

# City of St. Helens

## CITY COUNCIL

Regular Session Minutes

March 2, 2016

**Members Present:** Randy Peterson, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Jon Ellis, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Terry Moss, Police Chief  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Chris Ward, Police Officer  
Bryan Cutright, Police Officer  
Anthony Miltich, Police Sergeant

**Others:** Family and Friends of Officers Ward and Cutright



**7:00PM – Call Regular Session to Order – Mayor Peterson**

**Pledge of Allegiance – Mayor Peterson**

### **Oaths of Office**

New Police Officers Christopher Ward and Bryan Cutright were sworn in by Judge Cindy Phillips.

### **Invitation to Citizens for Public Comment**

No comments received.

### **Resolutions**

A. **Resolution No. 1734:** A Resolution Amending the City of St. Helens Governing Policy  
Mayor Peterson read Resolution No. 1734 by title. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Resolution No. 1734. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

### **Approve and/or Authorize for Signature**

- A. Agreement with E2C Corporation for Services Related to Community Events & Website Mgmt.
- B. Contract with Hasa, Inc. for 12.5% Sodium Hypochlorite for the WWTP
- C. Contract Payments

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

### **Appointments to City Boards/Commissions**

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously reappointed Council President Morten to the CCET Executive Board and Councilor Lock as the alternate.

### **Consent Agenda for Acceptance**

- A. Arts & Cultural Commission Minutes dated November 24, 2015
- B. Library Board Minutes dated November 9, 2015 and January 19, 2016
- C. Accounts Payable Bill List

**Motion:** Upon Morten's motion and Locke's second, the Council unanimously accepted 'A' through 'C' above.

### **Consent Agenda for Approval**

- A. OLCC Licenses

**Motion:** Upon Conn's motion and Morten's second, the Council unanimously approved 'A' above.

### **Council Reports**

**Mayor Peterson** reported...

- Nothing to report.

**Councilor Conn** reported...

- Nothing to report.

**Council President Morten** reported...

- Nothing to report.

**Councilor Carlson** reported...

- She and Councilor Locke spent time at the high school yesterday. They talked to seniors about their concerns with the community. They appreciated the City coming to them. They also seemed interested in the March 16 public forum.

**Councilor Locke** reported...

- He and Councilor Carlson also talked to the students about our form of government and encouraged them to register and vote.
- He asked staff what was decided about the flashing light at Lewis & Clark School that was suggested by the Bicycle & Pedestrian Commission. Public Works Engineering Director Nelson reported that she spoke with the School District. They do not have funds to contribute. She is waiting to hear back if ODOT has any safety funds available.
- Jim Tierney spoke today about conducting a housing survey. Is that something PCC or PSU could do for us? City Administrator Walsh said HUD sometimes does those. We also have local resources that can help with it.

### **Department Reports**

**Police Chief Moss** reported...

- The Police Department and School District had a long standing relationship for the DARE program, which was for 5<sup>th</sup> grade students. We provided the officer and they provided the classroom space. All of the materials purchased for the program were paid for through community donations. For the last several years, we held a Donkey Basketball game. Due to staffing levels, the DARE program was discontinued. There was almost \$15,000 raised for that program. Every year, for the last seven years, we have been giving scholarships to high school seniors, upon graduation. Some of the requirements were that they had to be a DARE graduate and write an essay about the impact of the program and citizenship. He received a call from the St. Helens Student Foundation (SHSF) to remind him that the last DARE student graduated last year. There is \$2,088 left in the scholarship fund. SHSF is requesting those funds be re-appropriated as follows:

*SHSF is proposing these funds be used for Classroom Grants. Classroom Grants is a program for students in the St. Helens schools set up by the SHSF in 2009. Its objectives are to provide additional learning opportunities and improve academic achievement for St. Helens School District students. This is done by providing classroom teachers funds for programs and supplies that aim to bring things to the class that are above what is provided by the School District. Each year the SHSF asks for proposals from teachers and picks the best for funding.*

*The Criteria for funding are:*

- *Number of students served.*
- *Proposal is clear, concise, and complete.*
- *Objectives are clear, achievable and worthwhile.*
- *Steps are delineated in specific, logical sequence, and demonstrates progress.*
- *Timeline is realistic and includes clearly defined dates for the objectives.*
- *Budget is detailed and appropriate to the proposal.*

*We feel this is a good program that both helps the students and encourages the teacher. We always have more applications than we have funds. Thank you for considering the proposal.*

Councilor Carlson asked if there is a chance that the DARE program will come back. After speaking to the seniors, she sees a need for more drug education in the schools. Moss said there is a chance of having officer involvement in the future. As far as the DARE program, it is not likely. It has seen a decline nationwide and is almost non-existent in Oregon.

Council concurred with the request.

**Public Works Engineering Director Nelson** reported...

- Nothing to report.

**Public Works Operations Director Sheppard** reported...

- Nothing to report.

**Library Director Jeffries** reported...

- Nothing to report.

**Finance Director Ellis** reported...

- Nothing to report.

**City Recorder Payne** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- Nothing to report.

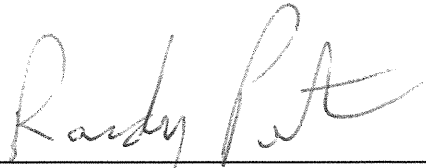
**Adjourn** - There being no further business, the meeting adjourned at 7:18 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
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Kathy Payne, City Recorder

  
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Randy Peterson, Mayor