



City of St. Helens
UPDATED COUNCIL AGENDA
Wednesday, December 21, 2016
 City Council Chambers, 265 Strand Street, St. Helens

City Council Members
 Mayor Randy Peterson
 Council President Doug Morten
 Councilor Keith Locke
 Councilor Susan Conn
 Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **6:20PM – PUBLIC HEARING: Easement Extinguishment – 500 N. 11th Street**
2. **6:30PM – PUBLIC HEARING: Comprehensive Plan Map & Zoning Change – Bradley St.**
3. **7:00PM - CALL REGULAR SESSION TO ORDER**
4. **PLEDGE OF ALLEGIANCE**
5. **PROCLAMATION – Honoring Mayor Randy Peterson**
6. **INVITATION TO CITIZENS FOR PUBLIC COMMENT – *Limited to five (5) minutes per speaker.***
7. **DELIBERATIONS: Comprehensive Plan Map & Zoning Change – Bradley St.**
8. **RESOLUTIONS**
 - A. **Resolution No. 1768:** A Resolution to Set 2017 City Public Meetings and Holiday Closures Schedule for City of St. Helens Council, Boards and Commissions
 - B. **Resolution No. 1769:** A Resolution to Set Building Department Fees
 - C. **Resolution No. 1770:** A Resolution Determining that a Nuisance Exists Upon Property as Listed in Exhibit A within the City of St. Helens and Directing that Notice to Abate the Nuisance be Posted on Said Premises
 - D. **Resolution No. 1771:** A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting Benefit Changes for Full-Time Unrepresented Personnel
9. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Quitclaim Deed to Extinguish Easement at 500 N. 11th Street (Beeler)
 - B. Agreement with Alta Planning + Design, Inc. for Branding & Wayfinding Master Plan
 - C. Agreement with Western Collection Bureau Inc. for Collection Services
 - D. Memorandum of Understanding with AFSCME Local 1789 for 2016-2019 Collective Bargaining Agreement
 - E. Contract Payments
10. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Parks Commission Minutes dated October 10, 2016
 - B. Planning Commission Minutes dated November 8, 2016
 - C. Accounts Payable Bill List
11. **CONSENT AGENDA FOR APPROVAL**
 - A. Declare Surplus Property – Old Phone System Equipment
 - B. Accounts Payable Bill List
12. **MAYOR PETERSON REPORTS**



The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
 For more information or for an application, stop by City Hall or call 503-366-8217.

13. **COUNCIL MEMBER REPORTS**
14. **DEPARTMENT REPORTS**
15. **ADJOURN**

City of St. Helens
PROCLAMATION

Honoring Mayor Randy Peterson
St. Helens Mayor 2003-2016
St. Helens City Councilor 1989-2002

WHEREAS, The City of St. Helens City Council and City staff are committed to recognizing and honoring those individuals who are dedicated to public service; and

WHEREAS, Mayor Peterson is a lifetime community resident and career firefighter with the Columbia River Fire and Rescue District; and

WHEREAS, Mayor Peterson joined the City Council in 1989, serving the position of Mayor for the past 14 years. As a respected community leader, he demonstrates a deep commitment to improving livability in St. Helens; and

WHEREAS, During this longstanding tenure, Mayor Peterson has led the City through challenging times requiring many difficult decisions; and

WHEREAS, Mayor Peterson has led in a calm and respectful manner consistently advocating for the best interests for not just the few, but the entire St. Helens community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ST. HELENS DOES HEREBY PROCLAIM AS FOLLOWS: That the City Council of the City of St. Helens hereby makes this special proclamation earnestly commending the **Honorable Mayor Randy Peterson** for his commitment, mayoral leadership and achievements in providing the best service to the City of St. Helens and its citizenry.

BE IT FURTHER PROCLAIMED that the City Council of the City of St. Helens and City staff wish to express their appreciation to the **Honorable Mayor Randy Peterson** and wholeheartedly thank him for his dedicated service to our community. This proclamation shall be made a permanent record of the City of St. Helens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 21st day of December, 2016.

COUNCIL PRESIDENT:

*Place
Gold
Seal &
Stamp
Here*

Doug Morten

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1771

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST. HELENS,
OREGON, ADOPTING BENEFIT CHANGES FOR FULL-TIME
UNREPRESENTED PERSONNEL

NOW, THEREFORE, BE IT RESOLVED by the Common Council of City of St. Helens, Oregon, that full-time unrepresented City employees will experience benefit changes as set forth in Attachment A, incorporated herein by this reference.

Approved and adopted by the City Council on December 21, 2016, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

ATTACHMENT A
City of St. Helens
Unrepresented Employee Benefit Changes

The following is to codify the changes in wages and benefits for Unrepresented Employees in FY 2016-17 effective July 1, 2016.

1. Compensation

Effective July 1, 2016, the salary for unrepresented employees will be increased by two point two five percent (2.25%).

In subsequent years, proposed wage and benefit changes for unrepresented employees will be submitted to City Council under separate cover and coincide with the budget process.

Please note, Police Sergeants are grandfathered under previous provisions (Agreement 2005.65) that requires that a minimum pay differential of 22.8% between the Sergeant pay and the top Police Officer pay (Step 6) be maintained. Therefore, further wage adjustments may be required based on effects of compression.

POSITION	MONTHLY SALARY RANGE				
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Accounting Assistant	3,611	3,789	3,978	4,178	4,384
Deputy City Recorder	3,611	3,789	3,978	4,178	4,384
Accounting Technician	4,224	4,432	4,653	4,886	5,129
Field Supervisor / Safety Coordinator	4,812	5,038	5,275	5,528	5,786
Water Filtration Facility Supervisor	4,812	5,038	5,275	5,528	5,786
WWTP Operator IV	4,852	5,095	5,349	5,618	5,898
City Recorder	5,343	5,609	5,888	6,176	6,484
City Planner	5,343	5,609	5,888	6,176	6,484
Sergeant	-	-	-	-	6,699
WWTP Superintendent	5,676	5,965	6,265	37,251	6,909
Building Official	6,239	6,551	6,879	7,223	7,584
Library Director	6,247	6,560	6,855	7,215	7,592
Public Works Engineering Director	6,303	6,618	6,949	7,296	7,661
Public Works Operations Director	6,303	6,618	6,949	7,296	7,661
Lieutenant	6,436	6,757	7,094	7,448	7,822
Finance Director	6,954	7,301	7,665	8,050	8,450
Chief of Police	7,163	7,519	7,896	8,291	8,706
Public Works Director	7,341	7,704	8,091	8,495	8,917
City Administrator	8,074	8,365	8,899	9,342	9,810

ATTACHMENT A
City of St. Helens
Unrepresented Employee Benefit Changes

2. Longevity Pay

Longevity pay is available to full-time employees under the following schedule:

After five (5) years of service	\$30 per month
After ten (10) years of service	\$50 per month
After fifteen (15) years of service	\$75 per month