



City of St. Helens
COUNCIL WORK SESSION AGENDA
Wednesday, May 4, 2016, 1:00 p.m.
City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. Visitor Comments 1:00 p.m.
2. Finance Director Update 1:05 p.m.
3. Ameresco Lighting Project Presentation 1:20 p.m.
4. Annual Report from Bicycle & Pedestrian Commission – *Ben Tiscareno* 1:35 p.m.
5. Annual Report from Arts & Cultural Commission – *Margaret* 1:45 p.m.
6. Request for Re-appropriation of Funds – *Margaret* 1:55 p.m.
7. 3rd Quarter Financial Report 2:05 p.m.
8. Review of "If I Were Mayor..." Student Contest Entries 2:20 p.m.
9. Department Reports 2:40 p.m.
10. Council Reports 3:00 p.m.
11. Other Business
12. Next Work Session Items
13. Upcoming Dates to Remember:
 - **May 4, Council Work Session, 1:00 p.m., Council Chambers**
 - **May 4, Council Public Hearing, 6:45 p.m., Council Chambers**
 - **May 4, Council Regular Session, 7:00 p.m., Council Chambers**
 - **May 5, Budget Committee Meeting, 6:00 p.m., Council Chambers**
 - May 10, Planning Commission, 7:00 p.m., Council Chambers
 - May 17, Library Board, 7:15 p.m., Columbia Center Auditorium
14. Future Public Hearing(s)/Forum(s):
 - May 4, 6:45 p.m., PH: FY2015-16 Supplemental Budget
 - June 1, 6:30 p.m., PH: FY2016-17 State Revenue Sharing & Budget

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

Your Trusted Sustainability Partner.



Street Lighting Project | City of St. Helens • May 4th, 2016

Terminology

ESPC = Energy Savings Performance Contract

- A public procurement approach used to identify, develop, implement and finance infrastructure improvements that
 - Reduce operating cost
 - Produce alternative energy.

ESCO = Energy Services Company

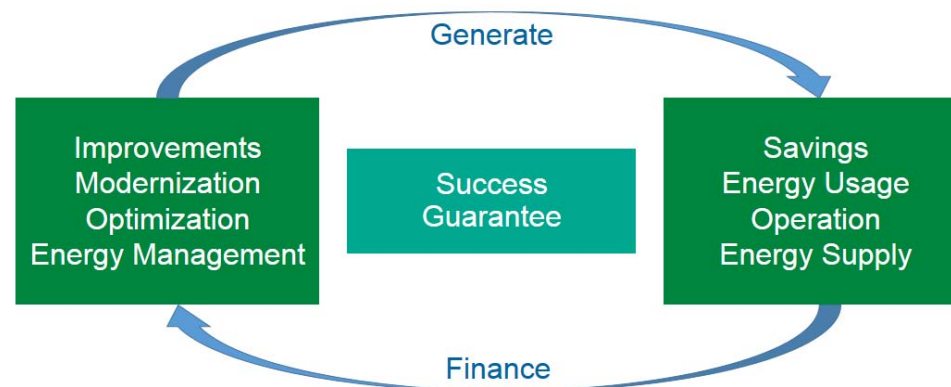
Through an ESPC the ESCO:

Owens the design, construction and financing of the projects that the city wants to implement

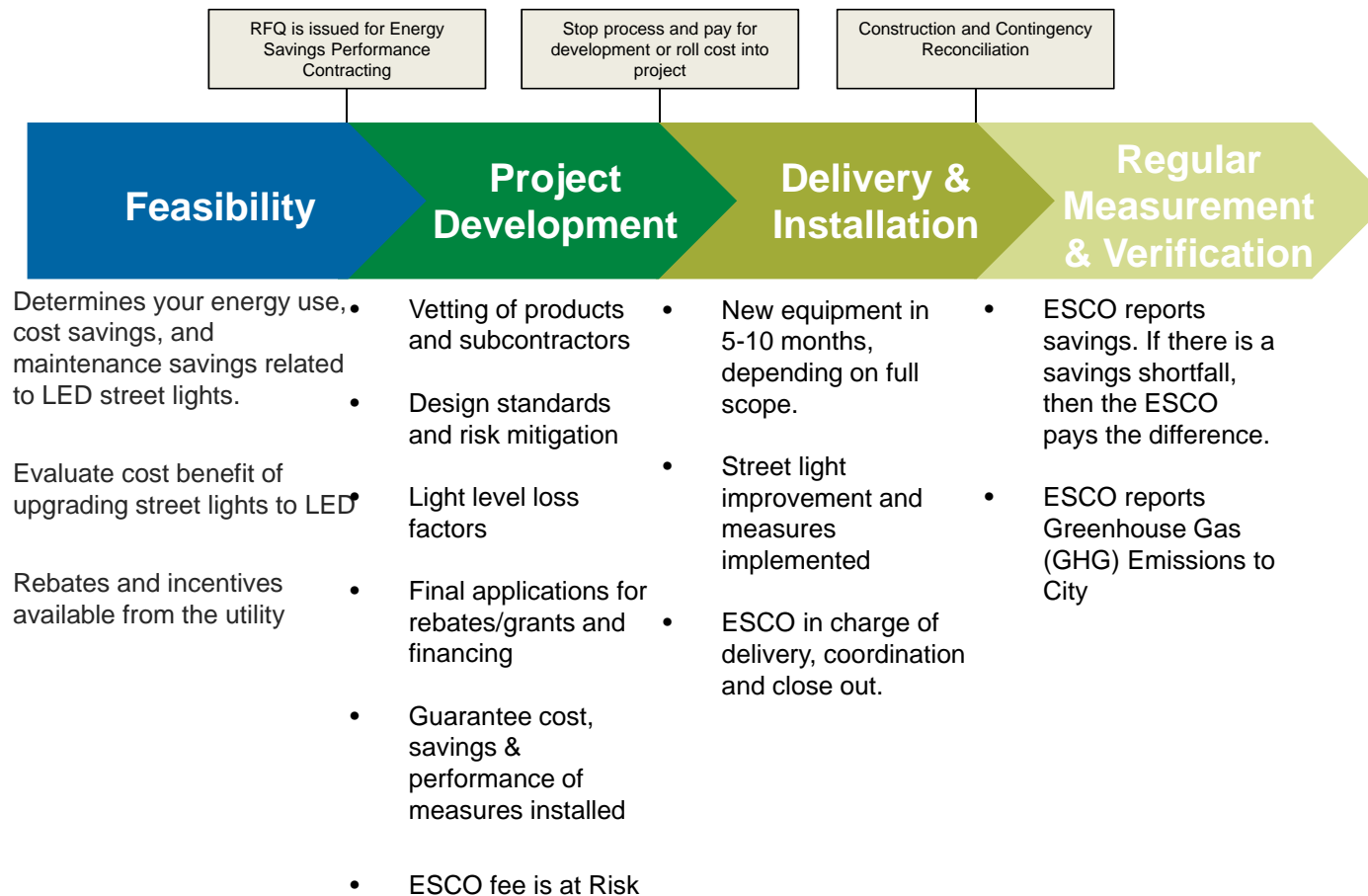


Proven Program

- Make facility & infrastructure improvements
- Approved contracting method by the State of Oregon – Private/Public Partnership
- Revenue generation, Reduce energy use and associated expenses
- Your savings finance your improvements
- ESCO guarantees savings, performance of equipment, and cost of improvements



Roadmap



Project Updates

June 25, 2015	Notice of Intent to Award
August 17, 2015	Audit Proposal signed
September 2, 2015	CRPUD requests linemen
October 2, 2015	RFQ for audit/design services issued
October 28, 2015	CRPUD changes engineering manager CRPUD to self install on distribution poles
December 8, 2015	EC Company issued contract for development
January 18, 2016	Audit/ Inventory Kick-off
February 23, 2016	Inventory survey complete
April 7, 2016	Final reconciled inventory with CRPUD



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Audit Summary

Type	Inventory	Audit
	8/1/2015	4/1/2016
Cobra	908	913
Flood	30	36
Acorn	22	23
Lantern	18	18
	978	990



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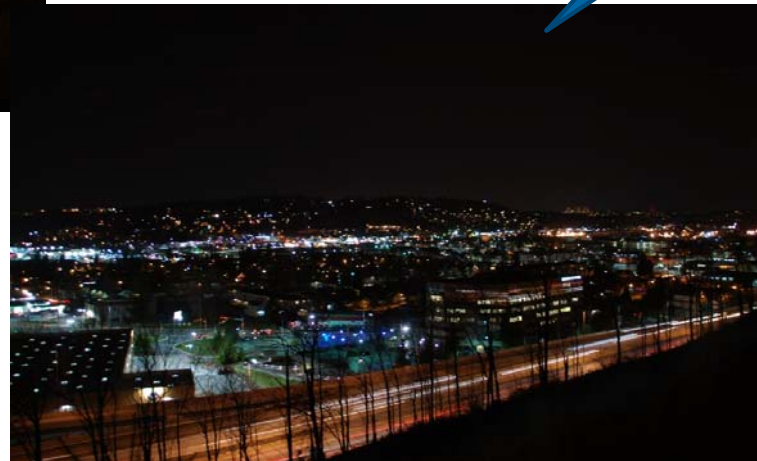
AMERESCO 



Before LED
Replacement
Project

Note sky
glow
reduction

After LED
Replacement
Project



Annual Energy Savings from Street light upgrades

Current Annual Energy Spend for street lights	\$60,342
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<u>New Annual Energy Spend for LED lights</u>	<u>\$21,364</u>
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Annual Savings	\$38,978
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CRPUD Rate Increases since 2011 have increased 15.7% or about 3.1% per year.

2011 + 4.6%

2013 + 4.0%

2015 + 6.4%

Cost Reduction

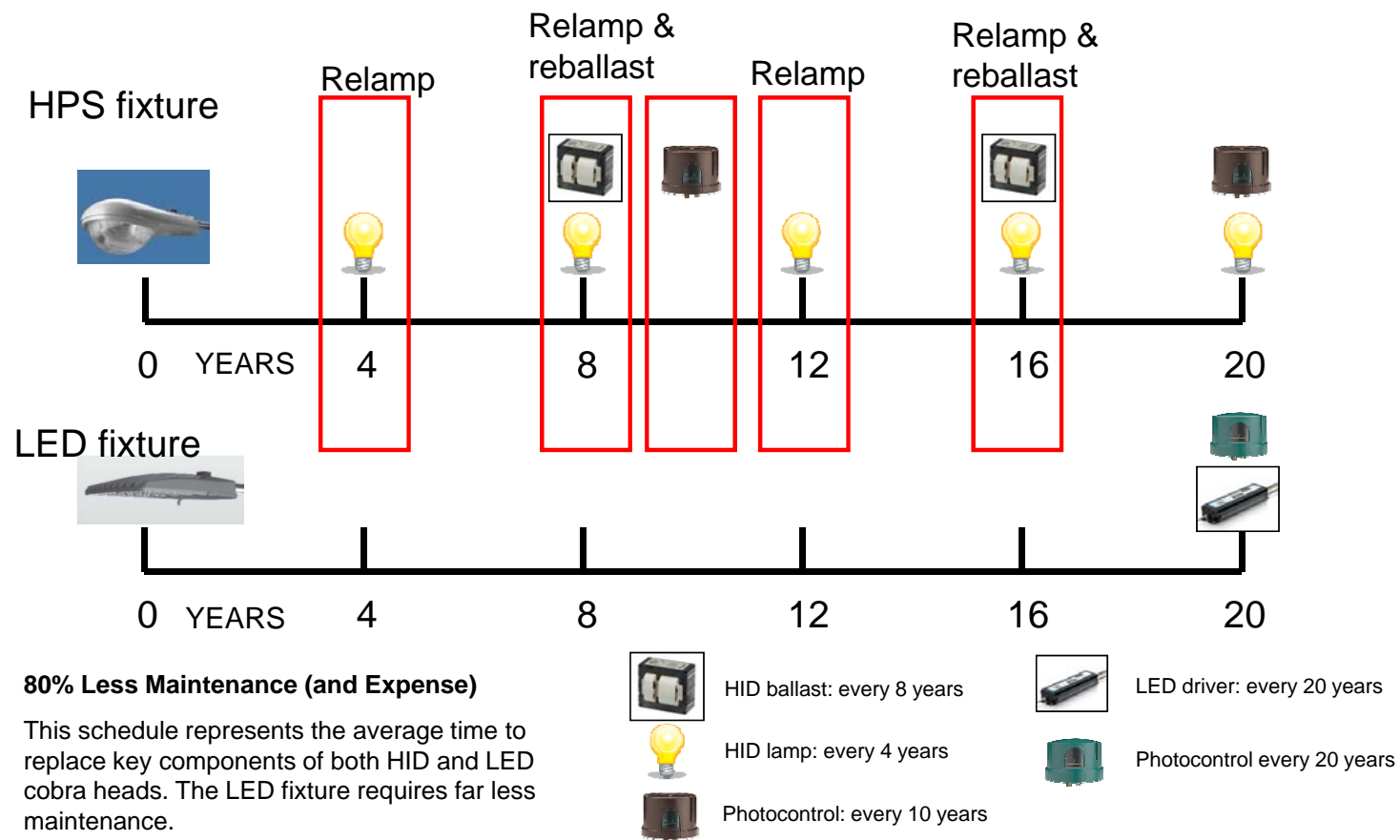
Utility Costs						
		Old	Old	New	New	Savings
Cobra	QTY	Rate	Total	Rate	Total	
70W - Cobra Head	6	\$ 2.78	\$ 16.68	\$ 0.72	\$ 4.31	
100W - Cobra Head	470	\$ 3.52	\$ 1,654.40	\$ 1.17	\$ 548.07	
150W Cobra Head	143	\$ 5.15	\$ 736.45	\$ 1.79	\$ 256.54	
200W Cobra Head	272	\$ 7.20	\$ 1,958.40	\$ 2.84	\$ 772.62	
250W Cobra Head	8	\$ 9.09	\$ 72.72	\$ 2.84	\$ 22.72	
400W Cobra Head	14	\$ 14.04	\$ 196.56	\$ 4.90	\$ 68.65	
100W Flood	5	3.52	\$ 17.60	1.1661	\$ 5.83	
150W Flood	2	5.15	\$ 10.30	1.1661	\$ 2.33	
200W Flood	3	7.2	\$ 21.60	2.3322	\$ 7.00	
250W Flood	13	9.09	\$ 118.17	3.1395	\$ 40.81	
400W Flood	11	14.04	\$ 154.44	4.485	\$ 49.34	
70W Lantern	7	2.78	\$ 19.46	0.083122	\$ 0.58	
100W Lantern	3	3.52	\$ 10.56	0.105248	\$ 0.32	
150W Lantern	8	5.15	\$ 41.20	0.153985	\$ 1.23	
Monthly Total			\$ 5,028.54		\$ 1,780.34	\$ 3,248.20
Annual			\$ 60,342.48		\$ 21,364.11	\$ 38,978.37



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Maintenance Cost Savings



Project Financials

Project Costs Budget for 967 street lights	\$825,450
Estimated Utility Incentive	\$77,589
Estimated Client Net Cost	\$747,861
Annual Energy Savings & Maintenance Savings	\$38,758 (Energy) \$13,255* (Maintenance)
Combined Annual Savings	\$52,013

*** 5 Year Average of Time and Material cost city has paid CRPUD for replacement of lights**

Project Financials

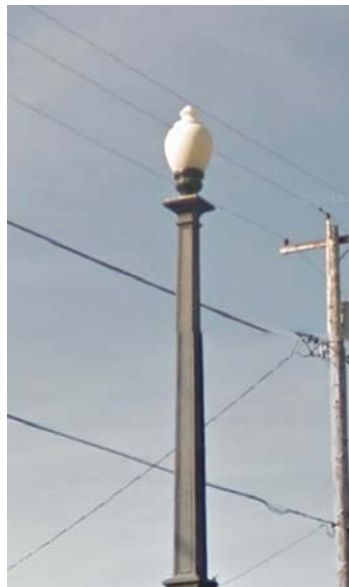
PROJECT COSTS	Mech, Water, General	Lighting	Total Project Costs
Engineering Audit		\$ 7,800	\$ 7,800
Estimated Labor and Material Cost	\$ -	\$ 596,825	\$ 596,825
M,W,G Design @ 10.0% of Labor & Material	\$ -		\$ -
Lighting Design @ 5.0% of Labor & Material		\$ 29,841	\$ 29,841
Construction Mgt @ 5.0% of Labor & Material	\$ -	\$ 29,841	\$ 29,841
Bonding @ 2.0% of Labor & Material	\$ -	\$ 11,937	\$ 11,937
ESCO Overhead and Profit @ 20.0% of Labor & Material	\$ -	\$ 119,365	\$ 119,365
			\$ -
Subtotal:	\$ -	\$ 795,609	\$ 795,609
Construction Contingency @ 5.0% of CC	\$ -	\$ 29,841	\$ 29,841
Subtotal - Maximum Project Cost:	\$ -	\$ 825,450	\$ 825,450
0 Years of Energy Guarantee			\$ -
Estimated Utility Incentive	\$ -	\$ 77,589	\$ 77,589
Estimated Client Net Cost (excluding add'l years M&V)			\$ 747,861
Client Initial Cash Payment			
			\$ -
Amount to be Financed by Client:			\$ 747,861
Year 1 Estimated Cash Flow:			\$ (11,154)
Year 1 Cash Flow Based on Guaranteed Energy Savings (100%):			\$ (11,154)

ECONOMIC ASSUMPTIONS

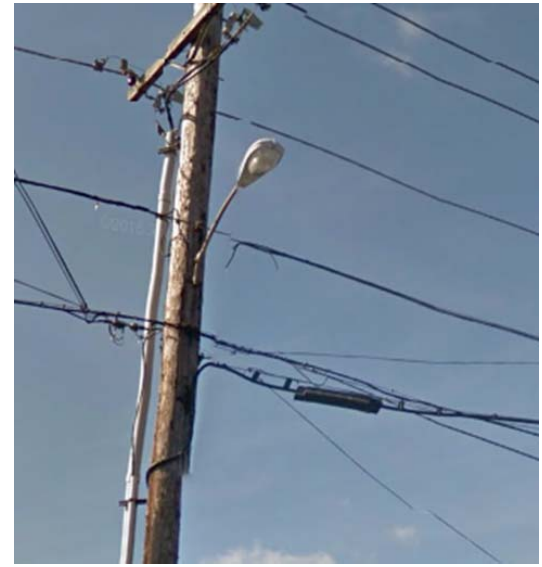
Interest Rate :	3.20%
Financing Term:	15 years
Payments/year:	2
Est Annual Rate of Energy Increases:	3.10%
Savings Guarantee:	100%
NPV life:	20 years
Client Discount Rate:	2.0%
Reinvest Rate	2.0%
Simple Payback Period Including Fees:	14.4
20 Yr Estimated Net Present Value \$	371,126
20 Yr Estimated Modified Internal Rate of Return	15%

Acorn Fixtures

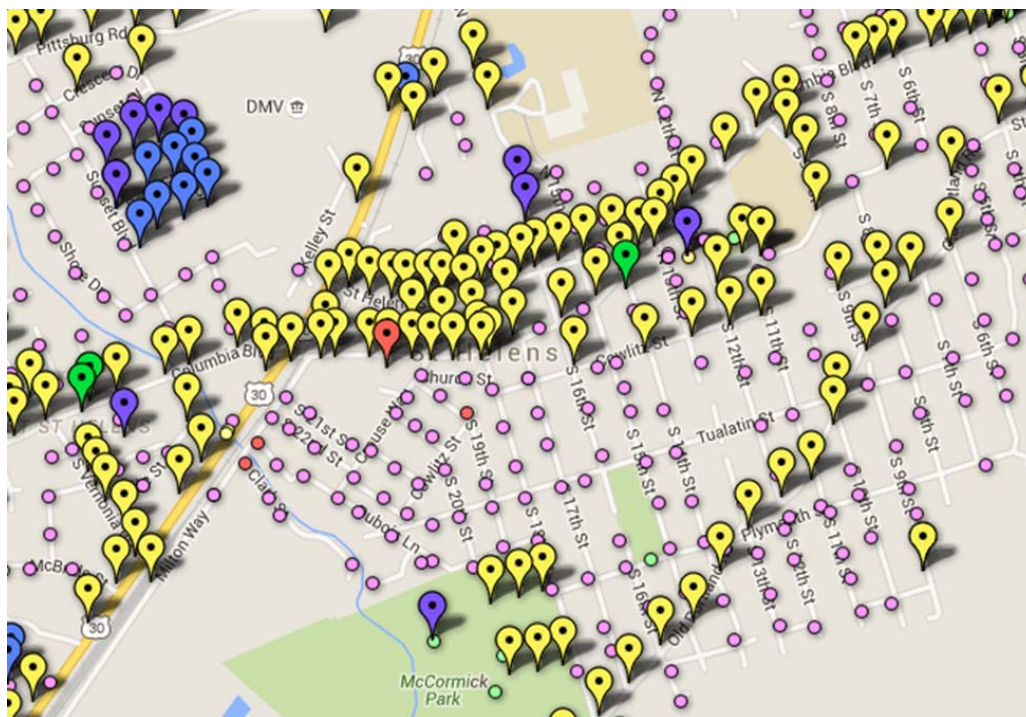
- Downtown Revitalization project may include acorn fixtures.
- Many types of fixtures currently.
- Acorns removed from project scope.



Cobra Head Replacements



Location Mapping with Google Maps



<https://www.google.com/fusiontables/DataSource?docid=1QohDVWiddifguvb9alBYS8bMq4G1Stq-yIJkt6eo#map:id=3>

Advantages of LED

Equivalent Replacements

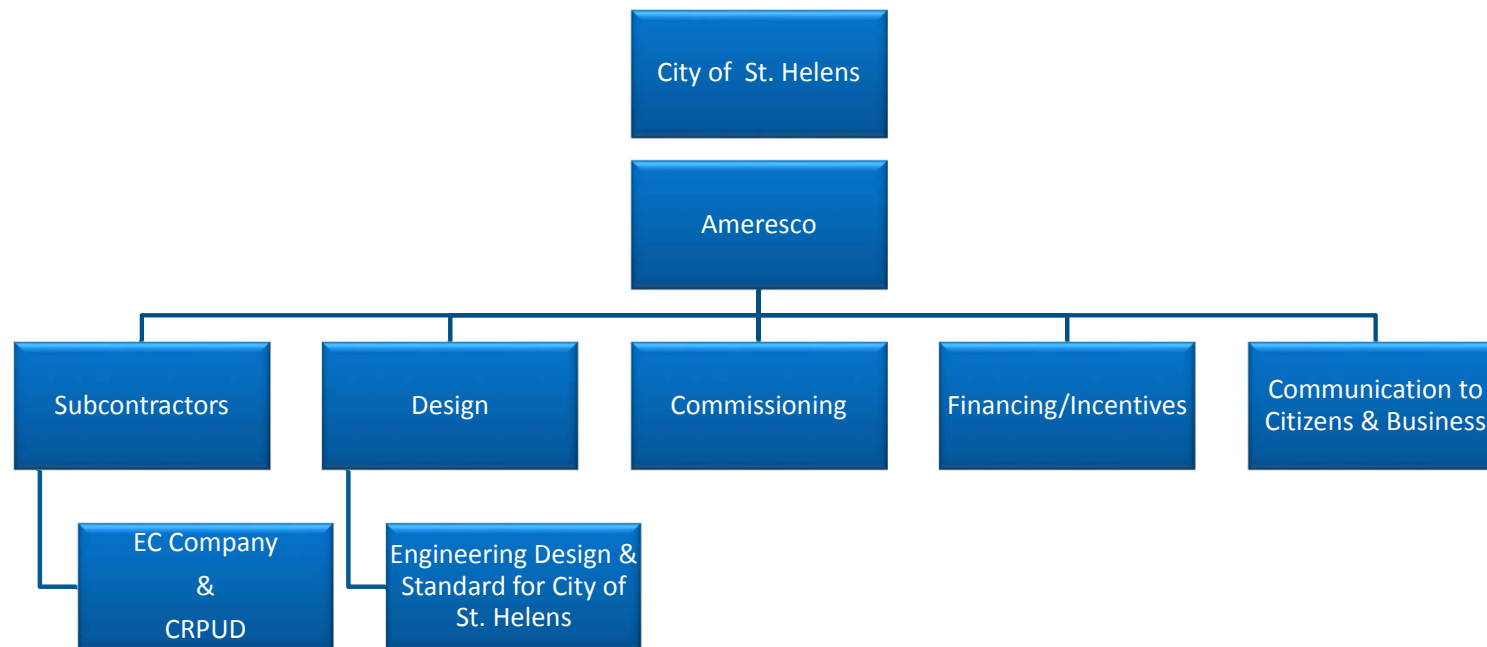
Watts – HPS	Watts – LED	Reduction
70	24	59%
100	39	61%
200	95	51%
250	95	64%
400	164	59%

- Dark Sky Initiative
- 3000K color temperature (not bright blue, which is around 5000K)
- 100% Full cutoff fixtures (less light pollution)
- Reduced light trespass: Type 2 fixtures used in residential area to focus light on roadway, not onto houses or into windows.
- Manual dimmer on each fixture, to allow for adjustments

Next Steps

1. PUD Design Approval
2. Presentation to Board/ Proposal
3. Contracting Process (ESPC Standard Contract)
4. Construction Timelines
 - a. Project construction projected state date June 1st.
 - b. 10-12 week equipment procurement
 - c. EC install: 8-10 weeks
 - d. CRPUD install: 3-4 months, expected

Single Source of Accountability



Other Wins



GOAL 1 - Provide Effective Governance and Fiscal Management

- Improve efficiencies and effectiveness
- Continue to explore, develop and implement cost saving efficiencies

GOAL 5 - Provide Sound Stewardship of Community Assets

- Complete capital projects in a timely and cost effective manner
- Secure Infrastructure funding resources
- Develop public/private partnerships and collaborations

Thank you!



Your Trusted Sustainability Partner.

II. PROJECT CASH FLOW FOR SELECTED OPTIONS

PROJECT SAVINGS BASED ON ESTIMATED ENERGY SAVINGS (100%)

Year ending Reference year	2016 0	2017 1	2018 2	2019 3	2020 4	2021 5	2022 6	2023 7	2024 8	2025 9	2026 10	2027 11	2028 12	2029 13	2030 14	2031 15	2032 16	2033 17	2034 18	2035 19	2036 20
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

PROJECT SAVINGS BASED ON GUARANTEED ENERGY SAVINGS (100)%

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

ANNUAL PROJECT COSTS

Amount Financed: \$ 747,861
Cash Payment: \$ -

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Annual Financing Costs		\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ameresco Measurement and Verification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Annual Costs to Client	\$ -	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ 84,988	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NET ANNUAL CASH FLOW WHEN FINANCING PROJECT:

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Cash Flow from Estimated Energy Savings (with inflation)	\$ -	\$ (32,974)	\$ (31,082)	\$ (29,787)	\$ (27,854)	\$ (25,882)	\$ (23,921)	\$ (21,868)	\$ (19,774)	\$ (17,636)	\$ (15,453)	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (32,974)	\$ (64,056)	\$ (93,843)	\$ (121,696)	\$ (147,578)	\$ (171,499)	\$ (193,368)	\$ (213,142)	\$ (230,778)	\$ (246,230)	\$ (179,000)	\$ (109,493)	\$ (37,659)	\$ 36,551	\$ 113,191	\$ 192,314	\$ 273,975	\$ 358,232	\$ 445,144	\$ 534,773
Cash Flow from Guaranteed Energy Savings (with inflation)	\$ -	\$ (32,974)	\$ (31,082)	\$ (29,787)	\$ (27,854)	\$ (25,882)	\$ (23,921)	\$ (21,868)	\$ (19,774)	\$ (17,636)	\$ (15,453)	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (32,974)	\$ (64,056)	\$ (93,843)	\$ (121,696)	\$ (147,578)	\$ (171,499)	\$ (193,368)	\$ (213,142)	\$ (230,778)	\$ (246,230)	\$ (179,000)	\$ (109,493)	\$ (37,659)	\$ 36,551	\$ 113,191	\$ 192,314	\$ 273,975	\$ 358,232	\$ 445,144	\$ 534,773

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Year ending Reference year	2016 0	2017 1	2018 2	2019 3	2020 4	2021 5	2022 6	2023 7	2024 8	2025 9	2026 10	2027 11	2028 12	2029 13	2030 14	2031 15	2032 16	2033 17	2034 18	2035 19	2036 20
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

PROJECT SAVINGS BASED ON GUARANTEED ENERGY SAVINGS (100)%

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

ANNUAL PROJECT COSTS

Amount Financed: \$ 747,861
Cash Payment: \$ -

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Annual Financing Costs	\$ -	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ameresco Measurement and Verification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Annual Costs to Client	\$ -	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ 73,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NET ANNUAL CASH FLOW WHEN FINANCING PROJECT:

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Cash Flow from Estimated Energy Savings (with inflation)	\$ -	\$ (21,365)	\$ (19,472)	\$ (18,177)	\$ (16,244)	\$ (14,273)	\$ (12,311)	\$ (10,259)	\$ (8,165)	\$ (6,027)	\$ (3,844)	\$ (6,148)	\$ (3,871)	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (21,365)	\$ (40,837)	\$ (59,015)	\$ (75,259)	\$ (89,532)	\$ (101,843)	\$ (112,103)	\$ (120,267)	\$ (126,294)	\$ (130,137)	\$ (136,285)	\$ (140,156)	\$ (68,323)	\$ 5,888	\$ 82,527	\$ 161,650	\$ 243,312	\$ 327,569	\$ 414,481	\$ 504,109
Cash Flow from Guaranteed Energy Savings (with inflation)	\$ -	\$ (21,365)	\$ (19,472)	\$ (18,177)	\$ (16,244)	\$ (14,273)	\$ (12,311)	\$ (10,259)	\$ (8,165)	\$ (6,027)	\$ (3,844)	\$ (6,148)	\$ (3,871)	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (21,365)	\$ (40,837)	\$ (59,015)	\$ (75,259)	\$ (89,532)	\$ (101,843)	\$ (112,103)	\$ (120,267)	\$ (126,294)	\$ (130,137)	\$ (136,285)	\$ (140,156)	\$ (68,323)	\$ 5,888	\$ 82,527	\$ 161,650	\$ 243,312	\$ 327,569	\$ 414,481	\$ 504,109

II. PROJECT CASH FLOW FOR SELECTED OPTIONS

PROJECT SAVINGS BASED ON ESTIMATED ENERGY SAVINGS (100%)

Year ending Reference year	2016 0	2017 1	2018 2	2019 3	2020 4	2021 5	2022 6	2023 7	2024 8	2025 9	2026 10	2027 11	2028 12	2029 13	2030 14	2031 15	2032 16	2033 17	2034 18	2035 19	2036 20
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

PROJECT SAVINGS BASED ON GUARANTEED ENERGY SAVINGS (100)%

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Mechanical, General, and Water savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Savings:	\$ -	\$ 38,758	\$ 39,959	\$ 41,198	\$ 42,475	\$ 43,792	\$ 45,150	\$ 46,549	\$ 47,992	\$ 49,480	\$ 51,014	\$ 52,595	\$ 54,226	\$ 55,907	\$ 57,640	\$ 59,427	\$ 61,269	\$ 63,168	\$ 65,127	\$ 67,146	\$ 69,227
Lighting Maintenance Savings	\$ -	\$ 13,255	\$ 13,946	\$ 14,003	\$ 14,658	\$ 15,313	\$ 15,917	\$ 16,570	\$ 17,221	\$ 17,871	\$ 18,520	\$ 14,635	\$ 15,281	\$ 15,926	\$ 16,570	\$ 17,212	\$ 17,853	\$ 18,493	\$ 19,131	\$ 19,767	\$ 20,402
Other Maintenance Savings	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Savings:	\$ -	\$ 52,013	\$ 53,906	\$ 55,201	\$ 57,134	\$ 59,105	\$ 61,067	\$ 63,119	\$ 65,214	\$ 67,352	\$ 69,535	\$ 67,230	\$ 69,507	\$ 71,833	\$ 74,210	\$ 76,640	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative Savings:	\$ -	\$ 52,013	\$ 105,919	\$ 161,120	\$ 218,254	\$ 277,359	\$ 338,426	\$ 401,545	\$ 466,758	\$ 534,110	\$ 603,645	\$ 670,875	\$ 740,382	\$ 812,216	\$ 886,426	\$ 963,066	\$ 1,042,189	\$ 1,123,850	\$ 1,208,107	\$ 1,295,019	\$ 1,384,648

ANNUAL PROJECT COSTS

Amount Financed: \$ 747,861
Cash Payment: \$ -

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Annual Financing Costs	\$	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ -	\$ -	\$ -	\$ -	\$ -
Ameresco Measurement and Verification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Annual Costs to Client	\$ -	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ 63,167	\$ -	\$ -	\$ -	\$ -	\$ -

NET ANNUAL CASH FLOW WHEN FINANCING PROJECT:

Year ending	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Cash Flow from Estimated Energy Savings (with inflation)	\$ -	\$ (11,154)	\$ (9,261)	\$ (7,966)	\$ (6,033)	\$ (4,062)	\$ (2,100)	\$ (48)	\$ 2,046	\$ 4,185	\$ 6,368	\$ 4,063	\$ 6,340	\$ 8,666	\$ 11,043	\$ 13,473	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (11,154)	\$ (20,415)	\$ (28,381)	\$ (34,415)	\$ (38,476)	\$ (40,577)	\$ (40,625)	\$ (38,578)	\$ (34,394)	\$ (28,026)	\$ (23,963)	\$ (17,623)	\$ (8,957)	\$ 2,087	\$ 15,559	\$ 94,682	\$ 176,344	\$ 260,601	\$ 347,513	\$ 437,141
Cash Flow from Guaranteed Energy Savings (with inflation)	\$ -	\$ (11,154)	\$ (9,261)	\$ (7,966)	\$ (6,033)	\$ (4,062)	\$ (2,100)	\$ (48)	\$ 2,046	\$ 4,185	\$ 6,368	\$ 4,063	\$ 6,340	\$ 8,666	\$ 11,043	\$ 13,473	\$ 79,123	\$ 81,662	\$ 84,257	\$ 86,912	\$ 89,628
Cumulative	\$ -	\$ (11,154)	\$ (20,415)	\$ (28,381)	\$ (34,415)	\$ (38,476)	\$ (40,577)	\$ (40,625)	\$ (38,578)	\$ (34,394)	\$ (28,026)	\$ (23,963)	\$ (17,623)	\$ (8,957)	\$ 2,087	\$ 15,559	\$ 94,682	\$ 176,344	\$ 260,601	\$ 347,513	\$ 437,141

Topics for discussion with City Council 5/3/2016

- 1) Success of last year's Surplus Sale fundraiser.
- 2) Bicycle Safety Assembly being held at McBride and Lewis & Clark next Friday, 5/13.
- 3) Exploring options to host a Bicycle Safety Assembly at the high school.
- 4) Engaging the Public Works Department to install a flashing street light / on-road LEDs at the Lewis & Clark street entrance, at the top of the Columbia Blvd hill.
- 5) Feedback from League of American Bicyclists application identified areas for focus on improvement to qualify St. Helens as a Bicycle Friendly Community. The Bicycle & Pedestrian Commission has chosen two areas for priority action –
 - a. Bicycle racks
 - b. Bicycle route infrastructure
- 6) Actively assembling proposal to include cooperation with school district towards increasing the number of bicycle racks around the City of St. Helens.
- 7) Engage the Public Works Department to increase signage of bicycle routes along city streets.
- 8) Commission will be hosting a booth at the Columbia Century Challenge, the 100 mile non-competitive race being hosted on June 18th. Race begins and ends in St. Helens.
- 9) Logo to promote bicycle pride & awareness. Plans to use on bumper stickers, t-shirts, etc.



**KEEP ST. HELENS
GEARED**

Saint Helens Arts and Cultural Commission

Commissioners

Kevin Chavez, Chair
Rosemary Imhof, Vice Chair
Kannikar Peterson
Diane Dillard
Diane Dunn

Liaisons and Staff

Susan Conn
Margaret Jeffries
Jennifer Johnson
Crystal Farnsworth

Arts and Cultural Commission Projects	Fiscal Year 2015-2016 (Expected)	Fiscal Year 2016-2017 Proposed
Beginning Fund Balance	\$19,085.00	\$15,235
Grants - Tourism	+ \$5,000.00	
Contributions/ Fundraising	+ \$1,260.00	+ \$44,000.00
Trash Can Painting Competition Project type: Community/Beautification Partners: Wilcox and Flegel	- \$1,500.00	- \$1,500.00
Spirit of Halloween town Project type: Community	- \$230.00	- \$500.00
Art Bike Racks Project type: Capital Improvement/Beautification Partners: St. Helens High School	N/A	- \$1,500.00
Gallery Corridor Project Project type: Beautification Partners: Stephen Topaz Pacific Industrial Services Pacific Stainless Products	- \$880.00	N/A
Art Awards Fair and Rodeo Project type: Community Partners: Columbia County Fair and Rodeo	- \$60.00	
Gateway Project Phase 2 Project type: Capital Improvement/Beautification Partners: Rhiza A+D Ampersan ODOT Tourism Committee	- \$5,000.00	- \$49,500.00
Free Arts and Crafts Workshop	- \$1,250.00	- \$1,250.00
Mural Project Project type: Community/Beautification Partners: St. Helens Post Office	N/A	N/A
Administration & marketing	- \$440.00	- \$500.00
Maintenance of Public Art	- \$750.00	- \$750.00
Total Expenses	\$10,110	\$18,500
Ending Fund Balance	\$15,235	\$3,735

ACC Annual report and Proposed Budget Description

Gallery Corridor Banners - \$0

We are placing this project on hold until we finish with our second gateway project. This way we can focus more effort and money towards its completion. Because of this the *Updated Projected* will not be more than what we already spent thus far, which is the \$881 from earlier this fiscal year.

Summer Arts in the Park - \$1,500

We would like to continue this project as it has been becoming increasingly popular. Because of this we have budgeted the same amount of money as this fiscal year.

Maintenance of Public Art - \$750

Although we do not expect to use any money from this category for the remainder of this fiscal year we are leaving the *Updated Projected* the same. We are also allotting the same amount of money as last fiscal year for this category. Typically, we have not used more than \$500 in the past years so let me know if we should consider lowering this amount to apply it elsewhere.

Administration and Marketing - \$500

Similar to the maintenance category, we do not expect to use any funds from this category, but we will be leaving the *Updated Projected* the same value. We are proposing \$500 for this next fiscal year because we are expecting to have significant marketing during our second gateway project fundraising.

Bike Rack Project - \$1,500

We do not expect to use the amount budgeted for this fiscal year for this project, yet we are proposing the same amount for next year as Rosemary has already made contact with the St Helens High School to develop more bike racks with students.

Free Arts and Craft Workshop - \$1,250

While it is unlikely that we will be using any money from this fiscal year allotted budget, we leaving the *Updated Projected* at \$1,250. One of our newest members has taken interest in leading this project and is not sure whether or not they will be able to coordinate an event before the end of this summer. Being another one of our more popular projects we would like to propose a \$1,200 budget for the next fiscal year.

Gateway Project 2 - \$46,500

\$46,500 was the amount proposed to the ACC for the development of this project as calculated by Jennifer Dimsho. We would like to propose this amount for next fiscal year.

Spirit of Halloween Town - \$500

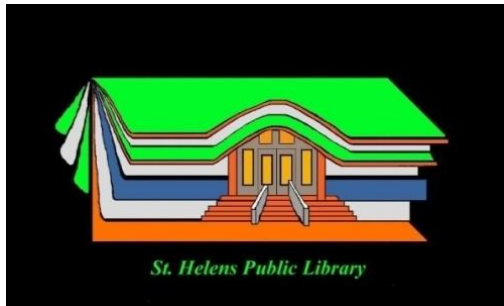
Because Halloween has already past the *Updated Projected* budget will be no more than the \$225 that we have already used. We would like to propose \$500 for use this next fiscal year.

Mural Project - \$0

We do not expect to use any money in this category for the remainder of this fiscal year because of some obstacle reached with the Portland post office. We would however, like to allot a lower amount of \$3,000 dollars for next fiscal year because we currently have a grant that would match funding of the project 1:1 of dollars spent.

Contingency - \$3,000

We have set a contingency to \$3,000 because we would like to allocate any additional money we have towards any unforeseen project needs.



Request for Council Action

April 27, 2016

To: The Mayor and Members of the City Council

From: Margaret Jeffries, Library Director

Subject: Request to Authorize Personnel Services
Funds for One-time Materials and Services Expenditures

Recommendation:

The Library Director requests the re-appropriation of \$8,905 from the Library's FY2015-16 personnel services budget to the material services budget.

Background:

The Library's FY2015-16 personnel services budget is projected to have excess funds due to the Youth Librarian vacancy earlier this year. The Library's operation would be enhanced by the following one-time purchases that are not included in either the current budget or the proposed budget for FY2016-17.

- Conversion of Catalog Records- \$2,200

RDA is the new standard for cataloging records. This would enable the conversion of the cataloging records for the 46,000 items in our collection.

- Professional Development - \$3,160

Four specific professional development activities before June 30th would be funded by this request – a conference, a workshop and three online classes.

- Historical Newspaper Digitization - \$500

Eighty-nine issues of the St. Helens Mist - April 22, 1921-Dec. 31, 1922 - are no longer under copyright protection and are available to be digitized. Columbia County Cultural Coalition grants are no longer available for this project.

- Furnishings - \$3,045

The capacity of the Library's storage of certain items could be increased through the addition of more shelving and display fixtures. Two additional computer tables with wheels will ease the transformation of the computer area to an evening meeting space.

City of St. Helens
Fiscal Year 2015-16
3rd Quarter Financial Report
For Period Ending March 31, 2016

Explanation of report

The 3rd quarter financial report is the measurement of financial performance for the current fiscal year as of March 31. The report represents the current budget, actual financial activity, the percent (%) of budget utilized and compares current activity to same period last fiscal year.

Table 1 reflects a summary of financial activity by fund.

Table 1 - Fund Summaries for Period Ending March 31, 2016						
Funds	Beginning Fund Balances	Current Resources		Current Uses		Ending Fund Balance
		Revenues	Transfers In	Transfers Out	Expenditures	
001- General	1,767,016	3,021,995	-	68,970	3,137,928	1,582,113
008-Visitors & Tourism	164,831	94,396	-	-	77,627	181,600
009-Community Enhancement	3,313,646	352,949	75,980	26,500	3,165,561	550,513
010-Capital Improvement	7,258,669	421,774	846,500	-	2,089,807	6,437,135
011-Streets (Gas Tax)	601,873	582,235	-	5,500	510,571	668,037
012-Administrative Services	133,952	996,598	-	-	976,496	154,054
013-Public Works	-	191,325	-	-	191,325	-
015-Fleet	38,702	208,500	-	-	199,529	47,673
017-Water Operating	1,810,475	2,129,918	-	394,000	1,977,162	1,569,231
Forest reserve	287,290	1,953	-	-	19,315	269,928
018-Sewer Operating	2,780,623	3,157,720	-	355,500	2,801,834	2,781,010
033-Community Development	-	6,680	-	-	-	6,680
Total	18,157,077	11,166,043	922,480	850,470	15,147,156	14,247,974
		12,088,522		15,997,626		
Adopted Budget	16,491,797	18,491,020	1,946,740	1,946,740	22,108,730	12,874,087
Contingency					(4,026,520)	4,026,520
Adopted Budget net contingency	16,491,797	18,491,020	1,946,740	1,946,740	18,082,210	16,900,607
Percent of Budget		60.39%	47.39%	43.69%	83.77%	84.30%
Percent of Budget - Current Resources / Uses			59%		80%	

The beginning fund balances (working capital) as of July 1, 2015 for the City total \$18,157,077. These amounts are based on the final audited year-end financial reports (FY 14-15). The total beginning fund balances for FY 15-16 are \$1,665,280 greater than forecasted in the adopted budget due to FY 2014-15 expenditures being less than projected combined with revenues greater than expected. Table 2 illustrates by fund the FY 14-15 audited ending fund balance compared to the FY 15-16 budgeted beginning fund balance.

Table 2 - Comparison of Ending Fund Balances - Adopted FY 15-16 Budget vs Audited FY 14-15				
Funds	Fund Balances			Explanation
	Audited 6/30/15	Budgeted Beginning 7/01/15	Increase / (Decrease)	
001- General	1,767,016	1,641,827	125,189	Development revenues up and personnel services costs down
008-Visitors & Tourism	164,831	141,448	23,383	Reductions in scheduled programs
009-Community Enhancement	3,313,646	2,390,098	923,548	Carry forward Property Acquisition (bond proceeds)
010-Capital Improvement	7,258,669	7,030,580	228,089	Carry Forward of Capital Projects
011-Streets (Gas Tax)	601,873	542,919	58,954	Carry forward of maintenance projects
012-Administrative Services	133,952	133,691	261	
013-Public Works	-	-	-	
015-Fleet	38,702	16,753	21,949	Decrease in Materials and Services
017-Water Operating	1,810,475	1,765,393	45,082	Water Sales
517 - Timber reserves	287,290	289,092	(1,802)	Greater than expected operating costs (replanting)
				Overall lower than projected expenditures / greater than anticipated revenues
018-Sewer Operating	2,780,623	2,539,996	240,627	
Total	18,157,077	16,491,797	1,665,280	

* Net of Contingencies (not adjusted for inventory or reserves)

Current resources collected as of March 31, 2016 total \$12,088,522 and reflect 59% of the budget. Current resources – revenues total \$11,166,043 and reflect 60.39% of total budget. Chart below highlights projections in revenues through June 30, 2016.

Revenue Classifications	Budget	Actual as of 3-31-2016						Projected 6/30/16	Variance Over/(under)
	All Funds	General Fund	Special Revenue Funds	Internal Service Funds	Enterprise Funds	Total	% Rcvd		
Property taxes	1,632,300	1,551,625	-	-	-	1,551,625	95.06%	1,643,300	11,000
Franchise fees	1,513,620	662,794	-	-	-	662,794	43.79%	1,498,450	(15,170)
Motel/hotel	95,000	-	87,319	-	-	87,319	91.91%	128,000	33,000
Charges for services	8,121,880	-	500	231,817	5,250,654	5,482,971	67.51%	8,346,350	224,470
Licenses and permits	303,810	261,157	-	-	-	261,157	85.96%	342,500	38,690
Fines and forfeitures	221,000	166,746	-	-	-	166,746	75.45%	213,000	(8,000)
Intergovernmental	1,811,850	219,714	874,931	-	-	1,094,646	60.42%	1,792,120	(19,730)
Interest earnings	68,600	49,319	2,217	-	10,353	61,889	90.22%	66,200	(2,400)
System devel. charge	254,000	-	155,666	-	-	155,666	61.29%	212,800	(41,200)
Miscellaneous	260,840	52,691	337,401	-	28,200	418,292	160.36%	624,860	364,020
Indirect cost allocation - CC	1,707,620	57,948	-	1,164,605	-	1,222,553	71.59%	1,670,880	(36,740)
Sub-total - Operating Rev	15,990,520	3,021,995	1,458,034	1,396,423	5,289,207	11,165,658	69.83%	16,538,460	547,940
Other	2,500,500	-	-	-	385	385	0.02%	500	(2,500,000)
Transfers	1,946,740	-	922,480	-	-	922,480	47.39%	936,010	(1,010,730)
Total Revenues	20,437,760	3,021,995	2,380,513	1,396,423	5,289,592	12,088,522	59.15%	17,474,970	(2,962,790)

The following are highlighted impacts to revenues:

- Property Taxes – Certified Roll assessed value increased 3.22%. Actual revenues are projected to be approximately \$11K greater than budget.
- Franchise Fees – are projected to be \$15K less than budget primarily due to anticipated utility rate increases less than anticipated combined with warmer winter (resulting in less electrical usage).
- Hotel/Motel Taxes – are projected to be \$30K greater than budget, partially reflecting increase events / promotions.
- Charges for Services – are projected to be \$224K greater than budget due to greater than anticipated growth in usage (primarily industrial users), partially offset by less than anticipated rate increases (.5% instead of 2%).

- Licenses and Permits – are projected to be \$38K greater than budget due to trending of building permits greater than anticipated.
- Fines and Forfeitures – are projected to be \$8K less than budget due to turnover in court and police staffing.
- Intergovernmental Revenues – are projected to be \$217K less than budget due to less than anticipated economic development grants associated with Boise properties acquired in 15-16.
- System Development Charges – based on current trending, is projected to be \$41K less than budget. However, there are a number of plan reviews currently being processed that could reverse this trend.
- Miscellaneous Revenues – are projected to be \$338K greater than budget primarily due to timing of lease revenues and reimbursements associated with the Boise Property and insurance refunds / credits.

For further details on beginning fund balances, and actual revenues received through March 31, 2016 refer to Attachment A – Revenue Reports for Period Ending March 31, 2016.

Current uses as of March 31, 2016 total \$15,997,626 and reflect 80% of budget. Current uses – expenditures less transfers and contingencies - total \$15,147,156 and reflect 83.77% of total budget. The chart below highlights projection in expenditures through June 30, 2016.

Expenditure Classification	Fiscal Year 2014-15				Fiscal Year 2015-16				
	Budget 2014-15	Actual 3-31-15	Audited 6-30-15	% of Audited	Budget 2015-16	Actual 3-31-16	% of Budget	Projected 6-30-16	Variance (over)/Under
Personnel Services	6,717,760	4,895,411	6,563,336	75%	7,246,460	5,186,055	72%	7,061,175	185,285
Materials & Services	6,196,540	4,414,159	5,866,261	75%	6,519,480	4,374,128	67%	6,329,376	190,104
Capital Outlay	9,002,250	1,209,268	2,059,355	59%	7,304,830	4,611,693	63%	5,329,347	1,975,483
Debt Service	1,179,494	813,095	904,007	90%	1,037,960	975,279	94%	1,141,260	(103,300)
Transfers	5,160,263	2,088,890	4,194,161	50%	1,946,740	850,470	44%	923,010	1,023,730
Sub-total	28,256,307	13,420,823	19,587,120	69%	24,055,470	15,997,626	67%	20,784,168	3,271,303
Contingencies	2,489,502	-	-		4,026,520	-		-	
Total	30,745,809	13,420,823	19,587,120	69%	28,081,990	15,997,626		20,784,168	3,271,303

Based on current analysis, the following are highlighted impacts to expenditures. Please note that some items may necessitate appropriation transfers before June 30, 2016 (draw from contingencies).

- Personnel service costs (PSC) are anticipated to be under budget by \$313,270 primarily due to:
 - \$169,950 – Police staffing turnover resulting in vacancies, and lower pay steps (step 1-3 instead of 5), partially offset by accrual payouts and increased overtime.
 - \$64,970 – timing of hiring of Building Official (10-30 instead of 7-1).
 - Remaining savings primarily reflect staffing turnover in Public Works.

Impact by fund and department are illustrated in Table 3 below.

Table 3 - Personnel Costs Analysis FY 2015-16 (excluding Direct Labor Transfers)									
Fd	Dpt	Dept	Budget FY 15-16	Amended Budget FY 15-16	Actual 3-31-16	Projected 6-30-16	Under / (Over) Budget	%	Notes
001- General Fund									Staffing Turnover
	002	Police	2,259,610	2,259,610	1,566,747	2,089,660	169,950	7.5%	Partially offset by OT
	004	Library	418,960	418,960	293,954	396,940	22,020	5.3%	Staffing Turnover
	100	City Council	48,640	48,640	37,972	50,640	(2,000)	-4.1%	Index to County
	103	Courts	152,640	179,640	126,534	181,530	(28,890)	-18.9%	.2 FTE, OT, Unemployment
	104	Planning	184,580	184,580	133,294	178,340	6,240	3.4%	
	105	Building	224,670	206,670	109,931	159,700	64,970	28.9%	Bldg Official 10-31-15
001 Total			3,289,100	3,298,100	2,268,432	3,056,810	232,290	7.1%	
012 - Admin Services									
	101	City Admin	247,560	247,560	184,160	248,780	(1,220)	-0.5%	
	102	City Recorder	211,910	211,910	158,780	211,310	600	0.3%	
	106	Finance	507,440	507,440	372,051	499,770	7,670	1.5%	Change employee mix
012 Total			966,910	966,910	714,991	959,860	7,050	0.7%	
013 - Public Works									
	402	Engineering	360,470	360,470	268,859	359,740	730	0.2%	
	403	Operations	1,778,950	1,778,950	1,318,256	1,743,630	35,320	2.0%	Staffing Turnover
013 Total			2,139,420	2,139,420	1,587,115	2,103,370	36,050	1.7%	
013 - Fleet									
	015	Fleet	201,200	201,200	149,754	200,880	320	0.2%	
015 Total			201,200	201,200	149,754	200,880	320	0.2%	
017 - Water									
	417	Water Filtration	243,250	243,250	181,135	237,480	5,770	2.4%	Overtime down
017 Total			243,250	243,250	181,135	237,480	5,770	2.4%	
018 - Sewer / Storm									
	019	WWTP - Sec.	406,580	406,580	284,629	374,790	31,790	7.8%	Staffing Turnover
018 Total			406,580	406,580	284,629	374,790	31,790	7.8%	
Grand Total			7,246,460	7,255,460	5,186,056	6,933,190	313,270	4.3%	

- Administrative/Community Development Department:
 - Municipal Court – Personnel services costs increase of \$29K primarily due to: Turnover of Municipal Court Clerk (step 1 to step 5, \$19K), and adding .2 FTE Office Assistant (\$8K), overtime to maintain court operations (\$4k) and payout of unemployment. Reappropriations required.
 - Planning – Attorney expenses may exceed budget due to opportunities associated with new recreational marijuana laws. No Reappropriations at this time.
 - Building – Personnel services costs decrease of \$59K partially offset by contract services for inspections with the County of \$18K. Reappropriations required.
 - Non-Departmental – Abatement program has run \$5,038 and resulted in recovery of \$1,476 with the remaining amounts in some process of collections / liens. The residual costs remaining at the end of the fiscal year is estimated to be \$5K. Reappropriations required.
 - Non-Departmental – Maintenance on HVAC at Senior Center \$1,200.
 - Tourism – increase appropriations by \$36k (supplemental budget on May 4, 2016) to cover increase costs associated with 4th of July weekend event (offset by sponsorship),

- events contract with E2C (through December), and increase Community Sponsorships to include foundation insurance.
 - City Administrator – contract services increased \$8k to cover cost for new website by Aha Consulting.
 - Finance – Materials and services is anticipated to be \$5K less than budgeted due to equipment (\$4K) and postage expenses (\$5K) being less than anticipated, partially offset by increase of banking services (\$6K) . Transferred savings to cover appropriations (\$4K) to City Hall (cost center 107) for improved roof access.
 - City Hall – Equipment requires increase of \$4K in appropriations to cover the cost of a required improved roof access. Reappropriations required.
 - Equipment - CIS grant to purchase equipment for approximately \$4.5K were inadvertently not carried-over last year.
- Police Department:
 - Personnel Services - are projected to be \$170K under budget due to staffing turnover, partially offset by increased overtime costs and accrual payoffs. No Reappropriations at this time.
 - Attorney Expenses - associated with personnel issues are projected to be \$15K over budget. To be absorbed from savings.
 - Police – Crisis Intervention Team (CIT) received federal fund starting Oct 2015 with first year funding anticipated to cost \$24.9K and a three year total project cost of \$250K.
- Library Department:
 - Materials and Services – contract costs associated with Ford Foundation Grant and recruitment costs associated with staffing turnover are recommended to be covered by the Library Grant Reserve (210) resulting in reappropriating funds totaling \$9.5K.
 - Capital Out - \$5.5K to purchase microfiche reader with funding coming from Friends of the Library and Columbia County Cultural Coalition.
 - Donations - Materials and Services – funds earmarked for supplies \$1.6K. Donations received last year after the budget was adopted, missing appropriation cut off.
- Public Works Department:
 - Parks department – Materials and services have the following opportunities which they anticipate to cover within existing budget appropriations:
 - Trees down during winter storm events (\$2K), Spirit of Halloweentown event depleting supplies (\$2K), and Marine Board Sand Island/Dockside Improvements costs not covered by grant (\$5K). No reappropriations at this time.
 - Water Filtration Facilities – Required emergency generator maintenance resulted in unanticipated expenditures (\$5K), which are anticipated to be absorbed in the current operating budget.
 - Waste Water Treatment Plant – Electrical is anticipated to run \$38K greater than budgeted due to increase suspended particles (TSS) being processed in the secondary treatment pond (Cascade clarifier down). Reappropriations required.
 - Capital Improvements – projects that do or may require additional reappropriations are:

- Due to contractor schedule of projects - St. Helens Street Overlay and Eisenschmidt Overlay and Sidewalk projects did not carry forward sufficient funds to cover total project. Staff recommends utilizing funds from the interfund loan appropriation line item accordingly. No reappropriations required.
- Water Meters – Council verbally approved staffs’ request to increase budget \$100K and utilize a portion of Reservoir Land appropriation which will not be utilized in this fiscal year.
- Sewer Lift Station #7 – due to the final engineering assessment, the project is anticipated to exceed appropriation authority (approximately \$70k). Staff will utilize a portion of the interfund loan appropriation to cover overage. No reappropriations required.
- Godfrey Park Outfall Storm Project – due to unanticipated impediments associated with the geological strata that the pipe must transverse to reach the Columbia River, the project methodology had to be revisited resulting in project delays. Staff has reassessed and optimistically anticipates the project will be kept within budget and will be carrying-over funds in FY 16-17 for completion of the project.

For further detail, refer to Attachment B – Expenditure Reports for Period Ending March 31, 2016 and Attachment C – Capital Projects.

Ending fund balances – Please note that the ending fund balances present in Table 1 reflect fund balances as of March 31, 2016. At this time it is too early to project year-end fund balances and should not be construed as predictive in nature.

Attachment A- Revenues
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Fd	Classification	Fiscal Year 2014-15					Fiscal Year 2015-16				
		Adopted Budget 2014-15	Actual 3/31/15	% of Budget	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	Over / (Under) Budget
001-General Fund											
	Beginning working capital	1,469,528	1,766,848	120%	1,802,520	98%	1,641,827	1,767,016	108%	1,767,016	125,189
	Property taxes	1,535,200	1,518,740	99%	1,592,949	95%	1,632,300	1,551,625	95%	1,643,300	11,000
	Franchise fees	1,469,500	995,019	68%	1,450,081	69%	1,513,620	662,794	44%	1,498,450	(15,170)
	Licenses and permits	334,290	255,360	76%	322,855	79%	303,810	261,157	86%	342,500	38,690
	Fines and forfeitures	207,000	156,694	76%	208,870	75%	221,000	166,746	75%	213,000	(8,000)
	Intergovernmental	406,520	234,299	58%	399,712	59%	437,020	219,714	50%	422,740	(14,280)
	Interest earnings	10,000	8,078	81%	12,608	64%	10,100	49,319	488%	12,000	1,900
	Miscellaneous	40,140	69,542	173%	89,282	78%	62,940	52,691	84%	78,500	15,560
	Indirect cost allocation - CC	64,410	47,566	74%	59,785	80%	81,710	57,948	71%	81,280	(430)
	Transfers	19,000	19,000	100%	19,000	100%	56,350	-	0%	-	(56,350)
001 Total		5,555,588	5,071,146	91%	5,957,662	85%	5,960,677	4,789,010	80%	6,058,786	98,109
008-Tourism											
	Beginning working capital	288,553	230,498	80%	230,498	100%	141,448	164,831	117%	164,831	23,383
	Motel/hotel	80,000	71,524	89%	110,671	65%	95,000	87,319	92%	128,000	33,000
	Miscellaneous	119,450	13,940	12%	18,773	74%	-	7,077	100%	26,900	26,900
008 Total		488,003	315,962	65%	359,942	88%	236,448	259,227	110%	319,731	83,283
009-Community Enhancement											
	Beginning working capital	464,440	463,344	100%	463,344	100%	2,390,098	3,313,646	139%	3,313,646	923,548
	Charges for services	800	710	89%	780	91%	800	500	63%	380	(420)
	Intergovernmental	62,810	34,534	55%	510,815	7%	352,130	44,070	13%	259,560	(92,570)
	Interest earnings	1,800	824	46%	1,141	72%	1,500	202	13%	1,200	(300)
	Financing proceeds	1,000,000	-	0%	1,000,000	0%	1,000,000	-	0%	-	(1,000,000)
	Miscellaneous	13,380	19,007	142%	24,771	77%	94,000	308,177	328%	411,450	317,450
	Transfers	3,003,863	3,890	0%	2,070,340	0%	1,003,890	75,980	8%	76,510	(927,380)
009 Total		4,547,093	522,309	11%	4,071,191	13%	4,842,418	3,742,575	77%	4,062,746	(779,672)
010-Capital Improvement											
	Beginning working capital	5,765,708	6,330,602	110%	6,330,602	100%	7,030,580	7,258,669	103%	7,258,669	228,089
	Intergovernmental	341,000	36,223	11%	36,223	100%	218,300	251,920	115%	295,220	76,920
	Financing proceeds	550,000	347,212	63%	347,212	100%	1,500,000	-	0%	-	(1,500,000)
	System devel. charge	180,000	252,047	140%	412,016	61%	254,000	155,666	61%	212,800	(41,200)
	Miscellaneous	-	-	0%	-	0%	20,000	14,187	71%	18,833	(1,167)
	Transfers	2,066,000	2,066,000	100%	2,073,421	100%	846,500	846,500	100%	859,500	13,000
010 Total		8,902,708	9,032,084	101%	9,199,474	98%	9,869,380	8,526,942	86%	8,645,022	(1,224,358)
011-Streets											
	Beginning working capital	538,502	581,153	108%	630,179	92%	542,919	601,873	111%	601,873	58,954
	Intergovernmental	784,000	552,230	70%	736,027	75%	804,400	578,942	72%	814,600	10,200
	Interest earnings	12,000	6,946	58%	9,841	71%	12,000	2,014	17%	12,000	-
	Miscellaneous	3,000	505	17%	1,821	28%	2,250	1,279	57%	1,500	(750)
011 Total		1,337,502	1,140,834	85%	1,377,868	83%	1,361,569	1,184,108	87%	1,429,973	68,404
012-Administrative Services											
	Beginning working capital	97,354	95,204	98%	95,204	100%	133,691	133,952	100%	133,952	261
	Charges for services	25,140	19,968	79%	26,624	75%	30,270	23,318	77%	30,270	-
	Indirect cost allocation - CC	1,268,320	895,667	71%	1,203,690	74%	1,351,220	973,280	72%	1,322,320	(28,900)
	Transfers	31,400	-	0%	31,400	0%	-	-	0%	-	-
012 Total		1,422,214	1,010,839	71%	1,356,918	74%	1,515,181	1,130,550	75%	1,486,542	(28,639)

Fd	Clasification	Fiscal Year 2014-15					Fiscal Year 2015-16				
		Adopted Budget 2014-15	Actual 3/31/15	% of Budget	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	Over / (Under) Budget
013	Public Works Fund										
	Beginning working capital	-	1,524	0%	1,524	100%	-	-	0%	-	-
	Charges for services	2,000	10,984	549%	7,806	141%	7,000	-	0%	500	(6,500)
	Indirect cost allocation - CC	270,300	186,162	69%	234,272	79%	274,690	191,325	70%	267,280	(7,410)
	Transfers	40,000	-	0%	-	0%	40,000	-	0%	-	(40,000)
013	Total	312,300	198,670	64%	243,602	82%	321,690	191,325	59%	267,780	(53,910)
015	Fleet Maintenance										
	Beginning working capital	34,301	46,603	136%	56,269	83%	16,753	38,702	231%	38,702	21,949
	Charges for services	250,000	187,500	75%	250,000	75%	278,000	208,500	75%	278,000	-
015	Total	284,301	234,103	82%	306,269	76%	294,753	247,202	84%	316,702	21,949
017	Water Fund										
	Beginning working capital	2,665,012	3,179,409	119%	3,179,410	100%	2,054,485	2,097,765	102%	2,097,765	43,280
	Charges for services	4,139,000	2,902,129	70%	3,970,407	73%	3,118,810	2,100,501	67%	3,148,900	30,090
	Interest earnings	18,000	18,793	104%	26,461	71%	20,000	3,833	19%	16,000	(4,000)
	Miscellaneous	20,000	18,873	94%	30,297	62%	23,820	27,537	116%	30,000	6,180
017	Total	6,842,012	6,119,204	89%	7,206,574	85%	5,217,115	4,229,636	81%	5,292,665	75,550
018	Sewer Fund										
	Beginning working capital	2,716,144	2,926,376	108%	2,926,376	100%	2,539,996	2,780,623	109%	2,780,623	240,627
	Charges for services	4,582,200	2,933,436	64%	4,685,495	63%	4,687,000	3,150,152	67%	4,888,300	201,300
	Interest earnings	25,000	20,128	81%	29,528	68%	25,000	6,520	26%	25,000	-
	Loan repayments	500	335	67%	515	65%	500	385	77%	500	-
	Miscellaneous	1,000	358	36%	391	92%	1,000	663	66%	1,000	-
018	Total	7,324,844	5,880,633	80%	7,642,305	77%	7,253,496	5,938,343	82%	7,695,423	441,927
033	CDBG										
	Intergovernmental	-	7,031	100%	7,031	100%	-	-	0%	-	-
	Miscellaneous	56,830	3,340	6%	15,355	22%	56,830	6,680	12%	56,680	(150)
033	Total	56,830	10,371	18%	22,386	46%	56,830	6,680	12%	56,680	(150)
Total Revenues		37,073,396	29,536,155	80%	37,744,190	78%	36,929,557	30,245,598	82%	35,632,050	(1,297,507)

Attachment B - Expenditures
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			Fiscal Year 2014-15				Fiscal Year 2015-16				
Fund	Dept	Classification	Adopted Budget 2014-15	Actual 3/31/15	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	(Over) / Under Budget
001-General Fund											
		002-Police									
		Personnel services	1,968,400	1,431,415	1,921,162	75%	2,151,180	1,496,618	70%	1,971,910	179,270
		Materials and services	423,530	298,013	402,330	74%	430,750	311,975	72%	414,350	16,400
		002 Total	2,391,930	1,729,428	2,323,492	74%	2,581,930	1,808,593	70%	2,386,260	195,670
		004-Library									
		Personnel services	377,460	278,779	373,854	75%	418,960	293,954	70%	396,940	22,020
		Materials and services	166,740	117,809	164,250	72%	174,980	123,156	70%	174,430	550
		004 Total	544,200	396,588	538,104	74%	593,940	417,110	70%	571,370	22,570
		005-Parks									
		Personnel services	103,600	75,785	101,485	75%	136,300	100,812	74%	134,780	1,520
		Materials and services	129,650	69,820	116,854	60%	133,950	93,513	70%	134,330	(380)
		005 Total	233,250	145,605	218,339	67%	270,250	194,325	72%	269,110	1,140
		100-City Council									
		Personnel services	32,350	24,251	32,335	75%	48,640	37,972	78%	50,640	(2,000)
		Materials and services	32,060	23,315	27,450	85%	33,070	19,976	60%	30,640	2,430
		100 Total	64,410	47,566	59,785	80%	81,710	57,948	71%	81,280	430
		103-Court									
		Personnel services	164,650	110,159	146,987	75%	165,200	139,133	84%	204,250	(39,050)
		Materials and services	184,770	127,165	170,756	74%	186,490	130,709	70%	187,710	(1,220)
		103 Total	349,420	237,324	317,743	75%	351,690	269,842	77%	391,960	(40,270)
		104-Planning									
		PSC	99,990	107,023	148,744	72%	116,920	85,192	73%	113,920	3,000
		M&S	78,560	76,074	113,641	67%	87,260	54,095	62%	85,920	1,340
		104 Total	178,550	183,097	262,385	70%	204,180	139,287	68%	199,840	4,340
		105-Building									
		Personnel services	150,610	37,920	52,786	72%	205,610	99,318	48%	145,760	59,850
		Materials and services	49,810	56,631	89,668	63%	46,880	49,653	106%	64,660	(17,780)
		105 Total	200,420	94,551	142,454	66%	252,490	148,971	59%	210,420	42,070
		110-Non-Dept									
		Personnel services	26,520	15,257	18,447	83%	19,950	15,186	76%	20,050	(100)
		Materials and services	43,250	28,058	42,161	67%	13,300	86,666	652%	21,080	(7,780)
		Transfers	194,200	221,841	267,740	83%	68,890	68,970	100%	141,510	(72,620)
		Contingency	805,700	-	-	0%	851,800	-	0%	-	-
		110 Total	1,069,670	265,156	328,348	81%	953,940	170,822	18%	182,640	(80,500)
001 Total			5,031,850	3,099,315	4,190,651	74%	5,290,130	3,206,898	61%	4,292,880	145,450
008-Tourism											
		Materials and services	196,100	161,650	176,111	92%	85,000	77,627	91%	121,900	(36,900)
		Transfers	19,000	19,000	19,000	0%	-	-	0%	-	-
		Contingency	25,000	-	-	0%	10,000	-	0%	-	-
008 Total			240,100	180,650	195,111	93%	95,000	77,627	82%	121,900	(36,900)

Attachment B - Expenditures
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Fund	Dept	Classification	Fiscal Year 2014-15				Fiscal Year 2015-16				
			Adopted Budget 2014-15	Actual 3/31/15	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	(Over) / Under Budget
009		Community Enhancement									
		201-Arts Reserve									
		Materials and services	15,000	7,923	9,562	83%	17,000	1,226	7%	5,110	11,890
		Capital Outlay	48,550	16,673	18,653	89%	2,000	2,660	133%	5,000	(3,000)
		Contingency	5,000	-	-	0%	3,000	-	0%	-	-
		201 Total	68,550	24,596	28,215	87%	22,000	3,886	18%	10,110	8,890
		202-Library Building Reserve									
		Materials and services	4,620	3,465	4,620	75%	11,060	3,570	32%	11,060	-
		Capital Outlay	75,000	48,816	48,816	100%	-	-	0%	-	-
		Contingency	10,000	-	-	0%	10,000	-	0%	-	-
		202 Total	89,620	52,281	53,436	98%	21,060	3,570	17%	11,060	-
		203-Library Equipment Reserve									
		Materials and services	2,000	250	1,150	22%	10,000	8,530	85%	9,000	1,000
		Contingency	5,000	-	-	0%	6,100	-	0%	-	-
		203 Total	7,000	250	1,150	22%	16,100	8,530	53%	9,000	1,000
		204-Parks Property Reserve									
		Capital Outlay	79,800	-	-	0%	50,100	-	0%	-	50,100
		Transfers	-	-	2,421	100%	26,500	26,500	100%	26,500	-
		Contingency	-	-	-	0%	-	-	0%	-	-
		204 Total	79,800	-	2,421	0%	76,600	26,500	35%	26,500	50,100
		206-PEG Access									
		Materials and services	21,250	4,340	5,540	78%	9,350	2,400	26%	3,600	5,750
		Contingency	-	-	-	0%	1,430	-	0%	-	-
		206 Total	21,250	4,340	5,540	78%	10,780	2,400	22%	3,600	5,750
		207-Grants									
		Materials and services	20,150	403,636	462,479	87%	19,432	17,222	89%	26,202	(6,770)
		207 Total	20,150	403,636	462,479	87%	19,432	17,222	89%	26,202	(6,770)
		208-LSTA Library Grant									
		Personnel services	31,140	25,128	31,165	81%	-	-	0%	-	-
		Materials and services	28,750	20,107	26,126	77%	-	-	0%	-	-
		208 Total	59,890	45,235	57,291	79%	-	-	0%	-	-
		209-Economic Development									
		Materials and services	300,000	67,560	119,587	56%	679,250	460,413	68%	634,860	44,390
		Capital Outlay	3,700,000	-	5,730	0%	2,488,430	2,508,285	101%	2,518,610	(30,180)
		Transfers	-	-	6,500	0%	134,000	149,875	0%	237,300	(103,300)
		Contingency	-	-	-	0%	1,000,000	-	0%	-	-
		209 Total	4,000,000	67,560	131,817	51%	4,301,680	3,118,573	72%	3,390,770	(89,090)
		210-Library Grant Reserve									
		Personnel services	3,600	-	-	0%	-	-	0%	-	-
		Materials and services	-	-	-	0%	-	1,376	0%	1,350	(1,350)
		Contingency	-	-	-	0%	9,580	-	0%	-	-
		210 Total	3,600	-	-	0%	9,580	1,376	0%	1,350	(1,350)
		211-Police Reserve Officers Reserve									
		Materials and services	6,500	3,516	5,785	61%	8,358	912	11%	8,184	174
		211 Total	6,500	3,516	5,785	61%	8,358	912	11%	8,184	174
		212-Police Contributions									
		Materials and services	-	9,264	9,411	100%	11,000	5,555	51%	11,702	(702)
		212 Total	-	9,264	9,411	98%	11,000	5,555	51%	11,702	(702)
		213-Building Reserve									
		Transfers	-	-	-	0%	56,350	-	0%	-	56,350
		Contingency	-	-	-	0%	25,650	-	0%	-	-
		213 Total	-	-	-	0%	82,000	-	0%	-	56,350
		214-Police CIT									
		Materials and services	-	-	-	0%	-	-	0%	24,890	(24,890)
		Contingency	-	-	-	0%	-	-	0%	-	-
		214 Total	-	-	-	0%	-	-	0%	24,890	(24,890)
		215-Youth Council Reserve									
		Transfers	-	-	-	0%	-	3,537	0%	5,000	(5,000)
		Contingency	-	-	-	0%	-	-	0%	-	-
		215 Total	-	-	-	0%	-	3,537	0%	5,000	(5,000)

Attachment B - Expenditures
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			Fiscal Year 2014-15				Fiscal Year 2015-16				
Fund	Dept	Classification	Adopted Budget 2014-15	Actual 3/31/15	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	(Over) / Under Budget
010-Capital Improvements											
		300-Parks									
		Capital Outlay	50,000	1,965	2,422	0%	144,800	53,485	37%	73,980	70,820
		Contingency	-	-	-	0%	50,000	-	0%	-	-
		300 Total	50,000	1,965	2,422	81%	194,800	53,485	0%	73,980	70,820
		301-Streets									
		Capital Outlay	366,000	27,584	34,354	80%	890,000	245,533	28%	246,160	643,840
		Transfers	500,000	-	-	0%	500,000	-	0%	-	500,000
		Contingency	100,000	-	-	0%	100,000	-	0%	-	-
		301 Total	966,000	27,584	34,354	80%	1,490,000	245,533	0%	246,160	1,143,840
		302-Water									
		Capital Outlay	1,190,000	374,161	571,576	65%	940,000	200,382	21%	333,100	606,900
		Contingency	100,000	-	-	0%	100,000	-	0%	-	-
		302 Total	1,290,000	374,161	571,576	65%	1,040,000	200,382	0%	333,100	606,900
		303-Sewer									
		Capital Outlay	765,000	351,510	433,179	81%	430,000	158,936	37%	300,000	130,000
		Transfers	500,000	-	-	0%	500,000	-	0%	-	500,000
		Contingency	100,000	-	-	0%	200,000	-	0%	-	-
		303 Total	1,365,000	351,510	433,179	81%	1,130,000	158,936	0%	300,000	630,000
		304-Storm									
		Capital Outlay	2,200,000	244,185	586,306	42%	2,000,000	1,289,989	64%	1,650,000	350,000
		Contingency	200,000	-	-	0%	300,000	-	0%	-	-
		304 Total	2,400,000	244,185	586,306	42%	2,300,000	1,289,989	0%	1,650,000	350,000
		305-Equipment									
		Capital Outlay	441,000	118,999	312,969	38%	245,000	141,483	58%	201,497	43,503
		Contingency	40,000	-	-	0%	20,000	-	0%	-	-
		305 Total	481,000	118,999	312,969	38%	265,000	141,483	0%	201,497	43,503
010 Total			6,552,000	1,118,404	1,940,805	58%	6,419,800	2,089,808	33%	2,804,737	2,845,063
011-Streets											
		Personnel services	319,740	232,209	311,689	75%	316,550	241,437	76%	318,130	(1,580)
		Materials and services	461,510	240,104	326,809	73%	449,530	269,134	60%	454,890	(5,360)
		Capital Outlay	-	262	-	0%	-	-	0%	-	-
		Transfers	137,500	137,500	137,500	0%	5,500	5,500	100%	5,500	-
		Contingency	100,000	-	-	0%	100,000	-	0%	-	-
011 Total			1,018,750	610,075	775,998	79%	871,580	516,071	59%	778,520	(6,940)

Attachment B - Expenditures
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Fund	Dept	Classification	Fiscal Year 2014-15				Fiscal Year 2015-16				(Over) / Under Budget
			Adopted Budget 2014-15	Actual 3/31/15	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	
012		Administrative Services									
	101	City Administrator									
		Personnel services	164,620	122,716	163,806	75%	222,850	162,373	73%	219,900	2,950
		Materials and services	75,460	18,848	30,376	62%	56,390	28,855	51%	51,270	5,120
		Capital Outlay	5,000	-	-	0%	5,000	-	0%	5,000	-
		101 Total	245,080	141,564	194,182	73%	284,240	191,228	0%	276,170	8,070
	102	City Recorder									
		Personnel services	222,900	164,182	220,174	75%	227,910	170,972	75%	227,140	770
		Materials and services	50,850	36,665	46,058	80%	48,140	36,764	76%	48,640	(500)
		Capital Outlay	4,100	-	-	0%	4,000	-	0%	4,000	-
		102 Total	277,850	200,847	266,232	75%	280,050	207,736	0%	279,780	270
	106	Finance									
		Personnel services	493,690	366,188	496,509	74%	518,760	377,631	73%	501,330	17,430
		Materials and services	157,150	122,753	151,110	81%	169,700	123,579	73%	161,970	7,730
		Capital Outlay	2,000	-	422	0%	2,500	2,621	105%	2,500	-
		106 Total	652,840	488,941	648,041	75%	690,960	503,831	0%	665,800	25,160
	107	City Hall									
		Materials and services	92,550	65,057	89,969	72%	95,970	70,484	73%	100,570	(4,600)
		107 Total	92,550	65,057	89,969	72%	95,970	70,484	0%	100,570	(4,600)
	108	IT & Self Insurance									
		Materials and services	25,000	-	-	0%	25,000	-	0%	-	25,000
		Capital Outlay	69,300	17,650	24,543	72%	96,500	3,216	3%	10,000	86,500
		Transfers	2,063	-	-	0%	-	-	0%	-	-
		Contingency	57,531	-	-	0%	42,460	-	0%	-	-
		108 Total	153,894	17,650	24,543	72%	163,960	3,216	0%	10,000	111,500
		012 Total	1,422,214	914,059	1,222,966	75%	1,515,180	976,495	64%	1,332,320	140,400
013		Public Works									
	402	Engineering									
		Personnel services	26,240	19,781	26,450	75%	27,460	20,663	75%	29,290	(1,830)
		Materials and services	24,170	13,357	17,997	74%	21,650	12,733	59%	19,850	1,800
		Capital Outlay	6,500	432	4,681	9%	6,500	1,181	18%	6,500	-
		402 Total	56,910	33,570	49,128	68%	55,610	34,577	0%	55,640	(30)
	403	Operations									
		Personnel services	-	1,048	1,047	100%	-	235	0%	7,080	(7,080)
		Materials and services	215,390	159,350	193,427	82%	226,080	156,513	69%	205,060	21,020
		Contingency	40,000	-	-	0%	40,000	-	0%	-	-
		403 Total	255,390	160,398	194,474	82%	266,080	156,748	0%	212,140	13,940
		013 Total	312,300	193,968	243,602	80%	321,690	191,325	59%	267,780	13,910
015		Fleet Maintenance									
	015	Personnel services	195,460	144,492	193,724	75%	202,770	150,886	74%	202,450	320
		Materials and services	76,600	59,068	73,843	80%	82,580	48,643	59%	80,250	2,330
		Contingency	12,241	-	-	0%	9,400	-	0%	-	-
		015 Total	284,301	203,560	267,567	76%	294,750	199,529	68%	282,700	2,650

Attachment B - Expenditures
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			Fiscal Year 2014-15				Fiscal Year 2015-16				
Fund	Dept	Classification	Adopted Budget 2014-15	Actual 3/31/15	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	(Over) / Under Budget
017-Water											
017-Production & Distribution											
		Personnel services	695,080	515,901	689,182	75%	731,020	529,549	72%	707,660	23,360
		Materials and services	1,084,020	721,684	1,003,226	72%	1,101,160	710,013	64%	1,060,870	40,290
		Transfers	465,000	465,000	465,000	100%	394,000	394,000	100%	394,000	-
		Contingency	214,610	-	-	0%	445,900	-	0%	-	-
017 Total			2,458,710	1,702,585	2,157,408	79%	2,672,080	1,633,562	0%	2,162,530	63,650
417-Water Filtration Plant											
		Personnel services	235,320	178,420	236,326	75%	244,820	182,266	74%	239,050	5,770
		Materials and services	131,680	104,540	141,771	74%	154,200	113,239	73%	153,300	900
		Capital Outlay	-	436,407	-	0%	-	-	0%	-	-
		Debt Service	503,000	-	501,502	0%	502,760	442,095	88%	502,760	-
417 Total			870,000	719,367	879,599	82%	901,780	737,600	0%	895,110	6,670
517-Forest Reserve											
		Materials and services	75,000	68,843	71,802	0%	50,000	19,315	39%	50,000	-
		Transfers	2,000,000	-	2,000,000	0%	-	-	0%	-	-
517 Total			2,075,000	68,843	2,071,802	0%	50,000	19,315	0%	50,000	-
017 Total			5,403,710	2,490,795	5,108,809	49%	3,623,860	2,390,477	66%	3,107,640	70,320
018-Sewer & Storm											
018-Sewer Collections											
		Personnel services	710,160	352,158	696,355	51%	708,880	516,973	73%	691,210	17,670
		Materials and services	964,410	404,882	844,379	48%	928,950	570,760	61%	873,420	55,530
		Capital Outlay	-	-	-	0%	-	-	0%	-	-
		Debt Service	676,494	266,817	396,005	67%	401,200	383,309	96%	401,200	-
		Transfers	305,000	265,000	265,000	100%	395,500	355,500	90%	355,500	40,000
		Contingency	334,910	-	-	0%	328,900	-	0%	-	-
018 Total			2,990,974	1,288,856	2,201,739	0%	2,763,430	1,826,542	0%	2,321,330	113,200
019-Secondary Treatment											
		Personnel services	178,360	91,195	181,932	50%	193,440	136,206	70%	181,470	11,970
		Materials and services	422,660	206,368	414,541	50%	355,330	301,786	85%	384,850	(29,520)
		Contingency	192,590	-	-	0%	184,300	-	0%	-	-
019 Total			793,610	297,563	596,473	0%	733,070	437,992	0%	566,320	(17,550)
020-Primary Treatment											
		Personnel services	137,340	70,484	140,508	50%	149,160	106,347	71%	139,370	9,790
		Materials and services	226,410	97,837	185,717	53%	231,340	148,988	64%	218,840	12,500
020 Total			363,750	168,321	326,225	0%	380,500	255,335	0%	358,210	22,290
021-Storm											
		Personnel services	261,950	129,998	259,540	50%	312,470	231,774	74%	312,920	(450)
		Materials and services	287,670	135,009	279,403	48%	440,410	276,145	63%	427,370	13,040
		Transfers	1,037,500	1,037,500	1,037,500	100%	-	-	0%	-	-
		Contingency	109,920	-	-	0%	149,200	-	0%	-	-
021 Total			1,697,040	1,302,507	1,576,443	83%	902,080	507,919	0%	740,290	12,590
022-Pumps											
		Personnel services	118,580	59,469	119,128	50%	127,610	90,558	71%	117,940	9,670
		Materials and services	66,440	17,878	41,673	43%	69,090	38,988	56%	68,750	340
		Contingency	37,000	-	-	0%	38,800	-	0%	-	-
022 Total			222,020	77,347	160,801	48%	235,500	129,546	0%	186,690	10,010
018 Total			6,067,394	3,134,595	4,861,681	64%	5,014,580	3,157,334	63%	4,172,840	140,540
033-CDBG											
		Materials and services	56,830	-	6,680	0%	56,830	-	0%	56,830	-
		Capital Outlay	-	7,030	15,705	45%	-	-	0%	-	-
033 Total			56,830	7,030	22,385	31%	56,830	-	0%	56,830	-
Total Expenditures			30,745,809	12,563,129	19,587,120	64%	28,081,990	15,997,625	57%	20,746,515	3,308,955

Fd	Dpt	Acct	Account Description	Fiscal Year 2014-15					Fiscal Year 2015-16				
				Adopted Budget 2014-15	Actual 3/31/15	% of Budget	Audited 2014-15	% of Actual	Adopted Budget 2015-16	Actual 3/31/16	% of Budget	Projected 6/30/16	(Over) / Under Budget
010			Capital Improvement Fund										
			300 - Parks SDC										
		583000	Land purchase	50,000	-	0%	-	0%	-	-	0%	-	-
		652970	McCormick Park Ped Bridge	-	1,965	0%	2,422	81%	69,800	38,508	55%	55,500	14,300
		652980	Dock Repairs	-	-	0%	-	0%	75,000	14,978	20%	18,480	56,520
		692000	Transfer out - debt service	-	-	0%	-	0%	-	-	0%	-	-
			Total 300	50,000	1,965	4%	2,422	0%	144,800	53,486	37%	73,980	70,820
			301 - Streets										
		653100	Unimproved paving	30,000	25,839	86%	25,839	100%	25,000	-	0%	-	25,000
		653101	Sidewalk	25,000	-	0%	-	0%	25,000	878	4%	1,500	23,500
		653107	St Helens Street Overlay	230,000	1,177	1%	6,177	19%	100,000	195,580	196%	195,580	(95,580)
		653108	Eisenschmidt Sidewalk-Overlay	31,000	568	2%	2,338	24%	40,000	49,075	123%	49,080	(9,080)
		653109	1st street Reconstruction	50,000	-	0%	-	0%	-	-	0%	-	-
		653110	Gable Road	-	-	0%	-	0%	200,000	-	0%	-	200,000
		653120	Street Lighting	-	-	0%	-	0%	500,000	-	0%	-	500,000
		692000	Interfund - loan property	500,000	-	0%	-	0%	500,000	-	0%	-	500,000
			Total 301	866,000	27,584	3%	34,354	0%	1,390,000	245,533	18%	246,160	1,143,840
			302 - Water										
		653200	Telemetry System Upgrade	250,000	175,274	70%	224,801	78%	-	3,055	0%	3,100	(3,100)
		653201	Water main replacement	200,000	5,077	3%	142,773	4%	200,000	7,246	4%	10,000	190,000
		653202	Water meter replacement	200,000	193,810	97%	204,002	95%	200,000	190,016	95%	300,000	(100,000)
		653205	Purchase land for reservior	240,000	-	0%	-	0%	240,000	-	0%	-	240,000
		653207	2 MG Reservior Rehab	300,000	-	0%	-	0%	300,000	64	0%	20,000	280,000
			Total 302	1,190,000	374,161	31%	571,576	0%	940,000	200,381	21%	333,100	606,900
			303 - Sewer										
		653301	Sewer main replacement	300,000	10,431	3%	39,874	26%	300,000	110,329	37%	100,000	200,000
		653302	I&I Reduction	350,000	330,604	94%	336,908	98%	-	-	0%	-	-
		653305	Meter station	65,000	10,474	16%	43,570	0%	-	-	0%	-	-
		653306	Lift Station	50,000	-	0%	12,826	0%	130,000	48,607	37%	200,000	(70,000)
		692000	Interfund - loan property	500,000	-	0%	-	0%	500,000	-	0%	-	500,000
			Total 303	1,265,000	351,509	28%	433,179	0%	930,000	158,936	17%	300,000	630,000
			304 - Storm										
		653302	I&I Reduction	200,000	33,393	17%	33,393	100%	-	-	0%	-	-
		653400	Storm drains	200,000	63,681	32%	68,389	93%	100,000	63,510	64%	100,000	-
		653409	Godfrey Outfall	1,800,000	147,112	8%	484,523	30%	1,900,000	1,226,479	65%	1,550,000	350,000
			Total 304	2,200,000	244,186	11%	586,306	0%	2,000,000	1,289,989	64%	1,650,000	350,000
			305 - Equipment										
		653501	Heavy equipment	-	-	0%	7,415	0%	195,000	116,997	0%	116,997	78,003
		653506	Street Sweeper	275,000	-	0%	176,713	0%	-	-	0%	-	-
		653551	Police Equipment	94,000	87,857	93%	87,857	0%	-	-	0%	30,000	(30,000)
		653552	Lawn Mower	22,000	19,880	90%	19,880	0%	-	-	0%	-	-
		653553	Phone System	50,000	-	0%	-	0%	50,000	19,986	40%	50,000	-
		653554	PD Roof Replacement	-	11,262	0%	11,262	0%	-	-	0%	-	-
		653555	PD Building Repairs	-	-	0%	9,842	0%	-	4,500	0%	4,500	(4,500)
		653556	CIS Grant	-	-	0%	-	0%	-	-	0%	-	-
			Total 305	441,000	118,999	27%	312,969	0%	245,000	141,483	58%	201,497	43,503
010	Total			6,012,000	1,118,404	19%	1,940,805	58%	5,649,800	2,089,808	37%	2,804,737	2,845,063



If I Were Mayor, I Would...

Student Contest



**The Oregon Mayors Association and your city invite you to enter the
"If I Were Mayor..." contest.**

Share your creative ideas about what you would do as mayor.

Local winners are entered into the state contest for a chance to win an **iPad Air 2!**

CONTEST DEADLINE: _____

Contest Rules:

GENERAL RULES:

- All submissions must be accompanied by a completed entry form. All forms for students under age 18 must be signed by the student's parent or guardian. Entry forms may be photocopied.
- Only one submission per student will be accepted at the state level.
- State level submissions become the property of the Oregon Mayors Association (OMA).
- OMA retains the right to publish state-level entries along with the names and likenesses of each student.
- Previous statewide winners may participate but are not eligible to receive prizes.
- League of Oregon Cities (LOC) employees and dependents are not eligible to enter.

First-place statewide winners will receive their prizes during the OMA Summer Conference, to be held July 21-23, 2016 in Lincoln City.

POSTERS:

- The poster contest is open to students enrolled in grades 4 and 5 or being home-schooled at the same grade level for the 2015-16 school year.
- Poster size must be a minimum of 17" and a maximum of 28" in height or width.
- Students are encouraged to be creative and may use any art medium (e.g., poster paints, felt pens, colored pencils, pastels, crayons, three-dimensional art, etc.). The poster may be in color or black and white.
- The student's name and a daytime phone number or email address for their parent or guardian must appear on the back of the poster.

ESSAYS:

- The essay contest is open to students enrolled in grades 6 through 8 or being home-schooled at the same grade level for the 2015-16 school year.
- Essays must be 500 to 1,000 words in length and typed.
- The student's name and a daytime phone number or email address for their parent or guardian must appear at the top of the essay.

DIGITAL MEDIA PRESENTATIONS (video, PowerPoint, Prezi, etc.):

- The digital media presentation contest is open to students enrolled in grades 9 through 12 or being home-schooled at the high school level for the 2015-16 school year.
- Presentations must be one to three minutes in length and may be submitted on disk or emailed.
- The student's name and a daytime phone number or email address for their parent or guardian must be written on the disk or disk sleeve.

For more information about the local contest:

IF I WERE MAYOR,
I WOULD LOWER TAXES
AND PRICES. THESE ARE MY
REASONS WHY :

● IT CAN REDUCE THE
NUMBER OF PEOPLE ON THE
STREET.
POOR PEOPLE CAN AFFORD MORE

THINGS FOR THEIR FAMILIES .

THAT IS WHY :

IF I WERE MAYOR I WOULD
LOWER TAXES AND
PRICES.

A

If I Were Mayor...



If I was mayor, I would help out the Columbia River. People put trash and waste into it, not even thinking of the animals that live in the water. Over one hundred thousand marine animals are killed each year just from pollution. We need to stop people from putting their trash in places that they should not be. People also throw trash out their car windows and leave it on the side of the road, thinking it will disappear! Birds try to eat what they throw out, and they die as well as the marine animals. Just over one million birds die from plastic. If nobody threw trash where it shouldn't be, not as many animals would die and have to be endangered.

If I were mayor, even for just one day, I would pay people to not throw trash on the sides of the road OR in the Columbia River. It would be like an allowance. I would give them 10 dollars a week but if they didn't respect the rules and dropped garbage on the road/river, they would get nothing. People who drop garbage should have to pay the *mayor* 10 dollars, which is twice as much as they would get if they did not drop anything.

If I were mayor for just one day, I would give most of the people what they wanted. I would give people free ice cream on Mondays, every other week. There would be a card that they could buy with their 5 dollars, and they would get 5 dollars from what I give them for not throwing trash on the side of the road and in the river. I'm a nature kind of person, so I like it when plants and animals are safe and healthy. I hate when people litter, and when they also don't care about the life around them except for their own lives. Some people are selfish and only care about how throwing out trash will affect them. They think that nothing will happen if they throw out trash except that maybe it will just go away, but it doesn't.

People are so focused on their phones that they don't care about anything that world has to offer outside of their devices. They barely notice that people actually have fun at parks and in rivers, but they never do it themselves. I bet they hardly go outside, except to go to the store. People that don't like nature that much hardly go to any fun outside at parks.

In Japan, there is a little box and that is the only place people are allowed to smoke. If I were mayor, I would make a small building which would be the only place in the entire city where people can smoke. In the buildings would be a small store where people can buy drugs. I would make a law where the only place people can buy drugs, is in the small building. All the other buildings that used to be drug stores, I would make into public places that people would be able to go in and give money for charities. If people were to smoke outside of the building, they would get fined a good amount of money--maybe even paying up to \$300 just for littering.

I think that if I were running for mayor with all of these ideas and rules, I would win. Even if there was someone else running for mayor but had the same thoughts, they would probably win. It doesn't matter about their appearance, it's all about what they want the economy to be like and how they want their children growing up. People don't want their children growing up around smokers. They want their children to grow up in a world that is clean and with lots of animals, not a world that has pollution and dead animals floating in the river.

This is why I should be Mayor and why people would vote for me. I wouldn't run for mayor just because I would be famous. I would run because I want my future children to grow up good, and loving nature like I do. People shouldn't be afraid to walk towards someone because they think that they are unfriendly and that they do drugs. They should be able to walk towards someone knowing that they are nice and friendly and that they won't harm anyone! People shouldn't throw things in the rivers OR on the sides of roads. If people DO throw stuff, it should be on sides of roads, and they should know that it is biodegradable over time. If it isn't, they shouldn't throw anything away, except for in a garbage or recycling bin.

I want my kids growing up in a place where I can tell them that nothing bad is going to happen to them, without lying right to their faces. I want them to have nice friends, and go to a nice school where there are no bullies or teachers that are mean. I want them to know that wherever they go and that people will help them with whatever they need. If people were nice, there wouldn't be robbers, there wouldn't be murderers. If I were mayor, life would be good.

If I Were Mayor



If I were mayor there would be no garbage on the streets and less homeless people in our city's neighborhoods. Furthermore, families would be able to afford decent things and public schools would have a later start time.

For starters, we would build a nice homeless shelter with facilities and have volunteers spiffing up the homeless so they're polished and ready for job interviews. There are 610,042 homeless people in America right now and more are added to that number everyday. California is estimated to hold the most homeless in 2013. Look around St. Helens. Do you see a nice, warm homeless shelter? Well, as mayor this would change, we would find enough money to have one and save people from the harsh, cold Oregon weather. Some choose to live outside and we can't save all of them, but we would certainly try.

There are so many teens living on the streets because they have no support. They made a mistake and now are hopeless. If we had a teen help program teens wouldn't end up pregnant, homeless or missing. We would be able to get teens back on their feet by creating jobs and providing skills with classes taught by volunteer business people.

One fundraising idea would be to generate income from our Columbia County Fairground Facility. It could be rented for trade shows, concerts, weddings, events, family reunions, and other conventions. My city would benefit from the revenue and provide employment for teens and others. We will repair the racetrack, soccer fields and rodeo arena to invite visitors to special events. People visit St. Paul, Oregon and Weippe, Idaho and Pendleton, Oregon just to see the fair and rodeo though they are small towns. If we took some time, effort and money we could profit from visitors who want to see our fair and rodeo.

Another problem is that today, washing machines are so expensive. Low income families can't always afford a washing machine. Dry cleaners are great for out-of-town visitors and kids showing at fair. Kids showing at fair could drop off their show clothes between shows or on the weekends. This could open up some jobs and there are plenty of old buildings that could cheaply become a dry cleaners.

Garbage is continuing to pile up around towns. Most families don't want to pay thirty dollars a month for their garbage to be picked. If we could lower the price, more streets would be garbage free. Our town has a dump, but some families don't have time or a car to drive the trash there. We would also reduce garbage around town by having a city owned garbage truck pick up trash for free.

Research indicates that physical activity is important for children. Most schools provide only one recess or two very short

ones daily. If St. Helens built a nice undercover play structure kids could get exercise and stay out of the rain. An inventor in New York built a park underground with trees and plants. We could build one undercover for a cheaper price. That way Oregon's harsh, rainy weather won't stop residents from staying active.

There isn't a cheap, good restaurant around town. We have fast food, but it isn't healthy for you and most of it doesn't taste good. As mayor, we would encourage quality food establishments in St. Helens. Most families go to sports games and don't get back until seven or eight. This community is missing out on the Oregon Coast visitors that travel highway thirty every day. Romantics stay to watch the sunset and travel through our town after the few family restaurants are closed. A twenty-four hour restaurant would also give kids a place to go until their curfew. Denny's and IHOP are both good quality, inexpensive restaurants that are family-friendly. Our town could draw people in from other cities. We could make money, create jobs and be a friendlier town.

Most teens or school aged children are sleepy in the morning, that is because their brains aren't awake. A later school start would help them wake up more naturally. The National Sleep Foundation says teens and tweens naturally want to stay up late and sleep longer in the morning. Also, later school starts would give the kids and parents some time to wake up and get organized for the day. It would increase attendance with fewer sick days.

Kids are important to our world. I talked about kids coming to school on time with a later school start. Why are feeding them leftover processed food? We could have homemade meals for the kids. The food now, isn't good for you, the pizza on Wednesdays is saturated in grease and fat. Obesity is also a problem with this. Home lunches are becoming more and more popular, they're what I'd prefer too. Our next generation isn't looking good if we continue to feed them this unhealthy garbage.

An athletic club would keep kids healthy and active. There could also be an afterschool and daycare program, that way kids could go play basketball or swim while their parents work or when the parents are working out the kids can play downstairs. We would construct an athletic club similar to the one in Columbia City because families want somewhere to lounge or exercise in St. Helens.

Oregon's weather is either really wet or really hot. In the summer people like to have pool parties and cool off. Some have their birthdays at pools. Look at Eisenschmidt pool, it is really old and needs remodeled. We need a nice pool, indoor or outdoor. We could possibly remodel Eisenschmidt or start new.

We live in Oregon, the weather isn't nice and sunny. If we invested in a big blow up tent for soccer, football, field hockey, lacrosse and other sports. Kids could play their favorite sport all year long. If we had enough money we could build a separate tent for tennis courts. As of right now the Mittleman Jewish Center and the Beaverton sports arena are the closest and most popular. The

community gets use of it because they get revenue from the opposing teams for tournaments. Having a closer arena will make parents happy because they don't have to drive as far and happier kids because they can play sports all year long.

Pets are dying every day because of money. Every kid wants a pet for Christmas, but their parents can't afford it. Pounds are emptying people's pockets to save animals and that isn't right. It was 175 dollars to get our dog out of the pound. Our dog! The price is causing people not to adopt a pet which is then causing dogs or even cats to be euthanized. A dropped adoption fee would save over 100 dogs or cats a month.

Our closest dog park is in Columbia City. It isn't even very good. There are a lot of dogs in our community. Dog parks give the dogs some exercise because many owners either don't have a fenced yard or a big enough yard. A nice dog park would give people a place to take their dog instead of taking them to pound because they don't have enough space. It also gives people something to talk and connect about.

Pollution is a big problem in our world. Car accidents are also very important. We could have a ferry to take people to Portland, there would be less traffic and less accidents. People would be ready for work when it arrives at the dock in Portland, people would get an hour to get the day started on their way to work. The first trip in the morning would be about 5:30 and the last trip in the evening would be about 7:00. We could save lives, reduce traffic, and limit pollution.

So many families want somewhere close to camp or have a picnic. Sand Island is a good spot for either. People with boats would have a place to go and play. If we open up the marina, people will make St. Helens a day or weekend excursion. We could have a ferry that can go right over for a round trip at 3 dollars a person. People could open shops and it could create new jobs. These are the things that I would do if I were mayor. I hope that our world improves on city at a time.

If I was mayor I would start with Saint Helens' biggest issue, litter. There is litter everywhere. The average person throws away about 4.5 pounds of trash a day. That's a lot of trash to not dispose of it properly, especially since almost 50% of litter is cigarette buds. With all the forestry in Saint Helens litter and cigarette buds are a big risk to the wildlife and nature. Cigarette buds are also dangerous because if it is hot and dry they could start a major fire.

Millions of animals die each year from litter. We need to find a way to keep our wildlife safe. The biggest species affected are birds. Over 1 million birds die each year from litter. Animals become entangled in discarded rope and nets and some ingest plastic or metal where others get cut on broken glass bottles. I propose we start a company that disposes of trash correctly. This company would give a few dollars to people if they turn in 20lbs of trash or more. The amount of money would vary depending on how much trash and what type of trash it is. The company would give out bags that hold 20lbs. This would be a great job for kids and also for the homeless to give them a way to earn money and help the environment. We should also have a job for people who need a job to go and pick up trash in fields (of course with permission) and not just on the side of the road, because a lot of trash from the road gets blown into fields, and this is where the animals are eating it.

I think that there should be a signup sheet at food banks and other facilities to help the homeless. This would help people and the environment. Another place full of litter is the river. The Columbia River is full of garbage. My plan is to build a filter and connect it to the docks etc. This filter would filter all the water through and have a compartment for garbage. This compartment would get cleaned out every week and it would be easy to clean. There would be a top and a compartment and you would pop the top off and pull the trash out.

We would also have one big cleanup day every two months. We would have tons of business sponsors and it would be like a race to pick up garbage and the family to get the most

trash would win a prize and then 2nd and so on. This would make everybody want to participate including small children and adults. They could drive around all of St. Helens to pick up trash. And it would be all day and anyone could participate for a small fine of \$5 per family and a family can have 7 members to pick up trash. All these ideas for picking up trash would seriously help our economy in the long run. Although they don't stop litter at the source they help to stop animals from eating any trash.

In summary, if I were mayor I would work on fixing the litter issue. I would make programs that would help clean up litter and help give homeless jobs at the same time. I think these ideas would really help St Helens and make the city look nicer.



If I were mayor, I would crack down on the littering problem in St. Helens. More than half the people in St. Helens litter which is 6,530 people! I would make sure that if people litter they have to pay the fine. I would make the fine higher so people will stop, and when they get caught they will have to pay. I will let people choose if they want to pick one or two days a year to pick up litter.

When I become mayor I will spend most of my time making sure public parks and the side of the roads are nice and clean with no garbage. I will make sure that all the parks have garbage cans so people can throw their trash away. I will make sure the garbage cans get emptied every week and they don't over flow like parks in Portland. I will come up with a way I can get more garbage cans in the public parks. I want people to stop and think before they throw trash out their car window. After 2-3 years of people picking up trash, we won't have to do it anymore.

We will beautify the town and will have more tourists and make a lot more money to put back into the city. We could plant about 50 more trees to help the air we breathe and it would also help the wild life so we can enjoy watching them. I would put in a shelter for the homeless and teach them about how leaving your litter around kills more than 1/3 of all the wild life. That will help people and animals that live in St. Helens. Be careful about what you throw away some of the things you throw away can harm the environment.

I will set up programs that teach people about compost and that it is good for your plants. I will make a community garden were people can learn about fresh food and compost. I will go to local schools and teach them about not littering, that it will help all the animals. I will also have 20 pound garbage bags and the homeless could fill them with garbage and turn them into me and receive at least \$5 dollars that would help them and us.

I would put bikes in downtown so people can get their exercise. I would also put more attractions so we would make a carnival for tourists I would put more shops and with she shops we have we should upgrade them. I will come up with a program to repave the sidewalks so it is safer to walk. We should put more water attractions. I will also put in a community center and show movies in the park. Then they I will also have towers on the Columbia River and that will about \$35 it will bring a lot of tourist so we can bring in a lot more money these are some of the things we should add or change about St. Helens. That is why I want to be Mayor when I grow up.



E

If I was mayor of St. Helens I would help stop litter in the city of St. Helens. Litter is a costly problem. Highway departments spend millions of tax dollars and many hours annually picking up litter. The local, state and federal government also spend money removing litter left by careless park visitors. Approximately \$11.5 billion dollars are spent to clean up litter each year. That money could be invested in other things like healthcare, housing, and even feeding the poor. Approximately 50% of litter items are cigarette butts. For many people who smoke they believe that it is a lot easier to just throw cigarette butts out of the car window, rather than having to find ash receptacles or a trash can. If we each try to be more responsible and have more discipline for things like litter, imagine how clean the earth could be.

If I was mayor, I would have a day every month where citizens of the city of St. Helens could volunteer to help pick up trash around the town. I think that after a year of the program we should show the volunteers that we appreciate their work. We will set aside an area in St. Helens and make a little monument, like building a path that is made out of tile and engraving each of the volunteers' names on a tile. People might have more respect for the town because it would be cleaner.

Another thing I would do is make sure there are trash cans wherever they are often needed. One thing that we don't want is people not being able to find a trash can, and then for them the easiest thing is to just litter. But the other thing that makes people litter is because they think someone will pick up after them like park maintenance or a highway worker.

One way that there can be a lot of litter is when there is an event, like someone hosting a birthday party at a park, or a day of music in the park. Many people are tempted to litter because

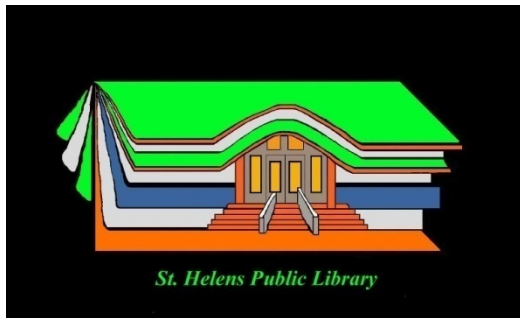
they can't find a trash can, but we can help fix that problem. If I was mayor, I would try my best to provide ash and trash receptacles at entrances, exits, loading docks, picnic areas, as well as parking lots and along walkways of people's businesses.

I think that another way we can stop litter is by teaching people to stop littering. We should set up a group that can go to the public schools in the city of St. Helens that can teach the children that litter is bad for the earth and the community. The group would take about an hour and teach the school children about litter, and they could also take them out to their playground and the kids at the school could help pick up litter around their school.

A bad thing about litter is that it can affect the environment around us including wildlife. In St. Helens, the Columbia River can be found, which means there is fish and other animals living around us, and our job is to make sure they're safe. Animals can get poisoned or trapped with litter in their habitats. Animals have been found to eat litter which can cause them to become very sick. Animals can be also know for getting stuck in litter which can make face serious discomfort.

If I was mayor of the St. Helens, I focus on the problem of litter in the city of St. Helens. We all can help, just by making sure to throw away our trash.





April 27, 2016

From: Margaret Jeffries, Library Director

To: The Mayor and Members of the City Council

Subject: Library Department Report

Youth Librarian: Our new Youth Librarian, Gretchen Kolderup, is in her third week and is already conducting three weekly story times, has attended the Early Childhood Team meeting at the ESD and has hosted two preschool field trips to the library. She has visits to the High School planned to meet with the director of the Early Childhood Program and the Career and College Readiness Coordinator. In the coming month, she will host two Lego Play Days, resume Teen Game Nights and present story times at Head Start. Summer Reading sign-ups are just around the corner. Gretchen has definitely hit the ground running!

Library Board Meets with School District Superintendent: On Tuesday, April 26th, the Library Board, Councilor Conn, City Administrator John Walsh and our Youth Librarian met with Superintendent Scot Stockwell to learn about the District's recent experience of engaging the community in their strategic planning process. The Superintendent also described many of the school district's successful programs and future plans. We also discussed the best way to engage representatives from the School District in the Library's planned strategic planning process.

Calendar:

4/30	Ukulele Classes – Beginners @ 10am, Continuing @11am, Auditorium
5/1-5/31	Friends of the Library Quarterly Art Show – Luanne Kreutzer
5/5	Teen Game Night, 430-6pm, Auditorium
5/7	Ukulele Classes – Beginners @ 10am, Continuing @11am, Auditorium

5/11	Lego Play Day, 330-430pm, Library Hallway
5/12	Artist Talk – Luanne Kreutzer, 7pm
5/14	Ukulele Classes – Beginners @ 10am, Continuing @11am, Auditorium
5/14	St. Helens Writers' Guild, Noon-2pm, Armstrong Room
5/17	Writers' Workshop with Tricia Brown, 530pm, Auditorium
5/17	Children's Book Author Event with Tricia Brown, 7pm
5/18	Library Board Annual Report to the City Council, 1pm
5/19	Teen Game Night, 430-6pm, Auditorium
5/21	Ukulele Classes – Beginners @ 10am, Continuing @11am, Auditorium
5/23	Library Board Meeting, Monday, 6:30pm
5/25	Lego Play Day, 330-430pm, Library Hallway
5/28	Ukulele Classes – Beginners @ 10am, Continuing @11am, Auditorium

Reported Earlier:

Artist Talk: Local artist, Luanne Kreutzer, will discuss her use of painting and mixed media at the Library on **Thursday, May 12 at 7pm**. Pieces of her work will be on display for the month of May as the featured artist of the Friends of the St. Helens Public Library third quarterly art show.

Writers' Workshop: The author of more than two dozen books for adults and children, Tricia Brown, will meet with members of the St. Helens Writers' Guild and other writers on **Tuesday, May 17th from 5:30-6:30 p.m. in the Columbia Center Auditorium**. She will share tips on how to find [make] time to write, and advise writers about the steps toward getting published.

Children's Book Author Event: Also on **May 17th, at 7:00 p.m.**, the public is invited to hear Brown read and discuss her latest children's book in a multi-media presentation. Titled "Bobbie the Wonder Dog," the 32-page picture book features the true story of an epic journey accomplished by a Scotch collie mix dog in the winter of 1923-24. Bobbie belonged to a Silverton, Oregon, family. During a family vacation to northern Indiana, he

became separated from his people, and brokenhearted over their cherished, lost dog, they drove back west. Determined to reunite with his family, Bobbie then walked more than 2,500 miles, crossing the Rockies in the dead of winter, to get back to Oregon.

Working with the Columbia County Museum Association, Brown wrote "St. Helens: Images of America," which was released last spring by Arcadia Publishing. It was produced through the assistance of the City of St. Helens, Columbia County Board of Commissioners, the Columbia County Cultural Commission/Oregon Cultural Trust, and private donations. Book sales and signings of "Bobbie the Wonder Dog" and Brown's other children's books, as well as "St. Helens: Images of America" will be available after Brown's presentation.



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: May 4, 2016

Planning Division Report attached.

Business License Reports attached.

CITY OF ST. HELENS PLANNING DEPARTMENT ACTIVITY REPORT



To: City Council
From: Jacob A. Graichen, AICP, City Planner

Date: 4.25.2016

This report does not indicate all *current planning* activities over the past report period. These are tasks, processing and administration of the Development Code which are a weekly if not daily responsibility. The Planning Commission agenda, available on the City's website, is a good indicator of *current planning* activities. The number of building permits issued is another good indicator as many require Development Code review prior to Building Official review.

PLANNING ADMINISTRATION

A lot of informal meetings about potential development proposals a reflection of spring (the season people typically start projects) and the improved post-Great Recession economy.

Staff is not going to pursue an amendment to the City's charter to remove the mandatory vote requirement for all annexations. This was discussed last December and January with the Planning Commission and City Council, respectively, but in March Senate Bill 1573 became effective which prevents consent annexations from going to a vote regardless of the provisions in a city's Charter.

Attended Maul Foster Alongi meeting on April 6 regarding waterfront development and April 13 regarding Urban Renewal at their Portland office.

For several years now we've known that eventually floodplain rules would be updated to include aspects of the Endangered Species Act. The long awaited next hallmark of that has finally occurred: NOAA Fisheries delivered to FEMA their final biological opinion on the NFIP implementation in Oregon. I don't know how soon the City will be required to update its development in floodplain standards, but all sources seem to indicate it's imminent. See **attached** one-pager from DLCD.

DEVELOPMENT CODE ENFORCEMENT

Assisted Code Enforcement Officer with a shed complaint at 164 N 13th Street. It's large enough to require a land use permit and doesn't comply with several aspects of the Development Code. There is questionable electric work done too. Enforcement letter sent.

A complaint about a trench to drain an area of the McCormick Park disc golf course was provided to the Oregon Division of State Lands (DSL). See **attached** letter. Thad Houk, Parks Supervisor, and I met with a DSL staff person on April 20th as part of DSL's investigation. Based on DSL's comments, it's probably not a violation for >50 cubic yards of material in a wetland area, but the trench is a violation of Essential Salmonid Habitat because it goes below the Ordinary High Water line of the creek. DSL said that the violation could be remedied by filling in the trench and replanting native vegetation. They will send some sort of agreement document and we'll need to show we've completed the remediation. Fortunately, it should be a relatively painless fix.

For a number of years now, I've been concerned with what appears to be a land use violation at 2135 Gable Road; an unauthorized scrapping establishment. This property is within the County,

and efforts with County staff to address it have been unsuccessful. We continue to get periodic complaints. **Attached** is the latest indicator—a letter from DEQ.

PLANNING COMMISSION (& *acting* HISTORIC LANDMARKS COMMISSION)

April 12, 2016 meeting (outcome): The Commission has three public hearings. They approved a Conditional Use Permit for the Resonate Church in the Riverfront District, a Site Design Review for a garage structure for the St. Helens Marina, and a couple a Variances related to a single-family dwelling remodel at 115 S. Vernonia Road.

The Commission also conducted an architectural review of a proposed entry sign for the Muckle Building (31 Cowlitz).

May 10, 2016 meeting (upcoming): The Commission will have three public hearings for Conditional Use Permit applications. One is for a marijuana production facility in the Houlton area and the other two are RV park expansions for the St. Helens Marina.

The Commission will also discuss its annual report to the Council.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Routine updates.

Dealt with software maintenance for the City Planning and Engineering . Also software purchase for City Engineering.

MAIN STREET PROGRAM

Completed a 2nd quarterly assessment for the RARE program (a requirement for RARE participant supervisors).

Completed and submitted the required pre-application to RARE for the 2016-2017 RARE participant (to staff the Community Coordinator position).

ASSISTANT PLANNER—*In addition to routine tasks, the Assistant Planner has been working on:*
See attached.



Oregon

Kate Brown, Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: (503) 373-0050

Fax: (503) 378-5518

www.oregon.gov/LCD



Oregon Seeks Common-Sense Approach to New Floodplain Development Expectations

**New Guidelines Should Support Healthy Salmon and Steelhead Populations,
Promote Resilient Communities, and Advance the Goals of
Oregon's Land Use Program.**

Managing development in flood prone areas protects people, property, and communities, and protects fish and wildlife habitat. This will become even more important as Oregon faces extreme weather events and other challenges that a changing climate brings.

On April 14th, 2016 the National Marine Fisheries Service (NMFS) delivered a Biological Opinion (BiOp) to the Federal Emergency Management Agency (FEMA). Based on the BiOp, FEMA will be setting new minimum requirements for local floodplain development ordinances based on federal requirements to protect endangered species. These changes will be incorporated into the National Flood Insurance Program (NFIP).

The federal NFIP provides flood insurance for homeowners and property owners generally. In Oregon, 260 cities and counties and three Indian tribes¹ participate in the NFIP.

The NFIP is administered by FEMA, which sets standards for local governments that participate in the NFIP, including requirements for local floodplain development regulations. DLCD assists local governments with implementation of those regulations.

How will the state assist local communities?

The state has a strong interest in how FEMA implements the NFIP. Oregon is working with FEMA to identify a common-sense approach to new floodplain development expectations, ones that support healthy salmon and steelhead populations, promote resilient communities, and advance the goals of Oregon's land use program.

Our activities will include:

- Workshops and presentations
- Guidance
- Model local ordinances
- Grants
- Technical assistance

For more information from the Department of Land Conservation and Development, please contact [Amanda Punton](#), Natural Resource Specialist, at (971) 673-0961 or [Chris Shirley](#), NFIP Coordinator, at (503) 934-0027.

For more information from the Federal Emergency Management Agency, please contact [John Graves](#), at (425) 487-4737.

¹ http://www.fema.gov/media-library-data/20130726-1915-25045-9744/or_nfip_pba_final_version_march_2013.txt



Oregon

Kate Brown, Governor

Department of State Lands

775 Summer Street NE, Suite 100

Salem, OR 97301-1279

(503) 986-5200

FAX (503) 378-4844

www.oregon.gov/dsl

CERTIFIED MAIL

April 7, 2016

RF600/7700ENF

CITY OF ST HELENS

ATTN JACOB GRAICHEN

P.O. BOX 278

ST. HELENS OR 97051

Original Sent Certified

RECEIVED

APR 11 2016

CITY OF ST. HELENS

State Land Board

Kate Brown

Governor

Re: Notice of Complaint; DSL Enforcement File No. 7700-ENF

Jeanne P. Atkins
Secretary of State

Dear Responsible Parties:

Ted Wheeler
State Treasurer

The Oregon Department of State Lands (DSL) administers Oregon's Removal-Fill Law, which protects the state's wetlands and waterways. Any removal, filling, or alteration of 50 cubic yards or more of material within the bed and banks of the waters of this state requires a permit from DSL. Any removal, fill, or alteration of any amount of material within waters designated Essential Salmonid Habitat or a State Scenic Waterway requires a permit. Waters of this state include the Pacific Ocean, rivers, lakes, most ponds and wetlands, and other natural water bodies.

It has come to our attention that work, specifically trenching and draining, has recently occurred or is currently being conducted within or near a wetland on McCormick Park (Township 04N, Range 01W, Sections 4C and 9B, Tax Lots 100, 200 and 1200) located in Columbia County. Upon preliminary assessment, the activity appears to be subject to State Lands' jurisdiction.

Enclosed is a copy of our removal-fill permit brochure, which describes typical situations that require a state permit. Information also is available on the Department of State Lands' website: www.oregonstatelands.us, and in the state law governing removal and fill in state waters, ORS 196.800 - 196.990. A copy of the relevant administrative rules that govern our regulatory process will be provided upon your request.

Please contact me at (503) 986-5260 by April 20, 2016 to schedule a site visit. The Department looks forward to your cooperation in resolving this matter.

Sincerely,

for Richard Fitzgerald
Aquatic Resource Coordinator
Aquatic Resource Management
Oregon Department of State Lands

RF:tld

Enclosure

cc: Tom Murtagh, Oregon Dept. of Fish and Wildlife
Brian Zabel, US Army Corps of Engineers, Portland Office
Jared Fischer, 9020 SW Washington Square Road Ste 505, Portland, OR 97223
Cynthia Zemaitis, Columbia County, St. Helens, OR 97051



Oregon

Northwest Region

Kate Brown, Governor

Department of Environmental Quality

700 NE Multnomah Street, Suite 600
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FAX (503) 229-6945
TTY 711

April 25, 2016

Occupant
2135 Gable Rd
St. Helens, OR 97051

Re: Hazardous Waste Complaint 16-365
2135 Gable Rd, St. Helens Oregon

Dear Occupant:

DEQ has received a complaint regarding potential violations of Oregon's Hazardous Waste and Water Quality rules at property located at 2135 Gable Rd, St. Helens Oregon. **This letter does not accuse you of any wrongdoing. It is intended to alert you of possible violations.** The information in the complaint alleges that there are a large number of vehicles being dismantled, and there are releases and/or spills of oil, gasoline, hydraulic oil, and antifreeze on the property. It was also reported that an excavator was used to cover the spills. Local zoning ordinances may need to be addressed as well.

Grease and oils are defined by Oregon Administrative Rule 340-102-0011 as a possible hazardous waste. The rule requires that "A hazardous waste determination be done on each waste stream" and appropriate disposal methods be employed. Additionally Oregon Administrative Rule 340-142-0030 requires that any spill to the environment must be cleaned up immediately. All hazardous wastes must be characterized and disposed of properly. If these are products and have the potential to pollute the waters of the state, that is a separate violation.


Please be advised that improper containment of hazardous waste is considered to be a significant violation of Oregon environmental law and can be subject to civil penalties that can be assessed for each day of violation. Please ensure that these activities are utilizing proper containment and disposal according to federal standards.

This information has not been verified and the complainant information is held confidential according to Oregon's Public Records Law. We urge you to investigate any spilling or on site disposal of motor oil or other materials that has occurred. DEQ appreciates your cooperation in complying with these rules and protecting Oregon's environment.

If you have any questions regarding this letter, please feel free to call me at 503-229-5070. You are also eligible for a free technical assistance site visit to learn more about how to handle hazardous wastes. Information on laws, regulations, technical assistance and other hazardous waste management

information can be found at the Hazardous Waste Page of the Oregon DEQ Web page at <http://www.deq.state.or.us/lq/hw/index.htm> .

Sincerely,

A handwritten signature in blue ink, appearing to read 'Peter Anderson', with a stylized, cursive script.

Peter Anderson
Technical Advisor
DEQ Northwest Region

cc: City of St. Helens
Columbia County Zoning

Jacob Graichen

From: Jennifer Dimsho
Sent: Monday, April 18, 2016 10:13 AM
To: Jacob Graichen
Subject: April Department Report

Here are my additions to the April Planning Department Report.

GRANTS

1. OPRD Local Government Grant – Due April 29. Finished budget, prepared and submitted application materials for McCormick Park picnic shelter.
2. OPRD's Oregon Heritage Commission Museum Grant Program – Due April 29. Partnership with Columbia County Museum Association – Historic Walking Tour brochure and Google Map project – Finished budget, prepared letters of support, submitted application materials.
3. Travel Oregon's Tourism Matching Grants Program –Wayfinding Master Plan Project – First Deadline May 2 for RDMO/DMO feedback forms. Estimated project budget by reaching out to various firms.

EPA AWP

4. Outreach and preparation for April 27 Open House with MFA
5. Staff support during April 27 Open House
6. Uploaded updated waterfront website materials
7. Discussed incorporating a potential urban renewal agency study as part of the grant-funded implementation plan with EconW and MFA

MISC

8. Attended website design team meeting with aHa
9. Attended 3rd meeting for the 2016 Columbia County Year of Wellness on April 21
10. Created a parking inventory map for the Riverfront District
11. Project P.2's Kickstarter Sub-Comm meeting on April 13 - Continued work on rewards and Kickstarter page. Attended ACC meeting. Reviewed draft video from production team. Worked out fundraising finances. Submitted CCCC grant application.
12. Discussed alternative funding sources for parks maintenance. Attended Parks Commission meeting and discussed funding.

Jennifer Dimsho

Assistant Planner
City of St. Helens
(503) 366-8207
jdimsho@ci.st-helens.or.us

BUSINESS LICENSE REPORT

City Department Approval: April 18, 2016

The following occupational business licenses are being presented for City approval:

Signature: [Signature]
Date: 4/18/16

RESIDENT BUSINESS – RENEWAL 2016

- | | | |
|--------------------------|-------------------------------|----------------------------------|
| <input type="checkbox"/> | Columbia Electric Feed & Seed | Farm/Garden |
| <input type="checkbox"/> | *iMages Thru the Lens LLC | Digital Construction Photography |

RESIDENT BUSINESS – NEW 2016

- | | | |
|--------------------------|--|--------------------|
| <input type="checkbox"/> | *Inclined LLC
284 S. 7 th Street | Make & Sell eJuice |
| <input type="checkbox"/> | *Whispering Connections Equine Massg. Equine Massage
425 N 9 th Street | |

NON-RESIDENT BUSINESS - 2016

- | | | |
|--------------------------|----------------------------------|--|
| <input type="checkbox"/> | Alegis Construction Inc. | General Contractor |
| <input type="checkbox"/> | Clutterbusters | Housecleaning & Organizing |
| <input type="checkbox"/> | Comfort Construction | General Construction |
| <input type="checkbox"/> | IM Plumbing Inc. | Plumbing Contractor |
| <input type="checkbox"/> | Manzhura Enterprises Inc. | Plumbing Contractor |
| <input type="checkbox"/> | Mark Adams Electric Inc. | Electrical Contractor |
| <input type="checkbox"/> | PMSI LLC | Plumbing Contractor |
| <input type="checkbox"/> | Thanh Do General Construction | Contractor |
| <input type="checkbox"/> | Velocitel Inc. dba FDH Velocitel | Technical Services in Telecommunications |

RENTALS - 2016

- | | | |
|--------------------------|---------------------------|-------------------|
| <input type="checkbox"/> | Col. Electric Feed & Seed | Commercial Rental |
|--------------------------|---------------------------|-------------------|