

City of St. Helens

CITY COUNCIL

Regular Session Minutes

May 6, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Interim Public Works Co-Director
Sue Nelson, Interim Public Works Co-Director
Lisa Scholl, Administrative Assistant
Crystal Farnsworth, Communications Officer

Others: Joe Mauck Amanda Frink Steve LeSollen
"If I Were Mayor..." Student Contest Participants and their families.



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Announce & Award Prizes to "If I Were Mayor..." Student Contest Winners

City of St. Helens

2015 "If I Were Mayor..." Contest Submittals

WINNERS

Voted on by the five members of the St. Helens City Council on May 6, 2015.

Grades 4-5 Poster Submittals

Poster	Last Name	First Name	Votes
A	Caton	Bridget	0
B	Woodruff	Grace Anne	1
C	Metzger	Kaya	4

Grades 6-8 Essay Submittals

Essay	Last Name	First Name	Votes
A	Boylan	Tyler	1
B	Sullivan	Erin	3
C	Woodruff	Cody Michael	1

Proclamations

A. St. Helens Public Library Month – May 2015

B. National Police Week – May 10-16, 2015 and Peace Officers Memorial Day – May 15, 2015

C. National Public Works Week – May 17-23, 2015

Mayor Peterson read each proclamation, a copy of which is included in the archive packet for this meeting available at City Hall.

Invitation to Citizens for Public Comment

♦Steve LeSollen. He is in the process of cleaning up his property. The problem has always been finance related. Bill Blank of Habitat for Humanity and Diane Dillard have both stepped up to help. With their help, he is able to get the clean-up going. He asked the Council to allow him to put a dump box on the street for five days. He has already gotten a lot done. People from a church came out to help as well. Five dump loads have already left the property. He has done more now than ever in the past.

Council concurred with allowing Steve to put a dump box in the right-of-way for the five requested days, reminding him to only work between the hours of 7 a.m. – 10 p.m.

Interim Public Works Co-Director Sheppeard gave a drop box permit application to Steve to complete and return to City Hall.

♦Joe Mauck. He is the Building Construction and Drafting teacher at St. Helens High School. There is an opportunity for a grant with the Oregon Department of Education. They are seeing the need to put the technical services back into schools. He reviewed a presentation on the proposed construction series remodel. Twenty-percent of Business Licenses in the City are construction related. The program would begin at the middle school level to educate and begin working with juniors and seniors. Part of the grant would involve an Offsite Renovations class in high school. They would purchase a foreclosed home. The class would perform an initial market analysis, determine the greatest return on investment, apply for permits and perform the work, except for electrical and plumbing. About 75% of the construction industry involves renovations. He has spoken with the Planning and Building Departments and they are both on board. Other classes would be included in the program as well; such as Natural Resources, Drafting, Marketing, Math and Art. Joe has contacted local contractors to put together an advisory board and provide internship opportunities.

Council President Morten expressed his excitement with the program. This is very encouraging for the community. There are two local scholarship opportunities to be aware of; the Voc-Ed scholarship offered by Rotary and the Chance to Become scholarship offered by Columbia Learning Center.

Joe said the grant would cover the cost to purchase two foreclosed homes. They have a year to complete the project. The good thing is that they could sell at any time.

Councilor Conn is impressed with the program.

Bicycle & Pedestrian Commission Annual Report

Bicycle & Pedestrian Commission member Paul Barlow was in attendance to give a report.

- Continuing the Annual Safety Assembly at Lewis & Clark and McBride Elementary Schools.
 - Handed out 82 helmets last year.
- Involved in the 4th of July Bicycle Parade.

- Volunteered to help kids decorate their bikes and provide safety along the parade route.
- A couple of members are involved in the Ford Leadership group assisting in bringing a century bicycle event to Columbia County.
- Held fundraisers to raise money for helmets and bicycle and pedestrian events, such as the fundraiser at Burgerville.
- Active part of the parks and trails master plan update. Made recommendations to the Parks Commission.
- Applied to the League of American Bicyclists requesting that the City of St. Helens be recognized as a bicycle friendly community.
- City Hall has posted a Bike Friendly sign. He was happy to see that. The Library and Chamber are interested as well.
- There are some lighting concerns that they recognized.

Chief Moss said the Police Department has a lot of bike-related materials for kids. He asked if Paul could use them for his event. Paul would really appreciate that. He will pick them up. They will work together on purchasing helmets with funds from a dedicated account.

Ordinances – Final Readings

- A. **Ordinance No. 3183:** An Ordinance Amending St. Helens Municipal Code Section 8.12.250 Relating to General Abatement Procedures

Mayor Peterson read Ordinance No. 3183 by title for the final time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3183. [Ayes: Carlson, Locke, Conn, Morten, Peterson; Nays: None]

Ordinances – First Readings

- A. **Ordinance No. 3185:** An Ordinance of the Common Council of the City of St. Helens, Oregon, Establishing a St. Helens Youth Council (SHYC) for the City of St. Helens

Mayor Peterson read Ordinance No. 3185 by title for the first time. The final reading will be held at the next regular session.

- B. **Ordinance No. 3186:** An Ordinance Amending St. Helens Municipal Code Sections to Update or Correct Citations to State Law

Mayor Peterson read Ordinance No. 3186 by title for the first time. The final reading will be held at the next regular session.

Resolutions

- A. **Resolution No. 1697:** A Resolution of the Common Council of the City of St. Helens, Oregon, Transferring Appropriations Within Funds

Mayor Peterson read Resolution No. 1697 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1697. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Approve and/or Authorize for Signature

- A. Satisfaction of Mortgage for CAT Loan Payoff – 115 S. 8th Street (Warner)
- B. Third Amendment to Hamer Electric Public Improvement Contract for the Courthouse Docks Project
- C. Contract Payments

D. Subordination Agreement with Freedom Mortgage for Low Income Sewer Lateral Loan at 535 S. 10th Street

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved 'A' through 'C' above.

Appointments to City Boards/Commissions

Bicycle & Pedestrian Commission (3-year terms)

- Dave Ehrenkranz resigned. His term expires 12/31/2015.
- Matt Freeman resigned. His term expires 12/31/2015.
- Ray Scholl resigned. His term expires 12/31/2015.
- Dave Woulet resigned. His term expired 12/31/2014.
- Angela Barlow resigned. Her term expires 12/31/2016.
- Simon Date resigned. His term expires 12/31/2016.
- Martin Kennedy resigned. His term expires 12/31/2016.

Status: They also requested that we send out another press release to recruit members. A press release was sent out and the deadline to apply is April 10. Two applications have been received to date.

Next Meeting: June 25, 2015

Recommendation: At their April 30 regular meeting, the Commission voted to appoint Benjamin Tiscareno and Sean Cearley. Both of their terms will expire 12/31/16.

Motion: Upon Locke's motion and Carlson's second, the Council unanimously appointed Benjamin Tiscareno and Sean Cearley to the Bicycle & Pedestrian Commission. Their terms will expire 12/31/16.

Parks Commission (4-year terms)

- Sari Swick's term expired 12/31/2013. She has resigned from the Commission.
- Debi Corsiglia resigned. Her term expires 12/31/2016.

Status: The Commission interviewed all three applicants. They met on April 20 and voted to recommend that the Council appoint Elisa Mann and Jerry Belcher.

Next Meeting: June 15, 2015

Recommendation: Appoint Elisa Mann and Jerry Belcher to the Parks Commission. Elisa's term will expire 12/31/17 and Jerry's will expire 12/31/16.

Motion: Upon Morten's motion and Locke's second, the Council unanimously appointed Elisa Mann and Jerry Belcher to the Parks Commission. Elisa's term will expire 12/31/17 and Jerry's will expire 12/31/16.

Consent Agenda for Acceptance

- A. Parks Commission Minutes dated February 9, 2015
- B. Library Board Minutes dated March 19, 2015
- C. Accounts Payable Bill List

Motion: Upon Conn's motion and Morten's second, the Council unanimously accepted 'A' through 'C' above.

Consent Agenda for Approval

- A. Council Work Session and Regular Session Minutes dated April 15, 2015
- B. Declare Surplus Property – Police Department and All Departments
- C. OLCC Licenses

D. Accounts Payable Bill List

Motion: Upon Morten's motion and Carlson's second, the Council unanimously approved 'A' through 'D' above.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- Mayor Peterson, Councilor Locke, Councilor Conn, City Administrator Walsh, and Chief Moss participated in the Columbia County Economic Team golf tournament held yesterday.

Councilor Carlson reported...

- Thanked department heads and supervisors for all of their hard work. It's good to see collaboration. It has been a pleasant budget season.
- Two young ladies lost their life this week. It's opened her eyes to how dangerous the highway is. Slow down and pay attention.

Councilor Locke reported...

- The Bicycle & Pedestrian Commission has recommended we do something about the First Street parking issue. He would like staff to act on that.
- There are also a couple of parking spaces in front of the Wild Currant that need to be changed to allow better vision.
- There was a fatal accident on Cornelius Pass earlier today.
- There was an oil train derailment and explosion today in North Dakota. Carroll Sweet came to the work session to talk to us about it. Locke suggested working with other cities in the County to upgrade rails running through the cities to the highest standard. That would decrease the chances of a derailment.

Department Reports

Police Chief Moss reported...

- Last night, a Police Officer died in Idaho and yesterday afternoon, a Clackamas County Sheriff's Deputy was seriously injured in a motorcycle accident. As these incidents are occurring, he appreciates the proclamation read tonight. It is very meaningful.
- He read the posters and essays submitted in the "If I Were Mayor..." Student Contest. They expressed concerns about the environment, public safety, law enforcement, and recreational opportunities for kids. He appreciates their ideas and involvement.

Interim Public Works Co-Director Nelson reported...

- Nothing to report.

Interim Public Works Co-Director Sheppeard reported...

- Nothing to report.

Library Director Jeffries reported...

- The Library will be celebrating its 100th Birthday on May 18 at 7 p.m. There will be cake, candles and singing.

Finance Director Ellis reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- The "If I Were Mayor..." Student Contest is a great program. He is glad to see it continue.


Adjourn - There being no further business, the meeting adjourned at 7:55 p.m.



ATTEST:



Kathy Payne, City Recorder



Randy Peterson, Mayor