



www.ci.st-helens.or.us

City of St. Helens COUNCIL AGENDA

Wednesday, October 21, 2015

City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INVITATION TO CITIZENS FOR PUBLIC COMMENT –** *Limited to five (5) minutes per speaker.*
4. **ORDINANCES – Final Reading**
 - A. **Ordinance No. 3197:** An Ordinance Amending the St. Helens Municipal Code Chapters 17.32 and 17.80
 - B. **Ordinance No. 3198:** An Ordinance Granting to Astound Broadband, LLC, A Washington Limited Liability Company and Wholly-Owned Subsidiary of Wave Division Holdings, LLC, a Non-Exclusive Franchise and Right to Construct, Operate, and Maintain a Data Communications Service Facility and Provide Telecommunication Services in the City of St. Helens, Oregon
5. **AWARD BID FOR MCCORMICK PARK PEDESTRIAN BRIDGE ABUTMENT PROJECT**
6. **AWARD BID FOR S. 4TH STREET & PARK WAY STORM DRAIN REROUTE PROJECT TO SEMLING CONSTRUCTION, INC.**
7. **AWARD CONTRACT FOR 2015 ASPHALT PATCHING PROJECT TO S-2 CONTRACTORS, INC.**
8. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Contract Payments
9. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Planning Commission Minutes dated August 11 and September 8, 2015
 - B. Accounts Payable Bill List
10. **CONSENT AGENDA FOR APPROVAL**
 - A. Street Closure for Lil Spooks Parade – Close St. Helens Street from 1st to 3rd, 1st Street from St. Helens to Cowlitz and Cowlitz Street from 1st to Strand – October 31, 2015
 - B. Marijuana Related Business License Application Form
 - C. Community Impact Agreement Form for Marijuana Related Businesses
 - D. Accounts Payable Bill List
11. **MAYOR PETERSON REPORTS**
12. **COUNCIL MEMBER REPORTS**
13. **DEPARTMENT REPORTS**
14. **ADJOURN**



The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

City of St. Helens
ORDINANCE NO. 3197

**AN ORDINANCE AMENDING THE ST. HELENS MUNICIPAL
CODE CHAPTERS 17.32 AND 17.80**

WHEREAS, pursuant to St. Helens Municipal Code 17.20.020(1)(c) the Planning Director initiated a legislative change to adopt text amendments to the Community Development Code (St. Helens Municipal Code Title 17); and

WHEREAS, pursuant to the St. Helens Municipal Code and Oregon Revised Statutes, the City has provided notice to: the Oregon Department of Land Conservation and Development on July 1, 2015 and July 24, 2015, all property owners within the Houlton Business District zoning district listed in the Columbia County Tax Assessor records on July 21, 2015, and the local newspaper of record on July 29, 2015; and

WHEREAS, the St. Helens Planning Commission did hold a duly noticed public hearing on August 11, 2015 which was continued to September 8, 2015, and, following deliberation, made a recommendation of approval to the City Council; and

WHEREAS, the St. Helens City Council conducted a public hearing on September 16, 2015 and having the responsibility to approve, approve with modifications, or deny an application for a legislative change, has deliberated and found that based on the information in the record and the applicable criteria in the SHMC that the code amendments be approved.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. The above recitations are true and correct and are incorporated herein by reference.

Section 2. The City of St. Helens Municipal Code (Development Code) is hereby amended, attached hereto as **Attachment "A"** and made part of this reference.

Section 3. In support of the code amendments described herein, the Council hereby adopts the Findings of Fact and Conclusions of Law, attached hereto as **Attachment "B"** and made part of this reference.

Section 4. Severability. If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other sections, provisions, clauses or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

Section 5. Provisions of this Ordinance shall be incorporated in the St. Helens Municipal Code and the word "ordinance" may be changed to "code," "article," "section," or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

Section 6. The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time: October 7, 2015
Read the second time: October 21, 2015

APPROVED AND ADOPTED this 21st day of October, 2015 by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

underline words are added
~~words stricken~~ are deleted

CHAPTER 17.32 ZONED AND USES

[...]

17.32.175 Houlton business district – HBD.

[...]

(2) Uses Permitted Outright. In the HBD zone, the following uses are permitted outright, subject to the modifications to development standards and conditions as specified herein and all other applicable provisions of this code as noted under additional requirements:

(a) Historic residential structures (as listed in the comprehensive plan) with or without any auxiliary dwelling unit per Chapter 17.128 SHMC, and nonresidential historic structures (as listed in the comprehensive plan).

(b) Dwellings: single detached or attached, duplexes, and dwellings above permitted uses.

~~(b) Residential above Nonresidential Permitted Uses.~~

~~(i) Dwelling, single family.~~

~~(ii) Dwelling, duplex.~~

~~(iii) Dwelling, townhouse.~~

~~(iv) Dwelling, multifamily.~~

~~(v) Other residential uses as per ORS Chapter 443.~~

(c) Public and institutional uses.

(d) Amphitheater public uses.

(e) Historical and cultural exhibits.

(f) Education and research facilities.

(g) Library services.

(h) Government administrative facilities/ offices.

(i) Lodge, fraternal and civic assembly.

(j) Parking lots, public.

(k) Public facilities, minor.

(l) Public facilities, major.

(m) Public or private park.

(n) Public or private recreation facilities.

(o) Public or private schools/colleges.

(p) Public safety and support facilities.

(q) Artisan workshops.

(r) Art studios, galleries.

(s) Amusement services.

(t) Bars.

(u) Bed and breakfast facilities.

(v) Business and personal services, such as barber shops, beauty shops, tailors, laundries,

printing, and locksmiths.

- (w) Eating and drinking establishments – all (e.g., restaurant, diner, coffee shop).
- (x) Offices – all (e.g., medical, business or professional).
- (y) Financial institutions.
- (z) Hardware stores, without outdoor storage.
- (aa) Health and fitness clubs.
- (bb) Hotels or motels.
- (cc) Kiosks.
- (dd) Pawn shops.
- (ee) Pet shop and supplies.
- (ff) Repair and maintenance facilities/shops for permitted retail products.
- (gg) Rental centers.
- (hh) Residential storage facilities (in conjunction with three or more dwelling units).
- (ii) Retail sales establishments – all.
- (jj) Small equipment sales, rental and repairs facilities/shops, without outside storage.
- (kk) Theaters, indoors.
- (ll) Trade and skilled services without outdoor storage, such as plumbing, HVAC, electrical, and paint sales/services facilities/shops.
- (mm) Type I and II home occupation (per Chapter 17.120 SHMC).
- (nn) Used product retail (e.g., antique dealers, secondhand dealers, flea markets).
- (oo) Veterinary medical services, without outdoor facilities for animal housing.
- (pp) Transient housing.
- (qq) Watercraft sales, rental, charters, without outdoor storage.
- (rr) Car washes.
- (ss) Produce stands.
- (tt) Shopping centers and plazas.
- (uu) Residential facility.
- (pp) Residential home.

(3) Conditional Uses. In the HBD zone, the following conditional uses may be permitted upon application, subject to provisions of Chapter 17.100 SHMC and other relevant sections of this code:

- (a) Auction sales, services and repairs.
- (b) Auxiliary dwelling units.
- ~~(b)~~ (c) Broadcast facilities without dishes over 36 inches or transmitter/receiver towers.
- ~~(e)~~ (d) Bus and train stations/terminals.
- ~~(d)~~ (e) Business with outdoor storage (those businesses permitted in permitted uses).
- ~~(e)~~ (f) Child care facility/day nursery.
- ~~(f)~~ (g) Drive-up businesses and services (including those associated with food sales, pharmacies and such).
- (h) Dwellings on same level as nonresidential use.
- ~~(g)~~ (i) Funeral homes.
- ~~(h)~~ (j) Hospitals, clinics, nursing homes, and convalescent homes.
- ~~(i)~~ (k) Laundromats and dry cleaners.
- ~~(j)~~ (l) Marijuana retailer and/or medical marijuana dispensary.
- (m) Multidwelling units.

- ~~(k)~~ (n) Religious assembly, excluding cemeteries.
- ~~(l)~~ (o) Parking lots/facilities, private.
- ~~(m)~~ (p) Nurseries and greenhouses.
- ~~(n)~~ (q) Vehicle repair, service, and sales.

(4) Standards Applicable to All Uses. In the HBD zone, the following standards and special conditions shall apply and shall take precedence over any conflicting standards listed in this code:

[...]

(o) Notwithstanding the standards of subsections (4)(a) through (n) of this section, these residential uses per subsections (5)(a)(i) and (ii) of this section are subject to the following:

- (i) Single-dwelling units, attached or detached, and duplexes shall comply with the R-5 standards; and
- (ii) Multidwelling units shall comply with AR standards.

[...]

(5) Special Conditions Permitted and Conditional Uses.

~~(a) Any residential use is prohibited at or below the first floor of any building in the HBD zone, except for the following:~~

~~(i) Historic residential structures (listed in the city's comprehensive plan and/or registered and recognized by the state or federal government); or~~

~~(ii) Any residential use at or below the first floor of a building legally established at the time of adoption of this zoning district may continue as a conforming use, provided the type of residential use does not change (e.g., additional dwelling units shall not be allowed). Conformance is lost if the first floor (or below) residential use is "discontinued or abandoned" (as defined by Chapter 17.104 SHMC) for any reason for a period of six months, or immediately following a lawful change of use. Once conformance is lost, any residential use at or below the first floor of any building on that property shall be prohibited.~~

~~(b) (a)~~ Residential density above permitted uses shall be based on the standard of one dwelling unit for each full 500 interior square feet of nonresidential use provided. Outdoor dining areas and similar permitted outdoor uses may only be included in the calculation when such areas are not located within a right-of-way.

~~(c) (b)~~ Outdoor storage of goods and materials must be screened.

~~(d) (c)~~ Outdoor display of goods and materials for retail establishments is permitted on private property in front of the retail establishment, provided such displays do not block safe ingress and egress from all entrances, including fire doors. In addition, outdoor display goods and materials shall be properly and safely stored inside during nonbusiness hours. No outdoor display may block safe pedestrian or vehicular traffic. Outdoor displays shall not encroach in public rights-of-way, including streets, alleys or sidewalks, without express written permission of the city council.

~~(e) (d)~~ Kiosks may be allowed on public property, subject to the approval of a concession agreement with the city.

(6) Additional Requirements.

(a) Residential Density Transition. The residential density calculation and transition provisions of Chapter 17.56 SHMC shall not apply to the HBD zone for residential uses above permitted uses. Densities are determined for residential uses by the formula in subsection (5)(b)(a) of this section.

[...]

CHAPTER 17.80 OFF-STREET PARKING AND LOADING REQUIREMENTS

Sections:

[...]

- 17.80.060 On-site vehicle stacking areas required for drive-in use.
- 17.80.065 Storage in front yard related to residential uses and use of recreational vehicles related to residential uses.
- 17.80.066 Use of recreational vehicles related to non-residential uses.
- 17.80.070 Loading/unloading driveways required on site.

[...]

17.80.065 Storage in front yard related to residential uses and use of recreational vehicles related to residential uses.

Boats, trailers, campers, camper bodies, travel trailers, recreation vehicles, or commercial vehicles in excess of three-fourths-ton capacity may be stored in a required front yard on a property in a residential zone or other property with a lawful residential use subject to the following:

(1) No such unit shall be parked in a visual clearance area of a corner lot or in the visual clearance area of a driveway which would obstruct vision from an adjacent driveway or street;

(2) No such unit, regardless of whether or not it is within a building, shall be used for any living purposes except that one camper, house trailer or recreational vehicle may be used for sleeping purposes only by friends, relatives, or visitors on land entirely owned by or leased to the host person for a period not to exceed 14 days in one calendar year; provided, that such unit shall not be connected to any utility, other than temporary electricity hookups; and provided, that the host person shall receive no compensation for such occupancy or use; ~~and~~

(a) This provision does not apply to lawful land uses that specially allow occupancy of a recreational vehicle, such as travel trailer parks per the Development Code or per ORS 197.

(3) Any such unit parked in the front yard visible from a public right-of-way shall have current state license plates or registration and must be kept in mobile condition; and

(4) The property shall have a lawful principle use.

17.80.066 Use of recreational vehicles related to non-residential uses.

Except where specifically allowed by the Development Code (e.g., travel trailer parks) and per ORS 197, use of recreational vehicles for any living purposes is prohibited on property with non-residential zoning or without a lawful residential use. Parking or storage is possible given compliance with the St. Helens Municipal Code.

**CITY OF ST. HELENS PLANNING DEPARTMENT
FINDINGS OF FACT AND CONCLUSIONS OF LAW
Development Code Amendments ZA.2.15**

APPLICANT: City of St. Helens
LOCATION: All areas within the Houlton Business District, HBD & city wide
PROPOSAL: Amendment to zoning law and residential use, and RV usage

The 120-day rule (ORS 227.178) for final action for this land use decision is not applicable.

PUBLIC HEARING & NOTICE

Hearing dates are as follows: August 11, 2015 before the Planning Commission, continued to September 8, 2015. September 16, 2015 before the City Council.

Notice of this proposal was sent to those who own property zoned Houlton Business District, HBD on July 21, 2015 via first class mail. Notice was sent to agencies by mail or e-mail on July 20, 2015 and July 24, 2015. Notice was published in the The Chronicle on July 29, 2015. Notice was sent to the Oregon Department of Land Conservation and Development on July 1, 2015, with a revision sent on July 24, 2015.

AGENCY REFERRALS & COMMENTS

As of the date of this staff report, no agency referrals/comments were received that are pertinent to the analysis of this proposal.

APPLICABLE CRITERIA, ANALYSIS & FINDINGS

SHMC 17.20.120(1) – Standards for Legislative Decision

The recommendation by the commission and the decision by the council shall be based on consideration of the following factors:

- (a) The statewide planning goals and guidelines adopted under ORS Chapter 197;
- (b) Any federal or state statutes or guidelines found applicable;
- (c) The applicable comprehensive plan policies, procedures, appendices and maps; and
- (d) The applicable provisions of the implementing ordinances.

(a) Discussion: This criterion requires analysis of the applicable statewide planning goals. The applicable goals in this case are Goal 1 and Goal 2.

Finding(s):

Statewide Planning Goal 1: Citizen Involvement.

Goal 1 requires the development of a citizen involvement program that is widespread, allows two-way communication, provides for citizen involvement through all planning phases, and is understandable, responsive, and funded.

Generally, Goal 1 is satisfied when a local government follows the public involvement procedures set out in the statutes and in its acknowledged comprehensive plan and land use regulations.

The City's Development Code is consistent with State law with regards to notification requirements. Pursuant to SHMC 17.20.080 at least one public hearing before the Planning Commission and City Council is required. Legal notice in a newspaper of general circulation is required too. The City has met these requirements and notified DLCD of the proposal. In addition, the City has sent notice to property owners potentially impacted by the proposed changes in land uses allowed on property as required by ORS 227.186.

Given the public vetting for the plan, scheduled public hearings, and notice provided, Goal 1 is satisfied.

Statewide Planning Goal 2: Land Use Planning.

This goal requires that a land use planning process and policy framework be established as a basis for all decisions and actions relating to the use of land. All local governments and state agencies involved in the land use action must coordinate with each other. City, county, state and federal agency and special districts plans and actions related to land use must be consistent with the comprehensive plans of cities and counties and regional plans adopted under Oregon Revised Statutes (ORS) Chapter 268.

The City and State (i.e., DLCD) coordinated with regard to the adoption of this proposal. The City notified DLCD as required by state law prior to the public hearings to consider the proposal.

There are no known federal or regional documents that apply to this proposal.

Comprehensive Plan consistency is addressed further below.

Given the inclusion of local, state, regional and federal documents, laws, participation and opportunity for feedback as applicable, Goal 2 is satisfied

(b) Discussion: This criterion requires analysis of any applicable federal or state statutes or guidelines in regards to the HBD zone amendments.

With regards to the recreational vehicle amendments, ORS 197.475-197.493 provides state policy for mobile homes, manufactured dwelling and recreational vehicle parks. ORS 197.475 summarizes the intent:

ORS 197.475 Policy.

The Legislative Assembly declares that it is the policy of this state to provide for mobile home or manufactured dwelling parks within all urban growth boundaries to allow persons and families a choice of residential settings.

The ORS further clarifies the inclusion of RV's for living purposes under certain circumstances:

ORS 197.493 Placement and occupancy of recreational vehicle.

(1) A state agency or local government may not prohibit the placement or occupancy of a recreational vehicle, or impose any limit on the length of occupancy of a recreational vehicle, solely on the grounds that the occupancy is in a recreational vehicle, if the recreational vehicle is:

- (a) Located in a manufactured dwelling park, mobile home park or recreational vehicle park;
- (b) Occupied as a residential dwelling; and
- (c) Lawfully connected to water and electrical supply systems and a sewage disposal system.

(2) Subsection (1) of this section does not limit the authority of a state agency or local government to impose other special conditions on the placement or occupancy of a recreational vehicle.

The City already has rules about RV's, but clearer language is necessary for enforcement purposes when issues arise. The changes still allow RV usage per ORS 197.493, which allows RVs to locate in manufactured/mobile home parks and RV parks. Looking at the City's Development Code, **manufactured/mobile home parks are possible as a *permitted use* in the following zoning district:**

- Mobile Home Residential, MHR

RV parks are possible as a *conditional use* in the following zoning districts:

- Mobile Home Residential, MHR
- Mixed Use, MU
- Highway Commercial, HC
- General Commercial, GC
- Marine Commercial, MC
- Light Industrial, LI
- Heavy Industrial, HI
- Public Lands, PL

Based on the City's zoning, there is good potential to have designated locations where RV's can be used for living purposes.

Finding: There are no known applicable federal or state statutes or guidelines applicable to the amendments specific to the HBD zone. The proposed amendment applicable to RVs doesn't conflict with State law.

(c) Discussion: This criterion requires analysis of applicable comprehensive plan policies, procedures, appendices and maps.

Finding: The Comprehensive Plan designation for areas zoned HBD is General Commercial, GC. The designation is not a residential category. The general commercial policies are worth noting as they emphasize commercial land uses. Per SHMC 19.12.070(2):

- (a) Encourage new commercial development in and adjacent to existing, well-established business areas taking into account the following considerations:
 - (i) Making shopping more convenient for patrons,
 - (ii) Cutting down on street traffic,
 - (iii) Maximizing land through the joint use of vehicular access and parking at commercial centers, and
 - (iv) Encouraging locations that enjoy good automobile access and still minimize traffic hazards.
- (b) Designate sufficient space for business so that predictable commercial growth can be accommodated and so that an adequate choice of sites exists.
- (c) Ensure that all commercial enterprises maintain sufficient off-street parking to accommodate their patrons, workers and loading requirements.
- (d) Emphasize and support existing town centers as business places.
- (e) Improve the general appearance, safety and convenience of commercial areas by encouraging greater attention to the design of buildings, parking, vehicle and pedestrian circulation, and landscaping through a site design review procedure.
- (f) Preserve areas for business use by limiting incompatible uses within them.
- (g) Encourage a variety of retail shopping activities to concentrate in the core commercial areas to enhance their attractiveness for a broad range of shoppers; additionally, encourage in this area the development of public spaces such as broad sidewalks, small squares, etc., to facilitate easy, safe, pleasant pedestrian circulation.
- (h) Encourage in-filling of vacant lands within commercial areas.

In addition, per SHMC 19.24.010, the City has an adopted economic opportunities analysis (EOA). The purpose of the EOA was to comply with Oregon Statewide Planning Goal 9 (Economic Development), which in part, requires cities to maintain adequate supplies of industrial and other employment lands to sustain economic activities. Though the EOA focuses more on industrial lands and was adopted in 2009 (during the Great Recession), it does note a shortage of commercial lands to some degree. However, this document is dated and of questionable/limited value today.

When the City created the Houlton Business District zoning district (file ZA.3.08), it prohibited residential use on the ground floor of all buildings as a way of protecting the Houlton commercial area from being overtaken by non-commercial development. Prior to the Great Recession, there was concern that the housing construction boom would overtake the commercial aspects of the Houlton area.

The current proposal is to incorporate the residential use treatment of the Mixed Use (MU) Zoning District into the Houlton Business District (HBD). The MU zone falls under the General Commercial Comprehensive Plan Map designation, just like the HBD zone and the General

Commercial (GC) zone. Below is a table comparing these three zoning districts and the Highway Commercial (HC) zoning district (which falls under the Highway Commercial Comprehensive Plan designation).

TABLE: Comparison of *current* residential use treatment for select zonings, all based on the commercial Comprehensive Plan map designations.

	MU	GC	HC	HBD
Detached SFD	P	.	.	Historic Only
Attached SFD	P	.	.	.
Duplex (2 units)	P	.	.	.
Multi-Dwelling (3+units)	C	C	.	.
Dwelling above 1st floor	P	P	C	P
Dwellings on same level as nonresidential use	C	.	.	.
Auxiliary Dwelling Unit	C	.	.	.

MU = Mixed Use Zone
 GC = General Commercial Zone
 HC = Highway Commercial Zone
 HBD = Houlton Business District Zone

The table above shows that the MU zone is the most liberal commercial-oriented zone in regards to treatment of residential uses. Having the HBD zone adopt such treatment complies with the Comprehensive Plan since the MU zone falls under the same Comprehensive Plan map designation (i.e., General Commercial designation). Thus, the potential for properties to be used for commercial purposes is preserved, while allowing residential use; this allows use flexibility based on market demand.

Compared to the HBD zone's current residential use treatment, by allowing the existing ground floor residential uses to remain as conforming uses, they are less likely to fall into neglect, it helps promote pride of ownership, and helps to preserve what may be official future historic resources, but are currently "unofficial resources." This means, that even though the buildings are not listed as "official," their presence still has some historic and cultural value to the City. Tomorrows historic buildings are the ones being preserved today for future generations. And multiple existing dwelling falling into disrepair resulting in blight would not support the existing and future commercial uses in the area.

This proposal does not appear to conflict with the General Commercial Comprehensive Plan policies or other aspects of the Comprehensive Plan.

(d) Discussion: This criterion requires analysis of the applicable provisions of the implementing ordinances.

Finding: The proposal modifies the Development Code but findings as to other applicable implementing ordinances are not necessary.

CONCLUSION & DECISION

Based upon the facts and findings herein, the City Council approves the proposed text amendment to the Development Code related to the HBD zone's treatment of residential use in Chapter 17.32 SHMC and RV related rules in Chapter 17.80 SHMC.

Randy Peterson, Mayor

Date

City of St. Helens
ORDINANCE NO. 3198

AN ORDINANCE GRANTING TO ASTOUND BROADBAND, LLC, A WASHINGTON LIMITED LIABILITY COMPANY AND WHOLLY-OWNED SUBSIDIARY OF WAVE DIVISION HOLDINGS, LLC, A NON-EXCLUSIVE FRANCHISE AND RIGHT TO CONSTRUCT, OPERATE, AND MAINTAIN A DATA COMMUNICATIONS SERVICE FACILITY AND PROVIDE TELECOMMUNICATION SERVICES IN THE CITY OF ST. HELENS, OREGON

THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. Definitions - as used in this ordinance:

1. "City" means City of St. Helens, Oregon.
2. "Company" means Astound Broadband, LLC, the grantee of rights under this Franchise, including its successors or assigns.
3. "Council" means the City Council of the City of St. Helens, Oregon.
4. "Franchise" means this document embodying the agreement of City and Company.
5. "Gross revenues" means any and all revenues derived by Company for the provision of telecommunications services in St. Helens, Oregon, including revenues from dedicated private networks. Gross revenues shall include any and all revenues from leases of Grantee's system in St. Helens, Oregon. Gross revenues may be adjusted for the net write-off of uncollectible amounts of such revenues. City and Astound acknowledge that the legality of imposing a franchise fee on revenue derived from the provision of Internet access services is uncertain under Oregon law and federal law and is the subject of litigation pending in the Supreme Court of the State of Oregon in a matter captioned City of Eugene v Comcast of Oregon II, Inc. (the "Eugene Litigation"). Accordingly, City shall forbear from imposing or collecting a franchise fee on revenue derived by Astound from the provision of Internet access services until the later of (i) the issuance of a final, non-appealable decision with respect to the Eugene Litigation and (ii) preemptive federal legislation that resolves the Eugene Litigation.
6. "Person" means any person, firm, partnership, association, corporation, limited liability company, entity, or organization of any kind.
7. "Reseller" means a consumer of telecommunications services that pays franchise fee to City and uses another person's telecommunications facilities to sell telecommunications service in City.
8. "Telecommunications" means the transmission of information chosen by a person, between or among points specified by the person.

9. "Telecommunications service" means telecommunications service as defined in 47 U.S.C. §153(53).
10. "Telecommunications service providers" means any entity that pays a franchise or permit fee to City for the use of Company's facilities.
11. "Uncollectible accounts of customers" means any Company account, on which Company derives revenue from the sale of goods or services to persons within the corporate limits of the City, towards which Company has made a reasonable, good-faith effort to collect and that Company has written off as uncollectible for purposes of Company's public accounting.

Section 2. Grant of Authority. City grants to Company the right and privilege to construct, install, maintain and operate in, on, and under the present and future City rights of way of the City of St. Helens, conduits, cables and other technical facilities necessary for the purpose of providing Telecommunication services and internet access services. This Franchise is not exclusive, and City reserves the right to grant a similar privilege to any other Person at any time during the period of this Franchise.

Section 3. Compliance with Laws, Rules and Regulations. At all times during the term of this Franchise, Company shall comply with all applicable laws, rules and regulations of the United States of America, the State of Oregon, and the City of St. Helens including all agencies and subdivisions thereof. All terms and conditions applicable to Telecommunications carriers, contained in the St. Helens Municipal Code or other applicable law, apply to Company even if not recited in this Franchise. Company shall be subject to the lawful exercise of the police power of City and to such reasonable regulations as City may from time to time hereafter by resolutions or ordinance provide. City will administer this Franchise and exercise its police power on a reasonable, uniform, non-discriminatory basis with respect to other telecommunications franchises.

Section 4. Company Liability, Insurance.

1. Company shall at all times conduct its operations under this Franchise, including installation, construction or maintenance of its facilities, in a safe and workmanlike manner so as not to present a danger to the public or City.
2. Company shall maintain a comprehensive liability insurance policy which shall contain the minimum coverages established in the Oregon State tort claims act. In addition, the provisions set forth below shall constitute additional requirements upon Company:
 - a. City, and its elected and appointed officers, agents, and employees shall be added as additional insured with respect to all policies. All commercial general liability insurance policies will be endorsed to show this additional coverage.
 - b. Upon any cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage, Company shall provide notice to City within thirty (30) days of receiving notice from the insurance company.
 - c. Coverages provided by Company must be underwritten by an insurance company deemed reasonably acceptable by City. City reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
 - d. As evidence of the insurance coverage required by this Franchise, Company shall furnish to City a Certificate of Insurance and endorsement naming City as additional

insured. This Franchise shall not be in effect until the required certificates have been received by City. A renewal certificate will be sent to City ten (10) days prior to coverage expiration.

3. In the event that City's tort liability limits are raised by the Oregon Legislature to exceed the limits described in this section, Company shall obtain and maintain insurance in the amount of City's tort liability limits.

Section 5. Indemnification

1. Company hereby agrees to defend, indemnify, and hold City and its officers, employees, agents, and representatives harmless from and against any and all damages, losses, and expenses, including reasonable attorney fees and costs of suit or defense, arising out of failures to act, or misconduct of company or its affiliates, officers, employees, agents, contractors, or subcontractors, in the construction, operation, maintenance, repair or removal of its Telecommunications facilities, and in providing or offering telecommunications services over the facilities or network, whether such acts or omissions are authorized, allowed, or prohibited by this Franchise or the St. Helens Municipal Code.
2. Company agrees to forever indemnify City, its officers, employees, agents, and representatives, from and against any claims, costs, and expenses of any kind, whether direct or indirect, pursuant to any state or federal law, statute, regulation, or order, for the removal or remediation of any leaks, spills, contamination, or residues of hazardous substances, directly attributable to Company's facilities. Hazardous substances has the meaning given by ORS 465.200.

Section 6. Performance Bond.

1. Upon the effective date of this Franchise, Company shall furnish proof of the posting of a performance bond running to City, with good and sufficient surety approved by City, in the penal sum of \$10,000, conditioned that Company shall well and truly observe, fulfill, and perform each term and condition of this Franchise. Company shall pay all premiums charged for the bond, and shall keep the bond in full force and effect at all times throughout the term of this Franchise, including, if necessary, the time required for removal of all of Company's Telecommunications system installed in City's right of way. The bond shall contain a provision that it shall not be terminated or otherwise allowed to expire without thirty (30) days prior written notice first being given to City. The bond shall be reviewed and approved as to form by the City Attorney.
2. During the term of this Franchise, Company shall file with City a duplicate copy of the bond along with written evidence of payment of the required premiums. However, in no event shall City exercise its rights against the performance bond under Section 6.1 if a bona fide, good faith dispute exists between City and Company.
3. City may, based upon inflation or other identifiable needs, require the amount of the performance bond and any construction bond that may be required under Section 6.4 below to be increased to an amount recommended by City's insurance carrier after notice to Company.
4. City will require Company to acquire one or more separate performance securities to protect the City's interests when Company constructs facilities. The amount of such security depends on the project's impacts, thus the amount will be determined in connection with the permitting process.

Section 7. Conditions on Right of Way Occupancy.

1. Routing and Plan Approval. Routing maps and construction plans must be approved by City's department of Public Works before any work is started. Company must obtain a permit prior to any construction in the right of way, pursuant to St. Helens Municipal Code 12.24.
2. Use. Company shall construct, install, maintain and operate its fiber optic cable facilities in designated City rights of way to the industry standard and City's satisfaction; and in a manner so as to cause minimum interference with the proper use of streets, alleys, and other public ways and places, and to cause minimum interference with the rights of reasonable convenience of property owners who adjoin any of the streets, alleys or other public ways or places. Company's facilities shall be installed consistent with all laws, rules, regulations, and ordinances that apply to such work.
3. Restoration. In case of any disturbance of pavement, sidewalk, driveway or other surfacing by Company, including any unimproved surface, Company shall, at its own cost and expense and in a manner approved by City, replace and restore all surfaces disturbed to their prior condition to the extent reasonably practicable. If Company fails to make restoration as required, City shall cause the repairs to be made at the expense of Company. All work within City rights of way shall be in accordance with the City of St. Helens' Standards and Specifications.
4. Relocation.
 - a. Except as provided below, if the removal or relocation of facilities is caused directly by an identifiable development of property and the removal or relocation of facilities occurs within the area to be developed, or is made for the convenience of a customer, Company may charge the expense of removal or relocation to the developer or customer. If the removal or relocation of facilities is required by the City in the interest of the public, the City may require Company to remove or relocate its facilities at Company's expense, in accordance with ORS 221.420.
 - b. Company agrees to supply, at no cost to City, any information reasonably requested by the City to coordinate municipal functions with Company's activities and fulfill any municipal obligations under State law. Said information shall include, at a minimum, as-built drawings of Company Facilities, installation inventory, and maps and plans showing the location of existing or planned facilities within City. Said information may be requested either in hard copy and/or electronic geographic information service (GIS) format, and shall be provided in the format requested if reasonably possible.
5. Placement of Fixtures. Company shall not place its facilities where they will interfere with any existing or planned City utility, gas, electric or telephone fixture, power, sanitary sewer, storm sewer, water facility, or public improvement. All facilities placed in City rights of way shall be placed as City directs.
6. Temporary Rearrangement of Facilities. Company shall, upon receipt of seven (7) days written notice from anyone desiring to move a building or other object according to City ordinances regulating the moving of buildings, arrange to temporarily raise, lower, or otherwise move its facilities to permit the moving of buildings or other objects if the Person wishing to move the building or other object makes a reasonable arrangement to reimburse

Company for its expenses in rearranging its facilities. Nothing contained in this section shall preclude City from requiring Company to move its facilities at Company's own expense when public convenience requires the move, as described in Subsection 4 of this section.

Section 8. Transfer of Franchise. Company shall not sell, assign, dispose of, or transfer in any manner whatsoever any interest in this Franchise or in the facilities authorized by this Franchise, without prior written approval of Council, which approval City will not unreasonably withhold. Notwithstanding the previous sentence, Company may, without Council's approval, sell, assign, dispose of, or transfer this Franchise or the facilities authorized by this Franchise to (a) any entity that controls, is controlled by, or is under common control with Franchisee; or (b) in connection with the sale of all or substantially all of Franchisee's assets. Council's approval shall not be required for the assignment of, or granting of a security interest in, the Franchise or the Telecommunications System to secure indebtedness.

Section 9. City Rights in Franchise.

1. City Supervisors and Inspection. City shall have the right to supervise all construction or installation of Company's facilities subject to the provisions of this Franchise and make such inspections as it shall find reasonably necessary to ensure compliance with governing laws, rules and regulations.
2. Termination or Abandonment of Franchise. Upon any termination of this Franchise, all facilities installed or used by Company shall be removed by Company at Company's expense and the property upon which the facilities were used restored by Company to the condition it was in before installation except that City may elect to acquire the facilities for their fair market value as provided by law. Value shall be determined by an appraiser who is mutually acceptable to City and Company. City agrees to provide Company with written notice of its intention to acquire Company's facilities pursuant to this section within 120 days after termination of this Franchise by City, or City's declaration of facilities abandonment by Company, with the closing of any acquisition to occur as soon thereafter as is practicable.

Section 10. Franchise Fee.

1. In consideration for a grant of franchise and in addition to and not in lieu of any generally applicable fee payable to City for an application for a franchise or for any permits required to work on facilities or to work in the right-of-way, Company shall pay to City:
 - a. an amount equal to seven percent (7%) of Gross Revenues.
 - b. In lieu of all or a portion of the franchise fees required under section 10.1.a, Company may provide telecommunications or other services to the City. Any agreement for the provision of such services will be as mutually agreed by the parties in separate documentation and the offset value of any such services provided to the City will be determined based on the standard rates Company charges to third-party customers for substantially equivalent services.
2. Any amounts owed under Section 10.1.a shall be paid to City quarterly, within 45 days of the end of each calendar quarter.
3. Any failure to pay fees owed under Section 10 when due shall be subject to a delinquency charge of five percent (5%) of the unpaid amount. Delinquency charges are due within thirty (30) days of the applicable payment due date. Failure to make full payment and

associated delinquency charges within sixty (60) days of the applicable payment date shall constitute a violation of this Franchise. In addition, any overdue amounts, including delinquency charges, shall bear interest as described in Section 10.4 below.

4. Franchise fee payments not received by City on or before the due date shall be assessed interest based on the average prime interest rate set by City's bank on December 31st of the previous year, plus three hundred (300) basis points (3%).
5. Company may, at its option, deduct Uncollectible accounts of customers within the corporate limits of City from Company's gross revenues.
6. With each payment, Company shall at the end of each twelve month period, furnish City with a written statement under oath, executed by an officer of Company, verifying the amount of gross revenues of Company within City for the annual period covered by payment computed on the basis set out in Subsection 1 of this section.
7. City's acceptance of any payments due under this section shall not be considered a waiver by City of any breach of this Franchise.

Section 11. Company Records and Reports.

1. Company shall keep accurate books of financial accounts at an office within the state of Oregon throughout the term of this Franchise. Company shall produce all books and records directly concerning its gross revenues and other financial information deemed necessary by City for purposes of calculation of the franchise fee for inspection by City, upon no less than ten (10) days prior written notice, during normal working hours. City may require periodic reports from Company relating to its operation within City. City shall have the right during the term of this Franchise or within 180 days thereafter to conduct audits of Company's records related to compliance with this Franchise. Such audits shall be undertaken by an accountant selected by Company from a list of three accountants submitted by City. Such audit shall be conclusive and binding on City and Company. The cost of any such audit shall be borne by City, unless the results of any such audit reveal an underpayment of more than 5% of the franchise fee for the period audited. In the case of such underpayment, the full cost of such audit shall be paid by Company. Company shall immediately pay the amount of the underpayment as determined by such audit to City together with 12% per annum interest from the date such payment should have been made to the date the payment is actually made.
2. Any information obtained by City under these provisions shall be kept confidential to the maximum extent allowed by Oregon law.

Section 12. Permit and Inspection Fees. Nothing in this ordinance shall be construed to limit the right of City to require Company to pay reasonable costs incurred by City in connection with the issuance of a permit, making an inspection, or performing any other service for or in connection with Company or its facilities, whether pursuant to this ordinance or any other ordinance or regulation now in effect hereafter adopted by City.

Section 13. Enforcement and Termination of Franchise for Violation.

1. Default. Time of payment and performance are of the essence in the Franchise. The following shall be events of default:

Section 15. Franchise Term. This Franchise is granted for a term of ten (10) years beginning on the date on which this Franchise ordinance is approved. City agrees to renegotiate in good faith a renewal of this Franchise for a similar term if this Franchise is not in default at its expiration.

Section 17. Severability. If any section, subsection, sentence, clause or portion of this ordinance is for any reason held invalid or rendered unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect constitutionality of the remaining portion thereof. If for any reason, the franchise fee is invalidated or amended by the act of any court or governmental agency, then the highest reasonable franchise fee allowed by such court or other governmental agency shall be the franchise fee charged by this ordinance.

TO CITY: City Administrator
City of St. Helens
PO Box 278
265 Strand Street
St. Helens, OR 97051

48832-35656\AMJ/10/6/2015

Astound Broadband, LLC
401 Kirkland Parkplace, Suite 500
Kirkland, WA 98033

or to such other address as may be specified from time to time by either parties in writing.

Section 18. Interpretation/Jurisdiction. This Franchise shall be deemed to have been entered into in Columbia County, Oregon. Jurisdiction of any dispute shall be in the Circuit Court of the State of Oregon, and venue shall be in Columbia County, Oregon. Interpretation of the Franchise shall be governed by laws of the State of Oregon; to this end, on behalf of the City the City Administrator has the initial authority to interpret this Franchise, with the City Council retaining final authority, in its discretion, to interpret this Franchise.

Read the first time:	October 7, 2015
Read the second time:	October 21, 2015

APPROVED AND ADOPTED this 21st day of October, 2015, by the following vote:

Ayes:


Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director Neal Sheppeard, Public Works Operations Director	
Date:	21 October 2015	
Subject:	Award Bid for McCormick Park Pedestrian Bridge Abutment Construction, M-451B	

Background:

In October 2014, the City was awarded an Oregon Parks & Recreation Department Local Governments Grant to install a pedestrian bridge in McCormick Park over Milton Creek. The new bridge will be placed close to the parking lot for easy pedestrian access to the trails and disc golf course. In August 2015, the new bridge structure was selected. Fabrication is under way and it is expected to arrive in late October. Conditions of the grant require that the City provide a certain percentage contribution towards the completed project, which can include cash and/or in-kind work. Much of the City's contribution will come from trail building, restoration, and actual placement of the bridge on the abutments. Construction of the abutments is key to completing the project.

The plans and specifications for the abutments were included with the bridge design and purchase. A Request for Quotes (RFQ) was issued on October 7, 2015 with a submittal deadline of October 20, 2015. The following quotes were received:


FIRM	LOCATION	QUOTE

The project is part of the City's contribution towards the grant matching funds and is identified in the 2015/2016 approved budget as McCormick Park Pedestrian Bridge, GL 010-300-652970, with a total budgeted amount of \$69,800.

Recommendation:

Award the contract for the McCormick Park Pedestrian Bridge Abutment Project, M-451B, to XXX as the lowest responsive bidder and authorize the Mayor to execute a Materials and Services Contract for the McCormick Park Pedestrian Bridge Abutment Project, M-451B. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director Neal Sheppard, Public Works Operations Director	
Date:	21 October 2015	
Subject:	Award Bid for South 4 th Street & Park Way Storm Drain Reroute Project, SD-156	

Background:

The backyards of homes located on S. 4th Street between Cowlitz Street and Park Way have had a longstanding issue with storm runoff building up in the backyards. In 2014, a new sanitary pipe was constructed as part of the I&I Project, and the old sanitary line was converted to a storm drain and diverted to the existing storm system on S. 4th Street. However, the converted line was in such disrepair that it did not function as intended. However, there is a relatively simple solution that will utilize the new catch basin that was installed in 2014 and divert the storm water through a side yard out to the existing storm system on S. 4th Street.

Plans and specifications for this option were developed by the Engineering Department and a Request for Quotes (RFQ) was issued on September 23, 2015 with a submittal deadline of October 14, 2015. The following quotes were received:


FIRM	LOCATION	QUOTE
Semling Construction, Inc.	St. Helens, OR	\$23,938.00
TFT Construction, Inc.	Scappoose, OR	\$27,600.00
Landis & Landis Construction, LLC	Marylhurst, OR	\$43,970.00
Pacific Excavation, Inc.	Eugene, OR	\$49,800.00

The pre-bid estimate range was \$28,000 to \$35,000. The project is part of the projects identified in the 2015/2016 approved budget as Storm Drain Capital Improvements, GL 010-304-653400, with a total budgeted amount of \$100,000.

Recommendation:

Award the contract for the South 4th Street & Park Way Storm Drain Reroute Project, SD-156, to Semling Construction, Inc. as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the South 4th Street & Park Way Storm Drain Reroute Project, SD-156. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Public Works Engineering Director Neal Sheppard, Public Works Operations Director	
Date:	21 October 2015	
Subject:	Award Contract for 2015 Asphalt Patching Project	

Background:

Each year the Public Works Department compiles a list of locations where asphalt repair is required. These are typically areas where the Public Works crews have completed repairs, such as fixing a watermain break, or where new pipe has been installed, such as extending a storm drain line. Placing permanent asphalt after each repair or project is completed is not cost effective, so temporary asphalt is placed to restore use of the road until the permanent asphalt can be applied. Once there is enough work to develop a project, the Engineering Department prepares the project documents and collects quotes from qualified contractors to place the permanent asphalt and properly complete the repair of the roads.

A Request for Quotes (RFQ), including plans and specifications, was issued on October 5, 2015 with a submittal deadline of October 15, 2015. The following quotes were received:

FIRM	LOCATION	QUOTE
S-2 Contractors, Inc.	Aurora, OR	\$21,809.80
TFT Construction, Inc.	Scappoose, OR	\$25,417.90
ME Moore Construction, Inc.	St. Helens, OR	No Bid

The project is identified in the 2015/2016 approved budget as Road Patching Projects in Streets Operations and Maintenance, GL 011-011-523000, with a total annual budgeted amount of \$40,000.

Recommendation:

Award the contract for the 2015 Asphalt Patching Project, R-627, to S-2 Contractors, Inc. as the lowest responsive bidder and authorize the Mayor to execute a Materials & Services Contract for the 2015 Asphalt Patching Project, R-627. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

CONTRACT PAYMENTS

City Council Meeting
October 21, 2015

Bridge Brothers

Project: M-451 McCormick Park Pedestrian Bridge (Inv#03) \$ **15,352.00**

Iron Horse Group

Project: S-634 2015 South Trunk San Swr Clean/CCTV (PA#2) \$ 48,544.81

Project: S-634 2015 South Trunk San Swr Clean/CCTV (PA#3) \$ 7,220.00

Total \$ **55,764.81**

James W. Fowler Co.

Project: SD-146 Godfrey Park Storm (PE#6) \$ **512,691.25**

KP



INVOICE

ALL

57 Old Ivy Square
Atlanta GA, 30342
(866) 258-3401

INVOICENUMBER: 03
INVOICE DATE: 10/02/2015
PO# OR JOB NAME: McCormick Park Ped Bridge
CUSTOMER: City of St. Helens

M-451

Bill To: City of St. Helens
PO Box 278
St. Helens, OR 97051

CONTACT NAME: Jennifer Dimsho

CUSTOMER NO. 9705101	SALESPERSON NAME Eli Angell
-------------------------	--------------------------------

Taxing Authority	Tax Exempt No:
------------------	----------------

QTY ORDERED	ITEM	Tax	Type	UM	UNIT PRICE	EXTENDED PRICE
1	DEPOSIT / Progress Billing 40% Final Payment	N	INV	EA		\$15,352.00

Subtotal	\$15,352.00
Sales Tax	\$0.00
Total	\$15,352.00

010-300-652970

APPROVED FOR PAYMENT

INIT	DATE
<i>[Signature]</i>	10-14-15
ACCOUNTS PAYABLE	
FINANCE	
SUPERVISOR	10-14-15

X *Elias Angell* 10/02/2015
Sales Manager Signature



BRIDGE BUILT TO LAST...
PEDESTRIAN - MARINE - INDUSTRIAL

KP

010-303-653301



City of St. Helens

265 Strand Street, St. Helens, OR 97051
Phone: 503.397.6272 | Fax: 503.366.3782

Payment Application #02

CONTRACTOR:

Iron Horse Group

5501 NE 223rd Ave, Fairview, OR 97024

(503) 674-0980

PROJECT: 2015 South Trunk Sanitary Sewer Cleaning & CCTV

PROJECT #: S-634

DATE: 10/2/2015

DEPARTMENT: Engineering

Total Contract Amount	\$94,550.27	Total Earned This Month	\$51,099.80
Total Amount Earned To Date	\$78,498.04	Less 5% Retainage	\$2,554.99
Previous Payment Applications			
PP# Billing With Retainage	Retainage	Amount Paid	Invoice Date
1 \$27,398.24	\$1,369.91	\$26,028.33	09/08/15
Less Total of Previously Earned			\$26,028.33
Total Retainage of Previous Payments			\$1,369.91

Total Amount Due

\$48,544.81

Item No	Bid Item	Unit	Qty	Unit Price	Total Contract Price	Price Completed This Month	Quantity Completed This Month	Quantity Completed Prior to Billing	Quantity Completed To Date	Total Earned To-Date
1	Mobilization, bonds, insurance and demobilization	LS	1	\$13,831.05	\$13,831.05	\$0.00		1.00	1.00	\$13,831.05
2	Hydro-flushing, Cleaning, & Debris Removal of Sanitary Sewer Mains 6-in - 34-in									
	(a) 6-inch to 10-inch diameter	LF	7,075	\$1.04	\$7,358.00	\$5,145.82	4,947.90	1847.10	6795.00	\$7,066.80
	(b) 15-inch to 24-inch diameter	LF	3,397	\$1.10	\$3,736.70	\$1,763.74	1,603.40	1742.20	3345.60	\$3,680.16
	(c) 27-inch or greater diameter	LF	6,534	\$1.20	\$7,840.80	\$7,025.40	5,854.50	638.60	6493.10	\$7,791.72
3	Closed Circuit Television Inspection of Sanitary Sewer Mains 6-in - 34-in diameter									
	(a) 6-inch to 10-inch diameter	LF	7,075	\$0.99	\$7,004.25	\$4,898.42	4,947.90	1847.10	6795.00	\$6,727.05
	(b) 15-inch to 24-inch diameter	LF	3,397	\$2.97	\$10,089.09	\$4,762.10	1,603.40	1742.20	3345.60	\$9,936.43
	(c) 27-inch or greater diameter	LF	6,534	\$3.07	\$20,059.38	\$17,973.32	5,854.50	638.60	6493.10	\$19,933.82
4	Shrub and Brush Clearing for Access	LS	1	\$3,600.00	\$3,600.00	\$0.00			0.00	\$0.00
5	Tree and Stump Removal	EA	1	\$1,800.00	\$1,800.00	\$0.00			0.00	\$0.00
6	Disposal of Contaminated Material at Dumpsite other than the St. Helens WWTP	CY	10	\$250.00	\$2,500.00	\$0.00			0.00	\$0.00
7	Temporary Removal and Reinstallation of Existing Fence	LF	40	\$50.00	\$2,000.00	\$0.00			0.00	\$0.00
8	New Fence Installation	LF	20	\$60.00	\$1,200.00	\$0.00			0.00	\$0.00
9	Traffic Control	LS	1	\$7,731.00	\$7,731.00	\$7,731.00	1.00		1.00	\$7,731.00
10	Erosion and Sedimentation Control	LS	1	\$1,800.00	\$1,800.00	\$1,800.00	1.00		1.00	\$1,800.00
11	Impacted Private Property Condition Documentation & Owner Approval and Release - Signed	LS	1	\$4,000.00	\$4,000.00	\$0.00			0.00	\$0.00
Contract Subtotal					\$94,550.27	\$51,099.80				\$78,498.04

APPROVED FOR PAYMENT

INIT _____ DATE _____
ACCOUNTS PAYABLE _____
FINANCE _____
SUPERVISOR _____
10-14-15

Iron Horse Group
PO Box 789
Fairview, OR 97024
503-674-0980
503-674-0989 Fax



Invoice 11414-R

Bill to: CITY OF ST HELENS PO BOX 278 ST HELENS, OR 97051	Job: 7000-12196 CITY OF ST HELENS
--	--------------------------------------

Invoice #: 11414-R	Date: 09/30/15	Customer P.O. #:
Payment Terms: NET 30 DAYS		Salesperson:
Customer Code: CITYOFSTHE		

Remarks: CLEAN & TV

Quantity	Description	U/M	Unit Price	Extension
462.60	CCTV 27" OR GREATER MAIN	FT	3.07	1,420.18
462.60	8852V CLEAN 27" OR GREATER	FT	1.20	555.12
1,021.40	11415T CCTV 27" OR GREATER	FT	3.07	3,135.70
1,021.40	8853V CLEAN 27" OR GREATER	FT	1.20	1,225.68
849.10	11416T CCTV 6" - 10" MAIN	FT	0.99	840.61
849.10	8854V CLEAN 6" - 10" MAIN	FT	1.04	883.06
179.90	11417T CCTV 6" - 10" MAIN	FT	0.99	178.10
283.00	11417T CCTV 15" - 24" MAIN	FT	2.97	840.51
179.90	8855V CLEAN 6" - 10" MAIN	FT	1.04	187.10
283.00	8855V CLEAN 15" - 24" MAIN	FT	1.10	311.30
690.90	11434T CCTV 6" - 10" MAIN	FT	0.99	683.99
301.10	11434T CCTV 27" OR GREATER	FT	3.07	924.38
690.90	8867V CLEAN 6" - 10" MAIN	FT	1.04	718.54
301.10	8867V CLEAN 27" OR GREATER	FT	1.20	361.32
714.20	11418T CCTV 27" OR GREATER	FT	3.07	2,192.59
714.20	8856V CLEAN 27" OR GREATER	FT	1.20	857.04
350.00	11419T CCTV 27" OR GREATER	FT	3.07	1,074.50
350.00	8857V CLEAN 27" OR GREATER	FT	1.20	420.00
398.00	11420T CCTV 27" OR GREATER	FT	3.07	1,221.86
398.00	8858V CLEAN 27" OR GREATER	FT	1.20	477.60

Continued on next page . . .

Iron Horse Group
PO Box 789
Fairview, OR 97024
503-674-0980
503-674-0989 Fax



Invoice 11414-R

Bill to: CITY OF ST HELENS PO BOX 278 ST HELENS, OR 97051	Job: 7000-12196 CITY OF ST HELENS
--	--------------------------------------

Invoice #: 11414-R	Date: 09/30/15	Customer P.O. #:
Payment Terms: NET 30 DAYS		Salesperson:
Customer Code: CITYOFSTHE		

Remarks: CLEAN & TV

Quantity	Description	U/M	Unit Price	Extension
<i>Continued from previous page . . .</i>				
281.80	11421T CCTV 27" OR GREATER	FT	3.07	865.13
281.80	8859V CLEAN 27" OR GREATER	FT	1.20	338.16
839.70	11426T CCTV 27" OR GREATER	FT	3.07	2,577.88
839.70	8860V CLEAN 27" OR GREATER	FT	1.20	1,007.64
1,090.00	11428T CCTV 6" - 10" MAIN	FT	0.99	1,079.10
1,090.00	8862V CLEAN 6" - 10" MAIN	FT	1.04	1,133.60
754.50	11429T CCTV 6" - 10" MAIN	FT	0.99	746.96
754.50	8863V CLEAN 6" - 10" MAIN	FT	1.04	784.68
525.10	11430T CCTV 6" - 10" MAIN	FT	0.99	519.85
390.30	11430T CCTV 15" - 24" MAIN	FT	2.97	1,159.19
525.10	8864V CLEAN 6" - 10" MAIN	FT	1.04	546.10
390.30	8864V CLEAN 6" - 10" MAIN	FT	1.10	429.33
226.30	11431T CCTV 6" - 10" MAIN	FT	0.99	224.04
465.20	11431T CCTV 15" - 24" MAIN	FT	2.97	1,381.64
74.10	11431T CCTV 27" OR GREATER	FT	3.07	227.49
226.30	8865V CLEAN 6" - 10" MAIN	FT	1.04	235.35
465.20	8865V CLEAN 15" - 24" MAIN	FT	1.10	511.72
74.10	8865V CLEAN 27" OR GREATER	FT	1.20	88.92
464.90	11432T CCTV 15" - 24" MAIN	FT	2.97	1,380.75

Continued on next page . . .

Iron Horse Group
PO Box 789
Fairview, OR 97024
503-674-0980
503-674-0989 Fax



Invoice 11414-R

Bill to: CITY OF ST HELENS PO BOX 278 ST HELENS, OR 97051	Job: 7000-12196 CITY OF ST HELENS
--	--------------------------------------

Invoice #: 11414-R	Date: 09/30/15	Customer P.O. #:
Payment Terms: NET 30 DAYS		Salesperson:
Customer Code: CITYOFSTHE		

Remarks: CLEAN & TV

Quantity	Description	U/M	Unit Price	Extension
<i>Continued from previous page . . .</i>				
689.40	11432T CCTV 27" OR GREATER	FT	3.07	2,116.46
464.90	8866V CLEAN 15" - 24" MAIN	FT	1.10	511.39
689.40	8866V CLEAN 27" OR GREATER	FT	1.20	827.28
226.90	11436T CCTV 6" - 10" MAIN	FT	0.99	224.63
226.90	8869V CLEAN 6" - 10" MAIN	FT	1.04	235.98
405.20	11437T CCTV 6" - 10" MAIN	FT	0.99	401.15
722.20	11437T CCTV 27" OR GREATER	FT	3.07	2,217.15
405.20	8870V CLEAN 6" - 10" MAIN	FT	1.04	421.41
722.20	8870V CLEAN 27" OR GREATER	FT	1.20	866.64
1.00	TRAFFIC CONTROL	LS	7,731.00	7,731.00
1.00	EROSION & SEDIMENTATION CNTRL	LS	1,800.00	1,800.00
Subtotal:				51,099.80
Total:				51,099.80
Less Retention:				-2,554.99
Current Due:				48,544.81



City of St. Helens

265 Strand Street, St. Helens, OR 97051
Phone: 503.397.6272 | Fax: 503.366.3782

Payment Application #03

CONTRACTOR:

Iron Horse Group

5501 NE 223rd Ave, Fairview, OR 97024

(503) 674-0980

PROJECT: 2015 South Trunk Sanitary Sewer Cleaning & CCTV

PROJECT #: S-634

DATE: 10/6/2015

DEPARTMENT: Engineering

Total Contract Amount	\$94,550.27	Total Earned This Month	\$7,600.00
Total Amount Earned To Date	\$86,098.04	Less 5% Retainage	\$380.00
Previous Payment Applications			
PP#	Billing With Retainage	Retainage	Amount Paid
1	\$27,398.24	\$1,369.91	\$26,028.33
2	\$51,099.80	\$2,554.99	\$48,544.81
Less Total of Previously Earned			\$74,573.14
Total Retainage of Previous Payments			\$3,924.90

Total Amount Due

\$7,220.00

Item No	Bid Item	Unit	Qty	Unit Price	Total Contract Price	Price Completed This Month	Quantity Completed This Month	Quantity Completed Prior to Billing	Quantity Completed To Date	Total Earned To-Date
1	Mobilization, bonds, insurance and demobilization	LS	1	\$13,831.05	\$13,831.05	\$0.00		1.00	1.00	\$13,831.05
2	Hydro-flushing, Cleaning, & Debris Removal of Sanitary Sewer Mains 6-in - 34-in									
	(a) 6-inch to 10-inch diameter	LF	7,075	\$1.04	\$7,358.00	\$0.00		6795.00	6795.00	\$7,066.80
	(b) 15-inch to 24-inch diameter	LF	3,397	\$1.10	\$3,736.70	\$0.00		3345.60	3345.60	\$3,680.16
	(c) 27-inch or greater diameter	LF	6,534	\$1.20	\$7,840.80	\$0.00		6493.10	6493.10	\$7,791.72
3	Closed Circuit Television Inspection of Sanitary Sewer Mains 6-in - 34-in diameter									
	(a) 6-inch to 10-inch diameter	LF	7,075	\$0.99	\$7,004.25	\$0.00		6795.00	6795.00	\$6,727.05
	(b) 15-inch to 24-inch diameter	LF	3,397	\$2.97	\$10,089.09	\$0.00		3345.60	3345.60	\$9,936.43
	(c) 27-inch or greater diameter	LF	6,534	\$3.07	\$20,059.38	\$0.00		6493.10	6493.10	\$19,933.82
4	Shrub and Brush Clearing for Access	LS	1	\$3,600.00	\$3,600.00	\$3,600.00	1.00		1.00	\$3,600.00
5	Tree and Stump Removal	EA	1	\$1,800.00	\$1,800.00	\$0.00			0.00	\$0.00
6	Disposal of Contaminated Material at Dumpsite other than the St. Helens WWTP	CY	10	\$250.00	\$2,500.00	\$0.00			0.00	\$0.00
7	Temporary Removal and Reinstallation of Existing Fence	LF	40	\$50.00	\$2,000.00	\$0.00			0.00	\$0.00
8	New Fence Installation	LF	20	\$60.00	\$1,200.00	\$0.00			0.00	\$0.00
9	Traffic Control	LS	1	\$7,731.00	\$7,731.00	\$0.00		1.00	1.00	\$7,731.00
10	Erosion and Sedimentation Control	LS	1	\$1,800.00	\$1,800.00	\$0.00		1.00	1.00	\$1,800.00
11	Impacted Private Property Condition Documentation & Owner Approval and Release - Signed	LS	1	\$4,000.00	\$4,000.00	\$4,000.00	1.00		1.00	\$4,000.00
Contract Subtotal					\$94,550.27	\$7,600.00				\$86,098.04

APPROVED FOR PAYMENT

INIT

DATE

[Signature]

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

10-14-15
10-14-15

Iron Horse Group
PO Box 789
Fairview, OR 97024
503-674-0980
503-674-0989 Fax



Invoice 100515

Bill to: CITY OF ST HELENS PO BOX 278 ST HELENS, OR 97051	Job: 7000-12196 FINAL BILLING
--	----------------------------------

Invoice #: 100515 Payment Terms: NET 30 DAYS Customer Code: CITYOFSTHE	Date: 10/05/15 Customer P.O. #: Salesperson:
--	--

Remarks: OWNER APPROVAL AND RELEASE

Quantity	Description	U/M	Unit Price	Extension
✓ 1.00	OWNER APPROVAL & RELEASE	LS	4,000.00	4,000.00
✓ 1.00	SHRUB & BRUSH CLEARING	LS	3,600.00	3,600.00
Subtotal:				7,600.00
Total:				7,600.00
Less Retention:				-380.00
Current Due:				7,220.00

KP

James W. Fowler Co.

Godfrey Park Storm SD-146

James W. Fowler Co.
12775 Westview Drive
Dallas, OR 97338

Godfrey Park Storm Sewer Replacement Project

Date 10/5/2015
Pay Estimate 6

Invoice: August 31st to September 5th, 2015 Pay Estimate #5 to City of St. Helens

Bid Item No.	Description	Bid Quantity	UM	Unit Price	Contract Amount	Current Billing Quantity	Current Billing Amount	Previous Billing Quantity	Previous Billing Amount	Total To Date Quantity	Total To Date Amount	% Complete To Date
1	Mobilization, Bonds, Insurance and Demobilization	1.00	LS	\$170,000.00	\$170,000.00							
	Initial Mobilization	1.00	LS	\$60,950.00	\$ 60,950.00	0%	\$ -	100%	\$ 60,950.00	100%	\$ 60,950.00	100%
	Bonds	1.00	LS	\$4,250.00	\$ 4,250.00	0%	\$ -	100%	\$ 4,250.00	100%	\$ 4,250.00	100%
	Insurance	1.00	LS	\$4,250.00	\$ 4,250.00	0%	\$ -	100%	\$ 4,250.00	100%	\$ 4,250.00	100%
	Demobilization	1.00	LS	\$70,550.00	\$ 70,550.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
2	Traffic Control	1.00	LS	\$5,500.00	\$ 5,500.00							
	Materials	1.00	LS	\$5,000.00	\$ 5,000.00	0%	\$ -	100%	\$ 5,000.00	100%	\$ 5,000.00	100%
	Installation	1.00	LS	\$500.00	\$ 500.00	25%	\$ 125.00	15%	\$ 75.00	40%	\$ 200.00	40%
3	Erosion Control	1.00	LS	\$3,000.00	\$ 3,000.00							
	Engineering / Submittals	1.00	LS	\$1,000.00	\$ 1,000.00	0%	\$ -	100%	\$ 1,000.00	100%	\$ 1,000.00	100%
	Materials	1.00	LS	\$1,000.00	\$ 1,000.00	0%	\$ -	100%	\$ 1,000.00	100%	\$ 1,000.00	100%
	Installation	1.00	LS	\$1,000.00	\$ 1,000.00	25%	\$ 250.00	15%	\$ 150.00	40%	\$ 400.00	40%
4	Pollution Control Plan	1.00	LS	\$3,000.00	\$ 3,000.00							
	Engineering / Submittals	1.00	LS	\$3,000.00	\$ 3,000.00	0%	\$ -	100%	\$ 3,000.00	100%	\$ 3,000.00	100%
5	Clearing	1.00	LS	\$25,000.00	\$ 25,000.00							
	Clear West of 2nd	1.00	LS	\$15,000.00	\$ 15,000.00	0%	\$ -	100%	\$ 15,000.00	100%	\$ 15,000.00	100%
	Clear East of 2nd	1.00	LS	\$10,000.00	\$ 10,000.00	0%	\$ -	100%	\$ 10,000.00	100%	\$ 10,000.00	100%
6	Tree Removal	9.00	EA	\$1,100.00	\$ 9,900.00	0.00	\$ -	17.00	\$ 18,700.00	17.00	\$ 18,700.00	189%
7	Rock Excavation	60.00	CY	\$100.00	\$ 6,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
8	Outlet Protection	1.00	EA	\$25,000.00	\$ 25,000.00	0.00	\$ -	1.00	\$ 25,000.00	1.00	\$ 25,000.00	100%
9	Riprap Basins	2.00	EA	\$3,200.00	\$ 6,400.00	0.00	\$ -	1.00	\$ 3,200.00	1.00	\$ 3,200.00	50%
10	Gabion Check Dams	240.00	LF	\$137.00	\$ 32,880.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
11	Trench Foundation Stabilization	5.00	CY	\$95.00	\$ 475.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
12	Trenchless Pipe Installation, 66 inch Pipe Ramming	400.00	LF	\$3,150.00	\$ 1,260,000.00	170.00	\$ 535,500.00	170.00	\$ 535,500.00	340.00	\$ 1,071,000.00	85%
13	Open Trench Pipe Installation, 66 inch	237.00	LF	\$500.00	\$ 118,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
14	Open Trench Pipe Installation, 24 inch	50.00	LF	\$75.00	\$ 3,750.00	0.00	\$ -	50.00	\$ 3,750.00	50.00	\$ 3,750.00	100%
15	Open Trench Pipe Installation, 12 inch	125.00	LF	\$75.00	\$ 9,375.00	0.00	\$ -	20.00	\$ 1,500.00	20.00	\$ 1,500.00	16%
16	Open Trench Pipe Installation, 6 inch	44.00	LF	\$40.00	\$ 1,760.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
17	Water Pipe Deflection	73.00	LF	\$100.00	\$ 7,300.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
18	New Catch Basin	1.00	EA	\$1,700.00	\$ 1,700.00	0.00	\$ -	1.00	\$ 1,700.00	1.00	\$ 1,700.00	100%
19	Concrete Manholes, 96 inch											
	a. 8.1 - 12 Feet Depth	2.00	EA	\$15,000.00	\$ 30,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
20	Connection to Existing Structures	2.00	EA	\$500.00	\$ 1,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
21	Filling Abandoned Structures	2.00	EA	\$900.00	\$ 1,800.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
	Existing Pipe Abandonment	1.00	LS	\$60,000.00	\$ 60,000.00							
22	Materials	1.00	LS	\$25,000.00	\$ 25,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Install Bulkheads	1.00	LS	\$12,500.00	\$ 12,500.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Remove Ravine Pipe	1.00	LS	\$12,500.00	\$ 12,500.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Outfall Structure, Columbia River	1.00	LS	\$60,000.00	\$ 60,000.00							
23	Excavation	1.00	LS	\$10,000.00	\$ 10,000.00	25%	\$ 2,500.00	0%	\$ -	25%	\$ 2,500.00	25%
	Rock	1.00	LS	\$5,000.00	\$ 5,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Rebar	1.00	LS	\$15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Concrete	1.00	LS	\$27,000.00	\$ 27,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Misc Steel	1.00	LS	\$3,000.00	\$ 3,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
24	Inlet Structure, Godfrey Park Ravine	1.00	LS	\$35,000.00	\$ 35,000.00							
	Excavation	1.00	LS	\$10,500.00	\$ 10,500.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Rock	1.00	LS	\$6,000.00	\$ 6,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Rebar	1.00	LS	\$8,000.00	\$ 8,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Concrete	1.00	LS	\$8,000.00	\$ 8,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Misc Steel	1.00	LS	\$2,500.00	\$ 2,500.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
25	Removal and Replace Concrete Curb and Gutter	35.00	LF	\$60.00	\$ 2,100.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
26	Asphalt Berm	15.00	LF	\$22.00	\$ 330.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
27	Removal and Disposal of Contaminated Soils	10.00	CY	\$150.00	\$ 1,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
28	Native Seeding	0.50	AC	\$15,000.00	\$ 7,500.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
29	Native Shrub Planting, #1 Container	349.00	EA	\$14.00	\$ 4,886.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
30	Native Shrub Planting, #5 Container	29.00	EA	\$80.00	\$ 2,320.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
	Habitat Mitigation - Plant Establishment	1.00	LS	\$21,000.00	\$ 21,000.00							
31	Materials	1.00	LS	\$15,000.00	\$ 15,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
	Installation	1.00	LS	\$6,000.00	\$ 6,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
32	Erosion Control Matting	3419.00	SY	\$5.00	\$ 17,095.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
33	Construction Staking and As-Built	1.00	LS	\$14,000.00	\$ 14,000.00							
	Construction Staking	1.00	LS	\$13,000.00	\$ 13,000.00	10%	\$ 1,300.00	80%	\$ 10,400.00	90%	\$ 11,700.00	90%
	As-Built	1.00	LS	\$1,000.00	\$ 1,000.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
34	Ravine Access	1.00	LS	\$40,000.00	\$ 40,000.00							
	Materials	1.00	LS	\$10,000.00	\$ 10,000.00	0%	\$ -	100%	\$ 10,000.00	100%	\$ 10,000.00	100%
	Installation	1.00	LS	\$30,000.00	\$ 30,000.00	0%	\$ -	100%	\$ 30,000.00	100%	\$ 30,000.00	100%
35	Standpipe Decommissioning	1.00	LS	\$1,100.00	\$ 1,100.00							
	Standpipe Decommissioning	1.00	LS	\$1,100.00	\$ 1,100.00	0%	\$ -	0%	\$ -	0%	\$ -	0%
36	Post Construction CCTV	858.00	LF	\$2.50	\$ 2,145.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0%
37	Private Property Condition Documentation & Owner Approval	3.00	EA	\$3,000.00	\$ 9,000.00	0.00	\$ -	3.00	\$ 9,000.00	3.00	\$ 9,000.00	100%

Contract Totals:	\$1,989,411.00	\$ 539,675.00	\$ 783,425.00	\$ 1,923,100.00	66.51%
Retainage (5%):		\$ 26,983.75	\$ 39,171.25	\$ 66,155.00	
Amount Due:		\$ 512,691.25	\$ 744,253.75	\$ 1,256,945.00	

\$512,691.25

010-304-653409

APPROVED FOR PAYMENT

INIT DATE
ACCOUNTS PAYABLE
FINANCE
SUPERVISOR
10-14-15
10-14-15

James W. Fowler Co.



General Contractors

October 5, 2015

Sue Nelson, PE
Engineering Supervisor
City of St. Helens
265 Strand Street
St. Helens, OR 97051

e-mail: Suen@ci.st-helens.or.us
Phone: 503.397.6272

Subject: Progress Payment Request #6 for September 2015

Dear Sue,

Please see the attached progress payment request for the month of September. During this month the following items were complete.

Partial Bid Item 2: Traffic Control

Partial Bid Item 3: Erosion Control

Partial Bid Item 12: Trenchless Pipe Installation, 66 Inch Pipe Ram

Partial Bid Item 23: Outfall Structure, Columbia River

Partial Bid Item 33: Construction Staking and As-Built

The Progress Payment Invoice totals \$539,675.00, less 5% retainage of \$26,983.75, for an amount due of \$512,691.25.

Attached is a calculation sheet with the all of the bid items and details. Please feel free to contact me at (503) 623-5373 with any questions.

Regards,

Scott Thibert

Project Manager

James W. Fowler Co.

City of St. Helens

Planning Commission Meeting

August 11, 2015

Minutes

Members Present: Al Petersen, Chair
Dan Cary, Vice Chair
Sheila Semling, Commissioner
Audrey Webster, Commissioner
Kathryn Lawrence, Commissioner

Members Absent: Greg Cohen, Commissioner
Russell Hubbard, Commissioner

Staff Present: Jacob Graichen, City Planner
Jennifer Dimsho, Assistant Planner & Planning Secretary

Councilors Present: Ginny Carlson, City Council Liaison

Others Present: Oscar Nelson
Brenda Fielding
Mandy Sill
Jennifer Plahn
Lauren Terry
Carl Coffman

The Planning Commission meeting was called to order by Chair Al Petersen at 7:00 p.m. Chair Petersen led the flag salute.

□

Consent Agenda

Approval of Minutes

Commissioner Webster moved to approve the minutes of the July 14, 2015 Planning Commission meeting. Vice Chair Cary seconded the motion. Motion carried with all in favor. Chair Petersen did not vote as per operating rules.

□

Topics From The Floor

There were no topics from the floor.

□

Deliberations

Jennifer Plahn & Bing Theobald
Conditional Use Permit / CUP.3.15
365 S. Columbia River Hwy

Chair Petersen was not in attendance during the public hearing last meeting, but he read the minutes and listened to the audio recording of testimony. He does not have any ex-parte contact. No one in the audience objected to his ability to make a fair decision.

Graichen said no additional testimony was submitted while the record was left open. The record closed on July 28, 2015 at 5 p.m. and deliberations may commence.

The Commission feels the four conditions as presented in the staff report are sufficient.

MOTION

Commissioner Semling moved to approve the Conditional Use Permit with conditions as written in the staff report. Commissioner Lawrence seconded. All in favor; none opposed; motion carries.

Vice Chair Cary moved for Chair Petersen to sign the Findings and Conclusions once prepared. Commissioner Semling seconded. All in favor; none opposed; motion carries.

□

Public Hearing

Jennifer Plahn & Bing Theobald
Conditional Use Permit / CUP.4.15
1809 Columbia Blvd.

It is now 7:07 p.m. and Chair Petersen opened the public hearing. There were no ex-parte contacts, conflicts of interest or bias in this matter.

Jacob Graichen entered the following items into the record:

- Staff report packet dated August 4, 2015 with attachments

Graichen discussed the recommended conditions of approval as presented in the staff report. He also noted that St. Helens business license law currently requires compliance with federal law. Marijuana is still an illegal substance per the federal controlled substance act. City Council is scheduled to discuss this issue at tomorrow night's meeting. If granted, the Conditional Use Permit is valid for a year and a half, with potential for a one year time extension. Graichen said this could potentially allow time for the business license issue to be worked out.

Vice Chair Cary asked if daycare facilities were included in the 1,000 foot buffer from schools. Graichen said if the daycare facility is licensed, yes.

IN FAVOR

Nelson, Oscar. Applicant Representative. Mr. Nelson has been running Sweet Relief in Astoria for over a year. The St. Helens location will be professionally run, similar to the highway location near Skinny's. The garbage will be locked, similar to the other location. Refuse will not contain cannabis. They comply with the

numerous mandatory state regulations imposed on marijuana dispensaries and are in constant communication with their state inspectors.

Chair Petersen asked about the southeastern internal door that leads to the adjacent building suite. Nelson said the state will require the door to be walled off or they will have to install security cameras inside their suite and in the adjacent suite. If the door is not a necessary exit, it will more than likely be walled off.

Vice Chair Cary asked from a market perspective, if this community could support two similar locations. Nelson said yes, the demographics support it. He said they will be able to develop a different atmosphere and character at each location over time, ultimately serving different niche markets.

IN OPPOSITION

No one spoke in opposition.

END OF ORAL TESTIMONY

There were no requests to continue the hearing or leave the record open.

CLOSE PUBLIC HEARING & RECORD

The applicant waived the opportunity to submit final written argument after the close of the record.

DELIBERATIONS

Commissioner Webster asked about the second egress without stairs. Chair Petersen said the size of the suite is only 500 square feet with what looks like a suite of offices as the previous use. This means it likely only had an occupant load of five, which does not meet the threshold for requiring a second egress. They do have a second egress, but without the stairs, it is unsafe. Chair Petersen said he was unsure about the retail square footage threshold for requiring a second egress.

The Commission agrees if the applicant chooses to store the trash outside, there should be a condition that the refuse area be screened and large enough to accommodate all of the dumpsters for the building. Even though the proposal is only for one suite within the building, it is unlikely there would be an application for the entire building. To advance the goals of the Development Code, the Commission feels it is reasonable to require this applicant to enclose all dumpsters for the building.

The Commission decided to let the building official address whether or not stairs are needed out of the second egress.

MOTION

Vice Chair Cary moved to approve the conditional permit with an additional condition 2(c) to require a trash enclosure that is large enough to accommodate all occupants of the building. Commissioner Semling seconded. All in favor; none opposed; motion carries.

Commissioner Semling moved for Chair Petersen to sign the Findings and Conclusions once prepared. Commissioner Webster seconded. All in favor; none opposed; motion carries.

□

Public Hearing

RP Oregon, Inc.

Conditional Use Permit / CUP.5.15

31 Cowlitz St.

It is now 7:43 p.m. and Chair Petersen opened the public hearing. There were no ex-parte contacts, conflicts of interest or bias in this matter.

Jacob Graichen entered the following items into the record:

- Staff report packet dated August 4, 2015 with attachments

Graichen discussed the recommended conditions of approval as noted in the staff report.

IN FAVOR

Terry, Lauren. Applicant. Terry discussed some of the security features at the proposed location. There will be alarms at the exit, entry, and back window. They will have 24/7 security monitors through at least eight cameras in the shop. They will be working with an experienced security system provider who has worked with many other medical marijuana dispensaries. Products will be stored in secure safes and commercial grade locks will be installed on every door. They will have ID verification on entry. The products will be leaving in opaque, child-safe containers. No processing or consumption of product will take place on or around the dispensary. They will get a sign permit for any future signs. Terry said they are aware of the close proximity to the park and will ensure a family-friendly business frontage. They will temper the glass to obscure the inside from the street. They have not determined their hours of operations yet, but they are flexible.

IN OPPOSITION

Fielding, Brenda. Fielding owns the building across the street from the Muckle Building. She thinks there is no way this business will be family friendly; it is a drug dealer. This development would counteract what the City is trying to accomplish with the Waterfront Redevelopment Project. Fielding said Columbia View Park is too close to this dispensary. Teenagers flood the park every summer and they will be able to easily have their 18-year old brother buy for them. Owning property on the waterfront, Fielding already feels like there is a parking issue, especially being a dead-end street. This business may be appropriate somewhere else, but it doesn't belong in Olde Towne, right on the waterfront. Fielding said we may not be able to keep marijuana businesses out St. Helens, but asked the Commission, do we really want to use our prime real estate for this purpose?

REBUTTAL

Terry, Lauren, Applicant. Terry is from Roseburg, a small town in Oregon. She was voted Future First Citizen of her community and Junior Miss 2009. Terry feels we are in a time when society is redefining and learning more about this plant. Many of the marijuana patients have conditions where they can replace upwards of ten expensive and harmful prescription drugs that give them negative side effects and make it difficult to comfortably live life. They are able to replace these prescriptions with a more affordable, 100% natural product. She worked as a bud-tender for a respected dispensary in Portland called Pure Green. Terry said she watched fellow employees participate in Run for the Cure, donate money to Mercy Corps, and contribute canned foods every winter. She can't say that every dispensary cares about the community, but Terry said she isn't a drug dealer. She said she doesn't know what that means. She has worked in a dispensary and worked as a medical provider, but to use such black and white terms like "drug dealer" is

harmful. Terry said our state voted for marijuana to be recreationally available to more than just medical patients, so eventually their clientele will expand to buyers who are over 21 (not 18, as was mentioned). Terry said it's important to remember we are living in a time where the majority of the population supports this.

END OF ORAL TESTIMONY

There was a request to continue the hearing or leave the record open. Fielding requested that the record be kept open for an additional seven days. Any person who testified may submit additional written testimony, argument, or evidence by 5 p.m. on August 18, 2015. The applicant agreed to the record being held open. The applicant may respond to any testimony received by 5 p.m. on August 25, 2015.

The applicant waived the opportunity to submit final written argument after the close of the record. The record will close August 25, 2015 at 5 p.m. Deliberations on the matter will commence at the regularly scheduled meeting on September 8, 2015 at 7 p.m.

□

Public Hearing

City of St. Helens

Text Amendments / ZA.2.15

Houlton Business District and Citywide

It is now 8:10 p.m. and Chair Petersen opened the public hearing. There were no ex-parte contacts, conflicts of interest or bias in this matter.

Jacob Graichen entered the following items into the record:

- Staff report packet dated August 4, 2015 with attachments

Graichen discussed the history of the Houlton Business District (HBD). During the building craze that preceded the Great Recession, there was concern that the HBD zone would be taken over by residential development demand. With some minor exceptions, the solution was to ban residential use on the first floor. Graichen noted several cases of homeowners trying unsuccessfully trying to sell their home and losing their grandfathered residential use after six months of discontinued use. The fear is that over time, this will contribute to blight in the HBD.

Graichen said the initial draft of the staff report recommended relaxing the HBD rule that was creating non-conforming residential properties after discontinued use for six months. This change would allow for the residential use to continue as a conforming use or be reinstated as a conforming use, regardless of the length of time the use has been discontinued. Graichen's alternative recommendation would be to use the mixed use zone's approach to residential uses as a model for the HBD zone. This recommendation would permit outright detached single-family dwellings, attached single-family dwellings, duplexes and dwellings above the first floor. It would conditionally allow multi-dwellings, dwellings on the same level as non-residential use, and auxiliary dwelling units.

Graichen explained the purpose of the recreational vehicle text amendments. This change will allow for better code enforcement of units that are being living in more than 14 days in a calendar year by expanding the rule from only the front yard to anywhere on the property. Graichen also recommends adding the use of recreational vehicles for medical hardship, as allowed by Temporary Use Permit in St. Helens Municipal Code Chapter 17.116. Currently, St. Helens Municipal Code Section 17.116.060 (3)(a)(ii) only allows living in a

mobile or manufactured home for medical hardships through Temporary Use Permit.

IN FAVOR

There was no testimony in favor.

IN OPPOSITION

There was no testimony in opposition.

DELIBERATIONS

Chair Petersen thinks that not allowing residential on the first floor in the HBD is contributing to blight. Graichen said the residence by Dari Delish has been for sale for years and they have had buyer interest, but not as a commercial property, only as a residence. Further, lenders do not want to lend on a non-conforming residence because it is too risky. These cases contribute to blight. Graichen also noted some of the residential homes in the HBD zone are older. They may not be officially designated, but if they had a residential use that was permitted outright, they would contribute indirectly to historic preservation, instead of decaying because of non-use.

Chair Petersen thinks forcing houses that turn their water off for six months to convert to commercial is crazy. There are already existing vacant storefronts, so he asked why would a residence want to spend thousands to convert? Commissioner Lawrence agrees. She feels that mixed use zoning will put life back into neighborhoods.

The Commission prefers the mixed use alternative. At the next meeting, Graichen will present the new language for the HBD mixed use proposal and the medical hardship exception to the 14-day limit for living in a recreation vehicle with a valid Temporary Use Permit.

□

Planning Administrator Site Design Review

- a. Site Design Review at Lots 6-9, 21-24, Block 31, Old Portland Road - Outdoor Storage
- b. Site Design Review at SE corner of McNulty Way & Industrial Way - Warehouse
- c. Site Design Review *Amended* at Lots 6-9, 21-24, Block 31, Old Portland Road - Outdoor Storage

Vice Chair Cary clarified where exactly the development was occurring on at McNulty Way & Industrial Way. He delineated a wetland on the southern end of the property.

Commissioner Webster moved to accept the acceptance agenda. Commissioner Semling seconded. All in favor; none opposed; motion carries.

□

Planning Director Decisions

- a. Site Design Review (Minor) at 454 Milton Way – T-Mobile

There were no comments.



Planning Department Activity Reports

There were no comments.



For Your Information Items

High definition aerial footage of the Waterfront Redevelopment Project area was shown to the Commission from the WeAreStHelens YouTube channel.



There being no further business before the Planning Commission, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Jennifer Dimsho
Planning Secretary

2015 Planning Commission Attendance Record

P=Present A=Absent Can=Cancelled

Date	Petersen	Hubbard	Lawrence	Cohen	Cary	Semling	Webster
01/13/15	P	P	P	P	P	P	P
02/10/15	P	P	P	P	P	P	P
03/10/15	P	P	A	P	P	P	P
04/14/15	CAN	CAN	CAN	CAN	CAN	CAN	CAN
05/12/15	P	P	P	P	P	P	P
06/09/15	P	P	P	P	P	P	P
07/14/15	A	P	P	P	P	P	P
08/11/15	P	A	P	A	P	P	P
09/08/15							
10/13/15							
11/10/15							
12/08/15							

City of St. Helens

Planning Commission Meeting

September 8, 2015

Minutes

Members Present: Al Petersen, Chair
Greg Cohen, Commissioner
Audrey Webster, Commissioner
Russell Hubbard, Commissioner

Members Absent: Sheila Semling, Commissioner
Kathryn Lawrence, Commissioner
Dan Cary, Vice Chair

Staff Present: Jacob Graichen, City Planner
Jennifer Dimsho, Assistant Planner & Planning Secretary

Councilors Present: Ginny Carlson, City Council Liaison

Others Present: Lauren Terry
Carl Coffman

The Planning Commission meeting was called to order by Chair Al Petersen at 7:00 p.m. Chair Petersen led the flag salute.

□

Consent Agenda

Approval of Minutes

There were not enough Commissioners present at the August 11, 2015 Planning Commission meeting to vote on approval.

□

Topics From The Floor

Chair Peterson discussed the upcoming event at the St. Helens Public Library. They are hosting an Oregon Humanities Conversation Project called "A City's Center" on September 10 at 7:00 p.m.

He also discussed the upcoming Arts & Cultural Commission public hearing on September 22 at 5:30 p.m. for phase two of the Gateway Sculpture Project.

□

Deliberations

RP Oregon, Inc.

Conditional Use Permit / CUP.5.15

31 Cowlitz St.

Commissioner Cohen was not in attendance during the public hearing last meeting, but he read the minutes and listened to the audio recording of public hearing testimony. He does not have any ex-parte contact, conflict of interest, or bias in this matter. No one in the audience objected to his ability to make a fair decision.

Commissioner Hubbard was also not in attendance last meeting, so he recused himself from voting.

Graichen discussed the additional testimony and rebuttal which were submitted to the record and included in the packet. The record closed on August 25, 2015 at 5 p.m. and deliberations may commence.

Chair Petersen asked Graichen to clarify the City Council's decision regarding marijuana retail buffers. Graichen clarified that the 200 foot buffer from parks and residential areas was removed. The 1,000 foot buffer from schools remained and an additional 2,000 foot buffer between dispensaries and retailers was added.

Commissioner Cohen asked if the Commission could consider additional conditions. Graichen went over the potential conditions the Commission could include, as described in the staff report on page five. He noted that for the previous marijuana-related conditional use permits, the only additional condition the Commission included was regarding the trash enclosure.

Commissioner Cohen has a problem with the proximity to Columbia View Park. He admits he did not read the City Council minutes to find out why they eliminated the parks buffer, but he doesn't feel this type of use should be so close to a heavily utilized recreation area where children congregate. Chair Petersen agreed and recalled that this location was just barely outside of the original 200 foot parks buffer. He also noted that the park could potentially expand onto the new waterfront property, which would make the location clearly within the old buffer. Chair Petersen thought it was unfortunate that City Council did not adopt the parks buffer, but the Commission's task is to comply with the regulations City Council decides.

Councilor Carlson clarified that City Council was afraid that the residential and park buffers were too prohibitive. In order to address the concerns about a heavily saturated market, they implemented the 2,000 foot buffer between dispensaries and retailers. Commissioner Cohen still feels this use doesn't belong near where children congregate in parks. Councilor Carlson said just like the regulations imposed on alcohol, someone cannot buy marijuana and go to the park to publicly smoke it. City Council also passed a smoke-free parks ordinance that includes tobacco and marijuana products. Graichen suggested that there may be conditions the Commission could consider that would minimize the impact to the park.

Chair Petersen feels the conditional use application conforms to the rules given to the Commission by the City Council and the Development Code. However, he thinks the Commission should make a recommendation to City Council to reconsider a parks buffer. Commissioner Webster agrees.

MOTION

Commissioner Webster moved to approve the conditional use permit with the conditions as presented. Commissioner Cohen seconded. Commissioner Hubbard abstained. Commissioner Webster voted in favor;

Commissioner Cohen opposed; motion ties. Chair Petersen voted in favor; motion carries.

[Secretary Note: After the meeting, it was determined that the motion could not pass due to majority vote rules (i.e. there was a lack of majority vote). To rectify this error, deliberations will be continued at the October 13, 2015 meeting as an Amended Decision.]

Commissioner Cohen moved for Chair Petersen to sign the Findings and Conclusions once prepared. Commissioner Webster seconded. All in favor; none opposed; motion carries.



Deliberations

City of St. Helens

Text Amendments / ZA.2.15

Houlton Business District and City-wide

Graichen discussed the revised text amendments as presented in the memo. The text amendments use the Mixed Use (MU) zone's approach to residential uses as a model for the Houlton Business District (HBD) zone. This proposal would permit outright detached single-family dwellings, attached single-family dwellings, duplexes and dwellings above the first floor in the HBD zone, and conditionally allow multi-dwellings, dwellings on the same level as non-residential use, and auxiliary dwelling units.

Commissioner Webster asked what the difference was between residential facility and residential home on pages one and two. Graichen said residential facilities and residential homes are licensed treatment facilities registered by the Department of Human Services. The difference between the two relates to the number of people being cared for.

Chair Petersen asked the Commission if they feel that the commercial properties in the HBD zone need to be protected from single-family residential development. Commissioner Cohen doesn't fear losing commercial properties to single-family residential development. He supports the mixed-use model because he feels it will only help expand property owners' ability to use their property.

Commissioner Hubbard agrees. He said any way to make it easier to build mixed-use structures that contain both commercial and residential is good for developers.

MOTION_A

Commissioner Webster moved to recommend that the City Council adopt the HBD text amendments as presented by staff. Commissioner Hubbard seconded. All in favor; none opposed; motion carries.

Graichen discussed the city-wide text amendments related to recreational vehicle (RV) parking as presented in the memo. The first portion of the amendment will eliminate a loophole that code enforcement staff requested. The second portion of the amendment will add an option to apply for a Temporary Use Permit to allow temporary residence in an RV with proper documentation from their primary care physician for medical hardship. Currently the St. Helens Municipal Code Section 17.116.060 (3)(a)(ii) only allows living in a mobile or manufactured home for medical hardship through a Temporary Use Permit. He has never had a request from residents to live in a mobile or manufactured home because of a medical hardship, but over the years, he has received multiple requests for RVs.

Commissioner Cohen asked how long the Temporary Use Permit would be valid. Graichen said one year with an option for a renewal provided adequate documentation from a doctor. Commissioner Cohen asked if there was a limitation to the size of the RV. Graichen said not explicitly, but the performance standards of the Temporary Use Permit require adequate, safe ingress and egress and that no hazards are posed to pedestrians.

Councilor Carlson asked if the Temporary Use Permit would specify how many people could live in the RV. She knows of three properties off-hand with RVs parked and people living in them. She's concerned with situations where an RV would allow upwards of twelve people (a full family inside the house and in the RV) to live on one lot. Graichen said the Temporary Use Permit, as written, would not limit the number of people.

Commissioner Cohen said there is already a proliferation of RVs parked on small lots where they barely fit on the driveway or in the side-yard, especially on the west side of St. Helens. He is also concerned with the plumbing and cooking facilities.

Graichen said the proposal is in two parts: 1) stiffening the regulations on RV parking as requested by law enforcement and 2) the medical hardship Temporary Use Permit. Commissioner Cohen would like to divide their recommendation into two sections in order to better research the potential outcomes of allowing temporary lodging in RVs for medical hardship.

Chair Petersen noted that section 2(a) in Chapter 17.116.060 "Temporary Use - Unforeseen/emergency situations" already includes a mobile home or other temporary structure for residential use. To him, it seems like the text change is just clarifying what temporary structures are being allowed. Commissioner Cohen said people are already using RVs as homes. He would like to take more time to look at the issue of temporary use of RVs as residences on private property, but he has no problem with approving the changes to Chapter 17.80 Off-Street Parking and Loading Requirements as law enforcement requested.

MOTION_B

Commissioner Cohen moved to recommend that City Council adopt the text amendments to Chapter 17.80 Off-Street Parking and Loading Requirements as presented. Commissioner Webster seconded. All in favor; none opposed; motion carries.

□

CLG Historic Preservation Grant Application Review and Scoring

Chair Petersen was asked to describe the scoring criteria developed for the CLG Historic Preservation Grants. He was on the Historic Landmarks Commission when this criterion was developed. Chair Petersen has a conflict of interest, so he abstained from further discussion.

Commissioner Cohen suggested we wait for a quorum to score the applicants. Rather than delay the grant timeline, the Commission decided that scoring the applications at home and returning the scores to Assistant Planner Dimsho would be a more timely solution than waiting until the next meeting. Dimsho will email the Commission with instructions and a deadline for returning scores.

□

Planning Administrator Site Design Review

- a. Site Design Review at 58144 Old Portland Rd. - Vacant building renovations

Commissioner Cohen moved to approve the acceptance agenda. Commissioner Webster seconded. All in favor; none opposed; motion carries.

□

Planning Director Decisions

- a. Sign Permit (Banner) at 2100 Block of Columbia Blvd - Community Action Team c/o St. Helens Head Start
- b. Accessory Structure at 58967 Glacier Ave. - New 198 sq. ft. shed
- c. Sign Permit (Wall) at 155 S. Columbia River Hwy (Ace Hardware) - Clark Signs
- d. Sign Permit (Wall) at 371 Columbia Blvd. (Kozy Korner) – Clark Signs

There were no comments.

□

Planning Department Activity Reports

There were no comments.

□

For Your Information Items

Chair Petersen requested that the Commission recommend that City Council use dollars to conduct a wayfinding signage plan. As an example, he discussed the signage plan from Silverton, Oregon.

Commissioner Cohen moved to recommended that City Council develop a St. Helens wayfinding signage plan. Commissioner Webster seconded. All in favor; none opposed; motion carries.

□

There being no further business before the Planning Commission, the meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Jennifer Dimsho
Planning Secretary

2015 Planning Commission Attendance Record

P=Present A=Absent Can=Cancelled

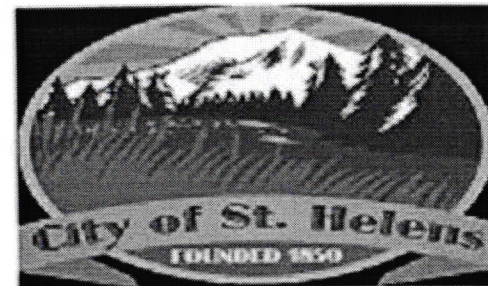
Date	Petersen	Hubbard	Lawrence	Cohen	Cary	Semling	Webster
01/13/15	P	P	P	P	P	P	P
02/10/15	P	P	P	P	P	P	P
03/10/15	P	P	A	P	P	P	P
04/14/15	CAN	CAN	CAN	CAN	CAN	CAN	CAN
05/12/15	P	P	P	P	P	P	P
06/09/15	P	P	P	P	P	P	P
07/14/15	A	P	P	P	P	P	P
08/11/15	P	A	P	A	P	P	P
09/08/15	P	P	A	P	A	A	P
10/13/15							
11/10/15							
12/08/15							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/06/2015 - 2:09PM
 Batch: 00005.10.2015 - 10/06 FY 15-16

JE 31



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CARLSON, VIRGINIA 390 N. 5TH ST. APT.A ST. HELENS, OR 97051 CARLS.VI SEPT 2015	10/6/2015	234.00	0.00	10/06/2015	LOC CONF BEND EXPENSE			False	0
001-100-490000 Professional development									
SEPT 2015 Total:		234.00							
CARLSON, VIRGINIA To		234.00							
E2C CORPORATION 2316 NE MINNEHAHA STREET VANCOUVER, WA 98665 E2C 3745	9/8/2015	350.00	0.00	10/06/2015	MONTHLY MANAGEMENT COL. CO EVENTS TRAVE			False	0
008-008-451000 Media Expense									
3745 Total:		350.00							
3762	9/30/2015	350.00	0.00	10/06/2015	MONTHLY MANAGEMENT COL. CO EVENTS TRAVE			False	0
008-008-451000 Media Expense									
3762 Total:		350.00							
OCT 2015	10/6/2015	1,000.00	0.00	10/06/2015	ADVANCE FOR HALLOWEEN EVENT 11/10/15			False	0
008-008-558104 Events									
OCT 2015 Total:		1,000.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			

E2C CORPORATION Tota	1,700.00
----------------------	----------

Report Total:	1,934.00
---------------	----------



Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/09/2015 - 11:00AM
 Batch: 00007.10.2015 - 10/9 FY 15-16 (2)



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
PHILBRICK, LINDA P O BOX 304 FOSSIL, OR 97830 PHILBR.L									
0002586	10/8/2015	2,780.00	0.00	10/09/2015				False	0
001-000-204000 Bail Deposit				BAIL BOND REFUND ORIG REC 47585 FOR 3750.00					
0002586 Total:		2,780.00							
PHILBRICK, LINDA Tota		2,780.00							
ST. HELENS MARINA P O BOX 1054 ST. HELENS, OR, 97051 029000									
007344	9/6/2015	11.06	0.00	10/09/2015				False	0
001-005-509000 Marine board expense				GAS					
007344 Total:		11.06							
007351	9/6/2015	20.14	0.00	10/09/2015				False	0
001-005-509000 Marine board expense				GAS					
007351 Total:		20.14							
007354	9/6/2015	8.30	0.00	10/09/2015				False	0
001-005-509000 Marine board expense				GAS					
007354 Total:		8.30							
007384	7/29/2015	12.64	0.00	10/09/2015				False	0


Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
001-005-509000 Marine board expense					GAS				
007384 Total:		12.64							
007436	9/6/2015	15.33	0.00	10/09/2015				False	0
001-005-509000 Marine board expense					GAS				
007436 Total:		15.33							
ST. HELENS MARINA To		67.47							
SUNSET AUTO PARTS, INC. NAPA AUTO PARTS P.O. BOX 669 SCAPPOOSE,, OR 97056 020815									
511735	9/25/2015	21.98	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp					AUTO PARTS				
511735 Total:		21.98							
932-10271	9/17/2015	17.78	0.00	10/09/2015				False	0
013-403-501000 Operating materials/supplies					AUTO PARTS				
932-10271 Total:		17.78							
SUNSET AUTO PARTS, I		39.76							
Report Total:		2,887.23							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/09/2015 - 2:11PM
 Batch: 00009.10.2015 - 10/9 FY 15-16 (3)



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
CITY OF PORTLAND, BUREAU OF POLICE									
025639									
20151015-3	7/27/2015	180.00	0.00	10/09/2015				False	0
001-002-490000 Police Training/Supplies				CRISIS SEMINAR ANTHONLY MILTICH, JOSE CASTII					
20151015-3 Total:		180.00							
CITY OF PORTLAND, BU		180.00							
Report Total:		180.00							

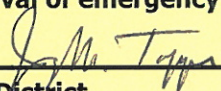
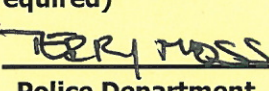
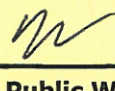
PETITION FOR TEMPORARY CLOSURE OF CITY STREET(S)

You must attach a map of street area to be closed.

I/we, the undersigned, request that the St. Helens City Council allow temporary closure of the following streets.

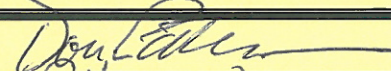
Street Closure #1			
Street Name	St Helens Street		
Beginning Point	1st Street	Ending Point	3RD Street
Start Date	10/31/15	End Date	10/31/15
Time to Begin Closure	4 pm	Time to Reopen	6 pm
Purpose of Closure	Lil' Spooks Parade		
Street Closure #2			
Street Name	1st Street		
Beginning Point	St. Helens St.	Ending Point	Cowlitz St.
Start Date	10/31/15	End Date	10/31/15
Time to Begin Closure	4:45 pm	Time to Reopen	6 pm
Purpose of Closure	Lil' Spooks Parade		
Street Closure #3			
Street Name	Cowlitz St.		
Beginning Point	1st Street	Ending Point	Strand Street
Start Date	10/31/15	End Date	10/31/15
Time to Begin Closure	4:45 pm	Time to Reopen	6 pm
Purpose of Closure	Lil' Spooks Parade		

Approval of emergency responders: (required)

	9-25-15		9/25/15		9-25-15
Fire District	Date	Police Department	Date	Public Works	Date
270 Columbia Blvd.	503-397-2990	150 S. 13 th St.	503-397-3333	984 Oregon St.	503-397-3532

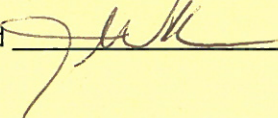
DECLARATION

I/we understand that any barricades or other devices to close off the street must be provided at my (our) expense or may be provided by the City at my/our expense for specific times and dates. I/we also understand that arrangements for placement of barricades/devices must be made with the Public Works Department (503.397.3532). I/we certify that I/we have notified all affected property owners, business owners and/or tenants in person or in writing of my/our intent to close the street/s listed above and that written consents of each are attached. It is my/our belief that there are no major conflicts with this closure.

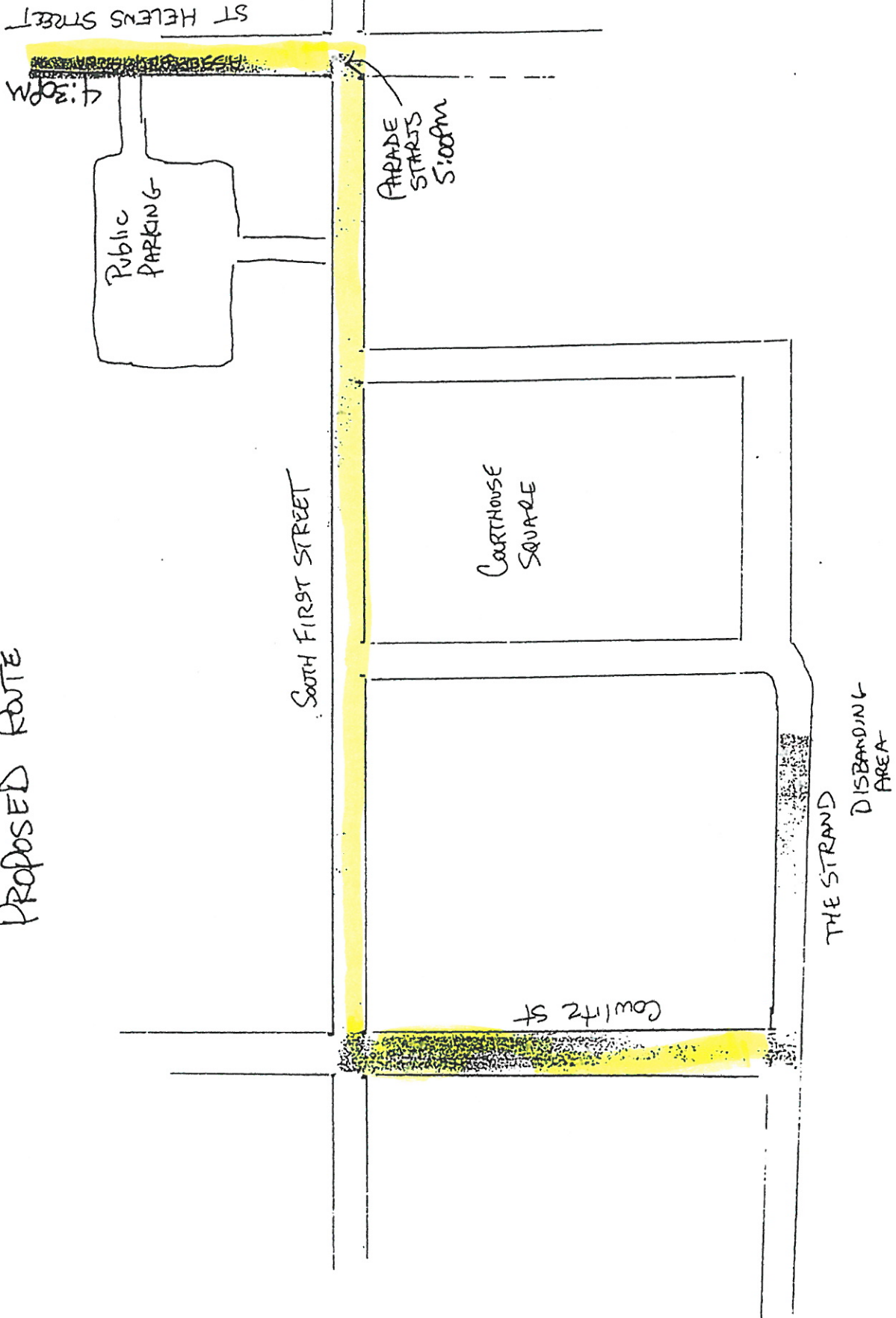
Petitioner Signature 	Date Signed 9-23-15
Print Name <u>Don Patterson</u>	Phone <u>503-397-0116</u>
Mailing Address <u>PO Box 1153</u>	City, State, Zip <u>St Helens OR 97051</u>
Petitioner Signature _____	Date Signed _____
Print Name _____	Phone _____
Mailing Address _____	City, State, Zip _____

FOR OFFICIAL USE ONLY

Date Rec'd 10/8 Rec'd by HD Date sent to CC 10/21 City Council ☐ Approved ☐ Denied Meeting date _____

Attested  _____, City Administrator Date 10/8/15

Little Spooks Parade Proposed Route



CITY STREET CLOSURE CONSENT FORM

Applicant must take this form to each affected business for consent signatures.

Applicant Don Patterson Phone _____
 Name of Event Lil Spooks Parade Date(s) of Event Oct 31 Time(s) 4:30pm
 Street(s) to be closed for event St Helens St, 1st Street, Cowitz St

The following affected businesses/individuals have been contacted and informed of the event listed above and have marked whether they consent or not to the closure of the street(s) listed above on the date(s) listed above:

Business name ZCS
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name LYNN CARVER
 Date signed 9-25-15

Business name Artifacts
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Patricia Forbes
 Date signed 9-25-15

Business name The Woodland Cottage
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Courtney Allison
 Date signed 9-25-15

Business name Bobbie's Catz
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Bobbie Croasser
 Date signed 9-25-15

Business name The smuggle chest
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name SUSAN KIKUHARA
 Date signed 9-25-2015

Business name Scandalous Hair Design
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Cathy Miller
 Date signed 9-25-2015

Business name Bomb Prontoy
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Andrew B/Bs
 Date signed 9/25/15

Business name Fritz's Clocks/Bijan Signs
☒ I/We consent to street closure
☐ I/We DO NOT consent to street closure
 Signature [Signature]
 Printed name Bar. Finlay
 Date signed 9-25-2015

**Return this to City Hall with your
 Petition for Temporary Closure of City Street(s)**

CITY STREET CLOSURE CONSENT FORM

Applicant must take this form to each affected business for consent signatures.

Applicant _____ Phone _____
 Name of Event _____ Date(s) of Event _____ Time(s) _____
 Street(s) to be closed for event _____

The following affected businesses/individuals have been contacted and informed of the event listed above and have marked whether they consent or not to the closure of the street(s) listed above on the date(s) listed above:

Business name <u>GOOD THINGS EATERY</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>Christina Patanjo</u> Date signed <u>09/25/15</u>
Business name <u>Klandale</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>V. Bartlett</u> Date signed <u>9/25/15</u>
Business name <u>Community Access Services</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>Brandi Saba</u> Date signed <u>9/25/15</u>
Business name <u>Columbia County Title</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>Cindi Caruso</u> Date signed <u>9/25/15</u>

Business name <u>Fritz & Sundry</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>FRED E Locke</u> Date signed <u>Sept 25, 2015</u>
Business name <u>Columbia Theater</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>Jessica Atley</u> Date signed <u>Sept 25, 2015</u>
Business name <u>CrossFit St Helens</u> <input checked="" type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature <u>[Signature]</u> Printed name <u>Carleen Mathews</u> Date signed <u>9-25-15</u>
Business name _____ <input type="checkbox"/> I/We consent to street closure <input type="checkbox"/> I/We DO NOT consent to street closure Signature _____ Printed name _____ Date signed _____

**Return this to City Hall with your
 Petition for Temporary Closure of City Street(s)**



CERTIFICATE OF LIABILITY INSURANCE

COUNMED-01

DWICK

DATE (MM/DD/YYYY)

9/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.G. Elliott Insurance Center 1111 East 20th Street Scottsbluff, NE 69361	CONTACT NAME: Dedra Wick PHONE (A/C, No, Ext): (308) 635-2023 FAX (A/C, No): (308) 632-7359 E-MAIL ADDRESS: jgeco@jgelliott.com														
INSURED Country Media Inc. P O Box 444 Tillamook, OR 97141	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Hartford Fire Insurance Company</td> <td>19682</td> </tr> <tr> <td>INSURER B : Hartford Casualty Insurance Company</td> <td>29424</td> </tr> <tr> <td>INSURER C : HARTFORD INSURANCE COMPANY</td> <td>00914</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Hartford Fire Insurance Company	19682	INSURER B : Hartford Casualty Insurance Company	29424	INSURER C : HARTFORD INSURANCE COMPANY	00914	INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Hartford Fire Insurance Company	19682														
INSURER B : Hartford Casualty Insurance Company	29424														
INSURER C : HARTFORD INSURANCE COMPANY	00914														
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>		91UUNKI3397	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> Automatic AI						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> w/signed contract						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
A	AUTOMOBILE LIABILITY			91UUNKI3397	07/01/2015	07/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			91XHUZR7756	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 2,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			91WEIJ6731	07/01/2015	07/01/2016	PER STATUTE <input checked="" type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Chronicle's Lil Spooks parade

CERTIFICATE HOLDER

CANCELLATION

City of St. Helens PO Box 278 Saint Helens, OR 97051	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>
--	--

© 1988-2014 ACORD CORPORATION. All rights reserved.

City of St. Helens
275 Strand Street
P.O. Box 278
St. Helens, OR 97051
(503) 397-6272

No fee

City of St. Helens
MARIJUANA BUSINESS
LICENSE APPLICATION
Ordinance No. 3196

Please read the attached St. Helens Municipal Code Chapter 5.30, complete this application and return to City Hall at least 30 days prior to the date the license is requested to be effective.

Name of business:_____ Business Phone:_____

Business DBA:_____

Applicant (All owners/operators must provide information)

Name:_____ Home Phone:_____

Home Address:_____ City, State:_____

Date of Birth:_____ Driver's Lic. State/No.:_____

Business

Principal business address:_____

OLCC or OHA License No.:_____ License Type:_____

Please attach a copy of your valid OLCC or OHA license.

Do you have a valid City of St. Helens Business License? ☐ Yes ☐ No

If yes, Business License No._____ Secretary of State Registration No._____

Have you entered into a City Community Impact Agreement? ☐ Yes ☐ No

Is your business a: ☐ Corporation ☐ Partnership ☐ Association ☐ Other:_____

If the business is a corporation, partnership, or association, please list the name, address, date of birth, and driver's license state/number of each officer, partner, agent, etc.*:

Name:_____ Date of Birth:_____

Address:_____ Driver's License No.:_____

_____ Driver's License Issuing State:_____

Title:_____

**Additional space provided on back.*

Provide a detailed description of the type, nature, and extent of the proposed business operations:

Provide a detailed description of the proposed accounting and inventory systems for the business:

Additional Space:

I hereby certify under penalty of perjury and false swearing that the information I have provided is true and correct.

Applicant Signature

Date Signed

FOR OFFICE USE ONLY

Date Received: _____

Received by: _____

Date Forwarded to Police Dept.: _____

PD Sign & Date: _____

Date Forwarded to City Administrator: _____

City Administrator Approval: _____

Date of Final Approval: _____

COMMUNITY IMPACT AGREEMENT

This Community Impact Agreement ("Agreement") is entered into between the City of St. Helens, an Oregon municipal corporation ("City") and _____, a _____, ("Marijuana Related Business") collectively "the Parties."

RECITALS

WHEREAS, the St. Helens City Council approved Ordinance No. 3196 on October 7, 2015, amending St. Helens Municipal Code ("SHMC") Chapter 5.30 to allow Marijuana Related Businesses to operate in the City; and

WHEREAS, SHMC 5.30.020 requires Marijuana Related Businesses to obtain a Marijuana Related Business License from the City in order to legally operate in the City; and

WHEREAS, an executed community impact agreement is one requirement to obtain a Marijuana Related Business License from the City; and

WHEREAS, the Parties jointly wish to enter into this Agreement.

Now, THEREFORE, in consideration for the mutual covenants and agreements herein, the sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. PURPOSE. The purpose of this Agreement is to seek to mitigate the public safety and public health impacts of the Marijuana Related Business on the St. Helens community.
2. DEFINITIONS. As used in this Agreement, unless the context requires otherwise:
 - a. "Administrator" means the Finance Director for the City of St. Helens or his/her designee.
 - b. "Gross Sales" means the total amount received in money, credits, property or other consideration from sales of marijuana, medical marijuana and marijuana-infused products.
 - c. "Marijuana" means all parts of the plant of the Cannabis family Moraceae, whether growing or not; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its resin, as may be defined by Oregon Revised Statutes as they currently exist or may from time to time be amended. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted there from), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.
 - d. "Person" means natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or any group or combination acting as a unit, including the United States of America, the

State of Oregon and any political subdivision thereof, or the manager, lessee, agent, servant, officer or employee of any of them.

- e. "Purchase or Sale" means the acquisition or furnishing for consideration by any person of marijuana or marijuana-infused products within the City.
 - f. "Retail sale" means the transfer of goods or services in exchange for any valuable consideration.
3. CITY FINDINGS. The City hereby finds that the operation of the Marijuana Related Business in the City will contribute to the economic development of the City, but may also increase the demand on City services resulting from the use of marijuana, specifically on public safety and public health. The City therefore intends, by this Agreement, to increase support to public safety, enforcement, and health related programs in the City and broader community which are impacted by increased marijuana usage.
4. TERM. The term of this Agreement shall commence upon the approval of this Agreement by the City Council and execution by the Mayor and shall continue for five (5) years unless (i) sooner terminated as provided in this Agreement or (ii) extended as mutually agreed upon, in writing, by the Parties.
5. COMMUNITY IMPACT PAYMENTS. The Marijuana Related Business recognizes and acknowledges that the City may experience direct and indirect impacts resulting from the use of marijuana, specifically on public safety and public health. In order to mitigate those impacts, Marijuana Related Business shall make quarterly Community Impact Payments to City in the amount described in Section 6 of this Agreement. City shall appropriate funds from the Community Impact Payments to public safety and marijuana related programs in the City.
6. AMOUNT OF COMMUNITY IMPACT PAYMENTS.
- a. Marijuana Related Business shall pay to the City fifteen percent (15%) of the gross sale amount paid to the Marijuana Related Business of marijuana and marijuana-infused products.
 - b. The following deductions shall be allowed against sales received by the Marijuana Related Business providing marijuana or marijuana-infused products:
 - i. Refunds of sales actually returned to any purchaser.
 - ii. Any adjustments in sales which amount to a refund to a purchaser, providing such adjustment pertains to the actual sale of marijuana or marijuana-infused products and does not include any adjustments for other services furnished by Marijuana Related Business.

7. METHOD AND TIMING OF PAYMENTS.

- a. Marijuana Related Business shall, on or before the last day of the month following the end of each calendar quarter (in the months of April, July, October and January) make a return to the Administrator, on forms provided by the City, specifying the total sales pursuant to this Agreement and the amount of the Community Impact Payment.
- b. Marijuana Related Business shall be entitled to retain one percent (1%) of the amount due to defray the costs of bookkeeping and remittance.
- c. Marijuana Related Business must keep and preserve in an accounting format established by the Administrator records of all sales and such other books or accounts as may be required by the Administrator. All such books, invoices and other records shall be retained for a period of three (3) years. The Administrator shall have the right to inspect all such records at all reasonable times.

8. REFUNDS.

- a. Whenever the amount of the Community Impact Payment has been overpaid or paid more than once, or has been erroneously collected or received by the City, it may be refunded as provided in subsection b. of this section, provided a claim in writing, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with the Administrator within one year of the date of payment. The claim shall be on forms furnished by the Administrator.
- b. The Administrator shall have twenty (20) calendar days from the date of receipt of a claim to review the claim and make a determination in writing as to the validity of the claim. The Administrator shall notify the Marijuana Related Business in writing of the Administrator's determination. Such notice shall be mailed to the address provided on the claim form. In the event a claim is determined by the Administrator to be a valid claim, Marijuana Related Business may claim a refund, or take as credit against future Community Impact Payments in the amount overpaid, paid more than once, or erroneously collected or received. Marijuana Related Business shall notify Administrator of its choice no later than fifteen (15) days following the date Administrator mailed the determination. In the event Marijuana Related Business has not notified the Administrator of its choice within the fifteen (15) day period and Marijuana Related Business is still in business, a credit will be granted against the Community Impact Payment for the next quarter. If the Marijuana Related Business is no longer in business, a refund check will be mailed to the address provided in the claim form. Any credit for erroneous overpayment taken on a subsequent Community Impact Payment for refund of an amount erroneously overpaid by Marijuana Related Business must be so taken or filed within three (3) years after the date on which the overpayment was made to the City.

- c. No refund shall be paid under the provisions of this section unless the Marijuana Related Business established the right by written records showing entitlement to such refund and the Administrator acknowledged the validity of the claim.

9. TERMINATION. This Agreement shall be terminated:

- a. At any time upon mutual agreement of the Parties.
- b. If Marijuana Related Business breaches this Agreement and fails to cure the breach within thirty (30) calendar days' notice from the City. Termination shall be effective immediately following the time to cure.
- c. Pursuant to SHMC 5.30.035, should federal or state statutes, regulations, or guidelines be modified, changed, or interpreted in such a way by state or federal law enforcement officials so as to prohibit legal operation of a Marijuana Related Business.
- d. If the City revokes the Marijuana Related Business License, pursuant to SHMC 5.30.035(2).

10. CONFIDENTIALITY. Except as otherwise required by law, it shall be unlawful for the City, any officer, employee or agent to divulge, release or make known in any manner any financial information submitted or disclosed to the City under the terms of this Agreement. Nothing in this section shall prohibit:

- a. The disclosure of the names and addresses of any person who is operating Marijuana Related Business; or
- b. The disclosure of general statistics in a form which would not reveal Marijuana Related Business' financial information; or
- c. The disclosure of information when such disclosure of conditionally exempt information is ordered under public records law procedures.

11. AUDIT OF BOOKS, RECORDS, OR PERSONS.

- a. The City, for the purpose of determining the correctness of the Community Impact Payment, may examine or may cause to be examined by an agent or representative designated by the City for that purpose, any books, papers, records, or memoranda, including copies of Marijuana Related Business' state and federal income tax return. All books, invoices, accounts and other records shall be made available within the city limits and be open at any time during regular business hours for examination by the Administrator or an authorized agent of the Administrator.
- b. If the examinations or investigations disclose that any reports of Marijuana Related Business filed with the Administrator pursuant to the requirements herein have shown incorrectly the amount of the Community Impact Payment

accruing, the Administrator may make such changes in subsequent reports and payments, or make such refunds, as may be necessary to correct the errors disclosed by its examinations or investigations.

- c. Marijuana Related Business shall reimburse the City for reasonable costs of the examination or investigation if the action disclosed that the Marijuana Related Business paid ninety five percent (95%) or less of the amount owing for the period of the examination or investigation. In the event that such examination or investigation results in an assessment by and an additional payment due to the City, such additional payment shall be subject to interest at the rate of nine percent (9%) per year from the date the original payment was due.
 - d. Marijuana Related Business shall keep a record in such form as may be prescribed by the Administrator of all sales of marijuana and marijuana-infused products. The records shall at all times during the business hours of the day be subject to inspection by the Administrator or authorized officers or agents of the Administrator.
 - e. Marijuana Related Business shall maintain and keep, for a period of three (3) years, all records of marijuana and marijuana-infused products sold.
12. FORMS. City shall provide to Marijuana Related Business a form on which Marijuana Related Business shall report the sales of marijuana and marijuana-infused products to City and determination of the Community Impact Payment.
13. AMENDMENTS. Amendments to this Agreement must be made in writing and approved by all Parties.
14. NON-ASSIGNMENT. This Agreement may not be assigned by any of the Parties without written consent of the other Parties.
15. ENTIRE AGREEMENT. This Agreement incorporates by reference SHMC Chapter 5.30 and constitutes the entire agreement between the Parties.
16. SEVERABILITY. The Parties agree that, if any term of this Agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms will not be affected.

[Signature Page to Follow]

CITY:

CITY OF ST. HELENS, a municipal corporation of the State of Oregon

MARIJUANA RELATED BUSINESS:

By: _____

Name: _____

Its: City Administrator

Date: _____

By: _____

Name: _____

Its: _____

Date: _____

APPROVED AS TO FORM:

By: _____

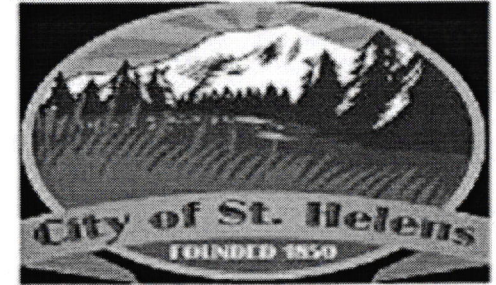
City Attorney

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/05/2015 - 3:05PM
 Batch: 00002.10.2015 - 10/05 FY 15-16

JE 22



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ANDERSON, TARA LYNN 705 JAMES STREET COLUMBIA CITY, OR 97018 ANDER.TA									
0002558	8/5/2015	37.50	0.00	10/05/2015	False0				
001-000-237000 Restitution			RESTITUTION DISBURSEMENT ELIZABETH VIOLET						
0002558 Total:		37.50							
2582	10/1/2015	17.50	0.00	10/05/2015	False0				
001-000-237000 Restitution			RESTITUTION DISBURSEMENT ELIZABETH SNIDER						
2582 Total:		17.50							
ANDERSON, TARA LYNN		55.00							
BAILEY, RICH 2420 GABLE ROAD ST. HELENS, OR 97051 BAILEYR									
2563	10/1/2015	50.00	0.00	10/05/2015	False0				
001-000-237000 Restitution			RESTITUTION DISBURSEMENT CATHERINE A LANT						
2563 Total:		50.00							
BAILEY, RICH Total:		50.00							
CARTER, JEFFREY 181 N. VERNONIA ROAD									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ST. HELENS, OR 97051									
CARTER.J									
2551	8/5/2015	404.75	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT RONALD S CARPEN					
2551 Total:		404.75							
CARTER, JEFFREY Total		404.75							
COLUMBIA CO. SHERIFF'S DEPT.									
COLUMBIA COUNTY COURTHOUS									
901 PORT AVE.									
ST. HELENS,, OR 97051									
007600									
2580	10/1/2015	12.50	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT RANDALL MOWATT					
2580 Total:		12.50							
COLUMBIA CO. SHERIF		12.50							
COLUMBIA CO. TREASURER									
230 STRAND STREET									
COLUMBIA COUNTY COURTHOUS									
ST. HELENS,, OR 97051									
007701									
JULY 2015	10/4/2015	164.00	0.00	10/05/2015				False	0
001-000-236000 County assessments				JAIL ASSESSMENT					
JULY 2015	10/4/2015	353.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				COUNTY ASSESSMENT					
JULY 2015	10/4/2015	-51.70	0.00	10/05/2015				False	0
001-000-341000 Fines				CITY COURT COSTS					
JULY 2015	10/4/2015	10.00	0.00	10/05/2015				False	0
001-000-236000 County assessments				JAIL ASSESSMENT					
JULY 2015	10/4/2015	337.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				COUNTY ASSESSMENT					
JULY 2015	10/4/2015	-34.70	0.00	10/05/2015				False	0
001-000-341000 Fines				CITY COURT COSTS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
JULY 2015 Total:		777.60							
SEPT 2015	10/4/2015	65.00	0.00	10/05/2015				False	0
001-000-236000 County assessments				JAIL ASSESSMENT					
SEPT 2015	10/4/2015	488.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				COUNTY ASSESSMENT					
SEPT 2015	10/4/2015	-55.30	0.00	10/05/2015				False	0
001-000-341000 Fines				CITY COURT COSTS					
SEPT 2015 Total:		497.70							
COLUMBIA CO. TREASU		1,275.30							
COLUMBIA COUNTY JAIL 901 PORT AVENUE ST. HELENS, OR 97051 007583									
2584	10/1/2015	12.50	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT ARIEL IRENE WATT					
2584 Total:		12.50							
COLUMBIA COUNTY JA		12.50							
COLUMBIA RIVER P.U.D. P. O. BOX 1193 ST. HELENS, OR, 97051 008325									
0002560	8/5/2015	50.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT LORI ANN BRADFO					
0002560 Total:		50.00							
0002576	10/1/2015	50.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT LORI ANN BRADFO					
0002576 Total:		50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
COLUMBIA RIVER P.U.D		100.00							
CORNELIUS, PATRICIA ANN 61335 BARGER ROAD ST HELENS, OR 97051 P.CORNEL									
2554	8/5/2015	42.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT ROBERT SEASTONE					
2554 Total:		42.00							
2572	10/1/2015	62.50	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT ROBERT SEASTONE					
2572 Total:		62.50							
CORNELIUS, PATRICIA A		104.50							
DOMINO'S PIZZA 2012 COLUMBIA BLVD. ST. HELENS, OR 97051 DOMINO									
0002568	10/1/2015	192.44	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT BRANDON ANTHON					
0002568 Total:		192.44							
DOMINO'S PIZZA Total:		192.44							
EASY WASH CAR WASH 755 N. COLUMBIA RIVER HWY. ST HELENS, OR 97051 EASYWASH									
0002555	8/5/2015	35.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT TODD WILLIAM NIE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
0002555 Total:		35.00							
EASY WASH CAR WASH		35.00							
GIFFORD, RACHAEL P O BOX 591 BLACK DIAMOND, WA 98010 GIFFOR.R									
2583	10/1/2015	12.50	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT ERIC M GIFFORD				
2583 Total:		12.50							
GIFFORD, RACHAEL To		12.50							
HECKMAN, MARTIN 500 B STREET COLUMBIA CITY, OR 97018 HECKMAN									
0002550	8/5/2015	55.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT ROBERT CRAM				
0002550 Total:		55.00							
2569	10/1/2015	200.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT ROBERT M CRAM				
2569 Total:		200.00							
HECKMAN, MARTIN To		255.00							
LANDRETH, KENNY L. 661 OLD PORTLAND ROAD ST. HELENS, OR 97051 LANDRE.K									
0002577	10/1/2015	150.00	0.00	10/05/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
001-000-237000 Restitution					RESTITUTION DISBURSEMENT ASHLEY ROSE GRAY				
0002577 Total:		150.00							
LANDRETH, KENNY L. T		150.00							
O'BRIEN, KENDALL MICHELLE 55407 PIONEER ROAD SCAPPOOSE, OR 97056 K.OBRIEN									
2565	10/1/2015	22.50	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT JACOB R JOHNSON				
2565 Total:		22.50							
O'BRIEN, KENDALL MIC		22.50							
ODOT HIGHWAY BUDGET-CAO COORDINATOR MS#22 355 CAPITOL STREET NE SALEM, OR 97301 ODOT.H.B									
0002570	10/1/2015	30.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT SCOTT ALLARD CO				
0002570 Total:		30.00							
ODOT HIGHWAY BUDGE		30.00							
OLIVER, JONATHAN LEE 33049 STONE ROAD WARREN, OR 97053 OLIVER.J									
0002561	8/5/2015	25.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT SHAWN LEROY CRA				
0002561 Total:		25.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
0002578	10/1/2015	50.00	0.00	10/05/2015				False	0
001-000-237000	Restitution			RESTITUTION DISBURSEMENT SHAWN LEROY CRA					
	0002578 Total:	50.00							
	OLIVER, JONATHAN LE	75.00							
OREGON ASSOC.FOR COURT ADMIN. ATTN: ANNA M.GLIEBE, TREASUR P O BOX 4755 BEAVERTON, OR 97076 022012									
OCT 2015	10/4/2015	225.00	0.00	10/05/2015				False	0
001-103-490000	Professional development			O.A.C.A RIKI FRAPIER CONFERENCE					
	OCT 2015 Total:	225.00							
	OREGON ASSOC.FOR C	225.00							
OREGON DEPT. OF REVENUE P.O. BOX 14110 SALEM, OR 97309-0910 023202									
AUG 2015	10/4/2015	2,125.00	0.00	10/05/2015				False	0
001-000-235000	State Assessments			STATE					
AUG 2015	10/4/2015	980.00	0.00	10/05/2015				False	0
001-000-235000	State Assessments			STATE DUII DIVERSION					
AUG 2015	10/4/2015	493.00	0.00	10/05/2015				False	0
001-000-235000	State Assessments			UNITARY					
AUG 2015	10/4/2015	3.00	0.00	10/05/2015				False	0
001-000-235000	State Assessments			STATE COURT FACILITY					
AUG 2015	10/4/2015	7.00	0.00	10/05/2015				False	0
001-000-235000	State Assessments			INTOXICATED DRIVER					
	AUG 2015 Total:	3,608.00							
JULY 2015	10/5/2015	2,008.29	0.00	10/05/2015				False	0
001-000-235000	State Assessments			STATE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
JULY 2015	10/5/2015	680.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				STATE DUII DIVERSION					
JULY 2015	10/5/2015	476.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				UNITARY					
JULY 2015	10/5/2015	32.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				STATE COURT FACILITY					
JULY 2015	10/5/2015	10.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				LEMLA					
JULY 2015 Total:		3,206.29							
SEPT 2015	10/4/2015	2,577.08	0.00	10/05/2015				False	0
001-000-235000 State Assessments				STATE					
SEPT 2015	10/4/2015	300.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				STATE DUII DIVERSION					
SEPT 2015	10/4/2015	200.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				UNITARY					
SEPT 2015	10/4/2015	14.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				STATE COURT FACILITY					
SEPT 2015	10/4/2015	5.00	0.00	10/05/2015				False	0
001-000-235000 State Assessments				LEMLA					
SEPT 2015 Total:		3,096.08							
OREGON DEPT. OF REV		9,910.37							
POORMAN, CHRIS 59361 PONDEROSA DRIVE ST. HELENS, OR 97051 POORMAN									
0002559	8/5/2015	25.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT					
0002559 Total:		25.00							
0002575	10/1/2015	50.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT ANDREW MICHAEL					
0002575 Total:		50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
POORMAN, CHRIS Total		75.00							
RITE AID 785 S COLUMBIA RIVER HWY. ST HELENS, OR 97051									
0002556	8/5/2015	33.99	0.00	10/05/2015				False	0
001-000-237000 Restitution			RESTITUTION DISBURSEMENT JASON DEAN HORTC						
0002556 Total:		33.99							
0002557	8/5/2015	37.50	0.00	10/05/2015				False	0
001-000-237000 Restitution			RESTITUTION DISBURSEMENT JOHN WESLEY ELLE						
0002557 Total:		37.50							
0002573	10/1/2015	20.00	0.00	10/05/2015				False	0
001-000-237000 Restitution			RESTITUTION DISBURSEMENT BABE MARIE BOE						
0002573 Total:		20.00							
RITE AID Total:		91.49							
ROTHWILSON, BLAIR MIKAL 125 S. 4TH STREET ST. HELENS, OR 97051									
0002553	8/5/2015	225.00	0.00	10/05/2015				False	0
001-000-237000 Restitution			RESTITUTION DISBURSEMENT REBECCA LYNN STC						
0002553 Total:		225.00							
ROTHWILSON, BLAIR M		225.00							
SAFEWAY 795 S. COLUMBIA RIVER HWY ST HELENS, OR 97051									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
SAFEWAY									
0002566	10/1/2015	35.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT JIMMIE JOSEPH MOI				
		<hr/>							
0002566 Total:		35.00							
2581	10/1/2015	6.43	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT JORDAN MICHAEL J				
		<hr/>							
2581 Total:		6.43							
		<hr/>							
SAFEWAY Total:		41.43							
<hr/>									
SKINNY'S TEXACO									
C/O LANE ATTRASH									
373 S COLUMBIA RIVER HWY									
ST. HELENS, OR 97051									
SKINNY									
0002564	10/1/2015	17.92	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT EVERETT EUGENE J				
		<hr/>							
0002564 Total:		17.92							
		<hr/>							
SKINNY'S TEXACO Total:		17.92							
<hr/>									
ST. HELENS FED. CREDIT UNION									
P.O. BOX 537									
ST. HELENS,, OR 97051									
028930									
0002579	10/1/2015	20.00	0.00	10/05/2015				False	0
001-000-237000 Restitution					RESTITUTION DISBURSEMENT BRANDIE KAY OWE				
		<hr/>							
0002579 Total:		20.00							
		<hr/>							
ST. HELENS FED. CRED		20.00							
<hr/>									
ST. HELENS MARKET FRESH IGA									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
P O BOX 777									
ST. HELENS, OREGON, 97051									
029225									
2585	10/1/2015	15.00	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT SHELLY MARIE WIL					
2585 Total:		15.00							
ST. HELENS MARKET F		15.00							
SUPRY, AMANDA									
61339 BARGER ROAD									
ST. HELENS, OR 97051									
SUPRY.A									
2574	10/1/2015	87.50	0.00	10/05/2015				False	0
001-000-237000 Restitution				RESTITUTION DISBURSEMENT GEORGETTE LINS S					
2574 Total:		87.50							
SUPRY, AMANDA Total:		87.50							
Report Total:		13,495.70							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/08/2015 - 2:14PM
 Batch: 00003.10.2015 - 10/09 FY 15-16



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ACCELA, INC. #774375									
4375 SOLUTIONS CENTER									
CHICAGO, IL 60677-4003									
000496									
INV31582	9/29/2015	272.00	0.00	10/09/2015				False	0
012-106-554000 Contractual/consulting serv				IVR TELEWORKS SUBSCRIPTION					
INV31582 Total:		272.00							
ACCELA, INC. #774375 T		272.00							
ACE HARDWARE									
155 S COLUMBIA RIVER HWY									
ST HELENS, OR 97051									
000500									
1211	9/8/2015	35.54	0.00	10/09/2015				False	0
001-004-519000 Furnishing/Shelving Exp				SCREEN REPAIR / SCREEN CLIP					
1211 Total:		35.54							
1213	9/30/2015	218.72	0.00	10/09/2015				False	0
001-005-501000 Operating Materials & Supp				MATERIALS					
1213	9/30/2015	37.29	0.00	10/09/2015				False	0
008-008-558104 Events				HALLOWEENTOWN PAINT					
1213 Total:		256.01							
1217	9/30/2015	44.07	0.00	10/09/2015				False	0
018-019-501000 Operating Materials				MATERIALS					
1217	9/30/2015	44.07	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
018-020-501000 Operating Materials & Supplies				MATERIALS					
1217	9/30/2015	65.25	0.00	10/09/2015				False	0
018-021-501000 Operating Materials & Supplies				MATERIALS					
1217 Total:		153.39							
1218	9/30/2015	27.88	0.00	10/09/2015				False	0
001-005-501000 Operating Materials & Supp				MATERIALS					
1218	9/30/2015	58.88	0.00	10/09/2015				False	0
011-011-501000 Operating Materials & Supp				MATERIALS					
1218	9/30/2015	13.32	0.00	10/09/2015				False	0
011-011-505000 Street Signs				MATERIALS					
1218	9/30/2015	19.77	0.00	10/09/2015				False	0
012-107-457000 Office supplies				MATERIALS					
1218	9/30/2015	17.08	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				MATERIALS					
1218	9/30/2015	151.01	0.00	10/09/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
1218	9/30/2015	102.35	0.00	10/09/2015				False	0
017-417-501000 Operating materials and suppli				MATERIALS					
1218 Total:		390.29							
ACE HARDWARE Total:		835.23							
ALEXIN ANALYTICAL LABS, INC.									
LABORATORIES, INC.									
13035 S.W. PACIFIC HWY.									
TIGARD, OR, 97223-									
001650									
23662	9/30/2015	375.00	0.00	10/09/2015				False	0
017-017-472000 Lab Testing				ROUTINE E COLI TESTING					
23662 Total:		375.00							
ALEXIN ANALYTICAL L		375.00							

BARBEE, DIANE

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
017100									
SEPT 2015	9/29/2015	19.44	0.00	10/09/2015				False	0
001-004-481000 Visual Materials				DVD					
	SEPT 2015 Total:	19.44							
	BARBEE, DIANE Total:	19.44							
CANON SOLUTIONS AMERICA, INC									
15004 COLLECTIONS CENTER DRI									
CHICAGO, IL 60693									
021694									
4017104167	10/29/2015	124.69	0.00	10/09/2015				False	0
001-002-502000 Equipment Expense				CITY HALL MONTHLY COPIER					
	4017104167 Total:	124.69							
	CANON SOLUTIONS AM	124.69							
CARQUEST AUTO PARTS STORES									
58105 COLUMBIA RIVER HWY									
ST. HELENS, OR 97051									
005845									
1611-283820	9/3/2015	15.82	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				AUTO PARTS					
	1611-283820 Total:	15.82							
1611-283885	9/4/2015	134.31	0.00	10/09/2015				False	0
001-002-510000 Automobile Expense				AUTO PARTS					
	1611-283885 Total:	134.31							
1611-284303	9/10/2015	51.84	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				AUTO PARTS					
	1611-284303 Total:	51.84							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
1611-284390	9/11/2015	45.66	0.00	10/09/2015				False	0
001-002-510000 Automobile Expense				AUTO PARTS					
1611-284390 Total:		45.66 ✓							
1611-284465	9/11/2015	1,915.00	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				AUTO PARTS					
1611-284465 Total:		1,915.00 ✓							
1611-284604	9/14/2015	19.59	0.00	10/09/2015				False	0
001-002-510000 Automobile Expense				AUTO PARTS					
1611-284604 Total:		19.59 ✓							
1611-285539	9/24/2015	11.89	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				AUTO PARTS					
1611-285539 Total:		11.89 ✓							
1611-285965	9/14/2015	15.84	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				AUTO PARTS					
1611-285965 Total:		15.84 ✓							
CARQUEST AUTO PART		2,209.95							
<p>CENTERLOGIC, INC. 7414 NE HAZEL DELL AVE SUITE B VANCOUVER, WA 98665</p>									
011595									
31408	10/2/2015	125.08	0.00	10/09/2015				False	0
012-101-500000 Information services				IT SUPPORT					
31408	10/2/2015	83.38	0.00	10/09/2015				False	0
001-100-500000 Information services				IT SUPPORT					
31408	10/2/2015	166.92	0.00	10/09/2015				False	0
001-103-500000 Information services				IT SUPPORT					
31408	10/2/2015	83.38	0.00	10/09/2015				False	0
001-104-500000 Information services				IT SUPPORT					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
31408	10/2/2015	188.75	0.00	10/09/2015				False	0
001-002-500000 Computer System Maint.				IT SUPPORT				False	0
31408	10/2/2015	607.50	0.00	10/09/2015				False	0
001-004-500000 Computer Maintenance				IT SUPPORT				False	0
31408	10/2/2015	158.53	0.00	10/09/2015				False	0
001-105-500000 Information services				IT SUPPORT				False	0
31408	10/2/2015	183.57	0.00	10/09/2015				False	0
012-102-500000 Information services				IT SUPPORT				False	0
31408	10/2/2015	442.12	0.00	10/09/2015				False	0
012-106-500000 Information services				IT SUPPORT				False	0
31408	10/2/2015	342.23	0.00	10/09/2015				False	0
013-402-500000 Information services				IT SUPPORT				False	0
31408	10/2/2015	130.00	0.00	10/09/2015				False	0
018-019-500000 Computer System Maint.				IT SUPPORT					
31408 Total:		2,511.46							
31430 /31574	10/5/2015	74.32	0.00	10/09/2015				False	0
012-101-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	92.88	0.00	10/09/2015				False	0
001-100-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	75.81	0.00	10/09/2015				False	0
001-103-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	32.88	0.00	10/09/2015				False	0
001-104-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	240.00	0.00	10/09/2015				False	0
001-002-500000 Computer System Maint.				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	400.00	0.00	10/09/2015				False	0
001-004-500000 Computer Maintenance				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	73.50	0.00	10/09/2015				False	0
001-105-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	30.00	0.00	10/09/2015				False	0
015-015-500000 Computer System Maint.				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	80.37	0.00	10/09/2015				False	0
012-102-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	201.32	0.00	10/09/2015				False	0
012-106-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	153.92	0.00	10/09/2015				False	0
013-402-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
31430 /31574	10/5/2015	240.00	0.00	10/09/2015				False	0
013-403-500000 Information services				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	255.00	0.00	10/09/2015				False	0
017-417-501000 Operating materials and suppli				BACKUP SONIC WALL MAC FOR EMAIL SERVERS				False	0
31430 /31574	10/5/2015	40.00	0.00	10/09/2015				False	0
018-019-500000 Computer System Maint.				BACKUP SONIC WALL MAC FOR EMAIL SERVERS					
31430 /31574 Total:		1,990.00							
CENTERLOGIC, INC. To		4,501.46							
CHAVES CONSULTING, INC.-CRMS CLOUD RECORDS MGMT.SOLUTIC P. O. BOX 886 BAKER CITY, OR 9814 006630									
150170	10/1/2015	259.14	0.00	10/09/2015				False	0
012-102-554000 Contractual/consulting serv				MONTHLY USER FEE CLOUD REC MANAGEMENT					
150170 Total:		259.14							
CHAVES CONSULTING,		259.14							
CINTAS CORPORATION CINTAS FIRST AID & SAFETY PO BOX 631025 CINCINNATI, OH 45263-1025 037620									
5003705187	10/2/2015	82.94	0.00	10/09/2015				False	0
001-002-473000 Miscellaneous Expense				POLICE DEPT CABINET					
5003705187 Total:		82.94							
5003705188	10/2/2015	201.43	0.00	10/09/2015				False	0
012-107-554000 Contractual/consulting serv				CITY HALL CABINET REFILL					
5003705188 Total:		201.43							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
<hr/>									
CINTAS CORPORATION		284.37							
CITY OF COLUMBIA CITY									
P.O. BOX 189									
COLUMBIA CITY,, OR 97018									
007370									
OCT 2015	10/7/2015	71.14	0.00	10/09/2015				False	0
017-417-459000 Utilities				ACCT 001754-001 WTP					
OCT 2015 Total:		71.14							
CITY OF COLUMBIA CIT		71.14							
COASTWIDE LABORATORIES									
39554 TREASURE CENTER									
CHICAGO, IL 60694-9500									
007159								False	0
2813750	9/30/2015	110.45	0.00	10/09/2015					
018-019-501000 Operating Materials				GO RAGS					
2813750	9/30/2015	110.44	0.00	10/09/2015				False	0
018-020-501000 Operating Materials & Supplies				GO RAGS					
2813750 Total:		220.89							
COASTWIDE LABORATO		220.89							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
901 PORT AVENUE									
ST. HELENS, OR 97051									
007581									
201509CSH	9/30/2015	975.00	0.00	10/09/2015				False	0
001-005-554000 Contractual Services				PARKS WORK CREW					
201509CSH	9/30/2015	1,625.00	0.00	10/09/2015				False	0
013-403-554000 Contractual/consulting serv				PUBLIC WORKS WORK CREW					
201509CSH Total:		2,600.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
<hr/>									
	COLUMBIA CO. DEPT. O	2,600.00							
COLUMBIA CO. RIDER									
ATTN: JANET WRITE									
230 STRAND STREET									
ST HELENS, OR 97051									
007766									
2016-1627	9/25/2015	25.00	0.00	10/09/2015				False	0
009-209-554110 Economic and Market assessmen					TRANSPORTATION FOR ECONOMIC DEVELOPMENT				
2016-1627 Total:		25.00							
<hr/>									
	COLUMBIA CO. RIDER T	25.00							
COLUMBIA RIVER P.U.D.									
P. O. BOX 1193									
ST. HELENS, OR, 97051									
008325								False	0
1507170	10/2/2015	623.70	0.00	10/09/2015					
011-011-501000 Operating Materials & Supp					ACCT 73638 STREET LIGHTS				
1507170 Total:		623.70							
<hr/>									
OCT 2015	10/1/2015	11,373.27	0.00	10/09/2015				False	0
018-019-534000 Electrical Energy					ACCT 38633				
OCT 2015 Total:		11,373.27							
<hr/>									
	COLUMBIA RIVER P.U.D	11,996.97							
COMCAST									
PO BOX 34744									
SEATTLE, WA 98124-1744									
COMCAST									
OCT 2015	10/5/2015	102.85	0.00	10/09/2015				False	0
001-005-509000 Marine board expense					MARINE BOARD 3930				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	OCT 2015 Total:	102.85							
	COMCAST Total:	102.85							
COUNTRY MEDIA INC. PO BOX 9278 PORTLAND, OR 97207 006800									
SEPT 2015	9/30/2015	119.65	0.00	10/09/2015	ACCT 24240 ADVERTISING			False	0
012-102-526000 Advertisements									
	SEPT 2015 Total:	119.65							
	COUNTRY MEDIA INC. T	119.65							
DAILY JOURNAL OF COMMERCE, INC SDS 12-2812 PO BOX 86 MINNEAPOLIS, MN 55486-2812 009900									
742403081	10/2/2015	124.20	0.00	10/09/2015	BIDS / GOODS AND SERVICES			False	0
010-305-653501 Heavy equipment - backhoe									
	742403081 Total:	124.20							
	DAILY JOURNAL OF CO	124.20							
DURAN, MALINDA R. 1845 THIRD STREET P.O. BOX 427 COLUMBIA CITY, OR 97018 010948									
OCT 2015	10/6/2015	17.84	0.00	10/09/2015	OSP CJIS STATEWIDE TRAINING PORTLAND OR TRA			False	0
001-002-490000 Police Training/Supplies									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	OCT 2015 Total:	17.84							
	DURAN, MALINDA R. To	17.84							
E2C CORPORATION 2316 NE MINNEHAHA STREET VANCOUVER, WA 98665 E2C 3773 008-008-558104 Events	10/6/2015	450.00	0.00	10/09/2015	TICKET SET UP FEE MARNIE AND ME, SAND ISLAND			False	0
	3773 Total:	450.00							
	E2C CORPORATION Total	450.00							
EAGLE STAR ROCK PRODUCTS, INC. P.O. BOX 750 ST. HELENS, OR 97051 010970 29963 018-021-501000 Operating Materials & Supplies	9/29/2015	95.44	0.00	10/09/2015	ROCK N 19TH ST			False	0
	29963 Total:	95.44							
	EAGLE STAR ROCK PRO	95.44							
EMMERT MOTORS, INC. 2175 COLUMBIA BLVD. ST. HELENS, OREGON, 97051 020693 96020 012-107-502000 Equipment expense	9/16/2015	221.38	0.00	10/09/2015	2004 CHEVY BLAZER REPAIR DOOR HINGES			False	0
	96020 Total:	221.38							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
EMMERT MOTORS, INC		221.38							
HUDSON GARBAGE SERVICE PO BOX 1002 ST HELENS, OR 97051 015875									
8539568	10/1/2015	51.75	0.00	10/09/2015	ACCT 1554 375 S 18TH ST			False	0
001-004-459000 Utilities									
8539568 Total:		51.75							
8539693	10/1/2015	108.71	0.00	10/09/2015	8333 451 PLYMOUTH ST			False	0
018-019-501000 Operating Materials									
8539693	10/1/2015	108.71	0.00	10/09/2015	8333 451 PLYMOUTH ST			False	0
018-020-501000 Operating Materials & Supplies									
8539693 Total:		217.42							
8539849	10/1/2015	83.00	0.00	10/09/2015	ACCT 7539 265 STRAND			False	0
012-107-459000 Utilitites									
8539849 Total:		83.00							
8539850	10/1/2015	83.00	0.00	10/09/2015	7547 150 S 13TH ST			False	0
001-002-459000 Utilities									
8539850 Total:		83.00							
8539851	10/1/2015	78.31	0.00	10/09/2015	7555 984 OREGON ST			False	0
013-403-459000 Utilities									
8539851 Total:		78.31							
8539852	10/1/2015	403.48	0.00	10/09/2015	7598 MCCORMICK PARK			False	0
001-005-459000 Utilities									
8539852 Total:		403.48							
8539853	10/1/2015	306.57	0.00	10/09/2015	7601 DOWNTOWN			False	0
001-110-459000 Utilities									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
8539853 Total:		306.57							
8539854	10/1/2015	154.96	0.00	10/09/2015	7636 260 STRAND			False	0
001-005-459000 Utilities									
8539854 Total:		154.96							
HUDSON GARBAGE SER		1,378.49							
INGRAM LIBRARY SERVICES, INC.									
INGRAM BOOK COMPANY									
P.O. BOX 502779									
ST. LOUIS, MO 63150									
016240								False	0
86704167	9/14/2015	-8.24	0.00	10/09/2015	CREDIT				
001-004-511000 Printed Materials									
86704167 Total:		-8.24							
86729039	9/14/2015	-16.20	0.00	10/09/2015	CREDIT			False	0
001-004-483000 Audio Materials									
86729039 Total:		-16.20							
87651199	9/14/2015	-13.79	0.00	10/09/2015	CREDIT			False	0
001-004-511000 Printed Materials									
87651199 Total:		-13.79							
89358223	9/20/2015	48.03	0.00	10/09/2015	MATERIALS			False	0
001-004-511000 Printed Materials									
89358223 Total:		48.03							
89358224	9/20/2015	129.30	0.00	10/09/2015	MATERIALS			False	0
001-004-511000 Printed Materials									
89358224 Total:		129.30							
89358225	9/20/2015	63.67	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
001-004-511000 Printed Materials					MATERIALS				
89358225 Total:		63.67 ✓							
89358226	9/20/2015	32.17	0.00	10/09/2015				False	0
001-004-511000 Printed Materials					MATERIALS				
89358226 Total:		32.17 ✓							
89393328	9/21/2015	34.52	0.00	10/09/2015				False	0
001-004-511000 Printed Materials					MATERIALS				
89393328 Total:		34.52 ✓							
89393329	9/21/2015	716.12	0.00	10/09/2015				False	0
001-004-511000 Printed Materials					MATERIALS				
89393329 Total:		716.12 ✓							
INGRAM LIBRARY SERV		985.58							
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS 8331 UTICA AVENUE STE 200 RANCHO CUCAMONGA, CA 91730 016625 SEPT 2015	9/15/2015	180.00	0.00	10/09/2015				False	0
012-102-490000 Professional development					IIMC RENEWAL KATHY PAYNE 23971				
SEPT 2015 Total:		180.00 ✓							
INTERNATIONAL INSTI		180.00							
JORDAN RAMIS PC ATTORNEYS AT LAW PO BOX 230669 PORTLAND, OR 97281 030274 AUG 2015	9/30/2015	702.00	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
012-101-454000 Attorney AUG 2015	9/30/2015	210.00	0.00	10/09/2015	LEGAL SERVICES			False	0
011-011-454000 Attorney AUG 2015	9/30/2015	900.00	0.00	10/09/2015	LEGAL SERVICES			False	0
017-017-454000 Attorney Expense AUG 2015	9/30/2015	90.00	0.00	10/09/2015	LEGAL SERVICES			False	0
018-018-454000 Attorney Expense AUG 2015	9/30/2015	3,556.93	0.00	10/09/2015	LEGAL SERVICES			False	0
009-209-554120 Urban renewal review					LEGAL SERVICES				
AUG 2015 Total:		5,458.93							
JORDAN RAMIS PC Tota		5,458.93							
LAWRENCE COMPANY PO BOX 871688 VANCOUVER,, WA 98687 018028 10749	10/1/2015	100.00	0.00	10/09/2015	UNEMPLOYMENT SERVICES 10/1-12/31/2015			False	0
012-106-554000 Contractual/consulting serv									
10749 Total:		100.00							
LAWRENCE COMPANY		100.00							
LEAF PO BOX 644006 CINCINNATI, OH 45264-4006 018101 5980299	9/25/2015	170.00	0.00	10/09/2015	OCE VL2822C COPIER CONTRACT			False	0
012-107-502000 Equipment expense									
5980299 Total:		170.00							
LEAF Total:		170.00							

MAILBOXES NORTHWEST

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
2034 COLUMBIA BLVD. ST. HELENS, OR 97051 019366								False	0
OCT 2015	10/2/2015	13.69	0.00	10/09/2015	SHIPPING OSP FORENSICS LAB				
001-002-480000 Postage									
	OCT 2015 Total:	13.69							
	MAILBOXES NORTHWE	13.69							
MCCOY ELECTRIC CO., INC. 2014 SE 9TH AVENUE P.O. BOX 42428 PORTLAND, OR 97242 019713								False	0
212810	9/30/2015	182.25	0.00	10/09/2015	TIMING RELAY FOR SEPTAGE RECEIVING STATION				
018-020-501000 Operating Materials & Supplies									
	212810 Total:	182.25							
	MCCOY ELECTRIC CO.,	182.25							
METRO OVERHEAD DOOR INC 2525 NE COLUMBIA BLVD. PORTLAND, OR 97211-2053 020285								False	0
122530	9/28/2015	202.00	0.00	10/09/2015	REPAIRS				
001-002-470000 Building Expense									
	122530 Total:	202.00							
	METRO OVERHEAD DO	202.00							
METRO PLANNING INC. 370 Q STREET SPRINGFIELD, OR 97477 020291									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
3347	9/30/2015	112.50	0.00	10/09/2015				False	0
001-104-500000 Information services				WEB GIS HOSTING OCT 2015				False	0
3347	9/30/2015	37.50	0.00	10/09/2015					
013-402-575000 Equipment expense				WEB GIS HOSTING OCT 2015					
3347 Total:		150.00							
METRO PLANNING INC		150.00							
METROPRESORT 3506 NW 35TH AVENUE PORTLAND, OR 97210-1640 020292								False	0
476541	9/30/2015	755.76	0.00	10/09/2015					
012-106-554000 Contractual/consulting serv				BILL PRINTING SERVICES UB					
476541 Total:		755.76							
METROPRESORT Total:		755.76							
MIDWEST TAPE P.O. BOX 820 HOLLAND, OH 43528 020427								False	0
93244147	9/24/2015	22.99	0.00	10/09/2015					
001-004-481000 Visual Materials				DVD					
93244147 Total:		22.99							
MIDWEST TAPE Total:		22.99							
MORTEN, DOUGLAS 484 GREY CLIFF DRIVE ST. HELENS, OR 97051 020688								False	0
OCT 2015	10/8/2015	505.08	0.00	10/09/2015					
001-100-490000 Professional development				OJUA BOARD MEETING, ANNUAL MEETING OJUA E					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	OCT 2015 Total:	505.08							
	MORTEN, DOUGLAS Tot	505.08							
OREGON ACCREDITATION ALLIANCE									
1265 THORN DRIVE NW									
ALBANY, OR 97321									
021998								False	0
1412	9/29/2015	1,050.00	0.00	10/09/2015	SIZE B ANNUAL CONTINUATION FEE PERIOD 9/1/15-				
001-002-473000 Miscellaneous Expense									
	1412 Total:	1,050.00							
	OREGON ACCREDITATI	1,050.00							
OREGON DMV									
DRIVER & MOTOR VEHICLE SERV									
1905 LANA AVE. N.E.									
SALEM,, OR 97314-2253									
023150								False	0
SEPT 2015	9/30/2015	14.50	0.00	10/09/2015	CERTIFIED COURT PRINT				
012-102-473000 Miscellaneous									
	SEPT 2015 Total:	14.50							
	OREGON DMV Total:	14.50							
O'REILLY AUTO PARTS #5509									
ATTN: TAX DEPARTMENT									
P O BOX 1156									
SPRINGFIELD, MO 65801									
021693								False	0
OCT 2015	10/2/2015	52.50	0.00	10/09/2015	REFUND OVERPAYMENT OF BUSINESS LIC 04251				
001-000-311000 Business License									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	OCT 2015 Total:	52.50							
	O'REILLY AUTO PARTS #	52.50							
PAULSON PRINTING 125 N. 19TH ST. ST. HELENS, OR, 97051 025300									
C8357	9/30/2015	60.00	0.00	10/09/2015	BUS CARDS FOR HOWELL			False	0
001-002-501000 Operating Materials & Supp									
	C8357 Total:	60.00							
	PAULSON PRINTING To	60.00							
PEAK ELECTRIC GROUP, LLC 57096 S MORSE ROAD WARREN, OR 97053 PEAK.ELE									
150167	9/21/2015	850.00	0.00	10/09/2015	REMOVE LIGHT POST ON N RIVER ST			False	0
010-304-653409 Godfrey Outfall									
	150167 Total:	850.00							
150170	9/21/2015	1,850.00	0.00	10/09/2015	WIRE NEW VEHICLE LIFT AND ADD 2 RECEPTACLE			False	0
015-015-470000 Building Expense									
	150170 Total:	1,850.00							
	PEAK ELECTRIC GROU	2,700.00							
PHILLIPS, CYNTHIA 11220 SW APALACHEE STREET TUALATIN, OR 97062 025515									
101515	10/5/2015	1,592.00	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-103-554000 Contractual/consulting serv					MUNICIPAL COURT JUDGE				
101515 Total:		1,592.00							
PHILLIPS, CYNTHIA Tot		1,592.00							
PITNEY BOWES PO BOX 371896 PITTSBURGH, PA 15250-7896 025600									
424764	10/3/2015	261.50	0.00	10/09/2015				False	0
012-106-502000 Equipment expense					ACCT 1793-2292-86-9 RENT				
424764 Total:		261.50							
PITNEY BOWES Total:		261.50							
PORTLAND BUSINESS JOURNAL SUBSCRIPTIONS P O BOX 36759 CHARLOTTE, NC 28254-3763 PORT. BU 2699955									
10/7/2015	83.00	0.00	10/09/2015					False	0
001-004-512000 Periodicals					SUBSCRIPTION				
2699955 Total:		83.00							
PORTLAND BUSINESS J		83.00							
POSTMASTER 1571 COLUMBIA BLVD. ST. HELENS,, OR 97051 026000									
OCT 2015	9/28/2015	14.24	0.00	10/09/2015				False	0
012-106-480000 Postage					ACCOUNT 457440 PD-95004-000				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	OCT 2015 Total:	14.24							
	POSTMASTER Total:	14.24							
RAMOS' YARD MAINTENANCE 57703 OLD PORTLAND ROAD WARREN, OR 97053 RAMOS YA									
13196	10/2/2015	280.00	0.00	10/09/2015	SERVICE 274 N 9TH ST			False	0
001-110-554000 Contractual/consulting serv									
	13196 Total:	280.00							
13197	10/2/2015	350.00	0.00	10/09/2015	SERVICE 345 S 3RD ST			False	0
001-110-554000 Contractual/consulting serv									
	13197 Total:	350.00							
	RAMOS' YARD MAINTENANCE	630.00							
REFORESTATION SERVICES P O BOX 3197 SALEM, OR 97302 REFO.SRV									
OCT 2015	10/2/2015	195.27	0.00	10/09/2015	HYDRANT METER RENTAL DEPOSIT REFUND			False	0
017-000-206000 Balance Dep Payable									
	OCT 2015 Total:	195.27							
	REFORESTATION SERVICE	195.27							
SAIF CORPORATION 400 HIGH STREET SE SALEM, OR 97312-1000 028300									
OCT 2015	10/1/2015	235.39	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
013-403-417000 Workers comp					SAIF POLICY 26274 CLAIM 8335080F LEMONT. C				
	OCT 2015 Total:	235.39							
	SAIF CORPORATION To	235.39							
SELDEN, LAURIE 9765 SW IMPERIAL DRIVE PORTLAND, OR 97225									
030715								False	0
083114	10/6/2015	2,948.00	0.00	10/09/2015	CRIMINAL PROSECUTORIAL SERVICES				
001-103-554000 Contractual/consulting serv									
	083114 Total:	2,948.00							
	SELDEN, LAURIE Total:	2,948.00							
SNYDER, THE LAW OFFICE OF NOEL 4415 NE SANDY BLVD. SUITE 204 PORTLAND, OR 97213									
018045								False	0
100215	10/2/2015	80.00	0.00	10/09/2015	BYRON HOPPER LEGAL SERVICES				
001-103-554000 Contractual/consulting serv									
	100215 Total:	80.00							
	SNYDER, THE LAW OFF	80.00							
SPECIALTY CONCRETE LLC 312 HAZEL STREET KELSO, WA 98626									
031456								False	0
7997	9/28/2015	469.00	0.00	10/09/2015	CONCRETE				
010-301-653101 Sidewalk									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	7997 Total:	469.00							
8007	9/29/2015	409.00	0.00	10/09/2015	CONCRETE DUBOIS LANE			False	0
010-301-653101	Sidewalk								
	8007 Total:	409.00							
	SPECIALTY CONCRETE	878.00							
STAPLES BUSINESS ADVANTAGE DEPT LA PO BOX 83689 CHICAGO, IL 60696 031983									
3279042092	9/15/2015	-31.84	0.00	10/09/2015	CREDIT RETURNED SHIPPING LABELS			False	0
012-102-457000	Office supplies								
	3279042092 Total:	-31.84							
3279042093	9/26/2015	144.29	0.00	10/09/2015	OFFICE SUPPLIES			False	0
012-107-457000	Office supplies								
	3279042093 Total:	144.29							
	STAPLES BUSINESS AD	112.45							
SUNSET EQUIPMENT CO. 100 PORT AVE. ST. HELENS, OR, 97051 032700									
082110	9/16/2015	5.59	0.00	10/09/2015	GASKET MUFFLER			False	0
015-015-501000	Operating Materials & Supp								
	082110 Total:	5.59							
	SUNSET EQUIPMENT C	5.59							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SUPERIOR TIRE SERVICES									
PO BOX 13759									
SALEM, OR 97309									
032774									0
6399238	9/15/2015	320.00	0.00	10/09/2015				False	
015-015-501000 Operating Materials & Supp				TIRES					
6399238 Total:		320.00							
6400637	9/28/2015	320.00	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				TIRES					
6400637 Total:		320.00							
6401104	9/30/2015	795.50	0.00	10/09/2015				False	0
015-015-501000 Operating Materials & Supp				TIRES					
6401104 Total:		795.50							
SUPERIOR TIRE SERVIC		1,435.50							
TCMS CORPORATION									
PO BOX 11005									
PORTLAND, OR, 97211									
033013									0
013189	9/24/2015	560.00	0.00	10/09/2015				False	
012-107-554000 Contractual/consulting serv				CITY HALL WORK ORDER 80763 ACCT 01051					
013189 Total:		560.00							
TCMS CORPORATION T		560.00							
THOMPSON, BRENT									
1483 POLK AVENUE									
VERNONIA, OR 97064									
032896									0
OCT 2015	10/8/2015	85.00	0.00	10/09/2015				False	
001-002-490000 Police Training/Supplies				INVOICE 00218 IMPACT OF MARIJUANA CLASS REIM					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	OCT 2015 Total:	85.00							
	THOMPSON, BRENT Tot	85.00							
TUALATIN VALLEY WORKSHOP INC 6615 SE ALEXANDER STREET HILLSBORO, OR 97123									
033827								False	0
0017250-IN	9/30/2015	1,354.31	0.00	10/09/2015	CITY HALL				
012-107-554000 Contractual/consulting serv									
	0017250-IN Total:	1,354.31						False	0
0017251-IN	9/30/2015	1,318.70	0.00	10/09/2015	COLUMBIA CENTER				
001-004-508000 Janitorial Services									
	0017251-IN Total:	1,318.70						False	0
0017252-IN	9/30/2015	475.14	0.00	10/09/2015	POLICE				
001-002-508000 Janitorial Services									
	0017252-IN Total:	475.14						False	0
0017253-IN	9/30/2015	163.96	0.00	10/09/2015	WWTP			False	0
018-019-501000 Operating Materials									
0017253-IN	9/30/2015	163.97	0.00	10/09/2015	WWTP				
018-020-501000 Operating Materials & Supplies									
	0017253-IN Total:	327.93							
	TUALATIN VALLEY WO	3,476.08							
TYPETHINK, LLC 224 SW FIRST AVENUE PORTLAND, OR 97204									
034599								False	0
4713	10/1/2015	300.00	0.00	10/09/2015	WEBSITE HOSTING				
009-206-458100 PEG Access									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
4713 Total:		300.00							
TYPETHINK, LLC Total:		300.00							
VERIZON WIRELESS PO BOX 660108 DALLAS, TX 75266-0108 000720								False	0
OCT 2015	10/6/2015	1,405.37	0.00	10/09/2015					
001-002-458000 Telephone Expense					ACCT 271826771-001 POLICE			False	0
OCT 2015	10/6/2015	130.12	0.00	10/09/2015					
013-402-458000 Telecommunication expense					ACCT 871458396-00001			False	0
OCT 2015	10/6/2015	309.86	0.00	10/09/2015					
013-403-458000 Telecommunication expense					ACCT 871458396-00001			False	0
OCT 2015	10/6/2015	133.06	0.00	10/09/2015					
017-417-458000 Telephone expense					ACCT 871458396-00001			False	0
OCT 2015	10/6/2015	48.62	0.00	10/09/2015					
018-019-458000 Telecommunication Expense					ACCT 871458396-00001			False	0
OCT 2015	10/6/2015	36.47	0.00	10/09/2015					
018-020-458000 Telecommunication Expense					ACCT 871458396-00001			False	0
OCT 2015	10/6/2015	36.47	0.00	10/09/2015					
018-022-458000 Telecommunication expense					ACCT 871458396-00001				
OCT 2015 Total:		2,099.97							
VERIZON WIRELESS To		2,099.97							
Report Total:		53,900.40							

Accounts Payable

To Be Paid Proof List

User: jenniferj
 Printed: 10/08/2015 - 2:18PM
 Batch: 00006.10.2015 - 10/09 FY 15-16 CONTRACT PAYMENTS



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
FDG - FIRWOOD DESIGN GROUP, LLC 39065 PIONEER BLVD., STE. #104 SANDY, OR 97055 FDG									
10935	9/10/2015	14,413.75	0.00	10/09/2015				False	0
010-303-653306 Lift station				S-636 PUMPSTATION #7 UPGRADE					
10935 Total:		14,413.75							
FDG - FIRWOOD DESIGN		14,413.75							
HDR ENGINEERING, INC. 1001 SW 5TH AVENUE PORTLAND, OR 97204-1134 014187									
00458558-H	9/19/2015	3,054.92	0.00	10/09/2015				False	0
010-302-653200 Telemmetry System Upgrade				W-429 TELEMETRY UPGRADE					
00458558-H Total:		3,054.92							
HDR ENGINEERING, INC		3,054.92							
MURRAY, SMITH & ASSOC., INC. 121 S.W. SALMON SUITE 900 PORTLAND, OR, 90204-2919 020762									
09-1078-67	9/22/2015	13,335.30	0.00	10/09/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
010-304-653409	Godfrey Outfall				SD-146 GODFREY PARK STORM				
	09-1078-67 Total:	13,335.30							
	MURRAY, SMITH & ASS	13,335.30							
	Report Total:	30,803.97							

