offer significant improvement in performance and features from past services.

Columbia 9-1-1 will use the system for matters of public safety and awareness, However, Everbridge has many features beyond public safety and we would like to extend the use of the service to the City. The City could use the system for administrative functions and non-public safety matters where citizen notifications are appropriate.

Last year, Columbia 9-1-1 invoiced the City of St. Helens in the amount of 1094.41. This year the invoiced amount is \$1100.00, however our costs with the new system have been significantly higher.

I have included an updated agreement document and the invoice for the next fiscal year. Please sign and return to my office and I will return a fully executed document to you. Please let me know if you have any questions.

Best Regards

Steve Watson
Executive Director

RECEIVED

JUN 23 2016

CITY OF ST. HELENS

P.O. Box 998 St. Helens, Oregon 97051

Administrative Offices: (503) 397-7255 Fax: (503) 366-7196
Dispatch Floor: (503) 397-1521 Fax: (503) 397-7797

OUTCALL NOTIFICATION AND ALERTING SERVICES LETTER AGREEMENT

The outcall notification and alerting service, also referred to in Columbia County as the Columbia Alert Network (“CAN”), is an ultra-high speed telephone dialing service that is capable of placing thousands of telephone calls in minutes in situations requiring emergency public notification. Pre-recorded messages are delivered and the recipient may be prompted to acknowledge receipt of the message. All public entities and private industries in Columbia County are authorized to activate CAN by means of a request to Columbia 9-1-1 Communications District (“District”). Columbia 9-1-1 has a contract with Everbridge to supply this service and is the owner of the network.

City of St Helens (“Member”) is a subscriber to CAN by virtue of its participation in the system. Member has been involved in cost sharing for the system for several years.

The purpose of this Agreement is to set forth the terms and conditions for Member as a subscriber to CAN. Member is entitled to the following services:

1. **CAN Activation Services:** District will cooperate with and assist Member to take advantage of the benefits associated with Member’s subscription to CAN. In addition, District will provide CAN activation services for Member upon request (“CAN Activation”). Member may request CAN Activation calling the dispatch center’s 24-hour number (1-800-696-7795 or 503-397-1521).
2. **CAN Data Services Costs:** Columbia 9-1-1 will assist Member with data uploads to the system. Columbia 9-1-1 will not accumulate data, but will assist in the formatting of the data. Columbia 9-1-1 will not verify the accuracy of any data. Columbia 9-1-1 will assist member with uploading of data to CAN for purposes of community notifications, not related to matters of public safety. . Member may upload data as often as member may deem appropriate for their needs.
3. **Fee:** The annual cost sharing fee for will be \$ 1100.00
4. **Term:** Subject to earlier termination as provided in paragraph 4, below, this Agreement shall have an initial term of one (1) year commencing on_____, 20___ and ending on _____, 20___. This Agreement renews automatically for successive one (1) year terms beginning _____, 20___ unless and until notice of termination is given by one party to the other in accordance with Section 5. Wherever reference is made in this Agreement to the term hereof, such reference shall include the initial term and any renewal thereof.
5. **Termination:** Either District or Member has the right to terminate this Agreement upon thirty (30) days’ notice to the other in the event of an occurrence of a default by the other as defined in paragraph 5, below. In addition, this Agreement may be terminated: (i) at any time upon mutual agreement of District and Member or (ii) by either District or Member upon ninety (90) days’ prior written notice to the other.

6. **Events of Default:** The following constitute events of default by Member:

(a) The failure of Member to pay any compensation owing to District and the continuation of such failure for at least thirty_(30) days after notice given to Member by District that the same is due and payable.

(b) The failure to perform any act required of Member hereunder and the continuation of such failure for at least thirty (30) days after notice given to Member by District specifying such failure and requesting that the same be corrected.

The following constitute events of default by District:

(a) The failure to perform any act required of District hereunder, and the continuation of such failure or performance for at least Thirty (30) days after notice given to District by Member specifying such failure or performance and requesting that the same be corrected.

7. **Indemnification:** District and Member (“Indemnifying Party”) each hereby agree to indemnify and hold harmless the other from any liability, loss, cost, claims, damages, and expenses (including reasonable attorneys fees at trial and on any appeal) arising out of or related to any acts or omissions of the Indemnifying Party and any party employed by the Indemnifying Party. The term “acts or omissions” as used herein include without limitation any accident, injury or damage whatsoever caused to any person or property. Indemnification under this paragraph is not exclusive but shall be in addition to all rights and remedies provided by law or in equity.

8. **No Waiver:** Unless otherwise expressly provided herein, no waiver by a party of any provision hereof shall be deemed to have been made unless expressed in writing and signed by the party waiving the provision. No delay or omission in the exercise of any right or remedy accruing to a party upon any breach under this Agreement shall impair such right or remedy or be construed as a waiver of any such breach theretofore or thereafter occurring. The waiver by a party of any breach of any term, covenant or condition herein stated shall not be deemed to be a waiver of any other term, covenant or condition. All rights or remedies afforded to a party hereunder or by law shall be cumulative and not alternative, and the exercise of one right or remedy shall not bar other rights or remedies allowed herein or by law.

9. **Notice:** Any notice required or desired to be given with respect to this Agreement shall be in writing and shall be deemed delivered effective when personally delivered or five (5) days after it is deposited in the United States Mail, registered or certified, addressed to the party intended to receive notice at the party’s address set forth below, or to such other address as a party may have specified by prior written notice to the other party:

Columbia 9-1-1 Communications District
58611 McNulty Way
P.O. Box 998
St. Helens, Oregon 97051
Telephone: (503) 397-7255 Fax 503 366 7196
Attn: Steve Watson – Executive Director

City of St Helens
265 Strand Street
St. Helens, Oregon 97051

2 - OUTCALL NOTIFICATION AND ALERTING SERVICES LETTER AGREEMENT

10. **Further Action:** The parties hereto shall execute and deliver all documents, provide all information, and take or forbear from all such action as may be necessary or appropriate to achieve the purposes of this Agreement.

11. **Amendments:** This Agreement may not be altered or amended except by a writing signed by both District and Member.

12. **Assignment:** Member may not assign, transfer, or delegate its obligations under this Agreement without the express written consent of District.

13. **Arbitration:** Any controversy or claim arising out of, or relating to, this Agreement, or the making, performance, or interpretation of this Agreement, shall be settled by binding arbitration in Columbia County, Oregon. District and Member shall select one arbitrator to conduct the arbitration, except that if District and Member are unable to agree on the selection of an arbitrator, the arbitrator shall be selected by the presiding judge of the Circuit Court of the State of Oregon for Columbia County. The arbitration shall otherwise proceed according to the Arbitration Rules of the Arbitration Service of Portland. Judgment on the arbitration award may be entered in any court having jurisdiction over the subject matter of the controversy.

14. **Time Essence:** Time is of the essence of each of the agreements, covenants and conditions of this Agreement.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement

Columbia 9-1-1 Communications District

By: _____
Title: _____
Date: _____

City of St. Helens

By: _____
Title: _____
Date: _____

3 - OUTCALL NOTIFICATION AND ALERTING SERVICES LETTER AGREEMENT

Columbia 9-1-1 Communications District

INVOICE

PO Box 998
St Helens, OR 97051
Phone 503 366 6975 Fax 503 366 7196

DATE: JUNE 8, 2016

TO:

City of St. Helens
PO Box 278
St. Helens, Oregon 97051

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	3/1/2016 – 2/28/2017 Everbridge Outcall Notification System		\$ 1,100.00
SUBTOTAL			\$ 1,100.00
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			\$ 1,100.00

Make all checks payable to: **Columbia 9-1-1 Communications District**
PO Box 998
St. Helens, Oregon 97051

If you have any questions concerning this invoice, contact Steve Watson at 503-366-6971

Memorandum

To: City Council

From: Lisa Scholl, Deputy City Recorder and Captain of City of St. Helens: Team City Slickers

Date: July 20, 2016

Subject: Relay for Life: Team City Slickers

The City of St. Helens is participating in Relay for Life, July 30-31, at the St. Helens High School track. I am happy to announce that our team has already raised \$1,889.08. We have far exceeded our goal!

I am requesting City Council authorize up to \$150 from Council's discretionary fund for team supplies and luminarias. The luminarias will be placed around the track and lit in honor of cancer survivors and in memory of employees and Council we have lost to cancer.

A silent auction will be held on July 30. I am requesting the Council donate a gift certificate in the amount of \$200 to be used towards a City utility bill. All proceeds from the auction go towards Relay for Life and are credited to our team.



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: July 20, 2016

Planning Division Report attached.

Business License Reports attached.

Suggestion/Comment Box Report attached.

CITY OF ST. HELENS PLANNING DEPARTMENT ACTIVITY REPORT



To: City Council
From: Jacob A. Graichen, AICP, City Planner

Date: 6.28.2016

This report does not indicate all *current planning* activities over the past report period. These are tasks, processing and administration of the Development Code which are a weekly if not daily responsibility. The Planning Commission agenda, available on the City's website, is a good indicator of *current planning* activities. The number of building permits issued is another good indicator as many require Development Code review prior to Building Official review.

PLANNING ADMINISTRATION

SHSD is starting to work on a "large school district" master plan per ORS 195.110 <http://www.oregonlaws.org/ors/195.110>. This will involve some city involvement at some point.

After a long wait, there is movement of the FEMA and ESA listed species issue. We've been waiting for a Biological Opinion for literally years. This will impact St. Helens to some degree because we have floodplains. Ultimately, our floodplain law will change to better minimize impact to ESA listed species and this will likely make any development in a floodplain more complicated. A letter sent by FEMA this month (the first page attached only) notes a series of deadlines. The first deadline (April 2018) are for interim measures preceding permanent changes. We'll be dealing with these changes for several years to come.

DEVELOPMENT CODE ENFORCEMENT

The shed issue (164 N. 3rd Street) noted in the April 2016 activity report has been resolved.

Per the attached letter from DSL, the latest McCormick Park disc golf issue is officially resolved.

Sent notice to a couple property owners for building and right-of-way encroachments between Church Street and S. 19th Street.

PLANNING COMMISSION (& acting HISTORIC LANDMARKS COMMISSION)

June 14, 2016 meeting (outcome): There were four public hearings, two continued from the previous month. One of those was continued again to July (due to unresolved access issues). Decisions were made on the other three issues. The Commission approved a travel trailer park just south of Grey Cliff Waterfront Park, this included an Access Variance. The Commission approved a 4-plex to replace a couple of existing homes at 104 and 114 N. River Street. This proposal included an Access Variance (approved) and a Variance for a reduced setback (denied).

July 12, 2016 meeting (upcoming): The Commission has a public hearing continued from June. They also have a Historic Resource Review for a sign proposal at 260 S. 1st Street/61 Plaza. We will also discuss codifying the Commissions operational rules; this matter will eventually go to the Council.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Annual software updates this month.

MAIN STREET PROGRAM

St. Helens has once again been selected to host a Resource Assistance for Rural Environments (RARE) AmeriCorps participant for the 2016-2017 term of service. This participant will fill the role of the City Mainstreet/Community Coordinator.

This means staff needed to prepare a full application to RARE this month. Interviews for potential candidates will take place in July.

RARE staff noted something important: "*This year we definitely need to talk about post-RARE for St. Helens.*" RARE has hinted at this before, but as we continue to use this sort of program (subject to increasing demand across the state) for the City's Main Street program, we need to understand that this will not last forever. It's possible this will be the last.

ASSISTANT PLANNER—*In addition to routine tasks, the Assistant Planner has been working on:*
See attached.

RECEIVED

JUN 16 2016

CITY OF ST. HELENS

U.S. Department of Homeland Security
FEMA Region 10
130 – 228th Street, SW
Bothell, Washington 98021



FEMA

June 13, 2016

Honorable Mayor Randy Peterson
PO Box 278 St Helens
St. Helens , OR 97051

Dear Honorable Mayor Peterson,

In 2009, the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) was sued by the Audubon Society of Portland, the National Wildlife Federation, the Northwest Environmental Defense Center, and the Association of Northwest Steelheaders for failure to consult under Section 7 of the Endangered Species Act (ESA) with respect to the effects of the implementation of the National Flood Insurance Program (NFIP) on certain ESA-listed species in the state of Oregon. On July 12, 2010, the United States District Court, District of Oregon at Salem, required FEMA to consult with the National Marine Fisheries Service (NMFS) on impacts the NFIP was having on ESA listed species. FEMA complied by submitting a Biological Assessment in July of 2011 to NMFS, which concluded the NFIP may affect, but does not adversely affect, the ESA-listed species considered in the assessment.

On April 14, 2016, NMFS provided a Biological Opinion in which they concluded that the implementation of the NFIP in Oregon jeopardizes the continued existence of 18 ESA listed species and adversely modifies their critical habitat. Federal agencies are prohibited by the ESA from causing jeopardy to ESA-listed species or adversely modifying the designated critical habitat of such species. Although the NMFS Biological Opinion's determination is written for FEMA, the Endangered Species Act (ESA) applies to everyone, whether a federal agency, state agency, local jurisdiction, or individual. We all have a legal responsibility to ensure our actions do not cause a take (harass, harm, pursue, hunt, shoot, wound, kill, trap, capture, or collect, or to attempt to engage in any such conduct) to threatened or endangered species. Under Section 9 of the ESA, actions or decisions enacted by you and your officials are subject to this take prohibition regardless of federal involvement. Additionally, any person can be subject to criminal or civil penalties for causing a take of threatened or endangered species. NMFS considers the issuance of floodplain development permits that do not avoid or compensate for detrimental impacts on ESA-listed species or their critical habitat as noncompliant with the Endangered Species Act. NMFS identifies certain private floodplain development activities as harmful to listed species, including the addition of fill, structures, levees and dikes, the addition of impervious surfaces, removal of vegetation, and bank armoring. NMFS has determined that these activities impair natural floodplain functions and thereby negatively impact the survival and recovery of ESA-listed species.

With a jeopardy determination, NMFS is obligated to provide a Reasonable and Prudent Alternative (RPA), which are program changes to the NFIP that will allow the program to be implemented in a manner that avoids jeopardy to ESA-listed species and adverse modification



Oregon

Kate Brown, Governor

Department of State Lands

775 Summer Street NE, Suite 100

Salem, OR 97301-1279

(503) 986-5200

FAX (503) 378-4844

www.oregon.gov/dsl

RECEIVED

JUN 15 2016

June 2, 2016

RF600/7700-ENF

CITY OF ST HELENS LAND USE PLANNING

ATTN JACOB GRAICHEN

PO BOX 278

ST HELENS OR 97051

CITY OF ST. HELENS

State Land Board

Kate Brown

Governor

RE: Closure of Enforcement File No. 7700-ENF
No further action required

Jeanne P. Atkins
Secretary of State

Dear Mr. Graichen:

Ted Wheeler
State Treasurer

The Department recently received information regarding your property T. 04N, R. 01W, Section 4C, Tax Lot 100 located in Columbia County. Based on this information, we have determined that you have fulfilled the terms of Consent Agreement 7700-ENF dated May 4, 2016. As a result, we are closing the above-referenced enforcement file at this time.

Thank you for your cooperation in this matter. If you have any further questions, please contact Richard Fitzgerald at (503) 986-5260.

Sincerely,

Lori Warner-Dickason
Aquatic Resource Manager
Aquatic Resource Management
Oregon Department of State Lands

RF:tld

cc: Tom Murtagh, Oregon Dept. of Fish and Wildlife
Danielle Erb, US Army Corps of Engineers, Portland Office
Cynthia Zemaitis, Columbia County, St. Helens, OR 97051
Jared Fischer, 9020 Washington Square Road Ste. 505, Portland, OR 97223

Jacob Graichen

From: Jennifer Dimsho
Sent: Wednesday, June 15, 2016 2:08 PM
To: Jacob Graichen
Subject: June Planning Department Report

Here are my additions to the June Planning Department Report.

GRANTS

1. TGM Grant Application: Due June 10 – Submitted 7 page application narrative, cover sheet, 2 letters of support, resolution to apply, project map, and other required attachments.
2. Reminded CLG applicants of the August 10 deadline for submitting reimbursement paperwork
3. Completed and submitted Travel Oregon Matching Grant Application (Due June 30). \$80k for 1 to 1 matching grant for branding and a Wayfinding Master Plan. If successful, City contribution would be \$30k cash and \$10k soft match (in-kind)

EPA AWP

4. Planned for 2nd Waterfront Redevelopment Open House: July 6, 5:30-8pm– Venue, Catering, Project materials online, press materials. Attended check in and planning meeting with MFA on June 14. Reviewed draft presentation materials.

MISC

5. Attended Columbia Health Coalition Visioning/Strategic Vision Planning Meeting on June 6
6. Attended 5th meeting for the 2016 Columbia County Year of Wellness on June 16
7. **Gateway Sculpture Project P.2's Kickstarter LAUNCHED on JUNE 1!** www.tinyurl.com/salmontree **Fundraising goal is 16k by JUNE 31.** Purchased some rewards and packaging. Photographed reward samples. Reached out to non-profits and organizations for social media outreach support. Distributed handouts, spoke at events (Kiwanis, Elks, Commissions, etc.) Met with potential donors, scheduled social media posts, monitored KS page, updated backers, created mini goals.
8. Attend Parks Commission on June 13 to discuss parks maintenance funding strategies
9. Attended Arts & Cultural Commission Meeting on June 28 to discuss Kickstarter and fundraising methods
10. New Aha City Website training on June 29, 8:30am-12


Jennifer Dimsho

Assistant Planner
City of St. Helens
(503) 366-8207
jdimsho@ci.st-helens.or.us

BUSINESS LICENSE REPORT

City Department Approval: June 20, 2016

The following occupational business licenses are being presented for City approval:

Signature: 
Date: 6/20/16

RESIDENT BUSINESS – NEW 2016

- | | | |
|--------------------------|---|------------------|
| <input type="checkbox"/> | Jim Bothwell
215 S. 1 st Street | Secondhand Sales |
|--------------------------|---|------------------|


NON-RESIDENT BUSINESS - 2016

- | | | |
|--------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> | Aguilar T. Construction LLC | Framing |
| <input type="checkbox"/> | Anwar Travel Services LLC | Travel Services |
| <input type="checkbox"/> | Blazer Painting Inc. | Painting Contractor |
| <input type="checkbox"/> | Kennedy/Jenks Consultants Inc. | Consulting Engineers & Scientists |
| <input type="checkbox"/> | MPK Construction LLC | Framer |
| <input type="checkbox"/> | Nature Commode/The Give Back LLC | Porta Potty Rentals |
| <input type="checkbox"/> | Remington Heating & Cooling | HVAC |
| <input type="checkbox"/> | Rick Boyer Drywall | Drywall Construction |
| <input type="checkbox"/> | Tip Top Plumbing | Plumbing |

BUSINESS LICENSE REPORT

City Department Approval: July 5, 2016

The following occupational business licenses are being presented for City approval;

Signature: 
Date: 7/5/16

RESIDENT BUSINESS – RENEWAL 2016

- | | | |
|--------------------------|--------------------------------|-------------------|
| <input type="checkbox"/> | Saint Helens Internal Medicine | Internal Medicine |
|--------------------------|--------------------------------|-------------------|

RESIDENT BUSINESS – NEW 2016

- | | | |
|--------------------------|--|------------------|
| <input type="checkbox"/> | Jewelry by Natalie Pierce Shult
215 S. 1 st Street | Handmade Jewelry |
| <input type="checkbox"/> | Miss Burns LLC
365 S. Columbia River Hwy | Retail Marijuana |
| <input type="checkbox"/> | Style is my Muse
215 S. 1 st Street | Resale |

NON-RESIDENT BUSINESS - 2016

- | | | |
|--------------------------|---------------------------------|-----------------------------|
| <input type="checkbox"/> | Boede Construction Inc. | Construction |
| <input type="checkbox"/> | Dreamhouse Electric LLC | Electrical Contracting |
| <input type="checkbox"/> | Home Specialist | Exterior Stucco Restoration |
| <input type="checkbox"/> | Molecular Inc. | Epoxy Coating |
| <input type="checkbox"/> | Universal Protection Service LP | Security Guard Services |

MISCELLANEOUS - 2016

- | | | |
|--------------------------|------------------------------|---|
| <input type="checkbox"/> | Elagent Auto Detailing LLC | Mobile Auto Detailing – Change of Bus. Name |
| <input type="checkbox"/> | Boardwalk Coffee Company LLC | Drive Thru Coffee – Chng of Owner/Bus. Name |
| <input type="checkbox"/> | Cascadia Design | 7-Day: Construction |
| <input type="checkbox"/> | Davis Amusement, Cascadia | 7-Day: Carnival |

*Denotes In-Home Business

Suggestion Boxes

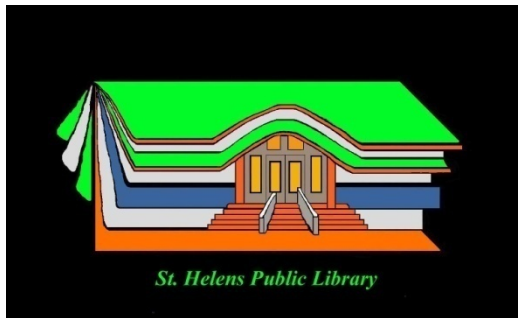
City Hall – 1st Floor Lobby/2nd Floor Lobby/ Council Chambers Lobby/ Water Department Lobby/Library

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
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None received.

Municipal Court Lobby

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
7/5/16	I just wanted to thank you ladies for being so sweet, always smiling. Keep up the good vibes.	None	No	Jessica Yeramian	Great	7/20/16	Matt Brown	N/A	7/20/16



July 13, 2016

From: Margaret Jeffries, Library Director

To: The Mayor and Members of the City Council

Subject: Library Department Report

Columbia Arts Guild - Plein Air Painting: Every Thursday morning at 10am, artists from the Guild enjoy the summer breezes on the porch of the Columbia Center as they engage in various art forms. Drop by and see their creations.

Summer Reading Programs for All Ages: The Library provides programs and incentives to encourage readers of all ages to keep reading during the summer. If you dropped by the Library recently, you might have dodged paper planes flying in the Courtyard during our Paper Plane Flight School, or been sprinkled with pixie dust during our Fairy Festival. The adult art classes made possible by a Columbia County Cultural Coalition grant have been exceptionally well attended - with collage artists, doodlers and drum makers. There are still a lot of events on our calendar – check us out!


Indoor Camping @ the Library is August 3 at 7pm.



Calendar:

7/14	Move like a Mammoth (all ages), Auditorium, 10am
7/14	Teen Gaming: NBA 2k14 Tournament (ages 12-18), Auditorium, 330pm
7/19	Minecraft Madness (ages 7+), Auditorium, 5pm
7/28	Teen Gaming: Mario Kart Tournament (ages 12-18), Auditorium, 330pm
7/29	MasterChef Junior: Desserts (ages 10+), Courtyard, 1pm
8/1-31	Friends of the Library Quarterly Art Show – Leslie Hough, Glass Artist
8/2	Artist Talk by Emerging Glass Artist, Leslie Hough, In the Library, 7pm
8/3	Indoor Camping @ the Library (all ages), In the Library, 7pm
8/8	Library Board meets with Library Consultant, Auditorium
8/9	Border Collie Performing Team (all ages), Courtyard, Noon
8/11	Teen Gaming: Just Dance Tournament (ages 12-18), Auditorium, 330pm
8/13	Summer Reading Party (all ages), Courtyard, 11am
8/16	Library Board Meeting, Auditorium

PUBLIC WORKS MEMO

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director Neal Sheppard, Public Works Operations Director	
Date:	20 July 2016	
Subject:	June Status Summary	

Engineering

1. Participated in workshop to select material for 2MG water reservoir rehabilitation.
2. Selected contractor for the 2016 Manhole Rehabilitation Project.
3. Attended meeting and secured grant from Oregon Marine Board for dock repairs on Sand Island.
4. Started work with contractor on 2016 Crack Sealing Project.
5. See complete report.

Parks

1. Repaired sprinkler systems at McCormick, Campbell, and Columbia View parks.
2. Assisted with set up and clean up for various functions downtown and at Columbia View Park.
3. Mowed, cut brush, and sprayed along the Highway 30 landscape strip.
4. Planted some of the street trees along St. Helens Street for the overlay project.
5. See complete report.

Public Works Operations & Maintenance

1. Replaced 37 standard water meters with new radio read meters.
2. Responded to a watermain break caused by contractor excavating outside of locate area.
3. Repaired waterline leaks on N. 7th Street and S. 15th Street.
4. Completed new storm drain extensions on N. 9th Street and N. 13th Street.
5. Responded to nine after-hours call-outs.
6. See complete reports.

Water Filtration Facility

1. Produced 50.9 million gallons of filtered drinking water, an average of 1.7 million gal/day.
2. Working with filter manufacturer, PALL, to install and program a new valve positioner.
3. Participated in website training with the new website administrator.
4. See complete report.

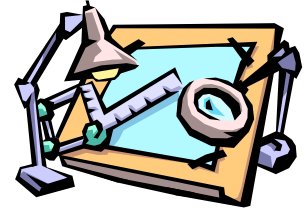
Waste Water Treatment Plant

1. Replaced traditional land line for PS#4 with new cellular-based Mission system; cost savings.
2. Tie down on Aerator #1 failed, caused unit to flip over. Righted it, checked other tie-downs.
3. Cleaned headworks channel 2, adjusted brushes and performed maintenance on screens.
4. Performed electrical repairs to Aerator #4 and SCADA for Aerator #12.
5. See complete report.



Engineering Department Status Report

11 July 2016



WATER PROJECTS

2MG Reservoir Rehab Project

The City's consultant, Kennedy Jenks Consultants conducted a design workshop with staff to review liner material options. The workshop information included material specifications, and the pros and cons of each alternative. Staff reviewed the various liner systems and narrowed down the selection of products. K/J is now compiling more detailed information on the short-listed systems, including cost information. The objective of the project is to install a liner or a coating on the interior of the City's 1920's-era 2 million gallon water reservoir to preserve the useful life of the tank and help stop some minor leaking that is occurring.

DEVELOPMENT PROJECTS

Elk Ridge Estates Phase VI

This project will require a new Preliminary Plat approval from the Planning Commission before any public improvements can be accepted.

Sykes Road Development

The Developer is close to being finished with the work on the required public infrastructure, but has not contacted the City for final approvals.

SANITARY SEWER AND STORM DRAIN PROJECTS

2016 Manhole Rehabilitation Project

A pre-construction meeting is scheduled for July 14th, and work on the 48-manhole rehabilitation and repair project is expected to begin in late July. The manholes needing work have been confirmed to have excessive infiltration of ground water and/or require repairs to improve flow characteristics.

N. 9th Street Storm Drain Project

NW Natural relocated a gas line that was in conflict with the new storm pipe. The Public Works crew was then able to complete this project, extending storm drainage from N. 8th Street to serve N. 9th Street. This section of N. 9th Street was one of the few remaining gravel roads that was previously underserved with storm drainage, therefore making it impractical to pave. Design and construction of this project was done entirely in-house.

N. 13th Street Storm Drain Project

This project is complete.

Godfrey Park Storm Drain Project

This project remains on hold while staff works out details with the Contractor to re-mobilize and complete the contract work. There is approximately 160 linear feet of 66-inch diameter storm pipe remaining to be installed, plus miscellaneous restoration.

STREET AND TRANSPORTATION PROJECTS

Gable Road Improvement Project

The Columbia County Road Department expects to have the final draft of the revised grant agreement with ODOT in August. The City will be partnering with the County to oversee all aspects of this large-scale improvement project. Construction of improvements on Gable Road between Highway 30 and Columbia Blvd. may begin as early as late

2017 and will include widening of the travel lanes, the addition of bike lanes, new sidewalks, and additional safety features.

Crack Sealing Street Maintenance and Preservation Project

Despite some weather delays, CR Contracting, LLC of Bend, Oregon is almost finished with this project. Only one section of Old Portland Road/St. Helens Street remains to be completed. This should be done by July fifteenth.

Right of Way and Construction Permits

There were five Right-of-Way and/or Construction permits issued by the Engineering Department during the month of June – three for NW Natural for services and repairs; one to St. Helens Marina for exploratory potholes in the Wyeth right-of-way; one for scaffolding on the sidewalk in front of 220 S. 1st Street.

MISCELLANEOUS PROJECTS

McCormick Park Pedestrian Bridge

The new pedestrian bridge is now complete. The project was funded by a grant from Oregon Parks and Recreation with matching funds from the City, mostly in the form of staff labor and equipment.

Sand Island Dock Ramp Replacement Project

On June 28th, the Oregon Marine Board approved a \$42,000+/- grant for the dock ramp repairs. Also, on July 5th the Army Corps of Engineers approved the permit for the repairs on the Sand Island docks. Now that the project has the funding and regulatory authorization to move forward, a contractor will be selected to perform the work. Depending on the time necessary to fabricate a new ramp, the work will take place sometime between late August and early November.



Parks Department for June 2016



Daily duties were performed which include cleaning restrooms, garbage pickup, Sand Island maintenance, watering street trees, general parks maintenance, ball field preparation, and mowing.

Mowed the Island
Put bark dust in the flower beds at Columbia View
Moved tables for 13 Nights
Spread chips under the swings at Campbell
Fertilized Columbia View
Watered street trees
Repaired sprinklers at 6th Street Park
Moved trash cans from Columbia
Assisted with electric panels at city Dock
Repaired play structures at Campbell and McCormick
Repaired sprinklers at OPR and 18th
Mowed the Veneer property
Repaired the bleachers at McCormick softball fields
Repaired sprinklers at Campbell
Removed fallen trees at Campbell and McCormick
Repaired sprinklers at Columbia View
Removed brush from the city parking lot
Mower maintenance
Put up reservation sign posts at McCormick
Planted street trees in planters
Painted and repaired picnic tables
Moved tables to Columbia View for Riverfest
Put out planter trees on St. Helens St.
Repaired sprinklers at library
Took down the temporary fencing at Columbia View
Cleaned up some of the downed trees at McCormick
Sprayed the library courtyard
Painted benches at McCormick
Weed eaten the Police impound yard
Cut brush on the HWY strip
Pressure washed the splash pad
Weeded library flower bed and removed debris
Chipped up a tree on Tualatin St.
Took in cardboard for recycling
Sprayed HWY strip

Public Works Work Report

June 2016

Water Dept:

Installed 37 radio read meters

Read heavy users

Read meters

Turned off and on 30 delinquents

Service line broken by contractor at marina

Replaced shut-off at 125 McMichael St.

Assisted with playground structure

Repaired leak at 485 S. 15th St.

Repaired leak on 100 blk N. 7th St.

Installed new box and resetter at 1360 Plymouth St.

Replaced shut-off at 820 Tualatin St.

Replaced shut-off at 385 N. 3rd St.

Turned valves off and on for contractor who broke hydrant at Woodland Trails Apts.

Leak detection at 414 S. 3rd St.

Isolated reservoir for future lining project

Installed new shut-off at 414 S. 3rd St.

Sewer Dept:

Finished N. 9th St. storm drain project

Replaced broken storm manhole at 110 Mayfair

Installed storm drain on N. 13th St. for new construction

Hauled fill pile from shop to Old Portland Rd. for Schlumpberger

Repaired sink hole at 771 Columbia Blvd.

Started water line install on N. 9th St. from West St. to Deer island Rd.

Call-Outs:

Gate open at Boise Veneer

Water leak at 164 N. 7th St.

Turned water on at Alpine St.

Swing broke at McCormick Park

DMV/church parking lot water coming up – broken sprinkler head

Water back on for contractor who hit hydrant at Woodland Trails Apts.

Valve box riser popped out at S. 20th St. & Tualatin St.

Meter box lid missing at 59533 Darcy St.

Turned water on at 35641 Spotted Hill Dr.

Miscellaneous:

Swept streets

Mowed ROWs

Marked 50 locates

Checked wells & reservoirs daily



City of St. Helens, Oregon
Public Works
Water Filtration Facility
PWS 4100724
P.O. Box 278
St. Helens, OR 97051
PH: (503) 397-1311 FAX: (503) 397-3351



Water Filtration Facility Journal

June 2016

Water Production: 50.9 million gallons 1.70 million gallons per day

Week 1 Produced and sent June OHA reports to the State. Still using the original data collecting program XLReporter because the new HMI program has still not been configured to collect and publish our information in a format that we can use to send to the State at the end of the month. Performed monthly check on fire extinguishers. Sent sewer readings to Columbia City public works. Ordered Chlorine delivery for next week.

Week 2 Made arrangements for PALL to come on site to remove, install and program a new valve positioner on one of the racks. He should be here at the end of the month. In the meantime, the parts we received from PALL to do the job are the wrong ones, so I am working with the technicians, taking pictures and showing them the parts we received and what is still needed so we can mount the new positioner and adapt it to our process.

Week 3 Received last chlorine delivery for this budget cycle. Changed out C117 reagents. Had to purchase a new Adobe program, my old one is not on the City server, so could not be retrieved. As a note to everyone, you might want to check with Centerlogic to see if your backup, original installation keys, are on the city servers. Would be quite a mess if everyone lost their programs and could not access their data anymore and had to buy all new software.

Week 4. As of this week, PALL and Tyco cannot come up with an adapter to connect the new positioner to the existing hardware on the operating floor. I have created an adapter using parts I have acquired from Ace, now we just need to get PALL out here to hook the unit up. Does not seem that will happen in this budget cycle. Received training on the new city website configuration. Now to see if we can get this one to work. Seems better than what we have been using and really appreciated the training we received on how to use the program. I really appreciated having the various departments in the same class setting, we were learning things from each other as we worked on the pages “live” to the new city web page. “Don’t chase squirrels” was the banner running across the new city page as we exited for lunch. We have a site visit from Rogers machine to service our air compressors. Oh, and as for receiving the correct part to install our new actuator positioner, PALL just today learned that the part has a 4 week lead time to receive the item, but they are seeing if they can expedite acquiring the piece so we can move forward with the repair and installation. “The wheels on the bus go round and round”.

Howie Burton and Guy Davis, City of St. Helens – Public Works Filtration Facility Operators

WWTP Monthly Operations and Maintenance Report

June 2016

To: Sue Nelson

From: Aaron Kunders

Secondary System Report

- 6/1-Pulled and checked wire to aerator #4.
- 6/14-McCoy Electric here to fix SCADA wire in #12's bucket and to fix blown wire in weather head on #4. Both running normally now.
- 6/20-Crack sealers here on the dyke.

Primary System Report

- 6/6-Aerator #1 flipped upside down. Worked all day to flip it back and get it to shore. Called IPS to come pick it up and check it out.
- 6/6-Checked other aerator tie downs. Found one other that needed replaced on #5.
- 6/6-Removed battery from SolarBee I and will charge.

Pump Stations

- 6/8-PS#4-DND Electrical here to install Mission Alarm System.
- 6/8-PS#7-Generator high engine coolant alarm. Was able to reset. Told Joint Maintenance and they will look into it.
- 6/12-PS#5-Dialer battery dead. Replaced on the 13th.
- 6/13-PS#9-High run hours on pump #2. Backflushed again.
- 6/13-PS#11-Cleaned graffiti off cover and cleaned wetwell.
- 6/14-PS#4-McCoy Electric here to work on hour meters.
- 6/17-PS#5-Generator over current alarm. Reset and let joint maintenance know.
- 6/23-PS#9-Dialer battery bad. Ordered and replaced on the 27th.

Sodium Hypochlorite System

- 1868 gallons used this month.
- 1864 gallons used last month.

Call-outs

- No after hour call outs in June.

Plant

- 6/6-Primary Effluent sampler not cooling. Replaced with spare and will check it out.
- 6/9-SCADA acting up and won't print. Rebooted and installed updates.
- 6/14-Replaced TSS vacuum pump in lab.
- 6/20-Cleaned channel 2 in the headworks.
- 6/20-Adjusted brushes on headworks screens and checked spray water.
- 6/25-SCADA didn't print. Emailed Tom and he worked on it.
- 6/27-29-Worked on headworks screens-replaced oil, greased, routine maintenance.

Pretreatment

- 6/8-Worked on response letter to the Pretreatment audit.
- 6/21, 22-Local limits pretreatment workshop.

Other

- 6/2, 3-Annual DMRQA lab testing.
- 6/8-TAC meeting today. The Mill will start using the clarifier again on the 9th.
- 6/10-Submitted DMRQA testing results.

Next Month

- Replace bearing and auger brush on headworks screen.