

City of St. Helens

City Council

Regular Session Minutes

February 5, 2020

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Assistant City Administrator
Brian Greenway, Police Chief
Sue Nelson, Interim Public Works Director
Margaret Jeffries, Library Director
Jenny Dimsho, Associate Planner
Tina Curry, Event Coordinator

Others:

Ken Forcier	Frank Brandon	Jennifer Pugsley
Shauna Harrison	Eric Stearns	Grace Stearns
Rebekah Stearns	Jen Stearns	Tyler Boylan
Dani Boylan		

1) **7:09 P.M. - Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments - Limited to five (5) minutes per speaker**

- ◆ Ken Forcier. He attended last month's meeting and requested, on Willow Bill's behalf, that the Flying Eagle Canoe be allowed to go on an educational tour across the country. He left the meeting with the understanding that Council was okay with it and Finance Director Brown would figure out insurance. Ken conveyed that to Willow Bill, who then started making travel plans.

Council informed Ken that they agreed with the canoe being used with the proper insurance. Ken expressed confusion about the type of insurance.

Mayor Scholl reported that Willow Bill verbally assaulted him in front of City Hall regarding this subject. Scholl recommends Ken contact a rafting company to find out what time of insurance they are required to obtain. Ken apologized for that interaction. He was not aware of it. Mayor Scholl made it clear that the City will not cover the insurance for the trip.

Ken requested Council approve a stipend of \$10 per hour stipend for Willow Bill during the educational trip. He's not being paid for what he does for this town. He's spreading the word of Lewis & Clark and St. Helens around the country.

Councilor Locke explained that it's about the liability of the canoe. The City should not be liable if something happens to the kids while they're out in the canoe. Mayor Scholl suggested they use Go Fund Me. The Council does their job to serve the community and not for the small stipend and can't endorse giving Willow Bill taxpayers money to support the trip.

Discussion ensued. Council appreciates what they are doing but there needs to be a contractual agreement with insurance.

City Administrator Walsh consulted with the City's insurance agent. There needs to be property insurance for the canoe and general liability insurance. He recommended a \$2 million policy for general liability. Discussion ensued about the value of the canoe. Councilor Locke recommends a \$10,000 value.

Ken pleaded for the City to cover the cost of insurance for Willow Bill to spread goodwill about St. Helens.

- ◆ Shauna Stroup-Harrison. Council talked about the Riverfront property today. She reminded them about how important it is to preserve some of the property for the public. She does not want to see public access to the property being compromised. Shauna also addressed the improvements at St. Helens Street and S. 1st Street. She asked if they have talked about making more of a marina access down there?

Councilor Locke reported that they are discussing that.

4) **Proclamations**

4.a St. Helens High School Chor Leonis

Mayor Scholl read the proclamation into the record. He presented the proclamation to Choir Director Eric Stearns.

5) **Deliberations - Annex 58865 Firlock Park Street (OHM Equity Partners, LLC)**

Motion: Upon Topaz's motion and Morten's second, the Council unanimously approved the Annexation of 58865 Firlock Park Street as recommended by staff. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

6) **Deliberations - Comprehensive Plan & Zone Map Amendment at 260 S. 2nd Street (City)**

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved the Comprehensive Plan & Zone Map Amendment at 260 S. 2nd Street. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

7) **Ordinances - First Reading/Declare an Emergency/Final Reading**

7.a Ordinance No. 3247: An Ordinance Granting to Portland General Electric Company a Franchise to Operate an Electric Light and Power System within the City of St. Helens, Oregon and Declaring an Emergency

Mayor Scholl read Ordinance No. 3247 by title for the first and final time. **Motion:** Upon Councilor Morten's motion and Councilor Carlson's second, the Council unanimously adopted Ordinance No. 3247. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Ordinances - First Reading**

- 8.a Ordinance No. 3248: An Ordinance to Amend the City of St. Helens Comprehensive Plan Map for Certain Property from the Suburban Residential (SR) Designation to the General Commercial (GC) Designation and the Zoning District Map from the Moderate Residential (R7) Zone to the General Commercial (GC) Zone [SE Corner of Matzen and Brayden Streets Intersection]

Mayor Scholl read Ordinance No. 3248 by title for the first time. The final reading will be held at the next regular session.

9) **Resolutions**

- 9.a Resolution No. 1873: A Resolution Authorizing a Transfer of Appropriations within a Fund for Fiscal Year 2019-2020

Mayor Scholl read Resolution No. 1873 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1873. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

- 9.b Resolution No. 1874: A Resolution Adopting a Universal Fee Schedule, and Superseding Resolution No. 1866

Mayor Scholl read Resolution No. 1874 by title. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Resolution No. 1874. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

10) **Approve and/or Authorize for Signature**

- 10.a Extension of Assumption of Modification of Installment Payment Plan for Local Improvement District Assessments with Mark Comfort (Kavanagh LID)
10.b Contract Payments

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '10a' and '10b' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

11) **Consent Agenda for Acceptance**

- 11.a Parks & Trails Commission Minutes dated December 9, 2019
11.b Planning Commission Minutes dated December 10, 2019
11.c Library Board Minutes dated October 14, 2019

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '11a' through '11c' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

12) **Consent Agenda for Approval**

- 12.a Council Special Session Minutes dated January 8, 2020
12.b Animal Facility Licenses
12.c Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '12a' through '12c' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

13) **Mayor Scholl Reports**

- The City is moving. Development is happening. They have a huge opportunity as a Council to serve citizens in a unique way. He commended Walsh and staff for their work.

14) **Council Member Reports**

Council President Morten reported...

- Acknowledged Parks Specialist Paul Gerdes on his recent retirement. He was a great employee who is going to be missed.
- The Parks & Trails Commission has a vacancy. He hopes to see some applications. Councilor Carlson asked if it is open to youth. Morten said yes.

Councilor Topaz reported...

- They discussed the position for director of facilities opening soon. They really need a strong person for that position.

Councilor Carlson reported...

- Apologized for missing the work session. She spent the day at the Capitol.
- She expressed how many great organizations there are in our community. A lot of communities don't have that.
- Youth Council is working on a Bunco night for St. Patrick's Day, a Clean-up for Earth Day, and a family Paint Night in May.
- She is working with Youth Council to add photos to the Historic Landmarks book.
- She encouraged the Council to pause for a minute and remember why they are here. It's an exciting time to be from St. Helens.

Councilor Locke reported...

- Pointed out that the Parks Commission is now the Parks & Trails Commission. He encouraged anyone who is interested in parks, bicycling, hiking, etc. to apply.
- There have been a few things that happened at the mill site. He encouraged Council to speak with him or Walsh if they have questions.

15) **Department Reports**

Chief Greenway reported...

- Nothing to report.

Interim Public Works Director Nelson reported...

- Nothing to report.

Associate Planner Dimsho reported...

- Nothing to report.

Library Director Jeffries reported...

- Ukulele Birthday Party on Saturday!

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

Event Coordinator Curry reported...

- Nothing to report.

City Administrator Walsh reported...

- Will hold a 2020 Goal setting session on Tuesday, February 25 at 4 p.m. They will order pizza for dinner.

16) **Other Business**

17) **Adjourn** – 8:02 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Rick Scholl, Mayor