

# City of St. Helens

## CITY COUNCIL

### Regular Session Minutes

March 15, 2017

**Members Present:** Rick Scholl, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Sue Nelson, Public Works Engineering Director

**Others:** David Coombs      Craig Melton      Ronda Melton  
Ray Ann Estrada      John Tull



**7:00PM – Call Regular Session to Order – Mayor Scholl**

**Pledge of Allegiance – Mayor Scholl**

#### **Invitation to Citizens for Public Comment**

♦ John Tull, 285 N. 8<sup>th</sup> Street. He received a nuisance abatement and has not gotten everything cleaned up yet due to the massive rain. He is working on it and requested another extension.

Council directed him to continue working and report back to the next meeting.

#### **Deliberations**

**Applicant:** Craig & Ronda Melton, David Coombs

**Request:** Comprehensive Plan/Zone Map Amendment from Suburban Residential (SR) to General Residential (GR) and Zoning Map Change from Moderate Residential (R7) to Apartment Residential (AR)

**Location:** 2554 & 2560 Columbia Blvd.

Council discussed the need for senior housing in the community. They agreed it is a good idea.

**Motion:** Upon Carlson's motion and Conn's second, the Council unanimously approved the request.

#### **Resolutions**

**A. Resolution No. 1781:** A Resolution of the Common Council of the City of St. Helens Establishing Council Goals for 2017

Mayor Scholl read Resolution No. 1781 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1781. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

B. **Resolution No. 1782:** A Resolution of the Common Council of the City of St. Helens Adopting a City Employee Compensation Plan for the Positions of Utility, Banking & Court Specialist and Wastewater Treatment Operator III/Pretreatment Coordinator  
Mayor Scholl read Resolution No. 1782 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1782. [Ayes: Locke, Carlson, Conn, Morten, Scholl; Nays: None]

#### **Approve and/or Authorize for Signature**

- A. Intergovernmental Agreement with Columbia City for Building Inspection and Plan Review Services
- B. Agreement with Alonzo Yard Maintenance for Abatement of Declared Nuisances
- C. Contract Payments

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

#### **Award Contract for 2017 Crack Sealing Project to C.R. Consulting LLC**

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously awarded the contract for the 2017 Crack Sealing Project to C.R. Consulting LLC.

#### **Appointments to City Boards/Commissions**

##### **Library Board (4-year terms)**

- The Council approved a Code change to allow up to 9 members on the Library Board.

**Next Meeting:** March 21, 2017

**Recommendation:** The Board recommends that the Council appoint Amanda Heynemann.

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously appointed Amanda Heynemann to the Library Board.

#### **Consent Agenda for Acceptance**

- A. Accounts Payable Bill List

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously accepted 'A' above.

#### **Consent Agenda for Approval**

- A. Exclusive Use Permit: SH Little League, 6<sup>th</sup> Street Ballfields & McCormick Park Soccer Field, 3/13 – 6/17
- B. Purchase of New Vehicle (2017 Ford Escape 4WD \$21,950) from St. Helens Auto Center for Use by Multiple Departments
- C. New Job Description for Utility, Banking & Court Specialist
- D. New Job Description for Wastewater Treatment Plant Operator III/Pretreatment Coordinator
- E. OLCC Licenses
- F. Council Work Session & Regular Session Minutes dated January 4 & 18, 2017
- G. Declare Surplus Property – Library Equipment
- H. Declare Surplus Property – Computer Equipment at City Hall, Police Station & Public Works
- I. Accounts Payable Bill List

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'I' above.

#### **Council Reports**

**Mayor Scholl** reported...

- He apologized for arriving late.
- He would like to discuss ways to speed up Building Permit processes. He's wants to be

business friendly.

**Councilor Locke** reported...

- Former Mayor Randy Peterson is going to be the Grand Marshal of the Kiwanis Community Parade.
- He talked about the need for a parking structure and elevator on the waterfront property.

**Councilor Carlson** reported...

- She will be attending the Inclusion Conference in Portland this weekend. It is put on by the regional Down Syndrome Association. Her daughter will be a speaker there.
- She will be participating in the CERT training in April.
- She asked for assistance to recruit Youth Council members at the middle school and high school.

**Council President Morten** reported...

- He talked about floor area ratio. It is a building standard used by planners and developers. The Planning Commission recommended approval of 75' buildings. Developers can potentially come in and build 75' tall buildings along the waterfront. He understands why there is a public outcry about the height. Safeguards need to be included for height.
- A question was raised during the Urban Renewal hearings asking why it's being done when some of the issues in the 2020 plan haven't even been addressed. Morten's response is that the Urban Renewal is going to give us the finances to address those issues. He suggests forming a stakeholders group to create a 2040 plan.
- The League of Oregon Cities (LOC) Conference is in Portland this year. He advocated for Council and staff to attend.
- Reminder to complete department head evaluations.

**Councilor Conn** reported...

- Attended the City/County Quarterly meeting. It was one of the best she has attended.
- Attended the Northwest Area Commission on Transportation (NWACT). She watched a little gal from Elsie hold Tim Potter's feet to the fire because they have a dangerous intersection there and she wants to change the striping. He told her it could not be done without a traffic study. She continued to challenge him on his criteria and he basically had no response. A presentation was made on active transportation, such as biking and pedestrians. The presenter would be willing to present at a Council meeting.

**Department Reports**

**Public Works Engineering Director Nelson** reported...

- Councilor Carlson asked Nelson if she receives surplus property emails from the State. Nelson said she does not. One Carlson recently received was selling bus shelters for \$5 each. In support of public transportation, she suggested the City place them at the Library and other high use areas. Morten suggested working with the school district and CCRider.

**Library Director Jeffries** reported...

- Nothing to report.

**Finance Director Brown** reported...

- Nothing to report.

**City Recorder Payne** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- He received the Statement of Economic Interest (SEI) email from the State today. He reminded the Council of the need to complete the online form by April 15.
- He is looking for ways to streamline the meetings. Recent meetings have been much longer than in the past.
- He plans to bring back a draft RFP for tourism to the next meeting. Discussion of tourism and organizing an ad-hoc tourism review committee. Mayor Scholl, Councilor Locke, City Administrator Walsh, Consultant Tina Curry and alternate member Councilor Conn were selected to serve on the ad-hoc committee.

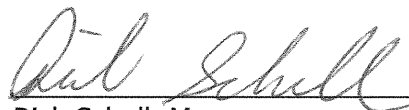
**Adjourn** - There being no further business, the meeting adjourned at 7:47 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
Kathy Payne, City Recorder

  
Rick Scholl, Mayor