

City of St. Helens City Council

Regular Session Minutes

October 2, 2019

Members Present: Mayor Rick Scholl
Council President Doug Morten
Councilor Ginny Carlson
Councilor Keith Locke
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Sue Nelson, Interim Public Works Director
Brian Greenway, Police Chief
Tina Curry, Event Coordinator

Others: F. Brandon
Jenna Pense
Jordyn Stuber

1) **7:00 P.M. - Call Regular Session to Order**

2) **Pledge of Allegiance**

3) **Visitor Comments - None**

4) **Approve and/or Authorize for Signature**

4.a Contract Payments

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '4a' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

5) **Appointments to Boards/Commissions**

5.a Appointment to City Boards & Commissions

Motion: Upon Topaz's motion and Carlson's second, the Council unanimously re-appointed Patrick Nickelson and Ken Hanson to the Arts & Cultural Commission. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

6) **Consent Agenda for Acceptance**

6.a Arts & Cultural Commission Minutes dated March 26, April 16, and May 28, 2019

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '6a' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

7) **Consent Agenda for Approval**

- 7.a Recreation Manager Job Description
- 7.b Recreation Sports Program Specialist Job Description
- 7.c Recreation SHARP Lead Job Description
- 7.d Accounts Payable Bill Lists

Motion: Upon Carlson's motion and Locke's second, the Council unanimously approved '7a' through '7d' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Mayor Scholl Reports**

- The City has been invited to the National Guard Deployment Ceremony on Sunday, October 13, 9 a.m., at St. Helens High School. He needs to know who plans on attending and is a veteran. Council President Morten is a veteran and plans to attend.
- The Halloween Parade is on Saturday. He has a seat available for a Councilor in his truck.
- Thank you to the St. Helens High School Band for the shirts.
- A food drive contest benefitting the Food bank is being held leading up to the Civil War football game against Scappoose. He encouraged spreading the word and donating food.

9) **Council Member Reports**

Council President Morten reported...

- The dedication of the St. Helens Veterans Memorial Plaza will be held on Friday, November 1 at McCormick Park at noon. All veterans are invited to the ceremony.

Councilor Topaz reported...

- Nothing to report.

Councilor Carlson reported...

- Don't forget about the food drive!
- When you get elected to serve this position, you serve all the citizens, not just those that agree with you. It's an honor and a privilege.

Councilor Locke reported...

- Will be conducting an inventory about what can and can't be done on the St. Helens Industrial Park property. Hamer Electric would be happy to come in and explain things to the Council if desired. Locke suggests it be done after the new year.
- There was discussion about Portland prices versus St. Helens prices. The only thing that is higher here is the gas prices. Gas in Salem is \$.30 cheaper than gas in St. Helens.

10) **Department Reports**

Police Chief Greenway reported...

- Nothing to report.

Interim Public Works Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported

- Nothing to report.

City Administrator Walsh reported...

- The City received \$19,000 from the Nike Grant for the 5th Street right-of-way trail. It connects to both Nob Hill Nature Park and the staircase next to it. They are looking at ways to make the Waterfront Property more aesthetically pleasing. One idea is to remove the fence and barbwire adjacent to the stairway.
- Remain hopeful for the BUILD grant. The government relations team in Washington D.C. has been working on it.

11) **Other Business**

- ♦ Frank Brandon. Is it acceptable to approve minutes from March on October 2?

City Recorder Payne responded that some staff members are assigned a Board/Commission to act as a secretary. It is in addition to their regular duties so they don't often have a lot of time to work on minutes. They do it as quick as they can.

12) **Adjourn**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Rick Scholl, Mayor