

# City of St. Helens

## CITY COUNCIL

Regular Session Minutes

September 16, 2015

**Members Present:** Randy Peterson, Mayor  
Doug Morten, Council President  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Staff Present:** John Walsh, City Administrator  
Jon Ellis, Finance Director  
Crystal Farnsworth, Communications Officer  
Margaret Jeffries, Library Director  
Terry Moss, Police Chief  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director  
Jacob Graichen, City Planner

**Others:**

Mary Welliver	Roger Welliver	John Chabala
Jennifer Plahn	Nancy Ward	Cheryl VanDomelen
Baylee Crawford	Jodi Tate	Don Patterson
Mary Woicak	Nancy Bensen	Alex Mann
Larry VanDolah		



**7:00PM – Call Regular Session to Order** – Mayor Peterson

**Pledge of Allegiance** – Mayor Peterson

Mayor Peterson added an Executive Session to the agenda to discuss ORS 192.660(2)(e) Real Property Transactions.

### **Recognition – Outgoing Library Board Members**

Councilor Conn recognized Mary Woicak, Nancy Bensen and Alex Mann, for their years of service on the Library Board.

### **Invitation to Citizens for Public Comment**

♦ Larry VanDolah. He submitted petition signatures collected. He lost track of how many were collected but believes it is around 1,500 – 1,800. He plans to attend every meeting to make sure things are progressing.

♦ Roger Welliver. He is here to speak about medical marijuana dispensaries. He is a retired Vietnam veteran and has lived in St. Helens since 1976. He has a background in law enforcement and insurance investigation. He is very concerned with the issue of medical marijuana dispensaries. He expects the City Council and City staff to implement anything the voters approve. He has a number of injuries from working as a policeman and would like a choice as to his treatment. He would like dispensaries in his town. He is not concerned with recreational marijuana.

## **Deliberations**

### **Zoning Text Amendment**

**Motion:** Upon Conn's motion and Morten's second, the Council unanimously adopted the proposed text amendment to the Development Code related to the HBD zone's treatment of residential use in Chapter 17.32 SHMC and RV related rules in Chapter 17.80 SHMC.

## **Ordinances – Final Readings**

A. **Ordinance No. 3195:** An Ordinance Amending St. Helens Municipal Code Title 13 Relating to Utilities Administrative Processes for Billings and Rates  
Mayor Peterson read Ordinance No. 3195 by title for the final time. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Ordinance No. 3195. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

## **Ordinances - First Readings**

A. **Ordinance No. 3196:** An Ordinance Amending the St. Helens Municipal Code Chapter 5.04 and Chapter 5.30 to Allow Business Licenses for Marijuana Related Businesses and Require Marijuana Business Licenses  
Mayor Peterson read Ordinance No. 3196 by title for the first time. The final reading will be held at the next regular session.

## **Resolutions**

A. **Resolution No. 1717:** A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting Term Limited Pay Stipend for Unrepresented Employees  
Mayor Peterson read Resolution No. 1717 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1717. [Ayes: Locke, Carlson, Conn, Morten and Peterson; Nays: None]

## **Award Bid for Lift Station No. 7 Upgrade Project to Landis & Landis Construction, LLC**

**Motion:** Upon Conn's motion and Morten's second, the Council unanimously awarded the bid for the Lift Station No. 7 project to Landis & Landis Construction, LLC.

## **Approve and/or Authorize for Signature**

- A. Personal Services Agreement with Maul Foster Alongi for Area-Wide Framework Plan for Waterfront Redevelopment
- B. Request for Proposals for VOIP Telephone Communications
- C. Contract Payments

**Motion:** Upon Morten's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

## **Appointments to Boards and Commissions** **St. Helens Youth Council**

**Motion:** Upon Locke's motion and Conn's second, the Council unanimously appointed the following members to the Youth Council: Emma Phillips, Kaylee Ruff, John Chabala, Abby Burgbacher, Gabbie Alexander, Amber Trenaman, Nathaniel Bilton, Baylee Crawford, Mackenzie Carlson, Dominic Robinson, Michael Looney and Alana Saul.

### **Consent Agenda for Approval**

- A. Street Closure – Plaza Square and The Strand – Various Dates/Times during October for Halloweentown Events
- B. Accounts Payable Bill List

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

### **Council Reports**

**Mayor Peterson** reported...

- He explained to the audience that government process can seem to take longer than people expect. The Council has been watching what the State is doing in regards to marijuana and the ordinance read tonight addresses some of that.

**Councilor Conn** reported...

- Nothing to report.

**Council President Morten** reported...

- Agreed with Peterson's statement. The Council has done a lot of research with documentation from both sides. This is part of the delay.
- He welcomed the community to use the walking path on the old Boise Veneer property. It is open from dawn to dusk.

**Councilor Carlson** reported...

- She thanked Peterson for calmly handling the marijuana issue. The Council wants to be good stewards of the community and not hinder businesses from operating.

**Councilor Locke** reported...

- A life jacket station was installed at the docks a long time ago. Recently almost all of the life jackets have disappeared. Locke asked for replacements to be obtained, particularly donations. Morten suggested a staff member call the fire district to ask for life jackets being replaced to be donated. They are in the process of replacing theirs.

### **Department Reports**

**Public Works Operations Director Sheppard** reported...

- He is concerned about Locke's request to extend the Code Enforcement Officer position. He would like the opportunity to weigh in because it will affect their work load.

**Library Director Jeffries** reported...

- Nothing to report.

**Finance Director Ellis** reported...

- Nothing to report.

**Communications Officer Farnsworth** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- Nothing to report.

**Executive Session**

**ORS 192.660(2)(e) Real Property Transactions**

**Motion:** At 7:19 p.m., upon Morten's motion and Carlson's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

**Motion:** At 7:34 p.m., upon completion of the executive session, Carlson moved to go back into regular session, seconded by Conn, and unanimously approved.

**Adjourn** - There being no further business, the meeting adjourned at 7:34 p.m.



ATTEST:



Crystal Farnsworth, Communications Officer



Randy Peterson, Mayor