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City of St. Helens
UPDATED COUNCIL AGENDA
Wednesday, December 7, 2016
 City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
 Council President Doug Morten
 Councilor Keith Locke
 Councilor Susan Conn
 Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **6:45PM – PUBLIC HEARING – Building Department Fees Changes**
2. **7:00PM - CALL REGULAR SESSION TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **INVITATION TO CITIZENS FOR PUBLIC COMMENT – *Limited to five (5) minutes per speaker.***
5. **PROCLAMATION: City Council Election Results**
6. **DELIBERATIONS:** Building Department Fee Changes
7. **RESOLUTIONS**
 - A. **Resolution No. 1764:** A Resolution of the Common Council of the City of St. Helens to Set Planning Department Fees
 - B. **Resolution No. 1765:** A Resolution of the Common Council of the City of St. Helens to Adopt the Waterfront Framework Plan
 - C. **Resolution No. 1766:** A Resolution to Establish Municipal Court Administration Fees Pursuant to Chapter 3.32 of the St. Helens Municipal Code and Superseding Res. No. 1757
 - D. **Resolution No. 1767:** A Resolution of the City of St. Helens, Declaring a Triple-Wide Manufactured Office Structure Surplus and Donating it to Columbia Community Mental Health
8. **ACCEPT ABSTRACT OF VOTES FROM NOVEMBER 8, 2016 GENERAL ELECTION**
9. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Grant Agreement with Ford Family Foundation for Library Strategic Planning
 - B. Property Disposition Agreement with Shaniko Law Enforcement Supply for the Sale and Disposition of Personal Property
 - C. **Amendment No. 1 with Western Partitions, Inc. for the 2MG Reservoir Rehab Project (Amended)**
 - D. Contract Payments
10. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
11. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Accounts Payable Bill List
12. **CONSENT AGENDA FOR APPROVAL**
 - A. Accounts Payable Bill List
13. **MAYOR PETERSON REPORTS**
14. **COUNCIL MEMBER REPORTS**

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
 For more information or for an application, stop by City Hall or call 503-366-8217.

15. **DEPARTMENT REPORTS**

16. **ADJOURN**

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City of St. Helens
RESOLUTION NO. 1766

A RESOLUTION TO ESTABLISH MUNICIPAL COURT
ADMINISTRATION FEES PURSUANT TO CHAPTER 3.32 OF
THE ST. HELENS MUNICIPAL CODE AND SUPERSEDING
RESOLUTION NOS. 1757

WHEREAS, Chapter 3.32 of the St. Helens Municipal Code, authorizes the City Council to establish the Court Administration Fees for the purpose of recovering costs for Court Administration of criminal actions, including violations and misdemeanors.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Court Administration Fees attached as Exhibit A are hereby adopted.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions regarding Municipal Court Fees, including Resolution Nos. 1757.

Approved and adopted by the City Council on December 7, 2016, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens

MUNICIPAL COURT ADMINISTRATION FEES

Resolution No. 1766 Adopted on December 7, 2016

Court Administration Fees	Crime	Violation
Civil Compromise Costs	\$300.00	N/A
Collection Fee per ORS 137.118 (3) (Maximum \$250.00)	25%	25%
Community Service Fee*	\$2.00/hr.	N/A
Default Judgment	N/A	\$15.00
Discovery	\$ 12.00 per case number (up to 30 pages)	
Deferred Sentencing Agreement	\$360.00	\$200.00
Extend/Amend Deferred Sentencing Agreement	\$45.00	N/A
Driver's License Reinstatement/Offense (City portion)	\$15.00	\$15.00
Driving Record (certified)	\$11.50	\$11.50
Driving Record – Traffic Offenses Only (non-certified)	\$1.00	\$1.00
Failure to Appear for Bench Trial	\$150.00	150.00
Failure to Appear for Jury Trial	\$300.00	N/A
Installment Fee (Ordinance No. 2871, Resolution No. 1336)	\$25.00	\$25.00
Warrant Issued	\$50.00	\$50.00
Withholding on County Assessment	10% at monthly distribution	
Expungements	\$252.00	N/A
Probation Violation	\$50.00	N/A

* Fees indicated may be reduced or waived by the Judge in appropriate cases.

City of St. Helens
RESOLUTION NO. 1767

A RESOLUTION OF THE CITY OF ST. HELENS, DECLARING
A TRIPLE-WIDE MANUFACTURED OFFICE STRUCTURE SURPLUS AND
DONATING IT TO COLUMBIA COMMUNITY MENTAL HEALTH

WHEREAS, Columbia Community Mental Health (CCMH) has been providing mental health and addiction services in Columbia County for 31 years; and

WHEREAS, with the expansion of Medicaid and the increasing need for Mental Health and Addiction services, including children and their families, CCMH is growing at a fast pace; and

WHEREAS, CCMH provides at least 37,000 services to 3,500 Columbia County citizens; and

WHEREAS, CCMH is paid to provide services but does not receive funding for the expansion of buildings and parking; and

WHEREAS, in order to receive federal grant funds in April 2017, they need to have additional office space; and

WHEREAS, the City of St. Helens has an abandoned triple-wide manufactured office structure that is becoming dilapidated due to neglect; and

WHEREAS, CCMH will be responsible for all costs to move the structure to their location and make the necessary repairs and adjustments; and

WHEREAS, section 2.040.120(10) of the St. Helens Municipal Code prescribes the process to surplus city owned property.

NOW THEREFORE, the City of St. Helens resolves as follows:

Section 1. To declare a certain triple-wide manufactured office structure surplus.

Section 2. Donate the structure to CCMH.

Section 3. Such authorization becomes effective upon adoption of this Resolution by the City Council.

Approved and adopted by the City Council on December 7, 2016, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

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**FIRST AMENDMENT TO
WESTERN PARTITIONS, INC. PUBLIC IMPROVEMENT CONTRACT**

This agreement is entered into this 7th day of December, 2016, by and between the City, (hereinafter "City"), and Western Partitions, Inc., (hereinafter "Contractor").

RECITALS

- A. City and Contractor entered into a Public Improvement Contract on September 6, 2016 and said contract, hereinafter "original contract", is on file at St. Helens City Hall.
- B. As part of the original contract Contractor and City agreed that Contractor would perform services to blast, clean, seal, patch, coat, and disinfect the interior concrete surface of the 2 million gallon reservoir located at 35259 Pittsburg Rd, and also remove and reinstall existing interior access ladder and weir box.
- C. Additional time is required to complete the extended work schedule due to the original specified coating product requiring a change to address the condition of the reservoir concrete substrate and the extra work on the interior joints which was discovered to be in failure after the draining of the reservoir.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. Total compensation for the added work described in Section C above is estimated to be ~~\$161,422~~, and the total not-to-exceed price to accomplish all work required under the contract, including modified scope, shall be adjusted to \$458,340.
B 161,427
- 3. The contract completion date shall be extended to February 10, 2017.
- 4. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this 7th day of December, 2016.

Contractor

City

M. Payne

Randy Peterson, Mayor

Date: 12/2/16

Date: _____

Attest:

By: _____
Kathy Payne, City Recorder

12/01/16



City of St. Helens
 265 Strand Street, St. Helens, Oregon 97051
 Phone: 503.397.6272 | Fax: 503.366.3782

CHANGE ORDER NO. 2

DATE OF ISSUANCE: 11/30/2016 EFFECTIVE DATE: 11/30/2016

OWNER: City of St. Helens, OR
 ENGINEER: Kennedy/ Jenks Consultants
 CONTRACTOR: Western Partitions, Inc.
 PROJECT/CONTRACT NO: W-449
 PROJECT NAME: 2MG RESERVOIR REHABILITATION PROJECT

You are directed to proceed promptly with the following change(s):

Replace the Phenoline coating system with the Reactamine coating system consisting of 1) 20-mils of Reactamine 760, 2) FX-80HS nonwoven geotextile, 3) 316 stainless steel threaded bolts, nuts and washers spaced at 3-ft on center at bottom of reservoir and 2-ft on center at vertical walls, and 4) 60-mils of Reactamine 760 finish coat. Schedule of values contained in this Change Order superceeds Change Order 1 and Replaces original Bid Schedule of Values.

Purpose of Work Change Order:

Deteriorated condition of the concrete of the reservoir is such that the original product specified is not suitable for use.

Attachments:

WPI Scope Letter and Proposal, City letter requesting additional information, WPI's response to City letter

IF OWNER or CONTRACTOR believes that the above change has affected Contract Price any claim for a Change Order based thereon will involve one or more of the following methods as defined in the Contract Documents

ORIGINAL CONTRACT PRICE: \$296,913.00 (Not-to-Exceed Contract Amount)

#	Bid Item	Unit	Qty	Unit Price	Total Price
CO2-1	Mobilization, bonds, insurance and demobilization - Additional	LS	1	\$10,241.00	\$10,241.00
CO2-2	Blast Interior Concrete Surfaces	SF	20700	\$5.18	\$107,226.00
CO2-3	Reactamine - Walls and Hopper Bottom	SF	12850	\$12.86	\$165,251.00
CO2-4	Reactamine - Floor	SF	7850	\$13.51	\$106,053.50
CO2-5	Repair Interior Concrete Joints - Excludes Joint Material Replacement	LS	1	\$22,919.00	\$22,919.00
CO2-6	Repair Interior Surface Cracks	LF	100	\$66.94	\$6,694.00
CO2-7	Remove and Reinstall Weir Box	LS	1	\$3,443.00	\$3,443.00
CO2-8	Sandblasting, Additional Grinding, Equip, & Fuels	LF	1537	\$10.74	\$16,507.38
	New Contract Contingency		1	\$20,000.00	\$20,000.00
1	DELETED: Mobilization, bonds, insurance and demobilization	LS	1	-\$8,681.00	-\$8,681.00
2	DELETED: Blast Interior Concrete Surfaces	SF	20700	-\$5.18	-\$107,226.00
3	DELETED: Mortar Repair 5% Interior	SF	1000	-\$28.07	-\$28,070.00
4	DELETED: Epoxy Walls and Hopper Bottom	SF	12850	-\$4.29	-\$55,126.50
5	DELETED: Epoxy Floor	SF	7850	-\$4.31	-\$33,833.50
6	DELETED: Repair Interior Concrete Joints	LF	100	-\$91.43	-\$9,143.00
7	DELETED: Repair Interior Surface Cracks	LF	100	-\$66.94	-\$6,694.00
8	DELETED: Remove and Reinstall Ladder	LS	1	-\$17,704.00	-\$17,704.00
9	DELETED: Remove and Reinstall Weir Box	LS	1	-\$3,443.00	-\$3,443.00
	DELETED: Original Project Contingency		1	-\$26,992.00	-\$26,992.00

- Unit Prices
- Lump Sum
- Cost of the Work

Estimated Increase (Decrease) in Contract Price:
\$161,421.88 *F 161,421.88*

Estimated Increase (Decrease) in Contract Time:
 Approx. 40 days

If the change involves an increase, the estimated amount is not to be exceeded without further authorization

Substantial Completion: _____ Days
 Ready for Final Payment: _____ Days

APPROVED BY:

ACCEPTED BY:

OWNER (Authorized Signature) _____

CONTRACTOR (Authorized Signature) _____

Date 12/2/16

Date _____