

City of St. Helens

City Council

Regular Session Minutes

October 16, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Interim Public Works Directors
Brian Greenway, Police Chief
Jacob Graichen, City Planner

Others:

| | | |
|-----------------|------------------|-------------------|
| Luanne Kreutzer | Mindy Sass | Howard Blumenthal |
| Frank Brandon | Brady Preheim | Shauna Harrison |
| Paula Sheeley | Izabelle Wallace | Arianna Santini |
| Brynn Austin | | |

1) **7:13 P.M. - Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments**

- ♦ Luanne Kreutzer, Merchant's Toy N Joy Auction President. She is requesting a donation for the Toy N Joy Auction.

Motion: Upon Carlson's motion and Topaz's second, the Council approved the donation to Merchant's Toy N Joy to be the same as last year. [AYES: Scholl, Carlson, Topaz; Nays: None; Abstained: Locke, Morten]

- ♦ Mindy Sass. She requested the Council approve the stop signs at St. Helens and First Street. It would reduce the probability of an accident.
- ♦ Howard Blumenthal, representing Friends of Nob Hill Nature Park. A work party will be held November 2nd, 1-4 p.m. A new app called "Daycation" now lists the Nob Hill Nature Park. It's a new app for destinations within an hour of Portland to visit natural areas. He talked about the work planned to be done at the work party. He also talked about reducing the speed around the park and at the intersection of St. Helens and Fourth Street, which is very dangerous because you can't see around the corner.

4) **Deliberations - Annexation of 2185 & 2195 Gable Road (CCMH)**

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved the Annexation of 2185 & 2195 Gable Road as recommended in the staff report. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

5) **Award Bid/Contract**

- 5.a Articulating Boom Lift Purchase to Pape Machinery in the Amount of \$67,056.25

Motion: Locke moved and Topaz seconded to approve '5a' above.

Question. Council President Morten asked if this will be available in time to decorate for Christmas? Interim Public Works Director Nelson responded that it will not be available until after the first of the year. They will not be keeping the lift truck once this is received.

Vote: AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None

6) **Approve and/or Authorize for Signature**

- 6.a Scope of Work from Kittelson & Associates for S. 1st Street and St. Helens Street Intersection Improvements
6.b Agreement with Amy Lindgren for Judicial Services as Municipal Court Judge
6.c Final Plat for Forest Trail Subdivision
6.d Contract Payments

Mayor Scholl amended '6b' to change the year ending on item three to read July 31, 2020.

Motion: Carlson moved and Locke seconded to approve '6a' through '6d' as amended.

Question. Councilor Topaz disagrees with the scope of work and prices for item '6a.' With the evidence given today, can they not approve it and do an RFP for other companies? Mayor Scholl is not in favor of that. They explained their scope of work thoroughly.

Council President Morten pointed out that they heard Councilor Topaz's question. They do not need to deliberate.

Discussion ensued about the selection process and scope of work.

Vote: Ayes: Scholl, Carlson, Morten; Nays: Locke, Topaz

7) **Consent Agenda for Acceptance**

- 7.a Arts & Cultural Commission Minutes dated July 23, 2019
7.b Planning Commission Minutes dated September 10, 2019

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '7a' and '7b' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Consent Agenda for Approval**

- 8.a Assistant City Administrator Job Description
8.b Council Work Session, Executive Session and Regular Session Minutes dated September 4, 2019
8.c OLCC Licenses
8.d Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '8a' through '8d' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

9) **Mayor Scholl Reports**

- Howard Blumenthal brought up a parking issue. There has been very good signage but they can't control everything.
- Spirit of Halloweentown will feature the taxi driver 'Benny' on October 19.
- Little Spooks Parade on October 26.
- Attended the National Guard Deployment Ceremony. It was very nice.
- Howard suggested hats for park volunteers. He's okay with Duck hats.

10) **Council Member Reports**

Council President Morten reported...

- He agreed with the concerns about speed at Old Portland Road and Fourth Street. He suggests reducing the speed to 25 as you approach the curves.

Nelson will look at where the speed changes. The City does not have the authority to change speed limits. ODOT would have to do a speed study and change it. Mayor Scholl agreed with moving the reduced speed sign to be visible prior to the curves.

Councilor Topaz reported...

- He agrees with the concerns about that intersection. Speed does need to be reduced.

Councilor Carlson reported...

- She apologized for missing the earlier meeting due to work commitments.
- She agreed with concerns about the Old Portland Road and Fourth Street intersection. Her dog and kids have nearly been hit there.
- She suggested having safety vests available for volunteers working in the parks.
- Most cities are expanding the exposure of their parks by posting videos on their website. She suggested we do the same.
- She has been asked to speak at Boy Scout meeting about youth and leadership.
- She suggested posting 'Local Access Only' signs for event road closures.
- She saw several complaints about the Fifth Street trail. People are concerned about their abutting property.
- She rode in the old truck for the parade. It was fun to see so many happy faces.

Councilor Locke reported...

- The rain and cold weather is here. He has talked about fixing up the training center at the St. Helens Industrial Park. It's the newest and nicest building there and it's going to be ruined if they don't fix it up.

11) **Department Reports**

Chief Greenway reported...

- Will continue to monitor the Fourth and Old Portland Road intersection.
- Will also continue to work on the parking issues during Spirit of Halloweentown.

Interim Public Works Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- The Friends of the St. Helens Public Library are having their semi-annual book sale on Friday and Saturday.
- The St. Helens Garden Club is having their plant sale on Saturday.
- Author Amy Stewart will be speaking at the Library on Tuesday night.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Halloween is having a positive impact on most of the local merchants. There is also a benefit to community groups fundraising.
- The Waterfront is an ongoing project. There will be community engagement opportunities in the coming months.

12) **Other Business**

13) **Adjourn** – 8:09 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Kathy Payne, City Recorder



Rick Scholl, Mayor