

City of St. Helens

CITY COUNCIL

Regular Session Minutes

November 1, 2017

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Finance Director
Lisa Scholl, Deputy City Recorder
Margaret Jeffries, Library Director
Neal Sheppard, Public Works Operations Director
Sue Nelson, Public Works Engineering Director

Others: Terry McGettigan



7:00PM – Call Regular Session to Order – Mayor Scholl

Pledge of Allegiance – Mayor Scholl

Invitation to Citizens for Public Comment

No visitor comments.

Ordinances – First Readings

A. **Ordinance No. 3221:** An Ordinance Vacating a Portion of N. 10th Street Right of Way

Mayor Scholl read Ordinance No. 3221 by title for the first time. The final reading will be held at the next regular session.

Appointments to City Boards/Commissions

Arts & Cultural Commission (3-year terms)

- Diane Dunn resigned. Her term expires 9/30/2018.

Status: There is currently one vacancy. A press release and display ad were published in the Chronicle. There are six possible candidates at this time.

Next Meeting: November 28, 2017

Recommendation: Appoint Lisa Brooke to the Commission.

Motion: Upon Locke's motion and Conn's second, the Council unanimously appointed Lisa Brooke to the Arts & Cultural Commission. Her term will expire 9/30/2018.

Parks Commission (4-year terms)

- John Brewington's and Elisa Mann's terms expires 12/31/2017. Both would like to be reappointed. John has served more than two terms. Elisa has not.

Status: A press release was sent out on October 10, 2017. We have received one application.

The deadline to apply is November 3, 2017.

Next Meeting: December 11, 2017

Recommendation: Reappoint Elisa Mann to an additional 4-year term.

Motion: Conn moved to reappoint Elisa Mann to the Parks Commission. Her term will expire 9/30/2021. Locke seconded. Locke, Carlson, Conn, and Scholl in favor. Morten opposed. Motion carries.

Discussion. Council President Morten expressed that the Parks Commission did not make a recommendation at their last meeting. He would like to take it back to the next Parks Commission meeting for discussion.

Motion: Upon Locke's motion and Conn's second, the Council unanimously rescinded the motion to allow for further clarification from the Parks Commission.

Consent Agenda for Acceptance

A. Arts & Cultural Commission Minutes dated August 29, 2017

Motion: Upon Conn's motion and Morten's second, the Council unanimously accepted 'A' above.

Consent Agenda for Approval

A. Council Work Session, Public Hearing and Regular Session Minutes dated September 6 and 20, 2017

B. Accounts Payable Bill List

Motion: Upon Locke's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

Council Reports

Mayor Scholl reported...

- Spirit of Halloweentown was overall a huge success. The businesses all thrived. Need to start early planning for next year. It's the 20-year reunion since the movie was filmed.

Councilor Locke reported...

- Spirit of Halloweentown has gotten bigger. He would like to talk about the next steps and how big they want it to be at the Council retreat. People come from all over the country. He would like to see a draw for them to return year after year.
- Chief Moss is not in attendance. He distributed an email to begin discussions about recruitment. What can we do to draw officers here and retain them? One thing is the importance of them living in the City. He would like to discuss it further at the retreat. Walsh confirmed that topic is included on the agenda.

Councilor Carlson reported...

- The Youth Council Hallowteen dance turned in almost 50 pounds of food.
- Youth Council helped with Elf on the Shelf last year. Because of trademarks, they are considering a snowman this year. Businesses have already expressed interest.
- Harvey and Vicky Bilton's family cleaned out all the flower beds and bark dusted in front of the Library.
- Youth Council member David is here to give a report.

Councilor Conn reported...

- She and Mayor Scholl attended Trunk-or-Treat at the Police Department yesterday. She asked the Youth Council to consider participating next year. It was a very successful event.
- Interviews for police officer will take place in a couple weeks.

- Scarecrow contest awards will be given at the next meeting.
- She appreciates what the Bilton's did at the Library. Councilor Locke added that they also volunteer their building for the Halloween dance at no charge. Mayor Scholl asked staff to prepare a thank you note for his signature, on behalf of the Council.

Council President Morten reported...

- The Council retreat will be exciting.
- He acknowledged Youth Council member David for being in attendance. He thanked Locke and Carlson for encouraging their attendance.
- Locke made a great point about managing Spirit of Halloweentown. Staff is doing a great job but is way understaffed for the needs. He drove through Sandy on Tuesday afternoon. There were lots of families trick-or-treating the commercial businesses. It had to be an organized event. We're one of the only cities in Oregon with a festival in October. The riverfront development will solve the issues we're having with Spirit of Halloweentown by bringing in hotels, commercial businesses, and livable areas.
- Parks Commission member Phillip Roddy recently passed away. He has been a public servant for most of his life. He worked with the Lions Club to donate 50 trees to the Parks Department.
- Reminder for Council to do evaluations. They are due by the end of the year.

Youth Council Member David reported...

- The Halloween dance went smooth. Attendees had fun. The timing could have been shortened and a better selection of songs would have helped.
- He and Councilor Carlson talked about meeting to plan upcoming events.
- Councilor Carlson asked if the Council would like to hear feedback from Youth Council about Spirit of Halloweentown activities. Council concurred.
- Youth Council will have a get-together in December to promote membership.
- Mayor Scholl told David that Youth Council has the full support of City Council.
- It was great to be here. He learned a couple things.

Department Reports

Public Works Engineering Director Nelson reported...

- Nothing to report.

Public Works Operations Director Sheppard reported...

- Kudos to Tina. He works closely with her and she puts in countless hours. The success of Spirit of Halloweentown proves to what she is doing.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Brown reported...

- Council has a goal to do live web cameras. He received a response that the contact was not interested in working with the City. After talking to the County and I.T., he asked if the Council would be interested in the City taking this on our own. It would cost between \$300 – 700 to purchase a camera, wiring, and technical assistance. Councilor Locke thinks I.T. staff is capable. He would like to see good quality cameras used. Consensus of Council to move forward doing it in-house.

Deputy City Recorder Scholl reported...

- Nothing to report.

City Administrator Walsh reported...

- He participated in the Columbia County Economic Team panel last week. Local economic development, including tourism events were discussed.
- Portland Spirit passengers were excited about stopping at the docks. He suggests upgrades to the docks to allow commercial vessels. It is part of economic development.
- The League of Oregon Cities (LOC) has eight policy committees. He would like to serve on the Community Development or Water/Wastewater committees, as they would benefit the City. He submitted an application yesterday. No objections from Council.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

Motion: At 7:41 p.m., upon Locke's motion and Morten's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

Motion: At 8:14 p.m., upon completion of the executive session, Morten moved to go back into work session, seconded by Conn, and unanimously approved.

Adjourn - There being no further business, the meeting adjourned at 8:15 p.m.



Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:



Lisa Scholl, Deputy City Recorder



Rick Scholl, Mayor