

City of St. Helens

CITY COUNCIL

Regular Session Minutes

May 4, 2016

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Sue Nelson, Public Works Engineering Director

Others: Amanda Renner Nicole Thill Steve Topaz
Families of the "If I Were Mayor..." contest winners



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Announce & Award Prizes for "If I Were Mayor..." Student Contest Winners

Congratulations to Serenity Shult, the winner of the 4-5 grade poster submittal and Hannah Hayduk, the winner of the 6-8 grade essay submittal! They were awarded local business gift cards and lunch with the Mayor. Their entries will go on to compete at the State level.

Thank you to all of the students who participated; Caleb Douglas, Miranda Heller, Kylee Nutt and Caleb Schmoll. They all put a lot of time and thought into their submittals. The entries can be viewed in the archive meeting packet.

Proclamations

- A. Municipal Clerks Week – May 1-7, 2016
- B. National Police Week – May 15-21, 2016 and Peace Officers Memorial Day – May 15, 2016
- C. National Public Works Week – May 15-21, 2016

Mayor Peterson read each proclamation into the record.

Invitation to Citizens for Public Comment

♦Steve Topaz. He expressed his displeasure with the Waterfront presentation last week. Citizens have repeatedly spoke about the need for public waterfront access. The presentation showed no public space in the whole area. It was basically a framework for condos. One of the uses was a business on the bottom floor and residences upstairs. He has seen that type of use throughout countries he has visited. He believes that structure will be destined for failure in that area. Who will own the land when it is developed? The framework does not allow for enough walkway space. It appears to be a bait and switch move. The parking around the cliff does not make sense for handicap access. He would like to make sure that public input is still

being accepted.

Deliberations

FY15-16 Supplemental Budget for Visitor & Tourism Fund

Motion: Upon Locke's motion and Conn's second, the Council unanimously approved the FY15-16 Supplemental Budget for the Visitor & Tourism Fund.

Resolutions

A. **Resolution No. 1738:** A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting a Supplemental Budget for Items Greater Than 10 Percent of the Total Qualifying Expenditures and Making Appropriations for Fiscal Year 2015-16

Mayor Peterson read Resolution No. 1738 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1738. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

B. **Resolution No. 1739:** A Resolution of the Common Council of the City of St. Helens, Oregon, Authorizing Application for Grant to the Oregon State Parks and Recreation Department

Mayor Peterson read Resolution No. 1739 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1739. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

C. **Resolution No. 1740:** A Resolution Establishing a Youth Council Reserve Account and Authorizing Appropriations

Mayor Peterson read Resolution No. 1740 by title. **Motion:** Upon Morten's motion and Conn's second, the Council unanimously adopted Resolution No. 1740. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

D. **Resolution No. 1741:** A Resolution Establishing a Police Justice and Mental Health (CIT) Reserve Account and Authorizing Appropriations

Mayor Peterson read Resolution No. 1741 by title. **Motion:** Upon Morten's motion and Carlson's second, the Council unanimously adopted Resolution No. 1741. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

E. **Resolution No. 1742:** A Resolution of Common Council of the City of St. Helens, Oregon, Transferring Appropriations within Funds

Mayor Peterson read Resolution No. 1742 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1742. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Award Contract for 2016 Crack Sealing Project (R-634)

Motion: Upon Conn's motion and Locke's second, the Council unanimously awarded the contract for the 2016 crack sealing project to C.R. Contracting LLC as the lowest responsive bidder and authorize Mayor to execute a Public Improvement Contract.

Award Contract for 2016 Annual Street Striping Project (R-651)

Motion: Upon Morten's motion and Conn's second, the Council unanimously awarded the contract for the 2016 annual street striping project to Apply-A-Line, Inc. as the lowest responsive bidder and authorize Mayor to execute a Materials and Services Contract.

Authorize Staff to Negotiate a Personal Services Contract for the 2MG Reservoir Rehab Project (W-449)

Motion: Upon Conn's motion and Morten's second, the Council unanimously authorized staff to negotiate a personal services contract for the Mayor to sign with Kennedy/Jenks Consultants to perform engineering and construction administration services for the 2MG reservoir rehab project.

Approve and/or Authorize for Signature

A. Contract Payments

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' above.

Appointments to City Boards/Commissions

No appointments.

Consent Agenda for Acceptance

A. Planning Commission Minutes dated March 8, 2016

B. Accounts Payable Bill List

Motion: Upon Conn's motion and Carlson's second, the Council unanimously accepted 'A' through 'B' above.

Consent Agenda for Approval

A. Exclusive Use Permit: St. Helens Coed Softball, McCormick Park Fields, April 15–October 22

B. Accounts Payable Bill List

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

Council Reports

Mayor Peterson reported...

- The CCET Golf Tournament is tomorrow. The City will be participating with a team.
- He suggested Council instruct staff to begin negotiating employment with Matt Brown. Council concurred and instructed staff to begin the reference checking process.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- Impressed with the "If I were Mayor..." submittals. They had very good suggestions. Most of the essays were centered around cleanup and litter control. That speaks a lot to their awareness.
- He will not be at the Budget Committee meeting tomorrow night.

Councilor Carlson reported...

- Thanked Walsh and staff for the Waterfront Open House last week. The ideas were presented unbiased and without reservation. They seemed to be taken that way by most people. She was proud of the City's effort.

Councilor Locke reported...

- He appreciates our Municipal Clerk, Police Department and Public Works.

Department Reports

Police Chief Moss reported...

- Our officers have been incredibly busy and involved in a number of high risk situations. Thank you for recognizing them.

Public Works Engineering Director Nelson reported...

- She appreciates all of the kids who participated in the "If I Were Mayor..." contest. The entries were all very good.
- Thank you for the proclamations tonight.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Ellis reported...

- Nothing to report.

City Recorder Payne reported...

- The Wi-Fi router is dead. It should be repaired by the next meeting.

City Administrator Walsh reported...


- Nothing to report.

Adjourn - There being no further business, the meeting adjourned at 7:25 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Randy Peterson, Mayor