

City of St. Helens

CITY COUNCIL

Regular Session Minutes

September 2, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Interim Public Works Co-Director
Sue Nelson, Interim Public Works Co-Director

Others:	Nicole Thill	Doug Walker	Shirley Walker
	Sally Gump	Michael West	Baylee Crawford
	Jeanne Crawford	Allan G.	Val O'Farrell
	John Chabala	Barbara Schoneger	Brent Reinhart
	Lisa Reinhart	Gary Miller	Michelle Miller
	Ronnie Reyes		



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

♦Sally Gump. Water bills are very expensive. She is a widow on a limited income and fears for senior citizens also on a limited income. Families cannot afford their water bills. Her beautiful yard has suffered and now looks like a desert, just like many others. The City is buying land for businesses, parks and condos. We need large businesses and industry to supplement the cost of water rates. She suggests changing to a monthly bill pay system. She works at Pet Palace, which uses a lot of water washing dogs and cats all day, as well as laundry. Their water and sewer bill was not much more than her own. Why do businesses have a cheaper rate?

♦Doug Walker. Throughout the conflicts our country has had around the world, there have been tens of thousands of missing in action soldiers who never came home. The Oregon State legislation passed a bill requiring public buildings fly the POW MIA flag along with the US and Oregon State flag. He presented the City with two POW flags.

Council President Morten expressed his appreciation and honor to accept the flags. They will be flown at McCormick Park and the Police Station.

Ordinances – First Reading

A. **Ordinance No. 3193:** An Ordinance Amending the St. Helens Municipal Code Chapter 5.04 to Allow Business Licenses for Marijuana Related Businesses

Mayor Peterson read Ordinance No. 3193 by title for the first time.

Motion: Locke moved to table the ordinance for a year. Morten seconded.

Discussion. Question of why a year was chosen. Locke believes the year will give them time to see what the State decides. Morten would like the timeline to be more flexible.

Amended Motion: Locke amended his motion to table the ordinance for up to one year. Morten seconded. Locke, Morten and Peterson in favor; Conn and Carlson opposed.

The final reading will be held at the next regular session.

B. **Ordinance No. 3194:** An Ordinance Amending St. Helens Municipal Code Section 10.04.150(1)(K) Regarding Parking on a Sidewalk on the East Side of South 1st Street

Motion: Upon Locke's motion and Conn's second, the Council unanimously tabled the ordinance for three months.

C. **Ordinance No. 3195:** An Ordinance Amending St. Helens Municipal Code Title 13 Relating to Utilities Administrative Processes for Billings and Rates

Mayor Peterson read Ordinance No. 3195 by title for the first time. The final reading will be held at the next regular session.

Resolutions

A. **Resolution No. 1710:** A Resolution Adopting a City of St. Helens Risk Management Program Policy

Mayor Peterson read Resolution No. 1710 by title. **Motion:** Upon Morten's motion and Locke's second, the Council unanimously adopted Resolution No. 1710. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

B. **Resolution No. 1711:** A Resolution Determining that a Nuisance Exists Upon Properties Located within the City of St. Helens and Directing that Notice to Abate the Nuisance be Posted on Said Premises (Multiple Properties)

Mayor Peterson read Resolution No. 1711 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1711. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

C. **Resolution No. 1712:** A Resolution Determining Abatement Costs to Abate the Nuisance Upon Property Located Within St. Helens, Assessing Such Costs Against Said Property and Creating a Lien (155 Kelly Street)

Mayor Peterson read Resolution No. 1712 by title. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Resolution No. 1712. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

D. **Resolution No. 1713:** A Resolution Determining Abatement Costs to Abate the Nuisance Upon Property Located Within St. Helens, Assessing Such Costs Against Said Property and Creating a Lien (344 N. 3rd Street)

Mayor Peterson read Resolution No. 1713 by title. **Motion:** Upon Conn's motion and Morten's second, the Council unanimously adopted Resolution No. 1713. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- E. **Resolution No. 1714:** A Resolution Determining that a Nuisance Exists Upon Property Located Within St. Helens and Directing that Notice to Abate the Nuisance be Posted on Said Premises (274 N. 9th Street, 345 S. 3rd Street, Block 2 Lot 19 on N. 14th Street)

Mayor Peterson read Resolution No. 1714 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1714. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- F. **Resolution No. 1715:** A Resolution Adopting a City of St. Helens Worksite Wellness Program Policy

Mayor Peterson read Resolution No. 1715 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1715. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- G. **Resolution No. 1716:** A Resolution Determining that a Nuisance Exists Upon Property Located Within St. Helens and Directing that Notice to Abate the Nuisance be Posted on Said Premises (115 S. Vernonia Road)

Mayor Peterson read Resolution No. 1716 by title. **Motion:** Upon Morten's motion and Carlson's second, the Council unanimously adopted Resolution No. 1716. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Award Bid to Duke's Root Control for 2015 De-Rooting Project

Motion: Upon Conn's motion and Locke's second, the Council unanimously awarded the bid for the 2015 de-rooting project to Duke's Root Control.

Approve and/or Authorize for Signature

- A. Personal Services Agreement with E2C Corporation for Halloweentown & Holiday Festivities
- B. Copyright License and Agreement for Portland State University's Total Employer Cost of Compensation (TECC) Software Enabled Benchmarking System
- C. Contract Payments

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

Appointments to City Boards/Commissions

Arts & Cultural Commission (3-year terms)

- XK Austin resigned. Her term expires 9/30/17.
- Luanne Kreutzer, Joan Youngberg and Kannikar Petersen's terms expire 9/30/2015. Luanne and Joan do not wish to be reappointed.

Next Meeting: September 22, 2015

Recommendation: At their August 25 regular meeting, the Commission voted to recommend to the Council appointment of Susie Patterson to the Arts & Cultural Commission. Her term will expire 9/30/17.

Motion: Upon Conn's motion and Locke's second, the Council unanimously appointed Susie Patterson to the Arts & Cultural Commission.

Consent Agenda for Acceptance

- A. Parks Commission Minutes dated June 15, 2015
- B. Planning Commission Minutes dated July 14, 2015
- C. Library Board Minutes dated July 14, 2015
- D. Accounts Payable Bill List

Motion: Upon Conn's motion and Locke's second, the Council unanimously accepted 'A' through 'D' above.

Consent Agenda for Approval

- A. Amended Building Official Job Description
- B. Amended WWTP Operator III Job Description
- C. Declare Surplus Property – Finance Department
- D. Street Closure Request: St. Frederic Church Fall Festival – Close S. 14th Street from Cowlitz to Columbia Blvd. – October 10-11, 2015
- E. Council Work Session, Public Hearing and Regular Session Minutes dated August 12, 2015
- F. Accounts Payable Bill List

Motion: Locke moved to approve 'A' through 'F' above. Carlson seconded.

Discussion. Question of the surplus property items. City Recorder Payne reported that it includes four desk chairs, two folders and one scanner.

Vote: All in favor; none opposed; motion carries.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- Nothing to report.

Councilor Carlson reported...

- She is really encouraged by the community support for the upcoming Spirit of Halloweentown activities. Conn agreed.

Councilor Locke reported...

- Congratulated Sheppard on the great work done on the waterfront trail. What is the timeline to open it to the public? Sheppard is waiting for contractor quotes for the gates. It should be open within the next two weeks.

Mayor Peterson addressed Sally's statement about monthly billing. They have been discussing that change. They are working with their radio read and software programs.

Department Reports

Police Chief Moss reported...

- Clarified that marijuana taxes are not imposed until January 2016.
- Thank you to Mr. Walker for his efforts. He appreciates it.

Interim Public Works Co-Director Nelson reported...

- Nothing to report.

Interim Public Works Co-Director Sheppeard reported...

- Kudos to the CIRT team for their working during Hood to Coast and other events. They do a good job.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Ellis reported...

- Nothing to report.

City Recorder Payne reported...


- Nothing to report.

Adjourn - There being no further business, the meeting adjourned at 7:19 p.m.



ATTEST:


Kathy Payne, City Recorder


Randy Peterson, Mayor