

City of St. Helens

CITY COUNCIL

Regular Session Minutes

March 4, 2015

Members Present: Randy Peterson, Mayor
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Members Absent: Doug Morten, Council President

Staff Present: John Walsh, City Administrator
Jon Ellis, Finance Director
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Sue Nelson, Interim Public Works Co-Director
Jacob Graichen, City Planner

Others: Jeff Reinan Karen Reinan Tricia Stockwell
Jeff Kroll Donny Bremmer



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

♦Jeff Kroll. He, Tricia Stockwell and Donny Bremmer are here to represent St. Helens Girls Softball. They would like to begin working on the fields but have been really busy with softball registration.

Mayor Peterson reported that the request for credit to field use fees was taken to the Parks Commission. They recommended not allowing credit on future fees based on work done. Interim Public Works Co-Director Nelson explained that one of the Parks Commission's concerns was giving credit to all of the groups who uses different areas of the park. They wanted to see improvements being done that are part of the Parks Master Plan.

Jeff is trying to improve a City facility. The fields are kept in immaculate condition when they use them. They are also requesting credit for days that they are unable to use field two because it's under water.

Mayor Peterson said the Council sent this back to the Parks Commission for further deliberation. It is not a flat no yet.

Donny said the improvements they do are to make the fields safe for the girls. Mayor Peterson explained that credit may be given for work that was part of the Parks Master Plan.

Tricia expressed that no one has communicated with them. A work session was held in February where the Council was going to discuss the proposal and get back to the Girls Softball

Association but they were never contacted. Mayor Peterson apologized.

Jeff asked the Council to consider using their association as a test. Allow them to make some improvements so the field does not flood and is safer for the girls. The corrugated metal on the dugout roofs was recently blowing in the wind. They were concerned about it blowing off and hitting a kid.

Mayor Peterson asked Nelson to have Thad Houk meet with the association and involve Council President Morten when he returns.

Deliberations

Petitioner: Jeff and Karen Reinan

Proposal: Vacation of public right of way

Location: Portion of South 4th Street Right of Way

A public hearing was held earlier in the evening.

Motion: Upon Locke's motion and Conn's second, the Council unanimously voted to approve the 15 foot street vacation with a blanket utility easement, except for where the house sits.

Award Sodium Hypochlorite Contract for WWTP to HASA Inc.

Background:

The Wastewater Treatment Plant uses sodium hypochlorite for disinfection of the primary waste discharge to the secondary treatment lagoon. Each year they receive bids from chemical haulers for the delivery of this product to the WWTP site. It is estimated that the WWTP uses 50,000 gallons of sodium hypochlorite on an annual basis. The results for the 2015 bid request are as follows:

FIRM	BID
HASA Inc.	\$0.85/gallon
Univar	\$0.993/gallon
Olin	No longer providing service to area
Alphachem	No response to request
Brenntag	No response to request

Recommendation:

Authorize the Wastewater Treatment Plant to contract with HASA Inc. for delivery of Sodium Hypochlorite. The bid from HASA is approximately 15% higher than the previous year. The WWTP staff report that HASA was subcontracted to their previous supplier, Olin, after Olin stopped providing product to the area. HASA been accommodating and reliable.

Motion: Upon Locke's motion and Carlson's second, the Council unanimously authorized the Wastewater Treatment Plant to contract with HASA Inc. for delivery of Sodium Hypochlorite.

Award Godfrey Park Storm Sewer Replacement Project to James W. Fowler Co.

A large portion of the City's stormwater runoff systems converge and flow through Godfrey Park as they flow to a single discharge point at the Columbia River. The oldest section of the piping system is located between the park and the outfall near the St. Helens Marina. Portions of these pipes were constructed in the early 1900's and the majority of the downstream system is showing signs of failure. In 2013, the City hired Murray Smith and Associates, Inc. to design a replacement system. The new system will utilize an existing above ground channel to convey flows and provide natural sediment treatment, along with a new 66-inch diameter pipe that will

significantly increase capacity.

Plans and specifications were released for bids on January 26, 2015. Complete submitted bids were opened publically at 2:00 p.m. on March 3, 2015 with the following verified results:

FIRM	LOCATION	BID
James W. Fowler Co.	Dallas, OR	\$1,989,411.00
3 Kings Environmental, Inc.	Battle Ground, WA	\$2,387,081.50
Oxbow Construction	Troutdale, OR	\$2,431,851.00
Emery & Sons Construction Group	Salem, OR	\$2,696,064.00
TFT Construction, Inc.	Scappoose, OR	2,722,683.84
Elting Northwest, Inc.	Clackamas, OR	\$2,726,775.75

The pre-bid estimate range was \$1.8M to \$2.1M. The project is identified in the current 2014/2015 Budget as Godfrey Park Outfall project with a budget of \$1.8M.

Recommendation:

Award the contract for the Godfrey Park Storm Sewer Replacement Project to James W. Fowler Co. as the lowest responsive bidder and authorize the Mayor to execute a Construction Contract for the Godfrey Park Storm Sewer Replacement Project, SD-146. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

Motion: Upon Locke's motion and Carlson's second, the Council unanimously awarded the contract for the Godfrey Park Storm Sewer Replacement Project to James W. Fowler Co. as the lowest responsive bidder in the amount of \$1,989,411.00 and authorize the Mayor to execute a Construction Contract for the Godfrey Park Storm Sewer Replacement Project, SD-146. Contract will be at the rate prescribed in that firm's submitted bid, plus standard contingency.

Approve and/or Authorize for Signature

- A. Second Amendment to Hamer Electric, Inc. Contract for Courthouse Docks Improvements
- B. Contract Payments

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'B' above.

Appointments to City Boards/Commissions

Bicycle & Pedestrian Commission (3-year terms)

- Dave Ehrenkranz resigned. His term expires 12/31/2015.
- Matt Freeman resigned. His term expires 12/31/2015.
- Ray Scholl resigned. His term expires 12/31/2015.
- Paul Barlow, Cindy Sutliff and Dave Woullet all have term expirations of 12/31/2014.

Status: The Commission met on February 26 and recommended reappointing Paul Barlow and Cindy Sutliff. They also requested that we send out another press release to recruit members.

Next Meeting: April 30, 2015

Recommendation: Reappoint Paul Barlow and Cindy Sutliff to an additional 3-year term. Their terms will expire on December 31, 2017.

Motion: Upon Locke's motion and Conn's second, the Council unanimously reappointed Paul Barlow and Cindy Sutliff to additional 3-year terms which will expire on December 31, 2017.

Consent Agenda for Acceptance

- A. Planning Commission Minutes dated January 13, 2015
- B. Library Board Minutes dated January 15, 2015
- C. Arts & Cultural Commission Minutes dated October 28, 2014
- D. Accounts Payable Bill List

Motion: Upon Carlson's motion and Locke's second, the Council unanimously accepted 'A' through 'D' above.

Consent Agenda for Approval

- A. Exclusive Use Permit for Girls/JV Softball, Campbell Park Fields, March 30 – June 30, 2015
- B. OLCC Licenses
- C. Council Work Session, Special Session and Regular Session Minutes dated February 18, 2015
- D. Accounts Payable Bill List

Motion: Upon Conn's motion and Carlson's second, the Council unanimously approved 'A' through 'D' above.

Council Reports

Mayor Peterson reported...

- Nothing to report.

Councilor Conn reported...

- Nothing to report.

Councilor Carlson reported...

- Nothing to report.

Councilor Locke reported...

- Two Youth Council meetings have been held with 22 attendees at the last meeting. The next meeting is March 16 at 6:30 p.m. in the Council Chambers.

Department Reports

Police Chief Moss reported...

- The Council is well aware of the joint partnership with the Fire District for CIRT. For years, Holly Haebe has volunteered for CIRT. He was thrilled when Holly received the Community Impact Award from the Chamber of Commerce.

Interim Public Works Co-Director Nelson reported...

- Nothing to report.

Library Director Jeffries reported...

- Nothing to report.

Finance Director Ellis reported...

- After we migrated over to Springbrook V.7 and after seven renditions to the utility bills, they finally went out. Unfortunately, the due date on the bills said February 10 instead of March 10.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...

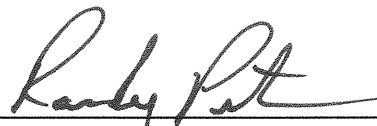
- Nothing to report.

Adjourn - There being no further business, the meeting adjourned at 7:23 p.m.



ATTEST:


Kathy Payne, City Recorder


Randy Peterson, Mayor