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City of St. Helens **UPDATED COUNCIL AGENDA**

Wednesday, May 6, 2015

City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCE & AWARD PRIZES TO "If I Were Mayor..." STUDENT CONTEST WINNERS**
4. **PROCLAMATIONS**
 - A. St. Helens Public Library Month – May 2015
 - B. Naitonal Police Week – May 10-16, 2015 and Peace Officers Memorial Day – May 15, 2015
 - C. National Public Works Week – May 17-23, 2015
5. **INVITATION TO CITIZENS FOR PUBLIC COMMENT – *Limited to five (5) minutes per speaker.***
6. **BICYCLE & PEDESTRIAN COMMISSION ANNUAL REPORT – *Paul Barlow***
7. **ORDINANCES – Final Reading**
 - A. **Ordinance No. 3183:** An Ordinance Amending St. Helens Municipal Code Section 8.12.250 Relating to General Abatement Procedures
8. **ORDINANCES – First Reading**
 - A. **Ordinance No. 3185:** An Ordinance of the Common Council of the City of St. Helens, Oregon, Establishing a St. Helens Youth Council (SHYC) for the City of St. Helens
 - B. **Ordinance No. 3186:** An Ordinance Amending St. Helens Municipal Code Sections to Update or Correct Citations to State Law
9. **RESOLUTIONS**
 - A. **Resolution No. 1697:** A Resolution of the Common Council of the City of St. Helens, Oregon, Transferring Appropriations within Funds
10. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Satisfaction of Mortgage for CAT Loan Payoff – 115 S. 8th Street (Warner)
 - B. Third Amendment to Hamer Electric Public Improvement Contract for the Courthouse Docks Project
 - C. Contract Payments
11. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
12. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Parks Commission Minutes dated February 9, 2015
 - B. Library Board Minutes dated March 19, 2015
 - C. Accounts Payable Bill List

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

13. CONSENT AGENDA FOR APPROVAL

- A. Council Work Session and Regular Session Minutes dated April 15, 2015
- B. Declare Surplus Property – Police Department and All Departments
- C. OLCC Licenses
- D. Accounts Payable Bill List

14. MAYOR PETERSON REPORTS

15. COUNCIL MEMBER REPORTS

16. DEPARTMENT REPORTS

17. ADJOURN

City of St. Helens
PROCLAMATION
By Mayor Randy Peterson

St. Helens Public Library Month
May 2015

IN RECOGNITION OF THE ST. HELENS PUBLIC LIBRARY'S 100TH BIRTHDAY

WHEREAS, on September 14, 1914, a group of civic-minded residents led by Florence Farnsworth, responding to the needs of a growing community, met with the objective of establishing a public library in St. Helens; and

WHEREAS, with the donation of a shelf in the E.A. Ross Furniture Store with books from the estate of Florence Farnsworth and members of the St. Helens Woman's Club, the St. Helens Public Library first opened May 25, 1915; and

WHEREAS, from this modest beginning the St. Helens Public Library's collections have grown with the City and now offer programs for all ages, expanding information services, and other means of community support and enrichment; and

WHEREAS, through times of recession and prosperity, war and peace, the St. Helens Public Library has continued to serve the people of St. Helens as a place of learning, culture and community.

NOW, THEREFORE, I, Randy Peterson, by the virtue of the authority vested in me as Mayor of the City of St. Helens, in the County of Columbia, the State of Oregon, do hereby proclaim May 2015, as "St. Helens Public Library Month" in honor of its 100th birthday, and extend sincere gratitude to its board, staff, and volunteers, past and present for their accomplishments, commitment, and dedication to the City of St. Helens and its residents.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 6th day of May, 2015.

MAYOR:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

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City of St. Helens
PROCLAMATION
By Mayor Randy Peterson

Police Week ~ May 10 – 16, 2015
Peace Officers Memorial Day ~ May 15, 2015

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the City of St. Helens Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the City of St. Helens Police Department; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 273 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 27th Annual Candlelight Vigil, on the evening of May 13, 2015; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 10-16; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

THEREFORE, BE IT RESOLVED that the City Council of the City of St. Helens formally designates May 10-16, 2015, as Police Week in St. Helens and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 6th day of May, 2015.

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MAYOR: _____
Randy Peterson, Mayor

ATTEST: _____
Kathy Payne, City Recorder

City of St. Helens

PROCLAMATION

By Mayor Randy Peterson

National Public Works Week

May 17-23, 2015

WHEREAS, public works infrastructure, facilities, and services are of vital importance to sustainable communities and to the health, safety, and well-being of the people of the City of St. Helens, Oregon; and

WHEREAS, public works services provided in our communities are an integral part of our citizens' everyday lives; and

WHEREAS, these facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers, and employees of state and local government and the private sector; and

WHEREAS, these individuals plan, design, build, operate, and maintain the transportation, water supply, water treatment, wastewater treatment, and solid waste systems; public buildings, structures, and facilities; and deliver transit and fleet services which are essential to serve our citizens; and

WHEREAS, it is in the public interest for citizens and civic leaders to gain knowledge of and maintain a progressive interest and understanding of public works and public works programs in their communities; and

WHEREAS, the year 2015 marks the 55th annual National Public Works Week sponsored by the American Public Works Association.

NOW, THEREFORE, I, Randy Peterson, Mayor of the City of St. Helens, call upon all citizens to be thankful for the Public Works services provided to this community and to recognize the substantial contributions our Public Works personnel make every day to our health, safety, comfort, and quality of life, and do hereby proclaim **May 17 – 23, 2015** as **National Public Works Week** in the City of St. Helens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 6th day of May, 2015.

MAYOR:

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Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
ORDINANCE NO. 3183

**AN ORDINANCE AMENDING ST. HELENS MUNICIPAL CODE SECTION
8.12.250 RELATING TO GENERAL ABATEMENT PROCEDURES**

WHEREAS, staff has reviewed the current St. Helens Municipal Code and determined that several changes needed to be made to clarify and assist in expediting the notification and lien process.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. Section 8.12.250 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~).

Section 8.12.250, subsection (1)

Upon determination by the common council that a nuisance as defined in this chapter or any other ordinance of the city exists, or can reasonably be expected to come into existence within the next ~~90~~ 30 days, the common council shall forthwith cause a notice to be posted on the premises liable for the abatement, directing the removal of such nuisance.

Section 8.12.250, subsection (2)

At the time of posting, the city recorder shall cause a copy of such notice to be forwarded by ~~registered or~~ certified mail, postage prepaid, to the person in charge of the property at the last known address of such person.

Section 8.12.250, subsection (3)

The notice to abate shall contain:

- a. A description of the real property, by street address or otherwise, on which such nuisance exists.
- b. A direction to remove the nuisance within 30 days from the date of the notice, except that, in the case of weeds or grasses as defined in Section 8.12.090(3), the direction to remove or abate the nuisance shall be within not more than 10 days from the date of the notice, or for other nuisances where a specific time to remove or abate the nuisance is stated, the direction to remove or abate shall be as otherwise provided by this chapter.
- c. A description of the nuisance.

- d. A statement that unless such nuisance is removed, the city will remove the nuisance and the cost of removal shall be a lien against the property.
- e. Statement that the person in charge of the property may protest the action by giving notice to the city recorder within 10 days from the date of the notice; except that such protest must be made within ~~five~~ 5 days in the case of weeds, grass and other noxious growth obstructing or hazardous trees or shrubs.

If the person responsible is not the owner, an additional notice shall be sent to the owner, stating that the cost of abatement not paid by the person responsible may be assessed to and become a lien on the property.

Section 8.12.250, subsection (6)

Within 30 days after the posting and mailing of the notice or 10 days in the case of weeds or grasses or, unless otherwise provided herein, the person in charge of the property shall remove and abate the nuisance or show that no nuisance exists.

Section 8.12.250, subsection (13)

A notice of the assessment shall be forwarded by registered mail, postage prepaid, to the person in charge of the property by the city recorder. The notice shall contain:

- a. The total cost, including the administrative overhead, of the abatement.
- b. A statement that if arrangements to pay the cost as indicated are not made within 30 if not paid within 60 days, ~~will result in~~ the city will bringing appropriate legal action ~~under ORS 30.315(1)(a) in small claims court for collection~~ and/or such costs will become a lien against the property.
- c. A statement that if the person in charge of the property objects to the cost of the abatement as indicated, he may file a notice of objection with the city recorder within ~~30~~ 10 days from the date of the notice.

Section 8.12.250, subsection (14)

~~Upon the expiration of 30 days after the date of the notice,~~ if properly filed, objection to the proposed assessment, shall be heard and determined by the council in its regular course of business.

Section 8.12.250, subsection (16)

The lien shall be collected in the same manner as liens for street improvements are collected and shall bear interest at the rate of ~~40~~ 9 percent per annum. Such interest shall commence to run 30 days after the entry of the lien in the lien docket.

Read the first time: April 15, 2015

Read the second time: May 6, 2015

APPROVED AND ADOPTED by the City Council this 6th day of May, 2015, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
ORDINANCE NO. 3185

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ST.
HELENS, OREGON, ESTABLISHING A ST. HELENS YOUTH COUNCIL
(SHYC) FOR THE CITY OF ST. HELENS**

WHEREAS, the City Council of the City of St. Helens, Oregon, has determined that the young people of our community have unique insight into the needs, desires, problems and issues which confront, and are experienced by young people; and

WHEREAS, the City Council believes that our youth, as inheritors of the community, are certainly deserving of a voice and representation, in efforts adopted by the City to identify and resolve issues which concern the youth of the community; and

WHEREAS, the City Council feels it is important to provide an opportunity for the youth of St. Helens to acquire a greater knowledge of and appreciation for the political system through active participation in the system; and

WHEREAS, the City Council believes by establishing a Youth Council it will instill a feeling of positive self-worth and esteem, to teach respect for the rights and property of others, to promote community pride, and eliminate potential negative influences among our future community leaders.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. There is hereby established a St. Helens Youth Council, hereinafter "SHYC". The purpose of the SHYC is to actively advise the City Council with thoughtful recommendations on issues concerning youth and to assist City staff in considering youth perspectives in its planning efforts. The SHYC shall hold periodic meetings with the Mayor and/or City Council and will attend City Council and City board and commission meetings when youth issues are on the agenda. SHYC shall create task forces as needed.

Section 2. The SHYC shall be composed of 15 members, and five to ten alternate members between the grades 6 through 12, from St. Helens High School, the St. Helens Middle School, St. Helens Alternative School and home schooling programs, with the majority of the members from St. Helens High School. City Council shall appoint members to serve one-year terms. The existing members can continue to serve on the SHYC for two years or more if they so desire. The SHYC shall have adult non-voting advisors. The advisors may be appointed from the City Council members, school staff or may be a community volunteers.

Section 3. The SHYC shall meet at least one time per month. All members shall serve on at least one task force and cannot miss more than four unexcused meetings in a one-year period. The SHYC shall choose its own officers and shall adopt rules of procedure for the proper conduct of its business.

Section 4. No member of the SHYC shall receive compensation for service, but members of the SHYC may be reimbursed necessary expenses which are approved in advance by the City Council.

Read the first time: May 6, 2015
Read the second time: May 20, 2015

APPROVED AND ADOPTED by the City Council this 20th day of May, 2015, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
ORDINANCE NO. 3186

**AN ORDINANCE AMENDING ST. HELENS MUNICIPAL CODE
SECTIONS TO UPDATE OR CORRECT CITATIONS TO STATE LAWS**

WHEREAS, the Oregon State Legislature amends and adopts various laws when it is in session and updates to current citations are needed on a regular basis; and

WHEREAS, it sometimes becomes necessary to amend citations to state law in city ordinances; and

WHEREAS, the following amendments to the St. Helens Municipal Code fall into those two categories.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. Section 2.44.010 of the St. Helens Municipal Code on Records Retention and Disposal is amended to read as follows (additions underlined; deletions ~~stricken~~):

2.44.010 Retention schedule adopted.

The most current version of the City General Records Retention Schedule of the Oregon Secretary of State Archives Division, dated 1998, attached to the ordinance codified in this chapter as Exhibit A, is hereby adopted and incorporated by this reference herein as the retention and destruction code of the city of St. Helens.

Section 2. Section 3.20.060 of the St. Helens Municipal Code on Transient Room Fee is amended to read as follows (additions underlined; deletions ~~stricken~~):

3.20.060 Collection ~~of revenues, duties of tourism committee,~~ and use of revenues.

(1) The transient room fee shall be remitted to the city as outlined in SHMC 3.20.090, except that the operator may retain one percent of the seven percent fee to defray administration of the fee. Records must adequately show that the retained portion is accurate.

(2) The remaining six percent shall be placed in a reserve account in the St. Helens visitors and tourism bureau fund, which shall be called the transient room fee reserve account. Moneys collected may be invested to earn the highest amount of interest legally and reasonably possible from the moneys placed in the account. Moneys in this account can only be used to promote tourism in the city of St. Helens. No administrative fee shall be charged to this account by the city.

(3) Repealed by Ord. 3046.

(4) It is the intent of this chapter that the moneys collected during the year shall be used, in part, to pay the debt service on a convention center owned and operated by the city. Such convention center and associated land and other improvements would be financed through a low interest loan from the state of Oregon or other appropriate funding source. In addition, the moneys collected would be used to pay for a tourism director who would be hired by the city, either as an employee or through other contractual arrangements, to oversee the operation of the convention center and pay for the maintenance, operation, and upkeep of a convention center.

Section 3. Section 3.28.020 of the St. Helens Municipal Code on Installment Payment Fee is amended to read as follows (additions underlined; deletions ~~stricken~~):

3.28.020 Fee established.

(1) Except as provided below, whenever the St. Helens municipal court imposes a fine, assessment, default or other such judgment including any monetary obligation as a result of a violation of a city ordinance provision, including Oregon Statutes adopted by reference, concerning a criminal action as defined in ORS 131.005 and the court gives the debtor a period of time to pay after the financial obligation is imposed, an installment payment fee in addition to such fine, default, or other such judgment including any monetary obligation shall be collected and credited to the city general fund. The fee schedule shall be established by resolution of the city council and may be revised by resolution.

(2) If the municipal court determines that the person issued the citation did not commit the offense or has established an affirmative defense, or the charge is dismissed for whatever reason, or the person pays the amount owed within five business days, no fee shall be imposed. No fee shall be imposed if no fine, other assessment, or other monetary obligation is imposed for the offense. The fee does not apply to citations for violation of parking limitations established by city ordinance, resolution or order.

(3) After imposition of the fee for one judgment including a monetary obligation as described herein, the St. Helens municipal court judge may waive the fee prescribed for subsequent judgments including a monetary obligation imposed on the same day as the first offense. Notwithstanding the above, multiple violations on the same citation resolved on the same day shall have only one fee imposed if an installment payment plan is established.

(4) For ~~new~~ judgments entered after July 1, 2007, ~~for upon which post-judgment interest as authorized by ORS 137.183 is imposed~~ authorizes nine percent interest, the fee prescribed ~~in pursuant to~~ this chapter shall be waived.

(5) For ~~existing~~ all other judgments, the fee prescribed ~~pursuant to~~ in this chapter shall be imposed upon an admission of an allegation or determination of guilt on a

probation violation, when a suspended monetary obligation is imposed or when the allegation is for failure to pay and a new pay agreement is permitted by the court.

(6) If bail is forfeited or applied, the fee prescribed ~~pursuant to~~ in this chapter shall be deducted only if there is a balance remaining to be paid on an installment basis.

(7) Proceeds from payment of the fee shall be credited to the city general fund.

Section 4. Section 5.08.100(1) of the St. Helens Municipal Code on Taxicab Companies, Drivers, and Taxicabs is amended to read as follows (additions underlined; deletions ~~stricken~~):

5.08.100 Insurance.

(1) No person shall operate any vehicle as a taxicab unless that vehicle is covered by commercial liability insurance providing coverage of not less than ~~\$200,000~~ \$700,000 for personal injury to any person, ~~\$500,000~~ \$1,500,000 for each occurrence, and ~~\$50,000~~ \$550,000 for each occurrence involving property damage, or in lieu of such coverage, a single limit commercial insurance policy of not less than ~~\$500,000~~ \$2,000,000 covering all claims per occurrence. A certificate of insurance coverage, evidencing insurance coverage in compliance with this section, shall be filed with the city. The adequacy of such insurance coverage shall be subject to the approval of the city attorney.

Section 5. Chapter 5.32 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

Chapter 5.32

WRECKING DISMANTLER CERTIFICATES

5.32.010 ~~Wrecking~~ Dismantler certificates.

The following procedures and criteria are hereby established for review of requests for local approval of a ~~wrecking~~ dismantler certificate and renewal of a ~~wrecking~~ dismantler certificate under ORS 822.140(2):

(1) Decision-maker. The local approval of a ~~wrecking~~ dismantler certificate is a decision vested in the city council. The city council hereby expressly delegates the initial decision on the ~~wrecker~~ dismantler certificate to the city administrator, or his/her designee. The city council retains jurisdiction over any appeal of the administrator's decision.

(2) Application. The applicant shall submit to the city administrator an official DMV form application for local approval of a ~~wrecking~~ dismantler certificate. The

applicant may submit supporting materials demonstrating compliance with the criteria for local approval.

(3) Timing. New applications may be submitted at any time. Renewal applications should be submitted at least one month prior to the requested certificate year.

(4) Administrator's Report, Decision, and Notice of Decision. The city administrator shall prepare a report which will serve as the record of the administrator's decision. The report shall set forth the applicable criteria and relevant substantial evidence related to the criteria. The administrator and his/her authorized representatives may inspect the property for purposes of determining compliance with the applicable criteria. Within seven days of receipt of the application, the administrator shall make a decision to grant or deny the certificate based on compliance with the applicable criteria. Conditional approvals are not authorized or recognized by the state. A notice of decision shall be forwarded to the applicant, council, local ODOT representatives, surrounding property owners within 100 feet of the subject property and to any person requesting a copy.

(5) Notice of Appeal and Scheduling. Any party receiving a notice of decision may appeal the administrator's decision to the city council by filing a written notice of appeal with the administrator within 10 calendar days after the date the decision was signed by the administrator. The notice shall state with particularity the basis for the appeal including specific reference to the criteria in the ordinance or statute which the party believes has or has not been met. An appeal must be accompanied by a \$100.00 deposit to cover the cost of the hearing. Any unexpended funds shall be returned to the party posting the deposit. Appeal requirements are jurisdictional. Upon receipt of an appeal notice, the city administrator shall schedule a quasi-judicial hearing before the city council. The hearing shall be held by the council at the next available regular or special council meeting where the notice requirements of this section can be met, or such later time for good cause shown. In no case shall the hearing be held in less than seven days or more than 21 days after the submission of the application, unless a different time frame is agreed to in writing by the applicant. Notwithstanding any other requirement of this section, the local ~~wrecker~~ dismantler certificate decision shall be scheduled and considered concurrently with any other hearing concerning the property which is the subject of the request for the ~~wrecker~~ dismantler certificate or renewal.

(6) Notice of Appeal Hearing. The applicant, ODOT, and surrounding property owners within 100 feet of the subject property and any person requesting notice shall be sent letter notice of the appeal hearing. No less than seven days before the appeal hearing, the applicant shall post in a conspicuous location on the property a notice of hearing provided by the city. The content of the notice shall apprise all interested parties of the criteria and procedures applicable. If the hearing is combined with any other hearing, the more restrictive notice and hearing

requirements shall be followed. Nothing herein shall prohibit the city from providing additional notice, including publication in a newspaper of record.

(7) De Novo Appeal Hearing. The purpose of the hearing shall be to afford procedural due process to the participants. Any hearing procedure which affords notice and an opportunity for participants to be heard shall be adequate. Land use hearing procedures may be used to provide procedural due process. All participants are encouraged to submit testimony, evidence and argument in writing prior to the hearing date to facilitate review and consideration of the evidence. Participation in the hearing is not required, written participation is adequate.

(8) Hearing Decorum. Standard rules for public hearings shall be followed. All participants are required to strictly follow the rules of the hearing as outlined by the chair. In no event shall a participant be permitted to be disruptive or be permitted to present irrelevant, redundant or inflammatory matters designed to intimidate or harass the other participants, staff or the council. Individuals or groups who repeatedly fail to abide by the orders of the chair may be removed or arrested and charged with the crime of criminal trespass.

(9) Criteria for Administrator and Council Decision.

(a) The criteria for local approval of a ~~wrecking~~ dismantler certificate shall be the criteria identified in ORS 822.140.

(b) The “approves the location” criterion referred to in the first clause of ORS 822.140(2)(d) and the compliance with “local regulations” criterion in the second clause of ORS 822.140(2)(d) refers to compliance with local land use approval requirements. Specifically, for an original ~~wrecking~~ dismantling business shall first be approved by the city through normal local land use processes. For an original certificate and for the renewal of a certificate, the location shall also remain in compliance with any and all conditions and/or restrictions of that land use approval.

(c) The “approves the location” criterion does not require the re-approval every year of the property pursuant to land use approval processes. Rather, after the original approval of the location, the property shall be reviewed for compliance with any and all approval conditions and for changed circumstances. Failure to obtain, maintain or continue (such as abandonment of a nonconforming use) a local land use approval for the location or failure to comply with approval conditions shall require a finding that the location is not approved and not in compliance with local regulations and shall result in denial of the request for a local ~~wrecker~~ dismantler certificate.

(10) Decision on Appeal. The council’s decision shall be reduced to writing, shall contain findings of fact and conclusions of law, and be supported by competent

substantial evidence in the record. A written copy of the decision shall be provided to all participants.

(11) Appeal. The appeal of the council's decision shall be by writ of review or to the land use board of appeals depending upon the procedure, content, and scope of the hearing. The decision shall include a recitation of appeal rights.

Section 6. Section 8.04.040(2)(d) of the St. Helens Municipal Code on Solid Waste is amended to read as follows (additions underlined; deletions ~~stricken~~):

8.04.040 Collection of solid waste.

(2) Specific Exemptions. Subsection (1) of this section does not apply to the following:

(d) The collection, transportation or redemption of returnable beverage containers under ORS 459A.700 to 459A.740. ~~Chapter 459A and that portion thereof commonly known as the "Bottle Bill."~~

Section 7. Section 8.24.080 of the St. Helens Municipal Code on Park Regulations is amended to read as follows (additions underlined; deletions ~~stricken~~):

8.24.080 Motor vehicle speed.

The designated speed for motor vehicles upon the roadways within any park is 10 miles per hour unless otherwise posted. No person shall operate a motor vehicle upon any roadway in a park at a speed greater than permitted by the basic rule as provided in ORS 811.100~~487.465~~.

Section 8. Section 9.04.010 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

9.04.010 Oregon Criminal Code adopted.

(1) The most current versions of ORS Chapters 161, 162, 163, 164, 165, 166 and 167, as well as offenses described in the Oregon Vehicle Code and ORS Chapters 33, 137, 153, 471, 475, 476, and 480, ~~as amended by the 2011 Legislature~~, are adopted by reference. Subject to the misdemeanor jurisdiction of the court, violation of an adopted provision of those chapters is an offense against this city and shall be punishable to the same extent as provided in the code or statute.

(2) The provisions of ORS Chapter 161 relating to defenses, burden of proof, general principles of criminal liability, parties, and general principles of justification apply to offenses defined and made punishable by city ordinance.

(3) The most current versions of the Oregon Revised Statutes concerning criminal law and violation procedures are applicable to the municipal court, including, but not limited to, the Oregon Evidence Code (ORS Chapters 40 and 41), ORS Chapters 131 through 138, 142, 144, 146, 147, 151, 153, 156 and 157, ~~as amended by the 2011 Legislature,~~ are adopted by reference.

(4) Except where the context clearly indicates a different meaning, definitions appearing in the general definitional and other particular sections of chapters adopted by subsection (1) of this section are applicable throughout this chapter. Where appropriate, references to "state" and "state statute" shall be deemed to also include "city" and "city ordinances."

(5) The city police, city attorney, assistant city attorney, and municipal court, including the municipal court judge, judges pro tem, court clerk and deputy court clerks, shall have all the powers, duties, and responsibilities provided under the most current Oregon Revised Statutes, ~~as amended by the 2011 Legislature,~~ applicable to investigation, prosecution, administration, and adjudication of criminal offenses and violations within the city of St. Helens and on city-owned property.

Section 9. Section 10.04.020(1)(f) of the St. Helens Municipal Code on Traffic Control is amended to read as follows (additions underlined; deletions ~~stricken~~):

10.04.020 Definitions.

(1) In addition to those definitions contained in the Oregon Vehicle Code, the following words or phrases, except where the context clearly indicates a different meaning, shall mean:

(f) "Street" means highway every public way, road, or street, thoroughfare and place, including bridges, viaducts and other structures within the boundaries of this state, open, used or intended for use of the general public for vehicles or vehicular traffic as a matter of right ~~highway, road or street as defined in ORS 487.005(7).~~

Section 10. Section 10.040.040 of the St. Helens Municipal Code on Traffic Control is amended to read as follows (additions underlined; deletions ~~stricken~~):

10.04.040 Duties of the city council.

The city council or its designate shall exercise the following duties:

(1) Implement the ordinances, resolutions and motions of the council by installing traffic control devices. Such installations shall be based on the standards contained in the Oregon Manual on Uniform Traffic Control Devices for Streets and Highways.

(2) Establish, maintain, remove or alter the following classes of traffic controls:

(a) Crosswalks, safety zones and traffic lanes.

(b) Intersection channelization and areas where drivers of vehicles shall not make right, left or U-turns, and the time when the prohibition applies.

(c) Parking areas and time limitation, including the form of permissible parking.

(3) The ~~1988~~ most current editions of the Manual on Uniform Traffic Control Devices, the ~~January 1990~~ Oregon Supplement to the Manual on Uniform Traffic Control Devices, ~~and the~~ Signing and Flagging Standards for Short-Term Work Zones ~~as and~~ Oregon's Manual and Specification of Uniform Standards for Traffic Control Devices ~~as required by ORS 810.200~~, is ~~are~~ hereby adopted.

(4) Without further delegation by the city council, the city engineering manager is hereby authorized to implement the ordinances, resolutions, orders, and motions of the city council as well as the temporary orders of the city engineering manager as authorized and in accordance with the St. Helens uniform traffic ordinance, as amended.

Section 11. Section 12.04.100 of the St. Helens Municipal Code on Sidewalk Construction and Repair is amended to read as follows (additions underlined; deletions ~~stricken~~):

12.04.100 Sidewalk construction requested by the property owner.

If a property owner petitions the council for an order to build a sidewalk on the part of the street abutting on his property, agrees to pay cash or to make application to pay the cost in installments ~~as provided by the Bancroft Bonding Act (ORS 223.205 through 223.300)~~, waives the right of service and publication of notice of construction, and consents to the assessment of the property upon which the sidewalk abuts, the council may order the construction of the requested sidewalk, if in its judgment the sidewalk should be built.

Section 12. Section 13.12.080(6) of the St. Helens Municipal Code on Sewer Use Regulations is amended to read as follows (additions underlined; deletions ~~stricken~~):

13.12.080 Administration.

13.12.080(6) Information and data obtained by the city from reports, questionnaires, permit applications, permits and monitoring programs shall be available to the public and other governmental agencies without restriction unless the permit holder requests in writing that it be confidential and demonstrates to the satisfaction of the city administrator that such records are exempt from disclosure ~~under ORS 192.500(1)(b), (c), or (2)(g). Notwithstanding anything therein to the contrary,~~ However, all such data shall be available at least to the extent necessary so that the city administrator can ensure compliance with the requirements of ~~40~~

~~GFR 2.302~~ and to state and federal agencies as required during judicial or enforcement proceedings involving the nonresidential user.

Section 13. Section 15.08.010(1) of the St. Helens Municipal Code on the Fire Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.010 Adoption of fire code, fire and life safety standards.

For the purpose of prescribing minimum regulations governing conditions hazardous to life and property from fire, panic, or explosion, the city hereby adopts the following:

(1) The ~~2007~~ 2014 Oregon Fire Code, based on the ~~2006~~ 2012 International Fire Code, as adopted by OAR 837-040-0010, ~~and as set forth in Exhibit "A" attached to the ordinance codified in this chapter and incorporated herein by this reference, save and except such portions as are hereinafter deleted, added, modified or amended by this chapter,~~ is adopted and enforced as part of this code.

Section 14. Section 15.08.020 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.020 Definitions.

(1) Whenever the word "administrator" is used in the Oregon ~~Uniform~~ Fire Code, and the other codes incorporated herein, it shall be held to mean the Fire Chief of the Columbia River Fire and Rescue or his or her authorized representative.

(2) Whenever the term "building department" is used it shall be held to mean the building department of the city of St. Helens.

(3) Whenever the term "building official" is used, it shall mean the building official of the city of St. Helens.

(4) Whenever the term "chief of police" is used, it shall be held to mean the chief of police of the city of St. Helens.

(5) Whenever the word "code" is used in this chapter, it shall be held to mean all the codes adopted and incorporated by this chapter to form the city of St. Helens fire code. Whenever a reference is made to any portion of this code or any other applicable law or ordinance, the reference applies to all amendments and additions now or hereafter adopted by the State Fire Marshal and the city of St. Helens.

(6) Whenever the term "city council" or "council" is used it shall be held to mean the governing body of the city of St. Helens, Oregon.

(7) Whenever the term "corporate counsel" or "city attorney" or "attorney" is used, it shall be held to mean the attorney for the city of St. Helens.

(8) Whenever the terms “fire prevention bureau” or “bureau of fire prevention” or “fire district” or “district” are used in the code, the same shall be held to mean Columbia River Fire and Rescue.

(9) Wherever the word “jurisdiction” is used in the Oregon ~~Uniform~~ Fire Code or other codes adopted herein, it shall be held to mean the city of St. Helens, Oregon.

(10) Whenever the term “International Building Code” or “building code” is used it shall be held to mean the current edition of the State of Oregon Structural Specialty Code as adopted by the State Building Codes Division and the city of St. Helens.

Section 15. Section 15.08.030 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.030 Establishment and duties of fire prevention bureau.

(1) The city of St. Helens hereby delegates to Columbia River Fire and Rescue the enforcement of the city of St. Helens fire code, including the Oregon ~~Uniform~~ Fire Code. Such delegation shall include, but shall not be limited to, fire prevention, fire suppression, fire safety, fire storage, fire escapes, and fire investigation. Nothing herein prohibits the city council, its officers or employees from enforcing this fire code through any available administrative or judicial means.

(2) The city of St. Helens fire code, including the Oregon ~~Uniform~~ Fire Code, shall be enforced by the Fire Prevention Division of Columbia River Fire and Rescue, which shall be operated under the supervision of the fire marshal under the direction of the fire chief. The chief may detail or assign members of the fire department as inspectors, pursuant the Oregon ~~Uniform~~ Fire Code and Oregon Statutes.

(3) Nothing herein prohibits the city council, its officers or employees from enforcing this fire code through any available administrative or judicial means, including but not limited to building department and planning department enforcement mechanisms.

Section 16. Section 15.08.040 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.040 Bulk storage of flammable or combustible liquids in aboveground tanks.

The storage of flammable or combustible liquids in aboveground tanks located outside of buildings referred to in Section 3404.2.9.5 of the Fire Code is prohibited within the limits established by law as the limits of districts or municipalities in which such storage is prohibited. Specific exceptions are made for those areas identified as public lands, industrial or commercial (when the storage is not within 150 feet of a residential use) whenever a permit has been properly issued that fully complies with code provisions of Articles ~~22~~ 23 and ~~34~~ 57 of the Fire Code.

Storage of flammable or combustible liquids within all areas of the city, in containers totaling in aggregate over 60 gallons, shall be prohibited, except as provided in the districts identified above.

Section 17. Section 15.08.060 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.060 Storage of explosives and blasting agents.

Storage of explosive materials as defined in Chapter ~~33~~ 56 of the Fire Code is prohibited in the entire fire district except for those areas specifically approved by the fire chief. This prohibition shall not apply to wholesale and retail stocks of small arms ammunition, explosive bolts, explosive rivets, or cartridges for explosive-actuated power tools in quantities involving less than 500 pounds of explosive materials unless otherwise regulated by other provisions of this code.

Section 18. Section 15.08.070 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.070 Deletions to the Oregon Fire Code.

The following appendices of the ~~2004~~ 2012 IFC are excluded from the provisions of this code adoption:

Appendix A Board of Appeals

Section 19. Section 15.08.080 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.080 Amendments to the Oregon Fire Code.

(1) Section 101 is amended to add:

Whenever a reference is made to any portion of this code or any other applicable law or ordinance, the reference applies to all amendments and additions now or hereafter adopted by the State Fire Marshal and the Fire District.

(2) Section 105 is amended to add:

Permits: A permit shall be obtained from the Fire District for the following:

(1) Flammable/Combustible Liquids: To install tanks for flammable or combustible liquids above ground in excess of 500 gallons (individual or aggregate quantities).

(2) Agricultural Burning: To conduct open burning as defined on OAR 340-264-0030.

(3) Open Burning: To conduct open ~~or barrel~~ burning of yard trimmings.

(4) Public Assemblies: To conduct a fair, exhibition, or other special assembly event in any building, tent, or other structure involving large numbers of people.

(3) Section 111 is amended to add:

Stopping Uses, Evacuation. The Fire Chief is authorized to order an operation or use stopped or the evacuation of any premises, building or vehicle or portion thereof which has been, or is a fire hazard. The Fire Chief may also declare a premises, building, or vehicle or portion thereof dangerous due to the presence of hazardous materials when they create a condition hazardous to life, health or property.

Section 20. Section 15.08.110 of the St. Helens Municipal Code is amended to read as follows (additions underlined; deletions ~~stricken~~):

15.08.110 Acceptance of CRFR Ordinance 2014-15-04~~10-04~~, with exhibits.

Pursuant to ORS 478.924, city of St. Helens accepts and approves Resolution~~_____~~, ~~accepting and approving~~ CRFR Ordinance 2014-15-04~~10-04~~ with all exhibits attached thereto and made a part thereof, for application within the city limits of the city of St. Helens ~~remains in full force and effect, including all matters not addressed herein~~, except that the more restrictive local requirements in this chapter prevail over CRFR Ordinance 2014-15-04 ~~10-04~~, to the extent of such conflict.

Section 21. Section 17.16.010 (definitions of Condominium Unit, De Novo, Hazardous Materials, Lot, Unincorporated, Urban Area and Urban Growth Area, only. All other definitions shall stay as currently written in the Code) of the St. Helens Municipal Code on Community Development is amended to read as follows (additions underlined; deletions ~~stricken~~):

17.16.010 General and Land Use Definitions

“Condominium unit” means a part of land which has had all buildings, improvements, structures, easements, rights, and appurtenances submitted to the provisions of ORS 100.005 to 100.627 ~~94.004 through 94.480~~ and 100.990 ~~94.991~~ consisting of a building or one or more rooms of a building intended for any type of independent ownership, the boundaries of which are described pursuant to ORS 100.105(1)(d) ~~94.029(1)(e)~~, and with a direct exit to a public street, highway, or common area leading to a public street or highway.

“De novo” means that the proceeding will be held anew, without deference to any prior record or rulings. ~~ORS case law; completely new; start over.~~

“Hazardous materials” are those materials as defined in OAR 340-142-0005(9) ~~ORS~~.

“Lot” means a single unit of land that is created by a subdivision of land; ~~see ORS (subdivision).~~

“Unincorporated. ~~See ORS;~~ Those areas situated outside of an incorporated city’s legal boundary.

“Urban Area. ~~See ORS;~~ Generally, the area inside a municipality’s limits.

"Urban Growth Area. ~~See ORS~~; Area between city limits and urban growth boundary.

Section 22. Section 17.92.030(2) of the St. Helens Municipal Code on Mixed Solid Waste and Recyclables Store in New Multi-Unit Residential and Nonresidential Building is amended to read as follows (additions underlined; deletions ~~stricken~~):

17.92.030 Definitions.

(2) **"Source-separated recyclables" means, at a minimum, recyclable materials designated "~~principle~~principal recyclable materials" by the State Environmental Quality Commission under ORS ~~459A.025~~495A.025, with the exception of yard debris. Currently these materials include newspaper, ferrous and nonferrous scrap metal, used motor oil, corrugated cardboard, aluminum, container glass, office paper, and tin cans (OAR ~~340-090-0070~~ 340-60-030).**

Section 23. Section 17.144.040(9) of the St. Helens Municipal Code on Expedited Land Divisions is amended to read as follows (additions underlined; deletions ~~stricken~~):

17.144.040 Appeal of decision on application for expedited land division – Notice requirements – Standards for review – Procedure – Costs.

(9) Any party to a proceeding before a referee under this section may seek judicial review of the referee's decision in the manner provided for review of final orders of the Land Use Board of Appeals under ORS 197.850 and 197.855. The Court of Appeals shall review decisions of the referee in the same manner as provided for review of final orders of the Land Use Board of Appeals in those statutes. However, notwithstanding ORS 197.850(9) or any other provision of law, the court shall reverse or remand the decision only if it finds:

(a) That the decision does not concern an expedited land division as described in SHMC 17.144.010 and the appellant raised this issue in proceedings before the referee;

(b) That there is a ~~A~~-basis to ~~vacate reverse or remand~~ the decision ~~as~~ described in ORS ~~36.355(1)~~36.705 (Vacating award) (1)(a) to (d), or a basis for modification or correction of an award as described in ORS 36.710 (Modification or correction of award); or

(c) That the decision is unconstitutional.

Section 24. Section 18.24.030 of the St. Helens Municipal Code on Sanitary Sewers is amended to read as follows (additions underlined; deletions ~~stricken~~):

18.24.030 Interferences and obstructions.

(1) General. Various obstructions may be encountered during the course of the work. Maps and information regarding underground utilities shall be obtained from the utility owning and operating such utilities, but the location of such utilities is not guaranteed. At least two but not more than 10 business days ~~minimum of 48 hours'~~ ~~notice~~ shall be given to the Oregon Utility Notification Center ~~prior to commencement of all utility offices that may be affected by~~ the construction operation. The contractor shall comply with the Oregon "locate law," ORS 757.557 ~~757.541 through 757.571~~. If services of any utility are interrupted due to the construction operation, the proper authority shall be notified immediately.

Read the first time: May 6, 2015
Read the second time: May 20, 2015

APPROVED AND ADOPTED this 20th day of May, 2015, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
RESOLUTION NO. 1697

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST. HELENS,
OREGON, TRANSFERRING APPROPRIATIONS WITHIN FUNDS

WHEREAS, the Common Council of the City of St. Helens finds it necessary to revise previous appropriations for the purpose of providing category balances which will be adequate to cover unexpressed liabilities and additional accruals relating to the fiscal year 2014-15.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The following transfers of appropriations incorporated in Exhibit A are hereby authorized and by virtue of this Resolution are hereby transferred for fiscal year 2014-15.

Approved and adopted by the City Council on May 6, 2015, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

Exhibit A
Resolution No.1697

Resolution:						xxxx	xxxx
Fd	Dpt	Dept/Program	Classification	Acct	Account Description	Amended FY 2014-15 Budget	Appropriation Amendment 5-6-15
001 General Fund							
	104	Planning	Materials & Services	454000	Attorney	60,000	30,000
	110	Non-Departmental	Contingency	596000	Contingency	570,480	(30,000)
001 General Fund Total							-
	207	Grants	Revenues	392000	City Contribution	-	(28,500)
	207	Grants	Revenues	334320	Or Parks Grant	-	(43,300)
		Total Revenues					(71,800)
	207	Grants	Capital Outlay	652970	McCormick Park Ped Bridge	-	(71,800)
		Total Expenditures					(71,800)
009 Community Enhance Fund total							-
010 Capital Improvement Fund							
	300	Parks	Revenues	392000	City Contribution	28,500	28,500
	300	Parks	Revenues	334320	Or Parks Grant	43,300	43,300
	300	Parks	Capital Outlay	652970	McCormick Park Ped Bridge	71,800	71,800
	300	Subtotal				-	-
	305	Equipment	Revenues	3xxxxx	CIS Grant	7,430	7,430
	305	Equipment	Capital Outlay	653551	Police Cars	87,860	(6,140)
	305	Equipment	Capital Outlay	653552	Parks Lawn Mowers	19,880	(2,120)
	305	Equipment	Capital Outlay	653554	Police roof	11,300	11,300
	305	Equipment	Capital Outlay	653554	Police Bldg Repair	9,800	9,800
	305	Equipment	Capital Outlay	6xxxxx	CIS grant equipment	12,400	12,400
	305	Reserves	Contingency	596000	Contingency	22,190	(17,810)
	300	Subtotal				1,090	-
010 Capital Improvement Fund Total							-
012 Administrative Services							
	107	City Hall	Materials & Services	554000	Contract Services	34,100	5,700
	108	Reserves	Contingency	596000	Contingency	44,831	(5,700)
012 Administrative Services Fund Total							-
015 Fleet							
	015	Fleet	Materials & Services	501000	Operating Materials & services	45,000	5,000
	015	Operations	Contingency	596000	Contingency	7,241	(5,000)
015 Fleet Fund Total							-
017 Water Fund							
	017	Production/trans	Contingency	596000	Contingency	185,510	(5,000)
	417	WFF	Personnel Services	409000	Overtime	21,700	5,000
017 Water Fund Total							-
018 Sewer and Storm Fund							
	019	Secondary Treatment	Contingency	596000	Contingency	180,590	(12,000)
	019	Secondary Treatment	Personnel Services	409000	Overtime	24,460	6,700
	020	Primary Treatment	Personnel Services	449100	Overtime	140,340	3,000
	022	Pumps	Personnel Services	449100	Overtime	119,980	1,400
	021	Storm	Personnel Services	449100	Overtime	262,850	900
018 Sewer and Storm Fund Total							-

Re-Appropriation Resolution No. 1697 - Summary Narrative

1. Administrative/Community Development Department:

a. Planning

- i. Attorney costs \$30,000 – cover costs associated with defending the City Council decision associated sensitive lands issue. Reappropriated \$17,000 per resolution 1680 on November 5 and an additional \$10,000 per resolution 1693 on February 18. Additional reappropriation of funds required totaling \$30,000, which takes the City through review at Court of Appeals and brings the total reappropriation for the year to \$57,000. Additional funds may be required pending other potential actions.

b. City Hall Building

- i. Heating and Air Condition Repairs \$5,700 – Due to the age of the unit required component replacements and repairs that fall outside the regular repair and maintenance contract program. Need to development a replacement program for FY 2016-17 budget.

2. Police:

a. Capital Outlay

- i. Police Building Repairs costs \$21,100 – Police Facilities was in need of immediate repairs due to the roof leaking (\$11,300) and repair/paint exposed exterior walls (\$9,800). The reappropriation will reflect reappropriation savings from the purchase of police cars (\$6,140) and park mowers (\$2,120) with the remaining reappropriation from Contingency (\$12,840).

3. Fleet:

a. Operations

- i. Materials and services costs \$5,000 – Unanticipated repairs to heavy equipment items (i.e. street sweeper, Vector, etc.).

4. Public Works:

a. Water Filtration Facility

- i. Personnel services \$5,000 – Unanticipated overtime from winter storms and additional lab testing

b. Wastewater Treatment Facilities

- i. Personnel services \$11,400 – Unanticipated overtime from winter storms and additional lab testing

c. Storm Drainage Facilities

- i. Personnel services \$1,000 – Unanticipated overtime from winter storms

5. Multiple Departments – CIP Equipment

a. Equipment

- i. CIS Grant Equipment \$12,400 - To facilitate the award requesting reappropriation of \$12,400 which is funded by CIS grant (\$7,430) with City match from contingency (\$4,970).

City/County Insurance Services (CIS) Grant				
Department	Equipment	Total Costs	CIS Grant	City Contribution
Police	Automated External Defibrillator (AED)	1,245.00	1,245.00	-
Police	Security Cameras	4,000.00	3,877.50	122.50
Library	Lockers	2,100.00	1,050.00	1,050.00
Public Works	Parks Security System	5,000.00	1,250.00	3,750.00
		12,345.00	7,422.50	4,922.50
	Rounding	55.00	7.50	47.50
		12,400.00	7,430.00	4,970.00

6. Correction to Resolution 1693 Reappropriation for McCormick Park Pedestrian Bridge. Move from 009-207 Grants to 010-300 Parks CIP.

SATISFACTION OF MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, that CITY OF ST. HELENS owner and holder of the mortgage and the obligation hereinafter described, do hereby certify and declare that a certain mortgage, bearing the date of December 6, 1989 made and executed by Alice Warner mortgagor to the City of St. Helens., the mortgagee therein and recorded in the office of the County Clerk of the County of Columbia, State of Oregon, in Record of Mortgages Instrument # 90-1712, on April 5, 1990 for the property located at 115 S. 8th Street, St. Helens, OR 97051, together with the debt thereby secured,

is fully paid satisfied and discharged.

In construing this satisfaction of mortgage, where the context so requires, singular includes the plural and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and to individuals.

In Witness Whereof, the undersigned has executed this instrument this _____ day of _____, 2015 ; if the undersigned is a corporation, it has caused its name to be signed and its seal affixed by an officer or other person duly authorized to do so by order of its board of directors.

=====

STATE OF OREGON, County of Columbia) ss.

This instrument was acknowledged before me on _____ by
_____ as _____ of the City of St. Helens, OR.

Notary Public for Oregon

My commission expires on _____

SATISFACTION OF MORTGAGE

City of St. Helens

VS

Alice Warner

After recording, return to:

Joel Warner
Address to be provided by Ticor Title,
St. Helens, OR

SPACE RESERVED FOR
RECORDING STAMP

CENTRAL OFFICE

310 Columbia Blvd.
St. Helens, Oregon 97051
Voice (503) 397-3511
Fax (503) 397-3290
Administration
Information & Referral Ext. 274

COMMUNITY DEVELOPMENT PROGRAMS

310 Columbia Blvd.
St. Helens, Oregon 97051
(503) 397-3511 Ext. 279
Housing Development
Community Facilities

HOUSING CENTER

(800) 404-3511
Housing Information & Referral
Homeowner & Tenant Trainings
Home Ownership Assistance
Rental Assistance

SELF-HELP HOUSING

New Construction Sweat Equity
(503) 366-6550

HOUSING REHABILITATION

Rehabilitation
Weatherization
Astoria
(503) 325-8098
(800) 325-8098
Columbia
(503) 397-1675
(800) 955-1675

CARING OPTIONS

CHILD CARE PROGRAM

310 Columbia Blvd.
St. Helens, Oregon 97051
(503) 397-3511 Ext. 277
Child Care Referrals
Tillamook
(503) 842-3267
(866) 486-4391
Astoria
(503) 325-1053
(866) 504-2273

**CHILD & FAMILY
DEVELOPMENT PROGRAMS**

PO Box 10, 108 W. B. Street
Rainier, Oregon 97048
(503) 556-3736
Head Start
Even Start
Healthy Start

KID CARE PROGRAM

380 Columbia Blvd.
St. Helens, Oregon 97051
(503) 366-6545

EMERGENCY SERVICES PROGRAM

380 Columbia Blvd.
St. Helens, Oregon 97051
(503) 397-4951
(866) 722-4951
Energy Utility Assistance
Consumer Education
Tillamook
(503) 842-3267
(866) 722-4951
Astoria
(866) 722-4951

**RESPIRE & SENIOR
SERVICE PROGRAMS**

310 Columbia Blvd.
St. Helens, OR 97051
(503) 366-6543
Respite Care
Senior Support & Nutrition Programs

USDA CHILD CARE

FOOD PROGRAM
380 Columbia Blvd.
St. Helens, Oregon 97051
(503) 366-6580
Tillamook
(503) 842-5261
Astoria
(503) 325-1053

COMMUNITY ACTION TEAM, INC.
"BUILDING BRIDGES TO SELF-SUFFICIENCY"



RECEIVED

APR 17 2015

CITY OF ST. HELENS

April 17, 2015

Ms. Kathy Payne
City of St. Helens
PO Box 278
St. Helens, OR 97051

RE: City of St. Helens Loan Number SH-068

Dear Kathy:

Enclosed is a check to the City in the amount of \$8,675.00, a payback of the loan on the property of:

Alice Warner
115 S. 8th Street
St. Helens, OR 97051

As in the past, the City should deposit this check and enter the payback in the City ledger, then create a new check for same amount to C.A.T. for deposit in the City of St. Helens Revolving Loan Fund.

In addition, the Satisfaction of Mortgage document needs to be signed by Mayor Peterson, at his earliest convenience. This document also needs to be notarized. If you would then send the reissued check and Satisfaction to:

Sally McLaughlin
Community Action Team, Inc.
125 N 17th Street
St. Helens, OR 97051

We will forward it to the appropriate title company.

If you have any questions or concerns about any of the enclosed information, please contact me at 503-366-6544.

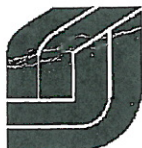
Sincerely,


Sally J McLaughlin
Loan Specialist

/sjm

Enc: Ck #507015047 \$8,675.00; Sat of Mort





Ticor Title Company
2534 Sykes Rd, Suite C
St. Helens, OR 97051
(503)397-3537 * FAX (503)397-4851

ATTN: Payoff Dept.
Community Action Team, Inc.
125 N. 17th Street,
St. Helens, OR 97051

DATE: April 15, 2015
ESCROW NO.: 73815011934-TTCOL07
LOAN NO.: Alice Warner
BORROWER(S): Alice Kay Warner
PROPERTY ADDRESS:
115 S. 8th Street, St. Helens, OR 97051

Enclosed please find the following representing payment in full of your demand:

Check no. in the amount of \$. *8675.00*

Upon receipt of said payoff check, please forward your Full Reconveyance to our Release Processing Center:

Oregon Tracking and Recon Services

Recon Dept.
200 Hawthorne Ave #A120
Salem, OR 97301
Reference Escrow No. 73815011934-TTCOL07

Any refund due the Borrower(s), should be sent directly to:

Alice Kay Warner

Should you have any questions or if we may be of further service, please don't hesitate to contact the undersigned.

Sincerely,
Ticor Title Company

Nina Reed
Escrow Officer

njr

ENTRAL OFFICE

25 N. 17th St.
St. Helens, Oregon 97051
office (503) 397-3511
fax (503) 397-3290
administration
information & Referral Ext. 274

ISCAL OFFICE

24 N. 18th St.
St. Helens, Oregon 97051
office (503) 366-6570
(503) 366-6565
(503) 366-6569
fax (503) 366-7906

**COMMUNITY DEVELOPMENT
PROGRAMS**

25 N. 17th St.
St. Helens, Oregon 97051
(503) 397-3511 Ext. 279
Housing Development
Community Facilities

HOUSING CENTER

(800) 325-8098 or (503) 325-8096
Housing Information & Referral
Homeowner & Tenant Trainings
Home Ownership Assistance

SELF-HELP HOUSING

Acquisition Rehabilitation Sweat Equity
(503) 366-6550
(503) 366-6544

HOUSING REHABILITATION

Rehabilitation
Weatherization
Astoria
(503) 325-8098
(800) 325-8096
Tollun. free
(503) 366-6552

EMERGENCY HOUSING PROGRAM

125 N. 17th St.
St. Helens, Oregon 97051
(503) 336-6546
(800) 404-3511

**CHILD & FAMILY
DEVELOPMENT PROGRAM**

PO Box 10, 108 W. B. St.
Rainier, Oregon 97048
(503) 556-3736
Head Start
Healthy Start

ENERGY SERVICES PROGRAM

125 N. 17th St.
St. Helens, Oregon 97051
(503) 397-4951
(866) 722-4951
Energy Utility Assistance
Consumer Education
Tillamook
(503) 842-3267
(866) 722-4951
Astoria
(866) 722-4951

**SENIOR, RESPIRATORY & VETERANS
SERVICE PROGRAMS**

125 N. 17th St.
St. Helens, Oregon 97051
(503) 366-6543
Respite Care, CPT
Senior Support & Nutrition Programs

Veterans Service Program
125 N. 17th St.
St. Helens, Oregon 97051
(503) 366-6580

DISASTER RECOVERY PROGRAM

125 N. 17th Street
St. Helens, Oregon 97051
(503) 366-6563

COMMUNITY ACTION TEAM, INC.

"BUILDING BRIDGES TO SELF-SUFFICIENCY"



April 9, 2015

Nina Reed
Ticor Title
2534 Sykes Rd
St Helens, OR 97051

READ & APPROVED AS TO
FORM & CONTENT
[Signature]

Re: Payoff Request – Alice Warner- Loan #SH-068

Dear Nina:

On April 9, 2015 you contacted Community Action Team and requested a payoff amount for the housing rehabilitation loan made by Alice Warner for her property located at 115 S. 8th St, St. Helens, OR 97051. The loan (SH-068) is secured by a Mortgage dated December 6, 1989 and recorded April 5, 1990. The mortgagee is the City of St. Helens.

Upon receipt of **EIGHT THOUSAND SIX HUNDRED SEVENTY FIVE AND NO/100THS DOLLARS (\$8,675.00)** the City of St. Helens will recognize the above mentioned security instrument and debt as fully paid and cleared. At such time, the City of St. Helens will execute a Satisfaction of Mortgage hereby releasing Alice Warner from all obligations pertaining to this debt and mortgage.

Please note: The above referenced loan is a 0% interest deferred payment loan that is due and payable upon sale or transfer of the property. There is a repayment fee included in the promissory note, which is due and payable with the original loan amount. The repayment fee and loan amount are reflected in the above payoff amount.

Please make **check out to: City of St. Helens**

And mail to: Community Action Team, Inc.
Attn: Sally McLaughlin
125 N 17th Street
St. Helens, OR 97051

If you have questions regarding this payoff letter please contact Sally McLaughlin at 503-366-6544

Sincerely,

Beverly J. Danner

Beverly Danner
Community Investment Director

Serving Columbia, Clatsop, and Tillamook Counties for over Forty-Eight Years

CITY OF ST. HELENS
265 Strand
St. Helens, OR 97051

04/21/2015 3:30 PM
Receipt No. 01381351

cat
Loan Payoff-Comm. B
lock - ALICE WARNER
115 S 8TH ST 8,675.00

Total 8,675.00

Cash 0.00
Check 5070150 8,675.00

TICOR TITLE COMPANY
Customer #000000
2534 SYKES RD, STE C

ST HELENS, OR 97051-

Cashier: lisa
Station: CH-LISA

City of St. Helens Finance Department

****CHECK REQUEST****

DATE: April 21, 2015

AMOUNT: \$ 8,675

*Please mail check directly to CAT
at the PAY TO address below*

PAY TO: Community Action Team, Inc.
Attn: Sally McLaughlin
125 N. 17th Street
St. Helens, OR 97051

DEPARTMENT DISTRIBUTION:

CITY ADMIN	_____	WATER	_____
POLICE DEPT.	_____	SEWER SVC.	_____
BUILDING	_____	SECONDARY	_____
LIBRARY	_____	PRIMARY	_____
PARKS	_____	STORMWATER	_____
FLEET	_____	OTHER	_____X_____

DESCRIPTION OF PAYOUT: \$8,675 was received as payback of a CAT loan for **Alice Warner** at **115 South 8th Street**, St. Helens. We need to create a check to CAT for deposit in the City of St. Helens Revolving Loan Fund.

DATE PAYMENT REQUIRED: At earliest convenience

NOTES: Request for authorization for the Mayor to sign the **Satisfaction of Mortgage** is scheduled before the City Council on 5/6/15.

REQUESTED BY: Community Action Team

APPROVED BY: Kathy Payne, City Recorder

FORWARDED TO FINANCE: 4/21/15

Documents Attached:

Copy of Letter from CAT
Copy of Satisfaction of Mortgage
Receipt of Money Paid

**THIRD AMENDMENT TO
HAMER ELECTRIC, INC. PUBLIC IMPROVEMENT CONTRACT**

This agreement is entered into this _____ day of May, 2015, by and between the City, (hereinafter "City"), and Hamer Electric, Inc., (hereinafter "Contractor").

RECITALS

- A. City and Contractor entered into a Public Improvement Contract on July 31, 2014 and said contract, hereinafter "original contract" is on file at St. Helens City Hall.
- B. As part of the original contract Contractor and City agreed that Contractor would provide equipment and services to install new electrical and water services at the Courthouse Transient Dock facility.
- C. Various issues with manufacturer-provided equipment and programing have unavoidably caused the project schedule to extend past the projected timeline of the original contract.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. The contract completion date shall be extended to July 31, 2015.
- 3. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this _____ day of _____, 2015.

Contractor

City

Terry D. Cole
Date: 4/28/15

Randy Peterson, Mayor
Date: _____

Attest:

By: _____
Kathy Payne, City Recorder

CONTRACT PAYMENTS

City Council Meeting
May 6, 2015

HDR Engineering, Inc.

Project: W-429 Telemetry Upgrade (Inv#00441443-H)	\$	879.87
---	----	---------------

Johlin Measurement Ltd.

Project: S-631 Metered Septage Station (Inv#10152577)	\$	29,569.00
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Murray, Smith & Associates, Inc. (Inv#09-1078-62)

Project: S-618C I&I Rehab	\$	3,516.50
---------------------------	----	----------

Project: SD-146 Godfrey Park Storm	\$	<u>2,921.00</u>
------------------------------------	----	-----------------

Total	\$	6,437.50
--------------	-----------	-----------------

KP



Invoice

HDR Engineering, Inc.
Portland, OR 97204
Phone: (503)423-3700

City of St. Helens
Sue Nelson
PO Box 278
St. Helens, OR 97051

Reference Invoice Number with Payment

HDR Invoice No. 00441443-H
Invoice Date April 13, 2015
Invoice Amount Due \$879.87
Payment Terms Net 30

Remit to P.O. Box 3480
Omaha, NE 68103-0480
Wire transfer to US Bank
ABA #104000029
Account #148704272449

Professional Services
From: February 22, 2015 To: March 28, 2015

Professional Services Summarization	Hours	Amount
Direct Labor	4.00	787.40
	4.00	Total Professional Services
		\$787.40

Expenses Summarization	Quantity	Amount
Miscellaneous Charges		75.00
Phones		2.67
Technology Charge	4.00	14.80
		Total Expenses
		\$92.47

Amount Due this Invoice **\$879.87**

Fee Amount	\$76,590.00
Fee Invoiced to Date	\$66,274.12
Fee Remaining	\$10,315.88

HDR Internal Reference Only	
Client Number	200053
Business Unit	00102
Contract Number	CON0083154
Project Number	000000000215938

SN 010-302-653200
W-429 Telemetry Upgrade

APPROVED FOR PAYMENT

INIT DATE
 ACCOUNTS PAYABLE
 FINANCE
 SUPERVISOR

4.29
4-29-15



Invoice

HDR Invoice No.
Invoice Date

00441443-H
April 13, 2015

Professional Services and Expense Detail					
Project ID 000000000215938 St. Helens:Telemetry Upgrade2			Activity 001 Project Administration		
Professional Services			Hours	Billing Rate	Amount
Direct Labor	Johnston,Bruce M		2.00	196.85	393.70
			2.00	Total Professional Services	\$393.70
Expenses			Quantity	Billing Rate	Amount
	Miscellaneous Charges				75.00
	Technology Charge		2.00	3.70	7.40
				Total Expenses	\$82.40
				Total Activity	\$476.10



Invoice

HDR Invoice No.
Invoice Date

00441443-H
April 13, 2015

Professional Services and Expense Detail

Project ID 000000000215938
St. Helens:Telemetry Upgrade2

Activity 004
Services During Construction

Professional Services		Hours	Billing Rate	Amount
Direct Labor	Johnston,Bruce M	2.00	196.85	393.70
		2.00	Total Professional Services	\$393.70

Expenses		Quantity	Billing Rate	Amount
	Phones			2.67
	Technology Charge	2.00	3.70	7.40
			Total Expenses	\$10.07
			Total Activity	\$403.77

KP

Johlin Measurement Ltd.

1035 Okalta Rd SW, PO Box 367
Turner Valley, Alberta T0L 2A0

INVOICE

Invoice No.: 10152577
Date: 31/03/2015
Ship Date: 11/03/2015
Page: 1
Re: Order No. A. Kunders

Sold to:

City of St. Helens
PO Box 278
St. Helens, Oregon 97051

Ship to:

City of St. Helens
PO Box 278
St. Helens, Oregon 97051

Business No.: 139961395RT

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
1		1	Septage Receiving Station C/w C6000 Controller		28,000.00	28,000.00
2		1	On site Instruction and Training		1,569.00	1,569.00
<p>010-303-653305 Metered Septage Station S-631</p> <p>APPROVED FOR PAYMENT</p> <p>INIT. DATE</p> <p>ACCOUNTS PAYABLE</p> <p>FINANCE</p> <p>SUPERVISOR</p> <p>4/29</p> <p>4-29-15</p>						
<p>Terms: Net 30. Due 30/04/2015</p> <p>Shipped By: _____ Tracking Number: _____</p> <p>Comment: TERMS: NET 30 DAYS,</p>						<p>Total Amount</p> <p>29,569.00</p>



Murray, Smith & Associates, Inc.
Engineers/Planners

121 S.W. Salmon, Suite 900 • Portland, Oregon 97204-2919 • PHONE 503.225.9010 • FAX 503.225.9022

RECEIVED

Ms. Sue Nelson
City Engineering Supervisor
City of St. Helens
PO Box 278
St. Helens, OR 97051

APR 24 2015

April 21, 2015

Invoice No: 09-1078 - 62

CITY OF ST. HELENS

Project 09-1078 Sanitary Sewer Rehabilitation Program

For professional engineering services performed through March 31, 2015

Task 206 Phase 2A - Record Drawings

Labor

	Hours	Rate	Amount	
Professional Engineer V	1.00	138.00	138.00	
Engineering Designer I	25.00	103.00	2,575.00	
Technician IV	4.50	125.00	562.50	
Total	30.50		3,275.50	
Labor Subtotal				3,275.50

In-House Reimbursable

CADD Time - Engineer			169.00	
CADD Time			72.00	
In-House Reimbursable Subtotal			241.00	241.00

Task Total \$3,516.50

Task 310 PM - Godfrey Park

Labor

	Hours	Rate	Amount	
Professional Engineer V	1.00	138.00	138.00	
Total	1.00		138.00	
Labor Subtotal				138.00

Task Total \$138.00

Task 360 Bid Documents & Bidding Assistance - Godfrey Park

Labor

	Hours	Rate	Amount	
Professional Engineer V	4.50	138.00	621.00	
Total	4.50		621.00	
Labor Subtotal				621.00

Task Total \$621.00

Task 391 Easement Coordination - Godfrey Park (CT)

Labor

	Hours	Rate	Amount	
Professional Engineer V	3.50	138.00	483.00	

Project	09-1078	Sanitary Sewer Rehabilitation Program	Invoice	62
Engineering Designer I		.50 103.00	51.50	
Total		4.00	534.50	
Labor Subtotal				534.50
		Task Total		\$534.50

Task	392	Legal Descriptions - Godfrey Park (CT)		
Consultant				
Buckel Associates, Inc.			1,627.50	
Consultant Subtotal			1,627.50	1,627.50
		Task Total		\$1,627.50
		Invoice Total		\$6,437.50

SN 010-303-653302 I & I Reduction \$ 3,516.50
S-618 C

SN 010-304-653409 Godfrey Park \$ 2,921.00
Storm

APPROVED FOR PAYMENT

DATE
ACCOUNTS PAYABLE
FINANCE
SUPERVISOR
4/29
4-29-15

APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

City Council Meeting ~ May 6, 2015

Pending applications received:

<u>Name</u>	<u>Interest</u>	<u>Date Application</u>	<u>Referred by Email</u>
		<u>Received</u>	<u>To Committee(s)</u>
▪ Stephen Topaz	Parks Commission	4/14/14	4/15/14
▪ Elisa Mann	Parks Commission	11/18/14	11/19/14
▪ Jerry Belcher	Parks Commission	1/13/15	1/14/15
▪ Benjamin Tiscareno	Bicycle & Pedestrian Commission	3/4/15	3/5/15
▪ Sean Cearley	Arts & Cultural and Bicycle & Peds	3/16/15	3/17/15

Arts & Cultural Commission (3-year terms)

- XK Austin resigned. Her term expires 9/30/17.

Status: The Commission met on March 5 and requested that a press release be sent out to recruit a new member. The press release went out on March 9. The deadline to submit applications is March 27. One application was received. The Commission met on April 2 and voted to send another press release out for the opening. A press release was sent out on April 8, 2015.

Next Meeting: May 7, 2015

Recommendation: None at this time.

Bicycle & Pedestrian Commission (3-year terms)

- Dave Ehrenkranz resigned. His term expires 12/31/2015.
- Matt Freeman resigned. His term expires 12/31/2015.
- Ray Scholl resigned. His term expires 12/31/2015.
- Dave Woullet resigned. His term expired 12/31/2014.
- Angela Barlow resigned. Her term expires 12/31/2016.
- Simon Date resigned. His term expires 12/31/2016.
- Martin Kennedy resigned. His term expires 12/31/2016.

Status: They also requested that we send out another press release to recruit members. A press release was sent out and the deadline to apply is April 10. Two applications have been received to date.

Next Meeting: June 25, 2015

Recommendation: At their April 30 regular meeting, the Commission voted to appoint Benjamin Tiscareno and Sean Cearley. Both of their terms will expire 12/31/16.

Library Board (4-year terms)

- Nancy Bensen's and Mary Woicak's terms expire 6/30/2015. Neither of them wish to be reappointed.

Status: A press release was sent out on April 8 to recruit applicants.

Next Meeting: April 16, 2015

Recommendation from Board: None at this time.

Parks Commission (4-year terms)

- Sari Swick's term expired 12/31/2013. She has resigned from the Commission.
- Debi Corsiglia resigned. Her term expires 12/31/2016.

Status: The Commission interviewed all three applicants. They met on April 20 and voted to recommend that the Council appoint Elisa Mann and Jerry Belcher.

Next Meeting: June 15, 2015

Recommendation: Appoint Elisa Mann and Jerry Belcher to the Parks Commission. Elisa's term will expire 12/31/17 and Jerry's will expire 12/31/16.

City of St. Helens
RESOLUTION NO. 1648

**A RESOLUTION ESTABLISHING GUIDELINES FOR THE APPOINTMENT
OF ST. HELENS BOARD, COMMITTEE AND COMMISSION MEMBERS,
SUPERSEDING RESOLUTION NO. 1521**

WHEREAS, the City Council wished to establish the same guidelines for recruitment, interviews and appointments for all City boards, committees and commissions, and adopted Resolution No. 1521 on August 12, 2009; and

WHEREAS, Resolution No. 1521 established general recruitment, selection and appointment guidelines for appointments to the City of St. Helens boards, committees and commissions; and

WHEREAS, the Council wishes to update the guidelines adopted in Resolution No. 1521 to better meet the needs of the City.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

1. The City Recorder shall send a press release to the local newspaper of record announcing all board, committee and commission vacancies as they become available. A "vacancy" is defined as an unoccupied position, resulting from a voluntary resignation or involuntary termination. A member whose term expired does not create a vacancy, unless that member is resigning at the end of his/her term or the majority of the board, committee or commission wishes to terminate said member.
2. Any individual or group is encouraged to submit names for consideration to the City.
3. All new applicants shall submit a written application to the City Recorder's Office.
4. Members wishing to continue their appointment for another term will inform the City Recorder but need not submit a new application. If a member has served two consecutive full terms, a press release shall be sent to the local newspaper of record, each subsequent term expiration thereafter, to solicit new applications for that position. The incumbent may be reappointed at the discretion of the interview panel and City board, committee or commission. If an individual has been off a City board, committee or commission for a year or more, they must complete a new application.
5. The recruitment period to the board, committee or commission shall be for a finite period. At the end of the advertising period, the Council liaison shall determine if the pool of candidates is sufficient to continue with the selection process or may continue the recruitment period for a set or unlimited period until it is determined there is a sufficient pool of candidates.
6. The Council liaison to the board, committee or commission shall be responsible to assemble an interview committee. The interview committee shall be responsible to make recommendations via the Council liaison to the Mayor and City Council.
7. Appointments must comply with any ordinances, bylaws, Charter provisions, or state or federal laws concerning the board, committee or commission. In the event of any inconsistency between these policies and a chapter relating to a specific board, committee or commission, the specific chapter shall control.
8. In order to become more familiar with each applicant's qualifications, the interview committee may interview all or a shortlist of applicants for a position. The number of applicants to be interviewed is at the interview committee's discretion. The interview committee also has the discretion to reject

all applications in favor of re-advertising if no applicants are found to be suitable for the board, committee or commission.

9. Reappointments to a City board, committee or commission shall be considered in accordance with the guidelines listed in this section, together with the type of service the individual has already given to the board, committee or commission and his/her stated willingness to continue.
10. Consideration should be given to residents outside the City when the board, committee or commission or function serves residents outside City boundaries.
11. Board, committee or commission members shall not participate in any proceeding or action in which there may be a direct or substantial financial interest to the member, the member's relative or a business with which the member or a relative is associated, including any business in which the member is serving on their board or has served within the previous two years; or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential conflict of interest shall be disclosed at the meeting where the action is being taken.
12. Board, committee or commission vacancies are filled by appointment of the Mayor with the consent of Council. Board, committee or commission members shall serve without compensation except the Planning Commission that may receive a monthly stipend at the discretion of the City Council.
13. Individuals appointed to one City board, committee or commission shall not serve on any other City board, committee or commission during the term of their appointment; provided, that the Council may waive this limitation if it is in the public interest to do so.

PASSED AND ADOPTED by the City Council on this 18th day of December, 2013, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Peterson

Nays: None

/s/ Randy Peterson
Randy Peterson, Mayor

ATTEST:

/s/ Kathy Payne
Kathy Payne, City Recorder

ST. HELENS PARKS COMMISSION

Minutes for Meeting of February 9, 2015

Council Chambers, City Hall

MEMBERS PRESENT

Jacob Woodruff, Vice Chair
Phillip Roddy, Commissioner
Stan Chiotti, Commissioner
Howard Blumenthal, Commissioner
John Brewington, Commissioner

STAFF PRESENT

Neal Sheppeard, Public Works Supervisor
Sheri Ingram, Secretary
Jenny Dimso, RARE
Thad Houk, Parks Supervisor

MEMBERS ABSENT

COUNCILORS IN ATTENDANCE

GUESTS

Elisa Mann
Steve Topaz
Mary Jane Roddy

■ ■ ■

CALL TO ORDER

The meeting was called to order by Vice Chair Woodruff at 4:00 p.m.

APPROVAL OF MINUTES

Blumenthal made a **motion** to approve the minutes of the December 15, 2014 meeting. Motion was seconded by Roddy and approved unanimously.

TOPICS FROM THE FLOOR

NEW BUSINESS

Election of Officers: Blumenthal nominated Woodruff for chair. Roddy seconded the nomination and it was approved unanimously. Roddy nominated Blumenthal for Vice Chair. Brewington seconded the nomination and it was approved unanimously.

Vacancies: Two of the Parks Commission applicants were at the meeting and were interviewed separately. Elisa Mann said she works at the library and spends a lot of time at the park, mostly at the dog park and on the trails. She just wants to give back because she spends so much time there. She has not been to all of the parks but tends to go to the ones with more walking trails. She would like to see more people use them and more brochures and posters about them at places advertising them.

Dimsho said Mann was helpful in filling out the Master Plan survey and passing out fliers for other people to fill it out. She thinks it would be useful to have someone at the library.

Steve Topaz said he has been involved with SHEDCO and a few other things to try to get the City to move forward. Cities that have parks where people can relax and meet other people seem to do better. He said one of the problems with St. Helens is we have no natural place or people to casually

meet each other. He thinks the Boise property should be made into a park until money is found to do something with it. It would be a free park and the gates would be open and there is plenty of free parking at one end. The City would then have a new park at basically no cost. The basic thing is to get more people on downtown St. Helens. More people do more buying. There is the opportunity to go after grants so they don't have to depend on the City for the money. He would like to see volunteers take care of the parks. Woodruff said we have a lot parks in the City already and finding volunteers for all of them is pretty tough. Topaz thinks there has to be a push on ways to get volunteerism in the City. That is something the City needs to work on. They could tap into the high school.

He would like to see what they call a walk down where they go to the head of a stream and walk down and pull all the garbage out. We need to come up with things like that and get people interested in the parks so they will help instead of paying higher taxes for the City to do it. Blumenthal asked if it would be a permanent park and Topaz said no, they could just call it a park for day and have a big party to clean it up and take some responsibility for their parks. It will take a different approach because the standard way of getting volunteers around here is a waste of time. Woodruff thinks a lot more people would volunteer if they had more time. Brewington said Nob Hill is all volunteer and Walnut Tree Park is maintained by the Kiwanis. Most of the ball fields have been built by volunteers and we have people who volunteer at Sand Island. We have a vibrant parks system for the size of St. Helens and we have a very understaffed Parks department who do the best they can with the labor and money they have to work with. He has wanted something to happen on the Boise site for years and he is not sure what it will eventually be turned into. Some of it may be a park. The ground down there is very hard. They tried to drive stakes for a carnival one time. There is not topsoil so it would be hard to plant grass or anything like that.

Topaz said it is good viewpoint for the river. It's not a traditional park. It is a place for the Pirate Festival and things like that where people have a commercial operation. It could be rented out for the weekend for festivals the way the property is now without any improvements. Chiotti asked if anything has come out from the City saying people can get involved with the property. Sheppard said that will come after everything is done with the ownership end of it. Chiotti said once it is, if they could advertise what it is and that it could use community support, it would be interesting to see what kind of response they get.

Woodruff asked Topaz if he were picked, would 4:00 meetings be a problem and he said no because he works and lives in town.

After Topaz left, Woodruff said he would like to talk to the third applicant, Jerry Belcher, who did not attend this meeting, before they make a decision.

Bylaws: Ingram passed out a new set of Bylaws with changes made by the City attorney. After looking them over, Chiotti made a **motion** to accept the Bylaws with the changes made. Motion was seconded by Roddy and approved unanimously.

Exclusive Use Permit: Girls Softball/SHHS turned in an Exclusive Use Permit for their upcoming season and there are no scheduling conflicts. Brewington made a **motion** to approve the permit. Motion was seconded by Chiotti and approved unanimously.

Reimbursements: Woodruff said Jeff from Girls Softball was at the last meeting and was asking about getting reimbursed for the work they do out at Campbell Park and using it for a percentage of credit towards their permit fees. They are planning on putting \$12,000 to \$13,000 into Campbell this year. He tried to tell him there are a lot of leagues that do work on the fields so if you do it for one, you have to do it for everybody. Dimsho said it was also triggered by the fee increase on the permits. Brewington said he understands the theory but he doesn't subscribe to it. Woodruff said

every organization does work but this is the first time anyone has asked to be reimbursed for it. Woodruff said if we do it for them, every other organization will be asking to do the same and we won't be getting any money at all for permit fees. Chiotti said the only thing he thought of was if they get rained out for a month or something and Woodruff said people can get reimbursed for that, can't they? Ingram said we have reimbursed people for rain-outs before. Brewington said he was president of the Oregon Softball Association for several years and was involved with putting on tournaments. The cost for play varies. In some areas, they charge more but they prepare the fields. They charge \$25 - \$30 per game because of that. They charge a lot more in Portland and it's still subsidized. Woodruff said they found out at every park outside of here, they are paying a lot more. Brewington said if you start heading down that slope, next the people at 13 Nights will want to get reimbursed for what they do for one example. Woodruff agreed and said if you do it for one group, you have to do it for all and it will snowball and that Parks wouldn't get anything. Basically they would get the park for free every year.

Blumenthal said if you really love a park, you give your time and effort to make it better. Woodruff said he coaches and after games they are raking the fields and making them look nice and if they don't have practice, they pull weeds. It is their responsibility to make it look nice and it's a sense of pride. Brewington said, in his mind, you can't go into a facility you didn't build and say it's not good enough and you don't want to pay the fee being charged. Chiotti said they want to put \$13,000 into the fields but they are not obligated to do so and shouldn't be reimbursed for it. Chiotti made a **motion** to recommend to Council not to give reimbursements for the work they do. Motion was seconded by Brewington and approved unanimously.

Right-of-Way Work at Nob Hill: Blumenthal said at one point, at the end of 3rd Street, there was a gentleman who tried to vacate the front of the park to become private. He had pictures he passed out. Since that happened and the Council gave him a small part of property up there, he has bulldozed a place to park. He was hoping that, in the future, there would be parking places and a place to back up and turn around. Sheppard said the guy came to the City and asked permission to do what he is doing at the end of the street right-of-way and the City gave him permission and approved what he wanted to do and Blumenthal doesn't agree with it. Blumenthal said there is a dirt berm there now and Sheppard said the berm was bigger before and the guy spent \$200 taking rubbish out of there. Blumenthal said in the area where people should back in to turn around where he is building a wall now, he is taking away flat area. Sheppard said there was never a way back in there before he did what he did there and there is plenty of room in there to turn around. He has put the fence up to make a safe place and make it public and is adamant about Sheppard putting up more signage to show that is for public use and that there is right-of-way in there.

Brewington asked if his concern was people parking on his property and Sheppard said no, he liked people parking down there. Blumenthal asked who was going to have to maintain that. Brewington asked if it was in the park and Sheppard said most of it is street right-of-way. Sheppard said Blumenthal thinks it is affecting the park but Nelson and Sheppard's opinions are that it doesn't affect the park now. The area wasn't for parking before and the turn-around area wasn't even there before. It was a berm that went up the hill. Blumenthal said they can look at it when they go to Nob Hill next month. If it had come to the Parks Commission, he would have suggested other more natural materials instead of the chain link fence at the end of the street. He is wondering if it goes with a nature park and if you create more public access at the end of the street, does that make it a park? Sheppard said it is in the right-of-way and people have to ask permission to do things in the right of way and whatever he puts there becomes City property. Brewington said he thinks it is out of the Parks Commission purview so he should take it up with the Public Works Director since he has the authority. Woodruff says he sees Blumenthal's concern but the guy has done everything right. If we are creating more parking for the park, that is a good thing.

Disc Golf Parking: The parking area off old Portland Road is almost a foot deep in muck and now people are pulling in the brush and areas where they shouldn't be to avoid it. Sheppard said he was going to gravel that but Morten and the City Engineer need to weigh in because it is such a high traffic area so they weren't sure it was a safe parking area. Hole #1 is right there so it is convenient and walkers park there for the trail too. Dimsho said we have the bridge project planned for this summer or next summer that will make it a short walk to get there from the parking lot. Chiotti thought we should just block it off and make them park in the parking lot. They shouldn't be backing out onto that road. Sheppard said if they are okay with making it a no parking area, he thinks it doesn't need to go through the Council. He will talk to Nelson about it. Everyone agreed it should be a no parking area.

OLD BUSINESS

Master Plan Update: Dimsho had an estimated cost on the Veterans Memorial. It was a mix of donations and in-kind costs and \$23,000.00 was the estimate. An estimate for an expansion that would include more recent wars would be around \$28,000.00. That will be going in the Capital Improvement plan as a possible project.

The grant cycle that got us the bridge is coming around again and she had talked to Houk about possibly another covered shelter or something next time. Small grants have a cap of \$75,000.00 and we have to match 40% and that is pretty high so would like to stay in the \$50,000.00 range. Houk said a kit to put one together and pour concrete was about \$20,000.00 for the cheapest one. Dimsho said they might be more likely to get funding if they had a project that had to do with trails. Sheppard said we could look at rehabbing the stairs at Grey Cliffs Park. We have been getting a lot of complaints about it. He also suggested maybe rehabbing the tennis courts. The ground isn't stable so it needs to be dug out and done right. Dimsho said maybe we could put a 2-stall restroom at 6th Street field. Sheppard said there used to be one there and it was a brick building and he didn't know why it got taken down.

Restroom & Pay Station Updates: Houk had pictures of the completed restrooms. The solar panels charge the batteries which run the circulating pump. There are huge fans so they don't smell. There is a huge storage closet between the two restrooms. There is a hose with a pump for cleaning. We are going to be enhancing the lock system. We are going to use the old restroom for a storage shed for a mower.

Sheppard said there is still quite a bit of plumbing that needs to be done but the electricians are almost done with the pay stations. There was an issue with getting a phone line down there. The pedestals need to be moved further out.

DISCUSSION ITEMS

Dimsho said we joined the Intertwine group that Blumenthal and Skinner had brought to their attention. Since we are a new member, they did publicity in their blog post about Nob Hill. Skinner put it together and it calls out the City and the Parks Dept. and thanks them for all their hard work and support. She wanted to share it because it is good press and people for the Portland area will read it and maybe come and check it out. It is more publicity for the nature walks and work parties. Blumenthal said the Native Plant Society is coming out on March 21st to look at the wildflowers and they have their regular work party on April 4th. Sheppard said Blumenthal should be commended for his work out there. He has given him a pile of gravel and Blumenthal has been putting it on the trails.

We will have a field trip to Nob Hill on March 23rd at 4:00.

Sheppeard said it's time to start working on the budget and they need to budget for dock repairs. They are in dire need of repairs.

COUNCILOR'S REPORT

OTHER MATTERS

ADJOURNMENT

The meeting was adjourned at 5:30 p.m. The next meeting is scheduled for Monday, April 20, 2015, at 4:00 p.m., in the Council Chambers at City Hall.

Respectfully Submitted,

Sheri Ingram
Secretary

2015 ATTENDANCE RECORD							
P = PRESENT / E = EXCUSED ABSENCE/U = UNEXCUSED ABSENCE							
Meeting Date	John Brewington	VACANT	Jacob Woodruff	VACANT	Stan Chiotti	Howard Blumenthal	Phillip Roddy
2/09	P		P		P	P	P

City of St. Helens
Library Board
Minutes from Thursday, March 19, 2015
Columbia Center Auditorium

Members Present

Barbara Lines, Chair
Mary Woiccak, Vice Chair
Marsha Caton
Nancy Bensen
Casey Jolissaint
Alex Mann

Members Absent

An Der Chang

Guests

None

Councilors in Attendance

Susan Conn

Staff Present

Margaret Jeffries, Library Director



CALL MEETING TO ORDER:The meeting was called to order at 7:24pm by Chair Barbara Lines.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: No public comment.

PREVIOUS MEETING MINUTES:Minutes approved as written.

AGENDA REVISIONS:No Revisions

OUR COMMUNITY READS AND 100TH ANNIVERSARY:The book chosen for Our Community Reads is "39 Steps" by John Buchan. The Library will have several copies of the book as well as having an audiobook and DVD available. It is free through Library2Go in all formats. Councilor Conn is talking to the owner of the Columbia Theater about showing the Alfred Hitchcock movie.

For the 100th Birthday Celebration, the April issue of the Gazette will focus on the Library. During May, The Chronicle will publish one article per week about the Library's history. On the City's Facebook page, there will be weekly posts about the Library's first 100 years, with daily post during the final week in May. A birthday party for children with special guest, B.J. the Clown is in the planning stages and on May 18 a birthday event for adults will recognize the Library's history through the years.

BOARD VACANCIES: Vice-Chair Mary Woiccak and Board Member Nancy Bensen will finish their terms on the Library Board in June. City Hall will post a notice to fill the two vacancies.

ANNUAL REPORT: The Library Board will present their annual report to City Council on May 20, 2015. A subcommittee will be formed to prepare the report.

LIBRARY DIRECTOR'S REPORT: At the next Library Board meeting, the Library will recognize its volunteers. The City will recognize its Boards and Commissions members the following Thursday, April 23, 2015 at City Hall.

The Library Board Bylaws have been passed on to the City Attorney for final approval.

STATISTICS: While the number of items circulated is down **slightly**, the number of patrons being served has increased.

COUNCILOR'S REPORT: Youth Librarian Jones and ESD Director Cindy Jaeger presented to the City Council about the Every Child Ready To Read workshops given at the Library.

FRIENDS' REPORT: The annual book sale will be April 10, from 10-5 and April 11, from 10-2. Set-up for the sale will be Thursday, April 9 and clean-up will happen Monday, April 13.

Restocking the Friends' shelves will now happen on the second Saturday of each month.

The second Little Free Library is slated to go in Waterfront Park pending approval from the Parks Commission. Mary Woiccak will be presenting the idea to the Commission at their April meeting.

NEXT MEETING:

The next regular meeting is scheduled for Thursday, April 16, at 7:15 p.m. in the St. Helens Public Library.

Members need to bring all relevant materials to each meeting.

ADJOURNMENT:

The meeting was adjourned at 8:29 p.m. by Chair Lines.

CR

Respectfully submitted by:

Library Director, Margaret Jeffries

2014-2015 Library Board Attendance Record

P=Present E=Excused Absence U=Unexcused Absence

Date	Bensen	Caton	Chang	Jolissaint	Lines	Mann	Woiccak
01/15/15	P	P	E	E	P	P	E
02/19/15	P	P	E	E	P	E	P
03/19/15	P	P	E	P	P	P	P
04/16/15							
05/21/15							
06/16/15							
07/14/15							
08/18/15							
09/17/15							
10/15/15							
11/19/15							
12/17/15							
01/21/16							
02/18/16							

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 04/10/2015 - 10:06AM
 Batch: 00002.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ACE HARDWARE									
000500									
ACCT 1213	3/31/2015	421.37	0.00	04/10/2015				False	0
001-005-501000 Operating Materials & Supp				MATERIALS					
ACCT 1213 Total:		421.37							
ACCT 1217	3/31/2015	12.47	0.00	04/10/2015				False	0
018-019-501000 Operating Materials				MATERIALS					
ACCT 1217	3/31/2015	12.47	0.00	04/10/2015				False	0
018-020-501000 Operating Materials & Supplies				MATERIALS					
ACCT 1217	3/31/2015	64.36	0.00	04/10/2015				False	0
018-018-501000 Operating Materials & Supplies				MATERIALS					
ACCT 1217 Total:		89.30							
ACCT 1218	3/31/2015	9.97	0.00	04/10/2015				False	0
001-110-470000 Building expense				MATERIALS					
ACCT 1218	3/31/2015	26.95	0.00	04/10/2015				False	0
013-403-470000 Building				MATERIALS					
ACCT 1218	3/31/2015	79.48	0.00	04/10/2015				False	0
017-417-501000 Operating materials and suppli				MATERIALS					
ACCT 1218	3/31/2015	54.21	0.00	04/10/2015				False	0
001-002-470000 Building Expense				MATERIALS					
ACCT 1218	3/31/2015	11.99	0.00	04/10/2015				False	0
011-011-501000 Operating Materials & Supp				MATERIALS					
ACCT 1218	3/31/2015	180.89	0.00	04/10/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
ACCT 1218 Total:		363.49							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
ACE HARDWARE Total:		874.16							
ALS ENVIRONMENTAL									
001328									
51-294766-0	3/30/2015	899.50	0.00	04/10/2015				False	0
017-017-472000 Lab Testing					WATER TESTING				
51-294766-0 Total:		899.50							
ALS ENVIRONMENTAL		899.50							
AMERICAN SECURITY ALARMS, INC.									
001384									
68553	4/1/2015	52.50	0.00	04/10/2015				False	0
013-403-470000 Building					ALARM SERVICE - APRIL, MAY AND JUNE- CITY SH				
68553 Total:		52.50							
68554	4/1/2015	119.85	0.00	04/10/2015				False	0
001-004-470000 Building Expense					ALARM SERVICE - APRIL, MAY AND JUNE- LIBRARY				
68554 Total:		119.85							
68555	4/1/2015	89.85	0.00	04/10/2015				False	0
001-002-473000 Miscellaneous Expense					ALARM SERVICE - APRIL, MAY AND JUNE-POLICE				
68555 Total:		89.85							
68556	4/1/2015	89.70	0.00	04/10/2015				False	0
017-417-470000 Building expense					ALARM SERVICE - APRIL, MAY AND JUNE-WASTE W				
68556 Total:		89.70							
68557	4/1/2015	149.70	0.00	04/10/2015				False	0
018-019-470000 Building Expense					ALARM SERVICE - APRIL, MAY AND JUNE-WATER F				
68557 Total:		149.70							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
<hr/>									
AMERICAN SECURITY A		501.60							
BECKWITH & KUFFEL									
002545									
923154	3/31/2015	132.66	0.00	04/10/2015				False	0
017-417-501000	Operating materials and suppli			MATERIALS					
923154 Total:		132.66							
<hr/>									
BECKWITH & KUFFEL T		132.66							
BRANOM INSTRUMENT CO.									
004200									
548006	4/2/2015	148.73	0.00	04/10/2015				False	0
018-022-501000	Materials and supplies			SOLENOID					
548006 Total:		148.73							
<hr/>									
BRANOM INSTRUMENT		148.73							
CANON SOLUTIONS AMERICA, INC									
021694									
4015541615	3/31/2015	118.96	0.00	04/10/2015				False	0
001-002-502000	Equipment Expense			POLICE COPPIES					
4015541615 Total:		118.96							
4015600040	4/1/2015	147.08	0.00	04/10/2015				False	0
012-107-502000	Equipment expense			CITY HALL COPPIES					
4015600040 Total:		147.08							
<hr/>									
CANON SOLUTIONS AM		266.04							

CENTERLOGIC, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
011595									
28638, 28713	4/10/2015	32.26	0.00	04/10/2015				False	0
012-101-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	221.48	0.00	04/10/2015				False	0
001-100-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	368.37	0.00	04/10/2015				False	0
001-103-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	184.01	0.00	04/10/2015				False	0
001-104-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	1,616.87	0.00	04/10/2015				False	0
001-002-500000 Computer System Maint.				IT SERVICES					
28638, 28713	4/10/2015	460.61	0.00	04/10/2015				False	0
001-004-500000 Computer Maintenance				IT SERVICES					
28638, 28713	4/10/2015	184.01	0.00	04/10/2015				False	0
001-105-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	18.77	0.00	04/10/2015				False	0
015-015-500000 Computer System Maint.				IT SERVICES					
28638, 28713	4/10/2015	280.85	0.00	04/10/2015				False	0
012-102-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	768.63	0.00	04/10/2015				False	0
012-106-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	888.47	0.00	04/10/2015				False	0
013-402-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	776.34	0.00	04/10/2015				False	0
013-403-500000 Information services				IT SERVICES					
28638, 28713	4/10/2015	243.77	0.00	04/10/2015				False	0
017-417-501000 Operating materials and suppli				IT SERVICES					
28638, 28713	4/10/2015	28.06	0.00	04/10/2015				False	0
018-018-554000 Contractual/Consulting Serv				IT SERVICES					
28638, 28713 Total:		6,072.50							
28880	4/7/2015	302.00	0.00	04/10/2015				False	0
001-002-500000 Computer System Maint.				ON LINE BACKUP MARCH 2015					
28880 Total:		302.00							
CENTERLOGIC, INC. To		6,374.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CHINOOK SALES & RENTALS, INC.									
006763									
71873	3/16/2015	342.65	0.00	04/10/2015				False	0
001-005-501000	Operating Materials & Supp			BLADE SETS					
	71873 Total:	342.65							
	CHINOOK SALES & REN	342.65							
CINTAS CORP									
006831									
8402119667	3/27/2015	80.19	0.00	04/10/2015				False	0
012-102-554000	Contractual/consulting serv			SHREDDING CITY HALL					
8402119667	3/27/2015	132.72	0.00	04/10/2015				False	0
001-002-473000	Miscellaneous Expense			SHREDDING POLICE					
	8402119667 Total:	212.91							
	CINTAS CORP Total:	212.91							
CINTAS CORPORATION-463									
006830									
463452563	3/11/2015	37.73	0.00	04/10/2015				False	0
013-403-470000	Building			MATERIALS					
	463452563 Total:	37.73							
463459255	3/25/2015	37.73	0.00	04/10/2015				False	0
013-403-470000	Building			MATERIALS					
	463459255 Total:	37.73							
	CINTAS CORPORATION	75.46							
Clear Channel Outdoor, Inc.									
006936									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
89033085	1/12/2015	850.00	0.00	04/10/2015				False	0
008-008-451000 Media Expense				POSTER, SCAPPOOSE CONTRACT 2014111004					
89033085 Total:		850.00							
Clear Channel Outdoor, In		850.00							
COASTWIDE LABORATORIES									
007159									
2738590	1/22/2015	50.68	0.00	04/10/2015				False	0
001-002-473000 Miscellaneous Expense				HANDWASH PD					
2738590 Total:		50.68							
2751226	3/5/2015	103.73	0.00	04/10/2015				False	0
001-004-470000 Building Expense				HAND SOAP LIBRARY					
2751226 Total:		103.73							
2753090	3/11/2015	121.09	0.00	04/10/2015				False	0
001-002-473000 Miscellaneous Expense				HANDTOWELS PD					
2753090 Total:		121.09							
2759530	4/1/2015	70.61	0.00	04/10/2015				False	0
001-004-470000 Building Expense				PAPERTOWELS LIBRARY					
2759530 Total:		70.61							
C2732030	1/8/2015	-29.22	0.00	04/10/2015				False	0
018-019-470000 Building Expense				RETURN					
C2732030	1/8/2015	-29.23	0.00	04/10/2015				False	0
018-020-470000 Building Expense				RETURN					
C2732030 Total:		-58.45							
COASTWIDE LABORATO		287.66							

CODE PUBLISHING, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
007162									
49328	3/20/2015	1,399.05	0.00	04/10/2015				False	0
012-102-554000 Contractual/consulting serv				MINICIPAL CODE UPDATE 3-20-15					
49328 Total:		1,399.05							
CODE PUBLISHING, INC		1,399.05							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
007581									
201503	4/3/2015	1,625.00	0.00	04/10/2015				False	0
001-005-554000 Contractual Services				WORK CREW PARKS					
201503	4/3/2015	1,625.00	0.00	04/10/2015				False	0
013-403-554000 Contractual/consulting serv				WORK CREW PUBLIC WORKS					
201503 Total:		3,250.00							
COLUMBIA CO. DEPT. O		3,250.00							
CONSOLIDATED SUPPLY									
009000									
S7210639.001	2/27/2015	433.95	0.00	04/10/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
S7210639.001 Total:		433.95							
S7258449.001	4/2/2015	1,491.93	0.00	04/10/2015				False	0
010-304-653400 Storm drains				MATERIALS PROJ SD-153					
S7258449.001 Total:		1,491.93							
CONSOLIDATED SUPPL		1,925.88							
COUNTRY MEDIA INC.									
006800									
168259,169721	3/31/2015	113.75	0.00	04/10/2015				False	0
012-102-526000 Advertisements				22481 ADVERTISING					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
168259,169721 Total:		113.75							
170449,170450	3/31/2015	251.16	0.00	04/10/2015				False	0
001-104-493000 Legal notices			22483 PUBLIC HEARING NOTICES						
170449,170450 Total:		251.16							
172128	4/1/2015	152.28	0.00	04/10/2015				False	0
012-106-526000 Advertisements			22483 CHRONICLE AD						
172128 Total:		152.28							
172129	4/1/2015	74.94	0.00	04/10/2015				False	0
010-305-653506 Street sweeper			22483 CHRONICLE AD						
172129 Total:		74.94							
COUNTRY MEDIA INC. T		592.13							
DOGGETT, ANTONIA C.									
DOGGETT									
APRIL3 2015	4/3/2015	300.00	0.00	04/10/2015				False	0
009-201-558114 Mural project			DIGITAL PICTURES FOR MURAL PROJECT						
APRIL3 2015 Total:		300.00							
DOGGETT, ANTONIA C.		300.00							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
29094	3/26/2015	132.21	0.00	04/10/2015				False	0
010-304-653400 Storm drains			ROCK 7TH ST STORM						
29094	3/26/2015	376.16	0.00	04/10/2015				False	0
018-021-501000 Operating Materials & Supplies			ROCK 6TH ST						
29094 Total:		508.37							
29103	3/26/2015	131.15	0.00	04/10/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
010-304-653400 Storm drains					ROCK 7TH ST STORM				
29103 Total:		131.15							
29109	3/27/2015	125.55	0.00	04/10/2015				False	0
018-021-501000 Operating Materials & Supplies					ROCK 6TH ST				
29109 Total:		125.55							
29114	3/30/2015	119.85	0.00	04/10/2015				False	0
018-021-501000 Operating Materials & Supplies					ROCK 6TH ST				
29114 Total:		119.85							
29122	3/31/2015	126.80	0.00	04/10/2015				False	0
018-021-501000 Operating Materials & Supplies					ROCK 6TH ST				
29122 Total:		126.80							
EAGLE STAR ROCK PRO		1,011.72							
GALLAGHER, DANIEL Q. 013075									
CR-000027-2	4/7/2015	300.00	0.00	04/10/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES FOR SCOTT MANN				
CR-000027-2 Total:		300.00							
GALLAGHER, DANIEL Q		300.00							
HACH COMPANY 014200									
9315080	4/3/2015	57.08	0.00	04/10/2015				False	0
017-417-472000 Lab testing					REAGENT SET				
9315080	4/3/2015	114.16	0.00	04/10/2015				False	0
017-017-501000 Operating Materials & Sup.					REAGENT SET				
9315080 Total:		171.24							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
HACH COMPANY Total:		171.24							
HARDESTY, ARON HARDESTY 0002491	4/7/2015	6,100.00	0.00	04/10/2015				False	0
001-000-204000 Bail Deposit				BOND TRANSFER					
0002491 Total:		6,100.00							
HARDESTY, ARON Total		6,100.00							
HASA 014771 460447	3/27/2015	3,944.00	0.00	04/10/2015				False	0
018-020-527000 Hypochlorite Expense				CHLORINE					
460447 Total:		3,944.00							
HASA Total:		3,944.00							
HELLER ENTERPRISES 015064 22378	4/1/2015	149.50	0.00	04/10/2015				False	0
001-005-501000 Operating Materials & Supp				CAMPBELL PARK DUGOUTS					
22378 Total:		149.50							
HELLER ENTERPRISES		149.50							
HOLM, HAILY J. HOLM.HJ APRIL9 2015	4/9/2015	756.25	0.00	04/10/2015				False	0
001-002-554000 Contractual Services				MARCH-APRIL PPDS REPORTS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
	APRIL9 2015 Total:	756.25							
	HOLM, HAILY J. Total:	756.25							
<hr/>									
KANAITEK 017411 669	4/7/2015	720.00	0.00	04/10/2015				False	0
018-018-554000 Contractual/Consulting Serv				WEB HOSTING AND MAINTENANCE 4/15-3/16					
	669 Total:	720.00							
	KANAITEK Total:	720.00							
<hr/>									
LAWRENCE COMPANY 018028 10465	4/1/2015	100.00	0.00	04/10/2015				False	0
012-106-554000 Contractual/consulting serv				UNEMPLOYMENT SERVICES					
	10465 Total:	100.00							
	LAWRENCE COMPANY	100.00							
<hr/>									
LESKIN, P.C., STEVEN 018200 10990359	3/24/2015	86.25	0.00	04/10/2015				False	0
001-103-554000 Contractual/consulting serv				REIMBURSAL FOR MEDICAL RECORDS COST FOR S					
	10990359 Total:	86.25							
	LESKIN, P.C., STEVEN T	86.25							
<hr/>									
MCCOY ELECTRIC CO., INC. 019713 211151	3/25/2015	744.30	0.00	04/10/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
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001-002-470000 Building Expense					POLOCE - REPAIR BALLAST				
211151 Total:		744.30							
MCCOY ELECTRIC CO.,		744.30							
<hr/>									
METRO PLANNING INC.									
020291									
3151	4/1/2015	28.75	0.00	04/10/2015				False	0
001-104-500000 Information services					REPROJECT FILES AND WEB HOSTING FOR 2015				
3151	4/1/2015	86.25	0.00	04/10/2015				False	0
013-402-575000 Equipment expense					REPROJECT FILES AND WEB HOSTING FOR 2015				
3151 Total:		115.00							
METRO PLANNING INC		115.00							
<hr/>									
NORTHSIDE FORD TRUCKS, INC.									
021530									
MARCH31 2015	3/31/2015	82.39	0.00	04/10/2015				False	0
015-015-501000 Operating Materials & Supp					ACCT 5336 AUTO PARTS				
MARCH31 2015 Total:		82.39							
NORTHSIDE FORD TRU		82.39							
<hr/>									
OREGON DEPT. OF CONSUMER & BUSINESS SERVICES									
022075									
138616-001	3/31/2015	324.32	0.00	04/10/2015				False	0
001-105-554000 Contract Services					ACCT 781090000258, 138616-01 INSPECTION/PLAN RE				
138616-001 Total:		324.32							
OREGON DEPT. OF CON		324.32							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
OREGON DEPT. OF STATE LANDS									
023199									
15483	4/2/2015	328.57	0.00	04/10/2015				False	0
011-011-475000 Lease expense				WATERWAY LEASE 42848-ML, 6/1/15-5/31/16					
15483 Total:		328.57							
15484	4/2/2015	673.99	0.00	04/10/2015				False	0
011-011-475000 Lease expense				WATERWAY LEASE, COMM MARINA 42849-ML, 6/1/15-5/31/16					
15484 Total:		673.99							
OREGON DEPT. OF STAT		1,002.56							
PAPE' MATERIAL HANDLING EXCHANGE									
024755									
4004286	3/31/2015	564.12	0.00	04/10/2015				False	0
015-015-501000 Operating Materials & Supp				REPAIR LEAKING BLOCK					
4004286 Total:		564.12							
PAPE' MATERIAL HAND		564.12							
PHILLIPS, CYNTHIA									
025515									
041515	4/6/2015	1,592.00	0.00	04/10/2015				False	0
001-103-554000 Contractual/consulting serv				JUDICIAL SERVICES BEN=GIN APRIL 2015					
041515 Total:		1,592.00							
APRIL7 2015	3/16/2015	150.00	0.00	04/10/2015				False	0
018-018-454000 Attorney Expense				CONTRACTING ENTRIES 3/10-4/7/15					
APRIL7 2015	3/16/2015	310.00	0.00	04/10/2015				False	0
012-101-454000 Attorney				CONTRACTING ENTRIES 3/10-4/7/15					
APRIL7 2015	3/16/2015	20.00	0.00	04/10/2015				False	0
001-002-454000 Attorney				CONTRACTING ENTRIES 3/10-4/7/15					
APRIL7 2015 Total:		480.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
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	PHILLIPS, CYNTHIA Tot	2,072.00							
PITNEY BOWES									
025600									
410396	4/3/2015	261.50	0.00	04/10/2015				False	0
012-106-502000	Equipment expense				POSTAGE METER RENTAL				
410396 Total:		261.50							
PITNEY BOWES Total:		261.50							
<hr/>									
SAIF CORPORATION									
028300									
8324611A	4/1/2015	625.66	0.00	04/10/2015				False	0
001-002-417000	Workers comp				POLICY #26274 CLAIM FOR KEVIN MILLER 1/1-3/31/1				
8324611A Total:		625.66							
SAIF CORPORATION To		625.66							
<hr/>									
SCHOLL, LISA									
L.SCHOLL									
APRIL8 2015	4/8/2015	136.03	0.00	04/10/2015				False	0
012-102-490000	Professional development				OAMR CONFERENCE 4/2-3/15 TRAVEL EXPENSE				
APRIL8 2015 Total:		136.03							
SCHOLL, LISA Total:		136.03							
<hr/>									
SELDEN, LAURIE									
030715									
083114	4/7/2015	2,948.00	0.00	04/10/2015				False	0
001-103-554000	Contractual/consulting serv				PROSECUTORIAL SERVICES BEGIN APRIL 2015				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
083114 Total:		2,948.00							
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SELDEN, LAURIE Total:		2,948.00							
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SEMLING CONSTRUCTION, INC.									
030725									
4784	3/27/2015	615.00	0.00	04/10/2015				False	0
010-303-653305 Meter station				CONCRETE IMPROVEMENTS AT UNLOAD STATION					
<hr/>									
4784 Total:		615.00							
<hr/>									
SEMLING CONSTRUCTI		615.00							
<hr/>									
STAPLES BUSINESS ADVANTAGE									
031983									
8033819899	3/28/2015	99.00	0.00	04/10/2015				False	0
001-103-457000 Office supplies				TONER FOR COURT					
8033819899	3/28/2015	135.42	0.00	04/10/2015				False	0
012-107-457000 Office supplies				OFFICE SUPPLIES					
<hr/>									
8033819899 Total:		234.42							
<hr/>									
STAPLES BUSINESS AD		234.42							
<hr/>									
SUNSET AUTO PARTS, INC.									
020815									
MARCH31 2015	3/31/2015	20.44	0.00	04/10/2015				False	0
017-017-501000 Operating Materials & Sup.				ACCT 6355 MATERIALS					
<hr/>									
MARCH31 2015 Total:		20.44							
<hr/>									
SUNSET AUTO PARTS, I		20.44							

TCMS CORPORATION

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
033013									
02383	4/1/2015	1,734.25	0.00	04/10/2015				False	0
001-004-470000 Building Expense					LIBRARY MAINTENANCE CONTRACT				
02383	4/1/2015	1,155.00	0.00	04/10/2015				False	0
009-202-470000 Building expense					LIBRARY MAINTENANCE CONTRACT				
02383 Total:		2,889.25							
12384	4/1/2015	202.25	0.00	04/10/2015				False	0
013-403-470000 Building					PUBLIC WORKS MAINTENANCE CONTRACT				
12384 Total:		202.25							
TCMS CORPORATION T		3,091.50							
TUALATIN VALLEY WORKSHOP INC									
033827									
0014898-IN	3/31/2015	1,334.25	0.00	04/10/2015				False	0
012-107-554000 Contractual/consulting serv					JANITORIAL SERVICE CITY HALL				
0014898-IN Total:		1,334.25							
0014899-IN	3/31/2015	1,241.14	0.00	04/10/2015				False	0
001-004-508000 Janitorial Services					JANITORIAL SERVICE LIBRARY				
0014899-IN Total:		1,241.14							
0014900-IN	3/31/2015	424.22	0.00	04/10/2015				False	0
001-002-508000 Janitorial Services					JANITORIAL SERVICE POLICE				
0014900-IN Total:		424.22							
0014901-IN	3/31/2015	147.56	0.00	04/10/2015				False	0
018-019-501000 Operating Materials					JANITORIAL SERVICE WASTEWATER				
0014901-IN	3/31/2015	147.56	0.00	04/10/2015				False	0
018-019-501000 Operating Materials					JANITORIAL SERVICE WASTEWATER				
0014901-IN Total:		295.12							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
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	TUALATIN VALLEY WO	3,294.73							
UPS									
033900									
00006550XW115	3/14/2015	7.71	0.00	04/10/2015				False	0
013-403-457000 Office supplies				SHIPPING PW					
	00006550XW115 Total:	7.71							
	UPS Total:	7.71							
VERIZON WIRELESS									
000720									
9742572267	3/20/2015	1,392.64	0.00	04/10/2015				False	0
001-002-458000 Telephone Expense				POLICE CELL PHONES					
	9742572267 Total:	1,392.64							
9742624924	3/20/2015	103.50	0.00	04/10/2015				False	0
013-402-458000 Telecommunication expense				CITY CELL PHONES					
9742624924	3/20/2015	292.45	0.00	04/10/2015				False	0
013-403-458000 Telecommunication expense				CITY CELL PHONES					
9742624924	3/20/2015	113.70	0.00	04/10/2015				False	0
017-417-458000 Telephone expense				CITY CELL PHONES					
9742624924	3/20/2015	27.99	0.00	04/10/2015				False	0
018-019-458000 Telecommunication Expense				CITY CELL PHONES					
9742624924	3/20/2015	20.99	0.00	04/10/2015				False	0
018-020-458000 Telecommunication Expense				CITY CELL PHONES					
9742624924	3/20/2015	20.99	0.00	04/10/2015				False	0
018-022-458000 Telecommunication expense				CITY CELL PHONES					
	9742624924 Total:	579.62							
	VERIZON WIRELESS To	1,972.26							

WILCOX & FLEGEL

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
037003									
C158763-IN	3/5/2015	112.22	0.00	04/10/2015				False	0
013-403-531000 Gasoline				GAS #34					
C158763-IN Total:		112.22							
C159498-IN	3/25/2015	1,651.49	0.00	04/10/2015				False	0
013-403-531000 Gasoline				DIESEL SHOP					
C159498-IN	3/25/2015	1,995.07	0.00	04/10/2015				False	0
013-403-531000 Gasoline				GAS SHOP					
C159498-IN Total:		3,646.56							
C159499-IN	3/25/2015	1,682.57	0.00	04/10/2015				False	0
001-002-531000 Gasoline Expense				GAS POLICE					
C159499-IN Total:		1,682.57							
C159500-IN	3/25/2015	782.10	0.00	04/10/2015				False	0
001-005-531000 Gasoline Expense				GAS PARKS					
C159500-IN Total:		782.10							
C159659-IN	3/25/2015	100.74	0.00	04/10/2015				False	0
013-403-531000 Gasoline				GAS SHOP #34					
C159659-IN Total:		100.74							
WILCOX & FLEGEL Total		6,324.19							
Report Total:		56,208.02							

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 04/16/2015 - 4:15PM
 Batch: 00005.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
AIRGAS USA, LLC									
AIRGAS									
9926244844	3/31/2015	58.28	0.00	04/17/2015				False	0
017-017-501000 Operating Materials & Sup.				CO2					
9926244844 Total:		58.28							
AIRGAS USA, LLC Total:		58.28							
BANKCARD CENTER									
002197									
CARD 6206	3/28/2015	588.45	0.00	04/17/2015				False	0
013-403-490000 Professional development				NEAL SHEPPEARD SUNRIVER RESORT OAWU CONF					
CARD 6206	3/28/2015	29.87	0.00	04/17/2015				False	0
013-403-457000 Office supplies				WALMART BLUETOOTH - SUPPLIES					
CARD 6206	3/28/2015	1,360.00	0.00	04/17/2015				False	0
011-011-501000 Operating Materials & Supp				LOEN NURSERY , STREET TREES					
CARD 6206	3/28/2015	162.18	0.00	04/17/2015				False	0
017-417-501000 Operating materials and suppli				PVC MATERIALS WATER FILTRATION					
CARD 6206 Total:		2,140.50							
CARD 8267	3/28/2015	18.00	0.00	04/17/2015				False	0
012-102-473000 Miscellaneous				OR SECRETARY OF STATE BLUE BOOK					
CARD 8267	3/28/2015	115.57	0.00	04/17/2015				False	0
012-102-526000 Advertisements				INDEED JOB POSTING					
CARD 8267	3/28/2015	110.00	0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions				NATHAN JONES OREGON LIBRARY ASSOCIATION M					
CARD 8267	3/28/2015	60.90	0.00	04/17/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-004-511000 Printed Materials				NATIONAL GEOGRAPHIC DVD'S					
CARD 8267	3/28/2015	111.96	0.00	04/17/2015				False	0
010-303-653305 Meter station				PETERSON INDUSTRIAL SEPTAGE FITTINGS WWTP					
CARD 8267	3/28/2015	130.00	0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions				OREGON LIBRARY ASSOC MEMBERSHIP FOR MARC					
CARD 8267	3/28/2015	38.00	0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions				OREGON LIBRARY ASSOC MEMBERSHIP FOR ELISA					
CARD 8267	3/28/2015	115.00	0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions				OREGON LIBRARY ASSOC MEMBERSHIP FOR BREN					
CARD 8267	3/28/2015	57.00	0.00	04/17/2015				False	0
001-004-481000 Visual Materials				LA LECHE LEAGUE DVD'S					
CARD 8267	3/28/2015	292.96	0.00	04/17/2015				False	0
018-020-501000 Operating Materials & Supplies				APPLIED INDUSTRIES BEARINGS WWTP					
CARD 8267	3/28/2015	249.00	0.00	04/17/2015				False	0
012-101-490000 Professional development				JOHN WALSH CONFERENCE REGISTRATION. RURAI					
CARD 8267	3/28/2015	249.00	0.00	04/17/2015				False	0
001-100-490000 Professional development				SUSAN CONN CONFERENCE REGISTRATION. RURA					
CARD 8267 Total:		1,547.39							
CARD 9741	3/28/2015	300.00	0.00	04/17/2015				False	0
001-002-490000 Police Training/Supplies				OACP ANNUAL CONFERENCE					
CARD 9741	3/28/2015	381.10	0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense				FLIGHT - TERRY MOSS -SGT POSITION					
CARD 9741	3/28/2015	27.00	0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense				FLIGHT - TERRY MOSS TRAVEL PROTECTION SGT P					
CARD 9741	3/28/2015	441.40	0.00	04/17/2015				False	0
001-002-501000 Operating Materials & Supp				STAPLES OFFICE SUPPLIES					
CARD 9741	3/28/2015	15.00	0.00	04/17/2015				False	0
001-002-490000 Police Training/Supplies				PARKING - MALINDA REGJIN TRAINING					
CARD 9741 Total:		1,164.50							
BANKCARD CENTER To		4,852.39							
BEAVER BARK, INC.									
002520									
153623	4/7/2015	2,116.08	0.00	04/17/2015				False	0
001-005-501000 Operating Materials & Supp				FRESH HEMLOCK					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
001-004-511000 Printed Materials					NATIONAL GEOGRAPHIC DVD'S				
CARD 8267	3/28/2015	111.96	✓ 0.00	04/17/2015				False	0
010-303-653305 Meter station					PETERSON INDUSTRIAL SEPTAGE FITTINGS WWTP				
CARD 8267	3/28/2015	130.00	✓ 0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions					OREGON LIBRARY ASSOC MEMBERSHIP FOR MARC				
CARD 8267	3/28/2015	38.00	✓ 0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions					OREGON LIBRARY ASSOC MEMBERSHIP FOR ELISA				
CARD 8267	3/28/2015	115.00	✓ 0.00	04/17/2015				False	0
001-004-490000 Schools & Conventions					OREGON LIBRARY ASSOC MEMBERSHIP FOR BREN				
CARD 8267	3/28/2015	57.00	✓ 0.00	04/17/2015				False	0
001-004-481000 Visual Materials					LA LECHE LEAGUE DVD'S				
CARD 8267	3/28/2015	292.96	✓ 0.00	04/17/2015				False	0
018-020-501000 Operating Materials & Supplies					APPLIED INDUSTRIES BEARINGS WWTP				
CARD 8267	3/28/2015	249.00	0.00	04/17/2015				False	0
012-106-490000 Professional development					JOHN WALSH CONFERENCE REGISTRATION. RURAL				
CARD 8267	3/28/2015	249.00	0.00	04/17/2015				False	0
001-100-490000 Professional development					SUSAN CONN CONFERENCE REGISTRATION. RURA				
CARD 8267 Total:		1,547.39							
CARD 9741	3/28/2015	300.00	✓ 0.00	04/17/2015				False	0
001-002-490000 Police Training/Supplies					OACP ANNUAL CONFERENCE				
CARD 9741	3/28/2015	381.10	✓ 0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense					FLIGHT - TERRY MOSS -SGT POSITION				
CARD 9741	3/28/2015	27.00	✓ 0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense					FLIGHT - TERRY MOSS TRAVEL PROTECTION SGT P				
CARD 9741	3/28/2015	441.40	✓ 0.00	04/17/2015				False	0
001-002-501000 Operating Materials & Supp					STAPLES OFFICE SUPPLIES				
CARD 9741	3/28/2015	15.00	0.00	04/17/2015				False	0
001-002-490000 Police Training/Supplies					PARKING - MALINDA REGJIN TRAINING				
CARD 9741 Total:		1,164.50							
BANKCARD CENTER To		4,852.39							
BEAVER BARK, INC.									
002520									
153623	4/7/2015	2,116.08	0.00	04/17/2015				False	0
001-005-501000 Operating Materials & Supp					FRESH HEMLOCK				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
153623 Total:		2,116.08							
BEAVER BARK, INC. Tot		2,116.08							
CANON SOLUTIONS AMERICA, INC 021694									
4015546136	3/31/2015	25.47	0.00	04/17/2015				False	0
001-004-473000 Misc Expense				LIBRARY COPPIES					
4015546136 Total:		25.47							
CANON SOLUTIONS AM		25.47							
CARQUEST AUTO PARTS STORES 005845									
MARCH31 2015	3/31/2015	31.43	0.00	04/17/2015				False	0
001-002-501000 Operating Materials & Supp				POLICE AUTO PARTS					
MARCH31 2015	3/31/2015	214.83	0.00	04/17/2015				False	0
015-015-501000 Operating Materials & Supp				SHOP AUTO PARTS					
MARCH31 2015 Total:		246.26							
CARQUEST AUTO PART		246.26							
CENTURY LINK 034002									
ACCT 374B	4/5/2015	65.98	0.00	04/17/2015				False	0
015-015-458000 Telephone Expense				INTERNET/PHONE					
ACCT 374B Total:		65.98							
ACCT 776B	4/2/2015	40.71	0.00	04/17/2015				False	0
015-015-458000 Telephone Expense				CIRCUIT ACCESS					
ACCT 776B Total:		40.71							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label Description	Type Reference	PO #	Close PO	Line #
CENTURY LINK Total:		106.69							
CENTURY LINK									
034004									
APRIL8 2015	4/8/2015	88.40	0.00	04/17/2015				False	0
017-417-458000 Telephone expense				ACCT 1665					
APRIL8 2015	4/8/2015	88.42	0.00	04/17/2015				False	0
001-002-458000 Telephone Expense				ACCT 1664 POLICE					
APRIL8 2015 Total:		176.82							
CENTURY LINK Total:		176.82							
CINTAS CORP									
006831									
8402124975	3/27/2015	69.57	0.00	04/17/2015				False	0
001-005-501000 Operating Materials & Supp				FIRST AID CABINET PARKS					
8402124975 Total:		69.57							
CINTAS CORP Total:		69.57							
CINTAS CORPORATION									
037620									
5002640713	2/23/2015	21.35	0.00	04/17/2015				False	0
018-019-501000 Operating Materials				WWTP FIRST AID CABINET					
5002640713	2/23/2015	21.34	0.00	04/17/2015				False	0
018-020-501000 Operating Materials & Supplies				WWTP FIRST AID CABINET					
5002640713 Total:		42.69							
CINTAS CORPORATION		42.69							
CINTAS CORPORATION-463									
006830									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
463465932	4/8/2015	43.25	0.00	04/17/2015				False	0
018-019-470000 Building Expense				MATERIALS					
463465932	4/8/2015	43.26	0.00	04/17/2015				False	0
018-020-470000 Building Expense				MATERIALS					
463465932 Total:		86.51							
463465934	4/8/2015	37.73	0.00	04/17/2015				False	0
013-403-470000 Building				MATERIALS					
463465934 Total:		37.73							
CINTAS CORPORATION		124.24							
CODE PUBLISHING, INC.									
007162									
49500	4/7/2015	952.75	0.00	04/17/2015				False	0
012-102-554000 Contractual/consulting serv				ST HELENS MUNICIPAL CODE UPDATE					
49500 Total:		952.75							
CODE PUBLISHING, INC		952.75							
COLUMBIA COUNTY TRANSFER STATION									
007579									
4751	3/31/2015	21.00	0.00	04/17/2015				False	0
001-005-509000 Marine board expense				WASTE DISPOSAL					
4751	3/31/2015	21.00	0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense				WASTE DISPOSAL					
4751 Total:		42.00							
COLUMBIA COUNTY TR		42.00							
COMCAST									
COMCAST									
april7 2015	4/7/2015	94.85	0.00	04/17/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
013-403-458000 Telecommunication expense					ACCT 0869144 PUBLIC WORKS INTERNET				
	april7 2015 Total:	94.85							
	COMCAST Total:	94.85							
CONSOLIDATED SUPPLY									
009000									
S7258756.01	4/1/2015	156.08	0.00	04/17/2015				False	0
017-017-501000 Operating Materials & Sup.					CIRCLE REPAIR CLAMP				
	S7258756.01 Total:	156.08							
	CONSOLIDATED SUPPL	156.08							
COUNTRY MEDIA INC.									
006800									
APRIL1 2015	4/1/2015	144.24	0.00	04/17/2015				False	0
001-002-526000 Publicity					CUSTOMER # 22198 POLICE AUCTION ADVERTISINC				
	APRIL1 2015 Total:	144.24							
	COUNTRY MEDIA INC. T	144.24							
DAY WIRELESS SYSTEMS									
010117									
383059	3/31/2015	116.00	0.00	04/17/2015				False	0
001-002-522000 Radio & radar maint					ANTENNAE REPAIR				
	383059 Total:	116.00							
	DAY WIRELESS SYSTEM	116.00							
DCBS- FISCAL SERVICES									
010113									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
APRIL10 2015	4/10/2015	2,649.04	0.00	04/17/2015				False	0
001-000-234000 State Surcharge Payable				STATE SURCHARGE PAYMENT FOR JAN, FEB AND M					
APRIL10 2015 Total:		2,649.04							
DCBS- FISCAL SERVICE		2,649.04							
DOGSTER									
DOGSTER									
APRIL10 2015	4/10/2015	39.95	0.00	04/17/2015				False	0
001-004-512000 Periodicals				2 YEAR SUBSCRIPTION					
APRIL10 2015 Total:		39.95							
DOGSTER Total:		39.95							
DON'S RENTAL									
010700									
470280	4/7/2015	9.75	0.00	04/17/2015				False	0
001-002-470000 Building Expense				BALLOONS					
470280 Total:		9.75							
470312	4/9/2015	29.50	0.00	04/17/2015				False	0
012-102-473000 Miscellaneous				BALLOONS					
470312 Total:		29.50							
DON'S RENTAL Total:		39.25							
ENVIRO-CLEAN EQUIPMENT									
011455									
4865127	4/13/2015	137.92	0.00	04/17/2015				False	0
015-015-501000 Operating Materials & Supp				DUAL STEER SWITCH					
4865127 Total:		137.92							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
ENVIRO-CLEAN EQUIPM		137.92							
ESRI									
011471									
92961457	4/2/2015	400.00	0.00	04/17/2015				False	0
001-104-500000 Information services				ARC GIS AND ARCPAD MAINTENANCE					
92961457	4/2/2015	2,092.13	0.00	04/17/2015				False	0
013-402-575000 Equipment expense				ARC GIS AND ARCPAD MAINTENANCE					
92961457 Total:		2,492.13							
ESRI Total:		2,492.13							
FERGUSON ENTERPRISES, INC. #3011									
011883									
3292253	4/3/2015	187.80	0.00	04/17/2015				False	0
010-303-653305 Meter station				MATERIALS					
3292253 Total:		187.80							
3292267	4/3/2015	672.10	0.00	04/17/2015				False	0
010-303-653305 Meter station				MATERIALS					
3292267 Total:		672.10							
FERGUSON ENTERPRIS		859.90							
INGRAM LIBRARY SERVICES, INC.									
016240									
84155077	3/5/2015	436.79	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84155077 Total:		436.79							
8447344	3/27/2015	11.37	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
8447344 Total:		11.37							
84473441	3/27/2015	18.11	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84473441 Total:		18.11							
84473442	3/27/2015	26.73	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84473442 Total:		26.73							
84473443	3/27/2015	12.12	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84473443 Total:		12.12							
84473445	3/27/2015	462.35	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84473445 Total:		462.35							
84473446	3/27/2015	45.49	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84473446 Total:		45.49							
84520320	3/31/2015	38.30	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84520320 Total:		38.30							
84520321	3/31/2015	100.27	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84520321 Total:		100.27							
84520322	3/31/2015	32.14	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84520322 Total:		32.14							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
84520323	3/31/2015	94.01	0.00	04/17/2015				False	0
001-004-511000 Printed Materials				PRINTED MATERIALS					
84520323 Total:		94.01							
INGRAM LIBRARY SERV		1,277.68							
KOLDKIST									
007248									
MARCH31 2015	3/31/2015	34.50	0.00	04/17/2015				False	0
001-002-473000 Miscellaneous Expense				BOTTLED WATER					
MARCH31 2015 Total:		34.50							
KOLDKIST Total:		34.50							
LIBRARY JOURNAL									
018431									
APRIL10 2015	4/10/2015	157.99	0.00	04/17/2015				False	0
001-004-512000 Periodicals				ON EYEAR SUBSCRIPTION					
APRIL10 2015 Total:		157.99							
LIBRARY JOURNAL Tota		157.99							
MAILBOXES NORTHWEST									
019366									
march30 2015	4/14/2015	18.83	0.00	04/17/2015				False	0
001-002-480000 Postage				SHIPPING					
march30 2015 Total:		18.83							
MAILBOXES NORTHWE		18.83							

MAUL FOSTER ALONGI, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
019555									
22587	4/8/2015	2,674.70	0.00	04/17/2015				False	0
009-209-554100	Environmental review				BOISE WATERFRONT DUE DILIGENCE THROUGH 3/2				
22587 Total:		2,674.70							
22858	4/8/2015	5,206.53	0.00	04/17/2015				False	0
018-019-554000	Contractual/Consulting Serv				BOISE WHITE PAPER LAND DUE DILIGENCE THROU				
22858 Total:		5,206.53							
MAUL FOSTER ALONGI		7,881.23							
MIDWEST TAPE									
020427									
92711953	4/1/2015	29.99	0.00	04/17/2015				False	0
001-004-481000	Visual Materials				DVD				
92711953 Total:		29.99							
MIDWEST TAPE Total:		29.99							
NORTHERN SAFETY CO., INC.									
021152									
901368515	4/6/2015	211.68	0.00	04/17/2015				False	0
013-403-501000	Operating materials/supplies				SAFETY GLASSES				
901368515 Total:		211.68							
901374845	4/9/2015	60.15	0.00	04/17/2015				False	0
001-005-509000	Marine board expense				HIGH VOLAGE SIGNS FOR MARINA				
901374845 Total:		60.15							
NORTHERN SAFETY CO		271.83							
NORTHSTAR CHEMICAL, INC.									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
021556									
60835	4/14/2015	402.20	0.00	04/17/2015				False	0
017-417-527000 Chlorine				CHLORINE					
60835 Total:		402.20							
NORTHSTAR CHEMICAL		402.20							
NORTHWEST NATURAL GAS									
021400									
APRIL29 2015	4/13/2015	7.84	0.00	04/17/2015				False	0
017-017-459000 Utilities				NATURAL GAS DEER ISLAND RD					
APRIL29 2015	4/13/2015	7.84	0.00	04/17/2015				False	0
018-018-459000 Utilites				NATURAL GAS DEER ISLAND RD					
APRIL29 2015	4/13/2015	73.69	0.00	04/17/2015				False	0
012-107-459000 Utilites				NATURAL GAS 277 STRAND					
APRIL29 2015	4/13/2015	69.82	0.00	04/17/2015				False	0
012-107-459000 Utilites				NATURAL GAS 275 STRAND					
APRIL29 2015	4/13/2015	67.20	0.00	04/17/2015				False	0
001-005-459000 Utilities				NATURAL GAS COL VIEW PK RR					
APRIL29 2015	4/13/2015	408.41	0.00	04/17/2015				False	0
001-004-459000 Utilities				NATURAL GAS 375 S 18TH					
APRIL29 2015	4/13/2015	81.48	0.00	04/17/2015				False	0
018-019-459000 Utilites				NATURAL GAS WWTP					
APRIL29 2015	4/13/2015	81.49	0.00	04/17/2015				False	0
018-019-459000 Utilites				NATURAL GAS WWTP					
APRIL29 2015	4/13/2015	85.91	0.00	04/17/2015				False	0
001-002-459000 Utilities				NATURAL GAS 150 S 13TH					
APRIL29 2015	4/13/2015	94.15	0.00	04/17/2015				False	0
001-005-459000 Utilities				NATURAL GAS MCCORMICK PARK					
APRIL29 2015	4/13/2015	69.33	0.00	04/17/2015				False	0
013-403-459000 Utilities				NATURAL GAS 984 OREGON					
APRIL29 2015	4/13/2015	345.02	0.00	04/17/2015				False	0
017-417-459000 Utilities				NATURAL GAS WATER FILTRATION					
APRIL29 2015 Total:		1,392.18							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
	NORTHWEST NATURAL	1,392.18							
<hr/>									
OAWU									
021691									
18318	2/1/2015	75.00	0.00	04/17/2015				False	0
017-417-490000	Professional development				HOWARD BURTON MEMBERSHIP RENEWAL 2015-16				
18318 Total:		75.00							
OAWU Total:		75.00							
<hr/>									
OLIN CORP-CHLOR ALKALI									
021759									
1956574	2/10/2015	3,416.74	0.00	04/17/2015				False	0
018-020-527000	Hypochlorite Expense				WASTE WATER SODIUM HYPOCHLORITE				
1956574 Total:		3,416.74							
OLIN CORP-CHLOR ALK		3,416.74							
<hr/>									
OPTA									
021715									
APRIL13 2015	4/13/2015	150.00	0.00	04/17/2015				False	0
001-105-490000	Professional development				OPTA SPRING CONF 5/14-15/15 HEIDI DAVIS				
APRIL13 2015 Total:		150.00							
OPTA Total:		150.00							
<hr/>									
OPUS:INTERACTIVE, INC.									
021979									
ACCT 4775	4/15/2015	5.00	0.00	04/17/2015				False	0
001-002-500000	Computer System Maint.				EMAIL POLICE				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
ACCT 4775 Total:		5.00							
ACCT 5951	4/15/2015	39.00	0.00	04/17/2015				False	0
012-102-473000 Miscellaneous					DSL AND IP WATER TREATMENT				
ACCT 5951 Total:		39.00							
OPUS:INTERACTIVE, IN		44.00							
OREGON TRAVEL EXPERIENCE									
OR.TRAVE									
C17447-1	2/24/2015	200.00	0.00	04/17/2015				False	0
008-008-451000 Media Expense					WESTBOUND SIGN US 30				
C17447-1 Total:		200.00							
OREGON TRAVEL EXPE		200.00							
ORIENTAL TRADING COMPANY, INC.									
O T CO									
670664850-01	3/17/2015	51.22	0.00	04/17/2015				False	0
009-208-457000 Supplies					MATERIALS				
670664850-01 Total:		51.22							
670664850-02	3/16/2015	70.00	0.00	04/17/2015				False	0
009-208-457000 Supplies					MATERIALS				
670664850-02 Total:		70.00							
ORIENTAL TRADING CO		121.22							
PAULSON PRINTING									
025300									
10226	3/31/2015	157.80	0.00	04/17/2015				False	0
001-002-514000 C.E.R.T. equipment					CERT BROCHURES				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
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10226 Total:		157.80							
PAULSON PRINTING To		157.80							
Pavement Maintenance 024930									
APRIL 16 2015	4/16/2015	197.06	0.00	04/17/2015				False	0
017-000-206000 Balance Dep Payable					REFUND HYDRANT METER DEPOSIT				
APRIL 16 2015 Total:		197.06							
Pavement Maintenance Tot		197.06							
PEACEHEALTH MEDICAL GROUP OCC.HEALTH 025390									
03-056417	4/3/2015	200.00	0.00	04/17/2015				False	0
013-403-554000 Contractual/consulting serv					SCOTT HARRINGTON AND JAMES THORP. PHYSICA				
03-056417 Total:		200.00							
PEACEHEALTH MEDICA		200.00							
PORTLAND & WESTERN RAILROAD 025627									
APRIL14 2015	4/14/2015	4,750.00	0.00	04/17/2015				False	0
010-301-653107 St Helens Street Overlay					APPLICATION FOR RR PERMISSION				
APRIL14 2015 Total:		4,750.00							
PORTLAND & WESTERN		4,750.00							
PORTLAND GENERAL ELECTRIC 025702									
APRIL8 2015	4/8/2015	46.48	0.00	04/17/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
011-011-453000 Street Lighting					STREET LIGHTING				
	APRIL8 2015 Total:	46.48							
	PORTLAND GENERAL E	46.48							
PR DIAMOND PRODUCTS, INC. 026005									
0036140-IN	4/8/2015	525.00	0.00	04/17/2015				False	0
011-011-501000 Operating Materials & Supp					ASPHALT STREETS				
	0036140-IN Total:	525.00							
	PR DIAMOND PRODUCT	525.00							
RICOH USA INC 027295									
5035437708	4/5/2015	98.12	0.00	04/17/2015				False	0
012-107-502000 Equipment expense					COPPIES				
	5035437708 Total:	98.12							
	RICOH USA INC Total:	98.12							
SCHOLL YARD MAINTENACE, RICK R.SCHOLL									
APRIL10 2015	4/10/2015	75.00	0.00	04/17/2015				False	0
001-002-470000 Building Expense					APRIL 2015 LAWN MAINTENANCE				
	APRIL10 2015 Total:	75.00							
	SCHOLL YARD MAINTEN	75.00							
SOLARBEE 031521									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
75889	4/7/2015	51.86	0.00	04/17/2015				False	0
018-019-501000 Operating Materials				IMPELLER SHAFT					
75889	4/7/2015	51.87	0.00	04/17/2015				False	0
018-020-501000 Operating Materials & Supplies				IMPELLER SHAFT					
75889 Total:		103.73							
SOLARBEE Total:		103.73							
SPRINGBROOK SOFTWARE, INC									
031690									
INV30489	3/31/2015	241.00	0.00	04/17/2015				False	0
012-106-554000 Contractual/consulting serv				IVR 3RD PARTY TELEWORKS					
INV30489 Total:		241.00							
SPRINGBROOK SOFTWA		241.00							
STAPLES BUSINESS ADVANTAGE									
031983									
8033923162	4/4/2015	93.71	0.00	04/17/2015				False	0
012-107-457000 Office supplies				OFFICE SUPPLIES					
8033923162 Total:		93.71							
STAPLES BUSINESS AD		93.71							
TASER INTERNATIONAL									
033065									
SI1394629	3/28/2015	244.70	0.00	04/17/2015				False	0
001-002-502000 Equipment Expense				HOLSTERS					
SI1394629 Total:		244.70							
TASER INTERNATIONAL		244.70							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
ULINE									
034014									
66315610	3/26/2015	160.86	0.00	04/17/2015				False	0
001-004-457000 Office Supplies				THERMAL PAPER ROLL					
		<hr/>							
66315610 Total:		160.86							
		<hr/>							
ULINE Total:		160.86							
VOGUE									
035224									
APRIL10 2015	4/10/2015	48.00	0.00	04/17/2015				False	0
001-004-512000 Periodicals				2 YEAR SUBSCRIPTION					
		<hr/>							
APRIL10 2015 Total:		48.00							
		<hr/>							
VOGUE Total:		48.00							
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Report Total:		37,957.45							
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Accounts Payable

To Be Paid Proof List

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 Printed: 04/23/2015 - 1:41PM
 Batch: 00008.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
AMERICAN EXTERMINATION									
AMERICAN									
108565	4/16/2015	105.00	0.00	04/21/2015					
001-110-470000 Building expense				PEST CONTRON SERNIOR CENTER				False	0
108565 Total:		105.00							
AMERICAN EXTERMIN		105.00							
BLUMENTHAL UNIFORMS									
003660									
108480-82 OR 80	3/12/2015	150.00	0.00	04/21/2015					
001-002-502000 Equipment Expense				UNIFORMS				False	0
108480-82 OR 80 Total:		150.00							
126363-01	12/3/2001	40.40	0.00	04/21/2015					
009-211-652110 PD Reserve expense				UNIFORMS,				False	0
126363-01 Total:		40.40							
126364	3/25/2015	15.95	0.00	04/21/2015					
001-002-502000 Equipment Expense				UNIFORMS				False	0
126364 Total:		15.95							
128463	3/25/2015	120.75	0.00	04/21/2015					
009-211-652110 PD Reserve expense				UNIFORMS, PLEASE APPLY CREDITS TO THIS INVOI				False	0
128463 Total:		120.75							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
128464	3/25/2015	578.45	0.00	04/21/2015				False	0
009-211-652110 PD Reserve expense				UNIFORMS,					
128464 Total:		578.45							
128464-01	3/30/2015	98.95	0.00	04/21/2015				False	0
009-211-652110 PD Reserve expense				UNIFORMS,					
128464-01 Total:		98.95							
BLUMENTHAL UNIFOR		1,004.50							
BROWNELLS, INC.									
BROWNELL									
11061796.00	3/11/2015	581.13	0.00	04/21/2015				False	0
001-002-502000 Equipment Expense				MAEQUIPMENT					
11061796.00 Total:		581.13							
BROWNELLS, INC. Total		581.13							
BUREAU OF LABOR & INDUSTRIES									
004930									
APRIL21 2015	4/21/2015	1,989.41	0.00	04/21/2015				False	0
010-304-653409 Godfrey Outfall				GODFREY PK STORM SWER REPLACEMENT SD-146					
APRIL21 2015 Total:		1,989.41							
BUREAU OF LABOR & I		1,989.41							
CINTAS CORPORATION									
037620									
5002458878	1/27/2015	31.37	0.00	04/21/2015				False	0
012-107-554000 Contractual/consulting serv				FIRST AID CABINET CITY HALL					
5002458878 Total:		31.37							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
5002458879	4/23/2015	37.58	0.00	04/21/2015				False	0
013-403-470000 Building				FIRST AID CABINET PUBLIC WORKS					
5002458879 Total:		37.58							
CINTAS CORPORATION		68.95							
CINTAS CORPORATION-463 006830									
463472612	4/22/2015	37.73	0.00	04/21/2015				False	0
013-403-470000 Building				MATERIALS					
463472612 Total:		37.73							
CINTAS CORPORATION		37.73							
CITY OF PORTLAND 025636									
10181838	4/16/2015	2,094.50	0.00	04/21/2015				False	0
018-019-472000 Lab Testing				LAB SERVICES JAN-MAR 2015					
10181838	4/16/2015	2,094.50	0.00	04/21/2015				False	0
018-020-472000 Lab Testing				LAB SERVICES JAN-MAR 2015					
10181838 Total:		4,189.00							
CITY OF PORTLAND Tot		4,189.00							
COLUMBIA RIVER P.U.D. 008325									
APRIL13 2015	4/13/2015	406.05	0.00	04/21/2015				False	0
001-002-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	705.62	0.00	04/21/2015				False	0
001-004-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	440.77	0.00	04/21/2015				False	0
001-005-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	161.61	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-005-509000 Marine board expense				ELECTRICITY					
APRIL13 2015	4/13/2015	4,851.94	0.00	04/21/2015				False	0
011-011-453000 Street Lighting				ELECTRICITY					
APRIL13 2015	4/13/2015	898.76	0.00	04/21/2015				False	0
012-107-459000 Utilitites				ELECTRICITY					
APRIL13 2015	4/13/2015	599.61	0.00	04/21/2015				False	0
013-403-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	2,730.85	0.00	04/21/2015				False	0
017-017-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	5,139.33	0.00	04/21/2015				False	0
017-417-459000 Utilities				ELECTRICITY					
APRIL13 2015	4/13/2015	1,030.31	0.00	04/21/2015				False	0
018-019-534000 Electrical Energy				ELECTRICITY					
APRIL13 2015	4/13/2015	3,090.92	0.00	04/21/2015				False	0
018-020-534000 Electrical Energy				ELECTRICITY					
APRIL13 2015	4/13/2015	75.73	0.00	04/21/2015				False	0
018-021-459000 Utilites				ELECTRICITY					
APRIL13 2015	4/13/2015	771.05	0.00	04/21/2015				False	0
018-022-459000 Utilities				ELECTRICITY					
APRIL13 2015 Total:		20,902.55							
COLUMBIA RIVER P.U.D		20,902.55							
COMCAST									
COMCAST									
APRIL21 2015	4/21/2015	106.98	0.00	04/21/2015				False	0
001-005-458000 Telephone Expense				PARKS PHONE/INTERNET					
APRIL21 2015	4/21/2015	248.70	0.00	04/21/2015				False	0
001-005-509000 Marine board expense				MARINE BOARD					
APRIL21 2015 Total:		355.68							
COMCAST Total:		355.68							

COMMUNITY ACTION TEAM, INC.
008603

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
April21 2015	4/21/2015	8,675.00	0.00	04/21/2015				False	0
033-033-581000 Construction/Equipment				CAT PROGRAM MANAGEMENT					
April21 2015 Total:		8,675.00							
COMMUNITY ACTION T		8,675.00							
CONSOLIDATED SUPPLY									
009000									
S7258449.002	4/14/2015	1,380.38	0.00	04/21/2015				False	0
010-304-653400 Storm drains				MATERIALS					
S7258449.002 Total:		1,380.38							
S7265976.001	4/14/2015	97.59	0.00	04/21/2015				False	0
001-004-470000 Building Expense				MATERIALS					
S7265976.001 Total:		97.59							
CONSOLIDATED SUPPL		1,477.97							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
29150	4/7/2015	242.51	0.00	04/21/2015				False	0
018-021-501000 Operating Materials & Supplies				ROCK 6TH ST STORM					
29150 Total:		242.51							
29154	4/8/2015	123.71	0.00	04/21/2015				False	0
018-021-501000 Operating Materials & Supplies				ROCK 6TH ST STORM					
29154 Total:		123.71							
29156	4/9/2015	241.64	0.00	04/21/2015				False	0
018-021-501000 Operating Materials & Supplies				ROCK 6TH ST STORM					
29156 Total:		241.64							
29164	4/10/2015	132.11	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
018-021-501000 Operating Materials & Supplies					ROCK 6TH ST STORM				
29164 Total:		132.11							
29173	4/14/2015	133.94	0.00	04/21/2015				False	0
018-021-501000 Operating Materials & Supplies					ROCK S 2ND STORM				
29173 Total:		133.94							
29186	4/16/2015	162.31	0.00	04/21/2015				False	0
018-021-501000 Operating Materials & Supplies					ROCK S 8TH ST				
29186 Total:		162.31							
EAGLE STAR ROCK PRO		1,036.22							
H.D. FOWLER CO. 012650									
I3885914	4/9/2015	258.46	0.00	04/21/2015				False	0
017-017-501000 Operating Materials & Sup.					MATERIALS				
I3885914 Total:		258.46							
H.D. FOWLER CO. Total:		258.46							
INTERNATIONAL INSTITUTE 016625									
APRIL6 2015	4/6/2015	95.00	0.00	04/21/2015				False	0
012-102-490000 Professional development					IIMC ANNUAL MEMBERSHIP FEE FOR LISA SCHOLL				
APRIL6 2015 Total:		95.00							
INTERNATIONAL INSTI		95.00							
LEAGUE OF OREGON CITIES 018100									
16415	4/13/2015	20.00	0.00	04/21/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
012-102-526000 Advertisements					POLICE SERGEANT POSTING				
16415 Total:		20.00							
LEAGUE OF OREGON C		20.00							
MORTEN, DOUGLAS 020688									
APRIL19 2015	4/19/2015	15.00	0.00	04/21/2015				False	0
001-100-490000 Professional development					LUNCH WHILE TOURING JUNCTION CITY BIO REC				
APRIL19 2015 Total:		15.00							
MORTEN, DOUGLAS Tot		15.00							
NORTHSTAR CHEMICAL, INC. 021556									
60862	4/15/2015	4,026.66	0.00	04/21/2015				False	0
017-417-527000 Chlorine					SODIUM HYDROXIDE				
60862 Total:		4,026.66							
NORTHSTAR CHEMICAL		4,026.66							
PHILLIPS, CYNTHIA 025515									
043015	4/20/2015	1,592.00	0.00	04/21/2015				False	0
001-103-554000 Contractual/consulting serv					JUDICIAL SERVICES END APRIL 2015				
043015 Total:		1,592.00							
PHILLIPS, CYNTHIA Tot		1,592.00							
RAY, BRYANT EVERETT RAY.BE									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
0002492	4/21/2015	2,465.00	0.00	04/21/2015				False	0
001-000-204000 Bail Deposit				BAIL REFUND					
0002492 Total:		2,465.00							
RAY, BRYANT EVERETT		2,465.00							
SELDEN, LAURIE									
030715									
083114	4/21/2015	2,948.00	0.00	04/21/2015				False	0
001-103-554000 Contractual/consulting serv				PROSECUTORIAL SERVICES APRIL END 2015					
083114 Total:		2,948.00							
SELDEN, LAURIE Total:		2,948.00							
SOLUTIONS YES									
013581									
INV37780	2/19/2015	251.47	0.00	04/21/2015				False	0
012-107-502000 Equipment expense				COPPIES CITY HALL					
INV37780 Total:		251.47							
INV41483	4/17/2015	604.40	0.00	04/21/2015				False	0
012-107-502000 Equipment expense				COPPIES CITY HALL					
INV41483 Total:		604.40							
SOLUTIONS YES Total:		855.87							
Report Total:		52,699.13							

Accounts Payable

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
PETTY CASH-JENNIFER JOHNSON									
018758									
april28 2015	4/28/2015	50.00	0.00	04/28/2015				False	0
012-102-490000 Professional development					LISA SCHOLL OAMR RAFFLE BASKET				
april28 2015	4/28/2015	17.76	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous					LISA SCHOLL COUNCIL SNACKS				
april28 2015	4/28/2015	100.00	0.00	04/28/2015				False	0
012-102-524000 Special projects					LISA SCHOLL - NEAL;S 30 YEAR RECOG COOKIES				
april28 2015	4/28/2015	3.00	0.00	04/28/2015				False	0
018-019-501000 Operating Materials					JACOB LUNCH AT CLASS				
april28 2015	4/28/2015	3.00	0.00	04/28/2015				False	0
018-020-501000 Operating Materials & Supplies					JACOB LUNCH AT CLASS				
april28 2015	4/28/2015	56.00	0.00	04/28/2015				False	0
001-104-494000 Recording fees					LISA- RECORD DEDICATION DEED				
april28 2015	4/28/2015	19.75	0.00	04/28/2015				False	0
012-102-490000 Professional development					KATHY- DINNER OAMR				
april28 2015	4/28/2015	9.28	0.00	04/28/2015				False	0
012-106-473000 Miscellaneous					BUDGET CMTE SNACKS				
april28 2015	4/28/2015	16.68	0.00	04/28/2015				False	0
012-102-490000 Professional development					KATHY- LUNCH OAMR ACADEMY 4-2				
april28 2015	4/28/2015	19.96	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous					YOUTH COUNCIL SNACKS				
april28 2015	4/28/2015	9.75	0.00	04/28/2015				False	0
018-019-501000 Operating Materials					JACOB- LUNCH DELIVERING SAMPLES				
april28 2015	4/28/2015	9.75	0.00	04/28/2015				False	0
018-020-501000 Operating Materials & Supplies					JACOB- LUNCH DELIVERING SAMPLES				
april28 2015	4/28/2015	13.63	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous					COUNCIL MTG SNACKS				
april28 2015	4/28/2015	19.96	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous					YOUTH COUNCIL SNACKS				

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
april28 2015	4/28/2015	22.99	0.00	04/28/2015				False	0
012-106-473000 Miscellaneous				BUDGET COMTE SNACKS					
april28 2015	4/28/2015	210.00	0.00	04/28/2015				False	0
001-103-465000 Jury / witness fees				JURY DUTY PAYOUT					
april28 2015	4/28/2015	24.00	0.00	04/28/2015				False	0
012-107-457000 Office supplies				COUNCIL COFFEE					
april28 2015	4/28/2015	80.00	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous				BOARDS AND COMM APPR RECEIPT DESSERTS					
april28 2015	4/28/2015	7.00	0.00	04/28/2015				False	0
012-107-457000 Office supplies				FOOD STORAGE CONTAINERS					
april28 2015	4/28/2015	57.12	0.00	04/28/2015				False	0
012-107-457000 Office supplies				KITCHEN SUPPLIES					
april28 2015	4/28/2015	10.59	0.00	04/28/2015				False	0
001-100-473000 Miscellaneous				YOUTH COUNCIL SNACKS					
april28 2015	4/28/2015	14.49	0.00	04/28/2015				False	0
013-403-457000 Office supplies				POISON OAK WASH PUB WORKS					
april28 2015	4/28/2015	19.33	0.00	04/28/2015				False	0
012-106-473000 Miscellaneous				BUDGET COM SNACKS					
april28 2015	4/28/2015	7.58	0.00	04/28/2015				False	0
018-019-472000 Lab Testing				TORY- LUNCH DELIVERING SAMPLES					
april28 2015 Total:		801.62							
PETTY CASH-JENNIFER		801.62							
Report Total:		801.62							

Accounts Payable

To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
AMAZON.COM									
001145									
APRIL10 2015	4/10/2015	12.99	0.00	05/01/2015				False	0
001-004-511000 Printed Materials					MATERIALS			False	0
APRIL10 2015	4/10/2015	66.59	0.00	05/01/2015				False	0
001-004-457000 Office Supplies					MATERIALS			False	0
APRIL10 2015	4/10/2015	28.15	0.00	05/01/2015				False	0
001-004-517000 Library Program					MATERIALS			False	0
APRIL10 2015	4/10/2015	62.08	0.00	05/01/2015				False	0
001-004-517000 Library Program					MATERIALS				
APRIL10 2015 Total:		169.81							
AMAZON.COM Total:		169.81							
AMERICAN GIRL									
001228									
APRIL27 2015	4/27/2015	25.95	0.00	05/01/2015				False	0
001-004-512000 Periodicals					SUBSCRIPTION				
APRIL27 2015 Total:		25.95							
AMERICAN GIRL Total:		25.95							
CANON FINANCIAL SERVICES, INC									
005751									
14840245	4/21/2015	152.28	0.00	05/01/2015				False	0
001-002-502000 Equipment Expense					POLICE COPIER CONTRACT				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
14840245 Total:		152.28							
CANON FINANCIAL SER		152.28							
CASCADE CONCRETE PRODUCTS, INC.									
005925								False	0
62147	4/14/2015	490.00	0.00	05/01/2015	MATERIALS SD-155				
010-304-653400 Storm drains									
62147 Total:		490.00							
62154	4/15/2015	60.00	0.00	05/01/2015	MATERIALS			False	0
010-304-653400 Storm drains									
62154 Total:		60.00							
CASCADE CONCRETE P		550.00							
CENTERLOGIC, INC.									
011595								False	0
28992	4/17/2015	1,447.19	0.00	05/01/2015	IT SUPPORT				
012-108-575000 Equipment expense								False	0
28992	4/17/2015	85.74	0.00	05/01/2015	IT SUPPORT				
001-100-500000 Information services								False	0
28992	4/17/2015	171.64	0.00	05/01/2015	IT SUPPORT				
001-103-500000 Information services								False	0
28992	4/17/2015	85.74	0.00	05/01/2015	IT SUPPORT				
001-104-500000 Information services								False	0
28992	4/17/2015	1,632.39	0.00	05/01/2015	IT SUPPORT				
001-002-500000 Computer System Maint.								False	0
28992	4/17/2015	445.00	0.00	05/01/2015	IT SUPPORT				
001-004-500000 Computer Maintenance								False	0
28992	4/17/2015	85.74	0.00	05/01/2015	IT SUPPORT				
001-105-500000 Information services								False	0
28992	4/17/2015	85.74	0.00	05/01/2015	IT SUPPORT				
012-102-500000 Information services								False	0
28992	4/17/2015	343.12	0.00	05/01/2015					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
012-106-500000 Information services				IT SUPPORT					
28992	4/17/2015	429.02	0.00	05/01/2015				False	0
013-402-500000 Information services				IT SUPPORT					
28992	4/17/2015	343.26	0.00	05/01/2015				False	0
013-403-500000 Information services				IT SUPPORT					
28992	4/17/2015	16.25	0.00	05/01/2015				False	0
018-019-500000 Computer System Maint.				IT SUPPORT					
28992	4/17/2015	16.25	0.00	05/01/2015				False	0
018-020-500000 Computer System Maint.				IT SUPPORT					
28992 Total:		5,187.08							
CENTERLOGIC, INC. To		5,187.08							
CENTRO PRINTING SOLUTIONS									
006282									
206376	4/21/2015	269.69	0.00	05/01/2015				False	0
012-106-457000 Office supplies				UTILITY BILLS					
206376 Total:		269.69							
CENTRO PRINTING SOL		269.69							
CENTURY LINK									
034002									
APRIL17 2015	4/17/2015	40.71	0.00	05/01/2015				False	0
017-017-458000 Telephone Expense				ACCT 369B TELE					
APRIL17 2015	4/17/2015	20.35	0.00	05/01/2015				False	0
018-019-458000 Telecommunication Expense				ACCT 025B					
APRIL17 2015	4/17/2015	20.36	0.00	05/01/2015				False	0
018-020-458000 Telecommunication Expense				ACCT 025B					
APRIL17 2015 Total:		81.42							
CENTURY LINK Total:		81.42							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
CINTAS CORPORATION									
037620									
8402049777	2/27/2015	65.01	0.00	05/01/2015	FIRST AID CABINET -CITY HALL			False	0
012-107-554000 Contractual/consulting serv									
8402049777 Total:		65.01							
8402124974	3/27/2015	93.89	0.00	05/01/2015	FIRST AID CABINET - CITY HALL			False	0
012-107-554000 Contractual/consulting serv									
8402124974 Total:		93.89							
8402124976	3/27/2015	40.95	0.00	05/01/2015	FIRST AID CABINET -PUBLIC WORKS			False	0
013-403-457000 Office supplies									
8402124976 Total:		40.95							
8402191383	4/24/2015	54.43	0.00	05/01/2015	FIRST AID CABINET - CITY HALL			False	0
012-107-554000 Contractual/consulting serv									
8402191383 Total:		54.43							
8402191384	4/24/2015	90.55	0.00	05/01/2015	FIRST AID CABINET - PARKS			False	0
001-005-501000 Operating Materials & Supp									
8402191384 Total:		90.55							
8402191385	4/24/2015	63.47	0.00	05/01/2015	FIRST AID CABINET -PUBLIC WORKS			False	0
013-403-457000 Office supplies									
8402191385 Total:		63.47							
CINTAS CORPORATION		408.30							
CINTAS CORPORATION-463									
006830									
463472609	4/22/2015	43.26	0.00	05/01/2015	MATERIALS			False	0
018-019-470000 Building Expense									
463472609	4/22/2015	43.27	0.00	05/01/2015	MATERIALS			False	0
018-020-470000 Building Expense									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
463472609 Total:		86.53							
CINTAS CORPORATION		86.53							
CITY OF COLUMBIA CITY									
007370									
001754-000	4/24/2015	80.99	0.00	05/01/2015	K ST RIGHT OF WAY FINAL PAYMENT			False	0
017-017-459000 Utilities									
001754-000 Total:		80.99							
CITY OF COLUMBIA CIT		80.99							
CITY OF SCAPPOOSE									
SCAPPOOS									
0000044	4/24/2015	3,381.30	0.00	05/01/2015	BUILDING OFFICIAL SERVICES			False	0
001-005-554000 Contractual Services									
0000044 Total:		3,381.30							
CITY OF SCAPPOOSE To		3,381.30							
COLUMBIA COUNTY LAND									
007584									
MARCH 2015	4/21/2015	2,595.00	0.00	05/01/2015	BUILDING INSPECTIONS			False	0
001-005-554000 Contractual Services									
MARCH 2015 Total:		2,595.00							
COLUMBIA COUNTY LA		2,595.00							
COLUMBIA RIVER P.U.D.									
008325									
1409873	4/20/2015	348.00	0.00	05/01/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
011-011-501000 Operating Materials & Supp				INSTALL STREET LIGHT					
1409873 Total:		348.00							
COLUMBIA RIVER P.U.D		348.00							
COMCAST									
COMCAST									
ACCT 0004669	4/21/2015	107.85	0.00	05/01/2015	INTERNET POLICE			False	0
001-002-458000 Telephone Expense									
ACCT 0004669	4/21/2015	190.70	0.00	05/01/2015	INTERNET CITY HALL			False	0
012-107-458000 Telecommunication expense									
ACCT 0004669	4/21/2015	187.72	0.00	05/01/2015	INTERNET LIBRARY			False	0
001-004-458000 Telephone Expense									
ACCT 0004669 Total:		486.27							
COMCAST Total:		486.27							
CONSOLIDATED SUPPLY									
009000								False	0
S7210639.003	4/16/2015	-433.95	0.00	05/01/2015	MATERIALS				
017-017-501000 Operating Materials & Sup.									
S7210639.003 Total:		-433.95							
S7258756.002	4/14/2015	202.40	0.00	05/01/2015	MATERIALS			False	0
017-017-501000 Operating Materials & Sup.									
S7258756.002 Total:		202.40							
S7274086.001	4/16/2015	875.13	0.00	05/01/2015	MATERIALS			False	0
017-017-501000 Operating Materials & Sup.									
S7274086.001 Total:		875.13							
S72758743.001	4/16/2015	5,744.39	0.00	05/01/2015	MATERIALS			False	0
018-018-501000 Operating Materials & Supplies									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
S72758743.001 Total:		5,744.39							
CONSOLIDATED SUPPL		6,387.97							
COUNTRY MEDIA INC.									
006800								False	0
174569	4/22/2015	114.18	0.00	05/01/2015	NOTICE OF HEARING				
001-104-493000 Legal notices									
174569 Total:		114.18							
COUNTRY MEDIA INC. T		114.18							
DAILY JOURNAL OF COMMERCE, INC									
009900								False	0
10028816	4/20/2015	593.40	0.00	05/01/2015	2015 S TRUNK SANITARY SEWER CLEANING PROJECT				
010-303-653301 Sewer main replacement									
10028816 Total:		593.40							
DAILY JOURNAL OF CO		593.40							
DEMCO, INC.									
010130								False	0
5572373	4/10/2015	936.71	0.00	05/01/2015	OFFICE SUPPLIES				
001-004-457000 Office Supplies									
5572373 Total:		936.71							
DEMCO, INC. Total:		936.71							
DILLARD, DIANE									
DILARD.D								False	0
APRIL29 2015	4/29/2015	209.25	0.00	05/01/2015					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
001-004-517000 Library Program					SNACKS FOR CLASSES AT LIBRARY 4/16-7 AND 23-2				
	APRIL29 2015 Total:	209.25							
	DILLARD, DIANE Total:	209.25							
FLINN, MICHAEL M.FLINN APRIL28 2015	4/28/2015	6.25	0.00	05/01/2015	REFUND OF RECORDS DEPOSIT			False	0
001-000-354000 Misc Revenue									
	APRIL28 2015 Total:	6.25							
	FLINN, MICHAEL Total:	6.25							
HARRINGTON INDUSTRIAL 014640 009F7081	4/20/2015	209.59	0.00	05/01/2015	MATERIALS			False	0
017-417-501000 Operating materials and suppli									
	009F7081 Total:	209.59							
	HARRINGTON INDUSTR	209.59							
HARRIS LAW FIRM HARR.LAW APRIL28 2015	4/28/2015	7.00	0.00	05/01/2015	REFUND OF RECORDS DEPOSIT			False	0
001-000-354000 Misc Revenue									
	APRIL28 2015 Total:	7.00							
	HARRIS LAW FIRM Tota	7.00							
HELLER ENTERPRISES 015064									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
22446	4/20/2015	24.00	0.00	05/01/2015				False	0
015-015-501000 Operating Materials & Supp				V BELT					
22446 Total:		24.00							
HELLER ENTERPRISES		24.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
84562294	4/2/2015	486.86	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84562294 Total:		486.86							
84562295	4/2/2015	28.83	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84562295 Total:		28.83							
84736031	4/14/2015	30.83	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84736031 Total:		30.83							
84736032	4/14/2015	29.60	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84736032 Total:		29.60							
84736034	4/14/2015	75.25	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84736034 Total:		75.25							
84808216	4/20/2015	483.83	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84808216 Total:		483.83							
84808217	4/20/2015	17.52	0.00	05/01/2015				False	0
001-004-511000 Printed Materials				BOOKS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	84808217 Total:	17.52							
84808218	4/20/2015	27.64	0.00	05/01/2015	BOOKS			False	0
001-004-511000 Printed Materials									
	84808218 Total:	27.64							
	INGRAM LIBRARY SERV	1,180.36							
INTEGRA TELECOM, INC.									
016479								False	0
12926340	4/21/2015	406.40	0.00	05/01/2015	Telephone			False	0
001-002-458000 Telephone Expense								False	0
12926340	4/21/2015	58.28	0.00	05/01/2015	Telephone			False	0
012-106-480000 Postage								False	0
12926340	4/21/2015	1,215.22	0.00	05/01/2015	Telephone			False	0
012-107-458000 Telecommunication expense								False	0
12926340	4/21/2015	300.47	0.00	05/01/2015	Telephone			False	0
001-004-458000 Telephone Expense								False	0
12926340	4/21/2015	48.57	0.00	05/01/2015	Telephone			False	0
017-017-458000 Telephone Expense								False	0
12926340	4/21/2015	558.85	0.00	05/01/2015	Telephone			False	0
017-417-458000 Telephone expense								False	0
12926340	4/21/2015	201.93	0.00	05/01/2015	Telephone			False	0
013-403-458000 Telecommunication expense								False	0
12926340	4/21/2015	186.86	0.00	05/01/2015	Telephone			False	0
018-019-458000 Telecommunication Expense								False	0
12926340	4/21/2015	186.86	0.00	05/01/2015	Telephone			False	0
018-020-458000 Telecommunication Expense								False	0
12926340	4/21/2015	709.36	0.00	05/01/2015	Telephone			False	0
018-022-458000 Telecommunication expense									
	12926340 Total:	3,872.80							
	INTEGRA TELECOM, IN	3,872.80							

JAURON, SCOTT J.

AP-To Be Paid Proof List (05/01/2015 - 11:03 AM)

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
016902								False	0
APRIL23 2015	4/23/2015	48.30	0.00	05/01/2015	TRAVEL EXPENSE BACKFLOW RECERT CLASS 4-23-				
013-403-490000 Professional development									
	APRIL23 2015 Total:	48.30							
	JAURON, SCOTT J. Total	48.30							
JEFFRIES, MARGARET									
016949								False	0
april27 2015	4/27/2015	71.76	0.00	05/01/2015	DINNER AND FOOD ART LECTURE				
001-004-517000 Library Program									
	april27 2015 Total:	71.76							
	JEFFRIES, MARGARET T	71.76							
JONES, NATHAN									
017110								False	0
APRIL20 2015	4/20/2015	74.45	0.00	05/01/2015	EQUIP FOR HANGING CERTIFICATES				
001-004-519000 Furnishing/Shelving Exp								False	0
APRIL20 2015	4/20/2015	59.00	0.00	05/01/2015	PORTABLE TABLE				
001-004-519000 Furnishing/Shelving Exp									
	APRIL20 2015 Total:	133.45							
	JONES, NATHAN Total:	133.45							
LESKIN, P.C., STEVEN									
018200								False	0
APRIL 23 2015	4/23/2015	176.00	0.00	05/01/2015	SARAH MCCORMICK LEGAL SERVICES				
001-103-554000 Contractual/consulting serv									
	APRIL 23 2015 Total:	176.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
LESKIN, P.C., STEVEN T		176.00							
MCALEER, LAW OFFICE OF ERIN BRADLEY MCALEER APRIL23 2015	4/23/2015	464.00	0.00	05/01/2015	LEGAL SERVICES KATHERINE MERWIN			False	0
001-103-554000 Contractual/consulting serv									
APRIL23 2015 Total:		464.00							
MCALEER, LAW OFFICE		464.00							
MCCOY ELECTRIC CO., INC. 019713 211247	4/9/2015	881.64	0.00	05/01/2015	PROJECT S-631 WWTP HAULER METERING STATION			False	0
010-303-653305 Meter station									
211247 Total:		881.64							
MCCOY ELECTRIC CO.,		881.64							
MIDWEST TAPE 020427 92731661	4/8/2015	22.99	0.00	05/01/2015	DVD			False	0
001-004-481000 Visual Materials									
92731661 Total:		22.99							
92731663	4/8/2015	24.99	0.00	05/01/2015	DVD			False	0
001-004-481000 Visual Materials									
92731663 Total:		24.99							
92771805	4/22/2015	23.99	0.00	05/01/2015	DVD			False	0
001-004-481000 Visual Materials									
92771805 Total:		23.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
MIDWEST TAPE Total:		71.97							
NORTHERN SAFETY CO., INC.									
021152									
901389416	4/20/2015	81.14	0.00	05/01/2015				False	0
013-403-501000	Operating materials/supplies			MATERIALS					
901389416 Total:		81.14							
NORTHERN SAFETY CO		81.14							
NORTHWEST DELI DISTRIBUTION INC									
021184									
244097	4/17/2015	1,954.67	0.00	05/01/2015				False	0
001-005-501000	Operating Materials & Supp			MATERIALS					
244097 Total:		1,954.67							
244097-1	4/28/2015	530.75	0.00	05/01/2015				False	0
001-005-501000	Operating Materials & Supp			MATERIALS					
244097-1 Total:		530.75							
245204	4/28/2015	118.23	0.00	05/01/2015				False	0
001-005-501000	Operating Materials & Supp			MATERIALS					
245204 Total:		118.23							
NORTHWEST DELI DIST		2,603.65							
NURNBERG SCIENTIFIC									
021703									
014065-IN	4/8/2015	113.16	0.00	05/01/2015				False	0
018-019-501000	Operating Materials			MATERIALS					
014065-IN	4/8/2015	113.16	0.00	05/01/2015				False	0
018-020-501000	Operating Materials & Supplies			MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
014065-IN Total:		226.32							
0140812-IN	4/8/2015	354.98	0.00	05/01/2015				False	0
018-019-501000 Operating Materials				MATERIALS					
0140812-IN	4/8/2015	354.98	0.00	05/01/2015				False	0
018-020-501000 Operating Materials & Supplies				MATERIALS					
0140812-IN Total:		709.96							
0141329-IN	4/23/2015	36.23	0.00	05/01/2015				False	0
018-020-501000 Operating Materials & Supplies				MATERIALS					
0141329-IN	4/23/2015	36.23	0.00	05/01/2015				False	0
018-020-501000 Operating Materials & Supplies				MATERIALS					
0141329-IN Total:		72.46							
NURNBERG SCIENTIFIC		1,008.74							
PACIFIC COAT PAINTING									
024158									
04/28/15-ST HEL	4/27/2015	5,364.00	0.00	05/01/2015				False	0
010-305-653555 Police Bldg repairs									
04/28/15-ST HEL Total:		5,364.00							
PACIFIC COAT PAINTIN		5,364.00							
PETTY CASH-JENNIFER JOHNSON									
018758									
APRIL28 2015	4/28/2015	21.95	0.00	05/01/2015				False	0
001-000-318000 Fines- Library				LOST BOOK RETURNED					
APRIL28 2015	4/28/2015	21.99	0.00	05/01/2015				False	0
001-004-473000 Misc Expense				CAKE FOR ELISA'S LAST DAY					
APRIL28 2015	4/28/2015	29.99	0.00	05/01/2015				False	0
001-004-473000 Misc Expense				CAKE FOR VOLUNTEER RECOGNITION					
APRIL28 2015	4/28/2015	30.00	0.00	05/01/2015				False	0
001-000-318000 Fines- Library				LOST CD REFUND					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
APRIL28 2015	4/28/2015	22.33	0.00	05/01/2015				False	0
001-004-517000 Library Program					REFRESHMENTS FOR CONVERSATION PROJECT				
APRIL28 2015	4/28/2015	16.00	0.00	05/01/2015				False	0
001-000-318000 Fines- Library					REFUND FOR LOST BOOK RETURN				
APRIL28 2015 Total:		142.26							
PETTY CASH-JENNIFER		142.26							
PREMIER RUBBER & SUPPLY									
026015									
0292647-IN	4/27/2015	198.23	0.00	05/01/2015				False	0
010-303-653305 Meter station					MATERIALS				
0292647-IN Total:		198.23							
PREMIER RUBBER & SU		198.23							
SFA DESIGN GROUP, LLC									
SFA.DESI									
15-200	4/21/2015	350.00	0.00	05/01/2015				False	0
001-005-509000 Marine board expense					SAND ISLAND FLOAT REPAIR- SITE VISIT-KEVIN				
15-200 Total:		350.00							
SFA DESIGN GROUP, LL		350.00							
STATE OF OREGON									
021980									
APRIL27 2015	4/27/2015	40.00	0.00	05/01/2015				False	0
012-102-490000 Professional development					CRYSTAL FARNSWORTH NOTARY RENEWAL				
APRIL27 2015 Total:		40.00							
STATE OF OREGON Tota		40.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
SUNRIVER POLICE CP									
SUNRV.R.P									
APRIL24 2015	4/24/2015	135.00	0.00	05/01/2015				False	0
001-002-490000 Police Training/Supplies				MALINDA DURAN, REGISTRATION 2015 LAW ENF R					
	APRIL24 2015 Total:	135.00							
	SUNRIVER POLICE CP T	135.00							
SUNSHINE PIZZA									
032710									
011701	4/23/2015	210.95	0.00	05/01/2015				False	0
001-100-473000 Miscellaneous				CATERING- APPRECIATION DINNER FRO BOARDS A					
	011701 Total:	210.95							
	SUNSHINE PIZZA Total:	210.95							
WILCOX & FLEGEL									
037003									
C160280-IN	4/23/2015	118.29	0.00	05/01/2015				False	0
013-403-531000 Gasoline				BIO DIESEL #34 TRACK HOE					
	C160280-IN Total:	118.29							
C160369-IN	4/16/2015	1,256.05	0.00	05/01/2015				False	0
001-002-531000 Gasoline Expense				UNLEADED POLICE					
	C160369-IN Total:	1,256.05							
C160570-IN	4/23/2015	1,624.21	0.00	05/01/2015				False	0
013-403-531000 Gasoline				UNLEADED, OR ST SHOP					
	C160570-IN Total:	1,624.21							
	WILCOX & FLEGEL Tota	2,998.55							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			

Report Total:

42,343.77



City of St. Helens

Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 6th day of May, 2015 are the following Council minutes:

2015

- Work Session and Regular Session Minutes dated April 15, 2015

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name of Word document
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Post PDFs to website
- ☐ Email minutes to distribution list
- ☐ Add minutes to HP Trim
- ☐ File Original in Vault

City of St. Helens

CITY COUNCIL

Work Session Minutes

April 15, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Neal Sheppard, Interim Public Works Co-Director
Sue Nelson, Interim Public Works Co-Director
Crystal Farnsworth, Communications Officer
Max Stahl, IT Network Consultant
Gabe Henton, IT Network Consultant

Others: Julie Knapp
Meredith D'Andrea
Scott Anders
Ted Wall

Mayor Randy Peterson called the meeting to order at 1:00 p.m.

Visitor Comments

♦ Julie Knapp. She works for Columbia Community Mental Health. May 20 is the three-year anniversary of the murder of one of their staff member's. CCMH is requesting to plant a tree in her honor on the waterfront.

Council President Morten spoke of the waterfront redevelopment. He asked if they can wait until the fall or spring to make a decision of where to plant it. He would not want to see it planted and then to dig it up later. He appreciates the tribute.

After discussion, it was determined the tree would be planted in McCormick Park. Julie will work with the Parks Department on a location and tree type. The tree will be planted and dedicated on Friday, May 22.

Semi-Annual Report from Centerlogic

Max Stahl from Centerlogic was in attendance to give a report.

He reviewed recent and upcoming projects.

- Springbrook upgrade.
- Water meters reading program.
- Police Department reporting software.
- Police Department terminal server.
- Police Department computer audit to review vulnerabilities.
- Will be issuing another RFP for City Hall and Library phones.

- Library server replacement to occur in August.
- Water Filtration Facility SCADA machine project to take place over the new months.

Communications 3rd Quarter Report

Communications Officer Crystal Farnsworth gave her report which is also included in the archive packet for this meeting.

Councilor Carlson asked how Crystal felt about the City joining Instagram. Crystal said Instagram is the next Social Media she would use, if the City was looking for another platform. That would be one more site to consistently push information into. Carlson suggested that the Youth Council use that site to highlight "cool spots" in town. Crystal would want to talk among department heads to strategize how that would work. We need to be sure messages reflect the goals of the City.

Council President Morten recalled Don Patterson, from the Chronicle, speaking to the Council about having regular articles in the paper. Morten asked if we could highlight what departments are working on, on a monthly basis. Crystal noticed that the Spotlight published Mayor Peterson's Gazette article in the paper recently. That's easy to do from now on. She appreciates that newspapers print her Press Releases on a regular basis.

Councilors Carlson and Conn expressed their appreciation of the City's daily Facebook posts.

Request to Extend Term-Limited Office Assistant Position

Finance Director Jon Ellis requests the continued utilization of a term-limited Office Assistant position through June 30, 2015.

Currently, with working through the transition of Court and the increase in case loads, balancing an employee request to work part-time (24 hours per week versus 40), working through software migration opportunities, and catching up on backlog projects, staff is requesting the continued support of a term-limited Office Assistant. This is the second request for extension of the term-limited position and will assist in maintaining current workloads, coverage to allow additional staff training required for Springbrook, and provide further time to assess alternatives required to meet workload demands in FY 2015-16 (assuming the part-time .6 FTE position does not pass the litmus test at the Budget Committee's meeting on May 5).

Background:

City Council at their Work Session on November 19 approved the Finance Division's request to hire a term-limited Office Assistant position to fill in for required office coverage from December 1, 2014 through February 28, 2015. At the February 18 City Council meeting, staff requested extension of the position through April 30, 2015. Since this last request, further assessment has substantiated the need for continued additional support in Municipal Court, Utility Billing Services, and Accounts Payable/Accounting that cannot adequately be supported by the one full time position currently assigned (ergo some of the additional support received from the term-limited assignment).

The position is being funded from existing appropriations in personnel services (savings) and the Springbrook Migration Project budget. This request will most likely require transfer of appropriation authority between Materials and Services and Personnel Services, but should not result in a draw on contingency funds.

The Council was in concurrence to allow the extension.

LOC-TV – How To Do Executive Sessions Right

The City Council watched a 19-minute video on executive sessions put on by the League of Oregon Cities.

City Recorder Payne asked that the Council conduct a roll call at the beginning of any executive session. Mayor Peterson agreed.

Department Reports

Interim Public Works Co-Director Nelson reported...

- She requested the utilization of goats to clear out the brush and ivy at Godfrey Park. That will help prepare for the storm drain project. There were no objections to the goats.
- The contractor for the electrical project on the docks is there today working on programming the pedestals. They are having problems with the internet service provider.

Interim Public Works Co-Director Sheppard reported...

- The waterline project on N. 14th and N. 16th at St. Helens Street is almost done. The project on 17th is going slower because of rock.
- The contractor and engineer went over to the island on Monday to view the needed repairs.

Library Director Jeffries reported...

- May marks the Library's 100th birthday. A number of activities have been planned. One of which, was selecting a best-seller from 1915 for the Our Community Reads program. It is titled, *The 39 Steps* by John Buchan.
- The Library and Arts & Cultural Commission will host the Oregon Coast Children's Theater tomorrow and Friday.
- The next conversation project will be held April 23. The program is titled, "What is Education For?," led by Alex Sager, PSU professor.
- During the month of May when we celebrate our history, we are going to host Robert Hamm. He is a collector of historic newspapers. The program will be held May 12 in the auditorium.
- The Library's birthday celebration will be held May 18 in the Library. There will be cake.
- The Library will host a birthday party for children on May 21. There will be games and BJ the Clown.

Finance Director Ellis reported...

- The City received the GFOA award for the third year in a row.
- Tonight's agenda includes an ordinance to amend the general abatement procedures. It will reduce the time frame of weed abatement from 147 days to 67 days.
- Tonight's agenda includes a resolution to authorize debt for the property acquisition of Boise Veneer.
- Tonight's agenda includes a contract for utility bill printing and mailing services. It will allow us to include inserts in the bills.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Expressed appreciation to Assistant Planner Jenny Dimsho for her work in applying for a HUD application grant to pay for mental health services training. She did a good job with an unfamiliar subject.
- His time has been consumed with EPA grants and documents.
- The spring clean-up is this Saturday.

- The executive session video they watched today was part of a CIS risk management program.

Council Reports

Mayor Peterson reported...

- He and Walsh met with Tina Curry the other day and came to the conclusion that there is about \$7,000 in sponsorship money not collected yet. There is a commitment to those sponsors for the Geocaching and CountryCon event in June. They instructed Tina to keep working on that event and continue to collect those sponsorship dollars. He just wanted to let the Council know about it.

Councilor Carlson heard that the Maritime Heritage Festival would not take place this year. Mayor Peterson confirmed that the new group did not want to take it on. They handed it back to the Maritime Heritage group and they chose not to hold the event this year.

Councilor Conn reported...

- The Fireworks Committee has been fundraising. They approached the Arts & Cultural Commission with a proposal to raise money by selling paper firecrackers for \$5 and hang them along the fence. They would also like to paint them on the pavement in front of the fence to give the illusion of an explosion. The Arts & Cultural Commission is busy that day with trash can painting and suggested that might be an activity for the Youth Council. Councilor Locke and Councilor Carlson will get more information from Conn and talk to the Youth Council about it.
- The CIT Training begins Monday. It is a collaboration between Greater Oregon Behavioral Health; NAMI; CCMH; City, County and State law enforcement; corrections; and judicial representatives. Thank you to Jenny for working on the grant request.

Council President Morten reported...

- He and Councilor Locke visited Junction City to tour the organic recycling facility. They came back with a fairly good understanding of what they are doing down there. It is clean. There is minimal odor. It's a very effective operation.
- Thanked Public Works for using goats to clear Godfrey Park...it's not a baaaad idea!

Councilor Carlson reported...

- Youth Council is excited about the community and their future. There have been anywhere between 16-30 kids attending each meeting, ranging in age from 14-18. She appreciates Locke and the Council for supporting the Youth Council.

Councilor Locke reported...

- Requested the Mayor attend the next Youth Council meeting on April 20 at 6:30 p.m. Mayor Peterson said that he should be able to attend.
- The Youth Council has been talking about t-shirts, bringing teen court back, bringing DARE back, youth entrepreneurship, helping with teens at 13 Nights on the River, the future of the riverfront, and fundraising.
- There are certain times the cross fit gym drags concrete blocks down the sidewalk. He is concerned about damage to the sidewalk. Public Works will take a look.
- The sergeant position is going to be re-advertised. The first round was not successful.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

Motion: At 2:14 p.m., upon Morten's motion and Locke's second, the Council unanimously

voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

Motion: At 4:09 p.m., upon completion of the executive session, Carlson moved to go back into work session, seconded by Conn, and unanimously approved.

Other Business

No other business.



There being no further business, the meeting was adjourned at 4:09 p.m.

ATTEST:

Kathy Payne, City Recorder

Randy Peterson, Mayor

DRAFT

City of St. Helens CITY COUNCIL

Regular Session Minutes

April 15, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor

Members Absent: Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Neal Sheppard, Interim Public Works Co-Director
Sue Nelson, Interim Public Works Co-Director

Others: John Chabala
Amanda Frink
Tammy Maygra
Brady Preheim



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

♦John Chabala, representing St. Helens Youth Council. They would like to bring back teen court. Last year, his twin brother was caught stealing from Safeway. He had two options. 1) Go to teen court, do community service and get his record expunged. 2) Go through the juvenile process. He chose teen court. John fell in love with the process while watching students grow and mature through it. Those students did not repeat offenses. The program did not continue last year because the organizer passed away. It's a big time commitment to keep running. John talked about the need to restart the program. Youth crime affects the victim, offender and the community. Teens tend to revolt when given harsh punishment by adults. Teen court changes lives and is effective. Funding is greatly needed to continue the program. John pleaded with the Council to contribute to the funding to help pay for a part-time position to oversee the program. He approximates that \$30,000 is needed. He will also be approaching other organizations to contribute.

Council President Morten asked if John has talked to the County as well. John has tried to reach someone at the County. They have not responded to emails or messages. Councilor Locke spoke to County Commission Henry Heimuller. Their budget is very tight this year. However, there are other avenues to pursue for funding. Councilor Conn asked if grant funding is available. Councilor Locke suggested setting money aside and grant it when other funding sources contribute.

Council President Morten appeared before teen court years ago as a victim. He appreciated the results. Good luck to John as he revives the program.

♦Tammy Maygra, Columbia Health District Chair.

♦Brady Preheim. They are here to talk about the article in the Spotlight last Friday. The City of Scappoose is going to join with the Columbia Health District in the pending lawsuit against the County and City of St. Helens regarding Millard Road property. It is time to mediate. The City has spent thousands of dollars in attorney fees. All three of the County Commissioners have said that it's not fair. Once the property is sold, the district will be dissolved. The City of Scappoose wants to see the property sold and the money returned to the tax payers.

Tammy claimed that St. Helens is trying to get County taxpayer dollars for services people outside the City do not receive. That's not right. She is again offering mediation to come to an agreement.

Preheim believes this is an issue for the Supreme Court. The Oregon Constitution specifically prohibits taxing one district for the benefit of another.

Ordinances – First Readings

A. **Ordinance No. 3183:** An Ordinance Amending St. Helens Municipal Code Section 8.12.250 Relating to General Abatement Procedures

Mayor Peterson read Ordinance No. 3183 by title for the first time. The final reading will be held at the next regular session.

Resolutions

A. **Resolution No. 1696:** A Resolution of the City of St. Helens, Oregon Authorizing a Full Faith and Credit Borrowing and Related Matters

Mayor Peterson read Resolution No. 1696 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1696. [Ayes: Locke, Conn, Peterson; Nays: None; Abstain: Morten]

Award Contract for Utility Bill Printing and Mailing Services to Metro Presort Inc.

Motion: Upon Conn's motion and Morten's second, the Council unanimously awarded the contract for utility bill printing and mailing services to Metro Presort Inc.

Approve and/or Authorize for Signature

A. Regional Automated Property Information Database (RAPID) User's Agreement for Police

B. McFeron STEP System Agreement Extension

C. Contract Payments

Motion: Upon Morten's motion and Locke's second, the Council unanimously approved 'A' through 'C' above.

Appointments to City Boards/Commissions

No appointments were made.

Consent Agenda for Acceptance

A. Arts & Cultural Commission Minutes dated March 5, 2015

B. Library Board Minutes dated February 19, 2015

C. Accounts Payable Bill List

Motion: Upon Conn's motion and Locke's second, the Council unanimously accepted 'A' through 'C' above.

Consent Agenda for Approval

- A. Council Work Session and Regular Session Minutes dated April 1, 2015
- B. Exclusive Use Permits:
 - i. St. Helens Little League – 6th Street Ballfields & McCormick Park Soccer Field – April 4 through June 27, 2015
 - ii. St. Helens Coed Softball – McCormick Park Fields 1&2 – April 20 through October 18, 2015
- C. Declare Surplus Property – All Departments, Computer Equipment, Utility Billing, & Library
- D. Engineering Project Manager I Job Description
- E. Animal Facility Licenses
- F. Accounts Payable Bill List

Motion: Upon Locke's motion and Conn's second, the Council unanimously approved 'A' through 'F' above.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- Thank you to those who appeared before the Council tonight.

Councilor Locke reported...

- Nothing to report.

Department Reports

Interim Public Works Co-Director Nelson reported...

- A service representative is expected to be onsite tomorrow and will hopefully resolve the dock electrical station problems.

Interim Public Works Co-Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- They will be honoring Library volunteers tomorrow at the Library Board meeting.

Finance Director Ellis reported...

- Nothing to report.

City Recorder Payne reported...

- Reminded the Council that the boards and commissions reception is a week from tomorrow at 5:30 p.m. here in the Council Chambers.

City Administrator Walsh reported...

- Nothing to report.

Adjourn - There being no further business, the meeting adjourned at 7:20 p.m.



ATTEST:

Kathy Payne, City Recorder

Randy Peterson, Mayor

DRAFT

City of St. Helens

Council Action Request

Date: 04/28/14

To: Mayor Peterson
Councilor Locke
Councilor Carlson
Councilor Morten
Councilor Conn

From: Terry Moss
Chief of Police

Re: Declaration of Surplus Property

We request that the property itemized below be declared surplus and that we be authorized to dispose of the property through sale, donation or discard.

This list includes the type of item and associated St. Helens Police Department case number. The list was published on 03/25/15 according to Oregon law. None of the items were claimed.

1. Gray/Orange Mongoose Mountain bike Ser.#SNXDsl2E40333 13-301521
2. Black Schwinn 10 spd Ser.# S1110848.13-300187
3. Blue girls Huffly Ser.#SNHBT97K38046 13-301164
4. Black adult Magna No Serial # 13-301516
5. Silver/Gold Velo Vex4 Vertical Ser.#8573-90 14-301804
6. Blue Mountain bike Roadmaster W/rack. 14-300039
7. Red/Silver Mountain bike Next Shocker Ser.# DM05BD16087 14-301161
8. Dark Green Mongoose 10 Spd. 850 Crossway Ser.#M2JJ47475 14-300729
9. Silver Motive Smoothie bike 18" Ser.# CA30638185 14-300826
10. Gray Mountain Bike Roadmaster SX Ser.# CA2D307296 14-300072
11. Blue/Green Mountain Bike Roadmaster Ultra Terrain 24 " Ser.# RMC24470454 14-300775
12. Blue Magna Mountain Ser.# 98TD260908. 14-300615
13. Purple 26" bike Bianchi Bobcat no serial # 14-300469
14. Silver/Chrome Bicycle Diamondback Outlook Ser.# 08A0021870 14-300296
15. Silver/Red bike Triax VDX3000 Ser.#552264 14-300790
16. Pink bike Schwinn no serial # 14-301305

17. Purple/Teal bike Magna no serial # 14-300124
18. Chrome mini BMX bike Ser.# 02TD5250826 14-300575
19. Black Bicycle Roadmaster "Granite Peak" Ser.# SNFSD11CN9482 14-300257
20. Red Mountain bike 18 Spd Ser.#HHC807718 14-300836
21. Red Mountain bike Ridge Rider MT Ser.# L9702214058 14-300839
22. Black/Red Mongoose Bike Serial #SNFSD11M8 14-300097
23. Green Huffy Superia Mountain bike Ser.# K66679C45721F4080 14-300199
24. Dark green BMX bike Redline Ser.# H00322564 14-301731
25. Orange BMX bike Orange Crush Ser.#GMD160300269 14-300932
26. Blue BMX bike Mongoose Model 180 20" Ser. # SNFSD12FL0263 14-300912
27. Blue Mongoose Mountain model 180 Ser.#SNFSD13D19904 14-301568
28. Green adult road bike Bianchi Ser.# D1002421B38ER00802 14-300919
29. Tan/Brown Mountain bike Ser. #F1007K1852 14-301142
30. Multi-colored spray painted Mountain bike 14-301167
31. Black 18spd Shimano Mountain bike 14-301081
32. Black Bicycle Giant Boulder Jr.Ser.# K32013419 14-301728
33. Red Quest X-Fire Mountain bike Ser.# LWEG327703
34. Black Schwinn Mountain bike Ser.# SNMNG12E88114 14-301007
35. Green Mountain bike Trek 11-301620
36. Red/Silver Vertical Mountain bike 12-300304
37. Red bike frame Huffy Ser.#81046huffy26x16 14-300670
38. Silver bike frame Roadmaster ATB Ser.#B00F03335 14-300670
39. Red/Silver Mongoose Mountain bike 21spd. 14-300997
40. Pink Magna Glacier Mountain bike No case #
41. White/Red Trek Mountain bike 08-301442
42. Red hand cart 11-301766

City of St. Helens
Declare Surplus Property
City Council Meeting
May 6, 2015

If approved, the following items will be disposed of per St. Helens Municipal Code Chapter 2.04.

All Departments

Miscellaneous office supplies including, but not limited to:

Toner Cartridges – Assorted HP and Brother
Binders
File Folders
Magazine Holders
Diskettes
File Organizers
Desktop Organizers
Stamps
Prong Paper Fasteners
Invitation/Note Card Kit
Sharp EL-180P Calculator
Report Binders
Dymo Label Makers
File Folder Labels
Video Tapes
Rubber Bands
Document Holders
Columnar Pads
Cardboard Transparency Mounting Frames
HP ScanJet 5200C

City of St. Helens
Consent Agenda for Approval

OLCC LICENSES

The following businesses submitted a processing fee to the City for a Liquor License:

2015 RENEWALS

<u>Business Name</u>	<u>Applicant Name</u>	<u>Location</u>	<u>Purpose</u>
• St. Helens Chevron Food Mart	Wilson Oil Inc.	115 N. Columbia River Hwy.	Renewal
• Tobacco World	Vishal Nishar	335 S. Columbia River Hwy.	Renewal

2015 NEW

A copy of the OLCC application documents submitted for the business listed below was emailed to the Police Department for review. No adverse response was received.

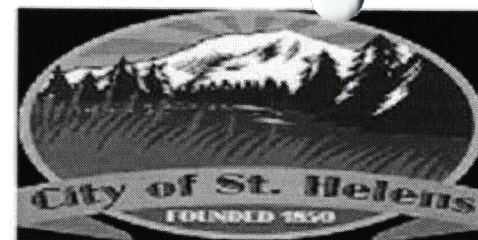
<u>Business Name</u>	<u>Applicant Name</u>	<u>Location</u>	<u>Purpose</u>
• Starbucks Coffee	Coffee House Holdings, Inc.	2298 Gable Road	New Outlet

Accounts Payable

GL Distribution Report

User: Shellym
 Printed: 4/17/2015 - 11:06 AM
 Batch: 00006.04.2015
 Fiscal Period: 10
 JE Date: 04/17/15

JE # 98



Section 1

	DR Amount	CR Amount	Account Number	Description
001 General Fund				
	0.00	10,886.04	001-000-202000	Accounts Payable
	10,996.00	0.00	001-000-210000	School Exercise Tax
	0.00	109.96	001-000-312000	Building Permits
	<u>10,996.00</u>	<u>10,996.00</u>		
009 Community Enrichment				
	0.00	48,021.44	009-000-202000	Accounts Payable
	48,021.44	0.00	009-207-652950	Marine Board - Parks Project
	<u>48,021.44</u>	<u>48,021.44</u>		
010 Capital Projects				
	0.00	53,792.80	010-000-202000	Accounts Payable
	53,792.80	0.00	010-302-653201	Water main replacement
	<u>53,792.80</u>	<u>53,792.80</u>		
017 Water Fund				
	0.00	25,000.00	017-000-202000	Accounts Payable
	25,000.00	0.00	017-000-232000	Bonds payable - lumber
	<u>25,000.00</u>	<u>25,000.00</u>		
Grand Total:	<u>137,810.24</u>	<u>137,810.24</u>		

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 04/20/2015 - 2:54PM
 Batch: 00007.04.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number	Description				Reference					
<hr/>										
Atlantic Machinery Inc. 2628 Garfield Ave Silver Springs, MD 20910 001985										
APRIL20 2015	4/20/2015	176,542.00	0.00	04/20/2015	False					0
010-305-653506 Street sweeper				STREET SWEEPER - NJPA CONTRACT 022014-AMI						
APRIL20 2015 Total:		176,542.00								
Atlantic Machinery Inc. To		176,542.00								
Report Total:		176,542.00	