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City of St. Helens COUNCIL AGENDA

Wednesday, April 1, 2015

City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PROCLAMATION:** Autism Awareness Month & World Autism Awareness Day
4. **INVITATION TO CITIZENS FOR PUBLIC COMMENT** – *Limited to five (5) minutes per speaker.*
5. **HEARING:** Redetermination of Grass/Weed Abatement Issue at 215 S. 18th Street
6. **ORDINANCES – Final Reading**
 - A. **Ordinance No. 3182:** An Ordinance Vacating a Portion of the South 4th Street (Winter Street) Right of Way
7. **RESOLUTIONS**
 - A. **Resolution No. 1695:** A Resolution to Amend Resolution No. 1454, the Business License Fee Schedule, Regarding the Late Renewal Fee
8. **AWARD BID FOR EISENSCHMIDT LANE SIDEWALK CONSTRUCTION AND AC OVERLAY PROJECT**
9. **AWARD BID FOR ST. HELENS STREET AC OVERLAY PROJECT, 13TH STREET TO MILTON WAY**
10. **AWARD BID FOR PURCHASE OF STREET SWEEPER**
11. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Right-of-Way Dedication Deed for Tract A of Green Tree Acres Subdivision
 - B. Mutual Aid and Assistance Agreement for the Provision of Emergency Services Related to Water and Wastewater Utilities (Oregon Water/Wastewater Agency Response Network – ORWARN)
 - C. Contract Payments
12. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
13. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Arts & Cultural Commission Minutes dated February 5, 2015
 - B. Accounts Payable Bill List
14. **CONSENT AGENDA FOR APPROVAL**
 - A. Council Work Session and Regular Session Minutes dated March 18, 2015
 - B. OLCC Licenses
 - C. Accounts Payable Bill List

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

15. **MAYOR PETERSON REPORTS**
16. **COUNCIL MEMBER REPORTS**
17. **DEPARTMENT REPORTS**
18. **ADJOURN**

PROCLAMATION

City of St. Helens

By Mayor Randy Peterson

Autism Awareness Month and World Autism Awareness Day April 2, 2015

WHEREAS, autism is the fastest growing developmental disability in the United States, affecting more than three million people; and

WHEREAS, the incidence of autism is an urgent public health crisis that demands support from all levels of government; and

WHEREAS, autism is the result of a neurological disorder that affects the normal functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communication; and

WHEREAS, the effort to address autism continues as doctors, therapists and educators help persons with autism overcome or adjust to its challenges by providing early and accurate diagnosis and appropriate education, intervention, and therapy – all of which are vital to future growth and development; and

WHEREAS, it is important to ensure that persons living with autism have access to the lifelong care and services needed to pursue their full measure of personal happiness and achieve their greatest potential; and

WHEREAS, the City of St. Helens is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day in the hope that it will lead to a better understanding of the disorder.

NOW, THEREFORE, I, Randy Peterson, Mayor of the City of St. Helens, do hereby recognize April 2015 as AUTISM AWARENESS MONTH, and April 2, 2015, as WORLD AUTISM AWARENESS DAY in our City, and I call this observance to the attention of our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 1st day of April, 2015.

MAYOR:

*Place
Gold
Seal &
Stamp
Here*

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

I Light It Up Blue

(Location)

For Everyone with Autism!



 **AUTISM SPEAKS®**

#LIUB





How to Light It Up Blue

April 2 - World Autism Awareness Day and All April Long

Light It Up Blue is a unique global initiative that kicks off on World Autism Awareness Day, April 2, and Autism Awareness Month all April long. In honor of people with autism worldwide iconic landmarks, hotels, sporting venues, concert halls, museums, schools, universities, bridges, retail stores and thousands of homes will light blue beginning on April 2!

GO TO [AUTISMSPEAKS.ORG/LIUB](https://autismspeaks.org/liub)

LEARN more about *Light It Up Blue* and register to participate

VIEW #LIUB photos from all over the web!

DONATE at AutismSpeaks.org/donate

BLUE RESOURCES

Get expert lighting advice and order lighting supplies at rosco.com/liub. Options include:

- Blue gel sheets to cover light fixtures
- Gobo projectors to shine the Autism Speaks logo on the outside of your building
- Blue sleeves to go over fluorescent bulbs

Blue Phillips light bulbs and lighting products are available at Home Depot stores and homedepot.com. (Search "Autism Speaks Lights")

Blue merchandise can be found on shop.autismspeaks.org

Autism Facts to tweet can be found at autismspeaks.org/liub

Download links for logos and additional resources are at autismspeaks.org/liub/resources

Light Homes, Businesses, Schools and Landmarks Blue

For commercial or public buildings: Ask your building management or facilities department for lighting building exteriors blue.

- change outdoor/indoor white bulbs to blue bulbs
- tint windows with blue gel sheets
- cover existing fixtures with blue gel filters
- project the Autism Speaks puzzle piece or Light It Up Blue logo on walls or buildings

Invite neighbors and friends to shine a light on autism by lighting it up blue!

Wear Blue

- ask family, friends, coworkers and staff to wear blue (ties, scarves, shirts, etc.)
- supply Autism Speaks lapel pins, bracelets or other blue accessories to wear during the month of April

Post Blue

- personalize your *LIUB Selfie Sign* to tell us where you Light It Up Blue
- post your photos on Facebook, Twitter, Instagram, Google+ or Flickr with the hashtag #LIUB to be a part of the global autism awareness movement!
- turn your website blue or add the Light It Up Blue logo with a link to autismspeaks.org/liub
- tweet autism facts with #LIUB in your tweets

Raise Awareness with Blue

- distribute information about autism, World Autism Awareness Day and **Light It Up Blue** in your establishment, neighborhood or company
- invite a local Autism Speaks representative to speak to your staff, school or town about autism and the **Light It Up Blue** campaign
- reach out to local media to let the community know about your great work for the autism community and your support of Autism Speaks

Make your lighting a ceremonial event and invite local media!



Memorandum

To: The Mayor and Members of the City Council
From: Jon Ellis, Finance Director *[Signature]*
Subject: Hearing of Redetermination on Weed Abatement
Date: April 1, 2015

The City Council has set aside this time to assess the objections of the property owner at 215 S 18th as to the assessment of weed abatement.

The property owner's objection is that the Weed Abatement is not his responsibility, since he acquired the property after the abatement process was completed. He further contends that he did not receive any notice of the outstanding abatement at the time of sell, therefore the City should not have the right to request payment from him or place a lien on the property. Attached is the background and analysis of the process and legal standing of the City's claim according to our legal counsel.

The bottom line:

- The City has standing to exercise the right to collect from the current property owner.
- The recourse of the current property owner is with the seller who usually is held responsible for not disclosing the pending action (Title Company exempt, since no liens).
- However, Fannie Mae may be exempt from disclosure requirements.
- The current property owner is distraught believing he is unfairly held responsible for another party's negligence.

Options:

- Enforce the City's right and require payment or lien the property.

The current owner can choose not to pay and the property is lien accordingly. However with liens, the City has the right after a period of time of non-payment to initiate foreclosure, which based on the dollar amount, would not be economical. Therefore, the lien would remain on the property until it is refinanced or sold.

- Forgive the abatement without findings.

This would set a precedence that would erode the City's ability to enforce future abatements if the property changes hands prior to lien being set.

- Forgive the abatement based on specific findings

The City will be held to this finding as exception to all future abatements.

Staff recommendation:

From the position of the City's fiscal agent, I recommend enforce of City's right and require payment or lien. Purchasing foreclose properties that have been sitting on the market for a period of time comes with a certain risk. One of the most common is abatements in the process of becoming a lien.

Weed Abatement – 215 C 18th street, St. Helens, Or
Documentation of process
For Council Review at Council's Regular Session on April 1, 2015

Background

Last spring, it was noticed that at least 32 properties within the City had weeds and grasses growing to the point of violating SHMC section 8.12.090(3). On June 12, 2014, Police Chief Moss contacted each of these properties by letter and requested that the owners/occupants cut the weeds and grasses as they had become a nuisance in violation of the code. The property located at 215 S. 18th was one of those properties (Attachment A). As of June 12th, it was owned by Federal National Mortgage Association (FNMA or Fannie Mae), apparently having been deeded the property on or about April 28, 2014. Note that Chief Moss' contact requesting compliance with the code is not required by the Code, it was done as a courtesy and in an effort to get voluntary compliance from the property owners.

As of July 16, 2014, the property at 215 S. 18th, among others, had not abated the nuisance as Chief Moss had requested. Therefore, Council made the determination by Resolution No. 1671 that a nuisance existed and began the steps set forth in SHMC 8.12.250, General abatement, to abate the nuisances (Attachment B). The City followed the steps of 8.12.250 and 8.12.090(5) to the letter, up to and including the point in time when the contractor hired by the City mowed the grasses and weeds on August 11, 2014 (Attachment C). By that time, the weeds and grasses were very high and very dry, constituting a safety hazard. The fee for abatement of the safety hazard/nuisance on the 215 S 18th property totaled \$175.00, which was presented to FNMA by letter mailed on October 17, 2014 (Attachment D). According to the deed, the Maucks bought the property on October 13, 2014 (Attachment E).

On February 23, 2015, City learned of the new owner of the property and on February 25, 2015, the City sent the new owner a notice of assessment giving 60 days to pay or 30 days to object (Attachment F). This step was done as a courtesy and was not required by the Code. The Code provides that an assessment required to abate a nuisance follows the property, not any particular property owner or occupier. The new owner objected to the Notice of Assessment on March 5, 2015 (Attachment G).

Analysis

The next step is for Council to decide whether the City adhered to the Code. If the City followed its adopted code, then the imposition of the assessment is legal and the current owner should have to pay it or suffer a lien being placed on the property. This determination should be made after a hearing during a regularly scheduled City Council meeting after 30 days from the date the objection was received.

- 1) Mr. Mauck argues that the assessment should be against the former owner, not him.

The assessment is not against him, it is against the property upon which work had already been performed. The fact that a change of ownership apparently occurred after the work was performed but before the assessment notice had been mailed out does not negate the city's right to recover the abatement costs. See 8.12.250 (3), (5), (12), (13)(b), (15) and (17).

- 2) Mr. Mauck states: “. . . on October 14th I purchased the property with no awareness of the issue at hand. Due to the nature of buying a house, all liens should and must come forward at that time.”

On October 14th, the assessment had not yet ripened into a lien. The city, following its code, had to first present the notice of assessment for possible objection and Council determination of the final abatement cost. See SHMC 8.12.250(14). It had become an assessment, see SHMC 8.12.250(12) but not yet a lien. Assessments do not require recordation in order to be valid. Further, unrecorded liens or rights to a lien are general exceptions from Title Insurance coverage (see page 3 of Mr. Mauck’s title insurance policy), as if an unrecorded lien or right to a lien can be valid but the title company doesn’t want to have to pay for it. But that doesn’t mean that the buyer wouldn’t have to pay for it.

- 3) Mr. Mauck also states: “All issues with the property must come forth at the time of sale. The city did not come forth.”

The city had no notice to come forth, nor would the City be required to come forth, as perhaps with a bankruptcy proceeding, if it had been given notice.

- 4) Mr. Mauck also alleges “negligence” on the part of the city but does not specify any negligence that the city committed.

Instead, the city merely followed its code as required and continues to do so now.

Attachment H - is the language of the Code with relevant actions and dates interlineated in ALL CAPS:



CITY OF
ST. HELENS, OREGON
DEPARTMENT OF POLICE

TERRY MOSS
Chief of Police

June 12, 2014

Federal National Mortgage Association
3900 Wisconsin Ave NW
Washington, DC 20016

Dear Sir or Madam,

You have been identified as the owner or person in charge of property located at **215 S 18th St, St. Helens, Oregon**, which has been identified as a nuisance property. The current condition of the grass and vegetation is in violation of the City of St. Helens Municipal Code.

According to St. Helens Municipal Code 8.12.090(3):

"...no owner or person in charge of property shall allow weeds or grasses to grow on his or her property or in adjacent streets or alleys in excess of 10 inches in height between June 1st and October 15th of each year. If weeds or grasses are allowed to exceed 10 inches in height during the time periods specified above, the city may cut the vegetation if the owner or person in charge of the property fails to do so or requests the city to do so and the cost shall be charged to the owner or person in charge of said property or assessed against the property."

Receipt of this letter shall serve as notice that the City of St. Helens plans to take action to abate this nuisance. **You have until June 30, 2014 to bring the property into compliance.** Failure to remedy this situation may result in further action taken by the City of St. Helens. Please know that the cost of abatement not paid by the person responsible may be assessed to and become a lien on the property.

If you have any questions about this notice, please call the St. Helens Police Department at (503)397-3333 and ask to speak with Shelly Mahar.

Sincerely,

Terry Moss
Chief of Police

COLUMBIA County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2013

June 12, 2014 1:53:37 pm

Account # 10572 Map # 4N1W04-CA-02800 Code - Tax # 0201-10572 Legal Descr MAGNUS SAXON ADDITION Block - 4 Lot - "14,15" Mailing Name FEDERAL NATIONAL MORTGAGE ASSOCIATION Agent In Care Of Mailing Address 3900 WISCONSIN AVE NW WASHINGTON, DC 20016	Tax Status ASSESSABLE Acct Status ACTIVE Subtype NORMAL Deed Reference # 2014-2574 Sales Date/Price 04-28-2014 / \$0.00 Appraiser NANCY SULLIVAN
---	---

Prop Class	101	MA	SA	NH	Unit
RMV Class	101	01	30	000	829-1

Situs Address(s)	Situs City
ID# 215 S 18TH ST 2	ST HELENS
ID# 1 215 S 18TH ST 1	ST HELENS

Value Summary					
Code Area	AV	RMV	MAV	RMV Exception	CPR %
0201 Land		49,420		Land	0
Impr.		77,670		Impr.	0
Code Area Total	122,510	127,090	122,510		0
Grand Total	122,510	127,090	122,510		0

Code Area	ID#	RFD	Ex	Plan Zone	Land Breakdown				Size	Land Class	LUC	Trended RMV
					Value Source	TD%	LS					
0201					OSD - MULTI-FAMILY - DUPLEX	101						25,760
0201	1	R		SH:R-5	Residential Site	101	S		5,080.00			23,660
Grand Total									5,080.00			49,420

					Improvement Breakdown				Trended	
Code Area	ID#	Yr Built	Stat Class	Description	TD%	Total Sq. Ft.	Ex%	MS Acct #		RMV
0201	1	1940	232	Duplex	101	1,864				77,670
Grand Total						1,864				77,670

Attachment "B"

City of St. Helens
P.O. Box 278, St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.ci.st-helens.or.us

July 17, 2014

Federal National Mortgage Association
3900 Wisconsin Ave NW
Washington, DC 20016

Subject: Notice of Weed and Grass Abatement
215 South 18th St, St. Helens, Oregon
Property Map # 4N1W04-CA-02800

You have been identified as the owner or person in charge of subject property. Council has determined that the current condition of the grass and vegetation has been determined to be in violation of the City of St. Helens Municipal Code.

According to St. Helens Municipal Code 8.12.090(3):

"...no owner or person in charge of property shall allow weeds or grasses to grow on his or her property or in adjacent streets or alleys in excess of 10 inches in height between June 1st and October 15th of each year. If weeds or grasses are allowed to exceed 10 inches in height during the time periods specified above, the city may cut the vegetation if the owner or person in charge of the property fails to do so or requests the city to do so and the cost shall be charged to the owner or person in charge of said property or assessed against the property."

You are hereby directed to remove the all weeds and grass that are in excess of ten(10) inches in height within ten (10) days of this notice (on or before July 27, 2014). Please note that, pursuant to SHMC 8.12.090(3) weeds or grasses means:

"in addition to all plants commonly known by these terms, Russian thistles, Canadian thistles, Chinese thistles, cocklebur, poison oak, poison ivy, white mustard, silver saltbush, blackberries, any noxious weed or growth, or any brush, ferns, shrubs, or grass that are, or constitute, a fire hazard, a menace to public health or safety, or are unsightly."

If you fail to remove the nuisance by removing or cutting the weeds and grasses in excess of ten (10) inches in height, the City of St. Helens will remove the nuisance and the cost of the removal shall be assessed against the property. Failure to pay the assessment may result in the City placing a lien against the property, including any and all additional costs associated with filing the lien. You may protest this action by giving notice in writing to the city recorder within five (5) days from the date of this notice (on or before July 22, 2014). Please address a notice of protest or any other correspondence to City of St. Helens, Attn: Kathy Payne, City Recorder, PO Box 278, St. Helens, OR 97051.

Sincerely,



Kathy Payne,
City Recorder

**City of St. Helens
RESOLUTION NO. 1671**

**A RESOLUTION DETERMINING THAT A NUISANCE EXISTS UPON PROPERTY
LOCATED WITHIN ST. HELENS AND DIRECTING THAT NOTICE TO ABATE THE
NUISANCE BE POSTED ON SAID PREMISES**

WHEREAS, St. Helens Municipal Code (SHMC) Section 8.12.010(1)(d) and 8.12.090(3) makes permitting weeds or grasses to grow on property or in adjacent streets or alleys in excess of 10 inches in height between the dates of June 1 and October 15 of any year a violation of city code and a nuisance; and

WHEREAS, it appears that there are weeds and/or grasses growing on property or in adjacent streets or alleys in excess of 10 inches in height on the parcels listed in the attached Exhibit A, attached hereto and hereby incorporated by reference; and

WHEREAS, it appears that the parcels listed in Exhibit A are nuisance parcels and the City has the ability to abate the nuisance pursuant to SHMC 8.12.220 – 8.12.260.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The parcels listed in Exhibit A to this Resolution constitute nuisance parcels.

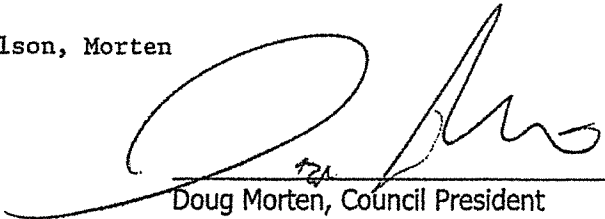
Section 2. Council hereby directs a notice to be posted on each premise listed in Exhibit A which contains: a description of the real property, by street address or otherwise; a direction to remove the nuisance within 10 days of the date of the notice; a description of the nuisance; a statement that unless such nuisance is removed, the City will remove the nuisance and the cost of removal shall be a lien against the property; and a statement that the person in charge of the property may protest the action by giving notice to the City Recorder within five (5) days from the date of the notice.

Section 3. The City Recorder shall cause a copy of said notice to be forwarded by registered or certified mail, postage prepaid, to the person in charge of the property at the last known address of such person. If the person responsible for the nuisance is not the owner, an additional notice shall be sent to the owner, stating that the cost of abatement not paid by the person responsible may be assessed to and become a lien on the property.

Approved and adopted by the City Council on July 16, 2014, by the following vote:

Ayes: Locke, Carlson, Morten

Nays: None


Doug Morten, Council President

ATTEST:


Kathy Payne, City Recorder

Exhibit A

Identified Weed and Grass Abatement Properties

Street #	Dir	Street	Map #
121-125		MCBRIDE	4N1W05-DD-01200
			4N1W03-BB-00600
			4N1W03-BB-00700
			4N1W03-BB-00702
NW Corner		ST HELENS & 2Nd	4N1W03-BB-00601
397	N	10th	5N1W33-DC-13900
255	N	3rd	5N1W34-CC-07100
354	N	4th	5N1W34-CB-02200
130	N	VERNONIA	4N1W05-DA-06900
325	S	14th	4N1W04-DB-16500
475	S	14th	4N1W04-DD-09400
215	S	18th	4N1W04-CA-02800
63	S	22nd	4N1W04-CB-12100

Attachment "C"



Ramos' Yard Maintenance LLC

57703 Old Portland Rd.
Warren, OR 97053

RECEIVED

AUG 13 2014

CITY OF ST. HELENS

Date 8/11/2014

Invoice # 14567

Bill To
The City of St Helens
Attn Sue
P O Box 278
St Helens, OR 97051

Job Location

Terms Due on receipt
Due Date 8/11/2014

Description
One Time Service (215 S. 18th st)

Amount
175.00

Paid by City

001-110-554000

8/14/14
LS

Check out our re-launched website!
See our story, customer reviews,
submit questions, and more!
www.ramosyard.com

*Interested in paperless billing? Send an email to: service@ramosyard.com and
sign up, today!*

Please Note: Any invoice that is past due is subject to a late charge of 6% of the amount of service. Please make your payment promptly to avoid fees. Thank you!

Ramos' Yard Maintenance LLC

service@ramosyard.com
www.ramosyard.com

503-366-7863

Total	\$175.00
Payments/Credits	\$0.00
Balance Due	\$175.00



City of St. Helens

P.O. Box 278, St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.ci.st-helens.or.us

October 17, 2014

Kerry Medel
Violations Department Supervisor
National Field Network
4581 Route 9, Suite 100
Howell, NJ 07731

Dear Sir or Madam,

In accordance with St. Helens Municipal Code 8.12.250, the City of St. Helens has removed the grasses and weeds in violation of Section 8.12.010(1)(d) and 8.12.090(3) of the St. Helens Municipal Code, from your property located at 215 South 18th, St. Helens Oregon.

Please consider this your bill for the yard maintenance services.

Amount Due: \$175.00

Payable to: City of St Helens
P.O. Box 278
St Helens, OR 97051

Please pay this amount within 14 days of this notice to avoid further collections action.

Respectfully,

Jon Ellis
City of St Helens
Finance Director
503-366-8227
jellis@ci.st-helens.or.us

CC:
Federal National Mortgage Association
3900 Wisconsin Ave NW
Washington, DC 20013

14-00451
COLUMBIA COUNTY TITLE



After recording return to:

Joseph M. Mauck

300 Madrona Ct

St. Helens, OR 97051

Until a change is requested all tax statements shall be sent to the following address:

Joseph M. Mauck

300 Madrona Ct

St. Helens, OR 97051

Escrow No. 01-143229

Title No. 14-00451

SPECIAL r.020212

Attachment "E"
COLUMBIA COUNTY, OREGON 2014-006793
DEED-D
Cnt=1 Pgs=2 HUSERB 10/14/2014 01:35:45 PM
\$10.00 \$11.00 \$20.00 \$5.00 \$10.00 = \$56.00

TH



00190472201400067930020023

I, Elizabeth E. Huser, County Clerk for Columbia County, Oregon certify that the instrument identified herein was recorded in the Clerk records.

Elizabeth E. Huser - County Clerk

SPECIAL WARRANTY DEED

Fannie Mae a/k/a Federal National Mortgage Association,

Grantor(s) hereby conveys and specially warrants to

Joseph M. Mauck and Melody D. Mauck,

Grantee(s) and grantee's heirs, successors and assigns the following described real property free of encumbrances created or suffered by the Grantor, except as specifically set forth herein, situated in the County of Columbia and State of Oregon, to wit:

The Southerly rectangular 30 feet of Lot 14 and the Northerly rectangular 30 feet of Lot 15, Block 4, MAGNUS SAXON ADDITION, in the City of St. Helens, in the County of Columbia and State of Oregon.

GRANTEE HEREIN SHALL BE PROHIBITED FROM CONVEYING CAPTIONED PROPERTY FOR A SALES PRICE OF GREATER THAN \$83,880.00 FOR A PERIOD OF THREE MONTHS FROM THE DATE OF THE RECORDING OF THIS DEED. GRANTEE SHALL ALSO BE PROHIBITED FROM ENCUMBERING SUBJECT PROPERTY WITH A SECURITY INTEREST IN THE PRINCIPAL AMOUNT OF GREATER THAN \$83,880.00 FOR A PERIOD OF THREE MONTHS FROM THE DATE OF THE RECORDING OF THIS DEED. THESE RESTRICTIONS SHALL RUN WITH THE LAND AND ARE NOT PERSONAL TO GRANTEE.

THIS RESTRICTION SHALL TERMINATE IMMEDIATELY UPON CONVEYANCE AT ANY FORECLOSURE SALE RELATED TO A MORTGAGE OR DEED OF TRUST.

The true and actual consideration for this conveyance is \$69,900.00.

Grantor is lawfully seized in fee simple on the above granted premises and SUBJECT TO: all those items of record, if any, as of the date of this deed and those shown below, if any:

and the grantor will warrant and forever defend the said premises and every part and parcel thereof against the lawful claims and demands of all persons claiming by, through, or under the grantor except those claiming under the above described encumbrances.

Attachment "E"

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

Dated this 13th day of October, 2014

Fannie Mae a/k/a Federal National Mortgage Association

BY: [Signature]
Cara Richter, Associate Attorney, Shapiro and Sutherland, LLC, Attorney in Fact

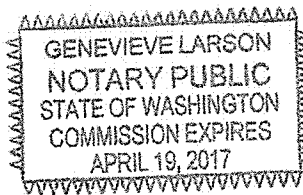
State of Washington

County of Clark

On this day personally appeared before me Cara Richter, Associate Attorney for Shapiro and Sutherland, LLC, as attorney in fact for Fannie Mae a/k/a Federal National Mortgage Association and that she executed the foregoing instrument by authority of and in behalf of said principal; and acknowledged said instruments to be the act and deed of said principal..

GIVEN under my hand official seal this 13th day of October, 2014.

[Signature]
Printed Name: Genevieve Larson
Notary Public in and for the State of
Washington residing at Clark Co.
My appointment expires 8/19/2017



Attachment 3



Columbia County Title & Escrow Services
240 South First Street
St Helens, OR 97051
Phone: (503) 397-2587
Title Fax: (503) 397-2490
Escrow Fax: (503) 366-1708

PRELIMINARY TITLE REPORT
SUPPLEMENTAL NO. 1

AmeriTitle
Attn: Tina Kelly
320 Church St. NE
Salem, OR 97301

Date: October 09, 2014
Our Order Number: 14-00451
Escrow Officer:
Title Officer: Gail Compton
Customer File Number: 01-143229

Property Address: 215 18th St. S, Suite 1, Saint Helens, OR 97051
215 18th St. S, Suite 2, Saint Helens, OR 97051

	<u>Liability</u>	<u>Premium</u>
ALTA 2006 Owner's Policy Standard	\$69,900.00	\$270.00
Short Term Credit applied in the amount of \$90.00		
(Underwriting fee - 11%)		
Proposed Insured: Joseph M. Mauck and Melody D. Mauck		

Return Document Fee \$5.00

Columbia County Title & Escrow Services is prepared to issue on request and on recording of the appropriate documents, a policy or policies of Stewart Title Guaranty Company, as applied for, with coverages as indicated, based on this preliminary report. As of **October 06, 2014** at 8:00 A.M. title to the property described herein is vested in:

FEDERAL NATIONAL MORTGAGE ASSOCIATION

Subject only to the exceptions shown herein and to the terms, conditions and stipulations contained in the policy form. No liability is assumed until a full premium has been paid and a policy issued.

LEGAL DESCRIPTION: SEE EXHIBIT "A" ATTACHED HERETO

Attachment 6

EXHIBIT "A"
LEGAL DESCRIPTION

The Southerly rectangular 30 feet of Lot 14 and the Northerly rectangular 30 feet of Lot 15, Block 4,
MAGNUS SAXON ADDITION, in the City of St. Helens, in the County of Columbia and State of Oregon.

SCHEDULE B

Attach mit E²

GENERAL EXCEPTIONS

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of said land or by making inquiry of persons in possession thereof.
3. Easements, or claims of easement, not shown by the public records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments or other facts which a correct survey would disclose.
5. Any lien, or right to a lien, for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the public records.

SPECIAL EXCEPTIONS:

6. Unpaid taxes for 2014-2015:

Levied Amount	: \$1,812.45
Account No.	: 10572
Property ID No.	: 4N1W04-CA-02800
Levy Code	: 0201

7. Minerals of whatsoever kind, subsurface and surface substances, including but not limited to coal, lignite, oil, gas, uranium, clay, rock, sand and gravel in, on, under and that may be produced from the Land, together with all rights, privileges, and immunities relating thereto, whether or not appearing in the Public Records or listed in Schedule B. The Company makes no representation as to the present ownership of any such interests. There may be leases, grants, exceptions or reservations of interest that are not listed.
8. Rights of the public in and to any portion of the herein described premises lying within the boundaries of streets, roads or highways.
9. Unrecorded leaseholds, rights of parties in possession, and security interests in trade fixtures, personal property or unattached improvements, if any.

END OF EXCEPTIONS

NOTES:

NOTE (a): We find no judgments or Federal Tax Liens against Joseph M. Mauck and/or Melody D. Mauck.

NOTE: Any map or sketch enclosed as an attachment herewith is furnished for information purposes only to assist in property location with reference to streets and other parcels. No representation is made as to accuracy and the company assumes no liability for any loss occurring by reliance thereon.

After the issuance of a preliminary title report, if a transaction is consummated in reliance thereon, but without requiring the issuance of the title policy applied for, the full scheduled charge applicable to the type of coverage normally issued on such transactions will apply.

Columbia County Title & Escrow Services



Gail Compton, Title Officer

gc/ll

Attachment E

Attachment E

COLUMBIA County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2014

October 9, 2014 8:57:46 am

Account #	10572	Tax Status	ASSESSABLE		
Map #	4N1W04-CA-02800	Acct Status	ACTIVE		
Code - Tax #	0201-10572	Subtype	NORMAL		
Legal Descr	MAGNUS SAXON ADDITION				
	Block - 4 Lot - "14,15"				
Mailing Name	FEDERAL NATIONAL MORTGAGE ASSOCIATION	Deed Reference #	2014-2574		
Agent		Sales Date/Price	04-28-2014 / \$0.00		
In Care Of		Appraiser	NANCY SULLIVAN		
Mailing Address	3900 WISCONSIN AVE NW				
	WASHINGTON, DC 20016				
Prop Class	101	MA	SA	NH	Unit
RMV Class	101	01	30	000	829-1

Situs Address(s)	Situs City
ID# 215 S 18TH ST 2	ST HELENS
ID# 1 215 S 18TH ST 1	ST HELENS

Value Summary					
Code Area	AV	RMV	MAV	RMV Exception	CPR %
0201 Land		58,260		Land	0
Impr.		61,330		Impr.	0
Code Area Total	119,590	119,590	126,180		0
Grand Total	119,590	119,590	126,180		0

Land Breakdown										
Code Area	ID#	RFD	Ex	Plan Zone	Value Source	TD%	LS	Size	Land Class	LUC
0201					OSD - MULTI-FAMILY - DUPLEX	115				
0201	1	R		SH:R-5	Residential Site	115	S	5,080.00		*
Grand Total								5,080.00		

Improvement Breakdown										
Code Area	ID#	Yr Built	Stat Class	Description	TD%	Total Sq. Ft.	Ex%	MS Acct #		Trended RMV
0201	1	1940	232	Duplex	115	1,864				61,330
Grand Total						1,864				61,330

A Hashmi E

Statement of Tax Account

COLUMBIA COUNTY TAX COLLECTOR
230 STRAND STREET
ST. HELENS, OR 97051
(503) 397-0060

10/9/2014 8:57:34 AM

FEDERAL NATIONAL MORTGAGE ASSOCIATION
 3900 WISCONSIN AVE NW
 WASHINGTON, DC 20016

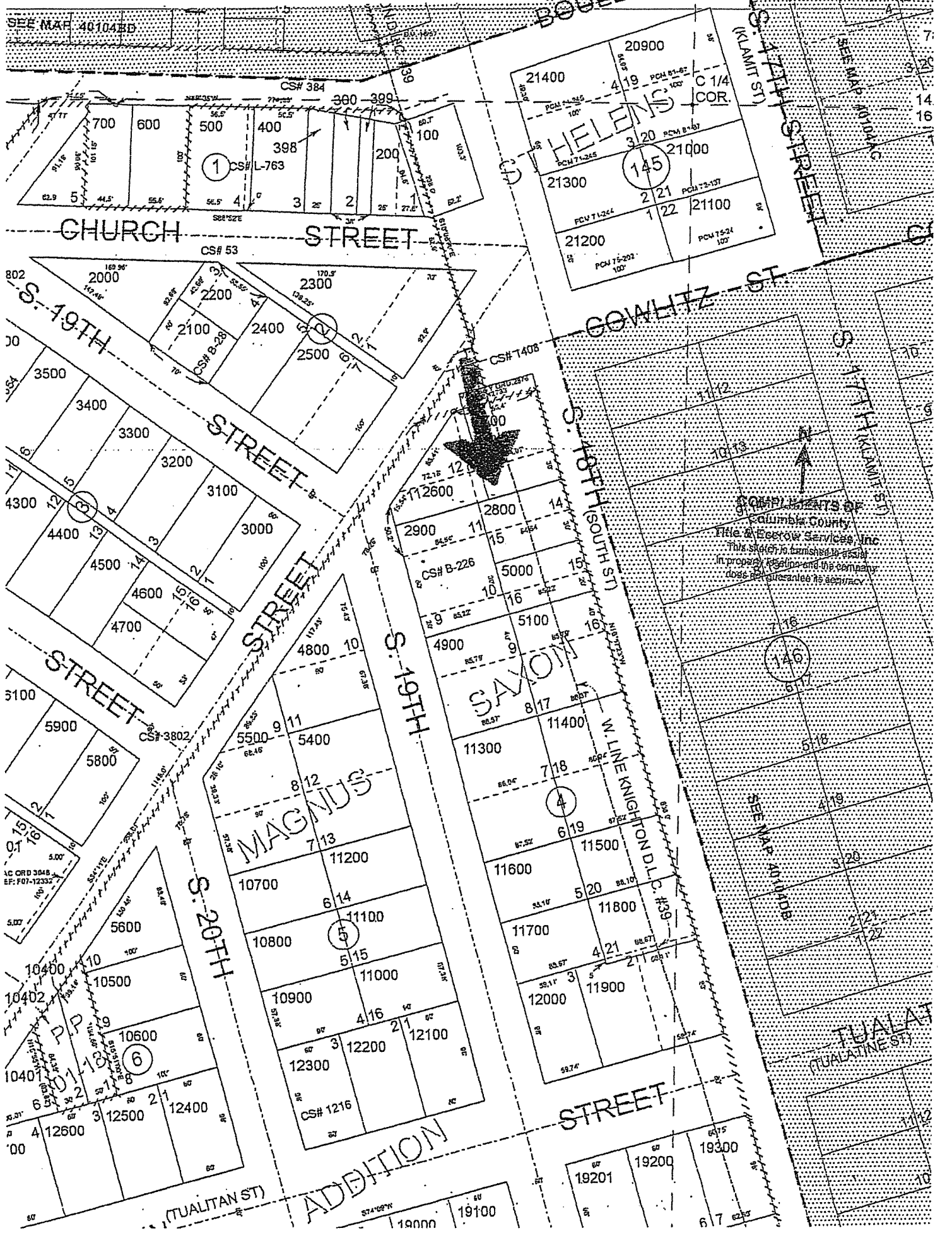
Tax Account #	10572	Lender	Bank of America
Account Status	Active	Loan #	1125139675592
Roll Type	Real Property	Property ID	0201 4N1W04-CA-02800
Situs Address	215 S 18TH ST 2, ST HELENS, OR 97051	Interest To	Oct 15, 2014

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2014	ADVALOREM	1,758.08	1,812.45	0.00	54.37	1,812.45	Nov 15, 2014
2013	ADVALOREM	0.00	0.00	0.00	0.00	1,820.15	Nov 15, 2013
2012	ADVALOREM	0.00	0.00	0.00	0.00	1,740.07	Nov 15, 2012
2011	ADVALOREM	0.00	0.00	0.00	0.00	1,702.10	Nov 15, 2011
2010	ADVALOREM	0.00	0.00	0.00	0.00	1,704.20	Nov 15, 2010
2009	ADVALOREM	0.00	0.00	0.00	0.00	1,651.73	Nov 15, 2009
2008	ADVALOREM	0.00	0.00	0.00	0.00	1,578.51	Nov 15, 2008
2007	ADVALOREM	0.00	0.00	0.00	0.00	1,536.33	Nov 15, 2007
2006	ADVALOREM	0.00	0.00	0.00	0.00	1,488.63	Nov 15, 2006
2005	ADVALOREM	0.00	0.00	0.00	0.00	1,515.32	Nov 15, 2005
2004	ADVALOREM	0.00	0.00	0.00	0.00	1,446.14	Nov 15, 2004
2003	ADVALOREM	0.00	0.00	0.00	0.00	1,404.02	Nov 15, 2003
2002	ADVALOREM	0.00	0.00	0.00	0.00	1,354.18	Nov 15, 2002
2001	ADVALOREM	0.00	0.00	0.00	0.00	1,347.47	Nov 15, 2001
Total		1,758.08	1,812.45	0.00	54.37		

Tax Notations

Notation Code	Date Added	Description
RETURNED MAIL	10/31/2013	UTF - tax stmt. mg



Attachment "F"



City of St. Helens

P.O. Box 278, St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.ci.st-helens.or.us

February 25, 2015

Mauck Joseph M & Melody D
300 Madrona Ct
St. Helens, OR 97051

Dear Sir or Madam,

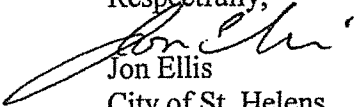
In accordance with St. Helens Municipal Code 8.12.250, the City of St. Helens has removed the grasses and weeds in violation of Section 8.12.010(1)(d) and 8.12.090(3) of the St. Helens Municipal Code, from your property located at 215 South 18th Street, St. Helens Oregon. Notices of abatement and billings were sent to the owner of record with no response (reference attachments). The City is now in the process of placing a lien on the property for the applicable abatement costs (tentatively set for Council Meeting on May 6, 2015 at 7 PM at 265 Strand Street, St Helens).

This Notice of Assessment is being sent to you pursuant to St. Helens Municipal Code section 8.12.250(13) because it now appears that you are the owners or persons in charge of this property. Please be aware that if the cost as indicated, is not paid within 60 days of the date of this letter, the City will either bring a legal action under ORS 30.315(1)(a) in small claims court for collection or will place a lien against the property. If you object to the cost of the abatement as indicated, you may file a notice of objection with the city recorder within 30 days from the date of this notice. An objection to the proposed assessment will be heard and determined by the council in its regular course of business. It is unfortunate that you have to receive this notice, but abatement actions are tied to the property and not to any one property owner.

Assessment Amount Due: \$175.00
Payable to: City of St Helens
P.O. Box 278
St Helens, OR 97051

Please pay this amount within 60 days of this notice to avoid further collections action.

Respectfully,


Jon Ellis
City of St. Helens
Finance Director
503-366-8227
jellis@ci.st-helens.or.us

Attachment 'F'

COLUMBIA County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2014

February 23, 2015 2:29:34 pm

Account # 10572
 Map # 4N1W04-CA-02800
 Code - Tax # 0201-10572
 Legal Descr MAGNUS SAXON ADDITION
 Block - 4 Lot - "14,15"

Tax Status ASSESSABLE
 Acct Status ACTIVE
 Subtype NORMAL

Mailing Name MAUCK JOSEPH M & MELODY D
 Agent
 In Care Of
 Mailing Address 300 MADRONA CT
 ST HELENS, OR 97051

Deed Reference # 2014-6793
 Sales Date/Price 10-13-2014 / \$69,900.00
 Appraiser NANCY SULLIVAN

Prop Class 101 MA SA NH Unit
 RMV Class 101 01 30 000 829-1

Situs Address(s)	Situs City
ID# 215 S 18TH ST 2	ST HELENS
ID# 1 215 S 18TH ST 1	ST HELENS

Value Summary					
Code Area	AV	RMV	MAV	RMV Exception	CPR %
0201 Land		58,260		Land	0
Impr.		61,330		Impr.	0
Code Area Total	119,590	119,590	126,180		0
Grand Total	119,590	119,590	126,180		0

Land Breakdown											
Code Area	ID#	RFD	Ex	Plan Zone	Value Source	TD%	LS	Size	Land Class	LUC	Trended RMV
0201					OSD - MULTI-FAMILY - DUPLEX	115					31,050
0201	1	R		SH:R-5	Residential Site	115	S	5,080.00		*	27,210
Grand Total								5,080.00			58,260

Code Area	Yr Built	Stat Class	Improvement Breakdown			Total Sq. Ft.	Trended RMV
ID#			Description	TD%	Ex% MS Acct #		
0201	1	1940	232	Duplex			
				115		61,330	
				Grand Total		61,330	
					1,864		

COLUMBIA COUNTY TAX COLLECTOR Tax Statement

Attachment "F"

2/23/2015 2:31:10 PM

REAL PROPERTY TAX STATEMENT
JULY 1, 2014 TO JUNE 30, 2015
COLUMBIA COUNTY, OREGON
ST. HELENS, OR 97051

ACCOUNT NO:
10572

PROPERTY DESCRIPTION
CODE: 0201
MAP: 4N1W04-CA-02800
ACRES: 0.12
SITUS: 215 S 18TH ST #2 ST HELENS
LEGAL: MAGNUS SAXON ADDITION 4 "14,15"

(LAST YEAR'S TAX 1,820.15)

CURRENT YEAR TAX DETAIL

	NW REGIONAL ESD	15.76
	ST HELENS 502 SCHOOL	551.20
FEDERAL NATIONAL MORTGAGE ASSOCIATION	PORTLAND COMM COLLEGE	30.99
3900 WISCONSIN AVE NW	EDUCATION TOTAL:	597.95
WASHINGTON, DC 20016		
	COLUMBIA COUNTY	156.03
	JAIL OPERATIONS - 3 YEAR LEVY	69.33
	COLUMBIA 4H & EXTENSION	6.39
	COL 9-1-1 COMM DISTR	63.24
	COLUMBIA VECTOR	14.15
	GTR ST HELENS PK & REC	28.07
	PORT OF ST HELENS	9.81
	COLUMBIA SWCD	11.18
	ST HELENS CITY	228.15
	COLUMBIA RIVER FIRE	355.55
	CCDA - COLCO DEV AGENCY	19.23
	GENERAL GOVT TOTAL:	961.13
VALUES: LAST YEAR THIS YEAR		
REAL MARKET (RMV)		
LAND 49,420 58,260		
STRUCTURES 77,670 61,330		
TOTAL RMV 127,090 119,590		
ASSESSED (AV)		
TOTAL AV 122,510 119,590		
EXEMPTIONS		
NET TAXABLE: 122,510 119,590		
	COLUMBIA COUNTY	29.17
	ST HELENS 502 SCHOOL	171.65
	PORTLAND COMM COLLEGE	52.55
	BONDS - OTHER TOTAL:	253.37
	2014-15 TAX (Before Discount)	1,812.45

BOA Bank of America
1125139675592

VALUATION (503) 397-2240
TAX PAYMENT (503) 397-0060

PAYMENT OPTIONS		DateDue	Amnt	DateDue	Amount	DateDue	Amount
Full Pymnt with 3% Dis:		11/17/14	1,758.08				
2/3 Pymnt with 2% Dis:		11/17/14	1,184.13			5/15/15	604.15
1/3 Pymnt:		11/17/14	604.15	2/15/15	604.15	5/15/15	604.15
Tear Here		PLEASE RETURN THIS PORTION WITH YOUR PAYMENT				Tear Here	

2014-2015 PROPERTY TAXES		COLUMBIA COUNTY REAL	ACCOUNT NO.	10572
PAYMENT OPTIONS	Discnt	DateDue	Amnt	DateDue
Full Pymnt Enclosed	3%	11/17/14	1,758.08	
2/3 Pymnt Enclosed	2%	11/17/14	1,184.13	
1/3 Pymnt Enclosed	0%	11/17/14	604.15	2/15/15
			604.15	5/15/15

DISCOUNT IS LOST & INTEREST APPLIES AFTER DUE DATE Mailing address change on back
Enter Payment Amount

\$

FEDERAL NATIONAL MORTGAGE ASSOCIATION
3900 WISCONSIN AVE NW
WASHINGTON, DC 20016

MAKE PAYMENT TO:
COLUMBIA COUNTY TAX OFFICE
230 STRAND STREET
ST. HELENS, OR 97051

10572 - 181245

Jon Ellis

Attachment "G"

From: Jon Ellis
Sent: Friday, March 06, 2015 6:53 PM
To: 'harider@juno.com'
Subject: RE: Abatement issue at 215 S 18th st

Mr. Mauck,

I have received your correspondence and have forward it to the City Recorder and our Legal Counsel to get further direction as to the formal process. I will update you by mid-week as to the next steps.

Respectfully,

Jon Ellis
City of St Helens
Finance Director
503-366-8227

From: harider@juno.com [<mailto:harider@juno.com>]
Sent: Thursday, March 05, 2015 12:17 PM
To: Jon Ellis
Subject: Abatement issue at 215 S 18th st

To the council and who it may concern,
On June 12th, 2014 the previous owner of the property located at 215 S 18th St was notified of their weed abatement issue. After apparent willful ignorance of the issue by the owner, the city of St Helens called upon a landscaper to take care of the issue. The city was charged, and thereafter the bill was forwarded to the property owner. The previous owner again ignored the issue and on October 14th I purchased the property with no awareness of the issue at hand. Due to the nature of buying a house, all liens should and must come forward at that time. As none did, I bought the property at a price that I deemed fair.
Now, on February 28th, almost five months after my purchase, with no initial request or warning, the city of St Helens sends me a bill from an incident started almost a year ago, threatens me with a property lien, and expects, (due to the cities negligence) that I will pay instead.
The notice was issued to the prior resident. The notice was not part of an identified property record. The property has been sold. All issues with the property must come forth at the time of sale. The city did not come forth.
I would request, that due to cities failure to obtain money from the previous owner and bank entity, that they would not victimize a new local owner who should not, nor cannot ignore the request due to logistics as the previous owner did.
Sincerely,
Joe Mauck

Attached: Liens on Property at time of sale
Property sale receipt

Man, 63, Avoids Wrinkles

63 Yr Old Man Shares Simple DIY Skin Tightening Method He Uses At Home
healthylivinglifeguide.com

Attachment "H"

The following is the language of the Code with relevant actions and dates interlineated in ALL CAPS:

"8.12.250 General abatement.

All nuisances defined herein may be abated in the manner provided by this chapter.

(1) Upon determination by the common council that a nuisance as defined in this chapter or any other ordinance of the city exists, or can reasonably be expected to come into existence within the next 90 days, the common council shall forthwith cause a notice to be posted on the premises liable for the abatement, directing the removal of such nuisance. UNOFFICIAL NOTICE OF NUISANCE AND DIRECTION TO ABATE THE NUISANCE DATED 6/12/14. COUNCIL DETERMINED EXISTENCE OF NUISANCE AND DIRECTED ABATEMENT BY RESOLUTION 1671 DATED 7/17/14.

(2) At the time of posting, the city recorder shall cause a copy of such notice to be forwarded by registered or certified mail, postage prepaid, to the person in charge of the property at the last known address of such person. NOTICE MAILED TO FNMA ON 7/17/14 WITH DEADLINE FOR ABATEMENT OF 7/27/14.

(3) The notice to abate shall contain:

(a) A description of the real property, by street address or otherwise, on which such nuisance exists.

(b) A direction to remove the nuisance within 30 days from the date of the notice, except as otherwise provided by this chapter.

(c) A description of the nuisance.

(d) A statement that unless such nuisance is removed, the city will remove the nuisance and the cost of removal shall be a lien against the property.

(e) Statement that the person in charge of the property may protest the action by giving notice to the city recorder within 10 days from the date of the notice; except that such protest must be made within five days in the case of weeds, grass and other noxious growth obstructing or hazardous trees or shrubs.

If the person responsible is not the owner, an additional notice shall be sent to the owner, stating that the cost of abatement not paid by the person responsible may be assessed to and become a lien on the property. NOTICE MAILED TO FNMA ON 7/17/14 WITH DEADLINE FOR ABATEMENT OF 7/27/14.

(a) The total cost, including the administrative overhead, of the abatement.

(b) A statement that the cost as indicated, if not paid within 60 days, will result in the city bringing legal action under ORS 30.315(1)(a) in small claims court for collection and/or will become a lien against the property.

(c) A statement that if the person in charge of the property objects to the cost of the abatement as indicated, he may file a notice of objection with the city recorder within 30 days from the date of the notice. NOTICE OF ASSESSMENT SENT TO FNMA ON 10/17/14;, THEN, AS A COURTESY TO NEW OWNER ON 2/25/15. OWNER FILED OBJECTION ON 3/5/15.

(14) Upon the expiration of 30 days after the date of the notice, objection to the proposed assessment shall be heard and determined by the council in its regular course of business. DATE AND TIME PROPOSED FOR THIS MATTER IS April 1, 2015 AT 7:00 PM.

(15) An assessment for the cost of abatement as determined by the council shall be made by resolution of the council and shall thereupon be entered in the docket of city liens; and upon such entry being made, it shall constitute a lien upon the property from which the nuisance was removed or abated.

(16) The lien shall be collected in the same manner as liens for street improvements are collected and shall bear interest at the rate of 10 percent per annum. Such interest shall commence to run 30 days after the entry of the lien in the lien docket.

(17) An error in the name of the person in charge of the property shall not void the assessment, nor will a failure to receive the notice of the assessment render the assessment void but it shall remain a valid lien against the property.

City of St. Helens
ORDINANCE NO. 3182

**AN ORDINANCE VACATING A PORTION OF
THE SOUTH 4TH STREET (WINTER STREET) RIGHT OF WAY**

WHEREAS, a petition to vacate a portion of the S. 4th Street right of way was filed with the City Recorder on or about January 26, 2015; and

WHEREAS, a Notice of Street Vacation was published February 18, 2015 and February 25, 2015 in *The Chronicle* describing the property to be vacated, the date the petition was filed, the date and location for objections, and the date of the hearing; and

WHEREAS, copies of the Notice of Street Vacation were posted near the property proposed to be vacated February 17, 2015; and

WHEREAS, a public hearing was held on March 4, 2015 and testimony was received for the record.

NOW, THEREFORE, THE CITY OF ST. HELENS DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts the following findings based on the record:

- a. The Council received notice of the petition and set the public hearing date.
- b. The Notice of Street Vacation was duly published and posted in the manner required by law.
- c. The City Recorder has searched the City records and certified that there are no outstanding liens against the property to be vacated. They also certified that the real estate taxes on this property are also current.
- d. The majority of affected property owners support the street vacation request.

Section 2. The portion of S. 4th Street right of way requested to be vacated, hereby vacated from and after the effective date of this ordinance, is underdeveloped right of way that is described as follows:

The west 15 feet of the South 4th Street right-of-way abutting Lots 12 and 13, Block 40, of the St. Helens Subdivision, City of St. Helens, Columbia County, Oregon.

Section 3. The City reserves to itself and any operating public utility provider, easements over the entire vacated street right-of-way for access, maintenance and repair of any existing or future public facility or public utility, except such easements are not reserved for the vacated area where the existing building is located. The location of the existing building is depicted per **Attachment "A"** attached hereto.

Section 4. The City Recorder shall file a certified copy of this Ordinance with the County Clerk, the County Assessor, and the County Surveyor of Columbia County, Oregon.

Read the first time: March 18, 2015

Read the second time: April 1, 2015

APPROVED AND ADOPTED this 1st day of April, 2015 by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder



<div>REGISTERED PROFESSIONAL LAND SURVEYOR</div> <div><i>Philip Dewey</i></div> <div>OREGON JULY 12, 1968 PHILIP DEWEY 847</div>	BASIS OF BEARING _____	SURVEY FOR <u>STEVE CUPP</u>
	REFERENCE MAP No. <u>WIN 436</u>	LOTS <u>12 + 13</u> BLOCK <u>40</u>
REFERENCE MAP No. _____	SUBDIVISION <u>ST. HELENS</u>	
REFERENCE MAP No. _____	DONATION LAND CLAIM _____	
WORK MAP No. _____	IN THE <u>NW</u> $\frac{1}{4}$ OF THE <u>SW</u> $\frac{1}{4}$ OF	
FIELD BOOK <u>167</u> PAGE <u>15</u>	SECTION <u>3</u> T. <u>4</u> N., R. <u>1</u> W., W. M.	
FIELD BOOK _____ PAGE _____	COLUMBIA COUNTY, OREGON.	
DEED REF. D. B. _____ PAGE _____	DATE <u>APRIL 1981</u> Scale: 1" = <u>30</u> ft.	
DEED REF. D. B. _____ PAGE _____	<i>Revised 4-22-81</i>	

City of St. Helens
RESOLUTION NO. 1695

**A RESOLUTION TO AMEND RESOLUTION NO. 1454,
THE BUSINESS LICENSE FEE SCHEDULE,
REGARDING THE LATE RENEWAL FEE**

WHEREAS, the City of St. Helens currently assesses a late renewal fee for those businesses that fail to renew an annual business before February 1 of the license year; and

WHEREAS, the late fee is assessed at \$20 per month after February 1 with no cap; and

WHEREAS, in order to promote a more business-friendly environment (in line with Council Goal 4 – Facilitate Economic Development Activities) and help facilitate compliance with local business license rules, City staff recommends setting a cap on late fee accruals of three months per calendar year (\$60 per year).

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. That the Business License Fee Schedule adopted by Resolution No. 1454, and amended by Resolution Nos. 1466 and 1520, is hereby amended and attached as Exhibit A (additions in red; strikethrough deletions).

Section 2. The effective date of this resolution is upon adoption by the City Council.

PASSED AND ADOPTED by the City Council on this 1st day of April, 2015, by the following vote:

Ayes:

Nays:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

Business License Fee Schedule

Fee Type	Amount
1. Resident Business - Δ business location is inside St. Helens City Limits \$55 annual fee plus \$5.00 per full-time employee in excess of two devoting the principal part of his/her time to such business. Average number of persons regularly employed by said business during the year immediately preceding the year for which the application for license is made. This average shall be computed by adding all regular employees listed on the quarterly social security reports during the year and dividing this total by four. If the firm or business makes a different number of social security reports than four, the average shall be computed by dividing by the number of reports made.	\$55.00 per calendar year +\$5.00 per full-time employee or two part-time employees <i>Not to exceed a maximum of \$1000 annually.</i>
2. Non-Resident Business - Δ business location is outside St. Helens City Limits	\$100.00 per calendar year Flat Fee. Do Not pay per employee.
3. Residential Rentals (2 or more rental units) - Submit address list of all rental units. Includes houses, multifamily (duplex = 2 units, triplex = 3 units), apartments, hotel, motel. This cannot be combined with another type of business license.	\$10.00 per unit
4. Commercial Rentals - Submit address list of all rental units. This cannot be combined with another type of business license.	\$40.00 per unit
5. Delivery Service Only for Non-Resident Business	\$50.00 per calendar year Flat Fee. Do Not pay per employee.
6. 7-Day License - May be renewed one time for a total of 14 days. These fees cannot be applied toward annual fee.	\$25.00 per calendar year
7. Mobile Home Park	\$4.00 per space
8. Taxicab Company Permit – initial fee	\$35.00 initial application
9. Taxicab Driver Permit – initial fee	\$35.00 initial application
10. Taxicab Driver Permit – renewal fee	\$20.00 per calendar year
11. Late Application Fee – Fail to file the application 30 days prior to the date the license is requested to be effective.	\$15.00
12. Late Renewal Fee – Fail to renew an annual business before February 1 st of the license year.	\$20.00 per month after Feb. 1 st not to exceed \$60.00 per calendar year
13. Transfer of License/Change of Business Ownership	\$10.00
14. Non-refundable Appeals Fee	\$125.00
15. OLCC Original Application Processing Fee	\$100.00
16. OLCC Change in Ownership, Location, or Privilege Processing Fee	\$75.00
17. OLCC Renewal or Temporary Application Processing Fee	\$35.00
18. Sidewalk Vendor Application Fee	\$60.00 non-refundable
19. Sidewalk Vendor Permit Fee	\$75.00
20. Sidewalk Vendor Appeal Fee	\$75.00
21. Sidewalk Vendor Renewal Fee – Applies only to valid permits. If you have an invalid permit, you will need to begin the application process over again.	No fee unless permit is invalid

- ☐ Businesses granted licenses **after June 30th** shall pay 50% of the appropriate license fee total.
- ☐ Businesses granted licenses **after September 30th** shall pay 25% of the appropriate license fee total.
- ☐ The Change of Ownership/Re-Issue fee is \$10.
- ☐ Secondhand Dealers/Pawnbrokers and Taxicab companies are required to register their businesses on a separate application, in addition to this business license. Contact City Hall for appropriate forms to complete.
- ☐ **If you do not pay before February 1st, you will be assessed a late fee.**

Example: Mr. Smith comes in to get his Resident Business License renewed on May 15th, although he has been operating his business since January 1st of the year. He has two full-time employees in addition to himself. He will be assessed a \$20 late fee for the months of February, March, and April, and May for a maximum of \$60.00.

Example:

Fee Type 1	\$	55.00
Plus 2 FT employees:		+ 10.00
Total Fee	\$	65.00
Late Fee	\$	+ 60.00 (\$20 x 3 months)
TOTAL DUE	\$	125.00*

***Do not pay this amount!! This is an example only.!!**

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Neal Sheppard Interim Public Works Co-Directors	
Date:	1 April 2015	
Subject:	Award Bid for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623	

Background:

Eisenschmidt Lane is a short roadway located approximately 550 feet south of Columbia Boulevard off of S. 12th Street. The roadway is only 280 feet long but is the primary access to Civic Pride Park and Eisenschmidt Pool, and is also used as the main egress route for school busses and parents dropping off students at the adjacent Lewis & Clark Elementary School. Many students walk along the north side of the road where there is a paved pathway separated from the vehicle lanes by a broken and disjointed curb line. In addition to the sub-standard walkway, the roadway pavement is showing extreme distress and is developing a small sink hole. This project will replace the paved walkway with a new 6-ft wide sidewalk and repave the width of Eisenschmidt Lane.

Plans and specifications were released for bids on March 10, 2015. Complete submitted bids were opened publically at 2:00 p.m. on March 31, 2015 with the following verified results:

FIRM	LOCATION	BID

The pre-bid estimate range was \$44,000 to \$48,000. The project is identified in the current 2014/2015 Budget as the Eisenschmidt Sidewalk/Overlay project.

Recommendation:

Award the contract for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623 to XXXX as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Neal Sheppard Interim Public Works Co-Directors	
Date:	1 April 2015	
Subject:	Award Bid for the St. Helens Street AC Overlay Project, 13 th Street to Milton Way, R-622	

Background:

St. Helens Street between N. 13th Street and Milton Way is classified by the Transportation System Plan as a Minor Arterial and is the primary route from the business district and the Riverfront District to Highway 30. It has not received any major maintenance for approximately 20 years, when a crack sealing project was performed to prolong the surface of the roadway. The road has been showing signs of distress and is in need of pavement preservation measures. An asphalt overlay project was initially put into development in 2013 but was put on hold while other utility maintenance could be completed so the new asphalt will not need to be disturbed once the overlay is completed. Those repairs and upgrades are now complete and the plans and specifications for the St. Helens Street AC Overlay Project have been finalized.

The project was released for bids on March 10, 2015. Complete submitted bids were opened publically at 2:15 p.m. on March 31, 2015 with the following verified results:


FIRM	LOCATION	BID

The pre-bid estimate range was \$185,000 to \$205,000. The project is identified in the current 2014/2015 Budget as the St. Helens Street Overlay project.

Recommendation:

Award the contract for the St. Helens Street AC Overlay Project, 13th Street to Milton Way, R-622 to XXXX as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the St. Helens Street AC Overlay Project, 13th Street to Milton Way, R-622. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Neal Sheppard Interim Public Works Co-Directors	
Date:	1 April 2015	
Subject:	Award Purchase of Street Sweeper	

Background:

Among the many vital services provided by the Public Works Department is street sweeping. Although some may think of this process as non-essential and for beautification only, the reality is that without this service the City's storm drain system would quickly become overwhelmed with trash, debris, and leaves, and would cease to function. The result would be a far larger degree of flooding in neighborhoods throughout the City and much higher costs associated with cleaning and maintaining the storm system. The department's one street sweeper has been in service for six years and has been utilized on a near-daily basis. The replacement of the sweeper is included in the approved 2014/2015 Budget for \$275,000.

State contracting law allows utilization of a cooperative procurement process for obtaining competitive bids to streamline the purchasing process and save costs. Competitive bids for the required equipment were received by the National Joint Powers Alliance (NJPA) through Enviro-Clean Equipment, from Gresham, Oregon. The low bid was provided by Atlantic Machinery Inc. at a total amount of \$216,542.00, less the trade-in for the existing sweeper of \$40,000.00. The total of the new sweeper purchase nets to \$176,542.00. Legal counsel has reviewed the bidding and purchasing process utilized by NJPA and determined that it satisfies all state and local requirements.

Recommendation:

Council award bid for the street sweeper purchase to Enviro-Clean Equipment Inc. through the NJPA purchasing program in the amount of \$176,542.00.

Attachment:

NJPA contract pricing worksheet.

ATLANTIC

MACHINERY INC.

Sewer and Street Equipment Specialists

SWEEPER UNIT - NJPA CONTRACT 022014-AMI

3/13/15

Customer: CITY OF ST. HELENS

Location: OREGON

Participating Dealer: ENVIRO-CLEAN EQUIPMENT

Description	Amount
Schwarze Model A7000 Street Sweeper DEMONSTRATOR unit with all standard equipment	
International Model 4300 chassis with Automatic Transmission and A/C with 220 HP diesel engine	
Chassis to have 50gallon fuel tank, dual steering, right and left hand steering, right and left hand position shall have their own speedometer, dual air pressure gauges, water temperature gauge, parking brake light, high beam light controls and turn signals. AM/FM Radio, windshield wiper control w/ delay at both driving positions.	
Auxiliary diesel engine, John Deere, engine to be equipped with a 3 point safety engine shutdown device that shuts down engine for low oil pressure, high coolant temp and low coolant level, 12 volt electrical system, 65 amp alternator and re-settable circuit breakers, auxiliary engine, muffler, 50 gallon fuel tank, battery box, hydraulic tank and cooler to be protected by a shroud.	
Hydraulic power shall be used to operate all broom rotation and lifting functions. Sweeper shall utilize a multi-stage gear driven hydraulic pump, minimum of 25 gallon capacity vented hydraulic reservoir required.	
12 volt DC hydraulic back up system shall be provided which may be used to operate all hydraulic functions without starting the auxiliary engine	
Hopper volumetric capacity shall be not less than 8.4 cubic yards. The usable capacity shall not be less than 7.0 cubic yards	
Hopper drop down screens	
15" x 32" inspection doors shall be provided on left and right side of hopper.	
A hopper door open/close switch to be mounted on console to allow rear door to be operated from inside the cab.	
Heavy-duty steel blower shall be used to create air pressure and suction for removing debris from road surface. Sweepers that clean road surfaces by using suction only will not be accepted.	
Fan must provided 360 degree average dB rating of 72.0 or less at an unobstructed distance of 50 feet at 2000 RPM. Blower housing will be constructed of 3/16" abrasion resistant steel with the inside of the housing covered by a replaceable rubber wear liner.	

Description	Amount
The sweeper pickup head shall not be less than 90 inches wide and 36" long giving a total head area of 3240 sq inches.	
Dual gutter brooms shall be 44" minimum diameter each and provide a minimum of 144" sweeping path (including suction head).	
Sweeper will have sweeps in reverse which allows it to sweep in both forward and reverse with the head down without causing damage to head or other components. Sweeping heads that are not designed to sweep in reverse and that require add on devises such as chains attached to the head and chassis axle to meet this requirement will not be accepted.	
Dual gutter broom shall incorporate a hydraulically actuated tilt capacity of 27 degrees remotely controlled from the console in the cab.	
Dual gutter broom extension overdrive	
Stainless steel hopper and stainless drop down screens	
Hopper sound suppression	
Hopper hand hose 8" diameter with power boom	
8" serrated ring for handhose	
4' x 8" hand hose extension	
Hopper deluge system	
Hopper up alarm and indicator	
Dust control system shall be provided	
Water tank capacity shall not be less than 250 gallons and be constructed of polyethylene for strength and corrosion resistance	
Water tank sight gauge side of tank	
Water tank low level light and alarm	
Front mounted spray bar	
Hopper spray bar with an additional 4 nozzles	
High pressure wash down system with pump and wand	
50' hose reel kit for washdown system	
A 25' fire hydrant fill hose, hydrant wrench and hose storage rack shall be provided.	
2 adjustable spray nozzles shall be located at each gutter broom, two spray nozzles on pickup head, 2 in the pickup tube and 2 in the body.	
Water system shall incorporate an air purge system for flushing water lines during freezing conditions	

Description	Amount
Water level gauge in cab shall be provided	
Engine remote throttle	
Remote grease fittings, fan	
LED amber strobe light with limb guard will be provided	
Cab mounted Bar light - LED	
12" parabolic mirrors	
Single camera system	
Air horn	
Sweeper shall have stop/tail lights and turn signals mounted into the rear bumper at a height of 35", two dump lights mounted on the rear, two gutter broom lights (one each broom) a slow moving vehicle sign, cab mounted 5lb fire extinguisher and a warning triangle kit shall be provided	
Back up alarm	
Bronze Warranty- (standard) one year / 1200 hours on sweeper, one year parts & labor, two years / 2400 hours on sweeper skids, five year / 6000 hour limited hydraulic coverage	
18 7/8" wide x 10 ½" tall x 24 5/8" deep lockable tool box shall be provided. Access shall be from the curb side of sweeper	
Dual color camera system with extra light for pickup head	
Air ride passenger seat	
Adjustable skid shoe stops	
Body mounting on chassis	
Sweeper to be painted with Dupont Imron 5000 Polyurethane paint, white	
Local dealer pre-delivery inspection and training at customer facility	
DELIVERY CUSTOMER FACILITY	
TOTAL UNIT COST	\$216,542.00
Trade In- 2009 Schwarze A7000 mounted on a IHC 4300 Chassis S/N 09-A7000-0331	(\$40,000.00)
TOTAL PRICE AFTER TRADE	\$176,542.00

Vendor: Atlantic Machinery, Inc.
2628 Garfield Ave
Silver Spring, MD 20910
Phone Number: 301-585-0800
Fax Number 301-585-7681
Contact: M.J. DuBois
Email: mjdubois@atlanticmachineryinc.com

AFTER RECORDING RETURN TO:

**City of St. Helens
P.O. Box 278
St. Helens, OR 97051**

NO CHANGE IN TAX STATEMENT

This space is reserved for recorder's use.

DEDICATION DEED

City of St. Helens, an Oregon municipal corporation and owner of certain real property situated in the City of St. Helens, Columbia County, Oregon, does hereby forever dedicate to the public for public road and utility purposes the following described real property, for use of the public as a public way:

Tract A of the Green Tree Acres Subdivision, City of St. Helens, Columbia County, Oregon.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2009. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2009.

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The true consideration for this conveyance is \$0.

To have and to hold, the above-described and granted real property for the purposes hereinbefore set forth unto the public forever.

Randy Peterson, Mayor
City of St. Helens

Date

STATE OF OREGON)
) ss.
County of Columbia)

This instrument was acknowledged before me on _____,
_____, by _____.

NOTARY PUBLIC FOR OREGON
My Commission Expires:_____

[Remainder of Page Intentionally Left Blank]

MUTUAL AID AND ASSISTANCE AGREEMENT FOR THE PROVISION OF EMERGENCY SERVICES RELATED TO WATER AND WASTEWATER UTILITIES

This Mutual Aid and Assistance Agreement ("Agreement") establishes a Mutual Aid Assistance Program among signatories to this Agreement, and contains procedures and standards for a water and wastewater utility Mutual Aid and Assistance Program.

AGREEMENT

This Agreement is entered into by the Members that have, by executing this Agreement, manifested their intent to enter into a Mutual Aid and Assistance Program through the Oregon Water/Wastewater Agency Response Network (ORWARN). Associate Members may also become affiliated with ORWARN by executing this Agreement. A list of all Members and Associate members shall be maintained by the Governing board and is available upon request from a Governing Board.

ARTICLE I. PURPOSE

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of impact, the Members hereby establish a Mutual Aid and Assistance Program. Through the Mutual Aid and Assistance Program, Members may, in their discretion, coordinate response activities and share resources during emergencies. This Agreement sets forth the procedures and standards for the administration of the Mutual Aid and Assistance Program.

ARTICLE II. DEFINITIONS

A. Associate Members Any public or private entity that desires to be affiliated with ORWARN may become an Associate Member. Associate Members may attend board meetings, attend general membership meetings, attend training exercises, receive general information regarding the organization and participate in other activities deemed appropriate by the Governing Board. Associate Members may not request assistance or respond to a request for assistance under the Agreement. Further, Associate Members may not vote and

are ineligible to serve on the Governing board.

B. Authorized Official Employees or officers of a Member that are authorized to: (1) request assistance; (2) offer assistance; (3) refuse to offer assistance or (4) withdraw assistance under this Agreement.

C. Confidential Information Any document shared with any signatory of this Agreement that is marked confidential, including but not limited to any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member.

D. Emergency Any human caused or natural event or circumstance causing, or imminently threatening to cause, loss of life, injury to person or property, human suffering or financial loss, and includes, but is not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of oil or hazardous material as defined in ORS 466.605, contamination, utility or transportation emergencies, disease, blight, infestation, civil disturbance, riot, intentional acts, sabotage and war that is, or could reasonably be believed to be beyond the control of the services, personnel, equipment, and facilities of a Member.

E. Member Any municipal corporation, quasi-municipal corporation, department or agency of a municipal corporation, department or agency of a quasi-municipal corporation, service district, political subdivision or private utility company that participates in the Mutual Aid and Assistance Program by executing this Agreement. If any municipal corporation, quasi-municipal corporation, department or agency of a municipal corporation, department or agency of a quasi-municipal corporation, service district, political subdivision or private utility company has separate water and wastewater operations, each one, if contracting separately, shall be deemed to be a Member for purposes of this Agreement.

F. National Incident Management System (NIMS) A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

G. Non-Responding Member A Member that does not provide assistance during a Period of Assistance under the Mutual Aid and Assistance Program.

H. Period of Assistance A period of time during which a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from a Responding Member's facility and ends when the Responding Member no longer supplies personnel, equipment, supplies or services to the Requesting Member.

I. Requesting Member A Member that requests assistance under the Mutual Aid and Assistance Program.

J. Responding Member A Member that responds to a request for assistance under the Mutual Aid and Assistance Program.

ARTICLE III. **ADMINISTRATION**

A. A Governing Board shall be established to organize and maintain the Mutual Aid and Assistance Program. The Governing Board shall be elected by ballot by a majority vote of the Members of this Agreement. Each Member shall have one vote. Associate Members are ineligible to vote and may not serve on the Governing Board.

B. The Governing Board shall consist of 5 Members. The Governing Board will elect the following officers: a Chair; a Vice Chair; and a Secretary. The term of all board members shall be 2 years, except that in the first year the Agreement is in effect, the term of the Vice Chair and other board members shall be 1 year. A quorum shall be a majority of the Members of the Governing Board.

C. The Governing Board shall meet at least twice each year, at a meeting place designated by the Governing Board. The Governing Board may make, establish and alter rules and regulations for its procedure consistent with generally recognized principles of parliamentary procedure. The Governing Board shall have the power to carry out the purposes of this Agreement, including but not limited to the power to: adopt bylaws; develop specific procedures and protocol for requesting assistance; develop specific procedures and protocol for responding to a request for assistance; organize meetings; operate a website; disseminate information; create informational brochures; create subcommittees; maintain membership lists; maintain equipment and supply inventory lists; and deal with membership issues.

ARTICLE IV. **REQUESTS FOR ASSISTANCE**

A. Member Responsibility: Members shall designate Authorized Official(s); provide contact information including emergency 24-hour contact information; and maintain resource information made available by the utility for mutual aid and assistance response. Such information shall be updated annually or when changes occur and provided to the Governing Board.

In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for

personnel, equipment, and supplies shall be provided in writing as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. The Governing Board shall develop specific protocols for requesting aid in bylaws, as amended from time to time.

B. Response to a Request for Assistance: After a Member receives a request for assistance, the Authorized Official evaluates whether resources are available to respond to the request for assistance. Following the evaluation, the Authorized Official shall inform, as soon as possible, the Requesting Member whether it has the resources to respond. If the Member is willing and able to provide assistance, in its sole discretion, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance.

C. Discretion of Responding Member's Authorized Official: Execution of this Agreement does not create any duty to respond to a request for assistance. When a Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond to the request, and the availability of resources to be used in any such response. All Authorized Official's decisions on the availability of resources shall be final unless overridden by the Member's governing body.

ARTICLE V.

RESPONDING MEMBER PERSONNEL

A. National Incident Management System: When providing assistance under this Agreement, the Requesting Member and Responding Member will use the organizational principles set forth in the National Incident Management System.

B. Control: Responding Member personnel shall remain under the direction and control of the Responding Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor(s) of the Responding Member(s). Whenever practical, Responding Member personnel must be self sufficient for up to 72 hours.

C. Food and Shelter: When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member does not provide food and shelter for responding personnel, the Responding Member's designated supervisor is authorized to secure the resources reasonably necessary to meet the needs of its personnel. Except as provided for below, the cost for such resources must not exceed the State per diem rates for that area. To the extent Food and Shelter costs exceed the State per diem rates for the area, Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains

responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.

D. Communication: The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radio equipment, in order to facilitate communications with local responders and utility personnel.

E. Licenses and Permits: To the extent permitted by law, Responding Member personnel who hold valid licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.

F. Right to Withdraw: The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Responding Member(s) shall have no liability from a decision to withdraw. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VI

COST REIMBURSEMENT

A. Cost Reimbursement: Unless otherwise mutually agreed by the Requesting Member and the Responding Member, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the Period of Assistance.

B. Personnel Costs: Responding Member personnel costs shall be the amount to be paid for work performed by the Responding Member's personnel during a Period of Assistance under the terms and conditions of the Responding Member's individual employment contracts with such personnel. The Responding Member's designated supervisor(s) shall keep accurate records of work performed by personnel during the Period of Assistance. Requesting Member reimbursement to the Responding Member shall include all personnel costs incurred by the Responding Member, including, but not limited to, salaries or hourly wages, costs for fringe benefits, and indirect costs.

C. Costs of Equipment: The Requesting Member shall reimburse the Responding Member for the use of equipment during a Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All

equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances. Generally, rates for equipment use will be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Member uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Member must provide such rates orally or in writing to the Requesting Member prior to supplying equipment. Mutual agreement on which rates are used must be reached in writing prior to dispatch of the equipment. Reimbursement for equipment not referenced on the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs. In the event loaned equipment is damaged while being dispatched to Requesting Member, or while used during a Period of Assistance, and such damage is not due to negligence or intentional acts of the Responding Member, Requesting Member shall reimburse Responding Member for the reasonable cost of repairing such damaged equipment. If the damaged equipment cannot be repaired, then Requesting Member shall reimburse Responding Member for the reasonable cost of replacing such damaged equipment with equipment that is of equivalent age, condition and of at least equal capability. If Responding Member must lease a piece of equipment while its equipment is being repaired, Requesting Member shall reimburse Responding Member for such rental costs.

D. Costs of Materials and Supplies: The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for Responding Member's use of expendable or non-returnable supplies during the Period of Assistance. The Responding Member must not charge direct fees or rental charges to the Requesting Member for supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage shall be treated as expendable supplies or non-returnable for purposes of cost reimbursement.

E. Payment Period: The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member in providing assistance under this Agreement, not later than ninety (90) days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member shall pay the bill in full on or before the forty-fifth (45th) day following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.

F. Records: Each Responding Member and their duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member and their duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Such records shall be maintained for at least three (3) years or longer where required by law.

ARTICLE VII.

DISPUTES

If a dispute arises between Members under this Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally by filing an action in a court of competent jurisdiction.

Step One: The disputing Members shall authorize a person ("Authorized Official") to negotiate on their behalf. If the dispute is resolved at this step, there shall be a written determination of such resolution, signed the disputing Members' Authorized Official and ratified by each governing body, if required. Step One will be completed when notice is delivered in writing to all disputing Members.

Step Two: If the dispute cannot be resolved within fifteen (15) business days at Step One, the disputing Members shall submit the matter to mediation. The disputing Members shall attempt to agree on a mediator. If they cannot agree, the disputing Members shall request a list of five (5) mediators from an entity or firm providing mediation services. The disputing Members will mutually agree on a mediator from the list provided. If the disputing Members cannot mutually agree upon a mediator, the disputing Members shall alternatively strike one name from the list until one mediator remains. The remaining mediator shall be the mediator for the dispute. Any common costs of mediation shall be borne equally by the disputing Members who shall each bear their own costs and fees. If the issue is resolved at this step, a written determination of such resolution shall be signed by each Authorized Official and ratified by their respective governing bodies, if necessary.

Step Three: If the disputing Members are unsuccessful at Steps One and Two, the dispute shall be resolved by a State of Oregon

court of competent jurisdiction. Venue shall be in the jurisdiction of the Responding Member, subject to statutory limitations.

ARTICLE VIII.
DUTY OF REQUESTING MEMBERS TO INDEMNIFY

Subject to the Oregon Constitution, the limits imposed under the Oregon Tort Claims Act, and laws of the state of Oregon applicable to local governments, the Requesting Member shall assume the defense of, fully indemnify, save and hold harmless, all Members, and their board, directors, commissioners, officers, agents and employees, from all claims, suits, actions, loss, damage, injury, and liability of every kind, nature, and description, directly or indirectly arising from any Responding Member's act or omission during a specified Period of Assistance, except for claims arising out of the willful misconduct or gross negligence of a Responding Member, its board, directors, commissioners, officers, agents and employees.

ARTICLE IX.
SIGNATORY INDEMNIFICATION

To the extent not addressed in Article VIII, and subject to the Oregon Constitution and limits imposed under the Oregon Tort Claims Act, a Requesting Member shall have a duty to defend, indemnify, save and hold harmless all Non-Responding Members and Associate Members, their officers, agents and employees from any liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a Period of Assistance.

ARTICLE X.
WORKER'S COMPENSATION CLAIMS

Each Responding Member shall provide worker's compensation benefits and administering worker's compensation for its own personnel.

ARTICLE XI.
NOTICE

A Member or Associate Member that becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Members or Associate Members of this Agreement shall provide prompt and timely notice to the Members or Associate Members that may be affected by the suit or claim. Each Member and Associate Member reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

**ARTICLE XII.
INSURANCE**

Members and Associate Members of this Agreement shall maintain an appropriate insurance policy or maintain a self-insurance program that covers activities that it may undertake by virtue of membership in the Mutual Aid and Assistance Program.

**ARTICLE XIII
CONFIDENTIAL INFORMATION**

To the extent provided by law, Members and Associate Members shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information disclosed under this Agreement. If any Member, Associate Member, third party or other entity requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information disclosed under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

**ARTICLE XIV.
EFFECTIVE DATE AND PROCESS TO ADD NEW MEMBERS**

This Agreement shall be effective after two (2) or more entities' authorized representatives execute the Agreement. Membership shall become effective upon executing this Agreement. A list of all Members and Associate Members shall be maintained by the Governing board and is available upon request from a Governing Board.

**ARTICLE XV.
TERM**

Unless restricted by Oregon statutes, municipal Charters and corporate Charters, the term of this Agreement shall be for 5 years and shall be automatically renewed for additional terms of five years each, unless terminated by Majority vote of the Governing Board. Termination of this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, or for any other costs voluntarily incurred during the withdrawing Member's membership, which duty shall survive such

termination.

ARTICLE XVI. WITHDRAWAL

A Member or Associate Member may withdraw from this Agreement by providing written notice of its intent to withdraw to the Governing Board. Withdrawal takes effect 60 days after the Governing Board receives notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

ARTICLE XVII. MODIFICATION

No provision of this Agreement may be modified, altered, or rescinded by individual Members or Associate Members of the Agreement. Modifications (except Modifications to Article III and Article XVII) require a majority vote of the Members of the Governing Board (3) or a majority vote of the Members of this Agreement. Modifications to Article III and Article XVII require a majority vote of the Members to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Members, except that the addition of a new Member or Associate Member becomes effective upon execution of this Agreement.

ARTICLE XVIII. NO THIRD PARTY BENEFICIARIES

The signatories to this Agreement are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide, any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

ARTICLE XIX. WAIVER

No provision of this Agreement may be waived except in writing by the Member waiving compliance. No waiver of any provision of this Agreement shall constitute waiver of any other provision, whether similar or not, nor shall any one waiver constitute a continuing waiver. Failure to enforce any provision of this Agreement shall not operate as a waiver of such provision or of any other

provision.

**ARTICLE XX.
SEVERABILITY**

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

**ARTICLE XXI.
EXECUTION IN COUNTERPARTS**

This Agreement may be executed in counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, an authorized representative of a Member or Associate Member has duly executed this Mutual Aid and Assistance Agreement as of the date referenced below. An ORWARN representative will acknowledge receipt of the Mutual Aid and Assistance Agreement and return a copy to the Member or Associate Member.

MEMBER

APPROVED AS TO FORM:

By: _____

Date: _____

Title: _____

Print Name _____

ASSOCIATE MEMBER

APPROVED AS TO FORM:

By: _____

Date: _____

Title: _____

Print Name _____

Affiliation or Interest in water / wastewater industry _____

ORWARN ACKNOWLEDGMENT

By: _____

Date: _____

Title: _____

Print Name _____

CONTRACT PAYMENTS

City Council Meeting
April 1, 2015

Liberty Electric

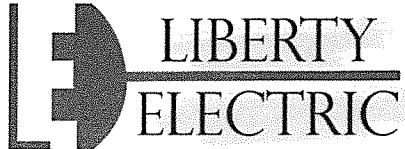
Project: W-429 Telemetry Upgrade (Inv#1405-8)	\$	4,037.50
---	----	-----------------

Murray, Smith & Associates, Inc. (Inv#09-1078-61)

Project: S-618C I&I Rehab	\$	103.00
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Project: SD-146 Godfrey Park Storm	\$	4,341.99
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Total	\$	4,444.99
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	<h2 style="margin: 0;">PAYMENT APPLICATION</h2> <p>Invoice Number: 1405 - 8</p> <p>For Period Ending: 3/31/2015</p>
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<p>To: City of St. Helens PO Box 278 St. Helens OR 97051</p> <p>Project: Water Dist. Telemetry System Upgrade St. Helens OR 97051</p>	<p>Project Number: 1405</p> <p>Owner Project Number: W-429</p> <p>Remit Payment to: Liberty Electric PO Box 1681 Clackamas, OR 97015 503-752-7573</p>
---	--

Contract Summary	
Original Contract Amount:	216,012.50
Changes Amount:	0.00
Total Contract Amount:	216,012.50
Completed To Date:	205,562.50
Retainage To Date:	10,278.14
Completed Less Retainage:	195,284.36
Less Previous Application:	191,246.86
Current Payment Due:	4,037.50
Current Payment Due Plus Tax:	4,037.50
Balance To Finish:	10,450.00

010-302-653200

APPROVED FOR PAYMENT

<p>_____ INIT</p> <p>_____ ACCOUNTS PAYABLE</p> <p>_____ FINANCE</p> <p>_____ SUPERVISOR</p>	<p>_____ DATE</p> <p>_____ 3/25</p> <p>_____ 3/25-15</p>
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PAYMENT APPLICATION DETAILS

Customer: City of St. Helens

Application Number: 8

Project: Water Dist. Telemetry System Upgrade

For Period Ending: 3/31/2015

		Completed Work					Balance To Finish	Retainage
Scheduled		Prev. App	This App.		Total			
Item Number - Description	Value		Value	Value	%	Value		%
01 - St. Helens Telemetry Upgrade								
01.01 - General Items								
01.01.01 - Mobilization	5,400.00	2,700.00	0.00	0.00	2,700.00	50.00	2,700.00	135.00
01.01.02 - Basic Material Submittals	16,200.00	16,200.00	0.00	0.00	16,200.00	100.00	0.00	810.00
01.01.03 - Radio Survey Submittal	10,800.00	10,800.00	0.00	0.00	10,800.00	100.00	0.00	540.00
01.01.04 - Design Submittals	16,700.00	16,700.00	0.00	0.00	16,700.00	100.00	0.00	835.00
02 - Site A								
02.01 - City Shop								
02.01.01 - Install MTU Panel	13,000.00	11,700.00	0.00	0.00	11,700.00	90.00	1,300.00	585.00
02.01.02 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
02.01.03 - Install Raceway System / Cable	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00	0.00	275.00
02.01.04 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
02.01.05 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
03 - Site B								
03.01 - Low Level Reservoir								
03.01.01 - Install Underground Raceway Sys. / Cable	26,500.00	26,500.00	0.00	0.00	26,500.00	100.00	0.00	1,325.00
03.01.02 - Install Exposed Raceway System / Cable	6,750.00	6,750.00	0.00	0.00	6,750.00	100.00	0.00	337.50
03.01.03 - Install Instrument & Hatch Switches	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
03.01.04 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
03.01.05 - Install RTU Panel	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00	0.00	550.00
03.01.06 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
03.01.07 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
04 - Site C								
04.01 - 200,000 Gallon Tank								
04.01.01 - Install Raceway System / Cable	12,225.00	12,225.00	0.00	0.00	12,225.00	100.00	0.00	611.26
04.01.02 - Install Hatch Switch	400.00	400.00	0.00	0.00	400.00	100.00	0.00	20.00
04.01.03 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
05 - Site D								
05.01 - Ranney Collector Well 2								
05.01.01 - Install Raceway System / Cable	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
05.01.02 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50

PAYMENT APPLICATION DETAILS

Customer: City of St. Helens

Application Number: 8

Project: Water Dist. Telemetry System Upgrade

For Period Ending: 3/31/2015

		Completed Work					Balance To Finish	Retainage Value
Item Number - Description	Scheduled	Prev. App Value	This App.		Total			
	Value		Value	%	Value	%		
05.01.03 - Install RTU Panel	11,000.00	8,800.00	0.00	0.00	8,800.00	80.00	2,200.00	440.00
05.01.04 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
05.01.05 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
06 - Site E								
06.01 - Bayport Well								
06.01.01 - Install Raceway System / Cable	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
06.01.02 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
06.01.03 - Install RTU Panel	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00	0.00	650.00
06.01.04 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
06.01.05 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
07 - Site F								
07.01 - Lemont Pump Station								
07.01.01 - Install Raceway System / Cable	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00	0.00	60.00
07.01.02 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
07.01.03 - Install RTU Panel	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00	0.00	550.00
07.01.04 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
07.01.05 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
08 - Site G								
08.01 - Ranney Collector Well 3								
08.01.01 - Install Raceway System / Cable	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00	0.00	60.00
08.01.02 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
08.01.03 - Install RTU Panel	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00	0.00	550.00
08.01.04 - Demolition of Existing	750.00	0.00	375.00	50.00	375.00	50.00	375.00	18.75
08.01.05 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
09 - Site H								
09.01 - Elk Ridge								
09.01.01 - Install Utility Service	5,387.50	5,387.50	0.00	0.00	5,387.50	100.00	0.00	269.38
09.01.02 - Platform Structure Modifications	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
09.01.03 - Install Raceway System / Cable	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00	0.00	162.50
09.01.04 - Install Antenna	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00	0.00	62.50
09.01.05 - Install RTU Panel	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00	0.00	550.00

PAYMENT APPLICATION DETAILS

Customer: City of St. Helens

Application Number: 8

Project: Water Dist. Telemetry System Upgrade

For Period Ending: 3/31/2015

		Completed Work					Balance To Finish	Retainage Value
Item Number - Description	Scheduled Value	Prev. App Value	This App.		Total			
			Value	%	Value	%		
09.01.06 - Demolition of Existing	750.00	750.00	0.00	0.00	750.00	100.00	0.00	37.50
09.01.07 - Testing / Startup	500.00	0.00	250.00	50.00	250.00	50.00	250.00	12.50
TOTAL:	216,012.50	201,312.50	4,250.00	1.97	205,562.50	95.16	10,450.00	10,278.14

KP



Murray, Smith & Associates, Inc.
Engineers/Planners

RECEIVED

MAR 20 2015

CITY OF ST. HELENS

121 S.W. Salmon, Suite 900 • Portland, Oregon 97204-2919 • PHONE 503.225.9010 • FAX 503.225.9022

Ms. Sue Nelson
City Engineering Supervisor
City of St. Helens
PO Box 278
St. Helens, OR 97051

March 18, 2015

Invoice No: 09-1078 - 61

Project 09-1078 Sanitary Sewer Rehabilitation Program

For professional engineering services performed through February 28, 2015

Task 206 Phase 2A - Record Drawings

Labor

	Hours	Rate	Amount	
Engineering Designer I	1.00	103.00	103.00	
Total	1.00		103.00	
Labor Subtotal				103.00
			Task Total	\$103.00

Task 310 PM - Godfrey Park

Labor

	Hours	Rate	Amount	
Principal Engineer III	1.00	194.00	194.00	
Professional Engineer V	1.50	138.00	207.00	
Total	2.50		401.00	
Labor Subtotal				401.00
			Task Total	\$401.00

Task 360 Bid Documents & Bidding Assistance - Godfrey Park

Labor

	Hours	Rate	Amount	
Professional Engineer V	13.50	138.00	1,863.00	
Total	13.50		1,863.00	
Labor Subtotal				1,863.00

Consultant

Staheli Trenchless Consultants	897.75		
Consultant Subtotal	897.75		897.75

Outside Reimbursable

Project Reproduction & Printing	648.21		
Outside Reimbursable Subtotal	648.21		648.21

In-House Reimbursable

Mileage	37.38		
B&W Copies and Prints	67.65		
In-House Reimbursable Subtotal	105.03		105.03

Project	09-1078	Sanitary Sewer Rehabilitation Program	Invoice	61
			Task Total	\$3,513.99
<hr style="border-top: 1px dashed black;"/>				
Task	391	Easement Coordination - Godfrey Park (CT)		
Labor				
		Hours	Rate	Amount
Professional Engineer V		2.50	138.00	345.00
Administrative II		1.00	82.00	82.00
Total		3.50		427.00
Labor Subtotal				427.00
			Task Total	\$427.00
			Invoice Total	\$4,444.99

010-303-653302 I & I Rehab S-618C \$103.00
 010-304-653409 Godfrey Park Storm SD-146 \$4,341.99

APPROVED FOR PAYMENT
 INIT _____ DATE _____
 ACCOUNTS PAYABLE _____
 FINANCE _____
 SUPERVISOR _____
 3/25
 3-25-15

APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

City Council Meeting ~ April 1, 2015

Pending applications received:

<u>Name</u>	<u>Interest</u>	<u>Date Application Received</u>	<u>Referred by Email To Committee(s)</u>
▪ Stephen Topaz	Parks Commission	4/14/14	4/15/14
▪ Elisa Mann	Parks Commission	11/18/14	11/19/14
▪ Jerry Belcher	Parks Commission	1/13/15	1/14/15
▪ Benjamin Tiscareno	Bicycle & Pedestrian Commission	3/4/15	3/5/15
▪ Sean Cearley	Arts & Cultural and Bicycle & Peds	3/16/15	3/17/15

Arts & Cultural Commission (3-year terms)

- XK Austin resigned. Her term expires 9/30/17.

Status: The Commission met on March 5 and requested that a press release be sent out to recruit a new member. The press release went out on March 9. The deadline to submit applications is March 27.

Next Meeting: April 2, 2015

Recommendation: None at this time.

Bicycle & Pedestrian Commission (3-year terms)

- Dave Ehrenkranz resigned. His term expires 12/31/2015.
- Matt Freeman resigned. His term expires 12/31/2015.
- Ray Scholl resigned. His term expires 12/31/2015.
- Dave Woullet resigned. His term expired 12/31/2014.

Status: They also requested that we send out another press release to recruit members. A press release was sent out and the deadline to apply is April 10.

Next Meeting: April 30, 2015

Recommendation: None at this time.

Parks Commission (4-year terms)

- Sari Swick's term expired 12/31/2013. She has resigned from the Commission.
- Debi Corsiglia resigned. Her term expires 12/31/2016.

Status: At their February 9 meeting, the Commission interviewed Elisa Mann and Steve Topaz. They are waiting until they can meet with Jerry Belcher before making a recommendation to the Council.

Next Meeting: April 20, 2015

Recommendation: None at this time.

City of St. Helens
RESOLUTION NO. 1648

**A RESOLUTION ESTABLISHING GUIDELINES FOR THE APPOINTMENT
OF ST. HELENS BOARD, COMMITTEE AND COMMISSION MEMBERS,
SUPERSEDING RESOLUTION NO. 1521**

WHEREAS, the City Council wished to establish the same guidelines for recruitment, interviews and appointments for all City boards, committees and commissions, and adopted Resolution No. 1521 on August 12, 2009; and

WHEREAS, Resolution No. 1521 established general recruitment, selection and appointment guidelines for appointments to the City of St. Helens boards, committees and commissions; and

WHEREAS, the Council wishes to update the guidelines adopted in Resolution No. 1521 to better meet the needs of the City.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

1. The City Recorder shall send a press release to the local newspaper of record announcing all board, committee and commission vacancies as they become available. A "vacancy" is defined as an unoccupied position, resulting from a voluntary resignation or involuntary termination. A member whose term expired does not create a vacancy, unless that member is resigning at the end of his/her term or the majority of the board, committee or commission wishes to terminate said member.
2. Any individual or group is encouraged to submit names for consideration to the City.
3. All new applicants shall submit a written application to the City Recorder's Office.
4. Members wishing to continue their appointment for another term will inform the City Recorder but need not submit a new application. If a member has served two consecutive full terms, a press release shall be sent to the local newspaper of record, each subsequent term expiration thereafter, to solicit new applications for that position. The incumbent may be reappointed at the discretion of the interview panel and City board, committee or commission. If an individual has been off a City board, committee or commission for a year or more, they must complete a new application.
5. The recruitment period to the board, committee or commission shall be for a finite period. At the end of the advertising period, the Council liaison shall determine if the pool of candidates is sufficient to continue with the selection process or may continue the recruitment period for a set or unlimited period until it is determined there is a sufficient pool of candidates.
6. The Council liaison to the board, committee or commission shall be responsible to assemble an interview committee. The interview committee shall be responsible to make recommendations via the Council liaison to the Mayor and City Council.
7. Appointments must comply with any ordinances, bylaws, Charter provisions, or state or federal laws concerning the board, committee or commission. In the event of any inconsistency between these policies and a chapter relating to a specific board, committee or commission, the specific chapter shall control.
8. In order to become more familiar with each applicant's qualifications, the interview committee may interview all or a shortlist of applicants for a position. The number of applicants to be interviewed is at the interview committee's discretion. The interview committee also has the discretion to reject

all applications in favor of re-advertising if no applicants are found to be suitable for the board, committee or commission.

9. Reappointments to a City board, committee or commission shall be considered in accordance with the guidelines listed in this section, together with the type of service the individual has already given to the board, committee or commission and his/her stated willingness to continue.
10. Consideration should be given to residents outside the City when the board, committee or commission or function serves residents outside City boundaries.
11. Board, committee or commission members shall not participate in any proceeding or action in which there may be a direct or substantial financial interest to the member, the member's relative or a business with which the member or a relative is associated, including any business in which the member is serving on their board or has served within the previous two years; or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential conflict of interest shall be disclosed at the meeting where the action is being taken.
12. Board, committee or commission vacancies are filled by appointment of the Mayor with the consent of Council. Board, committee or commission members shall serve without compensation except the Planning Commission that may receive a monthly stipend at the discretion of the City Council.
13. Individuals appointed to one City board, committee or commission shall not serve on any other City board, committee or commission during the term of their appointment; provided, that the Council may waive this limitation if it is in the public interest to do so.

PASSED AND ADOPTED by the City Council on this 18th day of December, 2013, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Peterson

Nays: None

/s/ Randy Peterson
Randy Peterson, Mayor

ATTEST:

/s/ Kathy Payne
Kathy Payne, City Recorder

City of St. Helens
Arts & Cultural Commission
Minutes from Thursday, February 05, 2015
City Council Chambers

Members Present

Kannikar Petersen, Chair
Joan Youngberg
Diane Dillard
Kevin Chavez, Vice Chair
Rosemary Imhof
X Austin

Members Absent

Luanne Kreutzer

Guests

Councilors in Attendance

Ginny Carlson

Staff Present

Jennifer Johnson, Secretary
Margaret Jeffries, Library Director
Liz Esposito, Main Street Program Coordinator
Chris Finks, Tourism Director



CALL MEETING TO ORDER

Chair Kannikar Petersen called the meeting to order at 6:00 p.m.

VISITORS

There was one visitor.

APPROVAL OF MINUTES FOR OCTOBER 28, 2014

Motion: Commissioner Dillard moved to approve the minutes for October 28, 2014. Vice Chair Chavez seconded. All in favor; none opposed; motion carries.

FISCAL REPORT

The Commission reviewed the fiscal report. Petersen summarized the report for new Commissioner Austin.

TOURISIM DIRECTOR CHRIS FINKS

Thanked the Commission for their participation and collaboration with Tourism events. He mentioned there will be restructuring of the Tourism Committee.

Finks would like the Commission to consider working with the Shoestring Community Players to put on a haunted house as a fundraising event.

BEFORE I DIE

Mainstreet Program Coordinator Liz Esposito gave a presentation in hopes that the Arts and Cultural Commission would fund the Before I Die Wall project. She would like to put the wall up in the Court House Plaza June through August. The Commission discussed the budget for this project. Commissioner Austin commented that he thought the wall was hideous. Commissioner Imhof thought it was a great way for the community to express themselves and engage.

Motion: Commissioner Youngberg moved to support the Before I Die Wall Project through SHEDCO as a sponsor. The Commission would want to be identified on all press releases and on the wall. They would like an active role in deciding what the questions on the board will be. The Commission will reimburse SHEDCO on an ongoing basis up to the amount of \$753.63. Commissioner Imhof seconded. All in favor; Commissioner Austin opposed; motion carries.

ARTS AND CRAFTS CLASS

Councilor Carlson offered her assistance to help bring back the arts and crafts classes. Jeffries mentioned there is interest in a mosaic class and a puppetry class. There is a group that will offer the class free of charge. The Commission would need to pay for accommodations for the instructors. The Commission would like to hold these classes in late April. The mosaic class will possibly be held in the Council Chambers and the puppetry in the auditorium at the Library. Jeffries will get more information on the costs. The Commission has \$1250.00 budgeted for arts and crafts classes that has not been spent.

Motion: Commissioner Dillard moved to hold classes on April 16th, 17th, 23rd, and 24th. The Commission will sponsor the classes up to \$875.00. Commissioner Youngberg seconded. All in favor; none opposed; motion carries.

Commissioner Youngberg volunteered to to help at the classes on April 16th and 17th. Commissioner Imhof volunteered to help on April 23rd and 24th.

Chair Petersen would like to hang the Arts and Cultural Commission banner at the events.

Discussion on the Council Chambers Wall was tabled.

2015 PROJECTS

Banner Project- Chair Petersen said there are two blank banners left. The poles would need to be purchased, constructed, and installed. The total cost for each pole is \$2000.00. The art for a two sided panel is \$1000.00. An RFP would be sent out. Total cost for each banner and pole is \$3000.00. The Commissioned decided to continue with the project.

Bike Rack Project- The Commission will continue this project.

Summer Arts in the Park- The Commission will continue this project. This includes the trash can painting project.

Gateway Project Phase II- The Commission will take a pause on this project.

Maintenance of Public Art- Will remain the same.

Free Arts and Crafts Workshop- Will remain the same.

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/13/2015 - 9:21AM
 Batch: 00008.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
AIRGAS USA, LLC									
AIRGAS									
9925493511	2/28/2015	52.64	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.				CO2 RENTAL					
9925493511 Total:		52.64							
AIRGAS USA, LLC Total:		52.64							
BOOKS IN MOTION									
003875									
224,539	3/4/2015	6.00	0.00	03/13/2015				False	0
001-004-483000 Audio Materials				CD					
224,539 Total:		6.00							
BOOKS IN MOTION Tota		6.00							
CANON SOLUTIONS AMERICA, INC									
021694									
4015269398	2/27/2015	77.99	0.00	03/13/2015				False	0
001-002-502000 Equipment Expense				POLICE COPIER MAINTENANCE-USAGE					
4015269398 Total:		77.99							
CANON SOLUTIONS AM		77.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
CARQUEST AUTO PARTS STORES									
005845									
1611-266642	2/10/2015	68.59	0.00	03/13/2015				False	0
015-015-501000	Operating Materials & Supp			AUTO PARTS					
1611-266642 Total:		68.59							
1611-266682	2/10/2015	5.22	0.00	03/13/2015				False	0
015-015-501000	Operating Materials & Supp			AUTO PARTS					
1611-266682 Total:		5.22							
1611-266744	2/10/2015	103.68	0.00	03/13/2015				False	0
015-015-501000	Operating Materials & Supp			AUTO PARTS					
1611-266744 Total:		103.68							
1611-267408	2/18/2015	11.88	0.00	03/13/2015				False	0
015-015-501000	Operating Materials & Supp			AUTO PARTS					
1611-267408 Total:		11.88							
CARQUEST AUTO PART		189.37							
CARY, DAN									
CARYD									
MARCH12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000	Public meetings			1ST QTR PLANING COMM STIPEND					
MARCH12 2015 Total:		30.00							
CARY, DAN Total:		30.00							
CASCADE CONCRETE PRODUCTS,INC.									
005925									
61905	3/6/2015	60.00	0.00	03/13/2015				False	0
018-021-501000	Operating Materials & Supplies			MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
61905 Total:		60.00							
CASCADE CONCRETE P		60.00							
CENTRAL CITY CONCERN									
006279									
FEB28 2015	2/28/2015	145.00	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense					PAGE, GUSTAVE GENE - CIVIL HOLD ADM TO HOOP				
FEB28 2015 Total:		145.00							
CENTRAL CITY CONCE		145.00							
CINTAS CORP									
006831									
8402043520	2/27/2015	80.19	0.00	03/13/2015				False	0
012-102-554000 Contractual/consulting serv					SHREDDING CH				
8402043520	2/27/2015	132.72	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense					SHREDDING PD				
8402043520 Total:		212.91							
8402049778	2/27/2015	90.40	0.00	03/13/2015				False	0
001-005-501000 Operating Materials & Supp					FIRST AID CAB PARKS				
8402049778 Total:		90.40							
CINTAS CORP Total:		303.31							
CINTAS CORPORATION									
037620									
5002640711	2/23/2015	53.36	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense					FIRST AID CABINET PD				
5002640711 Total:		53.36							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
CINTAS CORPORATION		53.36							
CINTAS CORPORATION-463									
006830									
463445881	2/25/2015	43.26	0.00	03/13/2015				False	0
018-020-470000 Building Expense					MATERIALS				
463445881	2/25/2015	43.27	0.00	03/13/2015				False	0
018-019-470000 Building Expense					MATERIALS				
463445881 Total:		86.53							
463445884	3/10/2015	37.73	0.00	03/13/2015				False	0
013-403-470000 Building					MATERIALS				
463445884 Total:		37.73							
463452561	3/11/2015	43.26	0.00	03/13/2015				False	0
018-019-470000 Building Expense					MATERIALS				
463452561	3/11/2015	43.27	0.00	03/13/2015				False	0
018-019-470000 Building Expense					MATERIALS				
463452561 Total:		86.53							
CINTAS CORPORATION		210.79							
COHEN, GREG									
COHEN									
MARCH12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings					1ST QTR PLANNING COMM STIPEND				
MARCH12 2015 Total:		30.00							
COHEN, GREG Total:		30.00							
COLUMBIA CO. DEPT. OF COMM. JUSTICE									
007581									
201502	3/2/2015	1,300.00	0.00	03/13/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-005-554000 Contractual Services				FEB 2015 PARKS WORK CREW					
201502	3/2/2015	1,300.00	0.00	03/13/2015				False	0
013-403-554000 Contractual/consulting serv				FEB 2015 PUBLIC WORKS WORK CREW					
201502 Total:		2,600.00							
COLUMBIA CO. DEPT. O		2,600.00							
COLUMBIA COUNTY CULTURAL COALITION									
007520									
MARCH12 2015	3/12/2015	17.50	0.00	03/13/2015				False	0
018-019-490000 Schools & Conventions				STEWART HARTLEY FUNDAMENTALS OF GRANT W					
MARCH12 2015	3/12/2015	17.50	0.00	03/13/2015				False	0
018-020-490000 Schools & Conventions				STEWART HARTLEY FUNDAMENTALS OF GRANT W					
MARCH12 2015 Total:		35.00							
MARCH6 2015	3/6/2015	45.00	0.00	03/13/2015				False	0
001-004-490000 Schools & Conventions				NATHAN JONES FUNDAMENTALS AND ADV GRANT					
MARCH6 2015 Total:		45.00							
COLUMBIA COUNTY CU		80.00							
COLUMBIA RIVER P.U.D.									
008325									
38633	3/2/2015	7,252.93	0.00	03/13/2015				False	0
018-019-534000 Electrical Energy				STREET LIGHTING					
38633 Total:		7,252.93							
COLUMBIA RIVER P.U.D		7,252.93							
CONSOLIDATED SUPPLY									
009000									
S7220606.001	3/5/2015	379.60	0.00	03/13/2015				False	0
010-304-653400 Storm drains				MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
S7220606.001	3/5/2015	1,790.79	0.00	03/13/2015				False	0
018-021-501000 Operating Materials & Supplies				MATERIALS					
S7220606.001 Total:		2,170.39							
S7220606.02	3/5/2015	569.40	0.00	03/13/2015				False	0
010-304-653400 Storm drains				MATERIALS					
S7220606.02	3/5/2015	30.09	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
S7220606.02 Total:		599.49							
CONSOLIDATED SUPPL		2,769.88							
DIMSHO, JENNIFER									
DIMSHO									
MARCH5 2015	3/5/2015	36.46	0.00	03/13/2015				False	0
001-104-490000 Professional development				TRAVEL EXPENCE 3-5-15 HIA TRAINING IN CLATSK.					
MARCH5 2015 Total:		36.46							
DIMSHO, JENNIFER Tota		36.46							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
29014	1/1/1850	358.12	0.00	03/13/2015				False	0
010-304-653400 Storm drains				7TH ST STORM SD-155 ROCK					
29014 Total:		358.12							
29021	1/1/1850	259.11	0.00	03/13/2015				False	0
010-304-653400 Storm drains				7TH ST STORM SD-155 ROCK					
29021 Total:		259.11							
29031	3/6/2015	140.22	0.00	03/13/2015				False	0
010-304-653400 Storm drains				7TH ST STORM SD-155 ROCK					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
29031 Total:		140.22							
EAGLE STAR ROCK PRO		757.45							
HACH COMPANY									
014200									
9268678	3/4/2015	57.08	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.					MATERIALS				
9268678	3/4/2015	114.16	0.00	03/13/2015				False	0
017-417-472000 Lab testing					MATERIALS				
9268678 Total:		171.24							
HACH COMPANY Total:		171.24							
HUBBARD, RUSSELL									
HUBBAR.R									
MARCH12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings					PLANING COMM STIPEND 1ST QTR				
MARCH12 2015 Total:		30.00							
HUBBARD, RUSSELL To		30.00							
HUDSON GARBAGE SERVICE									
015875									
8300606	3/1/2015	52.43	0.00	03/13/2015				False	0
001-004-459000 Utilities					GARBAGE LIBRARY				
8300606 Total:		52.43							
8300732	3/1/2015	109.57	0.00	03/13/2015				False	0
018-019-459000 Utilites					GARBAGE 451 PLYMOUTH				
8300732	3/1/2015	109.57	0.00	03/13/2015				False	0
018-020-459000 Utilities					GARBAGE 451 PLYMOUTH				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
8300732 Total:		219.14							
8300890	3/1/2015	83.60	0.00	03/13/2015	GARBAGE CITY HALL			False	0
012-107-459000 Utilities									
8300890 Total:		83.60							
8300891	3/1/2015	83.60	0.00	03/13/2015	GARBAGE POLICE			False	0
001-002-459000 Utilities									
8300891 Total:		83.60							
8300892	3/1/2015	79.00	0.00	03/13/2015	GARBAGE 984 OREGON			False	0
013-403-459000 Utilities									
8300892 Total:		79.00							
8300893	3/1/2015	400.46	0.00	03/13/2015	GARBAGE MCCORMICK PARK			False	0
001-005-459000 Utilities									
8300893 Total:		400.46							
8300894	3/1/2015	309.05	0.00	03/13/2015	GARBAGE DOWNTOWN			False	0
001-110-459000 Utilities									
8300894 Total:		309.05							
HUDSON GARBAGE SER		1,227.28							
IN STYLE									
016060									
MARCH 4 2015	3/4/2015	33.67	0.00	03/13/2015	SUBSCRIPTION 13 ISSUES			False	0
001-004-512000 Periodicals									
MARCH 4 2015 Total:		33.67							
IN STYLE Total:		33.67							

INGRAM LIBRARY SERVICES, INC.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
016240									
83892752	2/17/2015	22.70	0.00	03/13/2015				False	0
001-004-511000 Printed Materials				BOOKS					
83892752 Total:		22.70							
83900032	2/17/2015	81.20	0.00	03/13/2015				False	0
001-004-511000 Printed Materials				BOOKS					
83900032 Total:		81.20							
INGRAM LIBRARY SERV		103.90							
JONES, NATHAN									
017110									
MARCH5 2015	3/5/2015	75.06	0.00	03/13/2015				False	0
001-004-517000 Library Program				SUPPLIES ECRR CLASS/DR SEUSS CHALLENGE					
MARCH5 2015 Total:		75.06							
JONES, NATHAN Total:		75.06							
LANG, ATTORNEY AT LAW, MARK J.									
018006									
1488	3/7/2015	336.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES ANDREW OROSCO					
1488 Total:		336.00							
1489	3/7/2015	120.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES HEATHER HOSELTON					
1489 Total:		120.00							
1490	3/7/2015	252.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES ROBERT OSBORN JR					
1490 Total:		252.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
1491	3/7/2015	120.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES HEATHER FANCHER-KUMPULA					
1491 Total:		120.00							
LANG, ATTORNEY AT LA		828.00							
LAWRENCE, KATHRYN									
LAWREN.K									
MARCH 12 2015	3/12/2015	20.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings				1ST QTR PLANNING COMM STIPEND					
MARCH 12 2015 Total:		20.00							
LAWRENCE, KATHRYN		20.00							
LESKIN, P.C., STEVEN									
018200									
FEB17 2015	2/17/2015	380.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				ATTY SERVICES- NIKOLAS MERKWAN					
FEB17 2015 Total:		380.00							
MARCH9 2015	3/9/2015	296.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv				ATTY SERVICES- ROBYN PENOR					
MARCH9 2015 Total:		296.00							
LESKIN, P.C., STEVEN T		676.00							
LEXIPOL LLC									
LEXIPOL									
12867	2/1/2015	2,450.00	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense				LAW ENFORCEMENT POLICY SUBSCRIPTION 3/1/15-					
12867	2/1/2015	1,833.33	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense				DTB SUBSCRIPTION 4/1/15-2/29/16					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
12867 Total:		4,283.33							
LEXIPOL LLC Total:		4,283.33							
MCCOY ELECTRIC CO., INC.									
019713									
210830	2/24/2015	794.83	0.00	03/13/2015				False	0
018-022-501000 Materials and supplies			HOIST SWITCH AND BALLAST REPAIR WW-SEWER						
210830 Total:		794.83							
210987	2/27/2015	1,029.25	0.00	03/13/2015				False	0
018-019-501000 Operating Materials			STARTER REPAIR ON AERATOR #24 WWTP						
210987 Total:		1,029.25							
210988	2/27/2015	198.12	0.00	03/13/2015				False	0
018-019-501000 Operating Materials			SEPTAGE DISCHARGE VALVE WWTP						
210988	2/27/2015	198.13	0.00	03/13/2015				False	0
018-020-501000 Operating Materials & Supplies			SEPTAGE DISCHARGE VALVE WWTP						
210988 Total:		396.25							
MCCOY ELECTRIC CO.,		2,220.33							
MCMULLEN WATER SYSTEMS									
020007									
MARCH12 2015	3/12/2015	20.00	0.00	03/13/2015				False	0
001-000-311000 Business License			REFUND OVERPAID 2015 BUSINESS LICENSE						
MARCH12 2015 Total:		20.00							
MCMULLEN WATER SY		20.00							
METRO PLANNING INC.									
020291									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
3132	3/4/2015	93.75	0.00	03/13/2015				False	0
001-104-500000 Information services				WEB GIS SERVICES					
3132	3/4/2015	281.25	0.00	03/13/2015				False	0
013-402-575000 Equipment expense				WEB GIS SERVICES					
3132 Total:		375.00							
METRO PLANNING INC		375.00							
MIDWEST TAPE									
020427									
92613768	2/26/2015	144.93	0.00	03/13/2015				False	0
001-004-481000 Visual Materials				DVD'S					
92613768 Total:		144.93							
MIDWEST TAPE Total:		144.93							
NET TRANSCRIPTS, INC.									
020976									
021315-123	2/13/2015	412.16	0.00	03/13/2015				False	0
001-002-473000 Miscellaneous Expense				TRANSCRIBING FOR PD					
021315-123 Total:		412.16							
NET TRANSCRIPTS, INC		412.16							
NORTHERN SAFETY CO., INC.									
021152									
901313472	3/2/2015	365.49	0.00	03/13/2015				False	0
013-403-501000 Operating materials/supplies				MATERIALS					
901313472 Total:		365.49							
NORTHERN SAFETY CO		365.49							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
NORTHWEST OCCUPATIONAL									
021449									
FEB3 2015	2/3/2015	720.00	0.00	03/13/2015				False	0
009-211-652110 PD Reserve expense				ACCT 950463 MED & PSYCH EVAL DYLAN GASTON					
FEB3 2015	2/3/2015	720.00	0.00	03/13/2015				False	0
009-211-652110 PD Reserve expense				ACCT 950463 MED & PSYCH EVAL JAMIN COY					
	FEB3 2015 Total:	1,440.00							
	NORTHWEST OCCUPAT	1,440.00							
OPUS:INTERACTIVE, INC.									
021979									
265249	3/5/2015	5.00	0.00	03/13/2015				False	0
001-002-500000 Computer System Maint.				ACCT 5022 DNS HOSTING					
	265249 Total:	5.00							
	OPUS:INTERACTIVE, IN	5.00							
PAULSON PRINTING									
025300									
C7706	2/28/2015	55.00	0.00	03/13/2015				False	0
001-103-473000 Miscellaneous				BUSINESS CARDS JULIE METZ					
	C7706 Total:	55.00							
	PAULSON PRINTING To	55.00							
PETERSEN, WILLIAM AL									
PETER.WA									
MARCH12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings				1ST QTR PLANNING COMM STIPEND					
	MARCH12 2015 Total:	30.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
PETERSEN, WILLIAM A		30.00							
SCAPPOOSE OUTFITTERS									
SCAPP.OU									
6021	2/16/2015	72.00	0.00	03/13/2015				False	0
009-211-652110 PD Reserve expense					SHIRTS FOR RESERVES				
6021 Total:		72.00							
SCAPPOOSE OUTFITTE		72.00							
SCAPPOOSE SAND & GRAVEL									
030050									
6353	3/6/2015	81.90	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.					SALT AND PEPPER				
6353	3/6/2015	81.90	0.00	03/13/2015				False	0
018-018-501000 Operating Materials & Supplies					SALT AND PEPPER				
6353 Total:		163.80							
SCAPPOOSE SAND & GR		163.80							
SEMLING, SHIELA									
SMLNG.SH									
MARCH12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings					1ST QTR PLANNING COMM STIPEND				
MARCH12 2015 Total:		30.00							
SEMLING, SHIELA Total		30.00							
SHEPPEARD, NEAL									
031325									
MARCH9 2015	3/9/2015	306.76	0.00	03/13/2015				False	0
013-403-490000 Professional development					TRAVEL EXP 3/1-3/6/15 OAWU CONF IN SUNRIVER				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	MARCH9 2015 Total:	306.76							
	SHEPPEARD, NEAL Tot	306.76							
SMITHSONIAN 031460									
MARCH4 2015	3/4/2015	19.00	0.00	03/13/2015				False	0
001-004-512000 Periodicals					SUBSCRIPTION 11 ISSUES				
	MARCH4 2015 Total:	19.00							
	SMITHSONIAN Total:	19.00							
SNYDER, THE LAW OFFICE OF NOEL 018045									
22015	2/20/2015	80.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES CHRISTOPHER COLWELL				
	22015 Total:	80.00							
22015-2	2/20/2015	80.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES TIMOTHY TURNER				
	22015-2 Total:	80.00							
	SNYDER, THE LAW OFF	160.00							
SPRINGBROOK SOFTWARE, INC 031690									
INV30360	2/28/2015	28.00	0.00	03/13/2015				False	0
012-106-554000 Contractual/consulting serv					IVR 3RD PARTY TELEWORKS				
	INV30360 Total:	28.00							
	SPRINGBROOK SOFTWA	28.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
STAPLES BUSINESS ADVANTAGE									
031983									
8033368458	2/21/2015	118.98	0.00	03/13/2015				False	0
012-107-457000 Office supplies				OFFICE SUPPLIES					
8033368458	2/21/2015	9.98	0.00	03/13/2015				False	0
001-103-457000 Office supplies				OFFICE SUPPLIES					
	8033368458 Total:	128.96							
	STAPLES BUSINESS AD	128.96							
SUNSET AUTO PARTS, INC.									
020815									
932-976283	2/2/2015	28.38	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
	932-976283 Total:	28.38							
932-978557	2/17/2015	12.48	0.00	03/13/2015				False	0
017-017-501000 Operating Materials & Sup.				MATERIALS					
	932-978557 Total:	12.48							
	SUNSET AUTO PARTS, I	40.86							
TCMS CORPORATION									
033013									
012285	3/2/2015	1,343.00	0.00	03/13/2015				False	0
012-107-554000 Contractual/consulting serv				MAINT CONTRACT CITY HALL					
	012285 Total:	1,343.00							
012286	3/2/2015	363.00	0.00	03/13/2015				False	0
001-110-470000 Building expense				MAINT CONTRACT CITY HALL ANNEX					
	012286 Total:	363.00							
012302	3/5/2015	223.50	0.00	03/13/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
018-019-501000 Operating Materials					MAINT CONTRACT WWTP				
012302	3/5/2015	223.50	0.00	03/13/2015				False	0
018-020-501000 Operating Materials & Supplies					MAINT CONTRACT WWTP				
012302 Total:		447.00							
TCMS CORPORATION T		2,153.00							
TRAFFIC SAFETY SUPPLY CO., INC									
033600									
994665	2/25/2015	1,717.37	0.00	03/13/2015				False	0
011-011-505000 Street Signs					MATERIALS				
994665 Total:		1,717.37							
TRAFFIC SAFETY SUPP		1,717.37							
TUALATIN VALLEY WORKSHOP INC									
033827									
0014667-IN	2/28/2015	1,334.25	0.00	03/13/2015				False	0
012-107-554000 Contractual/consulting serv					JANITORIAL CITY HALL				
0014667-IN	2/28/2015	49.72	0.00	03/13/2015				False	0
012-107-457000 Office supplies					JANITORIAL CITY HALL				
0014667-IN Total:		1,383.97							
0014668-IN	2/28/2015	1,241.14	0.00	03/13/2015				False	0
001-004-508000 Janitorial Services					JANITORIAL LIBRARY				
0014668-IN Total:		1,241.14							
0014669-IN	2/28/2015	424.22	0.00	03/13/2015				False	0
001-002-508000 Janitorial Services					JANITORIAL POLICE				
0014669-IN Total:		424.22							
0014670-IN	2/28/2015	147.56	0.00	03/13/2015				False	0
018-019-501000 Operating Materials					JANITORIAL WWTP				
0014670-IN	2/28/2015	147.56	0.00	03/13/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
018-020-501000 Operating Materials & Supplies					JANITORIAL WWTP				
0014670-IN Total:		295.12							
TUALATIN VALLEY WO		3,344.45							
VERNON, VICKI R. 034920									
FEB24 2015	2/24/2015	300.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES ROBERT JOHNSON				
FEB24 2015 Total:		300.00							
MARCH7 2015	3/7/2015	352.00	0.00	03/13/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES LEAH BJORNSTROM				
MARCH7 2015 Total:		352.00							
VERNON, VICKI R. Total		652.00							
WEBSTER, AUDREY WEBSTERA									
MARCH 12 2015	3/12/2015	30.00	0.00	03/13/2015				False	0
001-104-461000 Public meetings					1ST QTR PLANNING COMM STIPEND				
MARCH 12 2015 Total:		30.00							
WEBSTER, AUDREY Tot		30.00							
WILCOX & FLEGEL 037003									
C158358-IN	2/26/2015	1,411.03	0.00	03/13/2015				False	0
001-002-531000 Gasoline Expense					POLICE GAS				
C158358-IN Total:		1,411.03							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			

WILCOX & FLEGEL Tota

1,411.03

Report Total:

37,428.80

cg
3-13-15

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/18/2015 - 9:06AM
 Batch: 00011.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
POSTMASTER									
026000									
MARCH18 2015	3/18/2015	511.06	0.00	03/18/2015				False	0
012-106-480000 Postage				LATE NOTICES					
	MARCH18 2015 Total:	511.06							
	POSTMASTER Total:	511.06							
	Report Total:	511.06							

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/20/2015 - 9:24AM
 Batch: 00010.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
BANKCARD CENTER									
002197									
CARD 0819	2/28/2015	195.80	0.00	03/20/2015	JOHN WALSH HOTEL CATALYZING COMM PROSPER			False	0
012-106-490000 Professional development									
CARD 0819	2/28/2015	195.80	0.00	03/20/2015	JACOB GRAICHEN HOTEL CATALYZING COMM PRO			False	0
001-104-490000 Professional development									
CARD 0819	2/28/2015	587.40	0.00	03/20/2015	MORTEN, LOCKE, CONN, CARLSON- HOTEL CATALY			False	0
001-100-490000 Professional development									
CARD 0819 Total:		979.00							
CARD 6202	2/28/2015	29.04	0.00	03/20/2015	WALMART COFFEE			False	0
013-403-457000 Office supplies									
CARD 6202	2/28/2015	247.86	0.00	03/20/2015	SWANSON BARK AND WOOD MATERIALS			False	0
001-005-501000 Operating Materials & Supp									
CARD 6202	2/28/2015	111.49	0.00	03/20/2015	AMAZON OFFICE SUPPLIES			False	0
013-403-457000 Office supplies									
CARD 6202	2/28/2015	26.36	0.00	03/20/2015	WALMART OFFICE SUPPLIES			False	0
013-403-457000 Office supplies									
CARD 6202	2/28/2015	104.15	0.00	03/20/2015	STAPLES OFFICE SUPPLIES			False	0
013-403-457000 Office supplies									
CARD 6202	2/28/2015	92.53	0.00	03/20/2015	STAPLES OFFICE SUPPLIES			False	0
013-403-457000 Office supplies									
CARD 6202	2/28/2015	113.00	0.00	03/20/2015	NEAL SHEPPEARD OAWU HOTEL CONFERENCE			False	0
013-403-490000 Professional development									
CARD 6202	2/28/2015	13.93	0.00	03/20/2015	MOTION INDUSTRIES MATERIALS			False	0
017-017-501000 Operating Materials & Sup.									
CARD 6202	2/28/2015	713.04	0.00	03/20/2015	AMAZON- MATERIALS			False	0
001-005-501000 Operating Materials & Supp									
CARD 6202	2/28/2015	27.18	0.00	03/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
017-417-501000 Operating materials and suppli				INTERSTATE BATTERY					
CARD 6202	2/28/2015	350.77	0.00	03/20/2015				False	0
001-005-501000 Operating Materials & Supp				MOWERS DIRECT - MOWER BLADES					
CARD 6202	2/28/2015	119.00	0.00	03/20/2015				False	0
011-011-501000 Operating Materials & Supp				HOME DEPOT - NAIL GUN					
CARD 6202	2/28/2015	405.00	0.00	03/20/2015				False	0
013-403-490000 Professional development				NEAL SHEPPEARD OAWU CONF REG 3/2-6/15 SUNRI					
CARD 6202	2/28/2015	20.99	0.00	03/20/2015				False	0
013-403-490000 Professional development				STAPLES SUPPLIES					
CARD 6202 Total:		2,374.34							
CARD 6966	2/28/2015	35.60	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense				TERRY MOSS SCCCC REG - CELEBRATION & ANNUA					
CARD 6966	2/28/2015	89.64	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense				BEST WESTERN HOTEL ROOM FOR DISABLED WOM					
CARD 6966	2/28/2015	170.32	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense				HOTEL ROOM IN BEND TO CONDUCT INTERVIEW W					
CARD 6966	2/28/2015	199.96	0.00	03/20/2015				False	0
001-002-501000 Operating Materials & Supp				FRED MEYER USB THUMB DRIVES					
CARD 6966 Total:		495.52							
CARD 8267	2/28/2015	215.00	0.00	03/20/2015				False	0
012-102-526000 Advertisements				OREGONLIVE POLICE JOB AD					
CARD 8267	2/28/2015	50.00	0.00	03/20/2015				False	0
012-102-526000 Advertisements				JOBTARGET POLICE JOB AD					
CARD 8267	2/28/2015	850.00	0.00	03/20/2015				False	0
013-402-490000 Professional development				SUE NELSON, SEAL SHEPPEARD APWU SPRING 2015					
CARD 8267	2/28/2015	425.00	0.00	03/20/2015				False	0
013-403-490000 Professional development				SHARON DARROUX APWU SPRING 2015 CONF REG :					
CARD 8267	2/28/2015	200.00	0.00	03/20/2015				False	0
012-102-526000 Advertisements				JOBTARGET POLICE AD					
CARD 8267	2/28/2015	44.05	0.00	03/20/2015				False	0
001-100-473000 Miscellaneous				NAME BADGES					
CARD 8267	2/28/2015	70.67	0.00	03/20/2015				False	0
012-102-526000 Advertisements				INDEED JOB POSTING					
CARD 8267	2/28/2015	-175.00	0.00	03/20/2015				False	0
012-102-490000 Professional development				CITY COUNTY INS, CREDIT KATHY P CIS REG					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
CARD 8267 Total:		1,679.72							
CARD 9741	2/28/2015	232.92	0.00	03/20/2015				False	0
001-002-501000 Operating Materials & Supp					EQUIPMENT				
CARD 9741	2/28/2015	150.00	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense					IACP MEMBERSHIP DUES TERRY MOSS				
CARD 9741	2/28/2015	54.00	0.00	03/20/2015				False	0
001-002-502000 Equipment Expense					GUN REPAIR				
CARD 9741	2/28/2015	475.00	0.00	03/20/2015				False	0
001-002-490000 Police Training/Supplies					TERRY MOSS FBINAA 2015 CONFERENCE REGISTRA				
CARD 9741	2/28/2015	475.00	0.00	03/20/2015				False	0
001-002-490000 Police Training/Supplies					RICK GRAHAM FBINAA 2015 CONFERENCE REGISTI				
CARD 9741	2/28/2015	125.00	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense					TERRY MOSS OR ASS CHIEFS OF POLICE MEMBERS				
CARD 9741	2/28/2015	35.00	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense					TERRY MOSS CHAMBER OF COMMERCE BANQUET				
CARD 9741 Total:		1,546.92							
BANKCARD CENTER To		7,075.50							
BEST WESTERN AGATE BEACH INN									
BESTWEST									
CONF# 378043	3/18/2015	295.05	0.00	03/20/2015				False	0
001-103-490000 Professional development					JULIE METZ LODGING 4-11-15 OACA CONFERENCE				
CONF# 378043 Total:		295.05							
BEST WESTERN AGATE		295.05							
BIO-MED TESTING SERVICE, INC.									
003505									
41973	2/28/2015	70.00	0.00	03/20/2015				False	0
012-102-554000 Contractual/consulting serv					TESTING, BRETT LONG AND SCOTT WILLIAMS				
41973 Total:		70.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	BIO-MED TESTING SERV	70.00							
CANON SOLUTIONS AMERICA, INC 021694									
4015345115	3/1/2015	145.17	0.00	03/20/2015				False	0
012-107-502000 Equipment expense				CITY HALL COPPIES					
4015345115 Total:		145.17							
CANON SOLUTIONS AM		145.17							
CENTERLOGIC, INC. 011595									
28325, 28420	3/3/2015	90.00	0.00	03/20/2015				False	0
001-100-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	180.19	0.00	03/20/2015				False	0
001-103-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	90.01	0.00	03/20/2015				False	0
001-104-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	446.00	0.00	03/20/2015				False	0
001-002-500000 Computer System Maint.				IT SERVICES					
28325, 28420	3/3/2015	90.01	0.00	03/20/2015				False	0
001-105-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	90.01	0.00	03/20/2015				False	0
012-102-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	360.22	0.00	03/20/2015				False	0
012-106-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	450.40	0.00	03/20/2015				False	0
013-402-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	360.40	0.00	03/20/2015				False	0
013-403-500000 Information services				IT SERVICES					
28325, 28420	3/3/2015	165.10	0.00	03/20/2015				False	0
018-018-554000 Contractual/Consulting Serv				IT SERVICES					
28325, 28420	3/3/2015	165.10	0.00	03/20/2015				False	0
018-019-500000 Computer System Maint.				IT SERVICES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
28325, 28420 Total:		2,487.44							
CENTERLOGIC, INC. To		2,487.44							
CENTURY LINK									
034002									
374B	3/5/2015	67.18	0.00	03/20/2015				False	0
015-015-458000 Telephone Expense				PHONE/INTERNET					
374B Total:		67.18							
776B	3/5/2015	41.44	0.00	03/20/2015				False	0
015-015-458000 Telephone Expense				PHONE/INTERNET					
776B Total:		41.44							
CENTURY LINK Total:		108.62							
CENTURY LINK									
034004									
acct 1664	3/8/2015	88.44	0.00	03/20/2015				False	0
001-002-458000 Telephone Expense				PD CIRCUIT LINE					
acct 1664 Total:		88.44							
acct 1665	3/8/2015	88.40	0.00	03/20/2015				False	0
017-417-458000 Telephone expense				CIRCUIT LINE					
acct 1665 Total:		88.40							
CENTURY LINK Total:		176.84							
COLUMBIA RIVER P.U.D.									
008325									
MARCH12 2015	3/12/2015	363.42	0.00	03/20/2015				False	0
001-002-459000 Utilities				ELECTRICITY					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type Reference	PO #	Close PO	Line #
MARCH12 2015 001-004-459000 Utilities	3/12/2015	664.89	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 001-005-459000 Utilities	3/12/2015	483.36	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 001-005-509000 Marine board expense	3/12/2015	171.84	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 011-011-453000 Street Lighting	3/12/2015	4,826.73	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 012-107-459000 Utilites	3/12/2015	900.19	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 013-403-459000 Utilities	3/12/2015	685.25	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 017-417-459000 Utilities	3/12/2015	4,925.05	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 017-017-459000 Utilities	3/12/2015	2,724.10	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 018-019-534000 Electrical Energy	3/12/2015	637.35	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 018-020-534000 Electrical Energy	3/12/2015	1,912.04	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 018-021-459000 Utilites	3/12/2015	48.87	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 018-022-459000 Utilities	3/12/2015	819.19	0.00	03/20/2015	ELECTRICITY			False	0
MARCH12 2015 Total:		19,162.28							
COLUMBIA RIVER P.U.D		19,162.28							
COMCAST COMCAST									
MARCH5 2015 015-015-458000 Telephone Expense	3/5/2015	68.63	0.00	03/20/2015	MCNULTY WAY PHONE			False	0
MARCH5 2015 Total:		68.63							
MARCH7 2015 013-403-458000 Telecommunication expense	3/7/2015	91.49	0.00	03/20/2015	PUBLIC WORKS INTERNET			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	MARCH7 2015 Total:	91.49							
	COMCAST Total:	160.12							
COMMUNITY NEWSPAPERS 031685									
MARCH 19 2015	3/19/2015	288.00	0.00	03/20/2015				False	0
012-102-526000 Advertisements				HELP WANTED AD LIBRARY ASST					
	MARCH 19 2015 Total:	288.00							
	COMMUNITY NEWSPAP	288.00							
CREATION STATION, ALISHA DAOUST CREAT.ST									
FEB27 2015	2/27/2015	35.00	0.00	03/20/2015				False	0
001-000-311000 Business License				REFUND BUS LICENCE FEE OVERPAYMENT					
	FEB27 2015 Total:	35.00							
	CREATION STATION, AL	35.00							
DAILY JOURNAL OF COMMERCE, INC 009900									
742058314	3/5/2015	98.90	0.00	03/20/2015				False	0
012-106-526000 Advertisements				DAILY JOURNAL OF COMMERCE AD WATER BILL PF					
	742058314 Total:	98.90							
	DAILY JOURNAL OF CO	98.90							
DWELL PREFERRED SERVICES DIVISION DWELL									
MARCH5 2015	3/5/2015	14.95	0.00	03/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-004-512000 Periodicals				SUBSCRIPTION					
	MARCH5 2015 Total:	14.95							
	DWELL PREFERRED SE	14.95							
ECONORTHWEST 011130 15441	2/28/2015	1,135.00	0.00	03/20/2015				False	0
009-209-554120 Urban renewal review				PROFESSIONAL SERVICES 2/1-2/27 WATERFRONT RE					
	15441 Total:	1,135.00							
	ECONORTHWEST Total:	1,135.00							
ELLIS, JONATHAN 011176 MARCH 16 2015	3/16/2015	111.30	0.00	03/20/2015				False	0
012-106-490000 Professional development				3/8-11 TRAVEL EXP OMFOA SPRING CONF, GELNEDI					
	MARCH 16 2015 Total:	111.30							
	ELLIS, JONATHAN Total:	111.30							
FARNSWORTH, CRYSTAL 011858 MARCH 16 2015	3/16/2015	147.20	0.00	03/20/2015				False	0
012-106-490000 Professional development				TRAVEL EXPENCE OMFOA SPRONG CONF 3/8-11/15					
	MARCH 16 2015 Total:	147.20							
	FARNSWORTH, CRYSTA	147.20							
FINKSINC MARKETING & COMMUNICATIONS 012206									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
031715-SH	3/17/2015	1,775.95	0.00	03/20/2015				False	0
008-008-451000 Media Expense				MARCH 2015 MEDIA REIMBURSEMENT SEE & DO					
031715-SH	3/17/2015	51.18	0.00	03/20/2015				False	0
008-008-451000 Media Expense				MARCH 2015 MEDIA REIMBURSEMENT 3/4 CTY COI					
031715-SH	3/17/2015	133.40	0.00	03/20/2015				False	0
008-008-451101 Meeting Recruitment				MARCH 2015 MEDIA REIMBURSEMENT 3/10 TRAVEI					
031715-SH	3/17/2015	51.18	0.00	03/20/2015				False	0
008-008-451101 Meeting Recruitment				MARCH 2015 MEDIA REIMBURSEMENT 3/16 WATER					
031715-SH	3/17/2015	14.95	0.00	03/20/2015				False	0
008-008-451101 Meeting Recruitment				MARCH 2015 MEDIA REIMBURSEMENT 3/17 SEASC					
031715-SH Total:		2,026.66							
FINKSINC MARKETING		2,026.66							
GALLAGHER, DANIEL Q.									
013075									
JAN5 2015	1/5/2015	170.00	0.00	03/20/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES JOHN SCOTT AUSTIN					
JAN5 2015 Total:		170.00							
GALLAGHER, DANIEL Q		170.00							
MAUL FOSTER ALONGI, INC.									
019555									
22655	3/9/2015	5,266.25	0.00	03/20/2015				False	0
009-209-554100 Environmental review				BOISE WHITE PAPER WATERFRONT PROPERTY DUE					
22655 Total:		5,266.25							
22656	3/9/2015	1,007.50	0.00	03/20/2015				False	0
018-019-554000 Contractual/Consulting Serv				BOISE WHITE PAPER LAND TRANSFER DUE DILIGE					
22656 Total:		1,007.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
MAUL FOSTER ALONGI		6,273.75							
MEANS NURSERY, INC. 020008									
163785	3/10/2015	112.92	0.00	03/20/2015	PLANTS FOR PARKS			False	0
001-005-501000 Operating Materials & Supp									
163785 Total:		112.92							
MEANS NURSERY, INC.		112.92							
METRO SAFETY & FIRE 020286									
109435	3/5/2015	543.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION PUBLIC			False	0
013-403-554000 Contractual/consulting serv									
109435 Total:		543.00							
109436	3/5/2015	84.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION LIBRAR			False	0
001-004-470000 Building Expense									
109436 Total:		84.00							
109437	3/5/2015	124.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION CITY H			False	0
012-107-554000 Contractual/consulting serv									
109437 Total:		124.00							
109438	3/5/2015	280.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION PARKS			False	0
001-005-554000 Contractual Services									
109438 Total:		280.00							
109439	3/15/2015	91.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION WWTP			False	0
018-019-501000 Operating Materials									
109439	3/15/2015	91.00	0.00	03/20/2015	ANNUAL FIRE EXTINGUISHER INSPECTION WWTP			False	0
018-020-501000 Operating Materials & Supplies									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
109439 Total:		182.00							
METRO SAFETY & FIRE		1,213.00							
NORTHSTAR CHEMICAL, INC. 021556									
59985	3/13/2015	455.75	0.00	03/20/2015				False	0
017-417-527000 Chlorine					SODIUM HYPOCHLORITE WWTP				
59985 Total:		455.75							
NORTHSTAR CHEMICAL		455.75							
NORTHWEST NATURAL GAS 021400									
ACCT 114867-5	3/13/2015	90.03	0.00	03/20/2015				False	0
013-403-459000 Utilities					GAS- 984 OREGON				
ACCT 114867-5 Total:		90.03							
ACCT 1242977-5	3/13/2015	15.68	0.00	03/20/2015				False	0
017-017-459000 Utilities					GAS- 984 OREGON #M				
ACCT 1242977-5 Total:		15.68							
ACCT 1323284-8	3/13/2015	86.29	0.00	03/20/2015				False	0
012-107-459000 Utilitites					GAS-275 STRAND				
ACCT 1323284-8 Total:		86.29							
ACCT 1359528-5	3/13/2015	92.64	0.00	03/20/2015				False	0
012-107-459000 Utilitites					GAS-277 STRAND				
ACCT 1359528-5 Total:		92.64							
ACCT 1583294-2	3/13/2015	547.38	0.00	03/20/2015				False	0
017-417-459000 Utilities					GAS- 1215 4TH, WATER FILATRATION				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ACCT 1583294-2 Total:		547.38							
ACCT 1960772-0	3/13/2015	7.84	0.00	03/20/2015				False	0
017-017-459000 Utilities				GAS- 1230 DEER ISLAND RD					
ACCT 1960772-0	3/13/2015	7.84	0.00	03/20/2015				False	0
018-018-459000 Utilites				GAS- 1230 DEER ISLAND RD					
ACCT 1960772-0 Total:		15.68							
ACCT 256304-7	3/13/2015	109.12	0.00	03/20/2015				False	0
001-005-459000 Utilities				GAS- MCCORMICK PARK					
ACCT 256304-7 Total:		109.12							
ACCT 256563-8	3/13/2015	114.61	0.00	03/20/2015				False	0
001-002-459000 Utilities				GAS- 150 S 13TH					
ACCT 256563-8 Total:		114.61							
ACCT 258575-0	3/13/2015	108.61	0.00	03/20/2015				False	0
018-019-459000 Utilites				GAS- 451 PLYMOUTH					
ACCT 258575-0	3/13/2015	108.62	0.00	03/20/2015				False	0
018-020-459000 Utilities				GAS- 451 PLYMOUTH					
ACCT 258575-0 Total:		217.23							
ACCT 258767-3	3/13/2015	551.08	0.00	03/20/2015				False	0
001-004-459000 Utilities				GAS- 375 S 18TH					
ACCT 258767-3 Total:		551.08							
ACCT 259856-3	3/13/2015	56.34	0.00	03/20/2015				False	0
001-005-459000 Utilities				GAS- COLUMBIA VIEW PARK RESTROOMS					
ACCT 259856-3 Total:		56.34							
NORTHWEST NATURAL		1,896.08							

OFFICE PRODUCTS NATIONWIDE
OPNW

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
759778-0	2/11/2015	78.19	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense				COFFEE					
759778-0 Total:		78.19							
759834-0	2/12/2015	330.00	0.00	03/20/2015				False	0
001-002-473000 Miscellaneous Expense				COFFEE MACHINE					
759834-0 Total:		330.00							
OFFICE PRODUCTS NAT		408.19							
OPTA 021715									
MARCH12 2015	3/12/2015	30.00	0.00	03/20/2015				False	0
001-105-490000 Professional development				MEMBERSHIP RENEWAL BUILDING DEPT					
MARCH12 2015 Total:		30.00							
OPTA Total:		30.00							
OPUS:INTERACTIVE, INC. 021979									
ACCT 4775	3/16/2015	5.00	0.00	03/20/2015				False	0
001-002-500000 Computer System Maint.				PD POP MAILBOXES					
ACCT 4775 Total:		5.00							
ACCT 5951	3/16/2015	39.00	0.00	03/20/2015				False	0
012-102-473000 Miscellaneous				DSL AND IP ADDRESSES CITY HALL					
ACCT 5951 Total:		39.00							
OPUS:INTERACTIVE, IN		44.00							
OREGON STATE BAR 0229001									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
ARV019836	3/3/2015	52.00	0.00	03/20/2015				False	0
001-103-511000 Library materials				UJI CRIMINAL SUPPLIMENT 2014					
ARV019836 Total:		52.00							
OREGON STATE BAR To		52.00							
PAPE' MATERIAL HANDLING EXCHANGE									
024755									
7406624	3/16/2015	13.80	0.00	03/20/2015				False	0
015-015-501000 Operating Materials & Supp				MATERIALS					
7406624 Total:		13.80							
PAPE' MATERIAL HAND		13.80							
PHILLIPS, CYNTHIA									
025515									
MARCH 10 2014	3/10/2014	580.00	0.00	03/20/2015				False	0
012-101-454000 Attorney				CONTRACTING 2/4-3/10/15					
MARCH 10 2014 Total:		580.00							
PHILLIPS, CYNTHIA Tot		580.00							
PORTLAND GENERAL ELECTRIC									
025702									
MARCH 10 2015	3/10/2015	46.48	0.00	03/20/2015				False	0
011-011-453000 Street Lighting				ACCT 449972 4 STREET LIGHTING					
MARCH 10 2015 Total:		46.48							
PORTLAND GENERAL E		46.48							

PPI GROUP

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
PPI GROU									
INV311526	3/11/2015	1,256.18	0.00	03/20/2015				False	0
017-017-501000 Operating Materials & Sup.				SCOPE LASER AND MATERIALS					
INV311526	3/11/2015	1,256.18	0.00	03/20/2015				False	0
018-018-501000 Operating Materials & Supplies				SCOPE LASER AND MATERIALS					
INV311526 Total:		2,512.36							
PPI GROUP Total:		2,512.36							
RICOH USA INC									
027295									
5034966733	3/5/2015	164.94	0.00	03/20/2015				False	0
012-107-502000 Equipment expense				CITY HALL COPPIES					
5034966733 Total:		164.94							
RICOH USA INC Total:		164.94							
RS MEDIA									
020017									
3092	10/21/2014	680.00	0.00	03/20/2015				False	0
001-002-510000 Automobile Expense				NEW POLICE CAR VINYL GRAPHICS					
3092 Total:		680.00							
RS MEDIA Total:		680.00							
SCAPPOOSE OUTFITTERS									
SCAPP.OU									
6068	3/10/2015	25.00	0.00	03/20/2015				False	0
012-102-473000 Miscellaneous				SET UP FEE FOR CITY LOGO EMBROIDERY PLACEM					
6068 Total:		25.00							

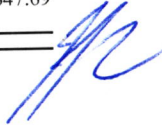
Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
<hr/>									
SCAPPOOSE OUTFITTE		25.00							
<hr/>									
SNYDER, THE LAW OFFICE OF NOEL 018045									
21115	2/11/2015	1,006.00	0.00	03/20/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES FOR GABRIEL MURDOCK				
21115 Total:		1,006.00							
<hr/>									
SNYDER, THE LAW OFF		1,006.00							
<hr/>									
SOUTH COLUMBIA COUNTY 028700									
0012	2/27/2015	35.00	0.00	03/20/2015				False	0
001-100-473000 Miscellaneous					GINNY C - ANNUAL MEETING EVENT TICKET				
0012 Total:		35.00							
<hr/>									
SOUTH COLUMBIA COU		35.00							
<hr/>									
SPRINGBROOK SOFTWARE, INC 031690									
INV30365	3/6/2015	595.00	0.00	03/20/2015				False	0
001-105-554000 Contract Services					TRAVEL EXP CIS MIGRATION JENNIFER				
INV30365	3/6/2015	992.00	0.00	03/20/2015				False	0
001-110-554000 Contractual/consulting serv					TRAVEL EXP CIS MIGRATION JENNIFER				
INV30365	3/6/2015	992.00	0.00	03/20/2015				False	0
017-017-554000 Contractual/Consult Serv.					TRAVEL EXP CIS MIGRATION JENNIFER				
INV30365	3/6/2015	1,387.20	0.00	03/20/2015				False	0
018-018-554000 Contractual/Consulting Serv					TRAVEL EXP CIS MIGRATION JENNIFER				
INV30365 Total:		3,966.20							
INV30415	3/12/2015	3,030.00	0.00	03/20/2015				False	0
017-017-554000 Contractual/Consult Serv.					ANNUAL IVR SUBSCRIPTION 4/1/15-3/31/16				
INV30415	3/12/2015	6,157.50	0.00	03/20/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
018-018-554000 Contractual/Consulting Serv				ANNUAL IVR SUBSCRIPTION 4/1/15-3/31/16					
INV30415 Total:		9,187.50							
SPRINGBROOK SOFTWA		13,153.70							
<hr/>									
STAPLES BUSINESS ADVANTAGE 031983									
8033475980	2/28/2015	15.49	0.00	03/20/2015				False	0
001-103-457000 Office supplies				OFFICE SUPPLIES					
8033475980	2/28/2015	94.00	0.00	03/20/2015				False	0
012-107-457000 Office supplies				OFFICE SUPPLIES					
8033475980 Total:		109.49							
STAPLES BUSINESS AD		109.49							
<hr/>									
TERHUNE, MARYANN TERHUNE									
MARCH19 2015	3/19/2015	20.00	0.00	03/20/2015				False	0
001-000-354000 Misc Revenue				REFUND PUBLIC RECORDS REQUEST FEE					
MARCH19 2015 Total:		20.00							
TERHUNE, MARYANN T		20.00							
<hr/>									
WILCOX & FLEGEL 037003									
C159040-IN	3/12/2015	107.20	0.00	03/20/2015				False	0
018-021-501000 Operating Materials & Supplies				#34 DIESEL					
C159040-IN Total:		107.20							
WILCOX & FLEGEL Tota		107.20							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				

Report Total:

62,647.69



Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/27/2015 - 8:51AM
 Batch: 00014.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
ABC FOR LIFE TRAINING CENTER									
000480									
31315	3/13/2015	260.00	0.00	03/27/2015				False	0
009-208-457000 Supplies					BABYSITTER SAFETY TRAINING				
31315 Total:		260.00							
ABC FOR LIFE TRAININ		260.00							
ADVENTIST HEALTH									
000684									
59738	3/12/2015	136.08	0.00	03/27/2015				False	0
013-402-490000 Professional development					HEARING TESTS ENGINEERING				
59738	3/12/2015	510.30	0.00	03/27/2015				False	0
013-403-490000 Professional development					HEARING TESTS PW				
59738	3/12/2015	136.08	0.00	03/27/2015				False	0
001-005-490000 Schools & Conventions					HEARING TESTS PARKS				
59738	3/12/2015	67.98	0.00	03/27/2015				False	0
017-417-490000 Professional development					HEARING TESTS WWTP				
59738	3/12/2015	102.06	0.00	03/27/2015				False	0
018-020-490000 Schools & Conventions					HEARING TESTS WW				
59738 Total:		952.50							
59739	3/12/2015	802.50	0.00	03/27/2015				False	0
001-002-473000 Miscellaneous Expense					POLICE HEARING TESTS				
59739 Total:		802.50							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
<hr/>									
	ADVENTIST HEALTH To	1,755.00							
AMAZON.COM									
001145									
MARCH10 2015	3/10/2015	11.39	0.00	03/27/2015				False	0
001-004-473000 Misc Expense				LATE CHARGE					
MARCH10 2015 Total:		11.39							
AMAZON.COM Total:		11.39							
<hr/>									
ANDERSON, TARA LYNN									
ANDER.TA									
0002481	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION, ELIZABETH SNIDER					
0002481 Total:		25.00							
ANDERSON, TARA LYNN		25.00							
<hr/>									
BALDWIN, NICHOLAS									
BALDWI.N									
0002480	3/25/2015	26.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - JOSHUA TENA					
0002480 Total:		26.00							
BALDWIN, NICHOLAS T		26.00							
<hr/>									
CANON SOLUTIONS AMERICA, INC									
021694									
4015288081	2/28/2015	24.97	0.00	03/27/2015				False	0
001-004-473000 Misc Expense				COPPIES LIBRARY					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
4015288081 Total:		24.97							
CANON SOLUTIONS AM		24.97							
CASCADE ARCHITECTURAL & 005875									
473149	3/3/2015	86.66	0.00	03/27/2015				False	0
013-402-457000 Office supplies			MATERIALS						
473149 Total:		86.66							
CASCADE ARCHITECTU		86.66							
CENTERLOGIC, INC. 011595									
28524, 28568	3/18/2015	98.43	0.00	03/27/2015				False	0
001-100-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	197.04	0.00	03/27/2015				False	0
001-103-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	98.43	0.00	03/27/2015				False	0
001-104-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	1,928.39	0.00	03/27/2015				False	0
001-002-500000 Computer System Maint.			IT SERVICES						
28524, 28568	3/18/2015	130.00	0.00	03/27/2015				False	0
001-004-500000 Computer Maintenance			IT SERVICES						
28524, 28568	3/18/2015	98.43	0.00	03/27/2015				False	0
001-105-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	98.43	0.00	03/27/2015				False	0
012-102-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	393.90	0.00	03/27/2015				False	0
012-106-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	492.51	0.00	03/27/2015				False	0
013-402-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	394.07	0.00	03/27/2015				False	0
013-403-500000 Information services			IT SERVICES						
28524, 28568	3/18/2015	81.25	0.00	03/27/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
018-018-554000 Contractual/Consulting Serv	3/18/2015	81.25	0.00	03/27/2015	IT SERVICES			False	0
28524, 28568					IT SERVICES				
018-019-500000 Computer System Maint.									
28524, 28568 Total:		4,092.13							
CENTERLOGIC, INC. To		4,092.13							
CODE 4								False	0
CODE 4	3/20/2015	1,399.05	0.00	03/27/2015	MUNICIPAL CODE ELECTRONIC UPDATE 3/20/15				
49328									
012-102-554000 Contractual/consulting serv									
49328 Total:		1,399.05							
CODE 4 Total:		1,399.05							
COLUMBIA 911 COMMUNICATION								False	0
007260	3/15/2015	1,094.41	0.00	03/27/2015	3/1/15-2/28/16 SHARED SUBSCRIPTION TO EMERGEN				
MARCH15 2015									
001-002-473000 Miscellaneous Expense									
MARCH15 2015 Total:		1,094.41							
COLUMBIA 911 COMMU		1,094.41							
COLUMBIA CO. SHERIFF'S DEPT.								False	0
007600	3/25/2015	50.00	0.00	03/27/2015	RESTITUTION. RANDALL SCOTT MOWATT				
0002473									
001-000-341000 Fines									
0002473 Total:		50.00							
COLUMBIA CO. SHERIF		50.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
COLUMBIA CO. TREASURER									
007701									
MARCH25 2015	3/25/2015	134.00	0.00	03/27/2015				False	0
001-000-235000 State Assessments					FEB 2015 JAIL ASSESSMENTS				
MARCH25 2015	3/25/2015	-67.90	0.00	03/27/2015				False	0
001-000-235000 State Assessments					MINUS COURT COSTS				
MARCH25 2015	3/25/2015	545.00	0.00	03/27/2015				False	0
001-000-204000 Bail Deposit					COUNTY DUII MARIJUANA EVALS				
	MARCH25 2015 Total:	611.10							
	COLUMBIA CO. TREASU	611.10							
COLUMBIA COUNTY CULTURAL COALITION									
007520									
MARCH23 2015	3/23/2015	25.00	0.00	03/27/2015				False	0
001-002-490000 Police Training/Supplies					ADVANCED GRANT WRITING ONLY				
	MARCH23 2015 Total:	25.00							
	COLUMBIA COUNTY CU	25.00							
COLUMBIA RIVER P.U.D.									
008325									
0002486	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-341000 Fines					RESTITUTION - LORI BRADFORD				
	0002486 Total:	25.00							
	COLUMBIA RIVER P.U.D	25.00							
COMCAST									
COMCAST									
ACCT 0859228	3/14/2015	103.57	0.00	03/27/2015				False	0
001-005-458000 Telephone Expense					INTERNET FOR PARKS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
ACCT 0859228 Total:		103.57							
COMCAST Total:		103.57							
CONSOLIDATED SUPPLY									
009000									
S7222202.001	3/13/2015	136.07	0.00	03/27/2015				False	0
017-417-501000 Operating materials and suppli				MATERIALS					
S7222202.001 Total:		136.07							
S7230508.001	3/11/2015	4,990.99	0.00	03/27/2015				False	0
010-304-653400 Storm drains				MATERIALSS					
S7230508.001 Total:		4,990.99							
CONSOLIDATED SUPPL		5,127.06							
DAILY JOURNAL OF COMMERCE, INC									
009900									
742079847	3/18/2015	568.10	0.00	03/27/2015				False	0
010-301-653108 Eisenschmidt Sidewalk-Overlay				ADVERTISING					
742079847 Total:		568.10							
742079848	3/18/2015	552.00	0.00	03/27/2015				False	0
010-301-653107 St Helens Street Overlay				ADVERTISING					
742079848 Total:		552.00							
DAILY JOURNAL OF CO		1,120.10							
EAGLE STAR ROCK PRODUCTS, INC.									
010970									
29037	3/9/2015	124.97	0.00	03/27/2015				False	0
010-304-653400 Storm drains				ROCK					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
29037 Total:		124.97							
29041	3/10/2015	277.53	0.00	03/27/2015	ROCK			False	0
010-304-653400 Storm drains									
29041 Total:		277.53							
29049	3/11/2015	118.89	0.00	03/27/2015	ROCK			False	0
010-304-653400 Storm drains									
29049 Total:		118.89							
29054	3/13/2015	136.64	0.00	03/27/2015	ROCK			False	0
010-304-653400 Storm drains									
29054 Total:		136.64							
29061		139.93	0.00	03/27/2015	ROCK			False	0
010-304-653400 Storm drains									
29061		664.02	0.00	03/27/2015	ROCK			False	0
018-021-501000 Operating Materials & Supplies									
29061 Total:		803.95							
29065	3/17/2015	131.82	0.00	03/27/2015	ROCK			False	0
010-304-653400 Storm drains									
29065 Total:		131.82							
29068	3/18/2015	268.95	0.00	03/27/2015	ROCK			False	0
018-021-501000 Operating Materials & Supplies									
29068 Total:		268.95							
29075	3/20/2015	267.60	0.00	03/27/2015	ROCK			False	0
018-021-501000 Operating Materials & Supplies									
29075 Total:		267.60							
29080	3/23/2015	115.80	0.00	03/27/2015	ROCK			False	0
018-021-501000 Operating Materials & Supplies									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
29080 Total:		115.80							
EAGLE STAR ROCK PRO		2,246.15							
EDWARDS, PHILLIP F.									
011165									
MARCH25 2015	3/25/2015	25.00	0.00	03/27/2015	False0				
001-002-473000 Miscellaneous Expense		TRAVEL EXPENSE, BEND OR INVESTIGATION 2-18-1							
MARCH25 2015	3/25/2015	15.00	0.00	03/27/2015	False0				
001-002-473000 Miscellaneous Expense		MEAL -PDX -CELL PHONE EXTRACTIONS FOR INVE							
MARCH25 2015 Total:		40.00							
EDWARDS, PHILLIP F. T		40.00							
ERS, EMERGENCY RESPONDER SERVICES, INC.									
011515									
15-027 OR	3/16/2015	116.00	0.00	03/27/2015	False0				
010-305-653551 Police vehicles		2014 CHEVY CAPRICE, REPLACE VIDEO CAMERA							
15-027 OR Total:		116.00							
ERS, EMERGENCY RESP		116.00							
FOOD NETWORK MAGAZINE									
012399									
MARCH 20 2015	3/20/2015	34.97	0.00	03/27/2015	False0				
001-004-512000 Periodicals		SUBSCRIPTION							
MARCH 20 2015 Total:		34.97							
FOOD NETWORK MAGA		34.97							
GALLAGHER, DANIEL Q.									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
013075									
MARCH24 2015	3/25/2015	210.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES SHENE LORIN GARRISON				
	MARCH24 2015 Total:	210.00							
	GALLAGHER, DANIEL Q	210.00							
HAMER ELECTRIC, INC.									
014475									
36631	3/11/2015	409.34	0.00	03/27/2015				False	0
018-018-554000 Contractual/Consulting Serv					REPAIR POWER FOR SANITARY PUMPOUT STATION				
	36631 Total:	409.34							
	HAMER ELECTRIC, INC	409.34							
HONKE HEATING & AIR CONDITIONING									
HONKE.HE									
MARCH19 2015	3/19/2015	25.00	0.00	03/27/2015				False	0
001-000-311000 Business License					REFUND BUS LICENSE OVERPAYMENT RECEIPT 137				
	MARCH19 2015 Total:	25.00							
	HONKE HEATING & AIR	25.00							
INGRAM LIBRARY SERVICES, INC.									
016240									
84138069	3/4/2015	25.53	0.00	03/27/2015				False	0
001-004-511000 Printed Materials					BOOKS				
	84138069 Total:	25.53							
84138070	3/4/2015	11.38	0.00	03/27/2015				False	0
001-004-511000 Printed Materials					BOOKS				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
84138070 Total:		11.38							
84138071	3/4/2015	108.24	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84138071 Total:		108.24							
84138072	3/4/2015	202.56	0.00	03/27/2015				False	0
009-208-501000 Library Materials				BOOKS					
84138072 Total:		202.56							
84155076	1/1/1850	10.52	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84155076 Total:		10.52							
84207608	3/10/2015	11.16	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84207608 Total:		11.16							
84207609	3/10/2015	627.90	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84207609 Total:		627.90							
84207610	3/10/2015	109.09	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84207610 Total:		109.09							
84259971	3/12/2015	399.76	0.00	03/27/2015				False	0
001-004-511000 Printed Materials				BOOKS					
84259971 Total:		399.76							
INGRAM LIBRARY SERV		1,506.14							

INTERSTATE BATTERY OF

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
016626									
40028708	3/11/2015	103.62	0.00	03/27/2015				False	0
015-015-501000 Operating Materials & Supp				BATTERY					
40028708 Total:		103.62							
INTERSTATE BATTERY		103.62							
JEFFRIES, MARGARET									
016949									
MARCH26 2015	3/26/2015	19.04	0.00	03/27/2015				False	0
001-004-517000 Library Program				REFRESHMENTS FRO COL R NATIVE WOMEN PRESI					
MARCH26 2015 Total:		19.04							
JEFFRIES, MARGARET T		19.04							
KOLDKIST									
007248									
FEB28 2015	2/28/2015	40.00	0.00	03/27/2015				False	0
001-002-473000 Miscellaneous Expense				ACCT 169870 BOTTLED WATER					
FEB28 2015 Total:		40.00							
KOLDKIST Total:		40.00							
LAKESIDE INDUSTRIES									
018000									
8012324MB	2/28/2015	373.16	0.00	03/27/2015				False	0
017-017-501000 Operating Materials & Sup.				ASPHALT					
8012324MB	2/28/2015	373.17	0.00	03/27/2015				False	0
018-018-501000 Operating Materials & Supplies				ASPHALT					
8012324MB Total:		746.33							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
LAKESIDE INDUSTRIES		746.33							
LAWSON PRODUCTS, INC. 018040									
9303152603	3/19/2015	428.97	0.00	03/27/2015				False	0
015-015-501000 Operating Materials & Supp				MATERIALS					
9303152603 Total:		428.97							
LAWSON PRODUCTS, IN		428.97							
LESKIN, P.C., STEVEN 018200									
MARCH23 2015	3/23/2015	372.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				COURT APPOINTED COUNSEL FOR MALINDA DURA					
MARCH23 2015	3/23/2015	561.45	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				COURT APPOINTED COUNSEL FOR SHERYL FITZWA					
MARCH23 2015 Total:		933.45							
MARCH24 2015	3/24/2015	364.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				COURT APPOINTED COUNSEL FOR MSARAH MCCOI					
MARCH24 2015 Total:		364.00							
LESKIN, P.C., STEVEN T		1,297.45							
MIDWEST TAPE 020427									
92634299	3/5/2015	109.97	0.00	03/27/2015				False	0
001-004-481000 Visual Materials				DVD'S					
92634299 Total:		109.97							
92634591	3/5/2015	86.96	0.00	03/27/2015				False	0
001-004-481000 Visual Materials				DVD'S					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
92634591 Total:		86.96							
92654856	3/12/2015	19.99	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92654856 Total:		19.99							
92654858	3/12/2015	71.97	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92654858 Total:		71.97							
92664966	3/16/2015	22.99	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92664966 Total:		22.99							
92672537	3/18/2015	68.97	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92672537 Total:		68.97							
92672539	3/18/2015	90.96	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92672539 Total:		90.96							
92679655	3/20/2015	22.99	0.00	03/27/2015				False	0
001-004-481000	Visual Materials			DVD'S					
92679655 Total:		22.99							
MIDWEST TAPE Total:		494.80							
MORTEN, DOUGLAS									
020688									
MARCH 19 2015	3/19/2015	74.08	0.00	03/27/2015				False	0
001-100-490000	Professional development			QUARTERLY EXPENSE, TRAVEL OJUA MTG 3-19-15					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	MARCH 19 2015 Total:	74.08							
	MORTEN, DOUGLAS Tot	74.08							
NELSON, SUSAN 020935									
MARCH25 2015	3/25/2015	949.97	0.00	03/27/2015				False	0
013-402-490000 Professional development					TRAVEL REIMB, 3/17-20/15 APWA SPRING CONF EUG				
	MARCH25 2015 Total:	949.97							
	NELSON, SUSAN Total:	949.97							
NET TRANSCRIPTS, INC. 020976									
022815-129	2/28/2015	345.82	0.00	03/27/2015				False	0
001-002-473000 Miscellaneous Expense					TRANSCRIPTION				
	022815-129 Total:	345.82							
	NET TRANSCRIPTS, INC	345.82							
OAWU 021691									
18693	3/1/2015	75.00	0.00	03/27/2015				False	0
013-403-490000 Professional development					SEAN M TUPPER MEMBERSHIP RENEWAL 2015-2016				
	18693 Total:	75.00							
	OAWU Total:	75.00							
OFFICE PRODUCTS NATIONWIDE OPNW									
765772-0	3/12/2015	62.00	0.00	03/27/2015				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
001-002-473000 Miscellaneous Expense					COFFEE				
	765772-0 Total:	62.00							
	OFFICE PRODUCTS NAT	62.00							
OLIVER, JONATHAN LEE OLIVER.J 0002489	3/25/2015	37.50	0.00	03/27/2015				False	0
001-000-341000 Fines					RESTITUTION, SHANE CRANE				
	0002489 Total:	37.50							
	OLIVER, JONATHAN LE	37.50							
OPUS:INTERACTIVE, INC. 021979 266221	3/16/2015	5.00	0.00	03/27/2015				False	0
001-002-500000 Computer System Maint.					DNS HOSTING				
	266221 Total:	5.00							
	OPUS:INTERACTIVE, IN	5.00							
OREGON DEPT. OF REVENUE 023202 MARCH25 2015	3/25/2015	5,472.04	0.00	03/27/2015				False	0
001-000-235000 State Assessments					CRIMINAL ASSESSMENTS FOR FEBRUARY 2015				
	MARCH25 2015 Total:	5,472.04							
	OREGON DEPT. OF REV	5,472.04							
ORKIN ORKIN									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
100712858	3/24/2015	86.00	0.00	03/27/2015				False	0
001-002-470000 Building Expense					PEST CONTROL POLICE				
100712858 Total:		86.00							
ORKIN Total:		86.00							
PARENTS MAGAZINE									
PARENTS									
MARCH24 2015	3/24/2015	10.00	0.00	03/27/2015				False	0
001-004-512000 Periodicals					SUBSCRIPTION				
MARCH24 2015 Total:		10.00							
PARENTS MAGAZINE To		10.00							
PAYNE, KATHY									
025401									
MARCH24 2015	3/24/2015	69.58	0.00	03/27/2015				False	0
012-102-490000 Professional development					TRAVEL EXPENSE KATHY PAYNE 2/25-26 CIS CONFE				
MARCH24 2015 Total:		69.58							
PAYNE, KATHY Total:		69.58							
PHILLIPS, CYNTHIA									
025515									
033115	1/1/1850	1,592.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv					JUDICIAL SERVICES END MARCH 2015				
033115 Total:		1,592.00							
PHILLIPS, CYNTHIA Tot		1,592.00							

POORMAN, CHRIS

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
<hr/>									
POORMAN									
0002485	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - ANDREW WEIR					
		<hr/>							
0002485 Total:		25.00							
		<hr/>							
POORMAN, CHRIS Total		25.00							
<hr/>									
POPULAR MECHANICS									
025617									
MARCH 24 2015	3/24/2015	19.97	0.00	03/27/2015				False	0
001-004-512000 Periodicals				SUBSCRIPTION					
		<hr/>							
MARCH 24 2015 Total:		19.97							
		<hr/>							
POPULAR MECHANICS		19.97							
<hr/>									
PORTLAND POLICE BUREAU									
POLICEBU									
10180198	3/17/2015	2,781.00	0.00	03/27/2015				False	0
001-002-502000 Equipment Expense				PPDS-LEDS 1/1-3/31/15					
		<hr/>							
10180198 Total:		2,781.00							
		<hr/>							
PORTLAND POLICE BUR		2,781.00							
<hr/>									
QUILL CORP.									
026700									
2028241	3/4/2015	89.90	0.00	03/27/2015				False	0
001-004-457000 Office Supplies				OFFICE SUPPLIES					
		<hr/>							
2028241 Total:		89.90							
<hr/>									
2037852	3/4/2015	68.95	0.00	03/27/2015				False	0
001-004-457000 Office Supplies				OFFICE SUPPLIES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
2037852 Total:		68.95							
2094625	3/6/2015	15.58	0.00	03/27/2015				False	0
001-004-457000 Office Supplies				OFFICE SUPPLIES					
2094625 Total:		15.58							
2094626	3/6/2015	36.99	0.00	03/27/2015				False	0
001-004-457000 Office Supplies				OFFICE SUPPLIES					
2094626 Total:		36.99							
2096485	3/6/2015	45.99	0.00	03/27/2015				False	0
001-004-457000 Office Supplies				OFFICE SUPPLIES					
2096485 Total:		45.99							
QUILL CORP. Total:		257.41							
RODS, JODY CAROL									
RODS.JC									
MARCH25 2015	3/25/2015	253.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - SHAWNA DALY					
MARCH25 2015 Total:		253.00							
RODS, JODY CAROL Tot		253.00							
ROTHWILSON, BLAIR MIKAL									
ROTHWILS									
0002474	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-344000 Court reimbursements				RESTITUTION - REBECCA STOTTS					
0002474 Total:		25.00							
ROTHWILSON, BLAIR M		25.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
SAFEWAY									
SAFEWAY									
0002475	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - ROBERT SEASTONE					
0002475 Total:		25.00							
0002476	3/25/2015	50.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION -JORDAN JENSEN					
0002476 Total:		50.00							
0002487	3/25/2015	47.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - JEREMY BUCKMASTER					
0002487 Total:		47.00							
2482	3/25/2015	37.50	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - MICHAEL THOMPSON					
2482 Total:		37.50							
SAFEWAY Total:		159.50							
SAN DIEGO POLICE EQUIPMENT CO.									
029630									
616649	3/12/2015	727.06	0.00	03/27/2015				False	0
001-002-504000 Ammunition				MATERIALS					
616649 Total:		727.06							
SAN DIEGO POLICE EQ		727.06							
SELDEN, LAURIE									
030715									
083114	3/24/2015	2,948.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				END MARCH PROSECUTOREAL SERVICES					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
083114 Total:		2,948.00							
SELDEN, LAURIE Total:		2,948.00							
SHEDCO									
SHEDCO									
MARCH 18 2015	3/18/2015	449.00	0.00	03/27/2015				False	0
001-104-558321 Main street				CLEAN UP DAY ASSISTANCE					
MARCH 18 2015 Total:		449.00							
SHEDCO Total:		449.00							
SHEPPEARD, NEAL									
031325									
MARCH23 2015	3/23/2015	159.85	0.00	03/27/2015				False	0
013-403-490000 Professional development				TRAVEL EXPENSE OAWU CONF 3/17-20/15					
MARCH23 2015 Total:		159.85							
SHEPPEARD, NEAL Tota		159.85							
SIMPLEXGRINNELL LP									
014130									
81084328	3/3/2015	525.50	0.00	03/27/2015				False	0
001-004-470000 Building Expense				REPAIR LEAK IN SPRINKLER					
81084328 Total:		525.50							
81084329	3/3/2015	122.80	0.00	03/27/2015				False	0
001-004-470000 Building Expense				REPLACE BATTERIES IN FIRE PANEL					
81084329 Total:		122.80							
SIMPLEXGRINNELL LP		648.30							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
SIMPSON, DUANE D.SIMPSON									
0002483	3/25/2015	50.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION, CORY CROCKER					
0002483 Total:		50.00							
SIMPSON, DUANE Total:		50.00							
SKINNY'S TEXACO SKINNY									
0002479	3/25/2015	40.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - SOPHIE OSTRANDER					
0002479 Total:		40.00							
SKINNY'S TEXACO Total:		40.00							
SOLUTIONS YES 013581									
INV39578	3/19/2015	272.99	0.00	03/27/2015				False	0
012-107-502000 Equipment expense				CITY HALL COPIES					
INV39578 Total:		272.99							
SOLUTIONS YES Total:		272.99							
ST. HELENS COMMUNITY FOUNDATION SHCF									
MARCH23 2015	3/23/2015	4,439.00	0.00	03/27/2015				False	0
001-100-558100 Grants and awards				INSURANCE PREMIUM 2015-2016					
MARCH23 2015 Total:		4,439.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
ST. HELENS COMMUNI		4,439.00							
STAPLES BUSINESS ADVANTAGE 031983									
8033564122	3/7/2015	258.09	0.00	03/27/2015				False	0
012-107-457000 Office supplies				OFFICE SUPPLIES					
8033564122 Total:		258.09							
STAPLES BUSINESS AD		258.09							
SUNSET EQUIPMENT CO. 032700									
78802	2/25/2015	850.00	0.00	03/27/2015				False	0
011-011-501000 Operating Materials & Supp				CHAIN SAW W/ 32" BAR SN 20142000188					
78802 Total:		850.00							
SUNSET EQUIPMENT C		850.00							
SUPRY, AMANDA SUPRY.A									
0002477	3/25/2015	25.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - GEORGETTE SCHILLER					
0002477 Total:		25.00							
SUPRY, AMANDA Total:		25.00							
TASER INTERNATIONAL 033065									
SI1391192	3/4/2015	3,076.05	0.00	03/27/2015				False	0
001-002-502000 Equipment Expense				TASER MATERIALS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
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	SI1391192 Total:	3,076.05							
	TASER INTERNATIONAL	3,076.05							
TOP NOTCH									
TOP NOTC									
0002484	3/25/2015	110.00	0.00	03/27/2015				False	0
001-000-341000 Fines				RESTITUTION - PERCY LEE SCOTT					
	0002484 Total:	110.00							
	TOP NOTCH Total:	110.00							
TUALATIN VALLEY FIRE & RESCUE									
033826									
3336	2/23/2015	172.35	0.00	03/27/2015				False	0
001-002-473000 Miscellaneous Expense				VACCINATIONS JOSE CASTILLEJA					
	3336 Total:	172.35							
3347	2/23/2015	50.35	0.00	03/27/2015				False	0
001-002-473000 Miscellaneous Expense				VACCINATIONS JOSE CASTILLEJA					
	3347 Total:	50.35							
	TUALATIN VALLEY FIR	222.70							
VERNON, VICKI R.									
034920									
CR-000049	3/25/2015	240.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES FOR NICHOLAS CAMPBELL					
	CR-000049 Total:	240.00							
CR-000222	3/25/2015	192.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv				LEGAL SERVICES FOR CASSANDRA BARROSO					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
	CR-000222 Total:	192.00							
CR-000296	2/3/2015	40.00	0.00	03/27/2015				False	0
001-103-554000 Contractual/consulting serv					LEGAL SERVICES FOR ADRIENNE KRAMBERG				
	CR-000296 Total:	40.00							
	VERNON, VICKI R. Total	472.00							
WAL-MART									
035394									
0002488	3/25/2015	10.00	0.00	03/27/2015				False	0
001-000-341000 Fines					RESTITUTION - TINA ALLEN				
	0002488 Total:	10.00							
	WAL-MART Total:	10.00							
	Report Total:	50,612.16							

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/23/2015 - 11:35AM
 Batch: 00013.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
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AMANI CENTER									
PO BOX 1001									
ST. HELENS, OR 97051									
007578									
MARCH3 2-15	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through		DONATION - ENTERPRIZE ZONE AGREEMENT W/ CA							
MARCH3 2-15 Total:		1,000.00							
AMANI CENTER Total:		1,000.00							
COLUMBIA CO. RIDER									
ATTN: JANET WRITE									
230 STRAND STREET									
ST HELENS, OR 97051									
007766									
MARCH3 2015	3/3/2015	1,500.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through		DONATION- ENTERPRISE ZONE AGREEMENT W/ CA							
MARCH3 2015 Total:		1,500.00							
COLUMBIA CO. RIDER T		1,500.00							
COLUMBIA CO. WOMEN'S									
RESOURCE CENTER									
PO BOX 22									
ST. HELENS, OR 97051									
007702									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
MARCH3 2015	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA					
MARCH3 2015 Total:		1,000.00							
COLUMBIA CO. WOMEN		1,000.00							
COLUMBIA COUNTY ECONOMIC TEAM P.O. BOX 1653 ST HELENS, OR 97051 007573									
MARCH3 2015	3/3/2015	5,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA					
MARCH3 2015 Total:		5,000.00							
COLUMBIA COUNTY EC		5,000.00							
COLUMBIA HUMANE SOCIETY 2084 OREGON STREET PO BOX 845 ST HELENS, OR 97051 008162									
MARCH3 2015	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION-ENTERPRIZE ZONE AGREEMENT W/ CA					
MARCH3 2015 Total:		1,000.00							
COLUMBIA HUMANE S		1,000.00							
COLUMBIA LEARNING CENTER P.O. BOX 1094 ST. HELENS,, OR 97051 008152									
MARCH 3 2015	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION-ENTERPRIZE ZONE EXEMPTION AGREE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description		Reference						
	MARCH 3 2015 Total:	1,000.00							
	COLUMBIA LEARNING	1,000.00							
COLUMBIA PACIFIC FOOD BANK P.O. BOX 1031 ST. HELENS, OR 97051 008275									
MARCH 3 2015	3/3/2015	1,500.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through		DONATION- ENTERPRISE ZONE AGREEMENT W/ CA						
	MARCH 3 2015 Total:	1,500.00							
	COLUMBIA PACIFIC FO	1,500.00							
COLUMBIA RIVER FIRE & RESCUE VOLUNTEER FIREFIGHTER ASSN. 270 COLUMBIA BLVD. ST. HELENS, OR 97051 029271									
MARCH3 2015	3/3/2015	1,500.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through		DONATION - EXTERPRIZE ZONE AGREEMENT W/ CA						
	MARCH3 2015 Total:	1,500.00							
	COLUMBIA RIVER FIRE	1,500.00							
SCAPPOOSE SCHOOL DISTRICT ATTN: MARY KRUM 33589 SE HIGH SCHOOL WAY SCAPPOOSE, OR 97056 030060									
MARCH3 2015	3/3/2015	1,500.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through		DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA						

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description				Reference				
	MARCH3 2015 Total:	1,500.00							
	SCAPPOOSE SCHOOL D	1,500.00							
SHEDCO C/O DAN GARRISON 2114 COLUMBIA BLVD. ST. HELENS, OR 97051 SHEDCO									
MARCH3 2015	3/3/2015	2,000.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA				
	MARCH3 2015 Total:	2,000.00							
	SHEDCO Total:	2,000.00							
SOUTH COLUMBIA COUNTY CHAMBER OF COMMERCE 2194 COLUMBIA BLVD. ST. HELENS, OR 97051 028700									
MARCH3 2015	3/3/2015	2,000.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA				
	MARCH3 2015 Total:	2,000.00							
	SOUTH COLUMBIA COU	2,000.00							
ST. HELENS COMMUNITY FOUNDATION PO BOX 1532 ST HELENS, OR 97051 SHCF									
MARCH3 2015	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600	Enterprise Zone Pass Through				DONATION - ENTERPRIZE ZONE AGREEMENT W/ CA				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	MARCH3 2015 Total:	1,000.00							
	ST. HELENS COMMUNI	1,000.00							
ST. HELENS SCHOOL DISTRICT 474 N 16TH STREET ST HELENS, OR 97051 028955									
MARCH3 2015	3/3/2015	1,500.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA					
	MARCH3 2015 Total:	1,500.00							
	ST. HELENS SCHOOL DI	1,500.00							
ST. HELENS SENIOR CENTER P O BOX 692 ST. HELENS, OR, 97051 029275									
MARCH3 2015	3/3/2015	1,000.00	0.00	03/27/2015				False	0
001-000-207600 Enterprise Zone Pass Through				DONATION- ENTERPRIZE ZONE AGREEMENT W/ CA					
	MARCH3 2015 Total:	1,000.00							
	ST. HELENS SENIOR CE	1,000.00							
	Report Total:	22,500.00							

City of St. Helens

Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 1st day of April, 2015 are the following Council minutes:

2015

- Work Session and Regular Session Minutes dated March 18, 2015

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name of Word document
- ☐ Copy Word document into Council minutes folder on Administration drive
- ☐ Post PDFs to website
- ☐ Email minutes to distribution list
- ☐ Add minutes to HP Trim
- ☐ File Original in Vault

City of St. Helens

CITY COUNCIL

Work Session Minutes

March 18, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Aaron Kunders, WWTP Superintendent
Crystal Farnsworth, Communications Officer

Others: Judy Thompson Steve Topaz Bob Salisbury
Mark miller Blair Walter Christina Sullivan
Steve LeSollen Al Petersen Tiffany Smith
Judge Ted Grove

Mayor Randy Peterson called the meeting to order at 1:00 p.m.

This meeting is contained in audio file 031815CCWS.MP3 on file at City Hall.



Visitor Comments

♦ Judy Thompson, representing SHEDCO Board. The SHEDCO clean-up day is April 18. They are hoping the City will adopt an area for clean-up, in particular an area by the Chamber. They are also requesting assistance with borrowing and purchasing supplies.

Councilor Carlson is also on the SHEDCO Board. She spoke with Parks Field Supervisor Thad Houk. The Parks Department is unable to assist on a weekend but can help during a week day.

Council President Morten will talk to Interim Public Works Co-Directors Neal Sheppeard and Sue Nelson about the request.

♦ Steve Topaz. There is an ugly set of four concrete blocks in front of the disc golf course parking area. It's a big mud puddle right now. He requested the City fill that area with crushed rock and re-open the parking.

Council President Morten said it is no longer a parking lot for safety reasons. Topaz requested the City re-think that decision. There is no signage for the disc golf course. Morten will work with staff to post signage. Councilor Locke added that the parking there was only temporary while the course was being built. The builders knew that and have informed other users where to park.

♦Blair Walter, representing Chamber of Commerce Board. There is a new collaborative effort of the Chamber, SHEDCO, the City, and St. Helens Community Foundation to work together. Communications have greatly improved. The Chamber and SHEDCO are already planning a float together in the parade. Congratulations to Judy Thompson for winning First Citizen of the Year Award!

Councilor Carlson thanked Blair and Tiffany for their work. She is hearing great things about their leadership.

♦Al Petersen, representing SHEDCO Board. The collaboration of those groups is going to be positive for the community. He provided the Council with information about how other cities have collaborated resources and funds. A copy is included in the archive meeting packet.

Discuss Request from St. Helens Community Foundation

This item was first discussed at the February 18 Council work session. The Council asked that Bob Salisbury, Foundation President, attend to talk about the request to cover the Foundation's insurance for the year.

Bob thanked the Council for their support and leadership. The Foundation supports community events and ideas. He reviewed the events they have been involved with. They are requesting \$4,439 to cover insurance costs for 13 Nights on the River and 4th of July.

Motion: Conn moved to fund the \$4,439 to cover the insurance cost. Locke seconded.

Discussion. Councilor Carlson appreciates all the Foundation does for 13 Nights on the River. She would like to see them move towards financial independence. There are a lot of nonprofits doing good work. They come in here asking for money and we tell them no. We need to have a policy to make it fair. She is fine with giving them the money because she knows they're working on a collaboration. Councilor Conn would like to continue working together.

Vote: All in favor; none opposed; motion carries.

Staff Recommendation to Cap Business License Late Fees

The City of St. Helens currently assesses a late renewal fee for those businesses that fail to renew an annual business before February 1st of the license year (established by Res. 1520). The late fee is assessed at \$20.00 per month after February 1st with no cap. The base fee for a resident business license is \$55.00 per calendar year. After three months of a delinquent status, a license would accrue a late fee of \$60 (more than the cost of the yearly renewal fee). When delinquent for one year, the late fees equal \$220 (four times the cost of the original license fee).

Business licenses are renewed on a calendar year schedule. Renewal notices are sent to businesses in October or early November with a due date of December 31. A one-month grace period is given before late fees are assessed on February 1. At least a week prior to the first late fee being assessed, any business that has provided the City with a valid email address receives an email reminder of the grace period deadline. City staff has also utilized the Gazette, e-Newsletter, and social media to remind businesses of the upcoming deadline. After February 1, a late fee is assessed on all past due licenses and a late notice letter is mailed. On March 1, any remainder resident business licenses that are still delinquent are assessed another late fee and a final notice letter is mailed.

In order to promote a more business-friendly environment (in line with Council Goal 4 – Facilitate Economic Development Activities) and help facilitate compliance with local business license rules, City staff proposes setting a cap on late fee accruals of three months per calendar year (\$60 per year).

Councilor Locke asked if we know why they are not paying. Crystal said it varies. Sometimes she'll send an officer out and they'll say they didn't get the renewal or they had a change of address and phone number.

The Council was in concurrence with staff's recommendation. Staff will come back in April with a resolution to amend the business license late fee.

Discussion on Senior Center Request to Extend Lease

City Administrator John Walsh will contact the Senior Center and report back to the Council.

Discussion on Street Right of Way Vacation Procedure

As presented by City Planner Jacob Graichen via memo dated March 10, 2015.

At the last street vacation request before the Council, there were some questions from the Council as to why the Planning Commission was providing recommendations to the Council for these matters.

In many years of reviewing right of way vacation requests, a recommendation from the Commission was not a regular aspect of the process. This changed sometime after the St. Helens Marina Vacation request in 2012 (file VAC.1.12), where the Council asked for a recommendation from the Commission. Since 2012, staff has treated a recommendation from the Commission for vacations as par for the course.

The key question here is whether or not the council would like a recommendation from the Commission for all street vacation requests before the hearing before the Council or just on a case-by-case basis as determined by the Council.

With regards to law, the City's codes say little about street vacations and nothing about process to review them. Thus, we base our process and decisions on ORS Chapter 271. ORS Chapter 271 does not require Planning Commission recommendation, though it doesn't say it's prohibited either.

Reviewing the powers and duties of the Planning Commission per SHMC 2.08.080, making a recommendation to the Council on right of way vacation requests seems to fall within something appropriate for the commission, albeit, not necessarily mandatory.

Council President Morten would prefer that it go directly to the Council. He would like to allow the Council the flexibility to ask the Planning Commission to consider it. Sending it to the Planning Commission for the marina property was not intended to set a precedence.

Councilor Locke does not favor one way over the other. He would like to be sure that whoever votes on it be very familiar with the property.

Councilor Carlson prefers that they go to the Planning Commission for a recommendation. They look at it differently than the Council does.

Mayor Peterson asked if it is possible for Jacob to review the street vacation and judge whether

it is going to be controversial or not. He can then recommend if it should go to the Planning Commission first.

The Council was in consensus with bringing street vacations to the Council, unless Jacob thinks it will be controversial. At that point, he can bring it to the Council and recommend sending it to the Planning Commission for review first.

Discuss Issue Regarding Nuisance Properties

Police Chief Moss prefaced the discussion with a story about 155 Kelly Street. The previous owners left the property and state. It is technically still in their name. The property is not quite bank owned but will soon be. Squatters have taken over the house. It has not had running water in over a year and there is no electricity. Neighbors complain about the squatters dumping their waste in the backyard. It's a mess. The Police Department knows who lives there and has made contact with them. There is a conflict with City Codes to do anything about it. Other cities and counties have ordinances that allow for a building inspector or police officer to post it as a nuisance property and forbid residence until the issues have been addressed.

Council was in consensus to fix the Code so that we can post the property as a nuisance and forbid residence.

Technical Advisory Committee Recommendation on Cascades Reserve Allocation

As presented by Public Works Interim Co-Director Nelson via memo dated April 1, 2015.

At the March 11, 2015 Technical Advisory Committee (TAC) meeting with Cascades and City staff, the issue of Cascade's reserve allocation was discussed. As anticipated, the loading from the mill has increased from the 2014 figures because of the addition of a second paper machine. Last year the reserve was set at 38.2%. Data for the past year shows that the actual loading increased to an average of 52.9% (see table).

2014-15					
	BE BOD Ave lbs/day	PE BOD Ave lbs/day	Total Ave lbs/day	BE %	PE %
Mar-14	5473	2164	7637	71.66	28.34
Apr-14	494	2069	2563	19.27	80.73
May-14	357	1625	1982	18.01	81.99
Jun-14	581	1333	1914	30.36	69.64
Jul-14	723	1134	1857	38.93	61.07
Aug-14	645	869	1514	42.60	57.40
Sep-14	1412	1036	2448	57.68	42.32
Oct-14	1032	1519	2551	40.45	59.55
Nov-14	7258	1572	8830	82.20	17.80
Dec-14	771	2053	2824	27.30	72.70
Jan-15	2412	2252	4664	51.72	48.28
Feb-15	1097	2221	3318	33.06	66.94
Totals	22255	19847	42102	52.9	47.1
Averages	1854.58	1653.92	3508.50	52.9	47.1

Recommendation:

Adjust the Mill reserve to 52.9% per the recommendation of the TAC. This number is based on the average loading from the Mill compared to the loading from the City's primary lagoon as outlined in Section 9.2.3 in the Operation and Use Agreement. Per the Agreement, Boise (Cascades) pays either the reserve minimum or for actual loading, whichever is higher.

WWTP Superintendent Kunders was in attendance to answer any questions the Council has.

Motion: Upon Conn's motion and Morten's second, the Council approved the Mill reserve to be adjusted to 52.9%. Councilor Locke abstained due to his wife working for Cascades.

Public Hearing Process on Appeal of Weed Abatement Action

Finance Director Jon Ellis reported that notices were sent to two properties to begin the lien process. One of the owner's paid in full. The other one is protesting. A public hearing will be held on the evening of April 1.

FY2015-16 Budget Preparation Update

Finance Director Jon Ellis reviewed his memo.

In the preparation of the budget the following assumptions are being made to facilitate completion of the draft budget. Some of these assumptions will need to be brought back to City Council in the next couple of months in the form of reports / resolutions that will require Council Authorization.

Compensation Plan Changes

The budget will be utilizing the below listed modifications to the compensation plan:

- Add to base salary the stipend of the co-chair Public Works Directors and retitle positions to Public Works Engineering Director and Public Works Operations Director
- Adjust compensation of the Building Official to reflect market
- Assumes Stipend of 5% if Building Secretary receives Building Tech Certification

Position	BU	Step 1	Step 2	Step 3	Step 4	Step 5
Monthly Salary Range						
Engineering Supervisor	Non-Rep Mgmt	\$5,551	\$5,834	\$6,127	\$6,431	\$6,757
Public Works Supervisor	Non-Rep Mgmt	\$5,551	\$5,834	\$6,127	\$6,431	\$6,757
Building Official	Non-Rep Mgmt	\$5,551	\$5,834	\$6,127	\$6,431	\$6,757
Building Official	Non-Rep Mgmt	\$6,102	\$6,407	\$6,728	\$7,064	\$7,417
Public Works Engineering Director	Non-Rep Mgmt	\$6,164	\$6,472	\$6,796	\$7,135	\$7,492
Public Works Operations Director	Non-Rep Mgmt	\$6,164	\$6,472	\$6,796	\$7,135	\$7,492

Retirement Pay Outs

Historically, the City has been funding retirement payouts of vacation and VEBA (sick leave payout) on a pay as you go with the assumption that there would be sufficient personnel costs savings during recruitment to absorb such payouts. In FY 2015-16, there are eight employees that become eligible to retire (total potential payout of \$147,000), but at this time only one retirement appears date certain. The proposed FY 2015-16 continues the standing practice of not appropriating for retirement costs. However, the cautionary note is there is an increasing potential of not absorbing retirement costs with salary savings resulting on a draw from contingencies (via re-appropriation).

Backfilling Positions

The proposed FY 15-16 Budget currently funds only the backfill for retirement of a Police Sergeant (for one month). While there may be other retirements of key positions, whereby there is a desire and potential business need to backfill the position prior to the employee's retirement, the budget does not try to address these potentials. As incidents arise, staff may propose, and if authorized by Council, may result from the draw on contingencies (via re-appropriation).

City Council Compensation

Budget reflects continuation of the \$500 per month cap that Council elected in 2011. Per Resolution 1490, Council members could receive \$660 to \$990 per month (pegged at 10%, 12% or 15% of the County Commissioners' compensation). The annual savings from the cap is \$16,290.

Other factors of interest

- PERS costs – rates increased 6.2% or approximately \$63,000 annually (reduction from the anticipated 10% plus).
- Medical costs - increased 7.5% on average or approximately \$83,000 annually (anticipated at 6% but definitely better than the double digits of the past decade).
- General liability / Auto / Property insurances increased an average of 7.24% or \$17,800.

Motion: Locke moved to remove the cap on the Council's compensation.

Discussion. Council President Morten recommends amending the motion that all Council members receive the same stipend. Councilor Carlson agreed. Ellis will plug the numbers in the budget and review those during the budget cycle.

The motion was taken back.

Department Reports

Police Chief Moss reported...

- Since we last met a couple weeks ago, one of our brand new police officers was not meeting his training requirements and had to be let go.
- We will start the assessment process for six sergeants tomorrow.
- We will be testing for police officers on Saturday. He requested to hire two from this opening. The Council was in consensus.

WWTP Superintendent Kunders reported...

- Nothing to report.

Library Director Jeffries reported...

- She received a resignation from our longest serving Library Assistant. Elisa Mann has been noted in the Library for her exemplary customer service. She will be a great loss. She is a graduate student in Library Science.
- They have had to call on their Library Council liaison, Board members and Friends of the Library for assistance as they have become short-staffed.
- Last night they had a program in the auditorium with Pat Courtney Gold. She talked about Columbia River Native women and their role in a matriarchal society. Thirty-six people attended.

Finance Director Ellis reported...

- The Police Department does not have a maintenance program for heating and air

conditioning. With contracts expiring for the other buildings, he would like to take this time to go out for an RFP. There were no objections from the Council.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- The term for retirees leaving the workforce is "silver tsunami." It's an impressive number right now.
- We started this meeting with a presentation from Judy Thompson, representing SHEDCO. She requested clean-up assistance, as well as soil and plants. Judy was here because Main Street Program Coordinator Liz Esposito had to leave. SHEDCO members have really stepped up in her absence. There is budget savings with her leaving. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously approved donating \$449 to SHEDCO to purchase soil and plants for clean-up day.
- The reorganization is going well.
- Had the first Waterfront Redevelopment meeting. It was well attended, positive and encouraging.

Council Reports

Mayor Peterson reported...

- He and Council President Morten met with Boise yesterday to talk about the properties. He gave John a pat on the back for receiving the \$200,000 EPA grant.

Councilor Conn reported...

- Attended the March 5 Arts & Cultural Commission meeting. They are pursuing a mural project on the Post Office building.
- There is an opening on the Arts & Cultural Commission.
- Attended the March 10 Col-Pac meeting.
- Attended the March 11 St. Helens Community Foundation meeting. Willow Bill led a presentation about an upcoming trip in the eagle canoe. They are looking for funding and a long-term location for the canoe.

Council President Morten reported...

- He is impressed with Councilor Locke's efforts to encourage our teens, Council and departments to become involved in the Youth Council. He asked Library Director Jeffries to talk about the Teen Advisory Board and Teen Gaming Night happening tonight. Jeffries talked about how fun the gaming night has been. It has been well attended. Morten would like to find ways to involve youth in the Parks Commission.
- Judy Thompson's efforts are very much appreciated. Having the Garden Club involved in the triangle project proved to be very positive. A collaboration of Public Works and volunteers is essential. He will talk to Neal, Sue and Thad about helping with the clean-up day.
- He missed the last Council meeting. He was able to get his educational credits accomplished for his profession as well as visit friends and family.

Councilor Carlson reported...

- Youth Council has been fun. The group is excited and anxious to do stuff.
- SHEDCO was hit hard with Liz Esposito leaving. Volunteers met with Liz and have really taken over what needs to be done to make events happen. They have put in a lot of volunteer hours. She appreciates all their efforts. There will be a duck race in McCormick Park in June.

- The traveling Vietnam Memorial wall arrived in Rainier yesterday.
- April 2 is Autism Awareness Day. She encouraged everyone to wear blue to show support.

Councilor Locke reported...

- He has asked Chief Moss to run a background check on him. He would like to be able to show the school it has been done since he's working with the Youth Council.
- The Youth Council is coming along fairly well. There were 11 at the first meeting, 22 at the second meeting and 10 at the third meeting. It has been a learning experience. He's going to try to meet every week in April to create a regular schedule. They really want to see the Teen Court be revived.

Executive Session

ORS 192.660(2)(e) Real Property Transactions

Motion: At 2:37 p.m., upon Carlson's motion and Morten's second, the Council unanimously voted to move into executive session under ORS 192.660(2)(e) Real Property Transactions.

Motion: At 3:30 p.m., upon completion of the executive session, Morten moved to go back into work session, seconded by Locke, and unanimously approved.

Other Business

No other business.

There being no further business, the meeting was adjourned at 3:31 p.m.

ATTEST:

Kathy Payne, City Recorder

Randy Peterson, Mayor

City of St. Helens CITY COUNCIL

Regular Session Minutes

March 18, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor

Members Absent: Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief

Others: Stuart Forman

7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

♦ Stuart Forman. He lives in the Arbor Hill neighborhood. Last year he came in and talked about the Summit View Road and Bachelor Flat Road area. There is a crack where those two sections meet. He wanted to put it on the City's radar for the next time they do paving repairs.

Council will direct staff to investigate.

Ordinances – First Readings

A. **Ordinance No. 3182:** An Ordinance Vacating a Portion of the South 4th Street (Winter Street) Right of Way

Mayor Peterson read Ordinance No. 3182 by title for the first time. The final reading will be held at the next regular session.

Approve and/or Authorize for Signature

B. Contract Payments

Motion: Upon Conn's motion and Locke's second, the Council unanimously approved 'A' above.

Appointments to City Boards/Commissions

No appointments were made.

Consent Agenda for Acceptance

A. Planning Commission Minutes dated February 10, 2015
B. Accounts Payable Bill List

Motion: Upon Conn's motion and Morten's second, the Council unanimously accepted 'A' through 'B' above.

Consent Agenda for Approval

- A. Council Work Session, Public Hearing and Regular Session Minutes dated March 4, 2015
- B. OLCC Licenses
- C. Accounts Payable Bill List

Motion: Upon Morten's motion and Conn's second, the Council unanimously approved 'A' through 'C' above.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- Nothing to report.

Councilor Locke reported...

- Nothing to report.

Department Reports

Police Chief Moss reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

- Nothing to report.

Adjourn - There being no further business, the meeting adjourned at 7:04 p.m.



ATTEST:

Kathy Payne, City Recorder

Randy Peterson, Mayor

City of St. Helens
Consent Agenda for Approval

OLCC LICENSES

The following businesses submitted a processing fee to the City for a Liquor License:

2015 RENEWALS

<u>Business Name</u>	<u>Applicant Name</u>	<u>Location</u>	<u>Purpose</u>
• Captured by Porches Brwg. Co.	Captured by Porches Brwg. Co.	40 Cowlitz Street #B	Renewal
• Sunshine Pizza Exchange	Stansbury Management Inc.	2124 Columbia Blvd.	Renewal
• Wild Currant	Currant LLC	201 S. 1 st Street	Renewal
• Zatterbergs Market	Kim, Justin C.	770 West Street	Renewal

2015 NEW

A copy of the OLCC application documents submitted for the business listed below was emailed to the Police Department for review. No adverse response was received.

<u>Business Name</u>	<u>Applicant Name</u>	<u>Location</u>	<u>Purpose</u>
• Happy Garden Chinese Restr.	Zhen's Family, Inc.	2296 Gable Road	Change of Owner

Accounts Payable

To Be Paid Proof List

User: Shellym
 Printed: 03/19/2015 - 2:09PM
 Batch: 00012.03.2015



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
HAMER ELECTRIC, INC.									
014475									
21986*3	2/25/2015	73,510.66	0.00	03/20/2015				False	0
009-207-652950 Marine Board - Parks Project				M-434A COURTHOUSE DOCKS UPGRADE					
21986*3 Total:		73,510.66							
HAMER ELECTRIC, INC		73,510.66							
HDR ENGINEERING, INC.									
014187									
00129761-H	1/1/1850	641.25	0.00	03/20/2015				False	0
010-302-653200 Telemmetry System Upgrade				W-429 TELEMETRY UPGRADE					
00129761-H Total:		641.25							
00437910-H	1/1/1850	699.75	0.00	03/20/2015				False	0
010-302-653200 Telemmetry System Upgrade				W-429 TELEMETRY UPGRADE					
00437910-H Total:		699.75							
HDR ENGINEERING, INC		1,341.00							
SEMLING CONSTRUCTION, INC.									
030725									
4779	2/27/2015	28,850.00	0.00	03/20/2015				False	0
018-018-554000 Contractual/Consulting Serv				S-637 ME10 SANITARY SEWER REPAIR					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
		<u>28,850.00</u>							
4779 Total:		28,850.00							
		<u>28,850.00</u>							
SEMLING CONSTRUCTI		28,850.00							
		<u>103,701.66</u>							
Report Total:		103,701.66							

Handwritten signature