

City of St. Helens

CITY COUNCIL

Regular Session Minutes

June 17, 2015

Members Present: Randy Peterson, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Susan Conn, Councilor
Ginny Carlson, Councilor

Staff Present: John Walsh, City Administrator
Kathy Payne, City Recorder
Margaret Jeffries, Library Director
Terry Moss, Police Chief
Neal Sheppard, Interim Public Works Co-Director
Sue Nelson, Interim Public Works Co-Director

Others: Howard Blumenthal Mark Miller Paul Barlow
Amanda Frink Ernie Martin Cassidy Jones
Larry VanDomelen Cheryl VanDomelen Lauren Terry



7:00PM – Call Regular Session to Order – Mayor Peterson

Pledge of Allegiance – Mayor Peterson

Invitation to Citizens for Public Comment

♦Paul Barlow. The City received honorable mention for a bicycle friendly community. That was a goal when the Bicycle & Pedestrian Commission was formed several years ago. It's a big deal. Cyclists look at that designation and see the community's commitment to make this a livable community. His brother, former Councilor Phil Barlow, was instrumental in forming the Bicycle & Pedestrian Commission. He thanked the Council for their continued support. Thank you to Police Chief Moss, Interim Public Works Co-Director Nelson and City Planner Graichen for assistance with the application. They will apply again and try for the bronze award.

♦Howard Blumenthal. He is happy that the City will have their first reading of the Parks and Trails Master Plan ordinance. And he's very happy for the ordinance about no smoking in City parks. He would like to know how to vacate the undeveloped streets that surround Nob Hill Nature Park.

Mayor Peterson will have staff look at the property. Council President Morten added that the Parks Commission should review it and make a recommendation as well.

Continued Deliberations **FY2015-16 Budget Adoption**

City Administrator Walsh made a correction to the title of the resolution. There was a scrivener's error that did not include the funds for the street lighting project. However, the body of the resolution did include those funds.

Council President Morten appreciated the budget review process being extended over a longer period of time. It gave the Finance Director and department heads additional time to review the budget and gave the Budget Committee additional time to take it in. It was time well used.

Ordinances – Final Readings

- A. **Ordinance No. 3187:** An Ordinance Amending St. Helens Municipal Code Section 6.04, Animal Control, Allowing Temporary Use of Goats for Targeted Grazing Purposes

Mayor Peterson read Ordinance No. 3187 by title for the final time. **Motion:** Upon Locke's motion and Morten's second, the Council unanimously adopted Ordinance No. 3187. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- B. **Ordinance No. 3188:** An Ordinance Amending St. Helens Municipal Code Chapter 8, Health and Safety, Regarding Prohibiting Smoking, Tobacco and Marijuana Use in City Parks and on Posted City-Owned Property

Mayor Peterson read Ordinance No. 3188 by title for the final time. **Motion:** Locke moved to adopt Ordinance No. 3188. Carlson seconded.

Discussion. Mayor Peterson is in favor of the overall ordinance. However, he is not necessarily in favor of the inclusion of chewing tobacco. He believes this was created as a health and safety ordinance to prohibit secondhand smoke around those who do not want to be exposed. Chewing tobacco does not affect the health and safety of those around. It's not necessarily our job to legislate a healthy lifestyle for someone who chooses to chew tobacco. Council President Morten agrees.

Vote: Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None

- C. **Ordinance No. 3189:** An Ordinance Amending the St. Helens Municipal Code Chapters 17.24, 17.84, and 17.108

Mayor Peterson read Ordinance No. 3189 by title for the final time. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Ordinance No. 3189. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Ordinances – First Readings

- A. **Ordinance No. 3191:** An Ordinance Adopting a Parks & Trails Master Plan as an Addendum to the City of St. Helens Comprehensive Plan

Mayor Peterson read Ordinance No. 3191 by title for the first time. The final reading will be held at the next regular session.

Ordinances – Emergency Readings

- A. **Ordinance No. 3190:** An Ordinance Amending the St. Helens Municipal Code Chapters 17.16, 17.32, and 17.100 and Declaring an Emergency

Mayor Peterson read Ordinance No. 3190 by title for the first time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously declared an emergency.

Mayor Peterson read Ordinance No. 3190 by title for the second time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Ordinance No. 3190. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- B. **Ordinance No. 3192:** An Ordinance Adopting Property Maintenance Requirements and Providing for Registration of Vacant or Abandoned Buildings and Declaring an Emergency

Mayor Peterson read Ordinance No. 3192 by title for the first time. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously declared an emergency.

Mayor Peterson read Ordinance No. 3192 by title for the second time. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Ordinance No. 3192. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Resolutions

- A. **Resolution No. 1698:** A Resolution of the City of St. Helens Declaring the City's Election to Receive State Revenues

Mayor Peterson read Resolution No. 1698 by title. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1698. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- B. **Resolution No. 1700:** A Resolution Establishing Garbage & Recycling Rates and Superseding Resolution No. 1663

Mayor Peterson read Resolution No. 1700 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1700. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- C. **Resolution No. 1701:** A Resolution of the Common Council of the City of St. Helens, Oregon Adopting a City Employee Compensation Plan for Fiscal Year Beginning July, 2015

Mayor Peterson read Resolution No. 1701 by title. **Motion:** Upon Locke's motion and Conn's second, the Council unanimously adopted Resolution No. 1701. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- D. **Resolution No. 1702:** A Resolution of the City of St. Helens Authorizing the City to Purchase Real Property

Mayor Peterson read Resolution No. 1702 by title. **Motion:** Upon Conn's motion and Morten's second, the Council unanimously adopted Resolution No. 1702. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- E. **Resolution No. 1703:** A Resolution of the Common Council of the City of St. Helens, Oregon, Transferring Appropriations within Funds

Mayor Peterson read Resolution No. 1703 by title. **Motion:** Upon Conn's motion and Locke's second, the Council unanimously adopted Resolution No. 1703. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

- F. **Resolution No. 1704:** A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting Budget, Making Appropriations, and Levying Taxes for the Fiscal Year Beginning July 1, 2015

Mayor Peterson read Resolution No. 1704 by title. City Administrator Walsh corrected the total

budget to \$36,929,558 to include the street lighting project. **Motion:** Upon Locke's motion and Carlson's second, the Council unanimously adopted Resolution No. 1704. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

G. **Resolution No. 1705:** A Resolution to Appoint a Presiding Municipal Court Judge

Mayor Peterson read Resolution No. 1705 by title. **Motion:** Upon Carlson's motion and Locke's second, the Council unanimously adopted Resolution No. 1705. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

H. **Resolution No. 1706:** A Resolution of the Common Council of the City of St. Helens, Oregon, Adopting a Vacation Accrual Payout Policy

Mayor Peterson read Resolution No. 1706 by title. **Motion:** Upon Conn's motion and Carlson's second, the Council unanimously adopted Resolution No. 1706. [Ayes: Locke, Carlson, Conn, Morten, Peterson; Nays: None]

Approve and/or Authorize for Signature

- A. Extension of Concession Agreement with World Wide-ATM LLC for ATM in front of 277 Strand Street
- B. Amendment No. 2 to Agreement with InTime Services Inc. for Police Department Scheduling
- C. Amendment No. 6 to IGA with Columbia County for Community Corrections Work Crews
- D. Lease with ODOT Rail & Public Transit Division for Property from Gable Road to Deer Island Road
- E. Personal Services Agreement with Laurie Selden for Prosecutorial Services
- F. Personal Services Agreement with Cindy Phillips for Judicial Services
- G. Personal Services Agreement with Cindy Phillips for Legal Services
- H. Contract Payments
- I. Contract with Advanced American Construction, Inc. for Sand Island Dock Repairs

Motion: Locke moved to approve 'A' through 'I' above. Carlson seconded.

Discussion. Council President Morten requested clarification on item 'C.' Interim Public Works Co-Director Sheppard explained that the work crew is paid half out of Parks funds and half out of Public Works funds. It is an annual renewal.

Vote: All in favor; none opposed; motion carries.

Appointments to City Boards/Commissions

Library Board (4-year terms)

- Alex Mann will be resigning 6/30/2015. His term expires 6/30/2016.

Recommendation: The Library Board recommends appointing Nancy Herron. Her term will expire 6/30/2016.

Motion: Upon Conn's motion and Morten's second, the Council unanimously appointed Nancy Herron to the Library Board.

Consent Agenda for Acceptance

- A. Planning Commission Minutes dated May 12, 2015
- B. Accounts Payable Bill List

Motion: Upon Conn's motion and Locke's second, the Council unanimously accepted 'A' through 'B' above.

Consent Agenda for Approval

- A. Public Works Engineering Director Job Description
- B. Public Works Operations Director Job Description
- C. Accounts Payable Bill List
- D. Declare Surplus Property – Library Equipment

Motion: Upon Conn's motion and Morten's second, the Council unanimously approved 'A' through 'D' above.

Council Reports

Mayor Peterson reported...

- Our local poster contest winner for the "If I Were Mayor..." Student Contest won the state competition!

Councilor Conn reported...

- Nothing to report.

Council President Morten reported...

- It is a very dry year. He encourages citizens to proceed with caution and diligence in watching out for fires. Some areas in the City are in catastrophic fire zones.

Councilor Carlson reported...

- The parade is Saturday. There are a lot of opportunities for children to join in and walk with what interests them.

Councilor Locke reported...

- The Kiwanis Community Parade is this Saturday. The Kiwanis, Library and Fair are all celebrating 100-year anniversaries. The parade will travel through the Boise Veneer property onto Plymouth Street. Council President Morten regrets that he won't be able to attend. He will be in California attending a funeral.

Department Reports

Police Chief Moss reported...

- Nothing to report.

Interim Public Works Co-Director Nelson reported...

- Nothing to report.

Interim Public Works Co-Director Sheppard reported...

- Nothing to report.

Library Director Jeffries reported...

- It's time to sign up for summer reading at the Library. There are programs for children, teens and adults.

City Recorder Payne reported...

- Nothing to report.

City Administrator Walsh reported...


- Tuesday, June 23 is the Waterfront Development open house at the Muckle Building.

Adjourn - There being no further business, the meeting adjourned at 7:27 p.m.



ATTEST:


Kathy Payne, City Recorder


Randy Peterson, Mayor