

# City of St. Helens

## CITY COUNCIL

Regular Session Minutes

May 17, 2017

**Members Present:** Rick Scholl, Mayor  
Keith Locke, Councilor  
Susan Conn, Councilor  
Ginny Carlson, Councilor

**Members Absent:** Doug Morten, Council President

**Staff Present:** John Walsh, City Administrator  
Matt Brown, Finance Director  
Kathy Payne, City Recorder  
Margaret Jeffries, Library Director  
Neal Sheppard, Public Works Operations Director  
Sue Nelson, Public Works Engineering Director

**Others:** Cindy Phillips  
Ashley Timonen



**7:00PM – Call Regular Session to Order – Mayor Scholl**

**Pledge of Allegiance – Mayor Scholl**

**Invitation to Citizens for Public Comment**

No comments.

### **Proclamations**

- A. National Police Week – May 14-22, 2017 and Peace Officers Memorial Day – May 15, 2017
  - B. National Public Works Week – May 21-27, 2017
- See attached.*

### **Ordinances – Final Readings**

- A. **Ordinance No. 3216:** An Ordinance to Annex and Designate Lots 19 and 20, Block 2, Golf Club Addition

Mayor Scholl read Ordinance No. 3216 by title for the final time. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Ordinance No. 3216. [Ayes: Locke, Carlson, Conn, Scholl; Nays: None]

### **Award Pump Purchase for Lift Station No. 3 to Correct Equipment for \$12,036**

**Motion:** Upon Locke's motion and Carlson's second, the Council unanimously awarded the pump purchase for lift station No. 3 to Correct Equipment in the amount of \$12,036.

### **Approve and/or Authorize for Signature**

- A. Extension of Community Service Agreement with Columbia Humane Society for Community Service Workers

- B. Extension of Agreement with Cindy Phillips for Legal Review of City Contracts and Other Public Contracting Law Related Services
- C. Agreement to Participate in the Edge Initiative's 2017 Small and Rural Libraries Cohort
- D. Agreement with Maul Foster & Alongi, Inc. for On-Call Professional Services
- E. Contract Payments

**Motion:** Upon Conn's motion and Locke's second, the Council unanimously approved 'A' through 'E' above.

#### **Appointment to Columbia Learning Center Foundation Board**

**Motion:** Upon Carlson's motion and Locke's second, the Council unanimously appointed Doug Morten to serve on the Columbia Learning Center Foundation Board.

#### **Consent Agenda for Acceptance**

A. Budget Committee Minutes dated May 18, 2016

B. Accounts Payable Bill List

**Motion:** Upon Conn's motion and Carlson's second, the Council unanimously accepted 'A' through 'B' above.

#### **Consent Agenda for Approval**

A. Council Work Session, Public Hearing and Regular Session Minutes dated April 19 and May 3, 2017

B. Declare Surplus Property: Police Department – Unclaimed Personal Property & Radio Equipment

C. Street Closure Requests:

i. Annual Kiwanis Parade – June 17

ii. 13 Nights on the River Concert Series – Various Summer Dates

D. Request for Proposals for Judicial Services

E. Request for Proposals for Prosecutorial Services

F. Accounts Payable Bill List

**Motion:** Upon Carlson's motion and Locke's second, the Council unanimously approved 'A' through 'F' above.

#### **Council Reports**

**Mayor Scholl** reported...

- Looking forward to this nice weather coming. Encouraged citizens to enjoy the many parks.
- He is concerned about the 4<sup>th</sup> of July insurance and following up with the State Fire Marshal. Discussion ensued about alcohol sales and insurance. The Elks will handle alcohol sales if the City takes care of the insurance. Councilor Carlson emphasized the need for volunteers for 4<sup>th</sup> of July activities.

**Councilor Locke** reported...

- A gentleman approached him about the memorial benches at Grey Cliffs Park and the need to keep them clean. Locke recalls discussing a time frame to maintain those. Nelson said there are written rules that donations become the property of the City. When it becomes irreparable or no longer functions, it can be disposed of at will. Since it's only cleanup needed, Sheppard will talk to Parks staff about cleaning it up.

**Councilor Carlson** reported...

- Monday is the recruiting event for Youth Council. Middle school to high school students are welcome.

**Councilor Conn** reported...

- Makerfest is Saturday at the Library.

**Department Reports**

**Public Works Engineering Director Nelson** reported...

- Nothing to report.

**Public Works Operations Director Sheppard** reported...

- Nothing to report.

**Library Director Jeffries** reported...

- Nothing to report.

**Finance Director Brown** reported...

- Nothing to report.

**City Recorder Payne** reported...

- Nothing to report.

**City Administrator Walsh** reported...

- The City received a request for deaf child signs to be posted in their neighborhood. Unfortunately, signs like that are discouraged by Code. It creates a false sense of security. Nelson was interviewed by KATU news for the story.


**Adjourn** - There being no further business, the meeting adjourned at 7:18 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

  
Kathy Payne, City Recorder

  
Rick Scholl, Mayor

**City of St. Helens**  
**PROCLAMATION**  
**By Mayor Rick Scholl**

*Police Week ~ May 14 – 22, 2017*  
*Peace Officers Memorial Day ~ May 15, 2017*

**WHEREAS**, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the City of St. Helens Police Department; and

**WHEREAS**, there have been 15,548 assaults against law enforcement officers in 2015, resulting in approximately 14,453 injuries; and

**WHEREAS**, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the City of St. Helens Police Department; and

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

**WHEREAS**, 394 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 143 officers killed in 2016 and 251 officers killed in previous years; and

**WHEREAS**, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 29<sup>th</sup> Annual Candlelight Vigil, on the evening of May 13, 2017; and

**WHEREAS**, the Candlelight Vigil is part of National Police Week, which takes place this year on May 14-20; and

**WHEREAS**, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of St. Helens formally designates May 14-20, 2017, as Police Week in St. Helens and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 17<sup>th</sup> day of May, 2017.



MAYOR: \_\_\_\_\_

Rick Scholl, Mayor

ATTEST: \_\_\_\_\_

Kathy Payne, City Recorder

City of St. Helens  
PROCLAMATION  
By Mayor Rick Scholl

*National Public Works Week*  
*May 21-27, 2017*

**WHEREAS**, public works infrastructure, facilities, and services are of vital importance to sustainable communities and to the health, safety, and well-being of the people of the City of St. Helens, Oregon; and

**WHEREAS**, public works services provided in our communities are an integral part of our citizens' everyday lives; and

**WHEREAS**, these facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers, and employees of state and local government and the private sector; and

**WHEREAS**, these individuals plan, design, build, operate, and maintain the transportation, water supply, water treatment, wastewater treatment, and solid waste systems; public buildings, structures, and facilities; and deliver transit and fleet services which are essential to serve our citizens; and

**WHEREAS**, it is in the public interest for citizens and civic leaders to gain knowledge of and maintain a progressive interest and understanding of public works and public works programs in their communities; and

**WHEREAS**, the year 2017 marks the 57<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association.

**NOW, THEREFORE**, I, Rick Scholl, Mayor of the City of St. Helens, call upon all citizens to be thankful for the Public Works services provided to this community and to recognize the substantial contributions our Public Works personnel make every day to our health, safety, comfort, and quality of life, and do hereby proclaim **May 21 – 27, 2017** as **National Public Works Week** in the City of St. Helens.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 17<sup>th</sup> day of May, 2017.



MAYOR:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder