

City of St. Helens

City Council

Regular Session Minutes

March 6, 2019

Members Present: Councilor Keith Locke
Councilor Ginny Carlson
Councilor Stephen R. Topaz
Youth Councilor Christian Vishal

Members Absent: None

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Matt Brown, Finance Director
Margaret Jeffries, Library Director
Sue Nelson, Public Works Engineering Director
Brian Greenway, Police Chief
Tina Curry, Event Coordinator

Others:

Christine Menges	Frank Brandon	Jacob McMillan
Juan de la Cruz	Nicholas Prochman	Kennady Brown
Aaron Navarro	Ella Tenido	Leif Nelson
Kristen Washburn	MaKenna Cleggy	Caleb Powell
Haley Chatterley		

- 1) **7:00PM - Call Regular Session to Order**
- 2) **Pledge of Allegiance**
- 3) **Visitor Comments - Limited to five (5) minutes per speaker**
 - ♦ Frank Brandon. He watched the last regular session on video, which was about 45 minutes. He couldn't hear the presenters that lasted more than half the meeting. He would turn it up to try and hear and then he would be blasted out when the Mayor spoke. There has to be a better way to either force people to speak into the mic or turn up the volume.

Finance Director Brown reported that he purchased a new mic but it's not compatible with the frequency the City is on.

Frank encouraged the Council to work on the sound and make whatever is visible on the monitors to the public. That way viewers at home can see the PowerPoint presentation too. Brown explained that he does have a company ready to help us but we're waiting for PEG funding from Comcast to make the upgrades. City Recorder Payne will work on switching the cameras and communicating with whoever is running the meeting to make sure visitors are speaking into the mic.

Frank mentioned the upcoming vacancy on the Council. Councilor Locke informed him that someone will be appointed when he steps down. Frank suggested appointing Susan Conn or Maggie Clayton.

Councilor Carlson explained that there will be an application and interview process when an opening is declared. Councilor Locke clarified that if a vacancy opens in the first two years of a term, then it goes to a regular election. If it's after mid-term, then the Council will make an appointment.

4) **Resolutions**

- 4.a Resolution No. 1836: A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting a Supplemental Budget for Making Appropriations for Fiscal Year 2018-19

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved Resolution No. 1836. [AYES: Locke, Topaz, Carlson; Nays: None]

5) **Award Bid/Contract**

- 5.a 2019 Waterline Improvement Project to Turney Excavating, Inc. in the Amount of \$174,620
- 5.b Sodium Hypochlorite Contract for WWTP to HASA Inc. at \$0.99/gallon

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '5a' and '5b' above. [AYES: Locke, Topaz, Carlson; Nays: None]

6) **Approve and/or Authorize for Signature**

- 6.a Intergovernmental Cooperation Agreement with Oregon Building Codes Division for ePermit System and Services
- 6.b Agreement with E2C Corp. for Events Coordination and Management
- 6.c Agreement with Acc-U-Set to Relocate a Mobile Building to the Police Department Property
- 6.d Agreement with Columbia Pacific Economic Development District for CDBG Grant Administration Services for the Columbia Pacific Food Bank Design and Construction Project
- 6.e Agreement with Integrity Concrete & Construction to Rehabilitate the Concrete at St. Helens Skate Park
- 6.f Contract Payments

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '6a' through '6f' above. [AYES: Locke, Topaz, Carlson; Nays: None]

7) **Consent Agenda for Approval**

- 7.a Council Work Session and Regular Session Minutes dated February 20, 2019
- 7.b System Development Charge Reimbursement to Wayne Weigandt in the Amount of \$3,171.91
- 7.c Planning Commission/City Council Work Session Riverfront Connector Plan Meeting Minutes dated February 20, 2019
- 7.d Accounts Payable Bill Lists

Councilor Topaz spoke of item '7c.' A couple of items presented on paper didn't match the audio. The definition of sidewalk going up the hill by the sewer plant. The minutes said it's a path to avoid the problem of being illegally on the sidewalk with bikes, skateboards, etc. That should be corrected or include an appendix that describes the difference between a path and sidewalk. Councilor Carlson clarified that it is a multi-use path. Discussion ensued of a multi-use

path and truck deliveries. It was the consensus of the Council not to amend the minutes but to emphasize the need for a definition of multi-use path in the Riverfront Connector Plan document.

Motion: Upon Carlson's motion and Topaz's second, the Council unanimously approved '7a' through '7d' above. [AYES: Locke, Topaz, Carlson; Nays: None]

8) **Mayor Scholl Reports**

Not present.

9) **Council Member Reports**

Councilor Locke reported...

- Welcome, students! He encouraged sophomores and juniors to join the Youth Council.

Councilor Carlson reported...

- Recreation Center Open House on Saturday, 3 – 5 p.m.

Councilor Topaz reported...

- He was impressed with the number of students who came and spoke about the skate park. He told the students in attendance to not be afraid of presenting to the Council. They are a part of the community. Soon many of them will be voting members of society.

Councilor Locke encouraged the students to learn about the issues before voting.

Youth Councilor Vishal reported:

- During Monday's Youth Council meeting:
 - Created a schedule to rotate leadership positions.
 - Talked about reviewing the budget.
 - Talked about what businesses they would like to see in St. Helens, which focused on food and sporting goods
 - Encouraged the City to allow food trucks next to the skate park. They would be beneficial to skate park users, ball field users, the Library, and general users of the park. Funds to rent the space could benefit the Recreation Program.

10) **Department Reports**

Police Chief Greenway reported...

- First Thursday is tomorrow. The topic is Illegal Drugs in the Community.

Public Works Engineering Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported:

- He visited the City of Independence last week. The same developer as our Waterfront project proposal here has been working there. It's a very similar layout. They have a brand new hotel under construction. It's an impressive project and makes our project feel more real.

11) **Other Business**


Councilor Locke reported that he and Walsh talked to the new Interim CEO Manager of Cascades. They talked about concerns and issues. It was a good discussion. Unfortunately, he's only interim and there will likely be someone different in the next six months. They are working on running the mill better to make more profit. Their plan is to stay on site.

12) **Adjourn** – 7:40 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:


Kathy Payne, City Recorder


Keith Locke, Councilor