

**UPDATED**



**City of St. Helens**  
**COUNCIL WORK SESSION AGENDA**  
**Wednesday, December 7, 2016, 1:00 p.m.**  
 City Council Chambers, 265 Strand Street, St. Helens

**City Council Members**  
 Mayor Randy Peterson  
 Council President Doug Morten  
 Councilor Keith Locke  
 Councilor Susan Conn  
 Councilor Ginny Carlson

**Welcome!**

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. Visitor Comments 1:00 p.m.
2. Annual Report from St. Helens Community Foundation – *Bob Salisbury* 1:05 p.m.
3. Request from Gregg Smith for Stormwater Fee Refund – *Sue* 1:15 p.m.
4. Request from CCMH for the Donation of an Abandoned Office Structure - *John* 1:25 p.m.
5. **Municipal Court Proposed Fee Revision – Probation Violation Assessment AMENDED – *Matt*** 1:40 p.m.
6. Discuss Resolution for Planning Fee Increases – *Jacob* 1:50 p.m.
7. Discuss Resolution for Waterfront Framework Plan – *Jenny* 2:00 p.m.
8. Discuss Proposed Development Code Changes - *Jacob* 2:20 p.m.
9. Nuisance Abatements – *Bob* 2:50 p.m.
10. Discuss and Set a Date for the January Council Retreat - *John* 3:15 p.m.
11. Department Reports 3:30 p.m.
12. Council Reports 3:50 p.m.
13. Executive Session: ORS 192.660(2)(d) Labor Negotiations 4:10 p.m.  
 ORS 192.660(2)(e) Real Property Transactions
14. Other Business
15. Next Work Session Items
16. Upcoming Dates to Remember:
  - **December 7, Council Work Session, 1:00 p.m., Council Chambers**
  - **December 7, Council Public Hearing, 6:45 p.m., Council Chambers**
  - **December 7, Council Regular Session, 7:00 p.m., Council Chambers**
  - December 12, Parks Commission, 4:00 p.m., Council Chambers
  - December 13, Planning Commission, 7:00 p.m., Council Chambers
  - December 13, Library Board, 7:15 p.m., Columbia Center Auditorium
17. Future Public Hearing(s)/Forum(s):
  - December 7, 6:45 p.m., PH: Building Department Fees Changes
  - December 21, 6:20 p.m., PH: Easement Extinguishment – 500 N 11<sup>th</sup> Street
  - December 21, 6:30 p.m., PH: Comprehensive Plan Map & Zoning Change – Bradley Street

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!  
 For more information or for an application, stop by City Hall or call 503-366-8217.

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City of St. Helens  
**RESOLUTION NO. 1766**

A RESOLUTION TO ESTABLISH MUNICIPAL COURT  
ADMINISTRATION FEES PURSUANT TO CHAPTER 3.32 OF  
THE ST. HELENS MUNICIPAL CODE AND SUPERSEDING  
RESOLUTION NOS. 1757

**WHEREAS**, Chapter 3.32 of the St. Helens Municipal Code, authorizes the City Council to establish the Court Administration Fees for the purpose of recovering costs for Court Administration of criminal actions, including violations and misdemeanors.

**NOW, THEREFORE, BE IT RESOLVED** that the Municipal Court Administration Fees attached as Exhibit A are hereby adopted.

**BE IT FURTHER RESOLVED** that this Resolution supersedes all previous resolutions regarding Municipal Court Fees, including Resolution Nos. 1757.

**Approved and adopted** by the City Council on December 7, 2016, by the following vote:

Ayes:

Nays:

\_\_\_\_\_  
Randy Peterson, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Payne, City Recorder

City of St. Helens

**MUNICIPAL COURT ADMINISTRATION FEES**

Resolution No. 1766 Adopted on December 7, 2016

<b>Court Administration Fees</b>	<b>Crime</b>	<b>Violation</b>
Civil Compromise Costs	\$300.00	N/A
Collection Fee per ORS 137.118 (3) (Maximum \$250.00)	25%	25%
Community Service Fee*	\$2.00/hr.	N/A
Default Judgment	N/A	\$15.00
Discovery	\$ 12.00 per case number (up to 30 pages)	
Deferred Sentencing Agreement	\$360.00	\$200.00
Extend/Amend Deferred Sentencing Agreement	\$45.00	N/A
Driver's License Reinstatement/Offense (City portion)	\$15.00	\$15.00
Driving Record (certified)	\$11.50	\$11.50
Driving Record – Traffic Offenses Only (non-certified)	\$1.00	\$1.00
Failure to Appear for Bench Trial	\$150.00	150.00
Failure to Appear for Jury Trial	\$300.00	N/A
Installment Fee (Ordinance No. 2871, Resolution No. 1336)	\$25.00	\$25.00
Warrant Issued	\$50.00	\$50.00
Withholding on County Assessment	10% at monthly distribution	
Expungements	\$252.00	N/A
Probation Violation	\$50.00	N/A

\* Fees indicated may be reduced or waived by the Judge in appropriate cases.