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City of St. Helens **UPDATED COUNCIL AGENDA**

Wednesday, April 1, 2015

City Council Chambers, 265 Strand Street, St. Helens

City Council Members

Mayor Randy Peterson
Council President Doug Morten
Councilor Keith Locke
Councilor Susan Conn
Councilor Ginny Carlson

Welcome!

All persons planning to address the Council, please sign-in at the back of the room. When invited to provide comment regarding items not on tonight's agenda, please raise your hand to be recognized, walk to the podium in the front of the room to the right, and state your name only. You are not required to give your address when speaking to the City Council. If you wish to address a specific item on the agenda, you should make your request known to the Mayor as soon as possible before the item comes up. The Council has the authority to grant or deny your request. Agenda times and order of items are estimated and are subject to change without notice.

1. **7:00PM - CALL REGULAR SESSION TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PROCLAMATIONS:**
 - A. Autism Awareness Month & World Autism Awareness Day
 - B. National Public Safety Telecommunicators Week
 - C. National Library Week
 - D. National Volunteer Week
4. **INVITATION TO CITIZENS FOR PUBLIC COMMENT** – *Limited to five (5) minutes per speaker.*
5. **HEARING:** Redetermination of Grass/Weed Abatement Issue at 215 S. 18th Street
6. **ORDINANCES – Final Reading**
 - A. **Ordinance No. 3182:** An Ordinance Vacating a Portion of the South 4th Street (Winter Street) Right of Way
7. **RESOLUTIONS**
 - A. **Resolution No. 1695:** A Resolution to Amend Resolution No. 1454, the Business License Fee Schedule, Regarding the Late Renewal Fee
8. **AWARD BID FOR EISENSCHMIDT LANE SIDEWALK CONSTRUCTION AND AC OVERLAY PROJECT**
9. **AWARD BID FOR ST. HELENS STREET AC OVERLAY PROJECT, 13TH STREET TO MILTON WAY**
10. **AWARD BID FOR PURCHASE OF STREET SWEEPER**
11. **APPROVE AND/OR AUTHORIZE FOR SIGNATURE**
 - A. Right-of-Way Dedication Deed for Tract A of Green Tree Acres Subdivision
 - B. Mutual Aid and Assistance Agreement for the Provision of Emergency Services Related to Water and Wastewater Utilities (Oregon Water/Wastewater Agency Response Network – ORWARN)
 - C. Contract Payments
12. **APPOINTMENTS TO CITY BOARDS & COMMISSIONS**
13. **CONSENT AGENDA FOR ACCEPTANCE**
 - A. Arts & Cultural Commission Minutes dated February 5, 2015
 - B. Accounts Payable Bill List

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...get involved with your City...volunteer for a City of St. Helens Board or Commission!
For more information or for an application, stop by City Hall or call 503-366-8217.

14. **CONSENT AGENDA FOR APPROVAL**
 - A. Council Work Session and Regular Session Minutes dated March 18, 2015
 - B. OLCC Licenses
 - C. Accounts Payable Bill List
15. **MAYOR PETERSON REPORTS**
16. **COUNCIL MEMBER REPORTS**
17. **DEPARTMENT REPORTS**
18. **ADJOURN**

City of St. Helens
PROCLAMATION
By Mayor Randy Peterson

National Public Safety Telecommunicators Week
April 12 – 18, 2015

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Columbia 9-1-1 Communications District; and

WHEREAS, professional public safety telecommunicators are a vital link between citizens and victims and are the first, and most critical, contact our citizens have with emergency services; and

WHEREAS, public safety telecommunicators are the single vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information, and insuring their safety; and

WHEREAS, public safety telecommunicators of the Columbia 9-1-1 Communications District have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW, THEREFORE, I, Randy Peterson, Mayor of the City of St. Helens, do proclaim the week of April 12-18, 2015, as National Public Safety Telecommunicators Week in St. Helens, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 1st day of April, 2015.

MAYOR:

Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

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City of St. Helens
PROCLAMATION
By Mayor Randy Peterson

National Library Week
April 12 – 18, 2015

WHEREAS, libraries create potential and possibilities within their communities, campuses and schools; and

WHEREAS; libraries level the playing field for all who seek information and access to technologies; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, libraries and librarians open up a world of possibilities through innovative STEM (Science, Technology, Engineering, and Mathematics) programming, job-seeking resources and the power of reading; and

WHEREAS, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

WHEREAS, libraries, librarians, library workers, and supporters across America are celebrating National Library Week.

NOW, THEREFORE, I, Randy Peterson, Mayor of the City of St. Helens, proclaim National Library Week, April 12-18, 2015. I encourage all residents to visit the library this week to take advantage of the wonderful library resources available at your library - unlimited possibilities at your library.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 1st day of April, 2015.

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Randy Peterson, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens
PROCLAMATION
By Mayor Randy Peterson

National Volunteer Week
April 12 – 18, 2015

WHEREAS, the entire community can inspire, equip and mobilize people to take action that changes the world; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations; and

WHEREAS, individuals and communities are at the center of social change, discovering their power to make a difference; and

WHEREAS, during this week all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, experience teaches us that government by itself cannot solve all of our nation's social problems; and

WHEREAS, our country's volunteer force of more than 63 million is a great treasure; and

WHEREAS, volunteers are vital to our future as a caring and productive nation.

NOW, THEREFORE, I, Mayor Randy Peterson, do hereby proclaim April 12-18, 2015, National Volunteer Week in St. Helens and urge my fellow citizens to volunteer in their respective communities. By volunteering and recognizing those who serve, we can come together to make a difference.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of St. Helens to be affixed at St. Helens City Hall on this 1st day of April, 2015.

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Randy Peterson, Mayor

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COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Neal Sheppard Interim Public Works Co-Directors	
Date:	1 April 2015	
Subject:	Award Bid for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623	

Background:

Eisenschmidt Lane is a short roadway located approximately 550 feet south of Columbia Boulevard off of S. 12th Street. The roadway is only 280 feet long but is the primary access to Civic Pride Park and Eisenschmidt Pool, and is also used as the main egress route for school busses and parents dropping off students at the adjacent Lewis & Clark Elementary School. Many students walk along the north side of the road where there is a paved pathway separated from the vehicle lanes by a broken and disjointed curb line. In addition to the sub-standard walkway, the roadway pavement is showing extreme distress and is developing a small sink hole. This project will replace the paved walkway with a new 6-ft wide sidewalk and repave the width of Eisenschmidt Lane.

Plans and specifications were released for bids on March 10, 2015. Complete submitted bids were opened publically at 2:00 p.m. on March 31, 2015 with the following verified results:

FIRM	LOCATION	BID
TFT Construction, Inc.	Scappoose, OR	\$48,912.50
Brix Paving Northwest, Inc.	Tualatin, OR 97056	\$80,565.73

The pre-bid estimate range was \$44,000 to \$48,000. The project is identified in the current 2014/2015 Budget as the Eisenschmidt Sidewalk/Overlay project.

Recommendation:

Award the contract for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623 to TFT Construction, Inc. as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the Eisenschmidt Lane Sidewalk Construction and AC Overlay Project, R-623. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Sue Nelson, Neal Sheppard Interim Public Works Co-Directors	
Date:	1 April 2015	
Subject:	Award Bid for the St. Helens Street AC Overlay Project, 13 th Street to Milton Way, R-622	

Background:

St. Helens Street between N. 13th Street and Milton Way is classified by the Transportation System Plan as a Minor Arterial and is the primary route from the business district and the Riverfront District to Highway 30. It has not received any major maintenance for approximately 20 years, when a crack sealing project was performed to prolong the surface of the roadway. The road has been showing signs of distress and is in need of pavement preservation measures. An asphalt overlay project was initially put into development in 2013 but was put on hold while other utility maintenance could be completed so the new asphalt will not need to be disturbed once the overlay is completed. Those repairs and upgrades are now complete and the plans and specifications for the St. Helens Street AC Overlay Project have been finalized.

The project was released for bids on March 10, 2015. Complete submitted bids were opened publically at 2:15 p.m. on March 31, 2015 with the following verified results:

FIRM	LOCATION	BID
TFT Construction, Inc.	Scappoose, OR	\$190,978.00
S-2 Contractors, Inc.	Aurora, OR	\$219,706.50
Lakeside Industries, Inc.	Portland, OR	\$219,761.00
Brix Paving Northwest, Inc.	Tualatin, OR	\$227,792.82
Hoss Paving, Inc.	North Plains, OR	\$243,172.00

The pre-bid estimate range was \$185,000 to \$205,000. The project is identified in the current 2014/2015 Budget as the St. Helens Street Overlay project.

Recommendation:

Award the contract for the St. Helens Street AC Overlay Project, 13th Street to Milton Way, R-622 to TFT Construction, Inc. as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the St. Helens Street AC Overlay Project, 13th Street to Milton Way, R-622. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.