

City of St. Helens City Council

Regular Session Minutes

August 7, 2019

Members Present: Mayor Rick Scholl
Councilor Ginny Carlson
Councilor Keith Locke
Council President Doug Morten
Councilor Stephen R. Topaz

Members Absent: None

Staff Present: Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Public Works Interim Director

Others: Mary Foster Shauna Harrison
Wade Brownell Nicole Thill
Karen Brownell

- 1) **7:00 P.M. - Call Regular Session to Order**
- 2) **Pledge of Allegiance**
- 3) **Visitor Comments - Limited to five (5) minutes per speaker**
 - ♦ Shauna Harrison. She is here to talk about the sidewalk plan for Vernonia Road that was discussed during today's work session. There is no stormwater drainage plan on the proposal. The root system of the trees in front of her house are coming up, which will create problems for sidewalks.

Public Works Interim Director Nelson clarified that they will need to remove some of the trees. Mayor Scholl understands her concerns and doesn't want to see the trees causing problems either. Council President Morten talked about how that was addressed in Portland. It can be fixed by cutting into the tree, based on recommendations by an arborist.

- 4) **Ordinances - Final Reading**
 - 4.a Ordinance No. 3241: An Ordinance Adopting the Riverfront Connector Plan as an Addendum to the City of St. Helens Comprehensive Plan, Amending the St. Helens Municipal Code Chapters 10.04, 17.16, 17.152, 19.08 and 19.12, and Adding Chapter 19.36

Mayor Scholl read Ordinance No. 3241 by title for the final time. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Ordinance No. 3241. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

- 4.b Ordinance No. 3242: An Ordinance to Amend the City of St. Helens Comprehensive Plan Map for Certain Property from General Commercial (GC) Designation to the General Residential (GR) Designation and the Zoning District Map from General Commercial (GC) Zone to the Apartment Residential (AR) Zone

Mayor Scholl read Ordinance No. 3242 by title for the final time. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Ordinance No. 3242. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

- 4.c Ordinance No. 3243: An Ordinance Approving a Development Agreement for the Forest Trails Subdivision Planned Development Pursuant to ORS 94.504 – ORS 94.528

Mayor Scholl read Ordinance No. 3243 by title for the final time. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Ordinance No. 3243. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

5) **Ordinances - First Reading**

- 5.a Ordinance No. 3244: An Ordinance Adopting the Housing Needs Analysis as an Addendum to the City of St. Helens Comprehensive Plan and Adding Chapter 19.26

Mayor Scholl read Ordinance No. 3244 by title for the first time. The final reading will be held at the next regular session.

6) **Resolutions**

- 6.a Resolution No. 1860: A Resolution Adopting a Community Recreation and Parks Fee

Discussion. It was the consensus to charge \$2/edu, beginning January 1, 2020 and ending December 31, 2021.

Mayor Scholl read Resolution No. 1860 by title. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Resolution No. 1860. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

7) **Award Bid/Contract**

- 7.a Purchase of Pickup Truck, including Required Safety Features, Tools & Equipment, for Public Works Department to General Equipment Company in the Amount of \$74,759.29 on State Procurement Bid

Question. Nelson explained that the truck is for the water crew. There is a lot of specialized equipment that they use to carry tools, valves, fittings, etc. This is included in the budget.

Councilor Carlson asked about a surplus sale. Nelson responded that they are planning to hold a surplus sale and sell older vehicles. Brown added that the Recreation Program planned to hold a surplus sale but got busy with the Summer Camp, as well as Public Works crews being busy. They do plan to do one in the future. Discussion ensued.

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '7a' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

8) **Approve and/or Authorize for Signature**

- 8.a Extension of Agreement with Tualatin Valley Workshop for Janitorial Services

- 8.b Intergovernmental Agreement with Columbia County for Use of County Motorboat
- 8.c Contract Payments

Motion: Upon Locke's motion and Topaz's second, the Council unanimously approved '8a' through '8c' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

9) **Consent Agenda for Approval**

- 9.a Council Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated June 19 and July 17, 2019
- 9.b Recreation Program Specialist Job Description
- 9.c Street Sign Replacement Program
- 9.d Animal Facility License
- 9.e Accounts Payable Bill Lists

Motion: Upon Topaz's motion and Carlson's second, the Council unanimously approved '9a' through '9e' above. [AYES: Scholl, Carlson, Locke, Morten, Topaz; Nays: None]

10) **Mayor Scholl Reports**

- There is a lot of building happening around town. Houlton hole, Violette's Villa, Leahy, etc. There are about 825 units on the docket ready to go.
- Still waiting on the wetland delineation of the St. Helens Industrial Park property. He requested Nelson follow up with Graichen about it.
- The Port is looking at leasing property to Next Renewable Fuels.

11) **Council Member Reports**

Council President Morten reported...

- Received an email regarding labor negotiations with our AFSCME employee group. He ran it by our City attorney and was strongly recommended that we not meet with them. Locke added that it should not happen until after labor negotiations is complete.
- League of Oregon Cities Conference in September.
- The Merchant's Toy & Joy Auction will be held December 7.

Councilor Topaz reported...

- He needs to figure out how to have the Arts & Cultural Commission take care of the damaged signs on the telephone poles. Councilor Carlson suggesting talking to Kannikar since she led that project.

Councilor Carlson reported...

- The Wings & Wheels Chamber Event is on August 17.
- Highway 30 Cruisers hosts Friday Night Cruisin' the Gut. The attendance increases each week. It's nice to see them supporting different businesses.

Councilor Locke reported...

- Driving to Seattle tomorrow.
- Attending an OLCC meeting in Portland on Monday to discuss the cannabis industry.

12) **Department Reports**

Public Works Interim Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Reminded Mayor Scholl to discuss the situation with the Bing's Restaurant and Bud Hickey. Councilor Locke thinks we should table it and think about it. After some discussion, Mayor Scholl instructed Brown to write up a memo of what took place and his recommendations, based on discussion, for Council to review at the next meeting.

City Recorder Payne reported...

- Nothing to report.

13) **Other Business**

"If I Were Mayor..." Student Contest lunch on Friday. Mayor Scholl encouraged the Council to attend.

14) **Adjourn** – 7:45 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Rick Scholl, Mayor